



CITY OF MATTAWA

COUNCIL MEETING AGENDA

June 22, 2026

5:30 P.M.

Call to Order:

Roll Call: Mayor Maria Celaya, Sun Hwang, Brian Berghout, Silvia Barajas, Tony Acosta,
Alex Heredia, Fabiola Hernandez, Wendy Lopez

I. Additions/Approval of Agenda:

II. Public Comments:

III. Consent Agenda/Informational:

- Minutes- Council Meeting Minutes 06.04.26
- Gray & Osborne Project Summary 06.10.26
- 2026 Claims EFT & Checks Approval #21685-21717 -- \$375,260.01
- 2026 Payroll EFT Approval -- \$8,950.00
- Treasurer Report

IV. Reports:

Mayor Report

Council Report

Police Department Report

Public Works Department Report

V. Council, Items for Motion (Old Business):

None.

VI. Council, Items for Motion (New Business):

1. Scope of Work & Cost Estimate for Broadway Ave. Annexation – SCJ Alliance
2. NEPA Responsible Entity
3. Change Order 8 – WWTF Improvements
4. Park Playground Slide Purchase
5. Resolution 26.06.05 – Amending Fee Schedule (Res. 25.06.03)

VII. Executive Session 42.30.110 (1iii) Possible Litigation

VIII. Adjournment:

- Gray & Osborne Project Summary 05.27.26
- 2026 Budget – Year-To-Date Update
- 2026 Claims EFT & Checks Approval #21667-21684-- \$239,538.03
- 2026 Payroll EFT & Checks Approval #32118-32123 -- \$141,622.57

** Approval of Claims, Prepaid Claims, and Payroll Vouchers audited and certified by the City Clerk as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW

42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at City Hall.

** As of June 4th, 2026, the Council approved payment of 2026 Claims EFT & Checks Approval #21667-21684 in the amount of \$239,538.03, 2026 Payroll EFT & Checks Approval #32118-32123 in the amount of \$141,622.57.

***** M/s; Hwang / Heredia motion that bills, checks, payroll, and 05.21.26 meeting minutes be approved. Motion carried.***

V. Reports:

Mayor's Report

**AWC Advocacy Group for Public Safety Needs; Mayor reported that AWC reached out and are looking for a group of city leaders with interest in law enforcement issues for a Zoom meeting. Chief Zesati will be able to participate and can bring back information.

** Met with 4th of July committee; Rio Hirari is part of it, and we will have a final schedule soon. The parade will start at 8 am. Sun is interested in participating for the closure of a street, and Fabiola is also interested in volunteering to close the street where she resides.

** Mayor Celaya invited the community to wear their favorite soccer jersey on June 11th for the start of the World Cup.

Council Report

** Councilman Acosta would like to remind everyone to stick to the deadline of the council packet, instead of last-minute additions.

Police Department Report

** There are 23 applicants that successfully completed the agility test. Just waiting on Jazmin for the written test results. Saul Arrieta's 1st day is June 23rd and the Academy start date is August 4th, 2026.

Public Works Department Report

** WWTF Improvements project is essentially complete. Still troubleshooting the TSS at the wastewater treatment plant.

** We did some crosswalk painting/re-stripping.

** City residents have been consuming more water, close to a million gallons per day.

** Juan gave a quick presentation on city engineering and went over the evaluation matrix and how to read and score it.

V. Council, Items for Motion (Old Business):

None.

VI. Council, Items for Motion (New Business):

1. **Street Naming Selection (2 Names)**
M/s; Acosta / Lopez motion to select Tawsha Street & Tmaanit Street. Motion carried.
2. **Event Permit Application – Evangelical Campaign**
M/s; Acosta / Hernandez motion to approve this event application. Motion carried.
3. **Ordinance 26-707 Kratom Ban**
M/s; Hwang / Barajas motion to approve this ordinance with corrections. Motion carried.
4. **Progress Estimate 4 – Water Telemetry System Upgrades**
M/s; Acosta / Hwang motion to approve. Motion carried.
5. **Park Shelter Reservation Application Form**
M/s; Heredia / Barajas motion to approve the reservation form. Opposed; Acosta. Motion carried.
6. **Updated Public Works Director Job Description**
M/s; Acosta / Hwang motion to approve. Opposed; Hernandez. Motion carried.
7. **Updated Clerk-Treasurer/Human Resources Manager Job Description**
M/s; Acosta / Barajas motion to approve. Opposed; Hernandez. Motion carried.
8. **Council Committee Selection for Engineering Statement of Qualifications**
M/s Acosta/Hwang motion to select Sun Hwang, Tony Acosta, and Brian Berghout and meet on June 29th at 5 pm. Motion carried.
9. **Progress Estimate 19 – WWTF Improvements**
M/s; Acosta / Lopez motion to approve. Motion carried.
10. **Change Order #2 – Water System Telemetry Improvements**
M/s; Acosta / Hwang motion to approve. Motion carried.

VIII. Executive Session RCW 42.30.110 (1iii) Potential Litigation

- Session started at 7:38 pm for 10 minutes.

- **An additional 5 minutes were needed.**
- **Session ended at 7: 53 pm.**
- **No decision was made.**

IX. Adjournment

The council meeting was adjourned at 7:53 P.M. M/s; Hwang / Barajas. Motion carried.

Respectfully submitted,

Anabel Martinez, City Clerk

Maria Celaya, Mayor

Gray & Osborne/City of Mattawa Project Summary (6/10/26)

Development Projects

Bodrero Development – Jamin Ankney, Mike Meskimen

Project Number: 21845.07/21845.21

Funded: Developer Contributions

- Preliminary subdivision review period complete
- Completed review of construction drawings
- Infrastructure installation for Phases I&II is complete, including punch list items
- Phase III started on 3/16
- Completed a second preconstruction meeting for Phase III
- Part-inspection is being provided during construction
- A punchlist has been provided to the developer
- Phase III final plat documents were reviewed

Portage Court (Balaggan) Development – Jamin Ankney, Mike Meskimen

Project Number: 21845.16

Funded: Developer Contributions

- Completed first review of construction drawings
- Completed multiple reviews of construction drawings
- Have responded to multiple questions from the developer
- An updated submittal was received 8/27/25 and comments were provided to the City on 9/22/25.
- Reviewed final plat documents signed in March 2026

Catholic Charities Development – Jamin Ankney, Mike Meskimen

Project Number: 24858.07

Funded: Developer Contributions

- Attended meeting and assisted with developer questions and coordination

S5 Retail Development – Jamin Ankney, Mike Meskimen

Project Number: 24858.09

Funded: Developer Contributions

- Attended meetings with developer and other stakeholders to discuss engineering questions and utility alignment
- Reviewed submitted trip generation memo and determined that a traffic impact analysis is required

Transportation Projects

TIB Applications – Michael Woodkey, Julio Renteria, Brandon Larson

Project Number: TBD

- Applications were due August 2025
- TIB applications were submitted this cycle
- The City was not awarded funding
- **The TIB deadline is July 31**

UPWP Funding Application – Russ Powers, Michael Woodkey

Project Number: OH250.39

- Opportunity to apply for transportation planning money
- Submission of funding application for Government Rd feasibility update with roundabout analysis
- **Award announcements were anticipated for December 2025, but have not been announced**

CDBG Funding Applications – Russ Powers, Jamin Ankney

- Opportunity to apply for CDBG funding for projects
- CDBG is primarily interested in funding community facilities or projects that facilitate housing and growth
- Preliminary estimates were prepared for CDBG’s consideration and the City was told that an application would be considered in January 2026
- Met on 10/22 with Catholic Charities and Port to discuss coordinated efforts
- **An updated proposed layout, cost estimate, and schedule have been finalized**
- **The proposed layout and schedule have been shared with Catholic Charities and the Port and concurrence has been received**
- **The City may serve as lead environmental agency for the Federal funding for the projects**
- **CDBG is ready for the City to start the funding application**

Government Road Feasibility Study Update – Mike Meskimen, Julio Renteria, Michael Woodkey

- City may budget this effort for next year
- City to determine next steps desired
- Updated cost ranges provided by G&O for budgeting

SRTS Ped Bike Funding Applications – Russ Powers, Michael Woodkey

- **Prepared funding application at the direction of City staff**

Water System Projects

Well 2 – Re-equipping Design and CA – Jamin Ankney, Jared McMeen

Project Number 22867/24846

Project Completion: September 2024

Funded: City Water Fund/Public Works Board

- A funding scope change is being processed that will increase the grant to 50%

- The well was started up on 10/20/25
- City has received final O&M manuals
- **Final record drawings are being prepared**
- **Total Budget: \$2,900,000**

Well 2 – Water Capacity Analysis Update – Jamin Ankney, Jared McMeen

Project Number: 25870

Project Completion: March 2026

Funded: Public Works Board

- DOH has confirmed the proposed pump test protocol
- Pump test was be completed the week of 2/23
- Updated capacity analysis calculation and prepared email for DOH
- City staff reviewed and concurred with the approach
- Draft capacity analysis was submitted for DOH
- DOH comments have been received, responded to, and preliminary approval obtained
- **Final DOH approval has been granted**
- **Total Budget: \$25,600**

Water Rights Assistance – Dan Haller (Aspect Consulting), Jamin Ankney

• Project Number: 24884

• Project Completion: 2025

• Funded: City

- The water rights application was submitted to Ecology
- The meeting with the School District Board was completed
- Draft agreement for the water rights issue was prepared and approved by the City Council
- **Aspect is proceeding with the work**
- **Assignment has been processed by Ecology**
- **Total Budget: \$19,630**

Water Telemetry System Upgrade – Jamin Ankney, Brad Bailey (Connetix Engineering)

• Project Number: 24886

• Project Completion: 2026

• Funded: DWSRF

- DOH approved the contract documents
- The project was advertised on August 13 and opened bids on August 29
- One bid was received and the Council awarded the project on 9/4
- The contractor has been issued a notice to proceed and has started work on the project
- Submittals have been reviewed
- Contractor has processed software purchases for the City paid under Minor Changes
- **Onsite work mostly completed by 4/3 and project is functional**
- **A proposal for additional, City-requested work was approved by council**
- **Total Budget: \$134,000**

Well 5 Siting Analysis and Drilling Design – Jamin Ankney, Aspect Consulting

- Project Number: TBD
- Project Completion: 2025
- Funded: DWSRF (future phases and property acquisition also funded by EPA)
- The siting analysis is complete and provides the City with a clear plan for the potential locations of Well 5
- City staff have been consulted on possible Well 5 locations
- The City has procured a location for the well
- The City can proceed with the environmental/cultural review and the drilling design
- Environmental and cultural review components are ongoing
- Working with City Planner and environmental subconsultant regarding habitat mitigation
- Proceeding with habitat management and mitigation plan
- Possible new opportunity for habitat mitigation
- Cultural resource survey report preparation is complete
- Total Budget: \$118,000

Well 5 Property Acquisition, Drilling, Equipping Design, and Equipping Construction – Jamin Ankney

- Project Number: TBD
- Project Completion: 2028
- Funded: EPA/DWSRF
- The property purchase for Well 5 is complete
- Tentative schedule is property acquisition Winter 2025, environmental/cultural review spring 2026, drilling bid summer 2026, well drilling fall 2026, start equipping design fall 2026, equipping bid spring 2027, project complete by early 2028.
- Total Budget: \$4,500,000

Pressure Zone Improvements Design and Construction – Jamin Ankney

- Project Number: 26812
- Project Completion: 2028
- Funded: EPA/DWSRF
- Project scope was dependent on selected location of Well 5
- The design scope of work was approved by the City Council on 2/5
- The first step of the project will be the predesign memo and modeling efforts
- Cultural resource survey report is complete
- Total Budget: \$3,000,000

Reservoir Inspection – Jamin Ankney, Jared McMeen, Jared Ball, Alex Quinn

- Project Number: 26811
- Project Completion: 2026
- Funded: City

- The City's reservoir coats were last inspected in 2019
- The inspection at that time recommended reassessment in 5 years.
- A scope of work for this project was approved at the 2/5 council meeting
- **The site work will be scheduled for July 7, 2026**
- **Total Budget: \$27,100**

PWB Funding Applications – Russ Powers, Jamin Ankney

- Opportunity to apply for PWB funding for infrastructure projects
- **Considering applications for Reservoir 2 recoating, valve replacement projects, and WWTF control panels**

Future/Pending Water System Projects

Reservoir Project – Jamin Ankney, Alex Quinn

- Coating Project
- Reservoir No. 1 – No need to evaluate until 2029.
- Reservoir No. 2 – Need to evaluate in 2026 for potential coating project.
- **Total Budget: Not an active project**

Wastewater System Projects

WWTF Improvements Construction – Tim DeVries, Nancy Wetch, Jamin Ankney

Project Number: 19044.01

Project Completion: 2025 (for construction completion)

Funded: Ecology Water Quality Funding

- Current schedule appears to extend beyond the allowed construction days – an updated schedule has been received and a response has been provided to the contractor
- The City's change order to add working days has been executed and the contractor has filed a protest
- G&O has responded to the contractor's protests and claim, denying all of their requests
- The contractor resumed work the week of 4/14/25
- Contractor was been notified that substantial completion must be attained by 4/30 and physical completion by 5/22
- **The City has received an extension in the Ecology funding to June 30, 2026**
- **The contractor is significantly beyond the allowed working days for the project Several pending change order proposals are being negotiated with the contractor**
- **The contractor has 3-4 items remaining for physical completion**
- **Total Budget \$5,883,000 (includes design, construction, construction administration)**

WWTF Solids Handling Improvements Design – Nancy Wetch, Jamin Ankney

Project Number: 25861

Project Completion: 2028

- An engineering agreement for the design was approved by council on 9/18

- The Ecology funding scope was reviewed and comments were returned to Ecology
- A kickoff meeting with Ecology was completed on 12/29
- The Ecology funding contract has been signed and the project can proceed
- Ecology has indicated that an updated cultural review will be required
- The environmental review is ongoing
- Field work for cultural resource survey and geotechnical analysis was completed in late April
- **Total Budget \$637,000**

Sewer System Improvements (Portage Avenue LS Elimination) – Jamin Ankney, Justin Wies

Project Number: 24817

Project Completion: 2026

Funded: Ecology Grant/Loan

- Construction started on 9/16
- The SR 243 crossing was being completed 10/21-10/27.
- The lift station has been demolished
- Construction is mostly complete, pending surface restoration and punchlist items
- Contractor resumed completion of punch list items on 4/24
- Contractor is finishing the punchlist the week of Jun 8
- **Total Budget \$3,348,700**

Other Projects

City Hall Feasibility Analysis – Jamin Ankney, Aaron Pease, Jack Best

Project Number: 26810

Project Completion: Fall 2026

Funded: City

- City could consider funding options for the selected alternative.
- City may consider proceeding with conceptual design to aid in future funding efforts.
- A scope of work for this project was approved at the 2/5 council meeting
- Completed a meeting with City staff (2/25) to discuss initial efforts
- Met with the City Planner to discuss setbacks and other options for the City Hall parcels
- Defined available area on existing City Hall parcels
- Staff input will be provided to inform first set of feasibility considerations
- **Total Budget \$27,700**

RCO Funding Applications – Russ Powers, Jamin Ankney

- Funding application submitted for bathroom in Hund Memorial Park
- Opportunity for RCO PRA funding

Next Meeting – June 24, 2026, 10 am

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
19356	06/18/2026	06/18/2026	3627		
	535 10 41 02	Testing Samples	ANATEK LABS INC-SPOKANE	195.00	WWTF RC Samples
			405 000 535 Sewer Operatin	195.00	WWTF RC Samples
19328	06/18/2026	06/18/2026	3519		
	535 10 48 04	System Repairs / Maintenar	APSCO, LLC	2,036.84	Parts/ Supplies
			405 000 535 Sewer Operatin	2,036.84	Filter Fleeces/ Omega
19319	06/18/2026	06/18/2026	1886		
	535 10 42 00	Telephone	CENTURY LINK	79.23	WWTF SCADA System
			405 000 535 Sewer Operatin	79.23	WWTF SCADA System
19314	06/18/2026	06/18/2026	112		
	518 30 41 00	Publishing	COLUMBIA BASIN HERALD	155.01	Ad. For RFQ Engineering 5/11/2026
			001 000 518 Current Expens	155.01	Ad. For RFQ Engineering 5/11/2026
19316	06/18/2026	06/18/2026	112		
	518 30 41 00	Publishing	COLUMBIA BASIN HERALD	155.01	Ad. For RFQ Engineering 5/18/2026
			001 000 518 Current Expens	155.01	Ad. For RFQ Engineering 5/18/2026
19325	06/18/2026	06/18/2026	108		
	537 10 33 00	Consolidated Disposal	CONSOLIDATED DISPOSAL	23,118.04	Waste Services May 2026
			420 000 537 Solid Waste Fu	23,118.04	Waste Services May 2026
19359	06/18/2026	06/18/2026	3991		
	389 10 04 01	Hydrant Deposits	DW EXCAVATING, INC.	500.00	Refund-Hydrant Deposit
			401 000 380 Water Operatin	-500.00	Refund-Hydrant Deposit
19331	06/18/2026	06/18/2026	3671		
	535 10 43 00	Travel & Training	G S LONG CO., INC.	136.13	PW- WPS Training -Christian Rodriguez
			405 000 535 Sewer Operatin	136.13	PW- WPS Training -Christian Rodriguez
19361	06/18/2026	06/18/2026	4066		
	594 35 63 05	WWTF Improvements Proj	GLASS STEEL INC	3,344.00	WWTF -Fiberflass Composite
			412 000 594 Sewer Capital I	3,344.00	WWTF -Fiberflass Composite
19317	06/18/2026	06/18/2026	1698		
	542 63 47 00	Street Lighting	GRANT COUNTY PUD	2,251.90	Power Billing May 2026
			101 000 542 Street Fund	199.81	St Light Park
	542 63 47 00	Street Lighting	101 000 542 Street Fund	1,977.84	St Light
	542 63 47 00	Street Lighting	101 000 542 Street Fund	74.25	Government Lights
19334	06/18/2026	06/18/2026	1698		
	518 30 47 14	City Hall Utilities	GRANT COUNTY PUD	4,247.08	Power Billing May 2026
			001 000 518 Current Expens	178.68	City Hall
	534 10 47 01	Utilities	401 000 534 Water Operatin	24.59	Park Outles
	534 10 47 01	Utilities	401 000 534 Water Operatin	3,558.25	707 2nd Well
	534 10 47 01	Utilities	401 000 534 Water Operatin	24.60	Boundary Aver

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
572 20 47 00	Library - Utility Services		001 000 572 Current Expens	262.25	Library
576 80 47 00	Park Utilities		001 000 576 Current Expens	25.29	Park
576 80 47 00	Park Utilities		001 000 576 Current Expens	30.51	Manson Park
576 80 47 00	Park Utilities		001 000 576 Current Expens	25.44	Control Circuit
576 80 47 00	Park Utilities		001 000 576 Current Expens	117.47	New Building Park
19335	06/18/2026	06/18/2026	1698 GRANT COUNTY PUD	2,245.86	Power Billing May 2026
542 63 47 00	Street Lighting		101 000 542 Street Fund	33.63	709 1st Street
542 63 47 00	Street Lighting		101 000 542 Street Fund	2,157.30	U Rd
542 63 47 00	Street Lighting		101 000 542 Street Fund	54.93	710 1st
19339	06/18/2026	06/18/2026	1734 GRAY & OSBORNE INC	34,679.34	WWTF Improvement CA Professional Services April 19- May 16, 2026
594 35 41 00	WWTF Improvements Proj		412 000 594 Sewer Capital I	34,679.34	WWTF Improvement CA Professional Services April 19- May 16, 2026
19340	06/18/2026	06/18/2026	1734 GRAY & OSBORNE INC	959.04	Bodrero Developement Professional Services April 19- May 16, 2026
518 30 49 01	Engineering Services		001 000 518 Current Expens	959.04	Bodrero Developement Professional Services April 19- May 16, 2026
19341	06/18/2026	06/18/2026	1734 GRAY & OSBORNE INC	4,011.72	Bodrero Developement Field Inspection Professional Services April 19- May 16, 2026
542 30 41 06	Engineering Services		101 000 542 Street Fund	4,011.72	Bodrero Developement Field Inspection Professional Services April 19- May 16, 2026
19342	06/18/2026	06/18/2026	1734 GRAY & OSBORNE INC	4,706.40	Sewer System Improvement Design & CA Professional Services April 19- May 16, 2026
594 35 63 01	Lift Station Upgrade		412 000 594 Sewer Capital I	4,706.40	Sewer System Improvement Design & CA Professional Services April 19- May 16, 2026
19343	06/18/2026	06/18/2026	1734 GRAY & OSBORNE INC	96.65	S5 Retail Development Professional Services April 19- May 16, 2026
518 30 49 01	Engineering Services		001 000 518 Current Expens	96.65	S5 Retail Development Professional Services April 19- May 16, 2026
19344	06/18/2026	06/18/2026	1734 GRAY & OSBORNE INC	981.88	Water Rights Assitance Professional Services April 19- May 16, 2026

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534 10 41 03	Engineering Services		401 000 534 Water Operatin;	981.88	Water Rights Assitance Professional Services April 19- May 16, 2026
19345	06/18/2026	06/18/2026	1734 GRAY & OSBORNE INC	16,387.31	Water System Telemetry Improvements Professional Services April 19- May 16, 2026
594 34 41 01	Water System Telemetry Im		411 000 594 Water Capital I	16,387.31	Water System Telemetry Improvements Professional Services April 19- May 16, 2026
19346	06/18/2026	06/18/2026	1734 GRAY & OSBORNE INC	2,853.88	Well 5 Siting Analysis And Drilling Design Professional Services April 19- May 16, 2026
594 34 41 02	Well 5 Siting Analysis & Dr		411 000 594 Water Capital I	2,853.88	Well 5 Siting Analysis And Drilling Design Professional Services April 19- May 16, 2026
19347	06/18/2026	06/18/2026	1734 GRAY & OSBORNE INC	193.29	WWTF Solids Handling Improvements Professional Services April 19- May 16, 2026
594 35 41 06	WWTF Solids Handling Up		412 000 594 Sewer Capital I	193.29	WWTF Solids Handling Improvements Professional Services April 19- May 16, 2026
19348	06/18/2026	06/18/2026	1734 GRAY & OSBORNE INC	2,198.57	Water System Capacity Analysis Update Professional Services April 19- May 16, 2026
594 34 41 03	Water System Capacity Ana		411 000 594 Water Capital I	2,198.57	Water System Capacity Analysis Update Professional Services April 19- May 16, 2026
19349	06/18/2026	06/18/2026	1734 GRAY & OSBORNE INC	499.69	Reservoir Inspection Professional Services April 19- May 16, 2026
594 34 48 03	Reservoir Improvements		411 000 594 Water Capital I	499.69	Reservoir Inspection Professional Services April 19- May 16, 2026
19350	06/18/2026	06/18/2026	237 H. D. FOWLER CO	409.06	Parts/Supplies
534 10 31 01	Operating Supplies		401 000 534 Water Operatin;	409.06	Stainless Straps
19322	06/18/2026	06/18/2026	286 KENISON P.S, KATHERINE L.	8,598.25	Legal Fees May 2026
515 41 41 00	Legal Fees		001 000 515 Current Expens	7,652.45	Legal Fees May 2026
515 41 41 00	Legal Fees		001 000 515 Current Expens	257.94	Legal Fees May 2026
535 10 41 06	Legal Fees -- Sewer		405 000 535 Sewer Operatin	687.86	Legal Fees May 2026
19357	06/18/2026	06/18/2026	1193 MARTY'S HARDWARE	950.58	Parts/Supplies
518 30 48 00	Repair And Maintenance		001 000 518 Current Expens	88.69	Paint City Hall

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518 70 31 00			001 000 518	13.54	Other Supplies And Furnitu Handle
521 20 48 00			001 000 521	4.33	Vehicle Repair And Mainte MPD-Tire Gauge
534 10 31 01			401 000 534	34.89	Operating Supplies Pvc Coupling
534 10 31 01			401 000 534	4.75	Operating Supplies Coupling
534 10 31 01			401 000 534	55.74	Operating Supplies Galv Nipples/tee Paste/ Elbow
534 10 31 01			401 000 534	7.57	Operating Supplies Hex Bushing
534 10 31 01			401 000 534	6.80	Operating Supplies Adapters/ Drawn Box
535 10 48 00			405 000 535	30.35	Office Repair And Mainten Piksticks
535 10 48 02			405 000 535	18.61	Sewer Plant Maintenance Nails
535 10 48 02			405 000 535	37.34	Sewer Plant Maintenance Pvc Tubing/ Redu Tee/ Min Clamp/ Hose Barb
535 10 48 02			405 000 535	15.16	Sewer Plant Maintenance Sprinkler Imp
535 10 48 02			405 000 535	7.58	Sewer Plant Maintenance Imp Sprinklers
535 10 48 03			405 000 535	8.21	Vehicle Repair / Mainten Ball Valve
535 10 48 03			405 000 535	67.90	Vehicle Repair / Mainten Propane
542 30 48 00			101 000 542	11.92	City Street Maintenance Paint Tools
542 30 48 02			101 000 542	27.00	Repair And Maintenance Propane
572 20 31 00			001 000 572	64.20	Library Maintenance And C Ant Killer/ Anti Seize/ Powder Chalk/ Masking Paper
576 80 31 00			001 000 576	94.63	Park Supplies Elbow/ Adapters/ Nipple/ Coupling
576 80 31 00			001 000 576	17.72	Park Supplies Propane
576 80 31 04			001 000 576	148.92	Cook Shack Repairs Galv Plug/ Ear Elbow/ Tee/ Connectors
576 80 48 00			001 000 576	160.37	Park Maintenance Stike Bit/ Lanscape Rake/ Shovel
576 80 48 00			001 000 576	24.36	Park Maintenance Paint
19332	06/18/2026	06/18/2026	2840	5.95	MATTAWA AUTO PARTS, LLC Parts/ Supplies
535 10 48 03			405 000 535	5.95	Vehicle Repair / Mainten Oil
19353	06/18/2026	06/18/2026	1900	87.06	MATTAWA TIRE SERVICES LLC PW- Spring Clean Up Tiers
537 50 41 00			420 000 537	87.06	Spring Clean Up PW- Spring Clean Up Tiers
19323	06/18/2026	06/18/2026	324	2,572.03	MULTI AGENCY COMMUNICATION CENTER Dispatch Services June 2026
522 20 42 02			107 000 522	2,572.03	MACC - Communications Public Safety T Dispatch Services June 2026
19352	06/18/2026	06/18/2026	625	31.78	NORCO Cylinder Rental
534 10 31 02			401 000 534	31.78	Chlorine Water Operatin Cylinder Rental
19355	06/18/2026	06/18/2026	1993	161.27	ORKIN PEST CONTROL Pest Control 5/30/2026
518 30 48 00			001 000 518	161.27	Repair And Maintenance Current Expens Pest Control 5/30/2026
19358	06/18/2026	06/18/2026	434	2,114.87	OXARC Cylinder Rental/ TSS CL2

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
534 10 31 02	Chlorine		401 000 534 Water Operatin	54.37	Cylinder Rental
535 10 48 02	Sewer Plant Maintenance		405 000 535 Sewer Operatin	2,060.50	Tss Violation
19336	06/18/2026	06/18/2026	2798	214.73	Ink Usage Month Of May 2026
518 70 45 01	Copier Machine		001 000 518 Current Expens	53.68	Ink Usage Month Of May 2026
521 20 31 00	Office Supplies		001 000 521 Current Expens	53.68	Ink Usage Month Of May 2026
534 10 45 01	Copier Machine		401 000 534 Water Operatin	53.68	Ink Usage Month Of May 2026
535 10 45 01	Copier Machine		405 000 535 Sewer Operatin	53.69	Ink Usage Month Of May 2026
19338	06/18/2026	06/18/2026	2798	247.64	Monthly Equipment Rental May 2026
591 14 70 01	Copier Machine Lease - Clk		001 000 591 Current Expens	49.52	Monthly Equipment Rental May 2026
591 21 70 03	Copier Machine Lease - PD		001 000 591 Current Expens	49.52	Monthly Equipment Rental May 2026
591 34 70 01	Copier Machine Lease - PW		401 000 591 Water Operatin	49.52	Monthly Equipment Rental May 2026
591 35 70 02	Copier Machie Lease - PW		405 000 591 Sewer Operatin	49.52	Monthly Equipment Rental May 2026
591 37 70 01	Copier Machine Lease - PW		420 000 591 Solid Waste Fu	49.56	Monthly Equipment Rental May 2026
19360	06/18/2026	06/18/2026	3723	500.00	Refund-Hydrant Deposit
389 10 04 01	Hydrant Deposits		401 000 380 Water Operatin	-500.00	Refund-Hydrant Deposit
19362	06/18/2026	06/18/2026	3503	1,255.22	MPD- Vehicle Maint.
521 20 48 00	Vehicle Repair And Mainte		001 000 521 Current Expens	1,255.22	MPD- Vehicle Maint.
19320	06/18/2026	06/18/2026	2820	2,708.23	MPD Fuel Services
521 20 32 03	Police Vehicle Fuel		107 000 521 Public Safety T	2,708.23	MPD Fuel Services
19333	06/18/2026	06/18/2026	2820	2,646.27	PW- Fuel
534 10 32 02	Fuel		401 000 535 Water Operatin	1,100.00	PW- Fuel
535 10 32 00	Fuel		405 000 535 Sewer Operatin	1,100.00	PW- Fuel
537 10 32 00	Fuel		420 000 537 Solid Waste Fu	350.00	PW- Fuel
542 30 32 03	Fuel		101 000 542 Street Fund	50.00	PW- Fuel
576 80 32 04	Fuel		001 000 576 Current Expens	46.27	PW- Fuel
19329	06/18/2026	06/18/2026	1247	868.17	Parts/ Supplies
535 10 48 04	System Repairs / Maintenar		405 000 535 Sewer Operatin	32.21	Hose Clamp/ Pvc
535 10 48 04	System Repairs / Maintenar		405 000 535 Sewer Operatin	55.59	Heat Shrink Butt/ Electrical Tape/ Hose Clamp
535 10 48 04	System Repairs / Maintenar		405 000 535 Sewer Operatin	21.68	OD Clear
576 80 31 03	Playground Equipment Sup		001 000 576 Current Expens	758.69	Spring
19321	06/18/2026	06/18/2026	3416	2,777.75	Planning Services Period May 2--29, 2026

ACCOUNTS PAYABLE

City Of Mattawa

Time: 16:23:50 Date: 06/16/2026

As Of: 06/18/2026

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
558 60 41 00	Planning-Zoning & Land U		001 000 558 Current Expens	2,777.75	Planning Services Period May 2--29, 2026
19324	06/18/2026	06/18/2026	2963 SMARSH INC	7.44	Wev Archive Page-Add'l Cx- May1-31, 2026
518 30 49 14	Professional Services		001 000 518 Current Expens	7.44	Wev Archive Page-Add'l Cx- May1-31, 2026
19326	06/18/2026	06/18/2026	3923 SOFT WATER SPECIALISTS LLC, ESSENTIAL WA	59.84	Water Cooler Rental June 2026
518 70 31 00	Other Supplies And Furnitu		001 000 518 Current Expens	19.94	Water Cooler Rental June 2026
521 20 31 00	Office Supplies		001 000 521 Current Expens	19.94	Water Cooler Rental June 2026
534 10 31 01	Operating Supplies		401 000 534 Water Operatin	19.96	Water Cooler Rental June 2026
19354	06/18/2026	06/18/2026	3299 SOILTEST FARM CONSULTANTS INC	1,122.00	WWTF RC Samples
535 10 41 02	Testing Samples		405 000 535 Sewer Operatin	1,122.00	WWTF RC Samples
19337	06/18/2026	06/18/2026	1979 THE BUILDING DEPARTMENT LLC	760.00	Building Permit & Fire/Rental Inspections
524 20 41 00	Rental/Fire Inspection Cost		001 000 524 Current Expens	700.00	Fire/Rental Inspections Fees
558 50 41 00	Building Permit & Plan Rev		001 000 558 Current Expens	60.00	Building Permit Fees
19351	06/18/2026	06/18/2026	2140 THINK TANK SANITATION INC.	315.00	Portable Restrooms
576 80 47 00	Park Utilities		001 000 576 Current Expens	315.00	Portable Restrooms
19318	06/18/2026	06/18/2026	732 U.S CELLULAR	528.81	PW/ Clerks & Mayor Cell Phone Services
518 23 42 14	Telephone/Internet Expense		001 000 518 Current Expens	179.10	Clerks/Mayor Cell Phone Services
534 10 42 00	Telephone		401 000 534 Water Operatin	116.57	PW Cell Phone Services
535 10 42 00	Telephone		405 000 535 Sewer Operatin	116.57	PW Cell Phone Services
537 10 42 00	Telephone		420 000 537 Solid Waste Fu	116.57	PW Cell Phone Services
19330	06/18/2026	06/18/2026	2957 WASTE MANAGEMENT	144.01	WWTF Garabge Disposal
535 10 47 00	Utilities		405 000 535 Sewer Operatin	144.01	WWTF Garabge Disposal
19327	06/18/2026	06/18/2026	491 WILBUR-ELIS AGRIBUSINESS	184.57	PW-Fertilizer
576 80 47 00	Park Utilities		001 000 576 Current Expens	184.57	PW-Fertilizer
19313	06/18/2026	06/18/2026	3971 WITHERSPOON BRAJCICH MCPHEE,PLLC	60.00	Labor Grievance- Pantaleon
515 41 41 02	Legal Fees -- Civil Service		001 000 515 Current Expens	60.00	Labor Grievance- Pantaleon

Report Total: 135,362.40

Fund

ACCOUNTS PAYABLE

City Of Mattawa

Time: 16:23:50 Date: 06/16/2026

As Of: 06/18/2026

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
			001 Current Expense Fund	17,284.09	
			101 Street Fund	8,598.40	
			107 Public Safety Tax Fund	5,280.26	
			401 Water Operating Fund	7,534.01	
			405 Sewer Operating Fund	8,081.93	
			411 Water Capital Improvement	21,939.45	
			412 Sewer Capital Improvement	42,923.03	
			420 Solid Waste Fund	23,721.23	

This report has been reviewed by:

Anabel Martinez

6/16/26

REMARKS:

Anabel Martinez - City Clerk

Date



Scope of Work

City of Mattawa On-Call Planning Services Broadway Avenue Ext. Annexation Add-On

Prepared For: Mayor Celaya
Mattawa City Council

Prepared By: Rachelle Bradley, AICP, Project Manager

Date Prepared: June 15, 2026

Purpose

This scope of work and estimate is regarding the process to research, coordinate, and pursue the annexation of Broadway Avenue Extension, which is approximately a 0.13 mile or 700sf segment of road south of Fourth St. The request of this scope of work was initiated by two councilmembers due to concerns about the on-street parking overflow from the Mattawa Flea Market on Saturdays. The city has no authority over the event itself or its attendees without annexing the ROW because the market operates on private property in Grant County's jurisdiction. Tasks 1-4 are anticipated to take 7-9 months. Task 5 is contingent on the feasibility findings, direction of city council, and required steps.

Background

The Broadway Avenue Extension is adjacent to the recently annexed "Sun Plat" property south of 4th Street. The road is also adjacent to the Mattawa Flea Market, which operates Saturdays and often experiences overflow on-street parking on the road segment.

The road is the only and primary access point to the Grant County Public Works-owned parcel 150050000, which includes a maintenance shop. Unlike a typical street ROW, this segment does not appear to be a standalone dedicated public road. Based on preliminary review of available documentation, the ROW is tied to an easement on the County's parcel and carries a restriction limiting its use to road and utility purposes only. This restriction, and the absence of a separate ROW parcel, raises several legal and practical questions that must be resolved before the City can determine whether annexation is feasible or advisable.

Key Issues to Resolve

- Determine whether the ROW is a separately deeded public road, a public road easement, or a private access easement for the County's parcel. The distinction affects which annexation pathway applies and whether the City would gain road ownership or merely assume a maintenance role.
- The recorded restriction limiting the ROW to 'road and utility purposes only' may be a deed restriction, easement covenant, or condition in the original conveyance to Grant County. If this is a non-standard restriction tied to the County's parcel rather than a standard public ROW dedication,

annexing it may require a title change, a new interlocal agreement, or a quiet title action. City attorney review is required.

- If the County holds the ROW as an easement rather than in fee, the underlying fee interest may remain with another party. The city cannot annex an easement in the traditional sense; it would need to confirm what interest, if any, it would actually be taking on.
- The City must clarify with Grant County whether the ROW can be annexed independently of the County's parcel to the south, or whether the legal tie between the easement and the parcel requires both to be included. This is a key threshold question that should be posed directly to Grant County planning and legal staff early in the process.
- Maintenance costs, infrastructure in the ROW, and other obligations that will become the city's upon annexation.

Scope of Work

Task 1 Research & Initial Review

- 1) Coordinate with Grant County to request and collect all recorded documents for the ROW and the Grant County parcel, including deeds, easement instruments, plat dedications, and any recorded covenants or restrictions; transmit collected documents to city attorney and Engineering Consultant survey team for legal and boundary review
- 2) Collect Grant County's official county road records to determine whether this segment is designated as a county road; forward to city attorney for legal classification determination
- 3) Collect and transmit the full recorded restriction language ("road and utility purposes only") to the city attorney for interpretation of its legal effect, enforceability, and what process, if any, would be required to modify or extinguish it
- 4) Coordinate with the Engineering Consultant's survey team to confirm whether the ROW is a separately deeded parcel or legally subsumed within the County's parcel to the south; that determination is within the survey team's scope, not this contract
- 5) Track document requests and responses, maintain a document log, and confirm receipt of all materials needed by the city attorney and survey team to complete their respective reviews
- 6) Prepare a brief coordination summary memorandum for city staff identifying which documents were collected, which were unavailable, and what outstanding questions have been referred to the city attorney and survey team

Task 2 Grant County Coordination

- 1) Conduct structured coordination with Grant County to understand the County's position, clarify the legal relationship between the ROW and the County's parcel, and explore the City's options. This task anticipates approximately four (4) meetings.
 - ◆ Kickoff with Grant County Planning Department to introduce the City's interest and request all relevant recorded documents, road maintenance records, and any prior correspondence about this ROW

- ◆ County Engineering coordination to review the physical condition of the road, maintenance history, utility infrastructure present in the ROW, costs, and the County's ongoing use of the access
 - ◆ Legal/title coordination with County staff and/or County counsel to clarify the nature of the easement, the source of the 'road and utility purposes only' restriction, and whether the County views the ROW as separable from the parcel. Direct question to Grant County: Can the City annex this ROW without annexing the County's parcel to the south? Document County's response in writing
 - ◆ Follow-up to address any outstanding questions, review draft summary findings, and confirm County's position on annexation and any conditions or objections
- 2) Prepare meeting summaries and action item logs for each meeting
 - 3) Coordinate document requests and track responses from County Planning and Engineering

Task 3 Feasibility Assessment

Based on document research and County coordination, prepare a written analysis of the City's options and a recommendation on whether and how to proceed.

- 1) Assess whether the ROW can legally be annexed as a standalone segment without the County parcel, based on county feedback and title research
- 2) If the restriction requires a title change: identify what process would be required (e.g., grant deed, interlocal agreement, quiet title action, or release of restriction) and the approximate additional cost and timeline; note this is a legal question for city attorney
- 3) If the ROW is a county road under RCW 36.75: research whether vacation and conveyance to the city is a more appropriate mechanism than annexation
- 4) Conduct a thorough annexation study including the city's ability to maintain the street, utility infrastructure with the ROW, service liability, and high-level revenue and cost estimates.
- 5) Prepare written options memorandum with a recommended path forward, high-level maintenance costs, and the legal and practical conditions that must be met for each option

Task 4 City Council Coordination

Present findings and options to the City Council and obtain direction on whether to proceed and under which approach. This task assumes approximately four (4) hours of material prep and council meeting time across up to two sessions.

- 1) Prepare staff report and presentation materials summarizing: ROW legal status, the title restriction issue, Grant County's position on separability, the options available to the City, and a recommended next step
- 2) Prepare any required notice materials and documentation for council meetings
- 3) Attend council work session or study session to present findings and options

- 4) Attend council action meeting if direction to proceed is given

Task 5 Annexation Process

If Council directs the City to proceed, this task covers the formal annexation steps under Chapter 35A.14 RCW. This task is contingent on these factors and its scope may need to be revised depending on the resolution of the title, easement, and parcel separability questions.

- 1) Confirm whether boundary line adjustment or petition-method annexation process applies.
- 2) Prepare draft annexation petition, application materials, and noticing as required
- 3) Coordinate with attorney on preparation of the legal description of the annexation area per OFM requirements
- 4) Prepare annexation boundary map per OFM requirements
- 5) Coordinate with city attorney on any required title changes, interlocal agreement, or deed restrictions that must be addressed prior to or concurrent with annexation
- 6) Coordinate with City Clerk on OFM annexation certification package under RCW 35A.14.700, including ordinance, legal description, map, and any required proof of conditions

Deliverables

- 1) Title and document research memorandum (ROW legal status, restriction analysis, parcel separability findings)
- 2) Grant County coordination meeting summaries, including written documentation of the County's position
- 3) Feasibility and options analysis memorandum with recommended path forward
- 4) City council staff report and presentation materials
- 5) Annexation boundary map and legal description

Assumptions & Exclusions

- City attorney retains responsibility for reviewing all title documents, finalizing the annexation ordinance, and advising on any required title change process
- Survey work (boundary survey, title search) is excluded from this scope and will be contracted separately with the Engineering Consultant's survey team if needed
- Task 5 is conditional on a feasibility determination from Task 3 and council direction to proceed
- No SEPA environmental review is anticipated
- Public notice and publication costs are direct costs reimbursed by the city, not included in this fee
- If the ROW is a county road under RCW 36.75 rather than a standard annexation situation, the scope of Task 5 may need to be revised to address a county road vacation or intergovernmental transfer process

- A parking and enforcement analysis is not included in this scope of work to address the on-street parking concerns on the road. This will require a separate contract.
- This scope of work excludes in-person meetings or site visits.

Fee Estimate

The subtotal for Tasks 1-4 is \$8,050 to include the research, review, county coordination, and feasibility assessment.

Task	Est. Hours	Est. Cost
Task 1. Research & Initial Review	8	\$1,400
Task 2. Grant County Coordination	8	\$1,400
Task 3. Feasibility Assessment	25	\$4,375
Task 4. City Council Coordination	5	\$875
<i>Subtotal (Feasibility Stage)</i>	<i>46</i>	<i>\$8,050</i>
Task 5. Annexation Process - Contingent	40	\$7,000
Total Estimate	86	\$15,050



Rachelle Bradley <rachelle.bradley@scjalliance.com>

City as the Responsible Entity for NEPA Review

Rachelle Bradley <rachelle.bradley@scjalliance.com>

Wed, Apr 22, 2026 at 4:05 PM

To: Mayor Maggie Celaya <mayor@cityofmattawa-wa.gov>, "Katherine Kenison (kkenison@basinlaw.com)" <kkenison@basinlaw.com>, Jamin Ankney <jankney@g-o.com>, Sharese Graham <sharese.graham@scjalliance.com>

Good afternoon,

I wanted to open a conversation around the city/Planning Department potentially taking on the role of Responsible Entity (RE) for the federal funding associated with two related projects: the CCHS project and the potential CDBG funding for Stevens St.

For background, I initially recommended that HUD retain the RE role given the resource and cost burden it places on the City. Grant County has declined the RE role and recommended to HUD the city takes it on. Additionally, CDBG has since expressed a clear preference that the city serve as RE for both projects, as they are tied together, and we've received the impression that declining could negatively impact our chances of receiving the CDBG funding.

NEPA RE fees would be passed through entirely to CCHS and reimbursed through their grant. I'd set up a separate task for our on-call. CDBG funding would cover the NEPA review costs for Stevens St., so there would be no net cost burden to the City.

The RE role generally encompasses:

- Independent evaluation of environmental issues
- Responsibility for scope determination and compliance findings
- Final environmental decision-making on project approval
- Ensuring identified mitigation measures are implemented

SCJ is able to complete the NEPA RE role and I have looped in our NEPA Specialist, copied here, who would be directly involved and can answer more on the RE role if needed. On timing, the NEPA process can take up to two years, and waiting until post-annexation may not align with CDBG's expectations or the CCHS project timeline.

I'd like input on the following:

- Is the city open to taking on the RE role for these projects?
- Are there concerns or constraints we should be aware of?
- Does this decision need to go to City Council?

Happy to set up a call if that would be helpful. Thank you!

Best,
Rachelle
--

Rachelle Bradley, AICP
SCJ Alliance
Project Manager
o. 509.835.3770, ext. 344
www.scjalliance.com

SCJ Alliance is 100% Employee-Owned!

This communication may contain privileged or other confidential information. If you have received it in error, please advise the sender by reply email and immediately delete the message and any attachments without copying or disclosing the contents. Thank you.

CHANGE ORDER

Project Title	WWTF Improvements		
Owner	City of Mattawa	Contractor Name	Boss Construction, Inc.
Change Order No.	8	Contractor Address	4945 Guide Meridian Bellingham, WA 98226
Change Order Date	May 28, 2026		
G&O No.	19044.01		

The following changes are hereby made to the Contract Documents:

ITEM 1: Additional Site Concrete

Provide a thickened and reinforced slab in lieu of the specified 4-inch concrete slab at the headworks and extend the width beyond the control panel, provide stairs at the headworks, provide additional length of sidewalk near the headworks with reinforcement added, widen the sidewalk from 5 feet to 6 feet at the operations building, and replace a concrete ramp by the post anoxic basins.

The lump sum cost for this work is:.....\$14,520.39

Justification: The additional work is at the request of the Owner.

Working Days: 2 working days are added to the Substantial and Physical Completion Contract Times.

ITEM 2: Retaining Wall

Construct a retaining wall at the headworks.

The lump sum cost for this work is:.....\$1,326.78

Justification: The additional work is at the request of the Owner.

Working Days: 1 working day is added to the Substantial and Physical Completion Contract Times.

ITEM 3: NPW System Cleaning

Provide cleaning of the non-potable water structure and piping and an additional startup visit from the pump supplier.

The lump sum cost for this work is:.....\$4,991.82

Justification: The additional work is at the request of the Owner.

Working Days: 1 working day is added to the Substantial and Physical Completion Contract Times.

CHANGE TO CONTRACT PRICE

Original Contract Amount (without tax):\$4,167,741.50
Current Contract Amount, as adjusted by previous change orders:.....\$4,278,318.65
The Contract Amount due to this Change Order will be increased by:\$20,838.99
The new Contract Amount (without tax) due to this Change Order will be:.....\$4,299,157.64

CHANGE TO CONTRACT TIME

The Substantial Completion Contract Time will be increased by 4 working days, for a total of 292 working days.

The Physical Completion Contract Time will be increased by 4 working days, for a total of 312 working days.

This document will become a supplement to the Contract and all provisions in the Contract will apply hereto. The Contractor acknowledges and agrees that by executing this change order the Contractor foregoes all rights and privileges of acquiring any additional compensation for any known claims of any type or nature, to include but not be limited to, any additional work, delays, extended office overhead, design omissions, changed site conditions, or any oral directions as of the date of the execution of this change order.

GRAY & OSBORNE, INC.
(RECOMMENDED) _____ Date _____

BOSS CONSTRUCTION, INC.
(ACCEPTED) _____ Date _____

CITY OF MATTAWA
(ACCEPTED) _____ Date _____

CITY OF MATTAWA

STAFF REPORT

To: Mayor Celaya and City Council
 From: Public Works Department
 Date: June 18, 2026
 Proceeding Type: New Business
 Subject: Park Playground Slide

Legislative History:

- | | |
|------------------------|---------------|
| • First Presentation: | June 18, 2026 |
| • Second Presentation: | |
| • Requested Action: | Motion |

Staff Report Summary

The subject in front of City Council is to approve the purchase of a slide for the park playground equipment.

Background

The playground structure with the purple slides is the one that has sustained damage. The equipment is approximately 11 years old and has required minimal maintenance over its lifespan. It includes two slides that need replacement. City staff successfully repaired one slide; however, the second slide has sustained extensive damage and cannot be safely repaired. If it is not replaced, it will present a safety hazard to children using the playground.

Fiscal and Policy Implications

No policy implications are anticipated. Financial impacts are expected, at \$4,699, tax and shipping included. Budget amendment to follow. The purchase will derive from the appropriate fund(s) listed below:

#	FUND	BARS	LINE ITEM	AMOUNT BUDGETED	CURRENT EXPENDITURE	REMAINING BUDGET AMOUNT	
1	Park	576.80.31.03	Playground Equipment Supplies	\$1,200	\$	\$	%
TOTAL					\$	\$	%

Options

1. Approve the purchase of a slide for the park playground equipment.
2. Do not approve the purchase of a slide for the park playground equipment.

Staff Recommendation

- 1. Approve the purchase of a slide for the park playground equipment.

Attachments

A.	Park Map
B	Quotes

The following documents are attached and subject for review:

Review by:	Type of Document	Title of Document	Date Reviewed	Comment:
Engineering	▪ N/A			
Legal	▪ PDF			
Financial	▪ PDF	Staff Report		Initials:
Comment:				



PORTAGE N. AVE



Thank you for the opportunity to provide this quote. Please let us know if you have any questions by replying to this email.

Prepared for:

City of Mattawa
Juan Ledezma
jledezma@cityofmattawa-wa.gov
509-932-1547

Quoted by: Greg Zweibel

Valid until: June 30th 2026

Created Date: June 16th 2026

Ship To:

521 Government Rd
Mattawa, Washington 99349




Notes: *If you are State Tax Exempt, please email me a copy of your certificate and I will have the Sales Tax removed.*

We can accept your Purchase Orders. Please send directly to me if you need to use a PO.

Please contact me directly with any questions or concerns.

Thank you for this opportunity.

Greg Zweibel
888-760-2499 ext. 104
Direct Number / 314-549-5088
greg@discountplaygroundsupply.com

	Unit Price	Qty	Extended
 5' Deck Height Double Bedway Wave Slide SUPE-SPI0022 Color: Purple	2,088.95	x 1	2,088.95
 Standard Slide Footing in Black SUPE-SPI0117	144.95	x 2	289.90
 12 Piece Set Hardware #SS2SF (SS Support to Slide Foot) SUPE-SPI0120	18.95	x 2	37.90
Subtotal \$			2,416.75
Shipping (LTL Freight)			1,917.66
Sales Tax			364.09
Total \$			4,698.50

Proceed To Checkout

- If you want to make changes to your quote please reply to this email with the requested change and we'll get a revised quote sent back
- Pricing is subject to change at any time

- Feel free to contact us at sales@discountplaygroundsupply.com or call us at [888-760-2499](tel:888-760-2499).

Discount Playground Supply || 4200 East North Street, Suite 10, Greenville, SC 29615



Customer

jledezma@cityofmattawa-wa.gov

[Edit](#)

Shipping

Juan Ledezma
City of Mattawa +15099324037
521 GOVERNMENT RD
MATTAWA, Washington, 99349 / United States

[Edit](#)

Free Shipping \$0.00

Billing

Juan Ledezma
City of Mattawa +15099324037
521 GOVERNMENT RD
MATTAWA, Washington, 99349 / United States

[Edit](#)

Payment

Payment Methods

Credit Card



Pay Later

Starting at \$276.10/mo or as low as 0% APR with [PayPal](#). [Learn more](#)



Pay over time

Purchase Order (Net 14 Terms - NOT Credit Card - Provide PO# Comments Field)

[Coupon / gift certificate](#)

Terms and Conditions

Yes, I agree with the [terms and conditions](#).

Place Order

Order Summary

6 Items



1 x Alpine Thunder Slide Foot

\$599.00



2 x Slide Mounting Hardware Kit

\$79.90



2 x L-Bracket for Commercial Slides

\$135.90



1 x 5 Ft Commercial Triple Rail Wave Slide
Support Posts In-Ground Supports
Slide Color Purple

\$3,913.00

Coupon / gift certificate

Subtotal

\$4,727.80

Shipping

Free

Tax

\$397.04

Total (USD)

\$5,124.84

RESOLUTION NO. 26.06.05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MATTAWA,
WASHINGTON, AMENDING MISCELLANEOUS CITY ADMINISTRATIVE
FEES AND AMENDING RESOLUTION NO. 25.06.03

WHEREAS, the City is authorized to adopt reasonable fees and charges in exchange for providing services;

WHEREAS, the City adopted such fees and charges in Resolution No. 25.06.03; and

WHEREAS, the City desires to amend Resolution No. 25.06.03; and

NOW THEREFORE, the City Council of the City of Mattawa, Washington, does resolve as follows:

1. Resolution 25.06.03 is amended as follows:

The following fees and charges are established as of June 18th, 2026, for the following services:

- A. Photocopy fees - \$0.15 per page
- B. Facsimiles - \$3.00 per fax
- C. Notary fee - \$15.00 per document
- D. Police Case Reports - \$10.00 per report
- E. Electronic Public Records – Actual Cost
- F. Other Copying or Reproduction – Actual Cost
- G. Criminal Check - \$20.00 per search
- H. Fence Permit - \$20.00
- I. Rental Inspection Fee - \$100.00
- J. Commercial Fire Safety Inspection Annual Fee - \$100.00
- K. NSF Fee - \$40.00
- L. Annual Chicken License -- \$15.00
- M. One-Time Senior Animal License Fee -- \$15.00
- N. Community Events Booth Fee - \$10.00
 - No Fee for Non-Profit Booths
- O. Yard Sales - \$2
- P. Dog Impound Fee – Capture Fee \$30 / \$15 per day
- Q. Annual Dog License Tag - \$25 - \$5 Lost Tags Replacement Fee, \$5 per month additional fee if license purchased after January of each year.
- R. Clean-up Events: Passenger Car - \$10.00 per trip
 - SUV / Trucks - \$20.00 per trip
 - Vehicle with Trailer - \$30.00 per trip (6’x10’ max)
 - Vehicle with Larger Trailer \$40
 - Unsecured small load - \$5
 - Unsecured larger load - \$10

Actual Cost + \$1 per tire (35" in diameter or less)

S. Annual Business License Fee - \$100

T. Park Reservations; Well Gazebo \$60 half day, \$90 full day, Gazebo Shelter \$35 half day, \$50 full day.

ADOPTED this 18th day of June 2026,

Maria Celaya, Mayor

ATTEST:

Anabel Martinez, Clerk/Treasurer