



CITY OF MATTAWA COUNCIL MEETING AGENDA

November 06, 2025

5:30 P.M.

Call to Order:

Roll Call: Mayor Maria Celaya, Sun Hwang, Brian Berghout, Silvia Barajas, Tony Acosta,
Alex Heredia, Fabiola Hernandez, Wendy Lopez

I. **Additions/Approval of Agenda:**

II. **Public Comments:**

III. **Public Hearing: 2026 Preliminary Budget Hearing**

IV. **Consent Agenda/Informational:**

- Minutes- Council Meeting Minutes 10.16.25
- Gray & Osborne Project Summary 10.22.25
- SCJ Planning: Monthly Update 10.31.25
- 2025 Claims EFT & Checks Approval #21309-21338 -- \$190,136.97
- 2025 Payroll EFT & Checks Approval #32069-32075 -- \$95,952.65
- Treasurer Report

V. **Reports:**

Mayor Report

Council Report

Police Department Report

Public Works Department Report

VI. Council, Items for Motion (Old Business):

None.

VII. Council, Items for Motion (New Business):

- 1. ILA for Water Rights Coordination & Assignment between City of Mattawa & Wahluke School District No. 73**
- 2. Progress Estimate 1 - Water Telemetry System Upgrades**
- 3. GMA Periodic Update Grant - FY2026 Agreement**
- 4. SCJ Alliance Agreement for Professional Services - Mattawa 2027 Comp Plan**
- 5. Generator Services**

VIII. Adjournment:

CITY OF MATTAWA
BUDGET HEARING; 2026 PRELIMINARY BUDGET

The 2026 Budget for the City of Mattawa has been prepared and placed on file at the City Hall. Copies of the budget are available for review during regular business hours 8:30 a.m. to 4:30 p.m. Monday through Friday.

The Mayor and Council will hold a preliminary hearing on the budget on Thursday November 6th, 2024 at 5:30 p.m., 521 E. Government Road, Mattawa, WA.

The public is invited to attend and express their opinion.

To be published in the Columbia Basin Herald on October 22nd and October 29th, 2025

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 1

001 Current Expense Fund

01/01/2026 To: 12/31/2026

REVENUES

308 Beginning Balances

308 91 00 01	Beg Bal UnRes Current Exp	1,300,000.00
308 91 00 02	Beg Bal UnRes/Leave Accrual C/E	25,000.00
308 Beginning Balances		1,325,000.00

310 Taxes

311 10 00 00	Real & Personal Property Tax	148,000.00
311 11 00 00	Lieu Of Taxes - Housing Auth. (Yearly)	2,077.00
311 11 00 01	Lieu Of Taxes - WGL (Annual)	13,500.00
313 11 00 00	State & Local Sales Tax	380,000.00
316 40 04 01	Utility Tax - Water	165,000.00
316 40 04 05	Utility Tax - Sewer	172,000.00
316 40 04 20	Utility Tax - Garbage	76,000.00
316 46 00 00	Utility Tax On Cable	50.00
316 47 00 00	Utility Tax On Telephone	20,000.00
316 48 00 00	Utility Tax On Electricity	90,000.00
316 49 04 01	Utility Tax - Fire Hydrants	8,064.00
317 20 00 00	Local Leasehold Excise	11,000.00
310 Taxes		1,085,691.00

320 Licenses & Permits

321 99 00 00	Business Licenses & Permits	22,000.00
321 99 00 01	Rental Licenses	5,500.00
322 10 00 00	Building Permits	50,000.00
322 30 00 00	Animal Licenses (ord. 514)	2,000.00
322 30 01 00	Chicken License	30.00
322 90 00 00	Fireworks Permits	0.00
322 90 00 01	Fence Permits	100.00
322 90 00 02	Yard Sales	300.00
320 Licenses & Permits		79,930.00

330 Intergovernmental Revenues

333 19 00 01	NCHIP Grant (Livescan)	0.00
333 20 60 03	Wa Assoc Sheriff & Police -- Camera Grant 2015	0.00
333 20 60 04	Wa Traffic Safety Comm -- Distracted Driving	0.00
333 20 60 05	Wa Assoc Sheriff & Police -- Handheld	0.00
333 20 60 06	Wa Assoc. Sheriff & Police-Traffic Safety Grant	0.00
333 20 61 60	Wa Traffic Safety Comm -- DUI	0.00
333 20 61 61	Wa Traffic Safety Comm -- Seatbelt	0.00
334 00 10 00	WATPA Grant	0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 2

001 Current Expense Fund

01/01/2026 To: 12/31/2026

REVENUES

330 Intergovernmental Revenues

334 02 70 00	Recreation & Conservation Funding Grant - PROS Plan	0.00
334 02 70 01	Recreation & Conservation Grant - Park Equipment	0.00
334 04 20 00	State Grant From Department Of Commerce- HAPI	0.00
334 04 20 01	Grant From Department Of Commerce - Comp. Plan (GMA)	0.00
334 06 90 00	WASPC - Training Funding Grant	0.00
335 00 91 00	Pud Privilege Tax (Yearly)	10,000.00
335 04 01 00	Law Enforc. & Criminal Justice Leg. One Time Cost	0.00
336 00 98 00	City Assistance Essb 6050 (Q)	110,000.00
336 06 21 00	Criminal Justice - Population (Q)	1,000.00
336 06 26 00	Crim Justice Special Programs (Q)	5,000.00
336 06 42 00	Marijuana Excise Tax	5,000.00
336 06 51 00	Dui Cities (Q)	300.00
336 06 94 00	Liquor Excise Tax (Q)	25,000.00
336 06 95 00	Liquor Board Profits (Q)	28,000.00
336 06 96 00	Marijuana Tax	0.00
337 05 14 00	WFOA And CIAW Scholarships	0.00
337 05 21 00	Police Academy Reimbursement From WCJTC	0.00
330 Intergovernmental Revenues		184,300.00

340 Charges For Goods & Services

341 43 00 00	PUD Paystation Revenue	32,000.00
341 43 01 00	Credit Card Fees Collected	0.00
341 81 00 00	Copies/notary/fax	2,000.00
341 81 00 01	Police Copies/reports	500.00
341 82 00 00	Engineering Services Reimbursement	15,000.00
342 10 00 01	School Resource Officer (SRO Wahluke School)	75,000.00
342 40 00 00	Rental/Fire Inspection Fee	14,000.00
345 23 00 00	Animal Non-court Fines/impound	600.00
345 89 00 00	Planning And Development	25,000.00
347 20 00 00	Library Service Contract (Semi Annual)	6,720.00
347 40 00 00	Event Admissions-Booth Registrations	900.00
340 Charges For Goods & Services		171,720.00

350 Fines & Penalties

352 90 00 00	Civil Fines -- Police Tickets	0.00
352 90 00 01	Civil Fines-- Other	0.00
359 00 01 00	NSF Fees	0.00
350 Fines & Penalties		0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 3

001 Current Expense Fund

01/01/2026 To: 12/31/2026

REVENUES

360 Interest & Other Earnings

347 30 00 00	Events - Public Service Assistance - MPD	500.00
361 10 00 00	Investment Interest	8,000.00
361 10 50 01	Prepaid Interest/Premium On Bond Purchase	0.00
361 30 00 01	Gains (Losses) On Investments	0.00
361 40 00 00	Interest On Sales (county)	1,500.00
362 30 00 00	Parking Agreement - North Sky	0.00
362 40 00 00	US Cellular Lease	15,000.00
362 40 00 01	Tower Rent -- Saddle Mountain Wireless	0.00
362 40 00 02	Nighthawk Networking - Tower Rent	0.00
367 00 00 00	Contributions And Donations From Nongovernmental Sources	0.00
367 00 00 04	2022 Paul Lauzier Grant - Basketball Court	0.00
367 11 00 00	Community Events Donations	1,000.00
367 11 01 00	Cook Shack Repair Donation	0.00
367 90 00 00	Police Donations	0.00
367 90 00 01	Park Donations	0.00
367 90 00 02	Animal Control Donations	0.00
367 90 00 08	Flag Donations	0.00
367 90 01 00	Skateboard Park Donations	0.00
367 90 02 00	Circus Donations -- Police	0.00
369 10 00 01	Sale Of Police Surplus Property	0.00
369 30 00 00	Confiscated/Seized Firearms	0.00
369 30 00 01	Police Drug Fund	0.00
369 80 00 00	Cash Over/short	0.00
369 80 00 01	Cash Over/Short PUD	0.00
369 91 00 00	Reimbursed Expenses-Police	0.00
360 Interest & Other Earnings		26,000.00

370 Capital Contributions

367 00 00 03	WCIA Contributions	0.00
370 Capital Contributions		0.00

380 Non Revenues

388 10 00 01	Prior Period Adjustments	0.00
380 Non Revenues		0.00

397 Interfund Transfers

397 00 70 01	Transfer In From Fund 107 (Additional Wages)	160,000.00
397 10 60 02	Grant County Health District 2023 - Transfer From ARPA Fund	0.00
397 10 70 00	Transfer In From Fund 107 (SRO Wages)	0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 4

001 Current Expense Fund

01/01/2026 To: 12/31/2026

REVENUES

397 Interfund Transfers

397 Interfund Transfers	160,000.00
-------------------------	------------

398 Insurance Recoveries

398 10 00 01 Insurance Recoveries (WCIA)	0.00
--	------

398 Insurance Recoveries	0.00
--------------------------	------

Fund Revenues:

3,032,641.00

EXPENDITURES

511 Legislative

511 30 41 00 Code Book Update	1,500.00
-------------------------------	----------

511 60 10 00 Council Salaries	10,500.00
-------------------------------	-----------

511 60 20 00 Council Benefits	800.00
-------------------------------	--------

511 60 31 00 Elected Officials -Office & Operating Supplies	500.00
---	--------

511 60 41 00 Elected Officials - Professional Services	2,000.00
--	----------

511 60 43 00 Elected Officials - Training	1,400.00
---	----------

511 Legislative	16,700.00
-----------------	-----------

512 Judicial

512 50 51 00 Municipal Court Expenses	0.00
---------------------------------------	------

512 Judicial	0.00
--------------	------

513 Executive

513 10 10 00 Mayor Salary (prior Years Mayor/Council)	12,000.00
---	-----------

513 10 20 00 Mayor Benefits (prior Years Mayor/Council)	1,000.00
---	----------

513 Executive	13,000.00
---------------	-----------

514 Financial, Recording & Elections

514 23 10 00 Clerk Salary	33,000.00
---------------------------	-----------

514 23 10 01 Deputy Clerk Wages	46,000.00
---------------------------------	-----------

514 23 20 00 Clerk Benefits	11,000.00
-----------------------------	-----------

514 23 20 01 Deputy Clerk Benefits	27,000.00
------------------------------------	-----------

514 23 31 00 Postage	1,300.00
----------------------	----------

514 23 31 02 Office Supplies	3,200.00
------------------------------	----------

514 23 41 01 Banking And Visa/Merchant Fees	7,000.00
---	----------

514 23 43 00 Travel & Education	9,000.00
---------------------------------	----------

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 5

001 Current Expense Fund

01/01/2026 To: 12/31/2026

EXPENDITURES

514 Financial, Recording & Elections

514 23 49 02	Assoc. Dues/AWC	2,000.00
514 40 50 00	Election Costs	800.00
514 Financial, Recording & Elections		140,300.00

515 Legal Services

515 41 41 00	Legal Fees	50,000.00
515 41 41 01	Legal Fees -- Union Costs	3,000.00
515 41 41 02	Legal Fees -- Civil Service Litigation	10,000.00
518 18 41 00	Interpreter Services/City Council	0.00
518 18 41 01	Interpreter Services	0.00
515 Legal Services		63,000.00

518 Centralized Services

518 10 31 00	Uniforms	400.00
518 18 47 00	ULID Principal	530.00
518 18 47 01	ULID Interest	250.00
518 20 41 00	Security/Alarm System	0.00
518 23 41 00	State Auditor	2,000.00
518 23 42 14	Telephone/Internet Expense	4,000.00
518 30 41 00	Publishing	1,500.00
518 30 44 00	Central Services - Taxes And Operating Assessments	250.00
518 30 46 00	Insurance	46,000.00
518 30 47 14	City Hall Utilities	3,800.00
518 30 48 00	Repair And Maintenance	8,000.00
518 30 49 01	Engineering Services	15,000.00
518 30 49 14	Professional Services	9,000.00
518 30 49 16	Recycling	200.00
518 61 40 00	Judgments & Settlements	0.00
518 70 31 00	Other Supplies And Furniture	3,500.00
518 70 45 01	Copier Lease	1,000.00
518 80 41 01	Computer Support/Maintenance	20,000.00
518 90 49 00	Miscellaneous	0.00
518 Centralized Services		115,430.00

521 Law Enforcement

521 10 10 00	Police Clerk Wages	0.00
521 10 10 01	Civil Service Clerk	0.00
521 10 20 00	Police Clerk Benefits	0.00
521 10 20 01	Civil Service Benefits	0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 6

001 Current Expense Fund

01/01/2026 To: 12/31/2026

EXPENDITURES

521 Law Enforcement

521 10 41 01	Civil Service Commission	500.00
521 10 49 00	Professional Services	25,000.00
521 20 10 00	Police Chief Wages	135,000.00
521 20 10 01	WTSC Impaired Driving Grant	0.00
521 20 10 02	WTSC Seatbelt Grant	0.00
521 20 10 04	Public Works Wages - Police Vehicle Maintenance	3,100.00
521 20 20 00	Police Chief Benefits	45,000.00
521 20 20 04	Public Works Benefits - Police Vehicle Maintenance	1,800.00
521 20 31 00	Office Supplies	2,000.00
521 20 31 01	Uniforms & Clothing	4,500.00
521 20 31 02	Postage	500.00
521 20 31 03	LE Supplies	0.00
521 20 31 04	SRO Equipment & Supplies	3,000.00
521 20 31 05	Utility Officer Equipment & Supplies	0.00
521 20 31 06	Additional Officer Equip. & Supplies	0.00
521 20 32 00	Vehicle Fuel	0.00
521 20 32 01	SRO Vehicle Fuel	0.00
521 20 32 02	Additional Officer Vehicle Fuel	0.00
521 20 35 01	Axon - Body Cameras	0.00
521 20 42 00	Telephone	13,000.00
521 20 46 00	Insurance	56,000.00
521 20 47 00	Utilities	0.00
521 20 48 00	Vehicle Repair And Maintenance	10,000.00
521 20 48 01	HID Global Corporation - Live Scan Annual Update	3,000.00
521 20 49 02	Association Dues & Etc.	1,500.00
521 22 10 00	Police Wages	500,000.00
521 22 10 01	Police Officer Wages (SRO)	70,000.00
521 22 10 02	Utility Officer Wages	0.00
521 22 10 03	Additional Officer Wages	120,000.00
521 22 10 04	Code Enforcement Officer	0.00
521 22 10 05	Reserve Officers	0.00
521 22 10 07	Police Officer Overtime	35,000.00
521 22 20 00	Police Benefits	240,000.00
521 22 20 01	SRO - Benefits	30,000.00
521 22 20 02	Utility Officer Benefits	0.00
521 22 20 03	Additional Officer Benefits	40,000.00
521 22 20 04	Code Enforcement Officer Benefits	0.00
521 22 20 05	Reserve Officers Benefits	0.00
521 22 20 07	Police Officer Overtime Benefits	20,000.00
521 22 35 00	LE Equipment/Supplies	23,000.00
521 22 35 04	Office Furniture	1,500.00
521 22 35 05	WASPC Grant Handheld Radar	0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 7

001 Current Expense Fund

01/01/2026 To: 12/31/2026

EXPENDITURES

521 Law Enforcement

521 22 35 07	SRO - LE Equipment & Supplies	0.00
521 22 35 08	Additional Officer - LE Equipment & Supplies	0.00
521 25 10 00	Contracted Police Officer Wages	0.00
521 25 20 00	Contracted Police Officer Benefits	0.00
521 30 30 00	Community Crime Prevention	2,000.00
521 30 30 01	Police Buy Money	0.00
521 40 43 00	Travel	0.00
521 40 49 00	Training & Travel	23,000.00
521 40 49 01	Training -- Academy	15,000.00
521 40 49 02	Training - Academy SRO	0.00
521 40 49 03	Training - Academy Additional Officer	0.00
521 70 51 00	Grant County Sheriff	2,500.00
522 20 42 01	Communications MACC	0.00
594 21 63 01	Computers	4,500.00
<hr/>		
521 Law Enforcement		1,430,400.00

522 Fire Control

522 20 41 00	Q Global Fire Investigations	0.00
522 20 51 00	FPD # 8 Contract	0.00
522 51 47 00	Fire Hydrants/Lane Issue	8,064.00
<hr/>		
522 Fire Control		8,064.00

524 Protective Inspections

524 20 41 00	Rental/Fire Inspection Costs	12,000.00
<hr/>		
524 Protective Inspections		12,000.00

525 Disaster Services

525 60 51 00	Emergency Services	0.00
<hr/>		
525 Disaster Services		0.00

554 Environmental Services

554 20 10 00	Animal Control Wages	7,000.00
554 20 10 01	Animal Control Overtime Wages	1,200.00
554 20 20 00	Animal Control Benefits	3,500.00
554 20 20 01	Animal Control Overtime Benefits	600.00
554 30 31 00	Animal Control / Supplies	3,200.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 8

001 Current Expense Fund

01/01/2026 To: 12/31/2026

EXPENDITURES

554 Environmental Services

554 Environmental Services 15,500.00

558 Planning & Community Devel

558 30 31 00	Supplies	0.00
558 50 41 00	Building Permit & Plan Review	40,000.00
558 60 41 00	Planning-Zoning & Land Use Administration	70,000.00
558 60 41 01	Comprehensive Plan Update	0.00
558 60 41 02	Planning Services - HAPI Grant	0.00
558 60 41 03	Mattawa Parks, Recreation, & Open Space Plan - Planning	0.00
558 60 41 04	Mattawa Climate & Resiliency Element - Grant	0.00
558 Planning & Community Devel		110,000.00

562 Public Health

562 73 51 00	Grant County Health Services	1,000.00
562 Public Health		1,000.00

566 Substance Abuse

566 00 51 00	2% Alcohol Distribution	1,400.00
566 Substance Abuse		1,400.00

572 Libraries

572 20 10 00	Janitorial Wages	3,000.00
572 20 20 00	Janitorial Benefits	1,600.00
572 20 31 00	Library Maintenance And Operation	3,000.00
572 20 47 00	Library - Utility Services	4,400.00
572 Libraries		12,000.00

573 Cultural & Community Activities

573 90 49 00	Community Events	2,000.00
573 Cultural & Community Activities		2,000.00

576 Park Facilities

576 80 10 00	Public Works Wages	16,000.00
576 80 10 01	Deputy Clerk Wages	1,000.00
576 80 10 02	Public Works Director Salary	3,000.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 9

001 Current Expense Fund

01/01/2026 To: 12/31/2026

EXPENDITURES

576 Park Facilities

576 80 10 03	Public Works Overtime Wages	2,400.00
576 80 10 04	Admin. Assistant Wages	0.00
576 80 20 00	Public Works Benefits	8,500.00
576 80 20 01	Deputy Clerk Benefits	600.00
576 80 20 02	Public Works Director Benefits	1,500.00
576 80 20 03	Public Works Overtime Benefits	1,500.00
576 80 20 04	Admin. Assistant Benefits	0.00
576 80 31 00	Park Supplies	8,000.00
576 80 31 01	Flags And Supplies	1,000.00
576 80 31 02	Skateboard Park Supplies	2,000.00
576 80 31 03	Playground Equipment Supplies	1,200.00
576 80 31 04	Cook Shack Repairs	600.00
576 80 32 04	Fuel	600.00
576 80 42 00	Park Telephone	600.00
576 80 43 00	Park Travel	0.00
576 80 44 00	Park Advertising	500.00
576 80 46 00	Park Insurance	23,000.00
576 80 47 00	Park Utilities	29,000.00
576 80 48 00	Park Maintenance	7,000.00
576 80 48 01	Vehicle Repair & Maintenance	2,000.00
576 80 48 02	Weed Control	1,000.00
576 80 49 00	Park Miscellaneous	0.00
576 90 41 00	Park Facilities - Professional Services	0.00
594 76 63 00	Park Improvements (Donations)	11,000.00
<hr/>		
576 Park Facilities		122,000.00

580 Non Expenditures

589 90 00 00	Misc Draw/Payroll Acct	0.00
589 90 00 01	Employee Payroll Clearing Account	0.00
<hr/>		
580 Non Expenditures		0.00

591 Debt Service - Principal Repayment

591 14 70 00	Postage Machine Lease - Clerk's Dept.	400.00
591 14 70 01	Copier Machine Lease - Clerk's Dept.	600.00
591 21 70 01	Axon Body Cameras	0.00
591 21 70 02	Postage Machine Lease - PD	400.00
591 21 70 03	Copier Machine Lease - PD	600.00
<hr/>		
591 Debt Service - Principal Repayment		2,000.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 10

001 Current Expense Fund

01/01/2026 To: 12/31/2026

EXPENDITURES

594 Capital Expenditures

		3,000.00
594 14 40 00	Computers	0.00
594 18 48 00	City Hall Windows/Front Door Repair	0.00
594 18 64 04	HVAC System -- City Hall	0.00
594 18 64 05	Security Cameras- City Hall	0.00
594 21 64 01	Interceptor Lease Int/FCI -- 2014 - 17	0.00
594 21 64 02	Livescan (Grant)	0.00
594 21 64 05	Hoist Lift - MPD	0.00
594 21 64 06	Police Vehicles - SRO	0.00
594 21 64 07	Police Vehicles - Additional Officer	0.00
594 42 64 03	Boom Lift (Park Fund)	0.00
594 44 63 01	Mattawa Sign	0.00
594 54 62 00	Dog Kennel	0.00
594 76 35 00	RCO Grant - Park Suplies/Equipment	0.00
594 76 41 00	2022 Paul Lauzier Grant - Basketball Court - Engineering	0.00
594 76 63 01	2022 Paul Lauzier Grant - Basketball Court - Construction	0.00
594 76 64 00	Public Works Truck - Park	0.00

	594 Capital Expenditures	3,000.00
--	---------------------------------	-----------------

597 Interfund Transfers

		16,349.00
597 00 00 00	Transfer To 102-Police Vehicle	0.00
597 21 35 00	Transfers-Out To Fund 107 Public Safety Fund	0.00

	597 Interfund Transfers	16,349.00
--	--------------------------------	------------------

999 Ending Balance

		923,498.00
508 80 00 01	End Bal Unres Current Exp	25,000.00
508 80 00 02	End Bal Unres Leave Acc Current Exp	0.00

	999 Ending Balance	948,498.00
--	---------------------------	-------------------

Fund Expenditures:

3,032,641.00

Excess/Deficit:

0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 11

101 Street Fund

01/01/2026 To: 12/31/2026

REVENUES

308 Beginning Balances

308 31 01 00	Beg Bal Res Street Fund	340,000.00
308 31 01 01	Beg Bal Res Street Leave Accrual	3,408.00
308 Beginning Balances		343,408.00

320 Licenses & Permits

322 10 00 01	Street & Utility Construction Permit	0.00
320 Licenses & Permits		0.00

330 Intergovernmental Revenues

333 11 00 01	CDBG - Government Road Pathway Sidewalk	0.00
333 21 00 00	WA Traffic Safety Commission - Crosswalk Safety	0.00
334 03 80 00	TIB Grant -- Ellice Overlay	0.00
334 03 80 01	TIB Grant -- Saddle Mountain Overlay	0.00
334 03 80 02	TIB Grant - Portage/Selkirk Overlay	0.00
334 03 80 03	TIB Grant - Broadway/Selkirk Overlay	0.00
334 03 80 04	TIB Grant - Government Road Sidewalk (Manson Lane-Columbia Ave.)	0.00
334 03 80 05	TIB Grant - 8th St./Selkirk Ave./Portage-4th Street Overlay	0.00
334 03 80 06	TIB Grant - Complete Streets Award 2022	0.00
334 03 80 07	TIB Grant - 2025 Multiple Locations Project	0.00
336 00 87 00	Motor Vehicle Street Fuel Tax	59,000.00
337 01 01 01	Taylor Orchards West Plat Reimbursement	0.00
337 01 02 00	Grant County PW -- Fuel Redistribution	0.00
330 Intergovernmental Revenues		59,000.00

340 Charges For Goods & Services

347 30 00 01	Community Event Services (Traffic Control)	500.00
340 Charges For Goods & Services		500.00

360 Interest & Other Earnings

361 10 01 01	Investment Interest	3,500.00
361 10 51 01	Prepaid Interest/Premium On Bond Purch	0.00
367 00 00 02	Contributions Toward Government Rd. Pathway	0.00
369 10 00 00	Sale Of Surplus Equipment	0.00
360 Interest & Other Earnings		3,500.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 12

101 Street Fund

01/01/2026 To: 12/31/2026

REVENUES

380 Non Revenues

389 00 01 01	Deposits - Parade Events	0.00
380 Non Revenues		0.00

397 Interfund Transfers

397 00 00 00	Transfer In From TBD- 8th St. / Selkirk Ave./Portage-4th Street Overlay- City's Match	0.00
397 00 00 01	Transfer In From TBD - Gov't Rd. Sidewalk - City's Match	0.00
397 00 00 03	Transfer In - CDBG Gov't Rd. Pathway - City's Match	0.00
397 Interfund Transfers		0.00

Fund Revenues:

406,408.00

EXPENDITURES

542 Streets - Maintenance

542 30 10 00	Public Works Wages	12,000.00
542 30 10 01	Clerk/Treasurer Salary	2,400.00
542 30 10 02	Public Works Director Salary	2,400.00
542 30 10 03	Public Works Overtime Wages	1,600.00
542 30 10 04	Deputy Clerks Wages	600.00
542 30 10 05	Admin. Assistant Clerk Wages	0.00
542 30 20 00	Public Works Benefits	6,000.00
542 30 20 01	Clerk/Treasurer Benefits	1,200.00
542 30 20 02	Public Works Director Benefits	1,200.00
542 30 20 03	Public Works Overtime Benefits	1,000.00
542 30 20 04	Deputy Clerks Benefits	300.00
542 30 20 05	Admin. Assistant Clerk Benefits	0.00
542 30 31 00	Supplies And Postage	100.00
542 30 31 01	Uniforms	0.00
542 30 32 03	Fuel	600.00
542 30 35 00	Street Signs	1,000.00
542 30 35 01	Small Tools & Equipment	600.00
542 30 41 00	Professional Services	300.00
542 30 41 02	State Auditor	300.00
542 30 41 03	Engineering/Planning -- Taylor Orchards Plat	0.00
542 30 41 04	Engineering -- Government Road Study	0.00
542 30 41 06	Engineering Services	500.00
542 30 43 00	Travel And Training	3,500.00
542 30 45 00	Equipment Rental	0.00
542 30 48 00	City Street Maintenance	2,800.00
542 30 48 01	Vehicle Repair & Maintenance	500.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 13

101 Street Fund

01/01/2026 To: 12/31/2026

EXPENDITURES

542 Streets - Maintenance

542 30 48 02	Repair And Maintenance	500.00
542 63 47 00	Street Lighting	22,500.00
542 70 48 00	Roadside Maintenance/Spray	500.00
542 90 46 00	Insurance	600.00
542 Streets - Maintenance		63,000.00

543 Streets Admin & Overhead

542 30 41 01	Publishing	0.00
543 30 47 00	Utilities	0.00
543 Streets Admin & Overhead		0.00

594 Capital Expenditures

594 18 62 02	Shop Offices	0.00
594 42 64 00	Street Sweeper	0.00
594 42 64 01	Boom Lift	0.00
594 42 64 04	HVAC For City Hall	0.00
594 42 64 06	Vehicles - Street	0.00
594 42 64 07	Hoist Lift - PW	0.00
595 00 00 00	Capital Expenditures/Expenses - Other Costs Allocations	0.00
595 10 63 02	Saddle Mountain TIB Grant Engineer Exp	0.00
595 10 63 03	Portage/Selkirk TIB Grant Engineer Exp	0.00
595 10 63 04	Broadway/Selkirk TIB Grant Engineer Exp.	0.00
595 30 63 02	Match Exp For Sidewalk Proj DOT	0.00
595 30 63 03	Saddle Mountain TIB Grant Construction Exp	0.00
595 30 63 04	Portage/Selkirk TIB Grant Construction Exp.	0.00
595 30 63 05	Broadway/Selkirk TIB Grant Constr. Exp.	0.00
595 42 63 00	TIB - Government Rd. Sidewalk (Manson Lane-Columbia Ave.) Const.	0.00
595 42 63 01	TIB - Government Rd. Sidewalk (Manson Lane-Columbia Ave.) Engin.	0.00
595 42 63 02	Complete Streets Grant (Riverview Ave. Improv) Construction	0.00
595 42 63 03	Complete Streets Grant (Riverview Ave. Improv.) Engineering	0.00
595 95 41 00	CDBG - Government Road Pathway Sidewalk (Engin.)	0.00
595 95 41 02	TIB Grant - 2025 Multiple Locations Project - Engineering	0.00
595 95 63 00	CDBG - Government Road Pathway Sidewalk (Const.)	0.00
595 95 63 03	TIB - 8th St/Selkirk/Portage-4th Street Overlay - City's Match	0.00
595 95 63 04	TIB - 8th St/Selkirk/Portage-4th Street Overlay - Construction	0.00
595 95 63 05	TIB - 8th St/Selkirk/Portage-4th Street Overlay - Engineering	0.00
595 95 63 06	Government Rd. Pathway City's Match - CDBG	0.00
595 95 63 07	TIB Grant - 2025 Multiple Locations Project - Construction	0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 14

101 Street Fund

01/01/2026 To: 12/31/2026

EXPENDITURES

594 Capital Expenditures

594 Capital Expenditures 0.00

595 Capital Expenditures- Streets

595 10 63 00 Ellice AveTIB Grant Engineer Exp 0.00

595 10 63 01 Streets Overlay 2016 Engineer Exp 0.00

595 30 63 00 Ellice Ave TIB Grant Construction Exp 0.00

595 30 63 01 Match Expense For Streets TIB 0.00

595 Capital Expenditures- Streets 0.00

999 Ending Balance

508 10 01 01 End Bal Res Street Fund 343,408.00

999 Ending Balance 343,408.00

Fund Expenditures:

406,408.00

Excess/Deficit:

0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 15

102 Police Vehicle Fund

01/01/2026 To: 12/31/2026

REVENUES

308 Beginning Balances

308 51 01 02 Beg Bal UnRes Police Fund	32.00
--	-------

308 Beginning Balances	32.00
------------------------	-------

360 Interest & Other Earnings

361 10 01 02 Investment Interest	0.00
----------------------------------	------

361 10 51 02 Prepaid Interest/Premium On Bond Purch	0.00
---	------

360 Interest & Other Earnings	0.00
-------------------------------	------

397 Interfund Transfers

397 10 60 03 Transfer In - ARPA Funds - Police Vehicle Equipment	0.00
--	------

397 30 00 00 Transfer In From 001 - Police Vehicles Lease	16,349.00
---	-----------

397 Interfund Transfers	16,349.00
-------------------------	-----------

Fund Revenues:

16,381.00

EXPENDITURES

521 Law Enforcement

521 21 35 02 Police Vehicles - Equipment	0.00
--	------

521 Law Enforcement	0.00
---------------------	------

594 Capital Expenditures

591 21 70 00 Police Vehicles (3) 2021 Ford Interceptors - Principal	16,136.00
---	-----------

592 21 80 00 Police Vehicles (3) 2021 Ford Interceptors - Interest	213.00
--	--------

594 21 64 00 Interceptor Lease Princ/FCI -2014-17	0.00
---	------

594 21 64 03 Interceptor Lease/FCI 2016-2019	0.00
--	------

594 21 64 08 Police Vehicle Upfitting - ARPA	0.00
--	------

594 Capital Expenditures	16,349.00
--------------------------	-----------

999 Ending Balance

508 80 01 02 End Bal Unres Police Fund	32.00
--	-------

999 Ending Balance	32.00
--------------------	-------

Fund Expenditures:

16,381.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 16

102 Police Vehicle Fund

01/01/2026 To: 12/31/2026

Excess/Deficit:

0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 17

103 Multimodal Transportation Fund

01/01/2026 To: 12/31/2026

REVENUES

308 Beginning Balances

308 31 01 03	Beg Bal Res Multimodal Transportation	100,600.00
308 Beginning Balances		100,600.00

330 Intergovernmental Revenues

336 00 71 00	Multimodal Transportation	4,000.00
336 00 87 01	MVA Transportation	4,000.00
330 Intergovernmental Revenues		8,000.00

Fund Revenues:

108,600.00

EXPENDITURES

999 Ending Balance

508 10 01 03	End Bal Res Multimodal Transportation	108,600.00
999 Ending Balance		108,600.00

Fund Expenditures:

108,600.00

Excess/Deficit:

0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 18

104 COVID Fund

01/01/2026 To: 12/31/2026

REVENUES

308 Beginning Balances

308	31 01 04	Estimated Beginning Balance	0.00
308 Beginning Balances			0.00

330 Intergovernmental Revenues

332	92 10 00	Coronavirus Relief Funds - Dept. Of Commerce	0.00
330 Intergovernmental Revenues			0.00

Fund Revenues:

0.00

EXPENDITURES

514 Financial, Recording & Elections

514	23 10 10	Clerk Salary - COVID	0.00
514	23 10 12	Deputy Clerk Salary-COVID	0.00
514	23 20 10	Clerk Benefits - COVID	0.00
514	23 20 12	Deputy Clerk Benefits - COVID	0.00
514 Financial, Recording & Elections			0.00

518 Centralized Services

514	20 31 10	Office & Operating Supplies - COVID	0.00
518	63 40 00	Grants To Local Agency/Businesses	0.00
518	63 41 12	Office & Operating Supplies - Non-Essential Businesses	0.00
518	90 41 10	Professional Services - COVID	0.00
518 Centralized Services			0.00

521 Law Enforcement

521	10 10 10	Police Clerk - Wages COVID	0.00
521	10 20 10	Police Clerk - Benefits COVID	0.00
521	20 10 10	Police Chief Wages - COVID	0.00
521	20 20 10	Police Chief Benefits - COVID	0.00
521	22 10 10	Police Officer Wages - COVID	0.00
521	22 10 12	Police Officer Overtime - COVID	0.00
521	22 20 10	Police Officer Benefits - COVID	0.00
521	22 20 12	Police Officer Overtime Benefits - COVID	0.00
521	30 31 00	Office & Operating Supplies - COVID	0.00
521 Law Enforcement			0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 19

104 COVID Fund

01/01/2026 To: 12/31/2026

EXPENDITURES

534 Water Utilities

534 10 10 10	Public Works Wages - COVID	0.00
534 10 20 10	Public Works Benefits - COVID	0.00
534 10 31 10	Office & Operating Supplies - COVID	0.00
534 Water Utilities		0.00

535 Sewer

535 10 10 10	Public Works Wages - COVID	0.00
535 10 20 10	Public Works Benefits - COVID	0.00
535 10 31 10	Office & Operating Supplies - COVID	0.00
535 Sewer		0.00

594 Capital Expenditures

594 18 63 10	Capital Expenditures - COVID	0.00
594 Capital Expenditures		0.00

999 Ending Balance

508 10 40 00	Ending Balance	0.00
999 Ending Balance		0.00

Fund Expenditures:

Excess/Deficit:

0.00

0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 20

105 COPS Grant

01/01/2026 To: 12/31/2026

REVENUES

308 Beginning Balances

308 31 01 05 Estimated Beginning Balance 0.00

308 Beginning Balances 0.00

330 Intergovernmental Revenues

331 16 00 00 COPS Grant 0.00

330 Intergovernmental Revenues 0.00

Fund Revenues:

0.00

EXPENDITURES

521 Law Enforcement

521 10 10 02 Contracts & Consultants - Wages - (COPS Grant) 0.00

521 10 35 00 Small Tools And Minor Equipment - (COPS Grant) 0.00

521 40 43 01 Travel & Training - (COPS Grant) 0.00

521 Law Enforcement 0.00

594 Capital Expenditures

594 21 64 04 Equipment/Technology- (COPS Grant) 0.00

594 Capital Expenditures 0.00

999 Ending Balance

508 10 50 00 Ending Balance 0.00

999 Ending Balance 0.00

Fund Expenditures:

0.00

Excess/Deficit:

0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 21

106 LFRF Fund

01/01/2026 To: 12/31/2026

REVENUES

308 Beginning Balances

308 31 01 06	Estimated Beginning Balance	0.00
308 Beginning Balances		0.00

330 Intergovernmental Revenues

332 92 10 01	Coronavirus Local Fiscal Recovery Funds	0.00
330 Intergovernmental Revenues		0.00

397 Interfund Transfers

397 34 64 00	Transfers In - Unspent ARPA Funds From Fund 401	0.00
397 Interfund Transfers		0.00

Fund Revenues:

0.00

EXPENDITURES

518 Centralized Services

518 10 10 00	Employee Premium Pay Wages (ARPA)	0.00
518 10 20 00	Employee Premium Pay Benefits (ARPA)	0.00
518 Centralized Services		0.00

597 Interfund Transfers

597 21 64 00	Transfers-Out - Fund 102 - Police Vehicle Equipment	0.00
597 34 41 00	Transfers-Out - Rate Study 2022 (ARPA Fund)	0.00
597 34 64 00	Transfers-Out - Public Works Trailer	0.00
597 34 64 01	Transfer-Out - Public Works Truck	0.00
597 34 64 02	Transfer -Out Public Works Mini Excavator	0.00
597 35 41 00	Transfers-Out - Rate Study 2022 (ARPA Fund)	0.00
597 35 64 00	Transfers-Out - Public Works Trailer	0.00
597 35 64 01	Transfer-Out - Public Works Truck	0.00
597 35 64 02	Transfer-Out - Public Works Mini Excavator	0.00
597 62 40 00	Grant County Health District 2023 - Transfer To General Fund	0.00
597 Interfund Transfers		0.00

999 Ending Balance

508 10 60 00	Ending Balance	0.00
999 Ending Balance		0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 22

106 LFRF Fund

01/01/2026 To: 12/31/2026

EXPENDITURES

Fund Expenditures:

0.00

Excess/Deficit:

0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 23

107 Public Safety Tax Fund

01/01/2026 To: 12/31/2026

REVENUES

308 Beginning Balances

308 91 01 07	Estimated Beginning Balance	220,000.00
308 Beginning Balances		220,000.00

310 Taxes

313 15 00 00	Public Safety Tax	276,500.00
310 Taxes		276,500.00

397 Interfund Transfers

397 21 00 10	Transfer In - From General Fund	0.00
397 Interfund Transfers		0.00

Fund Revenues:

496,500.00

EXPENDITURES

521 Law Enforcement

521 20 10 03	Law Enforcement - Salaries & Wages	0.00
521 20 20 01	Law Enforcement - Personnel Benefits	0.00
521 20 31 07	Uniforms	0.00
521 20 32 03	Police Vehicle Fuel	63,000.00
521 20 35 00	Axon Cameras	0.00
521 20 41 00	Lexipol	10,000.00
521 22 35 01	Law Enforcement - Small Tools And Minor Equipment	2,500.00
521 40 40 00	Training	0.00
521 40 43 02	Travel	0.00
521 Law Enforcement		75,500.00

522 Fire Control

522 20 42 02	MACC - Communications	41,000.00
522 Fire Control		41,000.00

594 Capital Expenditures

594 21 70 04	Vehicles Lease - Principal	0.00
594 21 80 05	Vehicles Lease - Interest	0.00
594 Capital Expenditures		0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 24

107 Public Safety Tax Fund

01/01/2026 To: 12/31/2026

EXPENDITURES

597 Interfund Transfers

597 21 10 00	Transfer Out To General Fund (SRO Wages)	0.00
597 21 10 01	Transfer Out To General Fund (Additional Wages)	160,000.00
<u>597 Interfund Transfers</u>		<u>160,000.00</u>

999 Ending Balance

508 80 01 07	Ending Balance	220,000.00
<u>999 Ending Balance</u>		<u>220,000.00</u>

Fund Expenditures:

496,500.00

Excess/Deficit:

0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 25

140 Transportation Benefit Fund

01/01/2026 To: 12/31/2026

REVENUES

308 Beginning Balances

308 31 00 00	Beg Bal Trans Benefit Dist	450,000.00
--------------	----------------------------	------------

	308 Beginning Balances	450,000.00
--	------------------------	------------

310 Taxes

313 21 00 00	Sales Tax Revenue -- TBD	80,000.00
--------------	--------------------------	-----------

	310 Taxes	80,000.00
--	-----------	-----------

Fund Revenues:

530,000.00

EXPENDITURES

594 Capital Expenditures

595 95 63 01	CDBG - Government Rd. Pathway-City's Match	0.00
--------------	--	------

597 95 63 02	TIB - Government Road Sidewalk - City's Match	0.00
--------------	---	------

597 95 63 03	TIB - 8th St/Selkirk/Portage-4th Street Overlay - City's Match	0.00
--------------	--	------

	594 Capital Expenditures	0.00
--	--------------------------	------

999 Ending Balance

508 10 00 00	End Bal Trans Benefit Dist	530,000.00
--------------	----------------------------	------------

	999 Ending Balance	530,000.00
--	--------------------	------------

Fund Expenditures:

530,000.00

Excess/Deficit:

0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 26

350 Capital Improvement Fund

01/01/2026 To: 12/31/2026

REVENUES

308 Beginning Balances

308 31 03 50 Beg Bal Res Capital Imp Fund	330,000.00
308 Beginning Balances	330,000.00

310 Taxes

318 34 00 00 Real Estate Excise Tax	20,000.00
310 Taxes	20,000.00

330 Intergovernmental Revenues

337 05 14 01 Grant County SIP Grant Government Road	0.00
330 Intergovernmental Revenues	0.00

360 Interest & Other Earnings

361 10 03 50 Investment Interest	1,000.00
361 10 53 50 Prepaid Interest/Premium On Bond Purch	0.00
369 90 00 00 Earnest Money - Refunded	0.00
360 Interest & Other Earnings	1,000.00

Fund Revenues:

351,000.00

EXPENDITURES

518 Centralized Services

518 90 41 00 Central Services - Professional Services (510 Gov't. Rd.)	0.00
518 Centralized Services	0.00

594 Capital Expenditures

594 18 48 01 City Hall Repairs - Front Door & Windows	0.00
594 18 63 00 Government Road WSU RCDI Group	0.00
594 18 63 01 Government Road Project Engineering	0.00
594 18 63 02 Government Road Project Other Costs	0.00
594 18 63 03 Flooring For City Hall	30,000.00
594 18 63 04 Flower Bed Improvements For City Hall	0.00
594 18 63 05 Exterior Bldg. Painting For City Hall	0.00
594 18 63 06 Security System For City Hall	0.00
594 18 63 07 Dog Pound Pole Building	0.00
594 18 63 08 City Hall Planning	10,000.00
594 18 63 09 City Server	0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 27

350 Capital Improvement Fund

01/01/2026 To: 12/31/2026

EXPENDITURES

594 Capital Expenditures

594 57 64 00	Reader Board/Electronic	0.00
594 57 65 00	Mattawa Sign	0.00
594 Capital Expenditures		40,000.00

599 Escrow

599 18 89 00	Earnest Money Deposit (City Hall)	0.00
599 Escrow		0.00

999 Ending Balance

508 10 03 50	End Bal Res Capital Imp Fund	311,000.00
999 Ending Balance		311,000.00

Fund Expenditures:

351,000.00

Excess/Deficit:

0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 28

401 Water Operating Fund

01/01/2026 To: 12/31/2026

REVENUES

308 Beginning Balances

308 51 04 01	Beg Bal UnRes Water Fund	990,000.00
308 51 04 41	Beg Bal UnRes Water Leave Accrual	9,299.00
308 Beginning Balances		999,299.00

340 Charges For Goods & Services

343 40 00 00	Water Sales	810,000.00
343 40 00 01	Standpipe	125.00
343 40 00 02	Administration Fee	125.00
343 40 00 03	Utility Tax On Water Sales	142,100.00
343 40 00 04	Water Parts Sales And Hydrant Rentals	8,000.00
343 40 00 05	Water Hookups New	2,450.00
343 40 04 01	Hydrant Meter Maintenance	8,065.00
345 89 00 01	Planning & Development (Engineering)	0.00
340 Charges For Goods & Services		970,865.00

350 Fines & Penalties

359 40 01 01	Delinquent Utility Fees--Water	12,000.00
350 Fines & Penalties		12,000.00

360 Interest & Other Earnings

361 10 04 01	Investment Interest	8,000.00
361 10 54 01	Prepaid Interest/Premium On Bond Purch	0.00
369 10 00 02	Sale Of Surplus	0.00
360 Interest & Other Earnings		8,000.00

380 Non Revenues

389 10 04 01	Hydrant Deposits	0.00
380 Non Revenues		0.00

397 Interfund Transfers

397 10 60 00	Trasfer In - Rate Study 2022 (ARPA Fund)	0.00
397 10 60 04	Transfer In - Public Works Trailer (ARPA)	0.00
397 10 60 06	Transfer In - Public Works Truck (ARPA)	0.00
397 10 60 09	Transfer In- Public Works Mini Excavator (ARPA)	0.00
397 Interfund Transfers		0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 29

401 Water Operating Fund

01/01/2026 To: 12/31/2026

REVENUES

Fund Revenues:

1,990,164.00

EXPENDITURES

534 Water Utilities

534 00 41 00	Rate Study 2022 (ARPA Funds)	0.00
534 10 10 00	Clerk/Treasurer Salary	41,000.00
534 10 10 01	Deputy Clerk Wages	32,000.00
534 10 10 02	Public Works Wages	102,000.00
534 10 10 03	Public Works Director Salary	69,000.00
534 10 10 04	Public Works Overtime Wages	12,000.00
534 10 10 05	Admin. Assistant Clerk Wages	0.00
534 10 20 00	Clerk/Treasurer Benefits	17,000.00
534 10 20 01	Deputy Clerk Benefits	20,000.00
534 10 20 02	Public Works Benefits	66,000.00
534 10 20 03	Public Works Director Benefits	28,000.00
534 10 20 04	Public Works Overtime Benefits	7,000.00
534 10 20 05	Admin. Assistant Clerk Benefits	0.00
534 10 30 02	Postage	2,800.00
534 10 31 00	Office Supplies	4,000.00
534 10 31 01	Operating Supplies	8,000.00
534 10 31 02	Chlorine	18,000.00
534 10 31 03	Uniforms	2,500.00
534 10 35 00	Small Tools & Equipment	9,000.00
534 10 35 01	Wheeler Rex Portable Electric Valve Exercisers	0.00
534 10 35 02	Reader Board Panels - ARPA	0.00
534 10 40 00	Columbia River Water Rights - Annual Fee	7,000.00
534 10 41 00	State Auditor	3,500.00
534 10 41 01	Computer Support/Maintenance	0.00
534 10 41 02	Chemical Samples	7,500.00
534 10 41 03	Engineering Services	12,000.00
534 10 41 04	Publishing	0.00
534 10 41 05	Professional Services	12,000.00
534 10 41 06	Engineering W/S Rate Study	3,000.00
534 10 41 07	Water Rights Study	10,000.00
534 10 41 08	Water System Capacity Analysis	0.00
534 10 41 09	Professional Services - Water System Plan	0.00
534 10 41 10	Water Main Easements Study	0.00
534 10 42 00	Telephone	5,000.00
534 10 43 00	Travel & Training	9,800.00
534 10 44 00	Excise Tax On Sales	48,000.00
534 10 44 02	Utility Tax On Water Sales Paid To General Fund	165,000.00
534 10 45 01	Copier Lease	1,000.00
534 10 46 00	Insurance	57,000.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 30

401 Water Operating Fund

01/01/2026 To: 12/31/2026

EXPENDITURES

534 Water Utilities

534 10 47 01	Utilities	39,000.00
534 10 48 00	Computer Support/Maintenance	9,000.00
534 10 48 01	Meter Installations	9,000.00
534 10 48 03	System Repair & Maintenance	30,000.00
534 10 49 00	Water Master Training	0.00
534 10 49 01	Miscellaneous	0.00
534 10 49 02	Water System Utility Tax/Hydrant Meter	8,065.00
534 10 51 00	System Permit Fees	4,000.00
594 34 64 02	Meters -- Radio Reads	5,000.00

534 Water Utilities 883,165.00

535 Sewer

534 10 32 02	Fuel	8,000.00
--------------	------	----------

535 Sewer 8,000.00

548 Public Works - Centralized Services

534 10 48 02	Vehicle Repair & Maintenance	7,000.00
--------------	------------------------------	----------

548 Public Works - Centralized Services 7,000.00

591 Debt Service - Principal Repayment

591 34 70 00	Postage Machine Lease - PW	600.00
591 34 70 01	Copier Machine Lease - PW	900.00

591 Debt Service - Principal Repayment 1,500.00

594 Capital Expenditures

594 18 62 00	Shop Offices	0.00
594 34 48 00	Well #2 Upgrade	0.00
594 34 63 00	Replace Main Water Lines	0.00
594 34 63 01	Meter Replacements	0.00
594 34 63 03	Well #2 Rehabilitation & Re-Equipping (ARPA)	0.00
594 34 64 00	Gate Valve Replacement	0.00
594 34 64 03	Dump Trailer	0.00
594 34 64 04	Vehicles (Sales From Surplus)	0.00
594 34 64 05	Snow Plow	0.00
594 34 64 08	Public Works Trailer - ARPA	0.00
594 34 64 09	Public Works Truck (ARPA)	0.00
594 34 64 10	Public Works Works Mini Excavator (ARPA)	0.00
594 34 64 11	Public Works Enclosed Trailer - (ARPA)	0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 31

401 Water Operating Fund

01/01/2026 To: 12/31/2026

EXPENDITURES

594 Capital Expenditures

594 42 64 05	Boom Lift	0.00
594 Capital Expenditures		0.00

597 Interfund Transfers

597 34 00 00	Transfer Out To 402 Bond	69,754.00
597 34 63 00	Transfer Out To 411 Water Capital (Well 2 Repayment -PWB)	21,250.00
597 34 64 03	Transfers-Out - Unspent ARPA Funds To Fund 106	0.00
597 Interfund Transfers		91,004.00

999 Ending Balance

508 80 04 01	End Bal UnRes Water Fund	999,495.00
999 Ending Balance		999,495.00

Fund Expenditures:

1,990,164.00

Excess/Deficit:

0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 32

402 Water Bond Debt Fund

01/01/2026 To: 12/31/2026

REVENUES

308 Beginning Balances

308 51 04 02 Beg Bal UnRes Water Bond Redemp 37,437.78

308 Beginning Balances 37,437.78

397 Interfund Transfers

397 34 04 02 Transfer In From 401 Water 69,754.00

397 Interfund Transfers 69,754.00

Fund Revenues:

107,191.78

EXPENDITURES

591 Debt Service - Principal Repayment

591 34 72 10 Columbia Bank Princ Loan 65,706.00

591 Debt Service - Principal Repayment 65,706.00

592 Debt Service - Interest Costs

592 34 83 10 Columbia Bank Int Loan 4,048.00

592 Debt Service - Interest Costs 4,048.00

999 Ending Balance

508 80 04 02 End Bal UnRes Water Bond Redempt Fund 37,437.78

999 Ending Balance 37,437.78

Fund Expenditures:

107,191.78

Excess/Deficit:

0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 33

403 Customer Deposit Fund

01/01/2026 To: 12/31/2026

REVENUES

308 Beginning Balances

308 41 04 03 Beg Bal Res Deposit Fund 20,728.00

308 Beginning Balances 20,728.00

380 Non Revenues

389 10 04 03 Customer Deposits 3,206.00

380 Non Revenues 3,206.00

Fund Revenues:

23,934.00

EXPENDITURES

580 Non Expenditures

588 50 04 03 Water & Sewer Deposits Change In Accounting Principle 0.00

589 30 01 00 Deposit Refunds - Customer 1,849.00

580 Non Expenditures 1,849.00

999 Ending Balance

508 10 04 03 End Bal Res Deposit Fund 22,085.00

999 Ending Balance 22,085.00

Fund Expenditures:

23,934.00

Excess/Deficit:

0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 34

404 Water Bond Reserve Fund

01/01/2026 To: 12/31/2026

REVENUES

308 Beginning Balances

308 31 04 04 Beg Bal Res Water Reserve Fund

79,333.63

308 Beginning Balances

79,333.63

360 Interest & Other Earnings

361 10 04 04 Investment Interest

0.00

360 Interest & Other Earnings

0.00

Fund Revenues:

79,333.63

EXPENDITURES

999 Ending Balance

508 10 04 04 End Bal Res Water Bond Reserve

79,333.63

999 Ending Balance

79,333.63

Fund Expenditures:

79,333.63

Excess/Deficit:

0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 35

405 Sewer Operating Fund

01/01/2026 To: 12/31/2026

REVENUES

308 Beginning Balances

308 51 04 05	Beg Bal UnRes Sewer Fund	1,070,000.00
308 51 04 45	Beg Bal UnRes Sewer Leave Accrual	13,544.00
308 Beginning Balances		1,083,544.00

330 Intergovernmental Revenues

334 03 10 00	Dept. Of Ecology Grant - WWTF Improvements	0.00
330 Intergovernmental Revenues		0.00

340 Charges For Goods & Services

343 50 00 01	Sewer Sales	837,000.00
343 50 00 02	Administrative Fee	100.00
343 50 00 03	Utility Tax On Sewer Sales	148,000.00
343 50 00 04	Sewer Sales- Parts	2,000.00
343 50 00 05	Sewer Hookups New	2,450.00
340 Charges For Goods & Services		989,550.00

350 Fines & Penalties

359 50 00 01	Delinquent Utility Fees-Sewer	6,000.00
350 Fines & Penalties		6,000.00

360 Interest & Other Earnings

361 10 04 05	Investment Interest	2,000.00
361 10 54 05	Prepaid Interest/Premium On Bond Purch	0.00
369 10 00 03	Sale Of Surplus	0.00
369 91 00 01	Employee Re-Payment	0.00
360 Interest & Other Earnings		2,000.00

397 Interfund Transfers

397 10 60 01	Transfer In - Rate Study 2022 (ARPA Funds)	0.00
397 10 60 05	Transfer In - Public Works Trailer (ARPA)	0.00
397 10 60 07	Transfer In - Public Works Truck (ARPA)	0.00
397 10 60 08	Transfer In - Public Works Mini Excavator (ARPA)	0.00
397 Interfund Transfers		0.00

398 Insurance Recoveries

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 36

405 Sewer Operating Fund

01/01/2026 To: 12/31/2026

REVENUES

398 Insurance Recoveries

398 10 00 00 Insurance Recoveries - WWTF Fire 0.00

398 Insurance Recoveries 0.00

Fund Revenues:

2,081,094.00

EXPENDITURES

535 Sewer

535 00 41 00	Rate Study 2022 - (ARPA Funds)	0.00
535 00 48 01	Sewer Installations	2,000.00
535 10 10 00	Public Works Wages	102,000.00
535 10 10 02	Clerk/Treasurer Salary	41,000.00
535 10 10 03	Public Works Director Salary	59,000.00
535 10 10 04	Public Works Overtime Wages	12,000.00
535 10 10 05	Deputy Clerks Wages	28,000.00
535 10 10 06	Admin. Assistant Clerk Wages	0.00
535 10 20 00	Public Works Benefits	51,000.00
535 10 20 02	Clerk/Treasurer Benefits	17,000.00
535 10 20 03	Public Works Director Benefits	26,000.00
535 10 20 04	Public Works Overtime Benefits	5,500.00
535 10 20 05	Deputy Clerks Benefits	17,000.00
535 10 20 06	Admin. Assistant Clerk Benefits	0.00
535 10 31 00	Office Supplies	3,000.00
535 10 31 01	Postage	1,500.00
535 10 31 02	Uniforms	2,000.00
535 10 31 03	Office & Operating Supplies - WWTF Fire	0.00
535 10 32 00	Fuel	8,000.00
535 10 32 01	Fuel - WWTF Fire	0.00
535 10 35 00	Small Tools & Equipment	9,000.00
535 10 35 01	Reader Board Panels - ARPA	0.00
535 10 35 02	Composite Sampler ISCO 4700	0.00
535 10 41 00	State Auditor	3,500.00
535 10 41 01	Engineering Services	8,000.00
535 10 41 02	Testing Samples	30,300.00
535 10 41 03	Publishing	0.00
535 10 41 04	Professional Services	9,000.00
535 10 41 05	Engineering -- W/S Rate Study	0.00
535 10 41 06	Legal Fees -- Sewer	3,000.00
535 10 41 07	Engineering - WWTF Improvements	0.00
535 10 41 08	Professional Services - WWTF Fire	0.00
535 10 41 09	Professional Services - Pretreatment Ordinance	0.00
535 10 41 10	Portage Liftstation Study	0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 37

405 Sewer Operating Fund

01/01/2026 To: 12/31/2026

EXPENDITURES

535 Sewer

535 10 42 00	Telephone	5,000.00
535 10 43 00	Travel & Training	9,000.00
535 10 44 00	Excise Tax On Sales	20,000.00
535 10 44 01	Utility Tax On Sewer Sales Paid To General Fund	172,000.00
535 10 45 01	Copier Lease	1,000.00
535 10 46 00	Insurance	57,000.00
535 10 47 00	Utilities	29,000.00
535 10 47 01	LID Sewer Assess Fees	0.00
535 10 48 00	Office Repair And Maintenance	3,000.00
535 10 48 01	Computer Support/Maintenance	8,000.00
535 10 48 02	Sewer Plant Maintenance	27,000.00
535 10 48 03	Vehicle Repair / Maintenance	6,000.00
535 10 48 04	System Repairs / Maintenance	27,000.00
535 10 49 00	Miscellaneous	0.00
535 10 51 00	Permit Fees	6,000.00
<hr/>		
535 Sewer		807,800.00

591 Debt Service - Principal Repayment

591 35 70 01	Postage Machine Lease - PW	0.00
591 35 70 02	Copier Machie Lease - PW	0.00
591 35 72 00	PWTF Loan Princ 07-962-014	23,105.00
<hr/>		
591 Debt Service - Principal Repayment		23,105.00

592 Debt Service - Interest Costs

592 35 83 00	PWTF Loan Int 07-962-014	925.00
<hr/>		
592 Debt Service - Interest Costs		925.00

594 Capital Expenditures

594 18 62 01	Shop Offices	0.00
594 35 31 00	Computers - WWTF Fire	0.00
594 35 45 00	Blower Rental - WWTF Fire	0.00
594 35 63 03	Spare Pump X 2	0.00
594 35 63 06	WWTF Fire Repairs	0.00
594 35 64 01	Vehicles	0.00
594 35 64 04	Sewer Treatment Plant Fencing	0.00
594 35 64 05	Mower (WWTF)	0.00
594 35 64 06	Snow Plow	0.00
594 35 64 07	Public Works Trailer (ARPA)	0.00
594 35 64 08	Public Works Truck (ARPA)	0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 38

405 Sewer Operating Fund

01/01/2026 To: 12/31/2026

EXPENDITURES

594 Capital Expenditures

594 35 64 09	Public Works Mini Excavator (ARPA)	0.00
594 35 64 10	Public Works Enclosed Trailer	0.00
594 35 64 11	WWTF Spare Pumps (ARPA)	0.00
594 42 64 02	Boom Lift	0.00
595 35 63 04	WWTF Fire Repairs - DO NOT USE	0.00

594 Capital Expenditures 0.00

597 Interfund Transfers

597 30 00 00	Transfer To 412-sewer Improv.	15,000.00
597 35 89 00	Transfer To 406 Sewer Debt. Fund (WWTF Improv. Loan Pmt.)	150,000.00

597 Interfund Transfers 165,000.00

999 Ending Balance

508 80 04 05	End Bal UnRes Sewer Fund	1,084,264.00
--------------	--------------------------	--------------

999 Ending Balance 1,084,264.00

Fund Expenditures:

2,081,094.00

Excess/Deficit:

0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 39

406 Sewer Debt Fund

01/01/2026 To: 12/31/2026

REVENUES

308 Beginning Balances

308 51 04 06	Beg Bal UnRes Sewer Debt Fund	630,000.00
308 Beginning Balances		630,000.00

360 Interest & Other Earnings

361 10 04 06	Investment Interest	3,000.00
361 40 04 06	ULID Sewer Interest	3,000.00
368 10 04 06	ULID Sewer Principal	15,000.00
360 Interest & Other Earnings		21,000.00

397 Interfund Transfers

397 40 50 00	Transfer In From 405 - WWTF Improv. Loan Re-Payment	150,000.00
397 41 20 00	Transfer In From 412 - Hydro Study Re-Payment	6,391.00
397 Interfund Transfers		156,391.00

Fund Revenues:

807,391.00

EXPENDITURES

591 Debt Service - Principal Repayment

591 35 70 00	Hydro Study Re-Payment - Principal	4,527.00
591 35 72 02	DOE SRF Loan Princ L9800025	0.00
591 35 72 08	DOE CCWF Loan Princ L9800024	0.00
591 35 72 10	Columbia Bank Princ Loan '12	49,829.00
591 35 72 12	DOE SWD Princ Loan EL160638	1,666.00
591 35 79 00	Hydro Study Re- Payment - Admin.	932.00
592 35 83 01	Hydro Study Re-Payment - Interest	932.00
592 35 83 12	DOE SWD Interest Loan EL160638	542.00
591 Debt Service - Principal Repayment		58,428.00

592 Debt Service - Interest Costs

592 35 83 10	Columbia Bank Int Loan '12	3,070.00
592 Debt Service - Interest Costs		3,070.00

999 Ending Balance

508 80 04 06	End Bal UnRes Sewer Debt Fund	745,893.00
999 Ending Balance		745,893.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 40

406 Sewer Debt Fund

01/01/2026 To: 12/31/2026

EXPENDITURES

Fund Expenditures:

807,391.00

Excess/Deficit:

0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 41

407 Water Emergency Fund

01/01/2026 To: 12/31/2026

REVENUES

308 Beginning Balances

308 51 04 07 Beg Bal UnRes Water Emergency Fund 63,725.00

308 Beginning Balances 63,725.00

360 Interest & Other Earnings

361 10 04 07 Investment Interest 300.00

360 Interest & Other Earnings 300.00

Fund Revenues:

64,025.00

EXPENDITURES

999 Ending Balance

508 80 04 07 End Bal UnRes Water Emergency Fund 64,025.00

999 Ending Balance 64,025.00

Fund Expenditures:

64,025.00

Excess/Deficit:

0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 42

408 Sewer Emergency Fund

01/01/2026 To: 12/31/2026

REVENUES

308 Beginning Balances

308 51 04 08 Beg Bal UnRes Sewer Emergency Fund 21,684.00

308 Beginning Balances 21,684.00

360 Interest & Other Earnings

361 10 04 08 Investment Interest 100.00

360 Interest & Other Earnings 100.00

Fund Revenues:

21,784.00

EXPENDITURES

535 Sewer

535 00 48 00 Sewer Repairs & Maintenance 0.00

535 Sewer 0.00

999 Ending Balance

508 80 04 08 End Bal UnRes Sewer Emergency Fund 21,784.00

999 Ending Balance 21,784.00

Fund Expenditures:

21,784.00

Excess/Deficit:

0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 43

410 Sewer Reserve Fund

01/01/2026 To: 12/31/2026

REVENUES

308 Beginning Balances

308 31 04 10 Beg Bal Res Sewer Reserve 85,440.00

308 Beginning Balances 85,440.00

360 Interest & Other Earnings

361 10 04 10 Investment Interest 500.00

360 Interest & Other Earnings 500.00

Fund Revenues:

85,940.00

EXPENDITURES

999 Ending Balance

508 10 04 10 End Bal Res Sewer Reserve Fund 85,940.00

999 Ending Balance 85,940.00

Fund Expenditures:

85,940.00

Excess/Deficit:

0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 44

411 Water Capital Improvement 01/01/2026 To: 12/31/2026

REVENUES

308 Beginning Balances

308 51 04 11 Beg Bal UnRes Water Capital Improvement 491,000.00

308 Beginning Balances 491,000.00

330 Intergovernmental Revenues

334 04 20 02 Dept. Of Commerce - Well 2 Re-Equipping (Public Works Board Grant/Loan) 0.00

330 Intergovernmental Revenues 0.00

340 Charges For Goods & Services

343 40 00 06 Water Rights Fees In Lieu Of Water Rights 0.00

343 40 00 07 Water GFC Fee NON Developer 0.00

340 Charges For Goods & Services 0.00

360 Interest & Other Earnings

361 10 04 11 Investment Interest 2,000.00

367 40 04 03 Water GFC System Fees Developer Only 0.00

367 40 04 04 Water Hook Up Fees Developer Only 0.00

369 90 00 01 Earnest Money - Refunded 0.00

360 Interest & Other Earnings 2,000.00

397 Interfund Transfers

397 34 63 00 Transfer In From 401 Water Operating (Well 2 Repayment -PWB) 21,250.00

397 Interfund Transfers 21,250.00

Fund Revenues:

514,250.00

EXPENDITURES

591 Debt Service - Principal Repayment

591 34 70 02 Mattawa Well Improvements (PWB Loan) - Principal 0.00

592 34 80 00 Mattawa Well Improvements (PWB Loan) - Interest 0.00

591 Debt Service - Principal Repayment 0.00

594 Capital Expenditures

594 18 62 03 Shop Offices 0.00

594 34 35 00 Cameras 0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 45

411 Water Capital Improvement

01/01/2026 To: 12/31/2026

EXPENDITURES

594 Capital Expenditures

594 34 41 00	Well 2 Final Design & Construction Admin. - Engineering	0.00
594 34 41 01	Water System Telemetry Improv. (Well 5 DWSRF)	0.00
594 34 41 02	Well 5 Siting Analysis & Drilling Design (DWSRF)	0.00
594 34 48 01	Well #2 Upgrade	0.00
594 34 48 02	Reservoir Painting Bars	0.00
594 34 62 00	Well 2 Improvements - Construction (Public Works Board)	0.00
594 34 63 02	Replace Main Water Lines	0.00
594 34 63 04	City Hall Planning	3,000.00
594 34 64 06	Vehicle - PW	0.00
594 34 64 07	Hoist Lift - PW	0.00

594 Capital Expenditures 3,000.00

599 Escrow

599 34 89 00	Earnest Money Deposit (City Hall)	0.00
--------------	-----------------------------------	------

599 Escrow 0.00

999 Ending Balance

508 80 04 11	End Bal UnRes Water Capital Imp Fund	511,250.00
--------------	--------------------------------------	------------

999 Ending Balance 511,250.00

Fund Expenditures:

514,250.00

Excess/Deficit:

0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 46

412 Sewer Capital Improvement

01/01/2026 To: 12/31/2026

REVENUES

308 Beginning Balances

308 51 04 12	Beg Bal UnRes Sewer Capital Improvement	659,000.00
308 Beginning Balances		<u>659,000.00</u>

330 Intergovernmental Revenues

333 14 22 81	CDBG Planning Grant '15 Facility Upgrade	0.00
333 19 00 00	Facility Plan WWTP -- DOE Grant	0.00
334 03 00 00	Lift Station Upgrade - DOE Grant	0.00
391 80 10 01	Hydro Study DOE Loan	0.00
330 Intergovernmental Revenues		<u>0.00</u>

340 Charges For Goods & Services

343 50 00 06	Sewer GFC Fee NON Developer	0.00
340 Charges For Goods & Services		<u>0.00</u>

360 Interest & Other Earnings

361 10 04 12	Investment Interest	1,000.00
367 50 04 06	Sewer GFC System Fees Developer Only	0.00
367 50 04 07	Sewer Hook Up Fees Developer Only	0.00
369 90 00 02	Earnest Money - Refunded	0.00
360 Interest & Other Earnings		<u>1,000.00</u>

390 Other Financing Sources

391 80 00 00	Facility Plan WWTP -- DOE Loan	0.00
391 80 00 02	WWTF Improvements -- DOE Loan	0.00
390 Other Financing Sources		<u>0.00</u>

397 Interfund Transfers

397 00 04 12	Transfer 405 To 412 Sewer	15,000.00
397 Interfund Transfers		<u>15,000.00</u>

Fund Revenues:

675,000.00

EXPENDITURES

594 Capital Expenditures

594 35 35 00	Hoist List - PW	<u>0.00</u>
--------------	-----------------	-------------

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 47

412 Sewer Capital Improvement

01/01/2026 To: 12/31/2026

EXPENDITURES

594 Capital Expenditures

594 35 40 00	Hydro Study DOE Loan	0.00
594 35 40 01	Hydro Study DOE Grant	0.00
594 35 41 00	WWTF Improvements Project - Engineering (Construction Admin)	0.00
594 35 41 02	WWTF Improvements Engineering DOE Loan (Design)	0.00
594 35 41 04	WWTF Improvements Engineering DOE Grant (Design)	0.00
594 35 41 05	WWTF Improvements Engineering (Task 4 Solids Handling Analysis) -Loan	0.00
594 35 63 00	Facility Plan Engineering CDBG Grant	0.00
594 35 63 01	Lift Station Upgrade	0.00
594 35 63 02	Facility Plan Engineering DOE Loan	0.00
594 35 63 04	Facility Plan Engineering DOE Grant	0.00
594 35 63 05	WWTF Improvements Project - Construction	0.00
594 35 63 07	City Hall Planning	3,000.00
594 35 64 00	Vehicle - PW	0.00
594 35 64 02	HVAC For City Hall	0.00
594 35 64 03	Cameras	0.00
594 76 62 05	Bathrooms- Park	0.00

594 Capital Expenditures		3,000.00
---------------------------------	--	-----------------

597 Interfund Transfers

597 35 41 01	Transfer Out - Hydro Study Re-Payment To Fund 406	6,391.00
--------------	---	----------

597 Interfund Transfers		6,391.00
--------------------------------	--	-----------------

599 Escrow

599 35 89 00	Earnest Money Deposit (City Hall)	0.00
--------------	-----------------------------------	------

599 Escrow		0.00
-------------------	--	-------------

999 Ending Balance

508 80 04 12	End Bal UnRes Sewer Capital Imp Fund	665,609.00
--------------	--------------------------------------	------------

999 Ending Balance		665,609.00
---------------------------	--	-------------------

Fund Expenditures:		675,000.00
---------------------------	--	-------------------

Excess/Deficit:		0.00
------------------------	--	-------------

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 48

413 Water Deposits

01/01/2026 To: 12/31/2026

REVENUES

308 Beginning Balances

308 41 04 13 Beg Bal Res Water Deposits 0.00

308 Beginning Balances 0.00

380 Non Revenues

382 10 04 13 Water Deposits 0.00

388 50 04 13 Water-Change In Accounting Principle 0.00

380 Non Revenues 0.00

Fund Revenues:

0.00

EXPENDITURES

580 Non Expenditures

582 10 04 13 Water Deposit Refunds 0.00

580 Non Expenditures 0.00

Fund Expenditures:

0.00

Excess/Deficit:

0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 49

414 Sewer Deposits

01/01/2026 To: 12/31/2026

REVENUES

308 Beginning Balances

308 41 04 14 Beg Bal Res Sewer Deposits 0.00

308 Beginning Balances 0.00

380 Non Revenues

382 10 04 14 Sewer Deposits 0.00

388 50 04 14 Sewer-Change In Accounting Principle 0.00

380 Non Revenues 0.00

Fund Revenues:

0.00

EXPENDITURES

580 Non Expenditures

582 10 04 14 Sewer Deposit Refunds 0.00

580 Non Expenditures 0.00

Fund Expenditures:

0.00

Excess/Deficit:

0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 50

420 Solid Waste Fund

01/01/2026 To: 12/31/2026

REVENUES

308 Beginning Balances

308 51 04 20	Beg Bal UnRes Solid Waste Fund	85,000.00
308 51 04 21	Beg Bal UnRes Solid Waste Leave Accrual	1,557.92
308 Beginning Balances		86,557.92

340 Charges For Goods & Services

343 70 00 00	Garbage/Solid Waste Services	365,000.00
343 70 00 01	Drop Box Fees	0.00
343 70 00 02	Utility Tax On Garbage Sales	64,000.00
340 Charges For Goods & Services		429,000.00

350 Fines & Penalties

359 70 04 20	Delinquent Utility Fees-Garbage	2,000.00
350 Fines & Penalties		2,000.00

360 Interest & Other Earnings

361 10 04 20	Investment Interest	1,000.00
361 10 54 20	Prepaid Interest/Premium On Bond Purch	0.00
367 00 00 01	Contributions And Donations	0.00
367 00 00 05	Clean-Up Fee Revenue	5,800.00
360 Interest & Other Earnings		6,800.00

Fund Revenues:

524,357.92

EXPENDITURES

537 Garbage & Solid Waste

537 10 10 00	Clerk/Treasurer Salary	6,000.00
537 10 10 01	Public Works Wages	14,000.00
537 10 10 02	Public Works Director Salary	6,000.00
537 10 10 03	Public Works Overtime Wages	2,400.00
537 10 10 04	Deputy Clerks Wages	12,000.00
537 10 10 05	Admin. Assistant Clerk Wages	0.00
537 10 20 00	Clerk/Treasurer Benefits	2,500.00
537 10 20 01	Public Works Benefits	6,000.00
537 10 20 02	Public Works Director Benefits	2,500.00
537 10 20 03	Public Works Overtime Benefits	1,200.00
537 10 20 04	Deputy Clerks Benefits	6,000.00
537 10 20 05	Admin. Assistant Clerk Benefits	0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 51

420 Solid Waste Fund

01/01/2026 To: 12/31/2026

EXPENDITURES

537 Garbage & Solid Waste

537 10 31 00	Office Supplies	1,200.00
537 10 31 01	Postage	1,200.00
537 10 32 00	Fuel	500.00
537 10 33 00	Consolidated Disposal	259,000.00
537 10 33 01	Consolidated Disposal Drop Box Fees	1,000.00
537 10 41 00	State Auditor	1,500.00
537 10 41 01	Computer Support/Maintenance	3,500.00
537 10 41 02	Professional Services	3,800.00
537 10 41 03	Legal Fees	0.00
537 10 42 00	Telephone	1,200.00
537 10 44 00	Excise Tax On Sales	21,000.00
537 10 44 01	Utility Tax On Garbage Sales Paid To General Fund	76,000.00
537 10 46 00	Insurance	1,200.00
537 10 48 00	Office Repair And Maintenance	1,200.00
537 10 48 01	Vehicle Repair & Maintenance	1,200.00
537 10 49 00	Miscellaneous	0.00
537 30 41 01	Publishing	0.00
537 50 41 00	Spring Clean Up	0.00
537 50 48 00	Clean-up Events	4,500.00

537 Garbage & Solid Waste 436,600.00

591 Debt Service - Principal Repayment

591 37 70 00	Postage Machine Lease - PW	600.00
591 37 70 01	Copier Machine Lease - PW	600.00

591 Debt Service - Principal Repayment 1,200.00

594 Capital Expenditures

594 37 64 00	Snow Plow	0.00
--------------	-----------	------

594 Capital Expenditures 0.00

999 Ending Balance

508 80 04 20	End Bal UnRes Solid Waste Fund	86,557.92
--------------	--------------------------------	-----------

999 Ending Balance 86,557.92

Fund Expenditures:

524,357.92

Excess/Deficit:

0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 52

460 Water System Construction

01/01/2026 To: 12/31/2026

REVENUES

308 Beginning Balances

308 51 04 60 Beg Bal UnRes Water Construction	73,796.49
---	-----------

308 Beginning Balances	73,796.49
------------------------	-----------

330 Intergovernmental Revenues

333 14 22 80 CDBG Planning Grant '12	0.00
--------------------------------------	------

330 Intergovernmental Revenues	0.00
--------------------------------	------

Fund Revenues:

73,796.49

EXPENDITURES

534 Water Utilities

534 20 41 01 CDBG Planning Only Grant Expenses	0.00
--	------

534 Water Utilities	0.00
---------------------	------

594 Capital Expenditures

594 34 62 01 Well Pump #2 Service	0.00
-----------------------------------	------

594 34 62 02 Well Pump #3 Service	0.00
-----------------------------------	------

594 34 62 03 Hypochlorite System	0.00
----------------------------------	------

594 34 64 01 HVAC For City Hall	0.00
---------------------------------	------

594 Capital Expenditures	0.00
--------------------------	------

999 Ending Balance

508 80 04 60 End Bal UnRes Water Const Fund	73,796.49
---	-----------

999 Ending Balance	73,796.49
--------------------	-----------

Fund Expenditures:

73,796.49

Excess/Deficit:

0.00

2026 BUDGET TOTALS

City Of Mattawa

Time: 17:27:32 Date: 11/04/2025

Page: 53

639 Custodial Fund

01/01/2026 To: 12/31/2026

REVENUES

308 Beginning Balances

308 31 00 63	Estimated Beginning Balance	0.00
308 Beginning Balances		0.00

380 Non Revenues

389 30 00 00	State Bldg Code Fee	0.00
389 30 00 01	PSEA State Fees	0.00
380 Non Revenues		0.00

Fund Revenues:

0.00

EXPENDITURES

580 Non Expenditures

589 30 02 00	State Bldg Code Fee To State Treasurer	0.00
589 30 03 00	PSEA State Fees	0.00
580 Non Expenditures		0.00

999 Ending Balance

508 31 00 63	Ending Balance	0.00
999 Ending Balance		0.00

Fund Expenditures:

0.00

Excess/Deficit:

0.00

42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at city hall.

** As of October 16th, 2025, the Council approved payment of 2025 Claims EFT & Checks Approval #21280-21308 in the amount of \$157,693.45, 2025 Payroll EFT Approval for \$7,399.96.

**** M/s; Heredia / Hwang motion that bills, checks, payroll, 10.02.25 meeting minutes, Treasurer Report be approved. Motion carried.**

V. Reports:

Mayor's Report

**Mayor Celaya reported there was a water rights meeting with the school for an agreement.
** Asked the council if they would like to donate candies for the Trunk-n-Treat event at the school on the 29th.

Council Report

**None

Police Department Report

** The October 11th event at the church went well, not too many calls for service.

Public Works Department Report

**WWTF; Airline repair and noticed another minor leak. Rerouting of the RA Line completed.
**Well #2 is alive, took samples & passed.
** Invited council to the treatment plant to check out the better lighting.
**Adjusted flags for crossing & replaced one stop sign.

VI. Council, Items for Motion (Old Business):

None.

VII. Council, Items for Motion (New Business):

1. Water Rights Lease

The council gave direction for Dan regarding water rights. The City is interested in proceeding with additional conversations for wholesale temporary water opportunity.

2. WSD – Agreement for Joint Facility Use

M/s; Acosta / Barajas motion to approve mayor to sign. Motion carried.

3. WWTF Improvements Project Flow Splitter Box

M/s; Acosta / Heredia motion to approve. Motion carried.

4. **Progress Estimate 15 – WWTF Improvements**
M/s; Heredia / Acosta motion to approve. Motion carried.
5. **Progress Estimate 11 – Well 2 Re-Equipping**
M/s; Barajas / Hwang motion to approve. Motion carried.
6. **Sewer System Improvements – Change Order 1**
M/s; Hwang / Barajas motion to approve. Motion carried.

*****Budget Workshop to follow after adjournment.**

VIII. Adjournment:

The council meeting was adjourned at 6:15 P.M. M/s; Acosta / Barajas. Motion carried.

Budget Workshop commenced at 6:15 pm.

- Juan presented the utilities budget funds, which they all balanced with revenues offsetting expenditures.
- Council would like to Feasibility study for a city hall building addition to the existing city hall.
- Councilman Acosta would like the council to look into the General Fund on how to be able to have revenues offset expenditures.

The budget workshop ended at 8:13 pm.

Respectfully submitted,

Anabel Martinez, City Clerk

Maria Celaya, Mayor

Gray & Osborne/City of Mattawa Project Summary (10/22/25)

Development Projects

Bodrero Development – Jamin Ankney, Mike Meskimen

Project Number: 21845.07/21845.21

Funded: Developer Contributions

- Preliminary subdivision review period complete
- Completed review of construction drawings
- Completed preconstruction conference
- Part-inspection will be provided during construction
- Infrastructure installation for Phases I&II is complete, including punch list items
- Phase III will likely not start until next year

S4 Retail Development – Jamin Ankney, Mike Meskimen

Project Number: 21845.14

Funded: Developer Contributions

- G&O's comments on the engineering plans have been satisfied
- Construction has started

Portage Court (Balaggan) Development – Jamin Ankney, Mike Meskimen

Project Number: 21845.16

Funded: Developer Contributions

- Completed first review of construction drawings
- Completed multiple reviews of construction drawings
- Have responded to multiple questions from the developer
- An updated submittal was received 8/27 and comments were provided to the City on 9/22.

Transportation Projects

TIB Applications – Michael Woodkey, Julio Renteria, Brandon Larson

Project Number: TBD

- Applications were due August 2025
- TIB applications were submitted.

UPWP Funding Application – Russ Powers, Michael Woodkey

Project Number: OH250.39

- Opportunity to apply for transportation planning money
- Submission of funding application for Government Rd feasibility update with roundabout analysis

CDBG Funding Applications – Russ Powers, Jamin Ankney

- Opportunity to apply for CDBG funding for projects
- CDBG is primarily interested in funding community facilities or projects that facilitate housing and growth
- Preliminary estimates were prepared for CDBG's consideration and the City was told that an application would be considered
- Meeting on 10/22 with Catholic Charities and Port to discuss coordinated efforts

2025 RED Town Initiative – Michael Woodkey, Christian Weishaar, Brandon Larson

Project Number: 24881

Project Completion: August 2025

Funded: TIB

- TIB has offered the City an out-of-call project
- Award of the project was awarded at the 5/1 council meeting
- Construction is mostly complete
- Waiting for contractor to complete punchlist items
- **Total Budget: \$1,300,000**

Government Road Feasibility Study Update – Mike Meskimen, Julio Renteria, Michael Woodkey

- City may budget this effort for next year
- City to determine next steps desired
- Updated cost ranges provided by G&O for budgeting

Water System Projects

Well 2 – Re-equipping Design and CA – Jamin Ankney, Jared McMeen

Project Number 22867/24846

Project Completion: September 2024

Funded: City Water Fund/Public Works Board

- Final design and construction funding for the project will be from the PWB
- A funding scope change is being processed that will increase the grant to 50%
- Construction is ongoing and progressing well
- The well was started up on 10/20
- The current schedule shows completion in late October
- **Total Budget: \$2,900,000**

CDS Funding Compliance Assistance – Russ Powers, Jamin Ankney

Project Number: 24847

Project Completion: July 2025

Funded: CDS funding

- G&O is completing the paperwork for CDS funding
- Confirmation has been received that this effort will be reimbursed from the CDS funding

- The City can move forward with the project
- G&O has reached out to EPA to determine process for property acquisition with CDS funding
- **Total Budget \$7,780**

Water Rights Assistance – Dan Haller (Aspect Consulting), Jamin Ankney

- Project Number: 24884
- Project Completion: 2025
- Funded: City
- The water rights application was submitted to Ecology
- The meeting with the School District Board was completed
- Draft agreement for the water rights issue is being prepared
- **Total Budget: \$19,630**

SCADA Upgrade – Jamin Ankney, Brad Bailey (Conley Engineering)

- Project Number: 24886
- Project Completion: 2025
- Funded: DWSRF
- City has had recent issues with the SCADA system and is working with Connetix to address the issues.
- DOH approved the contract documents
- The project was advertised on August 13 and opened bids on August 29
- One bid was received and the Council awarded the project on 9/4
- The contractor has been issued a notice to proceed and has started work on the project
- **Total Budget: \$134,000**

Well 5 Siting Analysis and Drilling Design – Jamin Ankney, Aspect Consulting

- Project Number: TBD
- Project Completion: 2025
- Funded: DWSRF
- The siting analysis is complete and provides the City with a clear plan for the potential locations of Well 5
- City staff have been consulted on possible Well 5 locations
- A realtor has prepared market analysis for multiple potential locations and will discuss with City staff
- Tentative schedule is property acquisition Fall 2025, drilling bid Spring 2026, well drilling summer 2026, start equipping design Summer 2026, drilling bid spring 2027, project complete by early 2028.

PWB Funding Applications – Russ Powers, Jamin Ankney

- Opportunity to apply for PWB funding for infrastructure projects
- City applying for Reservoir 2 recoating and valve replacement projects
- The PWB funding applications have been submitted
- The City was not awarded funding

Re-equipping Well 2 Construction/Well 5/Pressure Zone Improvements – Jamin Ankney, Jared McMeen, Russ Powers (funding)

- Applied for Congressional Funding Application – Received funding
- Applied for Legislative Appropriation – Did not receive funding
- Applied to CDBG – Did not receive funding
- Applied to PWB – Received funding
- Applied to DWSRF – Received funding – terms still TBD.
- Added SCADA upgrades to funding application to DWSRF
- Based on discussion with funders PWB funding will be used for Well 2, while the rest of the project will be funded by DWSRF and CDS
- **Total Budget: \$7,200,000**

Future/Pending Water System Projects

Reservoir Project – Jamin Ankney, Myron Basden

- Coating Project
- Reservoir No. 1 – No need to evaluate until 2029.
- Reservoir No. 2 – Need to evaluate in 2025 for potential coating project.
- **Total Budget: Not an active project**

Wastewater System Projects

WWTF Fire Assistance – Nancy Wetch, Russ Powers

Project Number: 20827

Project Completion: November 2023

Funded: Insurance Reimbursement/City Funds (Ecology Emergency Funding)

- Phase 1 – Blower Procurement
- Phase 2 – Building Restoration
- Phase 3 – Equipment Installation
- **Total Budget: The total cost of the fire response, cleanup, design, construction, etc., is not completely known at this time as costs are still being assembled and approved by the insurance company.**

Initial Emergency Response (G&O does not have total cost)

Engineering: \$414,840 (insurance will reimburse)

Phase I: \$93,505.84 (insurance will reimburse)

Phase II: \$320,864 (insurance will reimburse)

Phase III: \$1,189,148 (working on insurance reimbursement, City will be responsible for some costs – TBD)

- The City will still need to pay the retainage to Apollo, but can request this from the insurance now
- Apollo has indicated that they will address the baseboard warranty issue

- Apollo has been notified about the filtrate pump issue
- Apollo has been notified about the telemetry radio issue
- The City needs to file Notice of Completion paperwork for all three phases

WWTF Improvements Construction – Tim DeVries, Nancy Wetch, Jamin Ankney

Project Number: 19044.01

Project Completion: 2025 (for construction completion)

Funded: Ecology Water Quality Funding

- Current schedule appears to extend beyond the allowed construction days – an updated schedule has been received and a response has been provided to the contractor
- The City's change order to add working days has been executed and the contractor has filed a protest
- G&O has responded to the contractor's protest, denying both of their requests
- The contractor resumed work the week of 4/14
- The contractor's most recent schedule showed completion in mid-December 2025
- A few outstanding change order options are being discussed
- The contractor needs to provide an updated schedule
- **Total Budget \$5,883,000 (includes design, construction, construction administration)**

WWTF Solids Handling Improvements Design – Nancy Wetch, Jamin Ankney

Project Number: 25861

Project Completion: 2028

- The City is on the final Ecology funding list for this project
- An engineering agreement for the design was approved by council on 9/18
- The Ecology funding should be contracted during the Fall 2025
- **Total Budget \$637,000**

Sewer System Improvements (Portage Avenue LS Elimination) – Jamin Ankney, Justin Wies

Project Number: 24817

Project Completion: 2026

Funded: Ecology Grant/Loan

- Slight changes in the proposed route were made to better serve future development in the area
- Additional Ecology comments have been addressed
- Obtained approved from the County and WSDOT for the detour
- Easements have been finalized and signed by the property owners
- The project was awarded on 9/18
- Construction started on 9/16
- The SR 243 crossing is being completed 10/21-10/27.
- **Total Budget \$207,500**

Other Projects

City Hall Feasibility Analysis – Jamin Ankney, Aaron Pease

Project Number: 23856

Project Completion: November 2023

Funded: City

- City could consider funding options for the selected alternative.
- City may consider proceeding with conceptual design to aid in future funding efforts.
- **G&O to prepare updated costs and feasibility of a new building on the existing City Hall parcel**
- **Total Budget \$27,700**

Rate Study Update – Michael Woodkey

Project Number: TBD

Project Completion: December 2026

Funded: City

- City would like to assess its rates, given current capital improvement funding packages
- **Work on this project is ongoing**
- **Total Budget \$15,000**

Next Meeting – November 12, 2025, 10 am



City of Mattawa Planning: Monthly Update

Date: October 31, 2025

From: Rachele Bradley, Mattawa Contract Planner SCJ Alliance

The purpose of this document is to provide the Mattawa City Council with a written monthly update regarding current planning development for those who have submitted an application and paid fees as well as general planning inquiries. This report will be provided in the Council packet as part of the consent agenda. SCJ Alliance Planning Consultants will provide a verbal update to the Council upon specific request.

Development Review

	Project	Type	Status	Contact
1.	Bodrero Estates	Major Plat	Received preliminary plat and deviations request on 09/29 and reviewed with determination of incomplete application on 10/27. Awaiting updated materials.	Drew Scott, CAD Homes
2.	S4 Retail Development	CUP	Shrubsteppe habitat mitigation plan compliance determination issued on 10/2 with requirement to record Native Growth Deed Restriction with the County.	Hardeep Singh, Owner and Trav Story, Simpli Civil Engineering
3.	Balaggan Short Plat & Townhomes	Short Plat	Project scope changed from original proposal requiring an updated SEPA checklist and revised DNS. Comment period closed 10/24 and appeal period ends 11/7.	Milenko Kulasevic, Draftco Designs
4.	Balaggan Travel Plaza	CUP	No planning updates.	Shane O'Neill, Clover Planning
5.	McDonalds/S5 Retail Site Plan	Site Plan & Environmental Review	Awaiting updated materials from applicant.	Hardeep Singh, Owner and Lori Timmons, Contract Planner
6.	Catholic Charities Housing Services	Annexation & Planned Development	Informal pre-application meeting with applicant and on 10/28 and formal pre-application scheduled for 11/5. Relevant forms and checklists were provided to applicant on 10/28.	Camille Gallegos, Housing Developer CCHS

Administrative Inquiries

	Project	Type	Status	Contact
1.	Rubalcava - New Residence	Building Permit Review	Received building permit review request on 09/02 and reviewed on 09/17 with request for changes to meet code requirements.	Cynthia Rubalcava, Authorized Representative
2.	Stevens St/Second St Improvements	Inquiry	Meeting with Catholic Charities HS, Port of Mattawa, and surrounding properties to discuss improvements requirements and expectations for upcoming projects on 10/22. Separate meeting scheduled with CCHS to follow up.	Camille Gallegos, Housing Developer CCHS
3.	La Popular Awning	Building Permit Review	Received notice on 09/29 that a new awning being built was in city's right of way. Reviewed development plans on 10/3 and provided follow up maps of right-of-way distance on 10/7.	Daniel Barajas, Owner
4.	609 Government Rd	Change of Use	Received change of use application on 09/16 and reviewed on 10/1 indicating compliance	El Gancho Clothing, Owner
5.	76 Govt Rd Suite C	Inquiry	Inquiry about whether a change of use and parking requirements are triggered on 09/23. Determination use is another office no requirements triggered.	N/A
6.	20 Govt Rd	Change of Use	Change of use received on 09/05 and reviewed on 09/22 with request for additional information. Updated info received on 09/29 and determined compliant.	Didy Osario, Owner

General Planning

	Project	Status	Contact
1.	Mattawa Climate & Resiliency Element	On hold to adopt the element simultaneously with the periodic update in 2027 and final roll out of the element.	Rachelle Bradley
2.	Mattawa 2027 Comprehensive Plan periodic update	SCJ submitted the grant application to Commerce on 10/09. City received Commerce contract and SCJ developed scope of work and timeline for the periodic update.	Rachelle Bradley

ACCOUNTS PAYABLE

City Of Mattawa

Time: 13:50:21 Date: 11/04/2025

As Of: 11/06/2025

Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
18697	11/06/2025	11/06/2025	3996 AMERICAN FIRST AID SUPPLY	499.93	First Aid Supplies- City Hall Lobby
	518 70 31 00	Other Supplies And Furnitu	001 000 518 Current Expens	499.93	First Aid Supplies- City Hall Lobby
18719	11/06/2025	11/06/2025	3996 AMERICAN FIRST AID SUPPLY	832.62	First Aid Shell Metal Class B
	534 10 31 00	Office Supplies	401 000 534 Water Operatin;	416.31	First Aid Shell Metal Class B
	535 10 31 00	Office Supplies	405 000 535 Sewer Operatin	416.31	First Aid Shell Metal Class B
18696	11/06/2025	11/06/2025	3627 ANATEK LABS INC-SPOKANE	175.00	RC Samples
	534 10 41 02	Chemical Samples	401 000 534 Water Operatin;	90.00	DW RC Samples
	535 10 41 02	Testing Samples	405 000 535 Sewer Operatin	85.00	WWTF RC Samples
18704	11/06/2025	11/06/2025	1681 BLUELINE EQUIPMENT, LLC	2,361.91	Parts/Supplies
	534 10 31 01	Operating Supplies	401 000 534 Water Operatin;	714.12	Gloves
	534 10 35 00	Small Tools & Equipment	401 000 534 Water Operatin;	750.00	Trenching Bucket
	534 10 35 00	Small Tools & Equipment	401 000 534 Water Operatin;	73.90	Bucket Teeth
	535 10 35 00	Small Tools & Equipment	405 000 535 Sewer Operatin	749.99	Trenching Bucket
	535 10 35 00	Small Tools & Equipment	405 000 535 Sewer Operatin	73.90	Bucket Teeth
18676	11/06/2025	11/06/2025	3938 CAD HOMES LLC	100.00	Refund Utility Deposit
	589 30 01 00	Deposit Refunds - Custome	403 000 580 Customer Depo	100.00	Refund Utility Deposit
18677	11/06/2025	11/06/2025	3939 CAD HOMES LLC	100.00	Refund Utility Deposit
	589 30 01 00	Deposit Refunds - Custome	403 000 580 Customer Depo	100.00	Refund Utility Deposit
18727	11/06/2025	11/06/2025	1886 CENTURY LINK	79.32	WWTP SCADA System
	535 10 42 00	Telephone	405 000 535 Sewer Operatin	79.32	WWTP SCADA System
18728	11/06/2025	11/06/2025	1886 CENTURY LINK	142.49	Lift Station
	535 10 42 00	Telephone	405 000 535 Sewer Operatin	142.49	Lift Station
18725	11/06/2025	11/06/2025	1251 CITY OF MATTAWA-UTILITIES	2,165.98	City Of Mattawa Utilites Oct 2025
	518 30 47 14	City Hall Utilities	001 000 518 Current Expens	108.63	City Hall
	534 10 47 01	Utilities	401 000 534 Water Operatin;	108.63	Shop
	572 20 47 00	Library - Utility Services	001 000 572 Current Expens	141.38	Library
	576 80 47 00	Park Utilities	001 000 576 Current Expens	1,762.01	Park
	576 80 47 00	Park Utilities	001 000 576 Current Expens	45.33	Basketball Court
18720	11/06/2025	11/06/2025	3984 CITY OF QUINCY	19,377.10	FTO Services

ACCOUNTS PAYABLE

City Of Mattawa

Time: 13:50:21 Date: 11/04/2025

As Of: 11/06/2025

Page: 2

Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
521 40 49 00	Training & Travel		001 000 521 Current Expens	19,377.10	FTO Services	
18688	11/06/2025	11/06/2025	112	COLUMBIA BASIN HERALD	399.40	Ad. For Lift Station Elimination Project
594 35 63 01	Lift Station Upgrade		412 000 594 Sewer Capital I	204.70	Ad. For Lift Station Elimination Project 9/3	
594 35 63 01	Lift Station Upgrade		412 000 594 Sewer Capital I	194.70	Ad. For Lift Station Elimination Project 9/10	
18690	11/06/2025	11/06/2025	112	COLUMBIA BASIN HERALD	201.44	Ad. For Water Telemetry System Bid 7/14/2025
594 35 63 01	Lift Station Upgrade		412 000 594 Sewer Capital I	201.44	Ad. For Water Telemetry System Bid 7/14/2025	
18691	11/06/2025	11/06/2025	112	COLUMBIA BASIN HERALD	191.44	Ad. For Water Telemetry System Bid 7/21/2025
594 35 63 01	Lift Station Upgrade		412 000 594 Sewer Capital I	191.44	Ad. For Water Telemetry System Bid 7/21/2025	
18718	11/06/2025	11/06/2025	3591	CONVERGEONE INC.	3,419.54	Camera & Mounts
534 10 48 03	System Repair & Maintenan		401 000 534 Water Operatin	1,419.54	Camera & Mounts	
535 10 48 01	Computer Support/Mainten		405 000 535 Sewer Operatin	2,000.00	Camera & Mounts	
18700	11/06/2025	11/06/2025	3995	CURENT ELECTRIC, N.W. LLC	1,250.94	Lift Station Pump Relay- Labor
535 10 48 04	System Repairs / Maintenar		405 000 535 Sewer Operatin	1,250.94	Lift Station Pump Relay- Labor	
18731	11/06/2025	11/06/2025	2304	FIRST BANKCARD	2,457.45	Credit Card Expenses Clerks
514 23 31 02	Office Supplies		001 000 514 Current Expens	11.10	Paper	
514 23 31 02	Office Supplies		001 000 514 Current Expens	74.16	Clipboard/USb Drive/ Stiky Note/ Batteries	
514 23 31 02	Office Supplies		001 000 514 Current Expens	118.71	Gloves/paper Cups/ Pens /hand Paper	
514 23 31 02	Office Supplies		001 000 514 Current Expens	9.26	Gloves/paper Cups/ Pens/ Hand Paper	
514 23 43 00	Travel & Education		001 000 514 Current Expens	6.46	Breakfast- WFOA Bellevue- Anabel	
514 23 43 00	Travel & Education		001 000 514 Current Expens	63.37	Dinner-WFOA Bellevue- Anabel & Jazmin	
514 23 43 00	Travel & Education		001 000 514 Current Expens	753.24	Lodging- WFOA Bellevue- Anabel & Jazmin	
518 30 49 14	Professional Services		001 000 518 Current Expens	79.41	City Hall Internet	
518 30 49 14	Professional Services		001 000 518 Current Expens	50.00	Monthly Website	
518 30 49 14	Professional Services		001 000 518 Current Expens	50.90	Office Phone Line	
518 70 31 00	Other Supplies And Furnitu		001 000 518 Current Expens	69.76	Staples	
521 10 49 00	Professional Services		001 000 521 Current Expens	50.00	Monthly Website	
521 20 31 00	Office Supplies		001 000 521 Current Expens	11.10	Paper	
534 10 31 00	Office Supplies		401 000 534 Water Operatin	11.10	Paper	
534 10 41 05	Professional Services		401 000 534 Water Operatin	25.00	Monthly Website	
534 10 41 05	Professional Services		401 000 534 Water Operatin	50.89	Office Phone Line	
534 10 41 05	Professional Services		401 000 534 Water Operatin	182.52	Sings For Well No 2	
535 10 31 00	Office Supplies		405 000 535 Sewer Operatin	11.10	Paper	
535 10 41 04	Professional Services		405 000 535 Sewer Operatin	25.00	Monthly Website	

ACCOUNTS PAYABLE

City Of Mattawa

Time: 13:50:21 Date: 11/04/2025

As Of: 11/06/2025

Page: 3

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
535 10 41 04	Professional Services		405 000 535 Sewer Operatin	50.89	Office Phone Line
537 10 41 02	Professional Services		420 000 537 Solid Waste Fu	60.02	WWT Internet
573 90 49 00	Community Events		001 000 573 Current Expens	29.25	Stickers For Halloween
573 90 49 00	Community Events		001 000 573 Current Expens	63.87	Pencisl For Holoween
594 34 41 01	Water System Telemetry Im		411 000 594 Water Capital I	600.34	Ad. Fo Water System Telemetry Imp. Bids
18732 11/06/2025 11/06/2025 2304 FIRST BANKCARD				372.36	Credit Card Expenses- MPD
521 10 49 00	Professional Services		001 000 521 Current Expens	94.35	Office Phone Lines
521 20 48 00	Vehicle Repair And Mainte		001 000 521 Current Expens	121.72	OIL Change/ Filter
521 22 35 00	LE Equipment/Supplies		001 000 521 Current Expens	43.48	Vest Repair
521 22 35 00	LE Equipment/Supplies		001 000 521 Current Expens	112.81	Schedule Anywhere
18733 11/06/2025 11/06/2025 2304 FIRST BANKCARD				2,094.76	Credit Card Expenses- PW
534 10 31 03	Uniforms		401 000 534 Water Operatin	75.00	Gloves
534 10 41 05	Professional Services		401 000 534 Water Operatin	2.99	Icloud Storage
534 10 41 05	Professional Services		401 000 534 Water Operatin	21.67	Acorbat Pro
534 10 43 00	Travel & Training		401 000 534 Water Operatin	115.83	Trimmer Line
534 10 47 01	Utilities		401 000 534 Water Operatin	82.03	Shop Internet
535 10 31 02	Uniforms		405 000 535 Sewer Operatin	75.00	Gloves
535 10 41 04	Professional Services		405 000 535 Sewer Operatin	77.90	Dinner-training ICAA-Juan & Jose F
535 10 41 04	Professional Services		405 000 535 Sewer Operatin	38.44	Dinner-training ICAA-Juan & Jose F
535 10 41 04	Professional Services		405 000 535 Sewer Operatin	12.19	Dinner-training ICAA-Juan & Jose F
535 10 41 04	Professional Services		405 000 535 Sewer Operatin	38.00	Lunch-training ICAA-Juan & Jose F
535 10 41 04	Professional Services		405 000 535 Sewer Operatin	2.00	Lunch-training ICAA-Juan & Jose F
535 10 41 04	Professional Services		405 000 535 Sewer Operatin	125.31	Lodging- Training ICAA-Juan & Jose F
535 10 41 04	Professional Services		405 000 535 Sewer Operatin	125.31	Lodging- Training ICAA-Juan & Jose F
535 10 48 02	Sewer Plant Maintenance		405 000 535 Sewer Operatin	289.96	Lights
535 10 48 03	Vehicle Repair / Maintenanc		405 000 535 Sewer Operatin	174.49	Stickers/ Drill Light Bar
542 30 43 00	Travel And Training		101 000 542 Street Fund	120.00	Pesticide Training- Christian R.
572 20 31 00	Library Maintenance And C		001 000 572 Current Expens	27.18	Microfber Towels
572 20 31 00	Library Maintenance And C		001 000 572 Current Expens	148.56	Gloves/Rakes
576 80 31 00	Park Supplies		001 000 576 Current Expens	96.48	Water Treatment Grade
576 80 48 01	Vehicle Repair & Maintena		001 000 576 Current Expens	194.60	Pulley Covers
576 80 48 01	Vehicle Repair & Maintena		001 000 576 Current Expens	251.82	Tire Assemblies
18729 11/06/2025 11/06/2025 3316 FORD MOTOR CREDIT COMPANY				3,269.63	MPD- Vehicle Lease 11/30/25
591 21 70 00	Police Vehicles (3) 2021 Fo		102 000 594 Police Vehicle I	3,171.23	MPD- Vehicle Lease 11/30/25
592 21 80 00	Police Vehicles (3) 2021 Fo		102 000 594 Police Vehicle I	98.40	MPD- Vehicle Lease 11/30/25
18692 11/06/2025 11/06/2025 1698 GRANT COUNTY PUD				2,450.74	Power Billing Sept. 2025

ACCOUNTS PAYABLE

City Of Mattawa

Time: 13:50:21 Date: 11/04/2025

As Of: 11/06/2025

Page: 4

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
534 10 47 01	Utilities		401 000 534 Water Operatin	49.19	709 1st Street
534 10 47 01	Utilities		401 000 534 Water Operatin	41.67	710 1st Street
535 10 47 00	Utilities		405 000 535 Sewer Operatin	76.13	8th Street
535 10 47 00	Utilities		405 000 535 Sewer Operatin	2,283.75	U Rd
18693 11/06/2025 11/06/2025 1698 GRANT COUNTY PUD				4,202.18	Power Billing Sept. 2025
518 30 47 14	City Hall Utilities		001 000 518 Current Expens	228.23	City Hall
534 10 47 01	Utilities		401 000 534 Water Operatin	3,723.30	707 2nd Well
534 10 47 01	Utilities		401 000 534 Water Operatin	27.02	Boundary Ave
572 20 47 00	Library - Utility Services		001 000 572 Current Expens	106.90	Library
576 80 47 00	Park Utilities		001 000 576 Current Expens	28.03	Park
576 80 47 00	Park Utilities		001 000 576 Current Expens	32.40	Manson Lane
576 80 47 00	Park Utilities		001 000 576 Current Expens	30.18	Control Circuit
576 80 47 00	Park Utilities		001 000 576 Current Expens	26.12	Outlets
18679 11/06/2025 11/06/2025 1734 GRAY & OSBORNE INC				1,321.76	Rate Study Update Professional Services Sept. 7- Oct. 4, 2025
534 10 41 06	Engineering W/S Rate Stud		401 000 534 Water Operatin	660.88	Rate Study Update Professional Services Sept. 7- Oct. 4, 2025
535 10 41 05	Engineering -- W/S Rate St		405 000 535 Sewer Operatin	660.88	Rate Study Update Professional Services Sept. 7- Oct. 4, 2025
18680 11/06/2025 11/06/2025 1734 GRAY & OSBORNE INC				14,785.55	Water System Telemetry Improvements Professional Services Sept. 7- Oct. 4, 2025
594 34 41 01	Water System Telemetry Im		411 000 594 Water Capital Ii	14,785.55	Water System Telemetry Improvements Professional Services Sept. 7- Oct. 4, 2025
18681 11/06/2025 11/06/2025 1734 GRAY & OSBORNE INC				286.83	Water Rights Assistance Professional Services Sept. 7- Oct. 4, 2025
534 10 41 03	Engineering Services		401 000 534 Water Operatin	286.83	Water Rights Assistance Professional Services Sept. 7- Oct. 4, 2025
18682 11/06/2025 11/06/2025 1734 GRAY & OSBORNE INC				9,533.96	2025 Red Town Initiative Design Professional Services Sept. 7- Oct. 4, 2025
595 95 41 02	TIB Grant - 2025 Multiple		101 000 594 Street Fund	9,533.96	2025 Red Town Initiative Design Professional Services Sept. 7- Oct. 4, 2025

ACCOUNTS PAYABLE

City Of Mattawa

Time: 13:50:21 Date: 11/04/2025

As Of: 11/06/2025

Page: 5

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
18683	11/06/2025	11/06/2025	1734 GRAY & OSBORNE INC	22,441.13	Well 2 Final Design And Construciton Administration Professional Services Sept. 7- Oct. 4, 2025
	594 34 41 00	Well 2 Final Design & Con:	411 000 594 Water Capital I	22,441.13	Well 2 Final Design And Construciton Administration Professional Services Sept. 7- Oct. 4, 2025
18684	11/06/2025	11/06/2025	1734 GRAY & OSBORNE INC	26,578.49	Sewer System Improvements Design Professional Services Sept. 7- Oct. 4, 2025
	594 35 63 01	Lift Station Upgrade	412 000 594 Sewer Capital I	26,578.49	Sewer System Improvements Design Professional Services Sept. 7- Oct. 4, 2025
18685	11/06/2025	11/06/2025	1734 GRAY & OSBORNE INC	386.58	Balaggan Subd. Professional Services Sept. 7- Oct. 4, 2025
	518 30 49 01	Engineering Services	001 000 518 Current Expens	386.58	Balaggan Subd. Professional Services Sept. 7- Oct. 4, 2025
18686	11/06/2025	11/06/2025	1734 GRAY & OSBORNE INC	96.65	Bodrero Dev. Professional Services Sept. 7- Oct. 4, 2025
	518 30 49 01	Engineering Services	001 000 518 Current Expens	96.65	Bodrero Dev. Professional Services Sept. 7- Oct. 4, 2025
18687	11/06/2025	11/06/2025	1734 GRAY & OSBORNE INC	39,762.44	WWTF Improvements CA Professional Services Sept. 7- Oct. 4, 2025
	594 35 41 00	WWTF Improvements Proj	412 000 594 Sewer Capital I	39,762.44	WWTF Improvements CA Professional Services Sept. 7- Oct. 4, 2025
18721	11/06/2025	11/06/2025	324 MULTI AGENCY COMMUNICATION CENTER	2,868.69	Dispatch Services Nov. 2025
	522 20 42 02	MACC - Communications	107 000 522 Public Safety T	2,868.69	Dispatch Services Nov. 2025
18699	11/06/2025	11/06/2025	625 NORCO	28.89	Cylinder Rental Sept. 2025
	534 10 47 01	Utilities	401 000 534 Water Operatin	28.89	Cylinder Rental Sept. 2025
18716	11/06/2025	11/06/2025	434 OXARC	627.33	Sodium Hyporchlorite
	535 10 48 02	Sewer Plant Maintenance	405 000 535 Sewer Operatin	627.33	Sodium Hyporchlorite
18694	11/06/2025	11/06/2025	2798 PACIFIC OFFICE AUTOMATION	304.84	Ink Usage Sept 2025
	518 70 45 01	Copier Lease	001 000 518 Current Expens	76.21	Ink Usage Sept 2025
	521 20 31 00	Office Supplies	001 000 521 Current Expens	76.21	Ink Usage Sept 2025

ACCOUNTS PAYABLE

City Of Mattawa

Time: 13:50:21 Date: 11/04/2025

As Of: 11/06/2025

Page: 6

Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
534 10 45 01	Copier Lease		401 000 534 Water Operatin	76.21	Ink Usage Sept 2025	
535 10 45 01	Copier Lease		405 000 535 Sewer Operatin	76.21	Ink Usage Sept 2025	
18695	11/06/2025	11/06/2025	2798	PACIFIC OFFICE AUTOMATION	247.64	Monthly Equipment Rental Sept. 2025
591 14 70 01	Copier Machine Lease - Clk		001 000 591 Current Expens	49.53	Monthly Equipment Rental Sept. 2025	
591 21 70 03	Copier Machine Lease - PD		001 000 591 Current Expens	49.53	Monthly Equipment Rental Sept. 2025	
591 34 70 01	Copier Machine Lease - PW		401 000 591 Water Operatin	49.53	Monthly Equipment Rental Sept. 2025	
591 35 70 02	Copier Machie Lease - PW		405 000 591 Sewer Operatin	49.53	Monthly Equipment Rental Sept. 2025	
591 37 70 01	Copier Machine Lease - PW		420 000 591 Solid Waste Fu	49.52	Monthly Equipment Rental Sept. 2025	
18730	11/06/2025	11/06/2025	2820	PETRO-USA MATTAWA MART	1,854.69	MPD-Fuel Services
521 20 32 03	Police Vehicle Fuel		107 000 521 Public Safety T	1,854.69	MPD-Fuel Services	
18734	11/06/2025	11/06/2025	2820	PETRO-USA MATTAWA MART	1,482.02	PW-Fuel Services
534 10 32 02	Fuel		401 000 535 Water Operatin	700.00	PW-Fuel Services	
535 10 32 00	Fuel		405 000 535 Sewer Operatin	700.00	PW-Fuel Services	
542 30 32 03	Fuel		101 000 542 Street Fund	82.02	PW-Fuel Services	
18703	11/06/2025	11/06/2025	358	POLLARDWATER, FERGUSON ENTERPRISES LI	1,716.69	Parts/Supplies
534 10 35 00	Small Tools & Equipment		401 000 534 Water Operatin	83.06	Mud Blade Kit Pipe	
534 10 35 00	Small Tools & Equipment		401 000 534 Water Operatin	370.18	Pipe Kit	
534 10 35 00	Small Tools & Equipment		401 000 534 Water Operatin	1,263.45	500Ft Water Level Meter	
18717	11/06/2025	11/06/2025	358	POLLARDWATER, FERGUSON ENTERPRISES LI	208.30	Parts/Supplies
534 10 31 01	Operating Supplies		401 000 534 Water Operatin	208.30	Pipes Reams	
18678	11/06/2025	11/06/2025	2802	RETANA CASTELLANOS, JAZMIN	100.00	Refund Utility Deposit
589 30 01 00	Deposit Refunds - Custome		403 000 580 Customer Depo	100.00	Refund Utility Deposit	
18715	11/06/2025	11/06/2025	1247	RIO'S AUTO AG SUPPLY	236.76	Parts/Supplies
534 10 48 01	Meter Installations		401 000 534 Water Operatin	3.04	Hex Zinc	
534 10 48 02	Vehicle Repair & Maintena		401 000 548 Water Operatin	11.04	Standard Plug/ Carb Cleaner	
534 10 48 02	Vehicle Repair & Maintena		401 000 548 Water Operatin	10.42	Start Fluid	
535 10 48 03	Vehicle Repair / Maintenanc		405 000 535 Sewer Operatin	140.44	Syn Oil/ Air Filter	
535 10 48 03	Vehicle Repair / Maintenanc		405 000 535 Sewer Operatin	7.04	Fluid	
542 30 48 01	Vehicle Repair & Maintena		101 000 542 Street Fund	19.43	Tune Up Greas/ Electric Lectra	
542 30 48 02	Repair And Maintenance		101 000 542 Street Fund	32.41	Hose Clamp	
542 30 48 02	Repair And Maintenance		101 000 542 Street Fund	12.94	Cut Off Wheel	

ACCOUNTS PAYABLE

City Of Mattawa

Time: 13:50:21 Date: 11/04/2025

As Of: 11/06/2025

Page: 7

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
18724	11/06/2025	11/06/2025	3405 STERICYCLE INC	158.80	Shredding Services 9/17/2025
	518 30 49 14	Professional Services	001 000 518	79.40	Shredding Services 9/17/2025
	521 10 49 00	Professional Services	001 000 521	79.40	Shredding Services 9/17/2025
18701	11/06/2025	11/06/2025	2140 THINK TANK SANITATION INC.	405.00	Portable Restroom
	576 80 47 00	Park Utilities	001 000 576	405.00	Portable Restroom
18722	11/06/2025	11/06/2025	732 U.S CELLULAR	1,051.58	MPD- Cell Phone Services
	521 20 42 00	Telephone	001 000 521	1,051.58	MPD- Cell Phone Services
18726	11/06/2025	11/06/2025	732 U.S CELLULAR	526.40	PW And Clerks/Mayor Cell Phone Services
	518 23 42 14	Telephone/Internet Expense	001 000 518	178.97	PW And Clerks/Mayor Cell Phone Services
	534 10 42 00	Telephone	401 000 534	115.81	PW And Clerks/Mayor Cell Phone Services
	535 10 42 00	Telephone	405 000 535	115.81	PW And Clerks/Mayor Cell Phone Services
	537 10 42 00	Telephone	420 000 537	115.81	PW And Clerks/Mayor Cell Phone Services
18723	11/06/2025	11/06/2025	2986 ULINE	89.52	Parts/Supplies
	521 22 35 00	LE Equipment/Supplies	001 000 521	89.52	Handgun Evidence Box
18702	11/06/2025	11/06/2025	1807 USA BLUEBOOK	3,064.27	Parts/Supplies
	535 10 35 00	Small Tools & Equipment	405 000 535	2,064.27	Magnetic Manholes Lifters/log Book
	535 10 41 02	Testing Samples	405 000 535	1,000.00	Nitrogen Testing
18735	11/06/2025	11/06/2025	3362 VISION MUNICIPAL SOLUTIONS LLC	2,438.65	IT For New Meter Laptop
	534 10 48 00	Computer Support/Mainten	401 000 534	2,438.65	IT For New Meter Laptop
18689	11/06/2025	11/06/2025	143 WA STATE DEPT OF ECOLOGY	1,103.66	Loan #E1160638
	591 35 72 12	DOE SWD Princ Loan EL1	406 000 591	817.86	Loan #E1160638
	592 35 83 12	DOE SWD Interest Loan E	406 000 591	285.80	Loan #E1160638
18675	11/06/2025	11/06/2025	471 WAHLUKE SCHOOL DISTRICT	240.90	Refund (Graduation Parade 2025)
	347 30 00 00	Events - Public Service Ass	001 000 360	-240.90	Refund (Graduation Parade 2025)
18698	11/06/2025	11/06/2025	2957 WASTE MANAGEMENT	67.44	Garbage Disposal
	535 10 47 00	Utilities	405 000 535	67.44	Garbage Disposal

Report Total:

180,159.69

ACCOUNTS PAYABLE

City Of Mattawa

Time: 13:50:21 Date: 11/04/2025

As Of: 11/06/2025

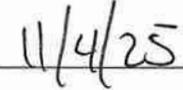
Page: 8

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
			<u>Fund</u>		
			001 Current Expense Fund	27,777.31	
			101 Street Fund	9,800.76	
			102 Police Vehicle Fund	3,269.63	
			107 Public Safety Tax Fund	4,723.38	
			401 Water Operating Fund	14,287.00	
			403 Customer Deposit Fund	300.00	
			405 Sewer Operating Fund	13,712.37	
			406 Sewer Debt Fund	1,103.66	
			411 Water Capital Improvement	37,827.02	
			412 Sewer Capital Improvement	67,133.21	
			420 Solid Waste Fund	225.35	

This report has been reviewed by:



Anabel Martinez - City Clerk



Date

REMARKS:

TREASURER'S REPORT

Fund Totals

City Of Mattawa

Time: 18:16:51 Date: 10/21/2025

08/01/2025 To: 08/31/2025

Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 Current Expense Fund	1,248,104.21	128,964.84	109,362.79	1,267,706.26	4,801.99	34,484.13	-26.00	1,306,966.38
101 Street Fund	-505,070.71	8,053.45	37,406.98	-534,424.24	2,848.04	511.05	0.00	-531,065.15
102 Police Vehicle Fund	-22,854.94	0.00	3,269.63	-26,124.57	0.00	0.00	0.00	-26,124.57
103 Multimodal Transportation Fund	101,450.49	0.00		101,450.49	0.00	0.00	0.00	101,450.49
106 LFRF Fund	3,551.21	0.00		3,551.21	0.00	0.00	0.00	3,551.21
107 Public Safety Tax Fund	304,101.01	32,733.81	4,788.96	332,045.86	37.09	0.00	0.00	332,082.95
140 Transportation Benefit Fund	419,805.43	8,708.17		428,513.60	0.00	0.00	0.00	428,513.60
350 Capital Improvement Fund	321,303.63	1,064.31		322,367.94	0.00	0.00	0.00	322,367.94
401 Water Operating Fund	1,078,457.09	87,809.41	62,377.30	1,103,889.20	1,854.04	6,788.02	-1,934.76	1,110,596.50
402 Water Bond Debt Fund	-29,685.03	0.00		-29,685.03	0.00	0.00	0.00	-29,685.03
403 Customer Deposit Fund	2,700.00	800.00	200.00	3,300.00	125.70	0.00	0.00	3,425.70
404 Water Bond Reserve Fund	79,333.63	0.00		79,333.63	0.00	0.00	0.00	79,333.63
405 Sewer Operating Fund	1,174,139.61	77,924.11	52,823.58	1,199,240.14	3,462.19	6,435.95	-3,456.26	1,205,682.02
406 Sewer Debt Fund	495,440.64	102.17		495,542.81	0.00	0.00	0.00	495,542.81
407 Water Emergency Fund	63,721.39	13.14		63,734.53	0.00	0.00	0.00	63,734.53
408 Sewer Emergency Fund	21,684.20	4.47		21,688.67	0.00	0.00	0.00	21,688.67
410 Sewer Reserve Fund	85,456.56	17.62		85,474.18	0.00	0.00	0.00	85,474.18
411 Water Capital Improvement	-458,998.11	0.00	399,459.93	-858,458.04	0.00	0.00	0.00	-858,458.04
412 Sewer Capital Improvement	192,289.80	971,662.37	30,439.05	1,133,513.12	0.00	0.00	0.00	1,133,513.12
413 Water Deposits	14,227.47	0.00		14,227.47	0.00	0.00	0.00	14,227.47
414 Sewer Deposits	13,927.46	0.00		13,927.46	0.00	0.00	0.00	13,927.46
420 Solid Waste Fund	145,904.75	42,045.02	36,200.45	151,749.32	49.12	1,082.55	-2,911.29	149,969.70
460 Water System Construction	73,796.49	0.00		73,796.49	0.00	0.00	0.00	73,796.49
639 Custodial Fund	305.00	44.50		349.50	0.00	0.00	0.00	349.50
	4,823,091.28	1,359,947.39	736,328.67	5,446,710.00	13,178.17	49,301.70	-8,328.31	5,500,861.56

(A)

/ \

(D)

(C)

(B)

TREASURER'S REPORT

Account Totals

City Of Mattawa

08/01/2025 To: 08/31/2025

Time: 18:16:51 Date: 10/21/2025

Page: 2

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1 Checking	1,830,868.78	1,293,338.43	700,745.97	2,423,461.24	-8,328.31	62,479.87	2,477,612.80
2 Petty Cash - PUD	300.00	0.00	0.00	300.00	0.00	0.00	300.00
3 Petty Cash - TOM	400.00	0.00	0.00	400.00	0.00	0.00	400.00
5 LGIP	276,069.70	1,027.41	0.00	277,097.11	0.00	0.00	277,097.11
6 US Bond 3.6 Yr.	1,000,000.00	0.00	0.00	1,000,000.00	0.00	0.00	1,000,000.00
7 US Bond 4 Yr.	1,000,000.00	0.00	0.00	1,000,000.00	0.00	0.00	1,000,000.00
8 US Bond 2.6 Yr.	715,000.00	30,000.00	0.00	745,000.00	0.00	0.00	745,000.00
9 Xpress EFT	452.80	58,857.27	58,858.42	451.65	0.00	0.00	451.65
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Cash:	4,823,091.28	1,383,223.11	759,604.39	5,446,710.00	-8,328.31	62,479.87	5,500,861.56
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	4,823,091.28	1,383,223.11	759,604.39	5,446,710.00	-8,328.31	62,479.87	5,500,861.56

(A)

(B)

TREASURER'S REPORT

Outstanding Vouchers

City Of Mattawa

08/01/2025 To: 08/31/2025

As Of: 08/31/2025 Date: 10/21/2025

Time: 18:16:51 Page: 3

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2025	2613	08/28/2025	Util Pay	1		XPRESS BILL PAY	742.55	Xpress Import - CC - 08-28-2025__daily_batch.csv
2025	2614	08/29/2025	Util Pay	1		BATCH UTILITY CUSTOMER	2,787.67	
2025	2615	08/29/2025	Tr Rec	1		ESQUIVEL, KIMBERLY	2.00	Yard Sale 8/30/2025
2025	2616	08/29/2025	Tr Rec	1		SANTOYO, TOMAS	2.00	8/29-30/2025
2025	2625	08/29/2025	Tr Rec	1		CELAYA SALDANA, SAUL / CYNTHIA	20.00	205 Cherry ST
2025	2626	08/29/2025	Tr Rec	1		ALONZO, SARA	2.00	236 Cooper ST Apt 1
2025	2627	08/29/2025	Util Pay	1		XPRESS BILL PAY	4,286.63	Xpress Import - CC - 08-29-2025__daily_batch.csv
2025	2628	08/30/2025	Util Pay	1		XPRESS BILL PAY	181.98	Xpress Import - CC - 08-30-2025__daily_batch.csv
2025	2629	08/31/2025	Util Pay	1		XPRESS BILL PAY	303.48	Xpress Import - CC - 08-31-2025__daily_batch.csv
Receipts Outstanding:							8,328.31	
2025	2624	08/29/2025	Payroll	1	EFT	WASHINGTON TEAMSTERS WELFARE TRUST	12,705.70	Pay Cycle(s) 08/01/2025 To 08/29/2025 - Teamsters Medical
2025	2623	08/29/2025	Payroll	1	EFT	WA STATE SUPPORT REGISTRY	883.48	Pay Cycle(s) 08/01/2025 To 08/29/2025 - Child Support
2025	2622	08/29/2025	Payroll	1	EFT	WA STATE DEPT. OF RETIREMENT	8,499.17	Pay Cycle(s) 08/01/2025 To 08/29/2025 - PERS 2; Pay Cycle(s) 08/01/2025 To 08/29/2025 - LEOFF 2
2025	2621	08/29/2025	Payroll	1	EFT	UMPQUA BANK 1117 MATTAWA	19,686.58	941 Deposit for Pay Cycle(s) 08/01/2025 - 08/31/2025
2025	2620	08/29/2025	Payroll	1	EFT	AWC EMPLOYEE BENEFIT TRUST	5,137.04	Pay Cycle(s) 08/01/2025 To 08/29/2025 - AWC Employee Benefit Trust
2025	2619	08/29/2025	Payroll	1	EFT	AFLAC	417.99	Pay Cycle(s) 08/01/2025 To 08/29/2025 - AFLAC PRE TAX; Pay Cycle(s) 08/01/2025 To 08/29/2025 - AFLAC
2020	1766	05/07/2020	Claims	1	17808	STRIPE RITE INC.	2,848.04	PW- Parts/Supplies
2020	1769	05/07/2020	Claims	1	17811	U.S. BANK MUN INV. ACCOUNT	26.00	Bank Fee March '20
2020	3039	08/06/2020	Claims	1	17967	Martin Rojas - Lopez	5.20	Refund Utility Deposit
2020	3425	09/03/2020	Claims	1	18021	Irma Ponce Garcia	5.30	Refund Utility Deposit
2020	4875	12/17/2020	Claims	1	18259	YESSICA CRUZ GARCIA	15.20	Refund Utility Deposit
2021	597	02/04/2021	Claims	1	18361	JONATHAN HERNANDEZ NUNEZ	100.00	Refund Utility Deposit
2023	3344	11/16/2023	Claims	1	20128	LAW ENFORCEMENT TARGETS INC	511.18	MPD-Supplies
2023	3353	11/16/2023	Claims	1	20137	RWC GROUP	1,464.14	PW- Maintance On Jetter Truck; PW- Maintance On Jetter Truck
2024	3797	12/19/2024	Claims	1	20795	MAYBELINE PANTALEON	46.88	Re-Issue Losat Ck - Reimb. On Fuel/Meal During Interview W/ DEA In Spokane, WA - Ck# 17351
2025	2349	08/07/2025	Claims	1	21180	PACIFIC OFFICE AUTOMATION	519.16	Ink Usage Usage For June 2025; Monthly Equipment Rental June 2025

TREASURER'S REPORT

Outstanding Vouchers

City Of Mattawa

08/01/2025 To: 08/31/2025

As Of: 08/31/2025 Date: 10/21/2025

Time: 18:16:51 Page: 4

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2025	2491	08/21/2025	Claims	1	21200	KATHERINE L. KENISON P.S	3,840.00	Legal Fees July 2025
2025	2502	08/21/2025	Claims	1	21211	THINK TANK SANITATION INC.	180.00	Portable Restrooms
2025	2504	08/21/2025	Claims	1	21213	VISION MUNICIPAL SOLUTIONS LLC	3,473.06	PW- Dell Toughbook, Lenovo Thinkpad & On-site Installation
2025	2506	08/21/2025	Claims	1	21215	WASTE MANAGEMENT	144.01	Waste Services WWTP
2025	980	03/31/2025	Payroll	1	32018	BRIAN BERGHOUT	57.71	
2025	2312	07/31/2025	Payroll	1	32051	WA STATE LABOR COALITION	96.00	Pay Cycle(s) 07/01/2025 To 07/31/2025 - Union Dues (PD)
2025	2580	08/29/2025	Payroll	1	32052	ANTONIO D ACOSTA	115.44	
2025	2582	08/29/2025	Payroll	1	32053	SILVIA BARAJAS	115.44	
2025	2583	08/29/2025	Payroll	1	32054	BRIAN BERGHOUT	115.44	
2025	2584	08/29/2025	Payroll	1	32055	MARIA MAGGIE CELAYA	876.83	
2025	2587	08/29/2025	Payroll	1	32056	FABIOLA G HERNANDEZ	115.44	
2025	2592	08/29/2025	Payroll	1	32057	WENDY LOPEZ	115.44	
2025	2617	08/29/2025	Payroll	1	32058	TEAMSTERS LOCAL #760	268.00	Pay Cycle(s) 08/01/2025 To 08/29/2025 - Union Dues
2025	2618	08/29/2025	Payroll	1	32059	WA STATE LABOR COALITION	96.00	Pay Cycle(s) 08/01/2025 To 08/29/2025 - Union Dues (PD)
							62,479.87	①

Fund	Claims	Payroll	Total
001 Current Expense Fund	4,801.99	34,484.13	39,286.12
101 Street Fund	2,848.04	511.05	3,359.09
107 Public Safety Tax Fund	37.09	0.00	37.09
401 Water Operating Fund	1,854.04	6,788.02	8,642.06
403 Customer Deposit Fund	125.70	0.00	125.70
405 Sewer Operating Fund	3,462.19	6,435.95	9,898.14
420 Solid Waste Fund	49.12	1,082.55	1,131.67
	13,178.17	49,301.70	62,479.87

TREASURER'S REPORT

Signature Page

City Of Mattawa

Time: 18:16:51 Date: 10/21/2025

08/01/2025 To: 08/31/2025

Page: 5

We the undersigned officers for the City of Mattawa have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: Sharon Jett 10/21/25 Signed: _____
Clerk / Treasurer / Date Mayor / Date

**INTERLOCAL AGREEMENT FOR
WATER RIGHTS COORDINATION AND ASSIGNMENT
BETWEEN
CITY OF MATTAWA
AND
WAHLUKE SCHOOL DISTRICT NO. 73**

This Agreement is made and entered into by and between the City of Mattawa, Grant County, Washington, a code city, duly organized and operating under and by virtue of the laws of the State of Washington (“City”), and the Wahluke School District No. 73, Grant County, Washington, a municipal corporation, duly organized and operating under and by virtue of the laws of the State of Washington (“District”), and jointly referred to as “Parties.”

Recitals

Whereas, the City and the District share a mutual interest in coordinating and assigning water rights in order to prevent relinquishment of such water rights and to provide more accurate accounting of current water use.

Whereas, the City and the District wish to enter into an agreement for the coordination and assignment of water rights owned by the City and the District for the purpose of effective management and mutual benefit.

Whereas, the Interlocal Cooperation Act, RCW Chapter 39.34, provides that any two public agencies of the state having separate authority to exercise a particular power may enter into an agreement for cooperative or joint exercise of that power.

Now, Therefore, in consideration of the foregoing recitals and the terms, conditions, covenants, and agreements set forth herein, the Parties agree as follows:

1. **Purpose**. The purpose and intent of this Agreement is to provide for the coordination and assignment of water rights that belong to the District in a manner which protects these rights from relinquishment and reflects an accurate accounting of current water use and current physical service responsibilities.
2. **Duration**. This Agreement shall commence in October 31st, 2025, and shall continue in perpetuity, unless otherwise terminated as provided for herein.
3. **Termination**. Upon breach of this Agreement by either party, the other party shall give written notice of the intent to terminate the Agreement specifying the claimed breach and action required to cure the breach. If the breaching party fails to cure the breach within thirty (30) calendar days from receipt of said written notice, the other party may terminate the Agreement upon written notice to the breaching party.

In the event this Agreement is terminated for any reason, the Parties agree that the City shall execute all documents necessary to reassign Permit G3-25671P to the District. The Parties further agree to share equally in all costs associated with such assignment and change, as provided in this Agreement.

4. **Administration**. This Agreement shall be administered by the City Public Works Director or designee, and the District Superintendent or designee.
5. **Water Rights**. The District owns a superseding groundwater right permit G3-25671P (“Permit”). The Permit was issued on October 16, 1985 with a priority date of September 28, 1977 and authorizes groundwater withdrawal of 9 acre-feet per year, from February 1 to November 30 each year, for the irrigation of 3 acres, and 70 acre-feet per year for continuous domestic supply. The authorized point of

withdrawal includes one well in the SE¹/₄ NE¹/₄ SE¹/₄ of Section 35, Township 15 N., Range 23 E.W.M.

6. Assignment of Water Rights. The Parties agree to assign the entire Permit to the City by submitting the attached Water Right Assignment form (Exhibit A) to the Washington State Department of Ecology within twenty (20) calendar days following mutual execution of this Agreement.
7. Change Application. The City agrees to prepare a change application to modify the water right attributes to better serve the District from its wells as currently practiced within the City's water service area boundary. The Permit's purpose of use will also be changed from "irrigation and domestic" to "municipal." The District's current well will also be retained as an authorized point of withdrawal and if the District and the City agree to such use to the City, an amendment to this agreement shall be developed covering access, operation, and maintenance. The District agrees to co-sign the application for filing with Ecology and coordinate during Ecology's review, and that of the Conservancy Board if co-filed in that venue, including providing necessary information and a site visit as necessary.
8. Water Delivery by City. The City agrees to ensure continuous future irrigation and municipal water service to the District up to the full permitted quantities or that quantity determined to be valid by Ecology. Water service will be provided by the City to the District in perpetuity.
9. Assignment of Water Right and Change Documents. Both Parties agree to use best efforts and good faith to complete the necessary paperwork and documents required for the Water Right Assignment and to support and collaborate on a change application to correct the well locations and modify the purpose of use as provided for herein. There will be no changes to authorized place of use.
10. Cost and Fees. The Parties agree to share equally in the costs of Water Right Assignment and Change including the following specific costs:
 - 10.1 Preparation of Department of Ecology ("Ecology") assignment.
 - 10.2 Preparation of Ecology change application, review by District and City, execution of documents, and payment of filing fees with Ecology/Conservancy Board.
 - 10.3 If necessary, preapplication meeting with Ecology.
 - 10.4 Public Notice, and Washington Department of Fish and Wildlife and tribal consultation coordination (if necessary).
 - 10.5 Facilitate site visit, if necessary.
 - 10.6 Prepare Report of Examination, review the District and City, produce draft for Ecology/Conservancy Board review.
 - 10.7 Coordinate Ecology public review, respond to comments as necessary, and review final Ecology decisions.

The District's shared costs shall be capped at \$10,000 unless otherwise agreed in writing, with any costs exceeding this cap to be borne by the City.

Each Party shall remain solely responsible for its own legal and administrative expenses, unless otherwise agreed in writing.

11. No Third Party Benefits. The Parties hereto do not intend to confer on any third parties any benefits hereunder. Therefore, no third party may utilize any provision hereof as a third party beneficiary or otherwise.
12. Entire Agreement. The terms and conditions written herein constitute the entire understanding between the Parties. This Agreement shall not be modified or amended except in writing and executed by the Parties hereto.

13. Governing Law and Venue. This Agreement shall be construed and interpreted in accordance with the laws of the State of Washington, and the venue of any action brought hereunder shall be in the Superior Court for Grant County.
14. Waiver. The failure of a party to this Agreement to insist, on any occasion, upon strict performance of any provision of this Agreement will not be considered a waiver of any obligation, right, or duty of, or imposed upon, such party. Any waiver at any time by either party of its rights with respect to this Agreement shall not be deemed a continuing waiver or a waiver with respect to any other failure to comply with any other obligation, right, duty of this Agreement. Any waiver of the terms and conditions of this Agreement shall, if requested, be provided in writing.
15. No Separate Legal Entity. Pursuant to RCW 39.34.030(3)(b) this Agreement does not create a separate legal or administrative entity.
16. Filing. This Agreement shall be filed with the Grant County Auditor pursuant to RCW 39.34.040.
17. Financing and Joint Acquisition. No separate budget or financing method is created by this Agreement. The Parties do not anticipate acquiring jointly-owned personal or real property under this Agreement. Any personal property of a party used in the performance of this Agreement in the possession of the other party shall be returned to the owner promptly upon completion of each requested task that utilized the property.
18. Dispute Resolution. If a dispute arises regarding the terms, conditions, or breach of this Agreement, the parties shall, as a condition precedent to initiating any action or litigation, first attempt to resolve the dispute through mediation. The mediation shall be conducted by a mutually agreed-upon independent mediator, with the mediation site located in Lincoln County. The parties shall equally share the mediator's expenses and the mediation facility, while each party shall be responsible for its own additional expenses.
19. Severability. If any provision of this Agreement is determined to be unenforceable, the remaining provisions of this Agreement remain in full force, if the essential terms and conditions of this Agreement for each party remain enforceable.
20. Assignment. The rights, duties, and obligations of either party to this Agreement are non-assignable.

In Witness Whereof, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the date last signature below.

CITY OF MATTAWA

WAHLUKE SCHOOL DISTRICT NO. 73

 Maria Celaya, Mayor



 Andy Harlow, Superintendent

 Address

411 E. Saddle Mtn Dr
 Mattawa, WA 99349

 Address

 Date

10/30/25

 Date

EXHIBIT "A"

Assignment of Application or Permit to Appropriate or Store Water Form



October 30, 2025

Ms. Anabel Martinez
Clerk - Treasurer
City of Mattawa
521 East Government Road
Mattawa, Washington 99349

SUBJECT: PROGRESS ESTIMATE 1, WATER TELEMETRY SYSTEM
UPGRADES
CITY OF MATTAWA, GRANT COUNTY, WASHINGTON
G&O #24886.00

Dear Ms. Martinez:

We have enclosed Progress Estimate 1 for this project. Please retain a copy for the City files and also provide a copy to the Contractor with the payment. The amount due the Contractor and the amount to be deposited in the retainage account are as follows:

<u>Payment to Contractor</u>	<u>Amount Held by Funding Agency</u>
\$33,708.49	\$1,630.00

Please call me if you have any questions or concerns regarding this matter.

Sincerely,

GRAY & OSBORNE, INC.

A handwritten signature in blue ink that reads 'Jamin Ankney'.

Jamin Ankney, P.E.

JA/js
Encl.
By email

**PROGRESS ESTIMATE 1
OCTOBER 30, 2025**

CITY OF MATTAWA
GRANT COUNTY
WASHINGTON

PROGRESS ESTIMATE PERIOD
OCTOBER 9, 2025 TO OCTOBER 29, 2025

PROJECT:
CITY OF MATTAWA
WATER TELEMETRY SYSTEM UPGRADES
G&O JOB NUMBER #24886

CONTRACTOR:
TALOS ENGINEERING INCORPORATED
290 TORBETT STREET
RICHLAND, WA 99354

BID ITEMS				QUANTITIES		PROJECT COSTS		PERCENT OF CONTRACT QUANTITY	
NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL THIS PERIOD	TOTAL TO DATE	AMOUNT THIS PERIOD		AMOUNT TO DATE
1	Mobilization and Demobilization	1	LS	\$5,700.00	35.00%	35.00%	\$1,995.00	\$1,995.00	35%
2	Minor Changes	1	CALC	\$15,000.00	0.00%	0.00%	\$0.00	\$0.00	0%
3	Telemetry Improvements	1	LS	\$178,300.00	17.16%	17.16%	\$30,605.09	\$30,605.09	17%
							PROJECT COSTS		
							AMOUNT THIS PERIOD	AMOUNT TO DATE	

SUBTOTAL EARNED TO DATE							\$32,600.09	\$32,600.09
SALES TAX					8.40%		\$2,738.41	\$2,738.41
MATERIALS ON HAND							\$0.00	\$0.00
TOTAL							\$35,338.50	\$35,338.50
LESS 5% RETAINED (BEFORE TAX)							\$1,630.00	\$1,630.00
TOTAL EARNED TO DATE LESS RETAINAGE								\$33,708.49

LESS AMOUNTS PREVIOUSLY PAID

TOTAL PAYMENT NOW DUE: \$33,708.49

ORIGINAL CONTRACT AMOUNT (WITHOUT TAX) \$199,000.00
CONTRACT PERCENTAGE TO DATE 16%

**PROGRESS ESTIMATE 1
OCTOBER 30, 2025**

CITY OF MATTAWA
GRANT COUNTY
WASHINGTON

PROGRESS ESTIMATE PERIOD
OCTOBER 9, 2025 TO OCTOBER 29, 2025

PROJECT:
CITY OF MATTAWA
WATER TELEMETRY SYSTEM UPGRADES
G&O JOB NUMBER #24886

CONTRACTOR:
TALOS ENGINEERING INCORPORATED
290 TORBETT STREET
RICHLAND, WA 99354

I HEREBY CERTIFY THE ABOVE ESTIMATE IS A TRUE AND CORRECT STATEMENT OF THE WORK PERFORMED UNDER THIS CONTRACT.

I HEREBY CERTIFY THAT THE WAGES HAVE BEEN PAID IN ACCORDANCE WITH RCW 39.12 (PREVAILING WAGES) AND THE FEDERAL DAVIS-BACON AND RELATED ACTS (DBRA).

GRAY & OSBORNE, INC.

TALOS ENGINEERING INCORPORATED


11/3/2025
JAMIN ANKNEY, P.E.


11/3/25
CONTRACTOR'S REPRESENTATIVE

SUMMARY AND DISTRIBUTION OF PAYMENTS

PAY EST NO.	PROGRESS ESTIMATE PERIOD DATES	TOTAL		SALES		MATERIALS ON HAND	RETAINAGE (5%)	TOTAL PAYMENT
		EARNED PER PERIOD	SALES TAX RATE	TAX AMOUNT				
1	OCTOBER 9, 2025 TO OCTOBER 29, 2025	\$32,600.09	8.40%	\$2,738.41		\$0.00	\$1,630.00	\$33,708.49
TOTAL:		\$32,600.09		\$2,738.41		\$0.00	\$1,630.00	\$33,708.49



Interagency Agreement with

City of Mattawa

through

Growth Management Services

**Contract Number:
26-63114-025**

For

GMA Periodic Update Grant – FY2026

Dated: Date of Execution

Table of Contents

TABLE OF CONTENTS.....	2
FACE SHEET.....	3
SPECIAL TERMS AND CONDITIONS.....	4
1. AUTHORITY	4
2. ACKNOWLEDGEMENT OF CLIMATE COMMITMENT ACT FUNDING	4
3. CONTRACT MANAGEMENT	4
4. COMPENSATION	4
5. BILLING PROCEDURES AND PAYMENT	4
6. SUBCONTRACTOR DATA COLLECTION	6
7. INSURANCE	6
8. FRAUD AND OTHER LOSS REPORTING	6
9. ORDER OF PRECEDENCE	6
GENERAL TERMS AND CONDITIONS.....	7
1. DEFINITIONS	7
2. ALL WRITINGS CONTAINED HEREIN	7
3. AMENDMENTS.....	7
4. ASSIGNMENT	7
5. CONFIDENTIALITY AND SAFEGUARDING OF INFORMATION.....	7
6. COPYRIGHT.....	8
7. DISPUTES	9
8. GOVERNING LAW AND VENUE.....	9
9. INDEMNIFICATION	9
10. LICENSING, ACCREDITATION AND REGISTRATION	9
11. RECAPTURE.....	9
12. RECORDS MAINTENANCE	9
13. SAVINGS	9
14. SEVERABILITY.....	10
15. SUBCONTRACTING	10
16. SURVIVAL	10
17. TERMINATION FOR CAUSE.....	10
18. TERMINATION FOR CONVENIENCE.....	11
19. TERMINATION PROCEDURES	11
20. TREATMENT OF ASSETS	12
21. WAIVER	12
ATTACHMENT A: SCOPE OF WORK.....	13
ATTACHMENT B: BUDGET	14



Face Sheet

Contract Number: 26-63114-025

**Local Government Division
Growth Management Services
GMA Periodic Update Grant (PUG)**

1. Contractor City of Mattawa 521 Government Road Mattawa, WA 99349		2. Contractor Financial Representative Anabel Martinez Clerk-Treasurer amartinez@cityofmattawa-wa.gov	
3. Contractor Representative Rachelle Bradley Planning Consultant rachelle.bradley@scjalliance.com		4. COMMERCE Representative Chaz Bates Senior Planner chaz.bates@commerce.wa.gov	
5. Contract Amount \$62,500		6. Funding Source Federal: <input type="checkbox"/> State: <input checked="" type="checkbox"/> Other: <input type="checkbox"/> N/A: <input type="checkbox"/>	
7. Start Date Date of Execution		8. End Date June 30, 2026	
9. Federal Funds (as applicable) N/A		Federal Agency: N/A	
10. Tax ID # N/A		11. SWV # SWV0016836-00	
12. UBI # N/A		13. UEI # N/A	
14. Contract Purpose Grant funding to assist the City of Mattawa with planning work for the completion the Growth Management Act (GMA) requirement to review and revise the comprehensive plan and development regulations under RCW 36.70A.130(5).			
COMMERCE, defined as the Department of Commerce, and the Contractor, as defined above, acknowledge and accept the terms of this Contract and Attachments and have executed this Contract on the date below and warrant they are authorized to bind their respective agencies. The rights and obligations of both parties to this Contract are governed by this Contract and the following documents incorporated by reference: Contractor Terms and Conditions including Attachment "A" – Scope of Work, Attachment "B" – Budget.			
FOR CONTRACTOR		FOR COMMERCE	
Draft – do not sign			
Maria Maggie Celaya, Mayor City of Mattawa _____ Date		Mark K. Barkley, Assistant Director Local Government Division _____ Date APPROVED AS TO FORM ONLY BY ASSISTANT ATTORNEY GENERAL APPROVAL ON FILE	

Special Terms and Conditions

1. AUTHORITY

COMMERCE and Contractor enter into this Contract pursuant to the authority granted by Chapter 39.34 RCW.

2. ACKNOWLEDGEMENT OF CLIMATE COMMITMENT ACT FUNDING

If this Agreement is funded in whole or in part by the Climate Commitment Act, Grantee agrees that any website, announcement, press release, and/or publication (written, visual, or sound) used for media-related activities, publicity, and public outreach issued by or on behalf of Grantee which reference programs or projects funded in whole or in part with Washington's Climate Commitment Act (CCA) funds under this Grant, shall contain the following statement:

"The [PROGRAM NAME / GRANT / ETC.] is supported with funding from Washington's Climate Commitment Act. The CCA supports Washington's climate action efforts by putting cap-and-invest dollars to work reducing climate pollution, creating jobs, and improving public health. Information about the CCA is available at www.climate.wa.gov."

The Grantee agrees to ensure coordinated Climate Commitment Act branding on work completed by or on behalf of the Grantee. The CCA logo must be used in the following circumstances, consistent with the branding guidelines posted at [CCA brand toolkit](#), including:

- A. Any project related website or webpage that includes logos from other funding partners;
- A. Any publication materials that include logos from other funding partners;
- B. Any on-site signage including pre-during Construction signage and permanent signage at completed project sites; and
- C. Any equipment purchased with CCA funding through a generally visible decal.

3. CONTRACT MANAGEMENT

The Representative for each of the parties shall be responsible for and shall be the contact person for all communications and billings regarding the performance of this Contract.

The Representative for COMMERCE and their contact information are identified on the Face Sheet of this Contract.

The Representative for the Contractor and their contact information are identified on the Face Sheet of this Contract.

4. COMPENSATION

COMMERCE shall pay an amount not to exceed **sixty-two thousand, five hundred dollars (\$62,500)**, for the performance of all things necessary for or incidental to the performance of work under this Contract as set forth in the Scope of Work.

5. BILLING PROCEDURES AND PAYMENT

COMMERCE will pay Contractor upon acceptance of services and deliverables provided and receipt of properly completed invoices, which shall be submitted to the Representative for COMMERCE not more often than monthly nor less than quarterly.

The parties agree this is a performance-based contract intended to produce the deliverables identified in Scope of Work (Attachment A). Payment of any invoice shall be dependent upon COMMERCE'S acceptance of Contractor's performance and/or deliverable. The invoices shall describe and document, to COMMERCE's satisfaction, deliverables or a description of the work performed, the progress of the project, and fees. The invoice shall include the Contract Number 26-63114-025. If

expenses are invoiced, provide a detailed breakdown of each type. A receipt must accompany any single expenses in the amount of \$50.00 or more in order to receive reimbursement.

Payment shall be considered timely if made by COMMERCE within thirty (30) calendar days after receipt of properly completed invoices. Payment shall be sent to the address designated by the Contractor.

COMMERCE may, in its sole discretion, terminate the Contract or withhold payments claimed by the Contractor for services rendered if the Contractor fails to satisfactorily comply with any term or condition of this Contract.

No payments in advance or in anticipation of services or supplies to be provided under this Agreement shall be made by COMMERCE.

Contract funds must be used only for work covered by this Agreement. All back-up documents including but not limited to, consultant or subcontractor invoices, receipts, expense reports, staff time and expenses related to contract work, must be maintained by the Contractor. COMMERCE may request additional documents, but it is not required to be submitted with initial submittal of the invoice and completed deliverables. Back-up documentation should be retained during the life of the contract, as well as anytime past that to be compliant with Contractor's records retention policies.

Invoices and End of Fiscal Year

Final invoices for a state fiscal year may be due sooner than the 30th and Commerce will provide notification of the end of fiscal year due date.

The Contractor must invoice for all expenses from the beginning of the contract through June 30, regardless of the contract start and end date.

Grant Timeline

COMMERCE will pay the Contractor for costs incurred beginning July 1, 2025, for services and COMMERCE will reimburse the Contractor beginning July 1, 2025, for costs paid performing work as described under this Agreement.

Allowable expenses for the performance of work and submission of completed deliverables to COMMERCE are eligible for reimbursement under this Contract from July 1, 2025, cost date listed above, through June 30, 2026, end date listed on the Face Sheet, subject to reimbursement requirements stated herein. Commerce shall not reimburse Contractor expenses for activities outside this period.

Duplication of Billed Costs

The Contractor shall not bill COMMERCE for services performed under this Agreement, and COMMERCE shall not pay the Contractor, if the Contractor is entitled to payment or has been or will be paid by any other source, including grants, for that service.

Disallowed Costs

The Contractor is responsible for any audit exceptions or disallowed costs incurred by its own organization or that of its subcontractors.

COMMERCE may, in its sole discretion, withhold ten percent (10%) from each payment until acceptance by COMMERCE of the final deliverable (or completion of the project, final report, etc.).

Line Item Modification of Budget

- A. Notwithstanding any other provision of this Contract, the Contractor may, at its discretion, make one-time modification or modifications to line items in the Budget (Attachment B), reallocating no more than twenty percent (20%) of the overall contract budget.

- B. The Contractor shall notify COMMERCE in writing (by email) when proposing any budget modification to the Budget (Attachment B). Conversely, COMMERCE may initiate the budget modification approval process if presented with a request for payment under this Contract that would cause reallocation of line items amounts to exceed the twenty percent (20%) threshold increase described above.
- C. Any such budget modification or modifications as described above shall require the written approval of COMMERCE (by email), and such written approval shall amend the Budget. Each party to this Contract will retain and make any and all documents related to such budget modifications a part of their respective contract file.
- D. Nothing in this section shall be construed to permit an increase in the amount of funds available as set forth in Section 4 of this Contract, nor does this section allow any proposed changes to the Scope of Work, including Tasks/Work Items and Deliverables under Attachment A, without specific written approval from COMMERCE by amendment to this Contract

6. SUBCONTRACTOR DATA COLLECTION

Contractor will submit reports, in a form and format to be provided by Commerce and at intervals as agreed by the parties, regarding work under this Contract performed by subcontractors and the portion of Contract funds expended for work performed by subcontractors, including but not necessarily limited to minority-owned, woman-owned, and veteran-owned business subcontractors. "Subcontractors" shall mean subcontractors of any tier.

7. INSURANCE

Each party certifies that it is self-insured under the State's or local government self-insurance liability program, and shall be responsible for losses for which it is found liable.

8. FRAUD AND OTHER LOSS REPORTING

Contractor shall report in writing all known or suspected fraud or other loss of any funds or other property furnished under this Contract immediately or as soon as practicable to the Commerce Representative identified on the Face Sheet.

9. ORDER OF PRECEDENCE

In the event of an inconsistency in this Contract, the inconsistency shall be resolved by giving precedence in the following order:

- Applicable federal and state of Washington statutes and regulations
- Special Terms and Conditions
- General Terms and Conditions
- Attachment A – Scope of Work
- Attachment B – Budget
- Add any other attachments incorporated by reference from the Face Sheet

General Terms and Conditions

1. DEFINITIONS

As used throughout this Contract, the following terms shall have the meaning set forth below:

- A. "Authorized Representative" shall mean the Director and/or the designee authorized in writing to act on the Director's behalf.
- B. "COMMERCE" shall mean the Washington Department of Commerce.
- C. "Contract" or "Agreement" or "Grant" means the entire written agreement between COMMERCE and the Contractor, including any Attachments, documents, or materials incorporated by reference. E-mail or Facsimile transmission of a signed copy of this contract shall be the same as delivery of an original.
- D. "Contractor" or "Grantee" shall mean the entity identified on the face sheet performing service(s) under this Contract, and shall include all employees and agents of the Contractor.
- E. "Personal Information" shall mean information identifiable to any person, including, but not limited to, information that relates to a person's name, health, finances, education, business, use or receipt of governmental services or other activities, addresses, telephone numbers, social security numbers, driver license numbers, other identifying numbers, and any financial identifiers, and "Protected Health Information" under the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA).
- F. "State" shall mean the state of Washington.
- G. "Subcontractor" shall mean one not in the employment of the Contractor, who is performing all or part of those services under this Contract under a separate contract with the Contractor. The terms "subcontractor" and "subcontractors" mean subcontractor(s) in any tier.

2. ALL WRITINGS CONTAINED HEREIN

This Contract contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or to bind any of the parties hereto.

3. AMENDMENTS

This Contract may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

4. ASSIGNMENT

Neither this Contract, work thereunder, nor any claim arising under this Contract, shall be transferred or assigned by the Contractor without prior written consent of COMMERCE.

5. CONFIDENTIALITY AND SAFEGUARDING OF INFORMATION

- A. "Confidential Information" as used in this section includes:
 - i. All material provided to the Contractor by COMMERCE that is designated as "confidential" by COMMERCE;

- ii. All material produced by the Contractor that is designated as "confidential" by COMMERCE; and
 - iii. All Personal Information in the possession of the Contractor that may not be disclosed under state or federal law.
 - B. The Contractor shall comply with all state and federal laws related to the use, sharing, transfer, sale, or disclosure of Confidential Information. The Contractor shall use Confidential Information solely for the purposes of this Contract and shall not use, share, transfer, sell or disclose any Confidential Information to any third party except with the prior written consent of COMMERCE or as may be required by law. The Contractor shall take all necessary steps to assure that Confidential Information is safeguarded to prevent unauthorized use, sharing, transfer, sale or disclosure of Confidential Information or violation of any state or federal laws related thereto. Upon request, the Contractor shall provide COMMERCE with its policies and procedures on confidentiality. COMMERCE may require changes to such policies and procedures as they apply to this Contract whenever COMMERCE reasonably determines that changes are necessary to prevent unauthorized disclosures. The Contractor shall make the changes within the time period specified by COMMERCE. Upon request, the Contractor shall immediately return to COMMERCE any Confidential Information that COMMERCE reasonably determines has not been adequately protected by the Contractor against unauthorized disclosure.
 - C. Unauthorized Use or Disclosure. The Contractor shall notify COMMERCE within five (5) working days of any unauthorized use or disclosure of any confidential information, and shall take necessary steps to mitigate the harmful effects of such use or disclosure.

6. COPYRIGHT

Unless otherwise provided, all Materials produced under this Contract shall be considered "works for hire" as defined by the U.S. Copyright Act and shall be owned by COMMERCE. COMMERCE shall be considered the author of such Materials. In the event the Materials are not considered "works for hire" under the U.S. Copyright laws, the Contractor hereby irrevocably assigns all right, title, and interest in all Materials, including all intellectual property rights, moral rights, and rights of publicity to COMMERCE effective from the moment of creation of such Materials.

"Materials" means all items in any format and includes, but is not limited to, data, reports, documents, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. "Ownership" includes the right to copyright, patent, register and the ability to transfer these rights.

For Materials that are delivered under the Contract, but that incorporate pre-existing materials not produced under the Contract, the Contractor hereby grants to COMMERCE a nonexclusive, royalty-free, irrevocable license (with rights to sublicense to others) in such Materials to translate, reproduce, distribute, prepare derivative works, publicly perform, and publicly display. The Contractor warrants and represents that the Contractor has all rights and permissions, including intellectual property rights, moral rights and rights of publicity, necessary to grant such a license to COMMERCE.

The Contractor shall exert all reasonable effort to advise COMMERCE, at the time of delivery of Materials furnished under this Contract, of all known or potential invasions of privacy contained therein and of any portion of such document which was not produced in the performance of this Contract. The Contractor shall provide COMMERCE with prompt written notice of each notice or claim of infringement received by the Contractor with respect to any Materials delivered under this Contract. COMMERCE shall have the right to modify or remove any restrictive markings placed upon the Materials by the Contractor.

7. **DISPUTES**

In the event that a dispute arises under this Agreement, it shall be determined by a Dispute Board in the following manner: Each party to this Agreement shall appoint one member to the Dispute Board. The members so appointed shall jointly appoint an additional member to the Dispute Board. The Dispute Board shall review the facts, Agreement terms and applicable statutes and rules and make a determination of the dispute. The Dispute Board shall thereafter decide the dispute with the majority prevailing. The determination of the Dispute Board shall be final and binding on the parties hereto. As an alternative to this process, either of the parties may request intervention by the Governor, as provided by RCW 43.17.330, in which event the Governor's process will control.

8. **GOVERNING LAW AND VENUE**

This Contract shall be construed and interpreted in accordance with the laws of the state of Washington, and the venue of any action brought hereunder shall be in the Superior Court for Thurston County.

9. **INDEMNIFICATION**

Each party shall be solely responsible for the acts of its employees, officers, and agents.

10. **LICENSING, ACCREDITATION AND REGISTRATION**

The Contractor shall comply with all applicable local, state, and federal licensing, accreditation and registration requirements or standards necessary for the performance of this Contract.

11. **RECAPTURE**

In the event that the Contractor fails to perform this Contract in accordance with state laws, federal laws, and/or the provisions of this Contract, COMMERCE reserves the right to recapture funds in an amount to compensate COMMERCE for the noncompliance in addition to any other remedies available at law or in equity.

Repayment by the Contractor of funds under this recapture provision shall occur within the time period specified by COMMERCE. In the alternative, COMMERCE may recapture such funds from payments due under this Contract.

12. **RECORDS MAINTENANCE**

The Contractor shall maintain books, records, documents, data and other evidence relating to this contract and performance of the services described herein, including but not limited to accounting procedures and practices that sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Contract.

The Contractor shall retain such records for a period of six years following the date of final payment. At no additional cost, these records, including materials generated under the Contract, shall be subject at all reasonable times to inspection, review or audit by COMMERCE, personnel duly authorized by COMMERCE, the Office of the State Auditor, and federal and state officials so authorized by law, regulation or agreement.

If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.

13. **SAVINGS**

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Contract and prior to normal completion, COMMERCE may suspend or terminate the Contract under the "Termination for Convenience" clause, without the ten calendar day

notice requirement. In lieu of termination, the Contract may be amended to reflect the new funding limitations and conditions.

14. SEVERABILITY

The provisions of this Contract are intended to be severable. If any term or provision is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of the Contract.

15. SUBCONTRACTING

The Contractor may only subcontract work contemplated under this Contract if it obtains the prior written approval of COMMERCE.

If COMMERCE approves subcontracting, the Contractor shall maintain written procedures related to subcontracting, as well as copies of all subcontracts and records related to subcontracts. For cause, COMMERCE in writing may: (a) require the Contractor to amend its subcontracting procedures as they relate to this Contract; (b) prohibit the Contractor from subcontracting with a particular person or entity; or (c) require the Contractor to rescind or amend a subcontract.

Every subcontract shall bind the Subcontractor to follow all applicable terms of this Contract. The Contractor is responsible to COMMERCE if the Subcontractor fails to comply with any applicable term or condition of this Contract. The Contractor shall appropriately monitor the activities of the Subcontractor to assure fiscal conditions of this Contract. In no event shall the existence of a subcontract operate to release or reduce the liability of the Contractor to COMMERCE for any breach in the performance of the Contractor's duties.

Every subcontract shall include a term that COMMERCE and the State of Washington are not liable for claims or damages arising from a Subcontractor's performance of the subcontract.

16. SURVIVAL

The terms, conditions, and warranties contained in this Contract that by their sense and context are intended to survive the completion of the performance, cancellation or termination of this Contract shall so survive.

17. TERMINATION FOR CAUSE

In the event COMMERCE determines the Contractor has failed to comply with the conditions of this contract in a timely manner, COMMERCE has the right to suspend or terminate this Contract. Before suspending or terminating the Contract, COMMERCE shall notify the Contractor in writing of the need to take corrective action. If corrective action is not taken within 30 calendar days, the Contract may be terminated or suspended.

In the event of termination or suspension, the Contractor shall be liable for damages as authorized by law including, but not limited to, any cost difference between the original contract and the replacement or cover contract and all administrative costs directly related to the replacement contract, e.g., cost of the competitive bidding, mailing, advertising and staff time.

COMMERCE reserves the right to suspend all or part of the Contract, withhold further payments, or prohibit the Contractor from incurring additional obligations of funds during investigation of the alleged compliance breach and pending corrective action by the Contractor or a decision by COMMERCE to terminate the Contract. A termination shall be deemed a "Termination for Convenience" if it is determined that the Contractor: (1) was not in default; or (2) failure to perform was outside of his or her control, fault or negligence.

The rights and remedies of COMMERCE provided in this Contract are not exclusive and are, in addition to any other rights and remedies, provided by law.

18. TERMINATION FOR CONVENIENCE

Except as otherwise provided in this Contract, COMMERCE may, by ten (10) business days' written notice, beginning on the second day after the mailing, terminate this Contract, in whole or in part. If this Contract is so terminated, COMMERCE shall be liable only for payment required under the terms of this Contract for services rendered or goods delivered prior to the effective date of termination.

19. TERMINATION PROCEDURES

Upon termination of this Contract, COMMERCE, in addition to any other rights provided in this Contract, may require the Contractor to deliver to COMMERCE any property specifically produced or acquired for the performance of such part of this Contract as has been terminated. The provisions of the "Treatment of Assets" clause shall apply in such property transfer.

COMMERCE shall pay to the Contractor the agreed upon price, if separately stated, for completed work and services accepted by COMMERCE, and the amount agreed upon by the Contractor and COMMERCE for (i) completed work and services for which no separate price is stated, (ii) partially completed work and services, (iii) other property or services that are accepted by COMMERCE, and (iv) the protection and preservation of property, unless the termination is for default, in which case the Authorized Representative shall determine the extent of the liability of COMMERCE. Failure to agree with such determination shall be a dispute within the meaning of the "Disputes" clause of this Contract. COMMERCE may withhold from any amounts due the Contractor such sum as the Authorized Representative determines to be necessary to protect COMMERCE against potential loss or liability.

The rights and remedies of COMMERCE provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Contract.

After receipt of a notice of termination, and except as otherwise directed by the Authorized Representative, the Contractor shall:

- A. Stop work under the Contract on the date, and to the extent specified, in the notice;
- B. Place no further orders or subcontracts for materials, services, or facilities except as may be necessary for completion of such portion of the work under the Contract that is not terminated;
- C. Assign to COMMERCE, in the manner, at the times, and to the extent directed by the Authorized Representative, all of the rights, title, and interest of the Contractor under the orders and subcontracts so terminated, in which case COMMERCE has the right, at its discretion, to settle or pay any or all claims arising out of the termination of such orders and subcontracts;
- D. Settle all outstanding liabilities and all claims arising out of such termination of orders and subcontracts, with the approval or ratification of the Authorized Representative to the extent the Authorized Representative may require, which approval or ratification shall be final for all the purposes of this clause;
- E. Transfer title to COMMERCE and deliver in the manner, at the times, and to the extent directed by the Authorized Representative any property which, if the Contract had been completed, would have been required to be furnished to COMMERCE;
- F. Complete performance of such part of the work as shall not have been terminated by the Authorized Representative; and
- G. Take such action as may be necessary, or as the Authorized Representative may direct, for the protection and preservation of the property related to this Contract, which is in the possession of the Contractor and in which COMMERCE has or may acquire an interest.

20. TREATMENT OF ASSETS

Title to all property furnished by COMMERCE shall remain in COMMERCE. Title to all property furnished by the Contractor, for the cost of which the Contractor is entitled to be reimbursed as a direct item of cost under this Contract, shall pass to and vest in COMMERCE upon delivery of such property by the Contractor. Title to other property, the cost of which is reimbursable to the Contractor under this Contract, shall pass to and vest in COMMERCE upon (i) issuance for use of such property in the performance of this Contract, or (ii) commencement of use of such property in the performance of this Contract, or (iii) reimbursement of the cost thereof by COMMERCE in whole or in part, whichever first occurs.

- A. Any property of COMMERCE furnished to the Contractor shall, unless otherwise provided herein or approved by COMMERCE, be used only for the performance of this Contract.
- B. The Contractor shall be responsible for any loss or damage to property of COMMERCE that results from the negligence of the Contractor or which results from the failure on the part of the Contractor to maintain and administer that property in accordance with sound management practices.
- C. If any COMMERCE property is lost, destroyed or damaged, the Contractor shall immediately notify COMMERCE and shall take all reasonable steps to protect the property from further damage.
- D. The Contractor shall surrender to COMMERCE all property of COMMERCE prior to settlement upon completion, termination or cancellation of this contract.
- E. All reference to the Contractor under this clause shall also include Contractor's employees, agents or Subcontractors.

21. WAIVER

Waiver of any default or breach shall not be deemed to be a waiver of any subsequent default or breach. Any waiver shall not be construed to be a modification of the terms of this Contract unless stated to be such in writing and signed by Authorized Representative of COMMERCE.

Attachment A: Scope of Work

Tasks & Deliverables	Description	End Date
Task 1	Develop periodic update work plan	
Deliverable 1	D1: Periodic update work plan	December 12, 2025
Task 2	Develop a public participation plan	
Deliverable 2	D2: Public participation plan	December 12, 2025
Task 3	Complete critical areas analysis	
Deliverable 3	D3: Critical Areas Checklist	March 13, 2026
Task 4	Complete comprehensive plan analysis and preliminary development regulations analysis	
Deliverable 4	D4: Periodic Update Checklist for Fully-Planning	March 13, 2026
Task 5	Land Use Study with Population allocation and Housing allocation	
Deliverable 5	D5: Population allocation and Housing allocations, to include HAPT spreadsheet	June 12, 2026
Task 6	Complete comprehensive plan analysis and existing conditions for elements	
Deliverable 6	D6: Preliminary Draft Comp Plan Elements <ul style="list-style-type: none"> • Land Use • Housing • Economic Development • Parks & Recreation 	June 12, 2026
Task 7	Complete comprehensive plan analysis and existing conditions for elements	
Deliverable 7	D7: Preliminary Draft Comp Plan Elements <ul style="list-style-type: none"> • Transportation • Capital Facilities • Utilities 	June 12, 2026

Attachment B: Budget

Deliverable	SFY26 Amount
D1: Periodic update work plan	\$5,000
D2: Public participation plan	\$13,000
D3: Critical Areas Checklist	\$8,000
D4: Periodic Update Checklist for Fully-Planning	\$8,000
D5: Population allocation and Housing allocations, to include HAPT spreadsheet	\$10,500
D6: Preliminary Draft Comp Plan Elements <ul style="list-style-type: none"> • Land Use • Housing • Economic Development • Parks & Recreation 	\$10,000
D7: Preliminary Draft Comp Plan Elements <ul style="list-style-type: none"> • Transportation • Capital Facilities • Utilities 	\$8,000
Contract Total (State Fiscal Year 2026 only)	\$62,500



SHEA, CARR & JEWELL, INC.
AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement for Professional Services (or this "Agreement") is dated October 28, 2025, and is made and entered into by and between:

Firm: Shea, Carr & Jewell, Inc. (dba SCJ Alliance) ("SCJ")
Address: 8730 Tallon Lane NE, Suite 200, Lacey, WA 98516
Telephone: 360-352-1465
Fax: 360-352-1509

and

Client: City of Mattawa ("Client")
Address: 521 Government Rd, Mattawa, WA 99349
Telephone: 509-932-4037
Email: amartinez@cityofmattawa-wa.gov

Section 1 – The Project. SCJ shall perform all services, as described in Section 2 below, for the following project:

- a. **Project Name:** Mattawa 2027 Comp Plan (the "Project")
- b. **Project Number:** SCJ# 25-000142
- c. **Project Location:** Mattawa, WA

d. Project Timeline: SCJ shall perform its services as expeditiously as is consistent with the professional skill and care and the orderly progress of the Project. If SCJ is delayed in meeting this projected timeline due to causes beyond its control (including, but not limited to, war, riot, civil disorder, fire, labor trouble, strikes, accidents, energy failure, equipment breakdown, delays of suppliers, printers, or carriers, action of government or civil authority, or acts of God), then the projected timeline shall be extended accordingly.

Section 2 – Scope of Work. SCJ shall perform the services (the "Work") described in Attachment A:

Section 3 – Compensation to SCJ. SCJ shall perform the Work for Client for the following compensation:

Budget Summary	Fee Amount	Fee Basis
Phase 1 - Periodic Update Work Plan	\$ 5,000	Lump Sum
Phase 2 – Public Participation Plan	\$ 13,000	Lump Sum
Phase 3 – Critical Areas Checklist	\$ 8,000	Lump Sum
Phase 4 – Periodic Update Checklist	\$ 8,000	Lump Sum
Phase 5 – Population and Housing Allocations	\$ 10,500	Lump Sum
Phase 6 – Preliminary Drafts – Land Use, Housing, Economic Development, and Parks & Recreation	\$ 10,000	Lump Sum
Phase 7 – Preliminary Drafts – Transportation, Capital Facilities, Utilities	\$ 8,000	Lump Sum
FY26 Subtotal	\$62,500	
Phase 8 – Draft Public Participation Report	\$ 14,000	Lump Sum



Phase 9 – Draft Critical Areas Ordinance	\$ 8,000	Lump Sum
Phase 10 – Draft Development Regulations Ordinance	\$ 16,500	Lump Sum
Phase 11 – Draft Elements – Land Use, Housing, Economic Development, and Parks & Recreation	\$ 12,000	Lump Sum
Phase 12 – Draft Elements – Transportation, Capital Facilities, and Utilities	\$ 12,000	Lump Sum
FY27 Subtotal	\$62,500	
TOTAL MAXIMUM FEE:	\$125,000	

Time and Materials. When the basis of SCJ’s compensation is time and materials, Client will pay SCJ for the time SCJ spends and all the expenses SCJ incurs (see expenses addressed below) in performing the Work, pursuant to the Billing Rate Schedule shown in Attachment B. SCJ may change its billing rates and/or the reimbursement rate for the expenses it incurs from time to time due to market conditions with prior notice to Client. If SCJ changes any of its billing rates and/or reimbursement rates for its expenses, SCJ shall promptly provide a copy of its revised Billing Rate Schedule to Client.

Changes in billing rates and/or reimbursement rates for expenses is not a basis for increasing the Total Maximum Fee shown above.

Lump Sum: When the basis of SCJ’s compensation is a lump sum, Client will pay SCJ on a percent-complete basis of the Total Maximum Fee for the Work described in Section 2 of this Agreement. SCJ will be compensated in full upon completion of the Work. Any out-of-scope or extra services requested by the Client will be paid to SCJ on a time and materials basis in accordance with the provisions described above under Time and Materials.

Retainers. Client will pay a retainer to SCJ for the services in the amount of \$NA. This fee shall be payable in advance upon contract signing. The retainer will not be applied to invoices until a history of timely invoice payment has been established and will not be completely released until the final project invoice. The specific retainer application schedule will be project specific and will be established by mutual agreement between the Client and SCJ.

Expenses: Expenses will include, but not be limited to, the following: transportation costs, including mileage; meals and lodging; laboratory tests and analyses; computer services; word processing services; telephone, printing, binding, and reproduction charges; all costs associated with outside consultants and other outside services and facilities; and other similar costs. Expenses which SCJ incurs on Client’s behalf for outside consultants and other outside services or facilities shall include a 10% markup to compensate SCJ for its activities related to these expenses, such as: excise tax, liability insurance, profit, and additional administrative overhead.

Non-Appropriation of Funds: If sufficient funds are not appropriated or allocated for payment under this Agreement for any future fiscal period, the Town will not be obligated to make payments for services or amounts incurred after the end of the current fiscal period, and this Agreement will terminate upon the completion of all remaining services for which funds are allocated. No penalty or expense shall accrue to the Town in the event this provision applies.

Section 4 – Billing and Payment: SCJ will provide Client with an invoice once per month for Work on the Project during the prior month. Client agrees to pay SCJ within 30 days of receiving SCJ’s invoice, after which date, if the invoice has not been paid in full, Client’s account will become delinquent. Client is deemed to have received an invoice on the date of the email or three days after SCJ mailed it to Client at its address provided in this Agreement, postage prepaid. If Client’s account becomes delinquent at any time, the following shall apply:

- SCJ may, in its sole discretion, cease all Work on the Project and retain all records and work product in its possession related to the Project until such time as Client’s account is brought current; and/or
- SCJ will assess interest at the rate of 1.5 percent per month against any delinquent invoice balance, unless such rate of interest exceeds the legal limit, in which case interest will be assessed against the delinquent invoice balance at the highest legal rate.



Section 5 – Standard of Care; No Warranties: SCJ will perform the Work consistent with the professional skill and care ordinarily provided by professionals practicing in the same or similar locality under the same or similar circumstances at the time the Work is performed. SCJ does not make or intend to make any warranty, expressed or implied, by performing any of the Work.

Section 6 – No Third-Party Beneficiaries: The parties do not intend, and no such intent shall be inferred, that SCJ assumes a direct obligation to any third party by entering into this Agreement.

Section 7 – Notice to Cure a Default: If SCJ materially breaches a provision of this Agreement, SCJ may be deemed in default. If SCJ fails within five (5) business days after written notification to commence and continue satisfactory correction of such default with diligence and promptness, then Client shall give SCJ a second written notice of termination within three (3) business days following the end of the five (5) day period.

Section 8 – Termination by Client:

Client may terminate this Agreement as provided in Section 7 in addition to any other remedy provided by this Agreement. If Client's costs arising out of SCJ's failure to cure the default, including the cost of completing the Work, exceed the unpaid Compensation to SCJ, SCJ shall be liable to the Client for such excess costs as limited by Section 10 below. If Client's costs are less than the unpaid Compensation to SCJ, Client shall pay the difference to SCJ. In the event Client exercises its rights under this Section 8, Client shall furnish to SCJ a detailed accounting of the costs incurred by Client.

Client may terminate this Agreement for its own convenience upon fourteen (14) days written notice to SCJ. Upon any termination for convenience, Client shall pay SCJ for all sums due through the effective date of the termination including, but not limited to, the amounts provided in Section 3 above and any expected profits.

If Client terminates this Agreement, with or without cause, before SCJ completes all of the Work, SCJ shall have the right to complete such services, analysis, and records, within its sole discretion, as are necessary to place SCJ's files in order and to complete a report on the services performed pursuant to this Agreement ("Project Closeout"). The time expended and expenses incurred by SCJ in carrying out the Project Closeout shall be billed to Client in addition to all time expended and expenses incurred by SCJ up to the date of termination.

Section 9 – Termination by SCJ:

SCJ may terminate this Agreement upon five (5) days written notice of the following:

- Client fails to pay SCJ in accordance with this Agreement.
- Client otherwise materially breaches this Agreement.

Upon termination by SCJ pursuant to this Agreement, SCJ shall be entitled to recover from Client payment for all sums due through the date of termination and for any proven loss, cost, or expense including, but not limited to, the amounts owing from Section 3 above, expected profits, and Project Closeout.

Section 10 – Limitation of Liability: The parties agree that the liability of SCJ (which includes SCJ's shareholders, directors, officers, employees, and agents) to Client for any loss or damage (whether damage or destruction of property or personal injury or death) related in any way to SCJ's performance or nonperformance under this Agreement shall be limited to the total Compensation in Section 3 above or one hundred thousand dollars (\$100,000), whichever is greater. IN NO EVENT SHALL SCJ BE LIABLE FOR ANY INDIRECT, CONSEQUENTIAL, INCIDENTAL, LOST PROFITS OR LIFE EXPECTANCY DAMAGES ARISING OUT OF THIS AGREEMENT.

Section 11 – Indemnification:



SCJ shall indemnify and hold Client harmless from all claims, demands or lawsuits at law or equity for personal injury or property damage ("Claim") arising in whole or in part from the negligence of SCJ or SCJ's agents, employees, or subconsultants; provided that nothing herein shall require SCJ to indemnify and hold harmless Client from Claims based solely upon the negligence of Client, its agents, officers or employees.

Client shall indemnify and hold harmless SCJ, its officers, directors, shareholders, and employees, from all claims, demands, or lawsuits at law or equity for personal injury or property damage ("Claim") arising in whole or in part from the negligence of Client or Client's agents, employees, contractors, or subcontractors; providing that nothing herein shall require Client to indemnify and hold harmless SCJ from Claims based solely upon the negligence of SCJ, its agents, officers, or employees.

The indemnifications are valid and enforceable only to the extent of the indemnitor's negligence where the damages are caused by or result from the concurrent negligence of (i) SCJ or its officers, employees, and agents, and (ii) Client or its officers, employees, and agents.

Washington State Industrial Insurance Act: Both SCJ and Client expressly waive any immunity, from claims against each other, provided by the Washington State Industrial Insurance Act (RCW 51) or similar law of the state of the Project's location. The provisions of this section shall not be limited in any way by any limitation on benefits payable to or for any third party under any State's Workers' Compensation Act. This waiver is not intended to waive and does not waive SCJ's design professional immunity from claims by an injured worker or beneficiary provided by RCW 51.24.035 or similar law of the state of the Project's location.

Voluntary Waiver: Both SCJ and Client acknowledge that they have mutually negotiated this waiver of immunity.

<u>Initial here for Voluntary Waiver</u>	
SCJ _____	Initial here
Client _____	

Section 12 – Concurrent Work: This Agreement shall not limit, in any way, other work SCJ may undertake for any other client.

Section 13 – Insurance: SCJ shall obtain and keep in force during the terms of this Agreement insurance coverage as follows: (a) Workers' Compensation, as required by applicable statute; (b) Comprehensive General Liability, \$2 million per occurrence and \$4 million in the aggregate; (c) Automobile, \$1 million combined single limit; and (d) Professional Liability, \$1 million per claim and \$2 million in the aggregate.

SCJ will provide Client with thirty (30) day notice prior to cancelling any of the aforementioned policies.

Section 14 – Dispute Resolution, Jurisdiction, Venue, Attorney Fees, and Applicable Law:

Mediation: In the event that any dispute arises between the parties related to this Agreement, the parties agree to submit the dispute to non-binding mediation upon either party providing the other with written notice describing the dispute in detail. The parties shall cooperate in selecting the mediator, and the mediation shall occur within 30 days of a party providing written notice to the other party of the dispute. The mediation shall take place in Tacoma, Washington or, if the Project is located outside of the State of Washington, at a location as near the Project as is reasonably available.

Arbitration: Except as provided below in **Fee Disputes**, if mediation does not resolve the dispute, such dispute shall be decided by final and binding arbitration in accordance with the Construction Industry Rules of the American Arbitration Association, unless the parties mutually agree otherwise. The parties agree to be bound by the findings and award of such arbitration finally and without recourse to any court of law other than for the enforcement of the arbitrator's decision. As between the parties to this Agreement, the prevailing party in any arbitration shall be entitled to an award of its attorneys' fees, costs and expert fees incurred and the parties expressly grant the arbitrator the authority to award attorneys' fees and costs. The site of any arbitration arising out of or related to this



Agreement shall be Tacoma, Washington or, if the Project is located outside of the State of Washington, at a location as near the Project as is reasonably available.

Fee Disputes: Following **Mediation**, any dispute involving only Client's failure to pay SCJ pursuant to this Agreement for SCJ's performance of the Work, may be resolved by commencing a lawsuit in court. Venue for the lawsuit shall be Pierce County, Washington or, if the Project is located outside of the State of Washington, at a location as near the Project as is reasonably available. The prevailing party in any such lawsuit shall be entitled to recover its reasonable costs and attorney fees.

Applicable Law: This Agreement shall be governed by the laws of the state of the Project's location.

Section 15 – Ownership of Work Product and Confidentiality: All reports, plans, specifications, field data, notes and other documents, including all documents on electronic media, which SCJ prepares in connection with the Project (which information is collectively referred to herein as "SCJ's Work Product") are instruments of SCJ's service and shall remain the sole property of SCJ, unless agreed otherwise in writing. Client shall not reuse or modify SCJ's Work Product, without SCJ's prior written authorization, which authorization SCJ may not unreasonably withhold. Any unauthorized use of the SCJ's Work Product shall be at the Client's sole risk and without liability to SCJ and the Client agrees to defend, indemnify and hold harmless SCJ for all claims and liability resulting from such unauthorized use.

Client shall maintain the confidentiality of information specifically designated as confidential by SCJ, unless withholding such information would violate the law, create the risk of significant harm to the public or prevent the Client from establishing a claim or defense in an adjudicatory proceeding. Only information designated as confidential by SCJ shall be deemed confidential as provided by this paragraph.

Section 16 – Electronic Files and Data: Subject to Section 15 above, if requested, SCJ will provide electronic files to Client for its use and reference in connection with the Project. Client acknowledges and agrees that it shall be solely responsible for inspecting and testing any such electronic files before accessing or using them to verify they are free from bugs, viruses, or other destructive or harmful programs (referred to collectively herein as "Viruses"). Further, SCJ does not make or intend to make any warranty, expressed or implied, that any electronic file it provides to Client will be free from Viruses. Therefore, Client waives any claim it may have against SCJ which waiver includes all measures of damages, including, but not limited to, general, special, direct, indirect, consequential (including loss of profits and/or business), exemplary, statutory, and punitive damages) because any electronic files SCJ provides to client contain any Viruses.

All deliverables provided to Client for the Work shall be hard copies unless otherwise stated in Attachment B. If requested, SCJ may provide electronic files to Client; however, Client acknowledges and agrees that it shall be solely responsible for verifying consistency between electronic files and hard copy deliverables. In the event of any inconsistency between hard copy deliverables and electronic files, the hard copy deliverable shall govern.

Section 17 – Notices: Any written notice provided by one of the parties to the other in connection with this Agreement shall be received when personally delivered, when received by email, or on the third day following mailing by USPS, postage prepaid, to:

SCJ: SCJ Alliance
Attn: **Rachelle Bradley, AICP**
8730 Tallon Lane NE
Suite 200
Lacey, WA 98516
Email: rachelle.bradley@scjalliance.com

Client: City of Mattawa
Attn: **Anabel Martinez, Clerk-Treasurer**
521 Government Road
Mattawa, WA 99349
Email: amartinez@cityofmattawa-wa.gov



Section 18 – Survival and Severability: The terms and conditions of this Agreement shall survive the completion of the Work and the termination of this Agreement, whether for cause or for convenience. If any term or condition of this Agreement is ever held to be unenforceable, all remaining terms and conditions shall continue in full force and effect.

Section 19 – Modifications: This Agreement represents the entire and integrated Agreement between the parties hereto and supersedes all prior negotiations, representations, or agreements, either written or oral. Except as provided in Section 3 above regarding the periodic adjustment of SCJ’s billing rates and/or reimbursement rate of expense, this Agreement may only be amended, modified, or added to by written instrument properly signed by both parties. The parties acknowledge the general contract rule that a clause in a contract, such as this one, prohibiting oral modifications is itself generally subject to oral modification. However, in order to ensure certainty as to the terms and conditions of this Agreement, the parties waive this general contract rule.

Section 20 – Assignment: Neither party may assign all or a portion of its rights under this Agreement or delegate all or a portion of its obligations under this Agreement without the express written consent of the other party.

Section 21 – Independent Review: The parties acknowledge that they have read this Agreement and fully understand its terms. The parties further acknowledge that the terms of this Agreement have been mutually negotiated at arms-length. The parties waive the general rule of construction, therefore, that an agreement shall be construed against its drafter.

Section 22 – Acceptance and Authorization to Proceed: By signing this Agreement, Client agrees that the terms and conditions of this Agreement are acceptable and approved. If Client is a legal entity (e.g., a corporation, partnership, or limited liability company), then the person who signs on behalf of Client certifies that he or she has the authority to bind Client to the terms and conditions of this Agreement. If Client is a legal entity and it claims at any time that the person who signed this Agreement lacked the authority to do so, SCJ may name such person, in addition to Client, in any lawsuit or arbitration which arises relating to this Agreement and seek to hold such person liable, along with Client, in such proceeding. Upon SCJ’s receipt of this fully executed Agreement, SCJ shall have authority to commence the Work.

Section 23 – Attachments. The following attachments are hereby made a part of this Agreement.

- Attachment A – Scope of Work
- Attachment B – Billing Rate Schedule

SCJ:

SCJ Alliance

By: _____

_____ (Print name)

_____ (Title)

_____ (Date)

CLIENT:

City of Mattawa

By: _____

_____ (Print name)

_____ (Title)

_____ (Date)

Sign here

Invoicing Mailing Address (if different from Page 1):



Primary Invoicing Email Address
(if different from Page 1):

Secondary Invoicing Email Address(es):



Exhibit A

Draft Scope of Work

2027 Comprehensive Plan Periodic Update

Mattawa, WA

Prepared For: Anabel Martinez, Clerk-Treasurer
Mayor Maggie Celaya
City of Mattawa

Prepared By: Rachelle Bradley, AICP, Project Manager

Date Prepared: October 20, 2025

Overview

This outlines the approach for the City of Mattawa's Comprehensive Plan, Development Regulations, and Critical Areas Ordinance updates for fiscal years 2025-2026 (FY1) and 2026-2027 (FY2). Each phase of this project aligns with a deliverable from the Washington State Department of Commerce's (Commerce) periodic update grant (PUG). This is a deliverable-based reimbursement grant, providing up to \$62,500 per fiscal year for a total of \$125,000.

All phases are lump-sum to match the grant deliverables. Phases 1-7 will be completed in FY1, and Phases 8-12 will be completed in FY2.

Phase 1 Periodic Update Work Plan

This phase corresponds with task 1 of the PUG. Tasks include developing a periodic update work plan and schedule, project management, including invoicing and up to 10 monthly meetings with staff, and a project kickoff for FY1 deliverables.

Deliverable

- ◆ Periodic update work plan (PUG Deliverable 1)

Phase 2 Public Participation Plan

This phase corresponds with Task 2 of the PUG and focuses on developing the Public Participation Plan for the periodic update and public participation activities in Year 1 of the project.

Key tasks in this phase include:

- ◆ Developing the Public Participation Plan, which will specifically identify vulnerability and disadvantaged communities, outline the outreach strategy, and establish the project schedule.
- ◆ The consultant will conduct up to 8 stakeholder interviews. Identified organizations include the school district, Port, and Grant County Housing Authority.
- ◆ Developing up to 3 pieces of content for web pages or social media at the start of the project and before public outreach events.
- ◆ Preparing materials for and facilitating up to 1 in-person public outreach event. The consultant will also attend up to 3 Council meetings to report on deliverable milestone completion.

Deliverable

- ◆ Public participation plan (PUG Deliverable 2)

Phase 3 Critical Areas Checklist

This phase corresponds with task 3 of the PUG. Tasks include completing a critical areas gap analysis and the critical areas checklist, meeting SEPA requirements, and signed SEPA checklist.

Deliverables

- ◆ Critical areas checklist (PUG Deliverable 3)
- ◆ Signed SEPA Checklist

Phase 4 Periodic Update Checklist

This phase corresponds with task 4 of the PUG. Tasks include conducting a comprehensive plan and development regulations analysis while completing the periodic update checklist for fully-planning jurisdictions. Tasks also include:

- ◆ Identify gaps in the current comprehensive plan with new legislation.
- ◆ Complete a policy framework analysis

Deliverable

- ◆ Periodic update checklist for fully-planning (PUG Deliverable 4)

Phase 5 Population and Housing Allocations

This phase corresponds with Task 5 of the PUG. Tasks include:

- ◆ Updating the 2021 HNA and land capacity analysis (LCA) to ensure it aligns with current data and Commerce's guidance for Updating Housing Plans
- ◆ Coordinate with the County on allocations for housing, employment, and population.
- ◆ Update community and demographic data in the existing plans.
- ◆ Inventory existing conditions for capital facilities and utilities relating to population demands
- ◆ Report containing the update methodology, assessment changes, and allocations
- ◆ The client will provide one set of review comments, and the consultant will incorporate these comments, completing up to one revision of the report.

Deliverable

- ◆ Population and housing allocations report (PUG Deliverable 5)
- ◆ Grant County HAPT spreadsheet, including Mattawa's allocations

Phase 6 Preliminary Drafts – Land Use, Housing, Economic Development, and Parks & Recreation

This phase corresponds with task 6 of the PUG. Tasks include preliminary updates to the Land Use, Housing, Economic Development, and Parks & Recreation elements. Specifically, we will:

- ◆ Flag potential updates to goals and policies.
- ◆ Develop preliminary draft updated land use and zoning maps.
- ◆ Verify and update all data references using current sources.
- ◆ Update the park inventory from the Parks, Recreation, and Open Space Plan
- ◆ Ensure all content, including narrative content, goals, and policies, meets current state requirements.

Deliverable

- ◆ Preliminary drafts of Land Use, Housing, Economic Development, and Parks & Recreation elements (PUG Deliverable 6)

Phase 7 Preliminary Drafts – Transportation, Capital Facilities, & Utilities

This phase corresponds with task 7 of the PUG. Tasks include preliminary updates to the Transportation, Capital Facilities, and Utilities. Specifically, we will:

- ◆ Flag potential updates to goals and policies.
- ◆ Update inventories in Transportation, Capital Facilities, and Utilities elements.
- ◆ Verify and update all data references using current sources.
- ◆ Ensure all content, including narrative content, goals, and policies, meets current state requirements.

Phase 8 Draft Public Participation Report

This phase aligns with Task 8 of the PUG and focuses on Year 2 public outreach activities for the Comprehensive Plan periodic update. The consultant will:

- ◆ Develop and host one online community survey.
- ◆ Promote outreach by creating up to three pieces of webpage or social media content to advertise public events.
- ◆ Facilitate one in-person public outreach event, including materials preparation.
- ◆ Attend up to three council meetings at key deliverable milestones.
- ◆ Summarize public engagement by developing a comprehensive public participation report. This report will document outreach efforts to date, offer key findings, inform next engagement stages, and provide recommendations based on community feedback.
- ◆ Support reporting through graphics development and communication of results to the public, staff, and elected officials.

Deliverables

- ◆ Draft Public participation report (PUG Deliverable 8)
- ◆ Final participation report at project end

Phase 9 Critical Areas Ordinance

This phase corresponds with Task 9 of the PUG. Based on the findings of Phase 3, the consultant will:

- ◆ Draft critical areas code text amendments in tracked changes.
- ◆ Draft an accompanying ordinance to adopt an updated critical areas ordinance (CAO).
- ◆ A SEPA notice of application will be issued, addressing comments.
- ◆ A Determination of Non-Significance (DNS) is anticipated to be issued as part of this effort.

Deliverable

- ◆ Draft Critical Areas Ordinance (PUG Deliverable 9)
- ◆ Environmental Protection code text amendments in Word
- ◆ SEPA Notice of Application and DNS
- ◆ Final Critical Areas Ordinance

Assumptions

- ◆ This scope of work assumes the project will not require an Environmental Impact Statement (EIS). If an EIS becomes necessary, a separate amendment to this scope and budget will be required.

Phase 10 Draft Development Regulations Ordinance

This phase corresponds with Task 11 of the PUG. These code amendments will be specific to Title 14 Development Code Administration, Title 16 Subdivisions, and Title 17 Zoning. Tasks include:

- ◆ Draft code text amendments of the city's development regulations consistent with findings in the periodic update checklist
 - ◆ These code amendments will be specific to titles relating development code administration, subdivision, and zoning.
- ◆ Coordinate with Pend Oreille County on the development regulations update
- ◆ Compile a report with text amendments to the development regulations in track changes format
- ◆ Draft an ordinance to adopt the Comprehensive Plan amendments and development regulations.

Deliverable

- ◆ Draft Development Regulation & Comprehensive Plan Amendment Adopting Ordinance (PUG Deliverable 11) in Word
- ◆ Report with development regulations code text amendments in Word
- ◆ Final Development Regulation & Comprehensive Plan Amendment Adopting Ordinance

Phase 11 Draft Elements - Land Use, Housing, Economic, and Parks

This phase corresponds with Task 11 of the PUG. Tasks include complete updates to the elements, specifically:

- ◆ Draft updated text with tracked changes, incorporating amendments based on the periodic checklist and community engagement findings.
- ◆ Produce final land use and zoning maps
- ◆ Provide one final draft copy of the formatted elements with accompanying graphics.
- ◆ The client will provide one set of review comments, and the consultant will incorporate these comments, completing up to one revision of each element.

Deliverable

- ◆ Drafts of Comprehensive Plan Elements (PUG Deliverable 11) in Word
 - ◆ Land Use
 - ◆ Housing
 - ◆ Economic Development
 - ◆ Parks & Recreation
- ◆ Finals of Comprehensive Plan Elements

Phase 12 Final Draft Elements – Transportation, Capital Facilities, and Utilities

This phase corresponds with Task 12 of the PUG. Tasks include complete updates to the elements, specifically:

- ◆ Draft updated text with tracked changes, incorporating amendments based on the periodic checklist and community engagement findings.
- ◆ Produce final maps for the transportation network, capital facilities site locations, and utilities.
- ◆ Complete a gaps analysis for facilities, transportation, and utilities based on projected population needs.
- ◆ Provide one final draft copy of the formatted elements with accompanying graphics.
- ◆ The client will provide one set of review comments, and the consultant will incorporate these comments, completing up to one revision of each element

Deliverable

- ◆ Drafts of Comprehensive Plan Elements (PUG Deliverable 12) in Word
 - ◆ Transportation
 - ◆ Capital Facilities
 - ◆ Utilities
- ◆ Finals of Comprehensive Plan Elements

Budget

The total budget for this project is \$125,000 for work to be completed between October 2025 and June 2027. This budget recognizes that there are two fiscal years with separate funding contracts between the city and the Department of Commerce.

Task	Fee Estimate	Fee Type
Phase 1. Periodic update work plan	\$5,000	Lump sum
Phase 2. Public participation plan	\$13,000	Lump sum
Phase 3. Critical areas checklist	\$8,000	Lump sum
Phase 4. Periodic update checklist	\$8,000	Lump sum
Phase 5. Population and housing allocations	\$10,500	Lump sum
Phase 6. Preliminary Drafts – Land Use, Housing, Economic Development, and Parks & Recreation	\$10,000	Lump sum
Phase 7. Preliminary Drafts – Transportation, Capital Facilities, Utilities	\$8,000	Lump sum
<i>FY26 Subtotal</i>	<i>\$62,500</i>	
Phase 8. Draft public participation report	\$14,000	Lump sum
Phase 9. Draft Critical Areas Ordinance	\$8,000	Lump sum
Phase 10. Draft Development Regulations Ordinance	\$16,500	Lump sum
Phase 11. Draft Elements – Land Use, Housing, Economic Development, and Parks & Recreation	\$12,000	Lump sum
Phase 12. Draft Elements – Transportation, Capital Facilities, and Utilities	\$12,000	Lump sum
<i>FY27 Subtotal</i>	<i>\$62,500</i>	
Total budget	\$125,000	Lump sum

**CITY OF MATTAWA
STAFF REPORT**

To: Mayor Celaya and City Council
 From: Public Works Department
 Date: November 6, 2025
 Proceeding Type: New Business
 Subject: Generator Services

Legislative History:

- | | |
|------------------------|------------------|
| • First Presentation: | November 6, 2025 |
| • Second Presentation: | |
| • Requested Action: | Motion Needed |

Staff Report Summary

The subject in front of City Council is to authorize the Generator service agreement provided by Western States CAT.

Background

The City currently operates three generators located at key utility facilities, including the Wastewater Treatment Plant and critical components of the Water System. These generators ensure that essential city services remain operational during power outages caused by storms, equipment failures, or other emergencies. Reliable backup power is vital to protect public health, maintain water supply and wastewater treatment, and ensure regulatory compliance during electrical disruptions.

The cost of each generator, including installation, electrical connections, and testing, can easily exceed \$100,000. This represents a significant investment in the City's infrastructure and emergency preparedness. To protect this investment, it is recommended to use Western States Cat for generator service and maintenance. This agreement provides regular scheduled maintenance, system inspections, and testing to ensure each generator operates efficiently and is ready when needed. Routine maintenance helps prevent costly breakdowns, extends equipment life, and ensures compliance with manufacturer and warranty requirements.

Additionally, two of the three generators are new and include two years of prepaid maintenance under the manufacturer/ contractor service plan. The agreement with Western States Cat also secures stable maintenance pricing through 2027, allowing the City to budget confidently while maintaining critical readiness. The cost reflects the use of Sourcewell, a cooperative agreement contract 092222-CAT.

Fiscal and Policy Implications

Financial impacts are expected in the amount of \$1,558, plus tax for 2025, \$2,186 plus tax for 2026 and 2027. No policy implications are anticipated.

FUND	BARS	LINE ITEM	AMOUNT BUDGETED	CURRENT EXPENDITURE	REMAINING AMOUNT	
401- Water Operating	534.10.48.03	System Repair & Maintenance	\$30,000	\$8,302	\$21,698	72%
405- Sewer Operating	535.10.48.04	System Repair/ Maintenance	\$27,000	\$17,858	\$9,142	34%
TOTAL					\$30,840	

Options

1. Authorize the Generator service agreement provided by Western States CAT.
2. Do not authorize the Generator service agreement provided by Western States CAT.

Staff Recommendation

1. Authorize the Generator service agreement provided by Western States CAT.

Attachments

A.	Western States CAT quote
B.	Generator Pictures

The following documents are attached and subject for review:

Review by:	Type of Document	Title of Document	Date Reviewed	Comment:
Engineering	▪ PDF			
Legal	▪ WORD	Staff Report		
Financial	▪ WORD	Staff Report	11/4/25	Initials: <i>Stey</i>
Comment:				



STANDBY PREVENTIVE MAINTENANCE
CSA Program Enrollment Form

As a valued Customer of the Western States Power Systems, the **CUSTOMER SUPPORT AGREEMENT**, herein referred to as "The Agreement" for new and used equipment is an important part of our continuing effort to provide electric power equipment owners with superior value and product support. This Agreement provides the owner reasonable assurance that the reliability and productivity of your equipment is maintained and unexpected repair cost is minimized. This Agreement allows you to do what you do best and focus on your core business while Western States provides expert product support services on your equipment. Additional customer benefits:

ADDITIONAL BENEFITS:

- ***PREDETERMINED COST:** No surprises - maintenance cost are guaranteed up front.
- ***FACTORY-TRAINED TECHNICIANS:** Experienced technicians that keep pace with advances in equipment technology.
- ***MAINTENANCE HISTORY & SCHEDULING:** Maintenance support staff utilize computerized scheduling & monitoring system.
- ***GUARANTEED QUALITY:** Cat diagnostic tools, fluids & filters assure consistent product quality and results.
- ***EPA COMPLIANCE:** Properly dispose of used fluids and filters in compliance with local & federal laws.
- ***SAVING:** Avoid overhead on maintenance vehicles, insurance or unemployment compensation; minimize costly downtime; repair before failure; Increase your productivity; extend your equipment life and get maximum performance and resale benefits.

Annual Agreement				
<input checked="" type="checkbox"/> New Agreement		<input type="checkbox"/> Renewal Agreement		<input type="checkbox"/> Revised Agreement
Company Name (Owner): Town of Mattawa		Account Number: 1005870		
Billing Address: 521 Government Road		City: Mattawa	State: WA	ZIP: 99349
Customer Contact: Juan Ledezma		Customer Phone Number: 509-932-1547		
Customer Email: Jledezma@cityofmattawa-wa.gov		Customer Fax #:		
Purchase Order #:		Payment Method <input type="checkbox"/> Prepay <input type="checkbox"/> Scheduled Payment <input checked="" type="checkbox"/> Pay As You Go		
Invoice Customer Name:		Account Number:		
Address:		City:	State:	ZIP:
WSECO Sales Contact: Kanyen Nelson		Phone: 509-222-0372	Email: Kanyen.Nelson@wseco.com	
WSECO Service Contact: Rachel Dobrovolsky		Phone: 509-543-2241	Email: Rachel.Dobrovolsky@wseco.com	
Agreement Start Date:	Agreement End Date:	Term Years:	WSECO Store Name:	WSECO Store #
Dec-25	Jan-28	3	Pasco	27
Special Instructions	5% discount must be taken off of each individual service total on invoice per Sourcewell requirements.			
Exceptions and Recommendations	This agreement may be cancelled in writing 20 days prior to services being rendered.			
	Prices listed for services do not include taxes or environmental fees.			
	Prices do not include permits or electrician cost required by Washington State L&I.			
	Prices reflect normal business hours Monday through Friday unless otherwise stated.			
	Prices for coolant systems, load bank, battery replacement , etc. are to be performed during other scheduled PM Services			
	NFPA 110 recommends replacing the battery every 30 to 36 months.			
	OMM recommends servicing your cooling system: every three years for standard coolant and every six years for ELC.			
Terms & Conditions	Prices are per unit and per visit on all parts, labor, and travel.			
	A quote will be provided for any non CSA related repairs found during the maintenance visit.			
	<small>Unless otherwise agreed in writing by the President or a Vice President of Western States Equipment Company, the purchase of services, goods and parts from Western States Equipment Company will be governed solely by the Western States Equipment Company's Customer Value Agreement Terms and Conditions ("Terms and Conditions"), which are available at http://www.westernstates.com/central/contracts/contracts.html. A hard copy of the Terms and Conditions is available upon written request to info@wseco.com. Western States Equipment Company's Terms and Conditions are hereby incorporated by reference into this document and all other documents related to your purchase of services, goods, and parts from Western States Equipment Company. By purchasing services, goods, and parts from Western States Equipment Company, you agree to be bound by the Terms and Conditions as exactly written.</small>			

Customer Signature: _____ **Date:** _____

Western States Power Systems Signature: Kanyen Nelson **Date:** 10/31/2025

Internal Data

Annual Agreement Scheduled Services					
Customer Equipment #:	Equipment Make:	Equipment Model:	Serial Number:	KW	
Well 1	Caterpillar	D350	RG400315	350	
Site Address:		City:	State:	Zip Code:	WSECO Store #
705 Portage Way		Mattawa	WA	99349	27
Service	2025	2026	2027		
	December	December	December		
PM2-Engine Service & Inspect		Prepaid	Prepaid		
Total Per Visit	\$0.00	\$0.00	\$0.00		
Total Per Year	\$0.00	\$0.00	\$0.00		
Customer Equipment #:	Equipment Make:	Equipment Model:	Serial Number:	KW	
WWTP	Cummins				
Site Address:		City:	State:	Zip Code:	WSECO Store #
23730 U SW		Mattawa	WA	99349	27
Service	2025	2026	2027		
	December	December	December		
PM2-Engine Service & Inspect					
Load Bank 2 hr					
Total Per Visit	\$0.00	\$0.00	\$0.00		
Total Per Year	\$0.00	\$0.00	\$0.00		
Customer Equipment #:	Equipment Make:	Equipment Model:	Serial Number:	KW	
Well 3 & 4	Cummins	DSHAC - 5693147			
Site Address:		City:	State:	Zip Code:	WSECO Store #
700 First Street		Mattawa	WA	99349	27
Service	2025	2026	2027		
	December	December	December		
PM2-Engine Service & Inspect	\$1,558.00	\$1,558.00	\$1,558.00		
Load Bank		\$628.00	\$628.00		
Total Per Visit	\$1,558.00	\$2,186.00	\$2,186.00		
Total Per Year	\$1,558.00	\$2,186.00	\$2,186.00		
AGREEMENT TOTALS					
AGREEMENT TOTALS PER YEAR	\$1,558.00	\$2,186.00	\$2,186.00		
AGREEMENT TOTAL	\$5,930.00				
Sourcewell Information					
Cat Contract #	092222-CAT				
Customer Sourcewell #	235673				
Awarded Discount	\$296.50				
AGREEMENT NORMAL PRICING	\$5,930.00				
AGREEMENT TOTAL AFTER DISCOUNT	\$5,633.50				

City of Mattawa

Wastewater Treatment Plant



Water System
Well No. 3 & 4



Well No. 2

