

**EXTRACT OF MINUTES OF MEETING OF THE CITY COUNCIL,
CITY OF BOX ELDER, SOUTH DAKOTA**

Pursuant to due call and notice thereof, a meeting of the City Council of City of Box Elder, South Dakota, was duly held at City Hall Council Chambers, 420 Villa Drive, 2nd Floor, Box Elder, South Dakota, on the 2nd day of December 2025 at 7:00 p.m.

The following members were present: Council President, Michael Knight; Council Vice-President, Rick Davis; Councilmember Kirk Beauchamp; Councilmember Steven Bixel; Councilmember Patrick Schubert; and Councilmember John Talich

The following were absent: None.

The matter of approving and recommending Tax Incremental District Five plan, City of Box Elder was presented to the City Council. After discussion of the same, and after public comment on the proposed tax incremental district, member Knight moved that the following resolution be passed:

RESOLUTION NO. 25-41
RESOLUTION APPROVING AND RECOMMENDING OF TAX INCREMENTAL
DISTRICT PLAN NUMBER FIVE,
CITY OF BOX ELDER

WHEREAS, the Planning Commission of City of Box Elder, South Dakota, received an application to create a Tax Incremental District and thereafter prepared a Notice of Hearing held on October 28th, 2025, and on November 25th, 2025, advising interested parties that they were being given a reasonable opportunity to express their views on the proposed creation of a Tax Incremental District on real property consisting of the following parcels:

District Legal Description:

The real property to be located within the Tax Increment District is within the boundaries of the City of Box Elder and described as follows:

- Lots 3-12A of Block 1, Lots 1-6 of Block 2 of Alpha Omega Subdivision, All located in Section 25, Township Two North (T2N), Range Eight East (R8E), Black Hills Meridian (BHM), Box Elder, Pennington County, South Dakota.
- Lots 1-4 of Block 3 of Alpha Omega Subdivision, All located in Section 25, Township Two North (T2N), Range Eight East (R8E), Black Hills Meridian (BHM), Box Elder, Pennington County, South Dakota.
- Lots 5-13 of Block 3 of Alpha Omega Subdivision, All located in Section 25, Township Two North (T2N), Range Eight East (R8E), Black Hills Meridian (BHM), Box Elder, Pennington County, South Dakota.
- Tract 1 less blk 1-4 Alpha Omega Subdivision, All located in Section 25, Township Two North (T2N), Range Eight East (R8E), Black Hills Meridian (BHM), Box Elder, Pennington County, South Dakota.
- Lots 1-8 of Block 4 of Alpha Omega Subdivision, all located in Section 25, Township Two North (T2N), Range Eight East (R8E), Black Hills Meridian (BHM), Box Elder, Pennington County, South Dakota.
- Lots 9-17 of Block 4 of Alpha Omega Subdivision, All located in Section 25, Township Two North (T2N), Range Eight East (R8E), Black Hills Meridian (BHM), Box Elder, Pennington County, South Dakota.
- Westgate Rd and Right-of-Way that is approximately 1.25 miles in length from Highway 1416 to Cheyenne Boulevard
- Cheyenne Boulevard and Right-of-Way that is approximately 2.17 miles in length from Tax ID #70255 running East until Radar Hill Road.

All Located in the City of Box Elder, Pennington County, South Dakota including within and adjacent rights-of-ways.

WHEREAS, such Notices were published in the official newspapers in Box Elder not less than ten (10) nor more than thirty (30) days from the date of the hearings which were held On November 4th, 2025 and on December 2nd, 2025.

WHEREAS, a copy of the Notice was sent prior to publication by first-class mail to the Chief Executive Officers of the following taxing entities:

City of Box Elder
Pennington County Auditor's Office
Douglas School District
West Dakota Water Development District
Box Elder Rural Fire Protection District

WHEREAS, hearings were held on November 4th, 2025, and on December 2nd, 2025 as provided in such Notice, and all interested parties were allowed a reasonable opportunity to be heard on the proposed Tax Incremental District Five plan;

NOW THEREFORE, BE IT RESOLVED by the City Council of City of Box Elder, South Dakota:

Authority and declaration of necessity. Pursuant to SDCL §§ 11-9-4 & 11-9-13, City of Box Elder - City Council hereby declares the necessity to form a tax incremental district in the City of Box Elder.

NOW THEREFORE, IT IS HEREBY RESOLVED:

1. **Authority and Declaration of Necessity.** The City Council declares the necessity for the approval of Tax Incremental District Number Five plan, City of Box Elder, Pennington County (hereinafter sometimes referred to as the "District"), pursuant to SDCL Chapter 11-9, and finds that the improvement of the area within the District are likely to enhance significantly the value of substantially all of the other real property in the District and is necessary for economic development and housing within the City of Box Elder.
2. **Findings.** The City Council makes the following findings with regard to economic development:
 - A. The proposed improvements will diversify the overall economic base of the City of Box Elder and is determined feasible.
 - B. The South Dakota Department of Revenue has reviewed the TIF Plan and classified the Tax Increment District Five of the City of Box Elder to be Local.
 - C. The improvement of the area is likely to significantly enhance the value of substantially all other real property in the district;
 - D. The aggregate assessed value of the District plus the tax incremental base of all other existing Districts in the City does not exceed Ten (10%) percent of the total assessed valuation in the City;

3. **Boundaries of District.** The Boundaries of the district are determined to be as follows:

- Lots 3-12A of Block 1, Lots 1-6 of Block 2 of Alpha Omega Subdivision, All located in Section 25, Township Two North (T2N), Range Eight East (R8E), Black Hills Meridian (BHM), Box Elder, Pennington County, South Dakota.
- Lots 1-4 of Block 3 of Alpha Omega Subdivision, All located in Section 25, Township Two North (T2N), Range Eight East (R8E), Black Hills Meridian (BHM), Box Elder, Pennington County, South Dakota.
- Lots 5-13 of Block 3 of Alpha Omega Subdivision, All located in Section 25, Township Two North (T2N), Range Eight East (R8E), Black Hills Meridian (BHM), Box Elder, Pennington County, South Dakota.
- Tract 1 less blk 1-4 Alpha Omega Subdivision, All located in Section 25, Township Two North (T2N), Range Eight East (R8E), Black Hills Meridian (BHM), Box Elder, Pennington County, South Dakota.
- Lots 1-8 of Block 4 of Alpha Omega Subdivision, all located in Section 25, Township Two North (T2N), Range Eight East (R8E), Black Hills Meridian (BHM), Box Elder, Pennington County, South Dakota.
- Lots 9-17 of Block 4 of Alpha Omega Subdivision, All located in Section 25, Township Two North (T2N), Range Eight East (R8E), Black Hills Meridian (BHM), Box Elder, Pennington County, South Dakota.
- Westgate Rd and Right-of-Way that is approximately 1.25 miles in length from Highway 1416 to Cheyenne Boulevard
- Cheyenne Boulevard and Right-of-Way that is approximately 2.17 miles in length from Tax ID #70255 running East until Radar Hill Road.

All Located in the City of Box Elder, Pennington County, South Dakota including within and adjacent rights-of-ways.

4. **Findings of Annual Appropriation TID.** Tax Increment District #5 will be designated as an Annual Appropriations TIF to ensure that it does NOT count against constitutional debt.
5. **Creation of Tax Incremental Fund.** There is hereby created, pursuant to SDCL 11-9-31, a Tax Incremental District Number Five Fund, which shall be a segregated asset account. All tax increments collected pursuant to Tax Incremental District Number Five shall be deposited into the Tax Incremental District Number Five Fund. All funds in the Tax Incremental District Number Five Fund shall be used solely for those purposes expressly stated and reasonably inferred in SDCL Chapter 11-9
6. **Adoption of Tax Increment Plan.** The City Council of the City of Box Elder does hereby adopt the Tax Increment Plan Number Five as presented.

Passed this December 2nd, 2025



ATTEST:

A handwritten signature in dark ink, appearing to read "R Baker", written over a horizontal line.

Renee Baker, City Finance Officer

A handwritten signature in dark ink, appearing to read "Larry Larson", written over a horizontal line.
Larry Larson, Mayor

The motion for the adoption of the foregoing resolution was duly seconded by Talich, and upon vote being taken thereon the following voted YEA: Council President, Michael Knight; Council Vice-President, Rick Davis; Councilmember Kirk Beauchamp; Councilmember Steven Bixel; Councilmember Patrick Schubert; and Councilmember John Talich

those voting NAY: None.

those abstaining: None.

Whereupon said resolution was declared duly passed and adopted.

A handwritten signature in dark ink, appearing to read "R Baker", written over a horizontal line.

Renee Baker, City Finance Officer

CITY OF BOX ELDER CITY COUNCIL MEETING MINUTES

Tuesday, December 2, 2025

7:00 p.m. - City Council Chambers, 420 Villa Drive, Box Elder

1. CALL MEETING TO ORDER:

Mayor Larson called the meeting to order at 7:00 p.m.

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:

There was a moment of silence followed by the Pledge of Allegiance to the United States of America.

3. ROLL CALL:

Present on Roll Call: Mayor Larry Larson; Council President, Michael Knight; Council Vice-President, Rick Davis; Councilmember Kirk Beauchamp; Councilmember Steven Bixel; Councilmember Patrick Schubert; and Councilmember John Talich. **Also Present:** City Attorney, Matthew Naasz; City Administrator (CA) Doug Curry; Finance Officer (FO) Renee Baker; Financial Analyst (FA) Karla Fitschen; City Engineer (CE) Scott Lange; Planning and Zoning (PZ) Director Lauralee Patton; Public Works (PW) Director Bruce Martin; Human Resources (HR) Director Darcie Castleberry; Economic Development (ED) Manager Mark O'Loughlen; Government Affairs (GA) Director Robert Timm; Chief of Police (PC) Robert Connell ; Executive Assistant (EA) Melissa Baumann; City Clerk (CC) Chaz Kokesh; Public Information Officer (PIO) Rebecca Bader; Deputy City Clerk (DCC) Sarah Smith.

4. APPROVE THE ORDER OF BUSINESS:

Motion by Knight to approve the Order of Business as presented. Seconded by Schubert. Motion carried unanimously on Roll Call vote, 6-0.

5. DECLARATION OF ANY POTENTIAL CONFLICTS-OF-INTEREST: None.

6. PUBLIC HEARING:

A. Tax Incremental Finance (TIF) District No. 5 - Alpha Omega

Mayor Larson opened the Public Hearing at approximately 7:01 p.m. FO Baker reviewed the proposed TIF District and its intended purpose of financing Cheyenne Boulevard infrastructure, and potentially Westgate Road infrastructure. Baker noted the TIF will be referred to as the Cheyenne Boulevard TIF moving forward and is a city operated district. Discussion followed. No Public Comments. Larson closed the Public Hearing at approximately 7:06 p.m.

7. PUBLIC COMMENT:

Theresa Mellen, Box Elder resident and member of Box Elder Volunteer Fire Department: Ms. Mellen expressed interest in establishing an ambulance district between Box Elder and New Underwood, requesting for the matter to be put on the City Council agenda. Mellen provided handouts to the council outlining needs and proposed services of the communities. Mellen stated public meetings are being scheduled, support from New Underwood City Council, Rapid City Fire Department and Box Elder Volunteer Fire Department, and intention to circulate a petition to put the matter to a vote. Discussion followed.

8. AWARDS AND RECOGNITIONS: None.

9. COUNCIL COMMITTEE REPORTS:

A. Finance, Legal, and Public Safety Committee Meeting Report: November 18, 2025

Knight reviewed the business of the November 18, 2025, Finance, Legal, and Public Safety Committee meeting.

B. Public Works and Planning and Zoning Committee Meeting Report: November 18, 2025

Davis reviewed the business of the November 18, 2025, Public Works and Planning and Zoning Committee meeting.

10. CONSENT AGENDA:

A. City Council Meeting Minutes: November 18, 2025

B. Claims List: December 2, 2025

C. Ordinance No. 780, An Ordinance to Amend the Liberty Plaza Subdivision Planned Development Details, Second Reading

D. Resolution No. 25-36, A Resolution to Approve a Petition for Annexation of Lot 1 of the SE 1/4 SE 1/4 and Adjacent Right-of-Way, Section 25, T2N, R8E, B.H.M., Pennington County, South Dakota

RESOLUTION NO. 25-36. A RESOLUTION TO APPROVE A PETITION FOR ANNEXATION OF LOT 1 OF THE SE¼ SE¼ AND ADJACENT RIGHT-OF-WAY, SECTION 25, T2N, R8E, B.H.M., PENNINGTON COUNTY, SOUTH DAKOTA

WHEREAS, the City of Box Elder has received a written petition for voluntary annexation signed by not less than three-fourths of the registered voters and by the owners of not less than three-fourths of the value of the territory sought to be annexed to the municipality; and

WHEREAS, certain territory, hereinafter more particularly described, is contiguous to the City of Box Elder, South Dakota;and

WHEREAS, the Common Council of the City of Box Elder deems that said area be annexed thereto as follows: As part of the Agricultural (AG)) Zoning District: Lot 1 of the SE¼ SE¼, and Adjacent Right-of-Way, Section 25, T2N, R8E, B.H.M., Pennington County, South Dakota

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Box Elder, that the boundaries of said City of Box Elder, South Dakota, be and they hereby are extended to include the area contiguous to the City of Box Elder, described as follows: Lot 1 of the SE¼ SE¼, and Adjacent Right-of-Way, Section 25, T2N, R8E, B.H.M., Pennington County, South Dakota.

PASSED, APPROVED AND ADOPTED this 2nd day of December, 2025.

/s/Larry Larson, Mayor Attest:/s/Renee Baker, Finance Officer

E. City of Box Elder Parks and Open Space Master Plan 2025 Updates

F. Special Event Alcohol Permit Application: Hangar Pub, LLC - City of Box Elder Employee Holiday Party Event, December 13, 2025

G. Professional Services Agreement: Automated Maintenance Systems, Inc., Janitorial Services

H. Raffle Agreement: New Adventures, Journeys & Achievements Foundation - Ice Box Challenge

Motion by Schubert to approve the Consent Agenda as presented. Seconded by Beauchamp.

Motion carried unanimously on Roll Call vote, 6-0.

11. INFORMATIONAL ITEMS:

A. Disclosure of Personnel Payroll Changes per SDCL § 6-1-10: Mark O'Loughlen, Title Change from Business License & Development Specialist to Economic Development Manager, effective 11/16/2025, and Wage Change to \$74,069.56, effective 08/21/2025.

B. October 2025 Financial Report

FO Baker presented the October 2025 financial report noting revenues and expenses were as expected for the month with no major events to highlight. Baker noted expenses will dip as the city approaches year end for the budget.

C. Surcharge Report

FO Baker provided an overview of the city's current surcharge structure, the annual review process, and impacts to utility bills. Baker noted surcharges are directly related to the financing of infrastructure projects for utility services and spread the cost across the customer base.

12. REPORTS FROM BOARDS AND/OR COMMISSIONS: None.

13. UNFINISHED BUSINESS:

A. Ordinance No. 779, an Ordinance Adopting Appropriations Necessary to Meet the Obligations of the Municipality of Box Elder, South Dakota for Fiscal Year 2026, Second Reading

FO Baker provided an overview of the proposed 2026 budget with slight amendments made after the first reading. Motion by Knight to approve and adopt Ordinance No. 779 as presented on its second and final reading. Seconded by Talich. Motion carried unanimously on Roll Call vote, 6-0.

B. DISCUSSION & POSSIBLE ACTION: Resolution No. 25-38, a Resolution Authorizing the City of Box Elder or the Authorized Representative Thereof, to Suspend Late Fees and Water Shut Offs on a Case-by-Case Basis

FO Baker provided a brief overview of the resolution. Discussion followed. City Attorney Naasz noted the resolution will remain under 'Unfinished Business' until such time the council takes further action on it, as notated within the resolution. No Action Taken.

14. NEW BUSINESS:

A. Ordinance No. 769, an Ordinance Amending the 2025 Budget, First Reading

FO Baker provided an overview of proposed amendments to the 2025 budget. Motion by Davis to approve Ordinance No. 769 as presented on its First Reading. Seconded by Beauchamp. Motion carried unanimously on Roll Call vote, 6-0.

B. Ordinance No. 775, an Ordinance Amending the Master Fee Schedule for the City of Box Elder, Pennington & Meade Counties, South Dakota, First Reading

FO Baker provided an overview of changes to the Master Fee Schedule, noting leadership performed a comprehensive review to ensure its reflection of current practices locally and regionally. PZ Director Patton requested plumbing inspection fees be removed from the fee schedule. Discussion followed. Motion by Beauchamp to approve Ordinance No. 775 as presented, with the removal of plumbing inspection fees, on its First Reading. Seconded by Davis. Motion carried unanimously on Roll Call vote, 6-0.

C. Resolution No. 25-41, a Resolution Creating Tax Incremental Finance District No. 5

RESOLUTION NO. 25-41, RESOLUTION APPROVING AND RECOMMENDING OF TAX INCREMENTAL DISTRICT PLAN NUMBER FIVE, CITY OF BOX ELDER.

WHEREAS, the Planning Commission of City of Box Elder, South Dakota, received an application to create a Tax Incremental District and thereafter prepared a Notice of Hearing held on October 28th, 2025, and on November 25th, 2025, advising interested parties that they were being given a reasonable opportunity to express their views on the proposed creation of a Tax Incremental District on real property consisting of the following parcels:

District Legal Description: The real property to be located within the Tax Increment District is within the boundaries of the City of Box Elder and described as follows:

Lots 3-12A of Block 1, Lots 1-6 of Block 2 of Alpha Omega Subdivision, All located in Section 25, Township Two North (T2N), Range Eight East (R8E), Black Hills Meridian (BHM), Box Elder, Pennington County, South Dakota.

Lots 1-4 of Block 3 of Alpha Omega Subdivision, All located in Section 25, Township Two North (T2N), Range Eight East (R8E), Black Hills Meridian (BHM), Box Elder, Pennington County, South Dakota.

Lots 5-13 of Block 3 of Alpha Omega Subdivision, All located in Section 25, Township Two North (T2N), Range Eight East (R8E), Black Hills Meridian (BHM), Box Elder, Pennington County, South Dakota.

Tract 1 less blk 1-4 Alpha Omega Subdivision, All located in Section 25, Township Two North (T2N), Range Eight East (R8E), Black Hills Meridian (BHM), Box Elder, Pennington County, South Dakota.

Lots 1-8 of Block 4 of Alpha Omega Subdivision, all located in Section 25, Township Two North (T2N), Range Eight East (R8E), Black Hills Meridian (BHM), Box Elder, Pennington County, South Dakota.

Lots 9-17 of Block 4 of Alpha Omega Subdivision, All located in Section 25, Township Two North (T2N), Range Eight East (R8E), Black Hills Meridian (BHM), Box Elder, Pennington County, South Dakota.

Westgate Rd and Right-of-Way that is approximately 1.25 miles in length from Highway 1416 to Cheyenne Boulevard. Cheyenne Boulevard and Right-of-Way that is approximately 2.17 miles in length from Tax ID #70255 running East until Radar Hill Road. All Located in the City of Box Elder, Pennington County, South Dakota including within and adjacent rights-of-ways.

WHEREAS, such Notices were published in the official newspapers in Box Elder not less than ten (10) nor more than thirty (30) days from the date of the hearings which were held On October 28th, 2025 and on November 25th, 2025.

WHEREAS, a copy of the Notice was sent prior to publication by first-class mail to the Chief Executive Officers of the following taxing entities: City of Box Elder, Pennington County Auditor's Office, Douglas School District, West Dakota Water Development District, Box Elder Rural Fire Protection District.

WHEREAS, hearings were held on October 28th, 2025, and on November 25th, 2025 as provided in such Notice, and all interested parties were allowed a reasonable opportunity to be heard on the proposed Tax Incremental District Five plan;

NOW THEREFORE, BE IT RESOLVED by the City Council of City of Box Elder, South Dakota: Authority and declaration of necessity. Pursuant to SDCL §§ 11-9-4 & 11-9-13, City of Box Elder - City Council hereby declares the necessity to form a tax incremental district in the City of Box Elder.

NOW THEREFORE, IT IS HEREBY RESOLVED:

1. *Authority and Declaration of Necessity: The City Council declares the necessity for the approval of Tax Incremental District Number Five plan, City of Box Elder, Pennington County (hereinafter sometimes referred to as the "District"), pursuant to SDCL Chapter 11-9, and finds that the improvement of the area within the District are likely to enhance significantly the value of substantially all of the other real property in the District and is necessary for economic development and housing within the City of Box Elder.*

2. *Findings: The City Council makes the following findings with regard to economic development:*

A. *The proposed improvements will diversify the overall economic base of the City of Box Elder and is determined feasible.*

B. *The South Dakota Department of Revenue has reviewed the TIF Plan and classified the Tax Increment District Five of the City of Box Elder to be Local.*

C. *The improvement of the area is likely to significantly enhance the value of substantially all other real property in the district;*

D. *The aggregate assessed value of the District plus the tax incremental base of all other existing Districts in the City does not exceed Ten (10%) percent of the total assessed valuation in the City.*

3. *Boundaries of District: The Boundaries of the district are determined to be as follows:*

Lots 3-12A of Block 1, Lots 1-6 of Block 2 of Alpha Omega Subdivision, All located in Section 25, Township Two North (T2N), Range Eight East (R8E), Black Hills Meridian (BHM), Box Elder, Pennington County, South Dakota.

Lots 1-4 of Block 3 of Alpha Omega Subdivision, All located in Section 25, Township Two North (T2N), Range Eight East (R8E), Black Hills Meridian (BHM), Box Elder, Pennington County, South Dakota.

Lots 5-13 of Block 3 of Alpha Omega Subdivision, All located in Section 25, Township Two North (T2N), Range Eight East (R8E), Black Hills Meridian (BHM), Box Elder, Pennington County, South Dakota.

Tract 1 less blk 1-4 Alpha Omega Subdivision, All located in Section 25, Township Two North (T2N), Range Eight East (R8E), Black Hills Meridian (BHM), Box Elder, Pennington County, South Dakota.

Lots 1-8 of Block 4 of Alpha Omega Subdivision, all located in Section 25, Township Two North (T2N), Range Eight East (R8E), Black Hills Meridian (BHM), Box Elder, Pennington County, South Dakota.

Lots 9-17 of Block 4 of Alpha Omega Subdivision, All located in Section 25, Township Two North (T2N), Range Eight East (R8E), Black Hills Meridian (BHM), Box Elder, Pennington County, South Dakota.

Westgate Rd and Right-of-Way that is approximately 1.25 miles in length from Highway 1416 to Cheyenne Boulevard Cheyenne Boulevard and Right-of-Way that is approximately 2.17 miles in length from Tax ID #70255 running East until Radar Hill Road. All Located in the City of Box Elder, Pennington County, South Dakota including within and adjacent rights-of-ways.

4. Findings of Annual Appropriation TID: Tax Increment District #5 will be designated as an Annual Appropriations TIF to ensure that it does NOT count against constitutional debt.

5. Creation of Tax Incremental Fund: There is hereby created, pursuant to SDCL 11-9-31, a Tax Incremental District Number Five Fund, which shall be a segregated asset account. All tax increments collected pursuant to Tax Incremental District Number Five shall be deposited into the Tax Incremental District Number Five Fund. All funds in the Tax Incremental District Number Five Fund shall be used solely for those purposes expressly stated and reasonably inferred in SDCL Chapter 11-9

6. Adoption of Tax Increment Plan: The City Council of the City of Box Elder does hereby adopt the Tax Increment Plan Number Five as presented.

Passed this December 2nd, 2025

/s/Larry Larson, Mayor Attest:/s/Renee Baker, Finance Officer

FO Baker noted the proposed formation of the Tax Incremental District No. 5 was covered during the public hearing heard earlier on the agenda. Motion by Knight to approve Resolution No. 25-41 as presented. Seconded by Talich. Motion carried unanimously on Roll Call vote, 6-0.

D. Resolution No. 25-42, a Resolution Establishing the Election Date for the 2026 Municipal Election for the City of Box Elder

RESOLUTION NO. 25-42. A RESOLUTION ESTABLISHING THE ELECTION DATE FOR THE 2026 MUNICIPAL ELECTION FOR THE CITY OF BOX ELDER.

WHEREAS, South Dakota Codified Law § 9-13-1 provides for the establishment of municipal election dates to be determined no later than January 14th of each election year; and

WHEREAS, in accordance with the Legislature of the State of South Dakota's adoption of House Bill 1130 on March 25, 2025 and to be effective on January 1, 2026, which amends election dates for municipal and school board elections to be held on either the first Tuesday after the first Monday in June or the first Tuesday after the first Monday in November; and

WHEREAS, South Dakota Codified Law § 9-13-1.1 does not provide for concurrent municipal and school board elections during even numbered years; and

WHEREAS, The City of Box Elder elected office terms are for three years each, with newly elected terms beginning the third Tuesday in June.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF BOX ELDER, SOUTH DAKOTA, that the 2026 Municipal Election date shall be set for the first Tuesday after the first Monday in June, with that date being June 2, 2026.

PASSED, APPROVED AND ADOPTED this 2nd day of December, 2025.

/s/Larry Larson, Mayor Attest:/s/Renee Baker, Finance Officer

CC Kokesh provided an overview noting the proposed election date of June 2, 2025, would align with the counties' primary elections and Douglas School District's elections. Motion by Davis to

approve Resolution No. 25-42 as presented. Seconded by Schubert. Motion carried unanimously on Roll Call vote, 6-0.

E. Recommended Abatements: Pennington County Department of Equalization

FO Baker provided an overview of the recommended abatements noting staff has no objections to approving them. Motion by Davis to approve the recommended abatements from the Pennington County Department of Equalization as presented for Tax ID Nos. 8010279, 8007417, 8008190, and 8009599, and authorize the City Finance Officer to execute associated documents. Seconded by Schubert. Motion carried unanimously on Roll Call vote, 6-0.

15. MAYOR'S REPORT:

Attended the Following: 11/19: met with Black Hills State University president; 11/20: Joint meeting with Rapid City and Pennington County; 11/25: Chamber Mixer; 12/1: Joint meeting with Rapid City and Pennington County.

16. EXECUTIVE SESSION:

Motion by Davis to move into Executive Session at 8:04 p.m., pursuant to South Dakota Codified Law §1-25-2, subsection (1) for Legal or Contractual purposes. Seconded by Beauchamp. Motion carried unanimously on Roll Call vote, 6-0. Regular Session reconvened at approximately 8:28 p.m.

17. EXECUTIVE SESSION ACTION: None.

18. ADJOURNMENT:

Motion by Schubert to adjourn the December 2, 2025, Regular City Council meeting at 8:28 p.m. Motion carried unanimously, 6-0.

(SEAL)

Larry Larson, Mayor

ATTEST:

Chaz Kokesh, City Clerk

302 **City of Box Elder Claims 12/02/2025:** APPLICANTPRO \$280.00; ARLAN WIPF \$65.00; ASPEN
303 RIDGE LAWN & LANDSCAPE LLC \$10,132.67; ATLANTIS LLC \$27,518.00; BEST WESTERN
304 RAMKOTA HOTEL \$284.08; BLACK HILLS ENERGY \$4,381.77; BLUEARROW TELEMATICS, INC.
305 \$400.25; BOX ELDER PROMOTIONS \$30,495.00; BOX ELDER TRUE VALUE \$30.02; BROSZ
306 ENGINEERING, INC \$4,377.50; C. EAGLE CONSTRUCTION, LLC \$7,219.40; CBH COOPERATIVE
307 \$7,697.07; CLARK PRINTING \$104.00; CLIMATE CONTROL SYSTEMS & SERVICE, LLC \$260.92;
308 COBAN TECHNOLOGIES, INC \$19,920.00; COMMERCIAL DOOR & SPECIALTIES, INC \$1,824.80;
309 CONVERGINT TECHNOLOGIES, LLC \$178.57; CORE & MAIN LP \$4,906.17; CREDICO INC \$115.52;
310 CROUCH RECREATION, INC. \$2,234.00; DAKOTA BUTCHER-WATERTOWN INC \$3,493.03; DAKOTA
311 FLUID POWER, INC. \$585.80; DELTA DENTAL OF SOUTH DAKOTA \$7,645.80; DEPT OF
312 AGRICULTURE & NATURAL RESOURCES \$35.00; DEPT OF TREASURY-IRS \$60,560.72; DESCHAMP
313 CONSTRUCTION, LLC \$8,505.88; DOOLEY ENTERPRISES, INC \$3,970.17; ELECTRIC PUMP INC.
314 \$3,059.93; ERIN FLETCHER \$7.45; FED-EX \$25.55; GREAT PLAINS STRUCTURES, LLC \$15,500.00;
315 GREAT WESTERN TIRE \$339.90; GUNDERSON, PALMER, NELSON, & ASHMORE LLP \$13,175.00;
316 HARVEY'S LOCK & SECURITY \$2,095.98; HAWKINS INC \$110.00; IMAGE ALL, LLC \$94.76; JUSTIN
317 TAYLOR \$51.57; KIESLER POLICE SUPPLY, INC. \$441.75; KLJ ENGINEERING LLC \$55,046.00;
318 LIBERTY CHRYSLER CENTER, LLC \$998.52; LIGHTING MAINTENANCE CO \$2,614.55; LORI
319 THOMPSON \$31.00; M&W TOWING \$215.50; MARSTEL-DAY, LLC \$65,443.42; MDU \$500.26;
320 MICHELLE CLAVADETSCHER \$413.00; MICK'S ELECTRIC, INC \$99,675.00; MIDSTATES EQUIPMENT
321 & SUPPLY, INC \$11,843.75; NEWMAN SIGNS INC \$1,500.23; NORTHWEST PIPE FITTINGS, INC
322 \$3,570.38; OFFICE OF CHILD SUPPORT ENFORCEMENT \$262.84; BE CHURCH \$250.00; O'REILLY
323 AUTO ENTERPRISES, LLC \$227.95; PENNINGTON COUNTY REGISTER OF DEEDS \$60.00;
324 POWERHOUSE \$164.81; PRINCIPAL LIFE INSURANCE COMPANY \$2,195.02; RAPID CITY, PIERRE &
325 EASTERN RAILROAD, INC \$6,750.00; RAPID VALLEY SANITARY DISTRICT-WATER SERVICE \$612.23;
326 RCS CONSTRUCTION INC \$196,363.05; RDO EQUIPMENT \$279.73; RILEIGHS OUTDOOR LLC
327 \$274.60; RIVERSIDE TECHNOLOGIES INC \$2,297.00; RUSHMORE COMMUNICATIONS INC.
328 \$10,818.08; SCHAFFER ENTERPRISES. LLC \$12,768.25; SDEDA \$122,900.30; SDRS SUPPLEMENTAL
329 RETIREMENT PLAN \$1,003.76; SERVALL UNIFORM & LINEN SUPPLY \$353.95; SIG SAUER, INC.
330 \$6,955.68; SIGN SOLUTIONS USA, LLC \$2,077.45; SOUTH DAKOTA RETIREMENT SYSTEM
331 \$71,392.18; SPECIALTY MAINTENANCE PRODUCTS \$3,984.24; STAN HOUSTON EQUIP CO
332 \$3,647.00; STATE OF NEBRASKA \$169.38; STATE OF WYOMING \$138.46; STREET SMART
333 RENTALS, LLC \$9,409.47; T&T WELDING & REPAIR INC \$2,750.00; TOWEY DESIGN GROUP INC
334 \$1,625.00; US BANK TRUST NATIONAL ASSOC-CITY HALL BONDS \$650.00; UU INC. DBA VALLEY
335 SWEEP \$312.50; VERIZON WIRELESS \$3,107.40; WESTERN COMMUNICATIONS, INC. \$90.00;
336 BONAR, JADE \$68.04; BOOM CONSTRUCTION \$86.40; EVANS, GLENN \$80.84; FLATLAND
337 EXCAVATING, LLC \$2,457.42; HAWORTH, ELIZABETH \$102.01; HILLS VIEW HOMES \$86.40;
338 HUTCHERSON, BRANDON \$337.14; KUNTZ, NANETTE \$14.61; RASMUSSEN, ELLE \$180.37; TOTAL

339 \$951,278.20. PAYROLL EXPENSES: \$342,047.90. **TOTAL \$1,293,326.10.** BOX ELDER EVENTS
340 CENTER: BH COMMUNITY BANK \$119,625.41.

341

342 Published _____, 20____, in the Rapid City Journal.

343

344

345 _____
Chaz Kokesh, City Clerk

DRAFT