



CITY OF MATTAWA COUNCIL MEETING AGENDA

December 04, 2025

5:30 P.M.

Call to Order:

Roll Call: Mayor Maria Celaya, Sun Hwang, Brian Berghout, Silvia Barajas, Tony Acosta,
Alex Heredia, Fabiola Hernandez, Wendy Lopez

I. **Additions/Approval of Agenda:**

II. **Public Comments:**

III. **Consent Agenda/Informational:**

- Minutes- Council Meeting Minutes 11.20.25
- Gray & Osborne Project Summary 11.26.25
- 2025 Claims EFT & Checks Approval #21367-21385 -- \$1,021,957.42
- 2025 Payroll EFT & Checks Approval #32076-32082 -- \$102,522.17

IV. **Reports:**

Mayor Report

Council Report

Police Department Report

Public Works Department Report

V. **Council, Items for Motion (Old Business):**

None.

VI. Council, Items for Motion (New Business):

- 1. Change Order 5 - Well 2 Re-Equipping**
- 2. Progress Estimate 2 - Sewer System Improvements**
- 3. Progress Estimate 2 - Water Telemetry System Upgrades**
- 4. Progress Estimate 17 - WWTF Improvements**
- 5. Hearing Examiner Professional Services Agreement**
- 6. Ord. 25-701 Budget Amendment 2025**
- 7. Ord. 25-702 Budget 2026**
- 8. America 250 Partnership**
- 9. January 1, 2026 - Council Meeting**

***** Council Members: Well 2 tour following adjournment of meeting. (Location- City Park)**

VII. Adjournment:



**CITY OF MATTAWA
COUNCIL MEETING MINUTES
November 20, 2025
5:30 PM**

Call to Order/Roll Call

Mayor Maria Celaya called the council meeting to order at 5:34 p.m. Council members present were Sun Hwang, Brian Berghout, Silvia Barajas, Tony Acosta, Alex Heredia, Fabiola Hernandez. M/s; Barajas / Hernandez motion to excuse Wendy Lopez . Motion carried.

Staff present – Officer Baltazar Avalos, Public Works Director Juan Ledezma, Deputy Clerk Jazmin Hernandez.

Others present—City attorney Katherine Kenison, Rachele (SCJ Alliance), Jamin (G & O)



I. Additions/Approval of Agenda:

**M/s; Acosta / Hwang motion to approve tonight’s agenda. Motion carried.

II. Public Comments:

**None

III. Presentation:

- “Learning Bridge: Connecting Families, Schools, & Communities: Presented by Elia Mendoza
 - Presentation on learning bridges, love working with the community and would be very beneficial to city to partner.

- “Community Engagement Project for Youth & Families” Presented by Anthony L. Williams (GC Basketball, LLC)
 - Red Tail requested/presented to council to approved to establish a multi-year partnership with the city of Mattawa.
 - Councilman Acosta would like to know what is expected from city? Mr. Williams said endorsement to present to the school district, use basketball court, library and work with PW on projects
 - Councilman Berghout would like to wait before city can partner.
 - Katherine suggested to first see a draft agreement to determine if there are issues with gifting and obligations.

IV. Public Hearings:

- 2026 Final Budget Hearing
Session started at 6:23 P.M
No Comments
Session ended at 6:24P.M
- 2026 Revenue Sources & Property Tax
Session started at 6;24 P.M
No Comments
Session ended at 6:25 P.M

V. Consent Agenda/Information

- Minutes – Council Meeting 11.06.25
- Gray & Osborne Project Summary 11.12.25
- 2025 Claims EFT & Checks Approval #21339-21366 -- \$339,813.95
- 2025 Payroll EFT Approval -- \$7,700.00
- Treasurer Report

** Approval of Claims, Prepaid Claims, and Payroll Vouchers audited and certified by the City Clerk as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at city hall.

** As of November 20th, 2025, the Council approved payment of 2025 Claims EFT & Checks Approval #21339-21366 in the amount of \$339,813.95, 2025 Payroll EFT Approval for \$7,700.

***** M/s; Berghout / Barajas motion that bills, checks, payroll, 11.06.25 meeting minutes, Treasurer Report be approved. Motion carried.***

V. Reports:

Mayor's Report

****Winter Festival**- Will be Dec. 17, still figuring out how the raffles will work to consume less time.

** **Americas 250**- national celebration and involves a range of events. Would like city to partner with Americas 250, it will not cost money, it will be to receive information. Councilman Acosta would like to see what it implied if it can be tabled to for next meeting.

****Council Meeting for January 1, 2026**, will it need to be rescheduled or cancel. Will be added to next council meeting.

Council Report

**Councilman Acosta- voiced a concern in regards to the school district changing the routes, there is a delay on traffic on Priest Rapids Dr., cars are parking on side of the street and it is not safe for kids to walk on roads, staff will contact school district.

Police Department Report

** Incident report

**Flock Cameras- Still not in place. Councilman Berghout had a concern regarding if Fed would have access to the cameras. Council would like to bring back flock rep for questions.

Public Works Department Report

**Well No. 2- Almost completed it should be completed by next council meeting

** Staff Training- attended Pesticide, Micro five screen and generator training.

** Sewer improvement- Project still in process.

** Councilwomen Hernandez has a concern of why there are no flags for kids to use on the crosswalk on Broadway and Government, Juan will check tomorrow to see what can be done.

VI. Council, Items for Motion (Old Business):

None.

VII. Council, Items for Motion (New Business):

1. **Amendment 6 – Water System Capacity Analysis (G & O)**
M/s; Acosta / Berghout motion to approve. Motion carried.
2. **Amendment 7 – WWTF Improvements Additional Construction Admin. (Sales Tax)**
M/s; Acosta / Berghout motion to approve. Motion carried.
3. **Amendment 8 – Water System Telemetry Improvements (Sales Tax)**
M/s; Berghout / Acosta motion to approve. Motion carried.
4. **Progress Estimate 16 – WWTF Improvements**
M/s; Barajas / Hwang motion to approve. Motion carried.
5. **Progress Estimate 12 – Well 2 Re-Equipping**
M/s; Heredia / Hernandez motion to approve. Motion carried.
6. **Progress Estimate 1 – Sewer System Improvements**
M/s; Barajas / Hwang motion to approve. Motion carried.
7. **Resolution 25.11.05 - Property Tax Levy 2026**
M/s; Acosta / Berghout motion to approve. Motion carried.
8. **Dual Cylinder Scale Purchase**
M/s; Acosta/ Barajas motion to approve. Motion carried.

IX. Executive Sessions:

RCW 42.30.110 (1)(i): Discuss Potential Litigation

RCW 42.30.110 (1)(c): Real Estate

Session started at 7:20 pm. for 15 minutes, an additional 10 min. were needed.

Session finished at 7:45 pm.

M/s; Berghout / Acosta allowed mayor to sign the revised purchase agreement.

X. Adjournment:

The council meeting was adjourned at 7: 46 P.M. M/s; Berghout/ Barajas. Motion carried.

Respectfully submitted,

Anabel Martinez, City Clerk

Maria Celaya, Mayor

Gray & Osborne/City of Mattawa Project Summary (11/26/25)

Development Projects

Bodrero Development – Jamin Ankney, Mike Meskimen

Project Number: 21845.07/21845.21

Funded: Developer Contributions

- Preliminary subdivision review period complete
- Completed review of construction drawings
- Completed preconstruction conference
- Part-inspection will be provided during construction
- Infrastructure installation for Phases I&II is complete, including punch list items
- Phase III will likely not start until next year

S4 Retail Development – Jamin Ankney, Mike Meskimen

Project Number: 21845.14

Funded: Developer Contributions

- G&O's comments on the engineering plans have been satisfied
- Construction has started

Portage Court (Balaggan) Development – Jamin Ankney, Mike Meskimen

Project Number: 21845.16

Funded: Developer Contributions

- Completed first review of construction drawings
- Completed multiple reviews of construction drawings
- Have responded to multiple questions from the developer
- An updated submittal was received 8/27 and comments were provided to the City on 9/22.

Transportation Projects

TIB Applications – Michael Woodkey, Julio Renteria, Brandon Larson

Project Number: TBD

- Applications were due August 2025
- TIB applications were submitted this cycle
- The City was not awarded funding

UPWP Funding Application – Russ Powers, Michael Woodkey

Project Number: OH250.39

- Opportunity to apply for transportation planning money
- Submission of funding application for Government Rd feasibility update with roundabout analysis
- Award announcements are anticipated for December

CDBG Funding Applications – Russ Powers, Jamin Ankney

- Opportunity to apply for CDBG funding for projects
- CDBG is primarily interested in funding community facilities or projects that facilitate housing and growth
- Preliminary estimates were prepared for CDBG’s consideration and the City was told that an application would be considered
- **Met on 10/22 with Catholic Charities and Port to discuss coordinated efforts**
- **CDBG Application will be started in January 2026**

2025 RED Town Initiative – Michael Woodkey, Christian Weishaar, Brandon Larson

Project Number: 24881

Project Completion: August 2025

Funded: TIB

- TIB has offered the City an out-of-call project
- Award of the project was awarded at the 5/1 council meeting
- Construction is mostly complete
- **Contractor is completing the punchlist items**
- **Total Budget: \$1,300,000**

Government Road Feasibility Study Update – Mike Meskimen, Julio Renteria, Michael Woodkey

- City may budget this effort for next year
- City to determine next steps desired
- Updated cost ranges provided by G&O for budgeting

Water System Projects

Well 2 – Re-equipping Design and CA – Jamin Ankney, Jared McMeen

Project Number 22867/24846

Project Completion: September 2024

Funded: City Water Fund/Public Works Board

- Final design and construction funding for the project will be from the PWB
- A funding scope change is being processed that will increase the grant to 50%
- Construction is nearing completion
- The well was started up on 10/20
- **The contractor is completing punchlist items and resolving an electrical issue**
- **Total Budget: \$2,900,000**

Well 2 – Re-equipping Design and CA – Jamin Ankney, Jared McMeen

Project Number TBD

Project Completion: March 2026

Funded: Public Works Board

- **Council approved the scope for this project**
- **Total Budget: \$25,600**

Water Rights Assistance – Dan Haller (Aspect Consulting), Jamin Ankney

- Project Number: 24884
- Project Completion: 2025
- Funded: City
- The water rights application was submitted to Ecology
- The meeting with the School District Board was completed
- **Draft agreement for the water rights issue was being prepared and was approved by the City Council**
- **Aspect is proceeding with the work**
- **Total Budget: \$19,630**

SCADA Upgrade – Jamin Ankney, Brad Bailey (Conley Engineering)

- Project Number: 24886
- Project Completion: 2025
- Funded: DWSRF
- DOH approved the contract documents
- The project was advertised on August 13 and opened bids on August 29
- One bid was received and the Council awarded the project on 9/4
- **The contractor has been issued a notice to proceed and has started work on the project**
- **Submittals have been reviewed**
- **Total Budget: \$134,000**

Well 5 Siting Analysis and Drilling Design – Jamin Ankney, Aspect Consulting

- Project Number: TBD
- Project Completion: 2025
- Funded: DWSRF
- The siting analysis is complete and provides the City with a clear plan for the potential locations of Well 5
- City staff have been consulted on possible Well 5 locations
- A realtor has prepared market analysis for multiple potential locations
- **The City is under contract on a parcel and is completing the feasibility and funding review**
- **The closing date is December 31, 2025**
- **Tentative schedule is property acquisition Fall 2025, drilling bid Spring 2026, well drilling summer 2026, start equipping design Summer 2026, drilling bid spring 2027, project complete by early 2028.**
- **Total Budget: \$103,500**

Reservoir Coating Inspection – Jamin Ankney, Jared McMeen, Jared Ball

- Project Number: TBD
- Project Completion: 2026
- Funded: City
- The City's reservoir coats were last inspected in 2019

- The inspection at that time recommended reassessment in 5 year.
- **Council is budgeting for this project for 2026**
- **Total Budget: \$18,000**

PWB Funding Applications – Russ Powers, Jamin Ankney

- Opportunity to apply for PWB funding for infrastructure projects
- City applying for Reservoir 2 recoating and valve replacement projects
- The PWB funding applications have been submitted
- The City was not awarded funding

Re-equipping Well 2 Construction/Well 5/Pressure Zone Improvements – Jamin Ankney, Jared McMeen, Russ Powers (funding)

- Applied for Congressional Funding Application – Received funding
- Applied for Legislative Appropriation – Did not receive funding
- Applied to CDBG – Did not receive funding
- Applied to PWB – Received funding
- Applied to DWSRF – Received funding – terms still TBD.
- Added SCADA upgrades to funding application to DWSRF
- Based on discussion with funders PWB funding will be used for Well 2, while the rest of the project will be funded by DWSRF and CDS
- **Total Budget: \$7,200,000**

Future/Pending Water System Projects

Reservoir Project – Jamin Ankney, Myron Basden

- Coating Project
- Reservoir No. 1 – No need to evaluate until 2029.
- Reservoir No. 2 – Need to evaluate in 2025 for potential coating project.
- **Total Budget: Not an active project**

Wastewater System Projects

WWTF Fire Assistance – Nancy Wetch, Russ Powers

Project Number: 20827

Project Completion: November 2023

Funded: Insurance Reimbursement/City Funds (Ecology Emergency Funding)

- Phase 1 – Blower Procurement
- Phase 2 – Building Restoration
- Phase 3 – Equipment Installation
- **Total Budget: The total cost of the fire response, cleanup, design, construction, etc., is not completely known at this time as costs are still being assembled and approved by the insurance company.**

Initial Emergency Response (G&O does not have total cost)

Engineering: \$414,840 (insurance will reimburse)

Phase I:	\$93,505.84 (insurance will reimburse)
Phase II:	\$320,864 (insurance will reimburse)
Phase III:	\$1,189,148 (working on insurance reimbursement, City will be responsible for some costs – TBD)

- The City will still need to pay the retainage to Apollo, but can request this from the insurance now
- Apollo has indicated that they will address the baseboard warranty issue
- Apollo has been notified about the filtrate pump issue
- Apollo has been notified about the telemetry radio issue
- The City needs to file Notice of Completion paperwork for all three phases

WWTF Improvements Construction – Tim DeVries, Nancy Wetch, Jamin Ankney

Project Number: 19044.01

Project Completion: 2025 (for construction completion)

Funded: Ecology Water Quality Funding

- Current schedule appears to extend beyond the allowed construction days – an updated schedule has been received and a response has been provided to the contractor
- The City’s change order to add working days has been executed and the contractor has filed a protest
- G&O has responded to the contractor’s protest, denying both of their requests
- The contractor resumed work the week of 4/14
- A few outstanding change order options are being discussed
- The contractor’s most recent schedule showed completion in early February 2026, but this is out of date
- The City has requested an extension in the Ecology funding
- **Total Budget \$5,883,000 (includes design, construction, construction administration)**

WWTF Solids Handling Improvements Design – Nancy Wetch, Jamin Ankney

Project Number: 25861

Project Completion: 2028

- The City is on the final Ecology funding list for this project
- An engineering agreement for the design was approved by council on 9/18
- The Ecology funding should be contracted during the Fall 2025
- The Ecology funding scope was reviewed and comments were returned to Ecology
- **Total Budget \$637,000**

Sewer System Improvements (Portage Avenue LS Elimination) – Jamin Ankney, Justin Wies

Project Number: 24817

Project Completion: 2026

Funded: Ecology Grant/Loan

- Slight changes in the proposed route were made to better serve future development in the area
- Additional Ecology comments have been addressed
- Obtained approved from the County and WSDOT for the detour
- Easements have been finalized and signed by the property owners

- The project was awarded on 9/18
- Construction started on 9/16
- The SR 243 crossing was being completed 10/21-10/27.
- Construction is ongoing and progressing well
- The contractor will likely take two weeks off around Christmas
- **Total Budget \$3,348,700**

Other Projects

City Hall Feasibility Analysis – Jamin Ankney, Aaron Pease

Project Number: 23856

Project Completion: November 2023

Funded: City

- City could consider funding options for the selected alternative.
- City may consider proceeding with conceptual design to aid in future funding efforts.
- Council is budgeting for additional work for this project next year.
- **Total Budget \$27,700**

Rate Study Update – Michael Woodkey

Project Number: 25854

Project Completion: December 2026

Funded: City

- City would like to assess its rates, given current capital improvement funding packages
- Work on this project is ongoing
- Presentation will be made at the December 18 council meeting
- **Total Budget \$15,000**

Next Meeting – December 10, 2025, 10 am

ACCOUNTS PAYABLE

City Of Mattawa

Time: 08:09:17 Date: 12/02/2025

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
18802	12/04/2025	12/04/2025	3627	ANATEK LABS INC-SPOKANE	255.00	WWTF RC Samples
	535 10 41 02	Testing Samples	405 000 535	Sewer Operatin	255.00	DW RC Samples
18794	12/04/2025	12/04/2025	3616	BOSS CONTRUCTION, INC	122,802.13	WWTF Improvements Progress Estimate 17
	594 35 63 05	WWTF Improvements Proj	412 000 594	Sewer Capital I	122,802.13	WWTF Improvements Progress Estimate 17
18792	12/04/2025	12/04/2025	1886	CENTURY LINK	79.32	WWTF SCADA System
	535 10 42 00	Telephone	405 000 535	Sewer Operatin	79.32	WWTF SCADA System
18793	12/04/2025	12/04/2025	1886	CENTURY LINK	142.49	Lift Station
	535 10 42 00	Telephone	405 000 535	Sewer Operatin	142.49	Lift Station
18788	12/04/2025	12/04/2025	1251	CITY OF MATTAWA-UTILITIES	1,211.09	City Of Mattawa Nov. 2025
	518 30 47 14	City Hall Utilities	001 000 518	Current Expens	108.63	City Hall
	534 10 47 01	Utilities	401 000 534	Water Operatin	108.63	Shop
	572 20 47 00	Library - Utility Services	001 000 572	Current Expens	141.38	Library
	576 80 47 00	Park Utilities	001 000 576	Current Expens	852.45	Park
18775	12/04/2025	12/04/2025	3984	CITY OF QUINCY	10,614.42	FTO Services
	521 22 10 00	Police Wages	001 000 521	Current Expens	10,614.42	FTO Services
18800	12/04/2025	12/04/2025	3858	CPU MATTAWA GROCERY	468.00	Stamps
	514 23 31 00	Postage	001 000 514	Current Expens	117.00	Stamps
	534 10 30 02	Postage	401 000 534	Water Operatin	117.00	Stamps
	535 10 31 01	Postage	405 000 535	Sewer Operatin	117.00	Stamps
	537 10 31 01	Postage	420 000 537	Solid Waste Fu	117.00	Stamps
18809	12/04/2025	12/04/2025	3991	DW EXCAVATING	200,043.01	Progress Estimate 2 - Sewer System Improvements
	594 34 63 04	Sewer System Improvemen	411 000 594	Water Capital Ii	1,783.18	Progress Estimate 2 - Sewer System Improvements (Schedule C)
	594 35 63 01	Lift Station Upgrade	412 000 594	Sewer Capital I	198,259.83	Progress Estimate 2 - Sewer System Improvements (Schedule A & B)
18797	12/04/2025	12/04/2025	2304	FIRST BANKCARD	344.54	Credit Card Expenses- MPD
	521 10 49 00	Professional Services	001 000 521	Current Expens	121.72	Schedule Anywhere
	521 10 49 00	Professional Services	001 000 521	Current Expens	94.35	Office Phone Line
	521 22 35 00	LE Equipment/Supplies	001 000 521	Current Expens	80.49	Pepper Spray
	521 30 30 00	Community Crime Preventi	001 000 521	Current Expens	47.98	Candies Bag -TrunkNTreat

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
18798	12/04/2025	12/04/2025	2304	FIRST BANKCARD	832.72	Credit Card Expenses- Clerks
514 23 31 02	Office Supplies	001 000 514	Current Expens	43.98	Halloween Candy	
514 23 31 02	Office Supplies	001 000 514	Current Expens	12.87	Desk Calendar	
514 23 31 02	Office Supplies	001 000 514	Current Expens	33.96	Office Paper	
514 23 41 01	Banking And Visa/Mercha	001 000 514	Current Expens	59.61	Costco MemberShip Renewal	
518 30 49 14	Professional Services	001 000 518	Current Expens	50.00	Monthly Web Site Fee	
518 30 49 14	Professional Services	001 000 518	Current Expens	50.90	Office Phone Lines	
518 30 49 14	Professional Services	001 000 518	Current Expens	79.41	City Hall Internet	
518 70 31 00	Other Supplies And Furnitu	001 000 518	Current Expens	112.67	Office Chair	
521 10 49 00	Professional Services	001 000 521	Current Expens	50.00	Monthly Web Site Fee	
521 20 31 00	Office Supplies	001 000 521	Current Expens	33.96	Office Paper	
534 10 31 00	Office Supplies	401 000 534	Water Operatin	16.98	Office Paper	
534 10 31 01	Operating Supplies	401 000 534	Water Operatin	29.80	Costco MemberShip Renewal	
534 10 41 05	Professional Services	401 000 534	Water Operatin	25.00	Monthly Web Site Fee	
534 10 41 05	Professional Services	401 000 534	Water Operatin	50.89	Office Phone Lines	
535 10 31 00	Office Supplies	405 000 535	Sewer Operatin	29.81	Costco MemberShip Renewal	
535 10 31 00	Office Supplies	405 000 535	Sewer Operatin	16.97	Office Paper	
535 10 41 04	Professional Services	405 000 535	Sewer Operatin	25.00	Monthly Web Site Fee	
535 10 41 04	Professional Services	405 000 535	Sewer Operatin	50.89	Office Phone Lines	
537 10 41 02	Professional Services	420 000 537	Solid Waste Fu	60.02	WWTF Internet	
18810	12/04/2025	12/04/2025	2304	FIRST BANKCARD	2,891.86	Credit Card Expenses- PW
518 30 47 14	City Hall Utilities	001 000 518	Current Expens	26.01	Mounting Arm Study Steel Pole	
534 10 31 01	Operating Supplies	401 000 534	Water Operatin	58.96	Marking Labels/Hearing Protection/Water Pipe	
534 10 31 01	Operating Supplies	401 000 534	Water Operatin	252.92	Marking Labels/Hearing Protection/Water Pipe	
534 10 31 01	Operating Supplies	401 000 534	Water Operatin	9.26	Marking Labels/Hearing Protection/Water Pipe	
534 10 41 05	Professional Services	401 000 534	Water Operatin	2.99	Icloud Storage	
534 10 41 05	Professional Services	401 000 534	Water Operatin	21.67	Acrobat Adobe	
534 10 42 00	Telephone	401 000 534	Water Operatin	272.50	Phone Claim	
534 10 47 01	Utilities	401 000 534	Water Operatin	82.03	Shopt Internet	
534 10 48 02	Vehicle Repair & Maintena	401 000 548	Water Operatin	39.56	Windshiel Wipe	
534 10 48 02	Vehicle Repair & Maintena	401 000 548	Water Operatin	92.35	Battery Protector	
534 10 48 02	Vehicle Repair & Maintena	401 000 548	Water Operatin	9.98	Duct Seal	
535 10 31 02	Uniforms	405 000 535	Sewer Operatin	99.84	Panel Classic Truck Cap	
535 10 35 00	Small Tools & Equipment	405 000 535	Sewer Operatin	216.31	Tool Combo Kit	
535 10 42 00	Telephone	405 000 535	Sewer Operatin	272.50	Phone (Insurance Claim)	
535 10 43 00	Travel & Training	405 000 535	Sewer Operatin	412.80	Wastewater Treatment Renewal Ledezma And Reyes	
535 10 43 00	Travel & Training	405 000 535	Sewer Operatin	206.40	Wastewater Treatmetn Renewal Ron	
535 10 48 03	Vehicle Repair / Maintenan	405 000 535	Sewer Operatin	265.36	Drop Hitch/ Rqatchet Straps	

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542 30 43 00	Travel And Training		101 000 542 Street Fund	180.00	Recertification- Juan Ledezma
542 30 43 00	Travel And Training		101 000 542 Street Fund	42.00	Juan-Water Distribution Manager 4
542 30 43 00	Travel And Training		101 000 542 Street Fund	42.00	Jose F.Water Distribution Manager 2
554 30 31 00	Animal Control / Supplies		001 000 554 Current Expens	46.33	Toilet Bowl Cleaner
554 30 31 00	Animal Control / Supplies		001 000 554 Current Expens	75.87	Bleach Spray
572 20 31 00	Library Maintenance And C		001 000 572 Current Expens	16.25	Mechanical Outlet Timer
573 90 49 00	Community Events		001 000 573 Current Expens	147.97	Magnets For Halloween Event
18766	12/04/2025	12/04/2025	1734 GRAY & OSBORNE INC	38,720.69	WWTF Improvements CA Professional Services Oct. 5- Nov, 1, 2025
594 35 41 00	WWTF Improvements Proj		412 000 594 Sewer Capital I	38,720.69	WWTF Improvements CA Professional Services Oct. 5- Nov, 1, 2025
18767	12/04/2025	12/04/2025	1734 GRAY & OSBORNE INC	29,260.39	Sewer System Improvements Design Professional Services Oct. 5- Nov, 1, 2025
594 35 63 01	Lift Station Upgrade		412 000 594 Sewer Capital I	29,260.39	Sewer System Improvements Design Professional Services Oct. 5- Nov, 1, 2025
18768	12/04/2025	12/04/2025	1734 GRAY & OSBORNE INC	17,386.47	Well 2 Final Design And Construction Administration Professional Services Oct. 5- Nov, 1, 2025
594 34 41 00	Well 2 Final Design & Con:		411 000 594 Water Capital I	17,386.47	Well 2 Final Design And Construction Administration Professional Services Oct. 5- Nov, 1, 2025
18769	12/04/2025	12/04/2025	1734 GRAY & OSBORNE INC	7,874.80	2025 Red Town Initiative Design Professional Services Oct. 5- Nov, 1, 2025
595 95 41 02	TIB Grant - 2025 Multiple		101 000 594 Street Fund	7,874.80	2025 Red Town Initiative Design Professional Services Oct. 5- Nov, 1, 2025
18770	12/04/2025	12/04/2025	1734 GRAY & OSBORNE INC	589.14	Water Rights Assistance Professional Services Oct. 5- Nov, 1, 2025
534 10 41 03	Engineering Services		401 000 534 Water Operatin	589.14	Water Rights Assistance Professional Services Oct. 5- Nov, 1, 2025
18771	12/04/2025	12/04/2025	1734 GRAY & OSBORNE INC	7,550.25	Water System Telemetry Improvements Professional Services Oct. 5- Nov, 1, 2025
594 34 41 01	Water System Telemetry Im		411 000 594 Water Capital I	7,550.25	Water System Telemetry Improvements Professional Services Oct. 5- Nov, 1, 2025

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18772	12/04/2025	12/04/2025	1734 GRAY & OSBORNE INC	579.87	Well 5 Siting Analysis And Drilling Design Professional Services Oct. 5- Nov, 1, 2025
	594 34 41 02	Well 5 Siting Analysis & Dr	411 000 594 Water Capital I	579.87	Well 5 Siting Analysis And Drilling Design Professional Services Oct. 5- Nov, 1, 2025
18773	12/04/2025	12/04/2025	1734 GRAY & OSBORNE INC	319.13	Rate Study Update Professional Services Oct. 5- Nov, 1, 2025
	534 10 41 06	Engineering W/S Rate Stud	401 000 534 Water Operatin	159.57	Rate Study Update Professional Services Oct. 5- Nov, 1, 2025
	535 10 41 05	Engineering -- W/S Rate St	405 000 535 Sewer Operatin	159.56	Rate Study Update Professional Services Oct. 5- Nov, 1, 2025
18774	12/04/2025	12/04/2025	1734 GRAY & OSBORNE INC	368.08	WWTF Solids Handling Improvements Professional Services Oct. 5- Nov, 1, 2025
	594 35 41 06	WWTF Solids Handling Up	412 000 594 Sewer Capital I	368.08	WWTF Solids Handling Improvements Professional Services Oct. 5- Nov, 1, 2025
18805	12/04/2025	12/04/2025	294 MID-AMERICAN RESEARCH	2,060.90	Chlorine
	535 10 48 02	Sewer Plant Maintenance	405 000 535 Sewer Operatin	2,060.90	WWTF Chlorine
18791	12/04/2025	12/04/2025	324 MULTI AGENCY COMMUNICATION CENTER	2,868.69	Dispatch Services December 2025
	522 20 42 02	MACC - Communications	107 000 522 Public Safety T	2,868.69	Dispatch Services December 2025
18806	12/04/2025	12/04/2025	434 OXARC	4,694.25	Chlorine
	534 10 31 02	Chlorine	401 000 534 Water Operatin	4,694.25	Chlorine
18799	12/04/2025	12/04/2025	2820 PETRO-USA MATTAWA MART	1,305.18	MPD-Fuel Services
	521 20 32 00	Vehicle Fuel	001 000 521 Current Expens	1,305.18	MPD-Fuel Services
18804	12/04/2025	12/04/2025	2820 PETRO-USA MATTAWA MART	1,030.68	PW-Fuel Services
	534 10 32 02	Fuel	401 000 535 Water Operatin	500.00	PW-Fuel Services
	535 10 32 00	Fuel	405 000 535 Sewer Operatin	500.00	PW-Fuel Services
	542 30 32 03	Fuel	101 000 542 Street Fund	30.68	PW-Fuel Services
18807	12/04/2025	12/04/2025	1247 RIO'S AUTO AG SUPPLY	223.33	Parts/Supplies
	521 20 48 00	Vehicle Repair And Mainte	001 000 521 Current Expens	189.47	PMD-Battery
	534 10 48 02	Vehicle Repair & Maintena	401 000 548 Water Operatin	15.01	PW- Tire Patch Kit
	534 10 48 02	Vehicle Repair & Maintena	401 000 548 Water Operatin	18.85	PW- DexCool Premix

ACCOUNTS PAYABLE

City Of Mattawa

Time: 08:09:17 Date: 12/02/2025

As Of: 12/04/2025

Page: 5

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
18801	12/04/2025	12/04/2025	3299	SOILTEST FARM CONSULTANTS INC	374.00 DW RC Samples
	534 10 41 02	Chemical Samples	401 000 534	Water Operatin	374.00 DW RC Samples
18789	12/04/2025	12/04/2025	3405	STERICYCLE INC	158.21 Shredding Services 8/25/2025
	518 30 49 14	Professional Services	001 000 518	Current Expens	79.11 Shredding Services 8/25/2025
	521 10 49 00	Professional Services	001 000 521	Current Expens	79.10 Shredding Services 8/25/2025
18790	12/04/2025	12/04/2025	3405	STERICYCLE INC	319.03 Shredding Services 10/15/2025 And 11/13/2025
	518 30 49 14	Professional Services	001 000 518	Current Expens	159.52 Shredding Services 10/15/2025 And 11/13/2025
	521 10 49 00	Professional Services	001 000 521	Current Expens	159.51 Shredding Services 10/15/2025 And 11/13/2025
18808	12/04/2025	12/04/2025	4004	TALOS ENGINEERING, INC.	33,708.49 Progress Estimate 1 - Water Telemetry System Upgrades
	594 34 41 01	Water System Telemetry Im	411 000 594	Water Capital I	33,708.49 Progress Estimate 1 - Water Telemetry System Upgrades
18803	12/04/2025	12/04/2025	3103	TRAFFIC SAFETY SUPPLY	19,960.23 Parts/Supplies
	594 42 60 00	Street Signage	101 000 594	Street Fund	19,960.23 Square Post For Signs
18776	12/04/2025	12/04/2025	732	U.S CELLULAR	902.73 MPD- SimCards
	521 20 42 00	Telephone	001 000 521	Current Expens	902.73 MPD- SimCards
18795	12/04/2025	12/04/2025	732	U.S CELLULAR	578.38 MPD- Cell Phone Services
	521 20 42 00	Telephone	001 000 521	Current Expens	578.38 MPD- Cell Phone Services
18796	12/04/2025	12/04/2025	732	U.S CELLULAR	553.07 PW And Clerks/Mayor Cell Phone Services
	518 23 42 14	Telephone/Internet Expense	001 000 518	Current Expens	178.97 Clerks/Mayor Cell Phone Services
	534 10 42 00	Telephone	401 000 534	Water Operatin	124.70 PW Cell Phone Services
	535 10 42 00	Telephone	405 000 535	Sewer Operatin	124.70 PW Cell Phone Services
	537 10 42 00	Telephone	420 000 537	Solid Waste Fu	124.70 PW Cell Phone Services

Report Total: 511,070.57

Fund	
001 Current Expense Fund	16,650.18
101 Street Fund	28,129.71
107 Public Safety Tax Fund	2,868.69
401 Water Operating Fund	7,666.04

ACCOUNTS PAYABLE

City Of Mattawa

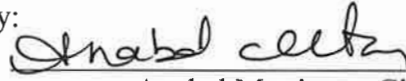
Time: 08:09:17 Date: 12/02/2025

As Of: 12/04/2025

Page: 6

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
			405 Sewer Operating Fund	5,034.85	
			411 Water Capital Improvement	61,008.26	
			412 Sewer Capital Improvement	389,411.12	
			420 Solid Waste Fund	301.72	

This report has been reviewed by:



Anabel Martinez - City Clerk



Date

REMARKS:

CHANGE ORDER

Project Title	Well 2 Re-Equipping		
Owner	City of Mattawa	Contractor Name	POW Contracting
Change Order No.	5	Contractor Address	P.O. Box 4772 Pasco, Washington 99301
Change Order Date	December 4, 2025		
G&O No.	24846		

The following changes are hereby made to the Contract Documents:

ITEM 1: Spare Chlorine Analyzer

Provide a spare chlorine analyzer assembly, including all applicable appurtenances such as valves, transmitter, probes, and cables.

The lump sum cost for this work is:.....\$17,500.00

Justification: The additional work is at the request of the Owner.

Working Days: 0 working days are added to the Substantial and Physical Completion Contract Times.

CHANGE TO CONTRACT PRICE

Original Contract Amount (without tax):	\$2,028,000.00
Current Contract Amount, as adjusted by previous change orders:	\$2,136,575.00
The Contract Amount due to this Change Order will be increased by:	\$17,500.00
The new Contract Amount (without tax) due to this Change Order will be:	\$2,154,075.00

CHANGE TO CONTRACT TIME

The Substantial Completion Contract Time will be increased by 0 working days, for a total of 214 working days.

The Physical Completion Contract Time will be increased by 0 working days, for a total of 224 working days.

This document will become a supplement to the Contract and all provisions in the Contract will apply hereto. The Contractor acknowledges and agrees that by executing this change order he foregoes all rights and privileges of acquiring any additional compensation for any known or unknown claims of any type or nature, to include but not be limited to, any additional work, delays, extended office overhead, design omissions, changed site conditions, or any oral directions as of the date of the execution of this change order.

GRAY & OSBORNE, INC.
(RECOMMENDED)



Date 11/25/25

POW CONTRACTING
(ACCEPTED)

Scott Seguin Digitally signed by Scott Seguin
DN: cn=U.S. E=ss@powcontracting.com
o=POW Contracting, ou=Human Manager
c=US, email=ss@powcontracting.com
Date: 2025.11.25 09:18:21-0500

Date 11/25/25

CITY OF MATTAWA
(ACCEPTED)

Date _____



December 1, 2025

Ms. Anabel Martinez
Clerk - Treasurer
City of Mattawa
521 East Government Road
Mattawa, Washington 99349

SUBJECT: PROGRESS ESTIMATE 2, SEWER SYSTEM IMPROVEMENTS
CITY OF MATTAWA, GRANT COUNTY, WASHINGTON
G&O #24817.00

Dear Ms. Martinez:

We have enclosed Progress Estimate 2 for this project. Please retain a copy for the City files and also provide a copy to the Contractor with the payment. The amount due the Contractor is indicated below. Because the City has accepted the Contractor's retainage bond, no funds are to be retained.

Payment to Contractor: \$200,043.01

Please call me if you have any questions or concerns regarding this matter.

Sincerely,

GRAY & OSBORNE, INC.

Jamin Ankney, P.E.

JA/js
Encl.
By email

PROGRESS ESTIMATE 2
NOVEMBER 26, 2025

CITY OF MATTAWA
 GRANT COUNTY
 WASHINGTON

PROGRESS ESTIMATE PERIOD
 NOVEMBER 14, 2025 TO NOVEMBER 24, 2025

PROJECT:
 CITY OF MATTAWA
 SEWER SYSTEM IMPROVEMENTS
 G&O JOB NUMBER #24817

CONTRACTOR:
 DW EXCAVATING, INC.
 P.O. BOX 1089
 DAVENPORT, WA 99122

BID ITEMS				QUANTITIES		PROJECT COSTS		PERCENT OF CONTRACT QUANTITY
NO.	DESCRIPTION	QUANTITY UNIT	UNIT PRICE	TOTAL THIS PERIOD	TOTAL TO DATE	AMOUNT THIS PERIOD	AMOUNT TO DATE	
SCHEDULE A: SEWER IN CITY LIMITS								
1	Mobilization and Demobilization	1 LS	\$19,000.00	25.00%	75.00%	\$4,750.00	\$14,250.00	75%
2	Minor Change	1 CALC	\$25,000.00	0.00%	5.98%	\$0.00	\$1,495.16	6%
3	SPCC and Erosion Control	1 LS	\$3,400.00	5.00%	55.00%	\$170.00	\$1,870.00	55%
4	Trench Excavation Safety Systems	1 LS	\$5,400.00	5.00%	55.00%	\$270.00	\$2,970.00	55%
5	Temporary Traffic Control	1 LS	\$46,800.00	0.00%	95.00%	\$0.00	\$44,460.00	95%
6	Abandon Lift Station and Force Main	1 LS	\$13,300.00	0.00%	0.00%	\$0.00	\$0.00	0%
7	Temporary Bypass Pumping	1 LS	\$6,300.00	0.00%	0.00%	\$0.00	\$0.00	0%
8	PVC Sanitary Sewer Pipe and Fittings, 12 In. Diam. (Incl. Bedding Material)	825 LF	\$87.32	0.00	682.00	\$0.00	\$59,552.24	83%
9	Manhole, 48 In. Diam.	4 EA	\$7,300.00	0.00	2.00	\$0.00	\$14,600.00	50%
10	Manhole, 48 In. Diam., Additional Height	13 FT	\$57.00	0.00	12.00	\$0.00	\$684.00	92%
11	Rock Excavation	220 CY	\$91.00	0.00	105.00	\$0.00	\$9,555.00	48%
12	Quarry Spalls	70 TN	\$64.00	0.00	0.00	\$0.00	\$0.00	0%
13	Foundation Gravel	30 CY	\$29.00	0.00	0.00	\$0.00	\$0.00	0%
14	Bank Run Gravel for Trench Backfill	1,500 CY	\$26.00	0.00	1,100.00	\$0.00	\$28,600.00	73%
15	Crushed Surfacing Repair	80 SY	\$125.00	0.00	73.00	\$0.00	\$9,125.00	91%
16	Commercial HMA Pavement Repair, Type 1	800 SY	\$79.00	0.00	0.00	\$0.00	\$0.00	0%
17	Commercial HMA Pavement Repair, Type 2	100 SY	\$151.00	0.00	70.00	\$0.00	\$10,570.00	70%
18	Cement Concrete Sidewalk Repair	10 SY	\$122.00	0.00	0.00	\$0.00	\$0.00	0%

PROGRESS ESTIMATE 2
NOVEMBER 26, 2025

CITY OF MATTAWA
 GRANT COUNTY
 WASHINGTON

PROGRESS ESTIMATE PERIOD
 NOVEMBER 14, 2025 TO NOVEMBER 24, 2025

PROJECT:
 CITY OF MATTAWA
 SEWER SYSTEM IMPROVEMENTS
 G&O JOB NUMBER #24817

CONTRACTOR:
 DW EXCAVATING, INC.
 P.O. BOX 1089
 DAVENPORT, WA 99122

BID ITEMS				QUANTITIES		PROJECT COSTS		PERCENT OF CONTRACT QUANTITY
NO.	DESCRIPTION	QUANTITY UNIT	UNIT PRICE	TOTAL THIS PERIOD	TOTAL TO DATE	AMOUNT THIS PERIOD	AMOUNT TO DATE	
19	Cement Concrete Traffic Curb and Gutter Repair	15 LF	\$146.00	0.00	0.00	\$0.00	\$0.00	0%
20	Restoration and Cleanup	1 LS	\$7,900.00	0.00%	50.00%	\$0.00	\$3,950.00	50%
Subtotal, Schedule A						\$5,190.00	\$201,681.40	
SCHEDULE B: SEWER OUTSIDE CITY LIMITS								
1	Mobilization and Demobilization	1 LS	\$73,900.00	5.00%	55.00%	\$3,695.00	\$40,645.00	55%
2	Minor Change	1 CALC	\$25,000.00	0.00%	0.00%	\$0.00	\$0.00	0%
3	SPCC and Erosion Control	1 LS	\$1,300.00	5.00%	55.00%	\$65.00	\$715.00	55%
4	Trench Excavation Safety Systems	1 LS	\$13,600.00	5.00%	55.00%	\$680.00	\$7,480.00	55%
5	PVC Sanitary Sewer Pipe and Fittings, 12 In. Diam. (Incl. Bedding Material)	4,350 LF	\$75.00	1,201.00	2,018.00	\$90,075.00	\$151,350.00	46%
6	Manhole, 48 In. Diam.	11 EA	\$7,500.00	4.00	9.00	\$30,000.00	\$67,500.00	82%
7	Manhole, 48 In. Diam., Additional Height	57 FT	\$57.00	12.00	49.00	\$684.00	\$2,793.00	86%
8	Sewer Cleanout	3 EA	\$6,300.00	0.00	0.00	\$0.00	\$0.00	0%
9	Rock Excavation	1,150 CY	\$91.00	196.00	271.00	\$17,836.00	\$24,661.00	24%
10	Foundation Gravel	130 CY	\$29.00	0.00	0.00	\$0.00	\$0.00	0%
11	Bank Run Gravel for Trench Backfill	1,400 CY	\$29.00	0.00	0.00	\$0.00	\$0.00	0%
12	Crushed Surfacing Repair	660 SY	\$39.00	0.00	0.00	\$0.00	\$0.00	0%
13	Restoration and Cleanup	1 LS	\$31,300.00	0.00%	0.00%	\$0.00	\$0.00	0%
Change Order 1								
14	Side Sewer Stub	14 EA	\$2,500.00	14.00	14.00	\$35,000.00	\$35,000.00	100%
Subtotal, Schedule B						\$178,035.00	\$330,144.00	

PROGRESS ESTIMATE 2
NOVEMBER 26, 2025

CITY OF MATTAWA
 GRANT COUNTY
 WASHINGTON

PROGRESS ESTIMATE PERIOD
 NOVEMBER 14, 2025 TO NOVEMBER 24, 2025

PROJECT:
 CITY OF MATTAWA
 SEWER SYSTEM IMPROVEMENTS
 G&O JOB NUMBER #24817

CONTRACTOR:
 DW EXCAVATING, INC.
 P.O. BOX 1089
 DAVENPORT, WA 99122

BID ITEMS				QUANTITIES		PROJECT COSTS		PERCENT OF CONTRACT QUANTITY	
NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL THIS PERIOD	TOTAL TO DATE	AMOUNT THIS PERIOD		AMOUNT TO DATE
SCHEDULE C: WATER MAIN CASING									
1	Mobilization and Demobilization	1	LS	\$5,900.00	25.00%	100.00%	\$1,475.00	\$5,900.00	100%
2	Minor Change	1	CALC	\$10,000.00	0.00%	0.00%	\$0.00	\$0.00	0%
3	Trench Excavation Safety Systems	1	LS	\$680.00	25.00%	100.00%	\$170.00	\$680.00	100%
4	Steel Casing, 20 In. Diam. (Incl. Bedding Material)	220	LF	\$200.00	0.00	220.00	\$0.00	\$44,000.00	100%
5	Bank Run Gravel for Trench Backfill	70	CY	\$31.00	0.00	70.00	\$0.00	\$2,170.00	100%
6	Commercial HMA Pavement Repair, Type 2	60	SY	\$155.00	0.00	30.00	\$0.00	\$4,650.00	50%
Subtotal, Schedule C							\$1,645.00	\$57,400.00	

PROGRESS ESTIMATE 2
NOVEMBER 26, 2025

CITY OF MATTAWA
 GRANT COUNTY
 WASHINGTON

PROGRESS ESTIMATE PERIOD
 NOVEMBER 14, 2025 TO NOVEMBER 24, 2025

PROJECT:
 CITY OF MATTAWA
 SEWER SYSTEM IMPROVEMENTS
 G&O JOB NUMBER #24817

CONTRACTOR:
 DW EXCAVATING, INC.
 P.O. BOX 1089
 DAVENPORT, WA 99122

	PROJECT COSTS	
	AMOUNT THIS PERIOD	AMOUNT TO DATE
SUBTOTAL EARNED TO DATE	\$184,870.00	\$589,225.40
SALES TAX (SCHEDULES A AND C ONLY) 8.40%	\$574.14	\$21,762.84
SALES TAX (SCHEDULE B ONLY) 8.20%	\$14,598.87	\$27,071.81
MATERIALS ON HAND	\$0.00	\$54,082.67
TOTAL	\$200,043.01	\$692,142.72
CONTRACTOR HAS RETAINAGE BOND	\$0.00	\$0.00
TOTAL EARNED TO DATE LESS RETAINAGE		\$692,142.72
<u>LESS AMOUNTS PREVIOUSLY PAID</u> PROGRESS ESTIMATE 1		\$492,099.71
TOTAL PAYMENT NOW DUE:	\$200,043.01	\$200,043.01
ORIGINAL CONTRACT AMOUNT (WITHOUT TAX)	\$1,207,969.00	
CONTRACT AMOUNT WITH CHANGE ORDER 1	\$1,242,969.00	
CONTRACT PERCENTAGE TO DATE	47%	

**PROGRESS ESTIMATE 2
NOVEMBER 26, 2025**

CITY OF MATTAWA
GRANT COUNTY
WASHINGTON

PROGRESS ESTIMATE PERIOD
NOVEMBER 14, 2025 TO NOVEMBER 24, 2025

PROJECT:
CITY OF MATTAWA
SEWER SYSTEM IMPROVEMENTS
G&O JOB NUMBER #24817

CONTRACTOR:
DW EXCAVATING, INC.
P.O. BOX 1089
DAVENPORT, WA 99122

I HEREBY CERTIFY THE ABOVE ESTIMATE IS A TRUE AND CORRECT STATEMENT OF THE WORK PERFORMED UNDER THIS CONTRACT.

I HEREBY CERTIFY THAT THE WAGES HAVE BEEN PAID IN ACCORDANCE WITH RCW 39.12 (PREVAILING WAGES) AND THE FEDERAL DAVIS-BACON AND RELATED ACTS (DBRA).

GRAY & OSBORNE, INC.

DW EXCAVATING, INC.


12/1/2025
JAMIN ANKNEY, P.E.


CONTRACTOR'S REPRESENTATIVE

SUMMARY AND DISTRIBUTION OF PAYMENTS

PAY EST NO.	PROGRESS ESTIMATE PERIOD DATES	TOTAL			TOTAL PAYMENT
		EARNED PER PERIOD	SALES TAX AMOUNT	MATERIALS ON HAND	
1	OCTOBER 9, 2025 TO NOVEMBER 13, 2025	\$404,355.40	\$33,661.64	\$54,082.67	\$492,099.71
2	NOVEMBER 14, 2025 TO NOVEMBER 24, 2025	\$184,870.00	\$15,173.01	\$0.00	\$200,043.01
TOTAL:		\$589,225.40	\$48,834.65	\$54,082.67	\$692,142.72



December 1, 2025

Ms. Anabel Martinez
Clerk - Treasurer
City of Mattawa
521 East Government Road
Mattawa, Washington 99349

SUBJECT: PROGRESS ESTIMATE 2, WATER TELEMETRY SYSTEM
UPGRADES
CITY OF MATTAWA, GRANT COUNTY, WASHINGTON
G&O #24886.00

Dear Ms. Martinez:

We have enclosed Progress Estimate 2 for this project. Please retain a copy for the City files and also provide a copy to the Contractor with the payment. The amount due the Contractor and the amount to be deposited in the retainage account are as follows:

<u>Payment to Contractor</u>	<u>Retainage Amount Held by Funding Agency</u>
\$10,639.24	\$514.47

Please call me if you have any questions or concerns regarding this matter.

Sincerely,

GRAY & OSBORNE, INC.

A handwritten signature in blue ink that reads 'Jamin Ankney'.

Jamin Ankney, P.E.

JA/js
Encl.
By email

PROGRESS ESTIMATE 2
DECEMBER 1, 2025

CITY OF MATTAWA
 GRANT COUNTY
 WASHINGTON

PROGRESS ESTIMATE PERIOD
 OCTOBER 30, 2025 TO NOVEMBER 26, 2025

PROJECT:
 CITY OF MATTAWA
 WATER TELEMETRY SYSTEM UPGRADES
 G&O JOB NUMBER #24886

CONTRACTOR:
 TALOS ENGINEERING INCORPORATED
 290 TORBETT STREET
 RICHLAND, WA 99354

BID ITEMS				QUANTITIES		PROJECT COSTS		PERCENT OF CONTRACT QUANTITY
NO.	DESCRIPTION	QUANTITY UNIT	UNIT PRICE	TOTAL THIS PERIOD	TOTAL TO DATE	AMOUNT THIS PERIOD	AMOUNT TO DATE	
1	Mobilization and Demobilization	1 LS	\$5,700.00	15.00%	50.00%	\$855.00	\$2,850.00	50%
2	Minor Changes	1 CALC	\$15,000.00	0.00%	0.00%	\$0.00	\$0.00	0%
3	Telemetry Improvements	1 LS	\$178,300.00	5.29%	22.46%	\$9,434.40	\$40,039.49	22%
						PROJECT COSTS		
						AMOUNT THIS PERIOD	AMOUNT TO DATE	
SUBTOTAL EARNED TO DATE							\$10,289.40	\$42,889.49
SALES TAX						8.40%	\$864.31	\$3,602.72
MATERIALS ON HAND							\$0.00	\$0.00
TOTAL							\$11,153.71	\$46,492.21
LESS 5% RETAINED (BEFORE TAX)							\$514.47	\$2,144.47
TOTAL EARNED TO DATE LESS RETAINAGE								\$44,347.73
LESS AMOUNTS PREVIOUSLY PAID								
PROGRESS ESTIMATE 1								\$33,708.49
TOTAL PAYMENT NOW DUE:							\$10,639.24	\$10,639.24
ORIGINAL CONTRACT AMOUNT (WITHOUT TAX)							\$199,000.00	
CONTRACT PERCENTAGE TO DATE							22%	

**PROGRESS ESTIMATE 2
DECEMBER 1, 2025**

CITY OF MATTAWA
GRANT COUNTY
WASHINGTON

PROGRESS ESTIMATE PERIOD
OCTOBER 30, 2025 TO NOVEMBER 26, 2025

PROJECT:
CITY OF MATTAWA
WATER TELEMTRY SYSTEM UPGRADES
G&O JOB NUMBER #24886

CONTRACTOR:
TALOS ENGINEERING INCORPORATED
290 TORBETT STREET
RICHLAND, WA 99354

I HEREBY CERTIFY THE ABOVE ESTIMATE IS A TRUE AND CORRECT STATEMENT OF THE WORK PERFORMED UNDER THIS CONTRACT.

I HEREBY CERTIFY THAT THE WAGES HAVE BEEN PAID IN ACCORDANCE WITH RCW 39.12 (PREVAILING WAGES) AND THE FEDERAL DAVIS-BACON AND RELATED ACTS (DBRA).

GRAY & OSBORNE, INC.

TALOS ENGINEERING INCORPORATED

 12/1/2025
JAMIN ANKNEY, P.E.

 12/1/25
CONTRACTOR'S REPRESENTATIVE

SUMMARY AND DISTRIBUTION OF PAYMENTS

PAY EST NO.	PROGRESS ESTIMATE PERIOD DATES	TOTAL		SALES	MATERIALS ON HAND	RETAINAGE (5%)	TOTAL PAYMENT
		EARNED PER PERIOD	SALES TAX RATE	TAX AMOUNT			
1	OCTOBER 9, 2025 TO OCTOBER 29, 2025	\$32,600.09	8.40%	\$2,738.41	\$0.00	\$1,630.00	\$33,708.49
2	OCTOBER 30, 2025 TO NOVEMBER 26, 2025	\$10,289.40	8.40%	\$864.31	\$0.00	\$514.47	\$10,639.24
TOTAL:		\$42,889.49		\$3,602.72	\$0.00	\$2,144.47	\$44,347.73



November 26, 2025

Ms. Anabel Martinez
Clerk-Treasurer
City of Mattawa
521 Government Road
Mattawa, Washington 99349

SUBJECT: PROGRESS ESTIMATE 17, WWTF IMPROVEMENTS
CITY OF MATTAWA, GRANT COUNTY, WASHINGTON
G&O #19044.01

Dear Ms. Martinez:

We have enclosed Progress Estimate 17 for this project. Please retain a copy for the City files and also provide a copy to the Contractor with the payment. The amount due the Contractor is indicated below. Because the City has accepted the Contractor's retainage bond, no funds are to be retained.

Payment to Contractor: \$122,802.13

Please call me if you have any questions or concerns regarding this matter.

Sincerely,

GRAY & OSBORNE, INC.

A handwritten signature in cursive script that reads 'Tim DeVries'.

Tim DeVries, P.E.

TDV/js
Encl.
By email

PROGRESS ESTIMATE 17
NOVEMBER 25, 2025

CITY OF MATTAWA
 GRANT COUNTY
 WASHINGTON

PROGRESS ESTIMATE PERIOD
 NOVEMBER 1, 2025 TO NOVEMBER 21, 2025

PROJECT:
 CITY OF MATTAWA
 WWTF IMPROVEMENTS
 G&O JOB NUMBER #19044.01

CONTRACTOR:
 BOSS CONSTRUCTION, INC.
 4945 GUIDE MERIDIAN
 BELLINGHAM, WA 98226

BID ITEMS				QUANTITIES		PROJECT COSTS		PERCENT OF CONTRACT QUANTITY
NO.	DESCRIPTION	QUANTITY UNIT	UNIT PRICE	TOTAL THIS PERIOD	TOTAL TO DATE	AMOUNT THIS PERIOD	AMOUNT TO DATE	
1	Mobilization	1 LS	\$451,783.00	0.00%	75.00%	\$0.00	\$338,837.25	75%
2	Minor Changes	1 CALC	\$40,000.00	0.00%	57.64%	\$0.00	\$23,055.54	58%
3	Trench Safety	1 LS	\$9,669.00	0.00%	100.00%	\$0.00	\$9,669.00	100%
4	Unsuitable Excavation	50 CY	\$120.49	0.00	0.00	\$0.00	\$0.00	0%
5	WWTF Improvements	1 LS	\$3,641,812.00	6.34%	90.70%	\$230,906.02	\$3,303,194.60	91%
6	Rock Excavation	100 CY	\$184.53	0.00	375.00	\$0.00	\$69,198.75	375%
CHANGE ORDERS:								
CO1	Added Working Days							
CO2	Non-Potable Water Pump Station Revisions	1 LS	\$18,763.23	0.00%	100.00%	\$0.00	\$18,763.23	100%
CO3	Additional Conduit (Unmarked Handhole and Future Control Panel Upgrades)	1 LS	\$17,264.47	0.00%	100.00%	\$0.00	\$17,264.47	100%
CO4	Installation of Power Conduit to the Hot Box	1 LS	\$4,259.97	0.00%	0.00%	\$0.00	\$0.00	0%

**PROGRESS ESTIMATE 17
NOVEMBER 25, 2025**

CITY OF MATTAWA
GRANT COUNTY
WASHINGTON

PROGRESS ESTIMATE PERIOD
NOVEMBER 1, 2025 TO NOVEMBER 21, 2025

PROJECT:
CITY OF MATTAWA
WWTF IMPROVEMENTS
G&O JOB NUMBER #19044.01

CONTRACTOR:
BOSS CONSTRUCTION, INC.
4945 GUIDE MERIDIAN
BELLINGHAM, WA 98226

	PROJECT COSTS	
	AMOUNT THIS PERIOD	AMOUNT TO DATE
SUBTOTAL EARNED TO DATE		\$3,779,982.84
SALES TAX	8.40%	\$317,518.56
MATERIALS ON HAND		\$102,150.00
TOTAL		\$4,199,651.40
CONTRACTOR HAS RETAINAGE BOND		\$0.00
LESS LIQUIDATED DAMAGES (15 DAYS)		(\$128,000.00)
TOTAL EARNED TO DATE		\$4,071,651.40
LESS AMOUNTS PREVIOUSLY PAID		
PROGRESS ESTIMATE 1		\$212,740.22
PROGRESS ESTIMATE 2		\$197,874.62
PROGRESS ESTIMATE 3		\$152,050.04
PROGRESS ESTIMATE 4		\$303,336.73
PROGRESS ESTIMATE 5		\$221,060.80
PROGRESS ESTIMATE 6		\$69,092.85
PROGRESS ESTIMATE 7		\$226,007.89
PROGRESS ESTIMATE 8		\$543,631.86
PROGRESS ESTIMATE 9		\$488,326.97
PROGRESS ESTIMATE 10		\$23,759.11
PROGRESS ESTIMATE 11		\$48,195.77
PROGRESS ESTIMATE 12		\$470,968.45
PROGRESS ESTIMATE 13		\$351,338.03
PROGRESS ESTIMATE 14		\$195,832.48
PROGRESS ESTIMATE 15		\$317,427.85
PROGRESS ESTIMATE 16		\$127,205.60
TOTAL PAYMENT NOW DUE:		\$122,802.13
ORIGINAL CONTRACT AMOUNT (WITHOUT TAX)		\$4,167,741.50
CONTRACT AMOUNT WITH CHANGE ORDERS 1-4		\$4,208,029.17
CONTRACT PERCENTAGE TO DATE		90.7%

PROGRESS ESTIMATE 17
NOVEMBER 25, 2025

CITY OF MATTAWA
 GRANT COUNTY
 WASHINGTON

PROGRESS ESTIMATE PERIOD
 NOVEMBER 1, 2025 TO NOVEMBER 21, 2025

PROJECT:
 CITY OF MATTAWA
 WWTF IMPROVEMENTS
 G&O JOB NUMBER #19044.01

CONTRACTOR:
 BOSS CONSTRUCTION, INC.
 4945 GUIDE MERIDIAN
 BELLINGHAM, WA 98226

I HEREBY CERTIFY THE ABOVE ESTIMATE IS A TRUE
 AND CORRECT STATEMENT OF THE WORK
 PERFORMED UNDER THIS CONTRACT.

GRAY & OSBORNE, INC.

Tim Devries

TIM DEVRIES, P.E.

I HEREBY CERTIFY THAT THE WAGES HAVE BEEN PAID IN
 ACCORDANCE WITH RCW 39.12 (PREVAILING WAGES) AND THE
 FEDERAL DAVIS-BACON AND RELATED ACTS (DBRA).

BOSS CONSTRUCTION, INC.

Mark Elias

CONTRACTOR'S REPRESENTATIVE

* BOSS is executing this pay application to obtain payment of undisputed amounts but notes that BOSS disputes any assessment of liquidated damages included herein, which is the subject of currently pending claims and changes. BOSS continues to reserve and pursue such claims for cost and time extension and nothing herein waives such claims

SUMMARY AND DISTRIBUTION OF PAYMENTS

PAY EST NO.	PROGRESS ESTIMATE PERIOD DATES	TOTAL EARNED PER PERIOD	SALES TAX RATE	SALES TAX AMOUNT	MATERIALS ON HAND	RETAINAGE (5%)	LIQUIDATED DAMAGES	TOTAL PAYMENT
1	JUNE 19, 2023 TO JUNE 30, 2023	\$205,744.89	8.40%	\$17,282.57	\$0.00	\$10,287.24	\$0.00	\$212,740.22
2	JULY 1, 2023 TO JULY 21, 2023	\$173,051.09	8.40%	\$14,536.29	\$0.00	(\$10,287.24)	\$0.00	\$197,874.62
3	JULY 22, 2023 TO AUGUST 25, 2023	\$131,184.75	8.40%	\$11,019.52	\$9,845.77	\$0.00	\$0.00	\$152,050.04
4	AUGUST 26, 2023 TO OCTOBER 20, 2023	\$199,822.80	8.40%	\$16,785.12	\$86,728.81	\$0.00	\$0.00	\$303,336.73
5	OCTOBER 21, 2023 TO NOVEMBER 24, 2023	\$120,339.32	8.40%	\$10,108.50	\$90,612.98	\$0.00	\$0.00	\$221,060.80
6	NOVEMBER 25, 2023 TO DECEMBER 22, 2023	\$63,738.79	8.40%	\$5,354.06	\$0.00	\$0.00	\$0.00	\$69,092.85
7	DECEMBER 23, 2023 TO JANUARY 26, 2024	\$104,712.08	8.40%	\$8,795.81	\$112,500.00	\$0.00	\$0.00	\$226,007.89
8	JANUARY 27, 2024 TO MARCH 22, 2024	\$342,333.62	8.40%	\$28,756.03	\$172,542.21	\$0.00	\$0.00	\$543,631.86
9	MARCH 23, 2024 TO JUNE 28, 2024	\$570,393.50	8.40%	\$47,913.05	(\$129,979.58)	\$0.00	\$0.00	\$488,326.97
10	JUNE 29, 2024 TO JULY 26, 2024	\$21,918.00	8.40%	\$1,841.11	\$0.00	\$0.00	\$0.00	\$23,759.11
11	JULY 27, 2024 TO MARCH 31, 2025	\$15,402.00	8.40%	\$1,293.77	\$31,500.00	\$0.00	\$0.00	\$48,195.77
12	MARCH 31, 2025 TO MAY 23, 2025	\$545,407.06	8.40%	\$45,814.19	(\$115,252.80)	\$0.00	(\$5,000.00)	\$470,968.45
13	MAY 24, 2025 TO JULY 8, 2025	\$330,053.67	8.40%	\$27,724.51	\$25,559.85	\$0.00	(\$32,000.00)	\$351,338.03
14	JULY 9, 2025 TO JULY 25, 2025	\$192,649.89	8.40%	\$16,182.59	\$0.00	\$0.00	(\$13,000.00)	\$195,832.48
15	JULY 26, 2025 TO SEPTEMBER 26, 2025	\$391,914.29	8.40%	\$32,920.80	(\$69,407.24)	\$0.00	(\$38,000.00)	\$317,427.85
16	SEPTEMBER 27, 2025 TO OCTOBER 31, 2025	\$140,411.07	8.40%	\$11,794.53	\$0.00	\$0.00	(\$25,000.00)	\$127,205.60
17	NOVEMBER 1, 2025 TO NOVEMBER 21, 2025	\$230,906.02	8.40%	\$19,396.11	(\$112,500.00)	\$0.00	(\$15,000.00)	\$122,802.13
TOTAL:		\$3,779,982.84		\$317,518.56	\$102,150.00	\$0.00	-\$128,000.00	\$4,071,651.40

**PROFESSIONAL SERVICES AGREEMENT
FOR HEARING EXAMINER**

THIS AGREEMENT is made and entered into between the City of Mattawa, a Washington Municipal Corporation, hereinafter referred to as “City”, and Andrew L. Kottkamp (primary Hearing Examiner) and Jay Eyestone (Pro Tem Hearing Examiner) hereinafter collectively referred to as “Consultant.”

RECITALS

WHEREAS, the City has created or will be creating the position of Hearing Examiner under the Mattawa Municipal Code (“MMC”); and

WHEREAS, the City seeks the services of a skilled independent contractor capable of working without direct supervision in the capacity of a Hearing Examiner who is experienced in the area of land use law, real property law, enforcement of municipal regulations, city planning and development, and similar permitting issues; and is familiar with the City’s zoning and building codes and other related City codes, ordinances, resolutions, regulations, or policies; and

WHEREAS, Contractor has the requisite skill and experience necessary to provide such services;

NOW, THEREFORE, the Parties agree to the following terms and conditions:

AGREEMENT

1. **Services.** Contractor agrees to perform the following professional services for the City, pursuant to the terms and conditions of this Agreement:
 - 1.1 Serve as the City Hearing Examiner pursuant to the MMC and this Agreement.
 - 1.2 Become knowledgeable of all relevant portions of Mattawa Municipal Code, and related ordinances, regulations, plans, and policies applicable to any matter coming before the Contractor for a hearing. Contractor shall likewise be knowledgeable of all relevant Washington statutes and appellate case law applicable to any matters coming before Contractor for a hearing.

- 1.3 Hear and act, as authorized in the MMC, as presently enacted or hereafter amended, and other related City ordinances and regulations. In this regard, Contractor shall receive and examine all available information, conduct public hearings, enter written findings of fact and conclusions of law, and enter decisions. Contractor shall report his decisions to the City's Mayor on all matters which may come before the Contractor.
- 1.4 Perform all duties in accordance with all applicable federal and state laws and City ordinances, including but not limited to the current City of Mattawa Comprehensive Plan and other related City codes, ordinances, resolutions, standards, or policies, as presently enacted or hereafter amended.
- 1.5 Provide, at Contractor's expense, transportation to and from public hearings in the City, and to and from the sites in the City deemed necessary for viewing.
- 1.6 Provide office and office equipment to the extent deemed necessary by Contractor.
- 1.7 Submit one original report in hard copy of findings of fact and conclusions of law, and the decision for each case heard. This decision shall be delivered to the City Clerk within the time constraints imposed by law or regulation for each type of hearing held, but in no event later than ten (10) business days following the date the hearing record closes.
- 1.8 Submit an annual report to the City's Mayor detailing all cases heard and decided within the past six (6) months, along with any recommendations for improvements to City codes and regulations.

2. **Performance Standard.** Contractor represents and warrants that Contractor has the requisite training, skill, and experience necessary to provide the services contemplated by this Agreement. All duties performed by Contractor shall be performed in a manner consistent with accepted practices for other similar services, including, but not limited to, conducting orderly and impartial hearings, creating a professional and courteous environment for applicants, citizens, and staff, compiling and recording the proceedings in a manner reviewable by a court of law, and preparing findings, conclusions, and decisions which are understandable and based upon sound reasoning and applicable law.

3. **Responsibilities of the City.** Through its appointed designee, the City shall:

- 3.1 Direct all duties to be performed under this Agreement.
- 3.2 Provide SEPA determinations on all matters heard by the Contractor.
- 3.3 Provide documentation of publication of all legal advertisements and notices required for hearings.
- 3.4 Prepare agendas and scheduling of hearing items.
- 3.5 Provide written staff reports to the Contractor at least ten (10) business days prior to hearings, as well as maps and other exhibits as may be necessary regarding each matter to be heard. The staff reports may include recommended findings of fact and conclusions of law, and a recommended decision, including proposed conditions of approval.
- 3.6 Maintain official files and records of the hearings and forward all required copies of the Contractor's decisions and correspondence to applicants and others requesting copies, as well as perform such other tasks as are necessary to administratively process said materials.
- 3.7 Provide a hearing room, speaking system, tapes and tape recorder, and copies of City ordinances, relevant planning documents, and regulations.

4. **Term.**

4.1 **Term.** The term of this Agreement shall be for twenty-four (24) months, commencing on the 1st day of January, 2013, and ending on the 31st day of December, 2014, after which time this Agreement shall continue on a biannual basis until it is either renewed or is terminated in accordance with the provisions of Section 5 of this Agreement.

5. **Termination.** This Agreement may be terminated with or without cause by either party, by giving thirty (30) calendar days prior written notice to the other party.

6. **Compensation.**

6.1 **Regular Hearing:** The City shall pay Contractor a fee of One Thousand Two Hundred Dollars (\$1200), inclusive of all costs and expenses, for each matter assigned by the City for a regular hearing. A regular hearing is one in which the time spent by the

Hearing Examiner for review of materials in preparation for the hearing, the open record public hearing itself and the review of materials and issuance of a decision, will not exceed four (4) hours of the Hearing Examiner's time.

- 6.2 **Special Hearings:** A special hearing is one in which it is mutually agreed between the parties that the Hearing Examiner's time for review of materials in preparation for the hearing, holding of the open record public hearing and review of materials in preparation of the decision will likely exceed four (4) hours of Hearing Examiner time. If during Staff review after consultation with the Hearing Examiner it is determined that this matter will likely take greater than four (4) hours of Hearing Examiner time for file review, travelling to and from the hearing, conducting of the hearing and drafting and finalizing of the decision, that the billing shall be hourly at Two Hundred Fifty Dollars (\$250) per hour for all time spent. The City shall notify the Contractor of the possibility of a special hearing situation as soon as practical after such a situation is identified by the City so that the City and the Contractor can discuss and resolve the situation of whether or not a special hearing situation exists.

7. **Method of Payment.** All payments due Contractor shall be made on a monthly basis, thirty (30) business days after receipt and approval of such billing statement by the City Council, unless notice is given to Contractor that the work performed by Contractor has been found to be unsatisfactory by the City's Mayor within twenty (20) business days of receipt of any reports or decisions from Contractor. If Contractor fails to comply with any terms or conditions of this Agreement or to provide, in any manner, the work or services agreed to herein, City may withhold any payment due Contractor until City is satisfied that the corrective action specified by the City's Mayor has been completed. This right is in addition to and not in lieu of the City's right to terminate this Agreement as provided herein or other remedies the City may have under law.

8. **Independent Contractor.** Contractor is, and shall be at all times during the term of this Agreement, an independent contractor and not an employee of the City. The parties fully understand the nature of independent contractor status and intend to create an independent contractor relationship. Contractor, and not the City, shall have the right to control the manner and means by which Contractor's work is accomplished. The City shall retain the right, however, to ensure that the work is being performed according to agreed-upon standards. Consistent with this relationship, Contractor shall not be covered by any City benefit programs, such as health and welfare benefit plans, sick leave, vacation pay, Social Security, Workers Compensation, unemployment compensation, or any other benefit of employment, and shall not be treated as an employee for federal or state tax purposes or for any other purpose. Contractor shall be responsible for paying all taxes related to payments the City makes to Contractor,

including federal income taxes, self-employment (Social Security and Medicaid) taxes, local and state business and occupation taxes, and the City is not responsible for withholding for or paying any of those taxes. Contractor agrees to indemnify and hold the City harmless from any such obligation.

9. **Nonexclusive Contract.** This shall be a nonexclusive contract. It is recognized that Contractor may or will be performing professional services during the term for other parties and that the City is not the exclusive user of Contractor's services. Contractor agrees not to perform services for others where a conflict of interest, as determined by the City, may exist. City reserves the right to appoint additional hearing examiners and to contract for additional services in the future. Nothing herein shall be interpreted to prohibit such future appointments nor to guarantee renewal of this Agreement, its level of payment, nor the level of cases forwarded to Contractor in future years.

10. **Indemnification.**

10.1 **Hearing Examiner Indemnification.** Contractor agrees to indemnify, defend, and hold the City, its elected officials, employees, agents, and volunteers harmless from any and all claims, demands, losses, actions, and liabilities (including costs and all attorney fees) to or by any and all persons or entities, including, without limitation, their respective agents, licensees, or representatives, arising from, resulting from, or connected with this Agreement to the extent caused by the negligent acts, errors, or omissions of Contractor, or by Contractor's breach of this Agreement.

10.2 **City Indemnification--Actions of Hearing Examiner.** Notwithstanding the provisions of Paragraph 10.1 above, the City agrees to indemnify, defend, and hold Contractor harmless from any and all claims, demands, losses, actions, and liabilities (including costs and attorney fees) to or by any and all persons or entities, the basis for which is the decision of the Contractor performed in the normal course of the Contractor's duties as the Hearing Examiner for the City.

10.3 **City Indemnification.** The City agrees to indemnify, defend, and hold Contractor harmless from any and all claims, demands, losses, actions, and liabilities (including costs and attorney fees) to or by any and all persons or entities including, without limitation, their respective agents, licensees, or representatives, arising from, resulting from, or connected with this Agreement to the extent caused by the negligent acts, errors, or omissions to the City, its employees, or agents.

10.4 Survival. The provisions of this section shall survive the expiration or termination of this Agreement with respect to any event occurring prior to such expiration or termination.

11. Work Product. All work product, including records, files, documents, plans, computer disks, magnetic media or material which may be produced or modified by Contractor while performing the services contemplated by this Agreement shall belong to City. At the termination or cancellation of this Agreement, all originals and any copies of any such work product remaining in the possession of Contractor shall be delivered to City.

12. Entire Agreement. This Agreement contains all the agreements of the Parties with respect to any matter covered or mentioned in this Agreement and no oral or other prior agreements shall be effective for any purpose.

13. Modification. No provision of this Agreement may be amended or modified except by written agreement signed by the Parties.

14. Severability. Any provision of this Agreement which is declared invalid or illegal shall in no way affect or invalidate any other provision hereof and such other provisions shall remain in full force and effect.

15. No Waiver. Failure or delay of a Party to declare any breach or default immediately upon occurrence shall not waive such breach or default. Failure of a Party to declare any breach or default does not act as a waiver of a Party's right to declare another breach or default.

16. Applicable Law and Venue. This Agreement shall be interpreted in accordance with the internal laws of the state of Washington. The venue of any action hereunder shall be in the Superior Court for Grant County, Washington.

17. Notices. Any notices required to be given by the Parties shall be delivered at the addresses set forth below. Any notices may be delivered personally to the addresses of the notice or may be deposited in the United States mail, postage prepaid, to the address set forth below. Any notice so posted in the United States mail shall be deemed received three (3) days after the date of mailing.

To City:

Maria Celaya, Mayor
City of Mattawa
P.O. Box 965
Mattawa, WA 99349

To Contractor:

Andrew L. Kottkamp
435 Orondo
P.O. Box 1667
Wenatchee, WA 98807-1667

CITY

CONTRACTOR

By: _____
MARIA CELAYA, Mayor

By: _____
ANDREW L. KOTTKAMP

Date: _____

Date: _____

Attest/Authenticated:

By: _____
Anabel Martinez, Clerk/Treasurer

ORDINANCE NO. 25-701

**AN ORDINANCE AMENDING THE 2025 BUDGET OF THE CITY OF MATTAWA,
AS ADOPTED BY ORDINANCE NO. 24-699**

WHEREAS, the City of Mattawa adopted the 2025 budget in final form by Ordinance No. 24-699 on the 19th day of December, 2024 and

WHEREAS, subsequent thereto it has become necessary for the City to amend said ordinance because of revenues and expenditures of same, which could not reasonably have been foreseen at the time of adopting said budget; and

WHEREAS, said expenditures are not one of the emergencies specifically enumerated in RCW 35A.33.080; and

WHEREAS, the City is desirous of amending its budget pursuant to RCW 35A.33.120; and

NOW THEREFORE, the City Council of the City of Mattawa, Washington do ordain as follows:

Section 1. The following accounts contained in the 2025 Budget are hereby amended as set forth below:

Fund	Account	Title	2025 Budget	2025 Budget Amendment Change	2025 Budget Amendment Final
001		General Fund (Revenues)			
001	308 91 00 01	Beg Bal UnRes Current Exp	\$930,000.00	\$175,609.26	\$1,105,609.26
001	313 11 00 00	State & Local Sales Tax	\$340,000.00	\$20,400.00	\$360,400.00
001	317 20 00 00	Local Leasehold Excise	\$9,000.00	\$4,700.00	\$13,700.00
001	321 99 00 00	Business Licenses & Permits	\$20,000.00	\$5,670.00	\$25,670.00
001	321 99 00 01	Rental Licenses	\$5,000.00	\$733.00	\$5,733.00
001	322 10 00 00	Building Permits	\$30,000.00	\$81,520.00	\$111,520.00
001	334 04 20 03	State Grant From Dept. of Commerce- Climate & Resiliency Element	\$0.00	\$90,000.00	\$90,000.00
001	341 81 00 00	Copies/Notary/Fax	\$1,500.00	\$1,334.00	\$2,834.00
001	341 82 00 00	Engineering Services Reimbursement	\$5,000.00	\$14,309.00	\$19,309.00
001	342 10 00 01	School Resource Officer (SRO Wahluke School)	\$75,000.00	\$13,500.00	\$88,500.00
001	342 40 00 00	Rental /Fire Inspection Fee	\$14,000.00	\$1,840.00	\$15,840.00
001	361 30 00 01	Gains (Losses) On Investments	\$0.00	\$21,636.00	\$21,636.00
001	361 11 00 00	Community Events Donations	\$1,000.00	\$650.00	\$1,650.00
001	367 90 00 01	Park Donations	\$0.00	\$6,000.00	\$6,000.00
001	397 10 60 02	Grant County Health District - Transfer In From ARPA Fund	\$0.00	\$1,000.00	\$1,000.00
001	369 91 00 00	Reimbursed Expenses - Police	\$0.00	\$1,073.00	\$1,073.00
001		General Fund (Expenses)			
001	514 23 10 00	Clerk Salary	\$22,000.00	\$4,000.00	\$26,000.00
001	514 23 10 01	Deputy Clerk Wages	\$35,000.00	\$8,000.00	\$43,000.00
001	515 41 41 02	Legal Fees - Civil Service Litigation	\$1,000.00	\$15,260.00	\$16,260.00
001	518 23 41 00	State Auditor	\$2,000.00	-\$2,000.00	\$0.00
001	518 30 46 00	Insurance	\$46,000.00	-\$7,914.60	\$38,085.40
001	518 30 49 01	Engineering Services	\$30,000.00	-\$10,000.00	\$20,000.00
001	521 20 46 00	Insurance	\$56,000.00	-\$10,722.93	\$45,277.07
001	521 22 10 01	Police Officer Wages (SRO)	\$50,000.00	\$8,000.00	\$58,000.00
001	521 22 10 03	Additional Officer Wages	\$120,000.00	-\$86,778.92	\$33,221.08
001	521 22 20 01	SRO - Benefits	\$25,000.00	\$5,500.00	\$30,500.00
001	521 22 20 03	Additional Officer Benefits	\$40,000.00	-\$29,930.96	\$10,069.04
001	524 20 41 00	Rental/Fire Inspection Costs	\$12,000.00	\$3,000.00	\$15,000.00
001	558 50 41 00	Building Permit & Plan Review	\$20,000.00	\$80,000.00	\$100,000.00
001	558 60 41 04	Mattawa Climate & Resiliency Element - Grant	\$0.00	\$90,000.00	\$90,000.00
001	576 80 10 02	Public Works Director Salary	\$3,000.00	\$2,000.00	\$5,000.00
001	576 80 20 02	Public Works Director Benefits	\$1,500.00	\$1,000.00	\$2,500.00
001	576 80 46 00	Park Insurance	\$24,000.00	-\$3,172.00	\$20,828.00
001	576 80 48 00	Park Maintenance	\$6,000.00	\$2,000.00	\$8,000.00
001	594 76 63 00	Park Improvements (Donations)	\$0.00	\$10,599.00	\$10,599.00
001	594 14 40 00	Computers	\$3,000.00	-\$3,000.00	\$0.00
001	594 76 63 01	2022 Paul Lauzier Grant - Basketball Court - Construction	\$0.00	\$1,587.30	\$1,587.30
001	597 21 35 00	Transfers-Out to Fund 107 Public Safety Tax Fund	\$0.00	\$116,709.88	\$116,709.88
001	508 80 00 01	End Bal UnRes Current Exp	\$540,838.00	\$235,837.49	\$777,675.49

Fund	Account	Title	2025 Budget	2025 Budget Amendment Change	2025 Budget Amendment Final
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Fund	Account	Title	2025 Budget	2025 Budget Amendment Change	2025 Budget Amendment Final
102		Police Vehicle Fund (Revenues)			
102	308 51 01 02	Beg Bal UnRes Police Fund	\$4,000.00	-\$3,967.62	\$32.38
102	397 10 60 03	Transfer In - ARPA Funds - Police Vehicle Equipment	\$0.00	\$2,551.21	\$2,551.21
102		Police Vehicle Fund (Expenditures)			
102	594 21 64 08	Police Vehicle Upfitting - ARPA	\$0.00	\$2,551.21	\$2,551.21
102	508 80 01 02	End Bal Unres Police Fund	\$4,100.00	-\$3,967.62	\$132.38

Fund	Account	Title	2025 Budget	2025 Budget Amendment Change	2025 Budget Amendment Final
101		Street Fund (Revenues)			
101	308 31 01 00	Beg Bal Res Street Fund	\$276,592.00	\$72,334.86	\$348,926.86
101	322 10 00 01	Street & Utility Construction Permit	\$0.00	\$1,812.00	\$1,812.00
101	397 00 00 04	Transfer In From Fund 140 - Street Signage	\$0.00	\$30,503.43	\$30,503.43
101		Street Fund (Expenses)			
101	542 30 10 00	Public Works Wages	\$12,000.00	-\$2,500.00	\$9,500.00
101	542 30 10 03	Public Works Overtime Wages	\$1,200.00	\$2,500.00	\$3,700.00
101	542 30 20 00	Public Works Benefits	\$7,000.00	-\$1,500.00	\$5,500.00
101	542 30 20 03	Public Works Overtime Benefits	\$700.00	\$1,200.00	\$1,900.00
101	542 30 32 03	Fuel	\$600.00	\$100.00	\$700.00
101	542 30 41 00	Professional Services	\$300.00	\$1,003.00	\$1,303.00
101	542 30 41 02	State Auditor	\$300.00	-\$300.00	\$0.00
101	542 30 41 06	Engineering Services	\$500.00	\$12,754.00	\$13,254.00
101	542 30 48 00	City Street Maintenance	\$5,000.00	\$5,000.00	\$10,000.00
101	594 42 60 00	Street Signage	\$0.00	\$30,503.43	\$30,503.43
101	595 42 63 02	Complete Streets Grant (Riverview Ave. Improv) Construction	\$0.00	\$6,617.00	\$6,617.00
101	508 10 01 01	End Bal Res Street Fund	\$280,000.00	\$54,272.86	\$334,272.86

Fund	Account	Title	2025 Budget	2025 Budget Amendment Change	2025 Budget Amendment Final
103		Multimodal Transportation Fund (Revenues)			
103	308 31 01 03	Beg Bal Res Multimodal Transportation	\$95,000.00	\$1,851.03	\$96,851.03
103		Multimodal Transportation Fund (Expenses)			
103	508 10 01 03	End Bal Res Multimodal Transportation	\$103,000.00	\$1,851.03	\$104,851.03

Fund	Account	Title	2025 Budget	2025 Budget Amendment Change	2025 Budget Amendment Final
106		LFRF Fund (Revenues)			
106	308 31 01 06	Estimated Beginning Balance	\$0.00	\$3,551.21	\$3,551.21
106		LFRF Fund (Expenses)			
106	597 62 40 00	Grant County Health District - Transfer to General Fund	\$0.00	\$1,000.00	\$1,000.00
106	597 21 64 00	Transfers-Out Fund 102-Police Vehicle Equipment	\$0.00	\$2,551.21	\$2,551.21

Fund	Account	Title	2025 Budget	2025 Budget Amendment Change	2025 Budget Amendment Final
107		Public Safety Tax Fund (Revenue)			
107	308 91 01 07	Estimated Beginning Balance	\$178,500.00	\$4,430.00	\$182,930.00
107	313 15 00 00	Public Safety Tax	\$269,000.00	\$10,000.00	\$279,000.00
107	397 21 00 10	Transfer In- From General Fund	\$0.00	\$116,709.88	\$116,709.88
107		Public Safety Tax Fund (Expenses)			
107	594 21 35 00	Capital Expenses - LE Equipment	\$0.00	\$94,644.00	\$94,644.00
107	508 80 01 07	Ending Balance	\$178,500.00	\$36,495.88	\$214,995.88

Fund	Account	Title	2025 Budget	2025 Budget Amendment Change	2025 Budget Amendment Final
140		Transportation Benefit District (Revenues)			
140	308 31 00 00	Beg Bal Trans Benefit Dist	\$372,000.00	-\$1,649.06	\$370,350.94
140		Transportation Benefit District (Expenses)			
140	597 42 60 10	Transfer Out to Fund 101 - Steet Signage	\$0.00	\$30,503.43	\$20,503.43
140	508 10 00 00	End Bal Trans Benefit Dist	\$452,000.00	-\$32,152.49	\$419,847.51

Fund	Account	Title	2025 Budget	2025 Budget Amendment Change	2025 Budget Amendment Final
350		Capital Improvement Fund (Revenues)			
350	308 31 03 50	Beg Bal Capital Imp Fund	\$300,000.00	\$1,206.05	\$301,206.05
350	318 34 00 00	Real Estate Excise Tax	\$5,000.00	\$111,439.00	\$116,439.00
350	361 10 03 50	Investment Interest	\$800.00	\$1,218.00	\$2,018.00
350		Capital Improvement Fund (Expenses)			
350	508 10 03 50	End Bal Res Capital Imp Fund	\$305,800.00	\$113,863.05	\$419,663.05

Fund	Account	Title	2025 Budget	2025 Budget Amendment Change	2025 Budget Amendment Final
401		Water Operating Fund (Revenues)			
401	308 51 04 01	Beg Bal UnRes Water Fund	\$920,000.00	\$71,904.01	\$991,904.01
401	343 40 00 00	Water Sales	\$721,000.00	\$15,000.00	\$736,000.00
401	343 40 00 03	Utility Tax On Water Sales	\$129,000.00	\$2,500.00	\$131,500.00
401	343 40 00 04	Water Parts Sales And Hydrant Rentals	\$30,000.00	-\$21,496.00	\$8,504.00
401	343 40 00 05	Water Hookups New	\$0.00	\$6,300.00	\$6,300.00
401	359 40 01 01	Delinquent Utility Fees--Water	\$8,000.00	\$10,500.00	\$18,500.00
401	361 10 04 01	Investment Interest	\$5,000.00	\$2,690.00	\$7,690.00
401		Water Operating Fund (Expenses)			
401	534 10 10 02	Public Works Wages	\$99,000.00	-\$5,003.00	\$93,997.00
401	534 10 30 02	Postage	\$1,700.00	\$500.00	\$2,200.00
401	534 10 31 00	Office Supplies	\$4,000.00	\$500.00	\$4,500.00
401	534 10 31 02	Chlorine	\$14,000.00	\$11,000.00	\$25,000.00
401	534 10 35 02	Reader Board Panels - ARPA	\$0.00	\$2,456.00	\$2,456.00
401	534 10 41 00	State Auditor	\$3,000.00	-\$3,000.00	\$0.00
401	534 10 41 03	Engineering Services	\$8,000.00	\$9,000.00	\$17,000.00
401	534 10 41 05	Professional Services	\$11,000.00	\$2,000.00	\$13,000.00
401	534 10 41 06	Engineering W/S Rate Study	\$0.00	\$4,000.00	\$4,000.00
401	534 10 44 02	Utility Tax On Water Sales Paid To General Fund	\$148,000.00	-\$12,000.00	\$136,000.00
401	534 10 46 00	Insurance	\$54,000.00	-\$8,216.00	\$45,784.00
401	534 10 47 01	Utilities	\$36,500.00	\$3,500.00	\$40,000.00
401	534 10 48 00	Computer Support/Maintenance	\$9,000.00	\$3,000.00	\$12,000.00
401	534 10 32 02	Fuel	\$7,500.00	\$1,500.00	\$9,000.00
401	591 34 70 00	Postage Machine Lease - PW	\$180.00	\$220.00	\$400.00
401	594 34 60 00	Land Acquisition	\$0.00	\$535,000.00	\$535,000.00
401	594 34 64 11	Public Works Enclosed Trailer - (ARPA)	\$0.00	\$6,037.00	\$6,037.00
401	508 80 04 01	End UnRes Water Fund	\$930,115.40	-\$452,096.41	\$478,018.99

Fund	Account	Title	2025 Budget	2025 Budget Amendment Change	2025 Budget Amendment Final
403		Customer Deposit Fund (Revenues)			
403	308 41 04 03	Beg Bal Res Deposit Fund	\$20,728.00	-\$20,728.00	\$0.00
403	389 10 04 03	Customer Deposits	\$3,206.00	\$2,694.00	\$5,900.00
403		Customer Deposit Fund (Expenses)			
403	589 30 01 00	Deposit Refunds - Customer	\$1,849.00	\$651.00	\$2,500.00
403	508 10 04 03	End Bal Res Deposit Fund	\$22,085.00	-\$18,685.00	\$3,400.00

Fund	Account	Title	2025 Budget	2025 Budget Amendment Change	2025 Budget Amendment Final
405		Sewer Operating Fund (Revenues)			
405	308 51 04 05	Beg Bal UnRes Sewer Fund	\$1,000,000.00	\$58,788.75	\$1,058,788.75
405	343 50 00 01	Sewer Sales	\$800,000.00	\$14,000.00	\$814,000.00
405	343 50 00 03	Utility Tax On Sewer Sales	\$137,000.00	\$2,809.00	\$139,809.00
405	361 10 04 05	Investment Interest	\$0.00	\$7,019.00	\$7,019.00
405		Sewer Operating Fund (Expenses)			
405	535 10 20 00	Public Works Benefits	\$64,000.00	-\$3,538.00	\$60,462.00
405	535 10 31 00	Office Supplies	\$3,700.00	\$1,300.00	\$5,000.00
405	535 10 32 00	Fuel	\$7,500.00	\$1,500.00	\$9,000.00
405	535 10 35 01	Reader Board Panels - ARPA	\$0.00	\$2,456.00	\$2,456.00
405	535 10 41 05	Engineering -- W/S Rate Study	\$0.00	\$4,000.00	\$4,000.00
405	535 10 44 00	Excise Tax On Sales	\$19,000.00	\$1,750.00	\$20,750.00
405	535 10 46 00	Insurance	\$54,000.00	-\$8,216.00	\$45,784.00
405	535 10 47 00	Utilities	\$26,000.00	\$1,500.00	\$27,500.00
405	591 35 70 01	Postage Machine Lease - PW	\$0.00	\$500.00	\$500.00
405	591 35 70 02	Copier Machie Lease - PW	\$0.00	\$750.00	\$750.00
405	594 35 64 10	Public Works Enclosed Trailer	\$0.00	\$5,766.60	\$5,766.60
405	594 35 64 11	WWTF Spare Pumps (ARPA)	\$0.00	\$14,885.00	\$14,885.00
405	508 80 04 05	End Bal UnRes Sewer Fund	\$1,013,887.00	\$59,992.74	\$1,073,879.74

Fund	Account	Title	2025 Budget	2025 Budget Amendment Change	2025 Budget Amendment Final
406		Sewer Debt Fund (Revenues)			
406	308 51 04 06	Beg Bal UnRes Sewer Debt Fund	\$530,000.00	\$4,040.41	\$534,040.41
406		Sewer Debt Fund (Expenses)			
406	508 80 04 06	End Bal UnRes Sewer Debt Fund	\$625,856.09	\$4,040.41	\$629,896.50

Fund	Account	Title	2025 Budget	2025 Budget Amendment Change	2025 Budget Amendment Final
411		Water Capital Improvements (Revenues)			
411	308 51 04 11	Beg Bal UnRes Water Capital Improvements	\$490,000.00	-\$316,400.61	\$173,599.39
411	334 04 20 02	Dept. Of Commerce - Well 2 Re-Equipping (Public Works Board Grant/Loan)	\$0.00	\$2,200,000.00	\$2,200,000.00
411	334 04 90 00	State Grant From Dept. of Health - DWSRF	\$0.00	\$220,000.00	\$220,000.00
411	361 10 04 11	Investment Interest	\$1,000.00	\$1,601.00	\$2,601.00
411	367 40 04 03	Water GFC System Fees Developer Only	\$0.00	\$160,000.00	\$160,000.00
411	367 40 04 04	Water Hook Up Fees Developer Only	\$0.00	\$700.00	\$700.00
411		Water Capital Improvements (Expenses)			
411	592 34 80 00	Mattawa Well Improvements (PWB Loan) - Interest	\$0.00	\$1,214.00	\$1,214.00
411	594 34 41 00	Well 2 Final Design & Construction Admin. - Engineering	\$0.00	\$350,000.00	\$350,000.00
411	594 34 41 01	Water System Telemetry Improv. (Well 5 DWSRF)	\$0.00	\$200,000.00	\$200,000.00
411	594 34 41 02	Well 5 Siting Analysis & Drilling Design (DWSRF)	\$0.00	\$20,000.00	\$20,000.00
411	594 34 62 00	Well 2 Improvements - Construction (Public Works Board)	\$0.00	\$1,850,000.00	\$1,850,000.00
411	594 34 63 04	Sewer System Improvements (Water Main Casing Schedule C)	\$0.00	\$62,222.00	\$62,222.00
411	508 80 04 11	End Bal UnRes Water Capital Imp	\$491,000.00	-\$217,535.21	\$273,464.79

Fund	Account	Title	2025 Budget	2025 Budget Amendment Change	2025 Budget Amendment Final
412		Sewer Capital Improvements (Revenues)			
412	308 51 04 12	Beg Bal UnRes Sewer Capital Improvement	\$650,000.00	\$294,400.61	\$944,400.61
412	334 03 00 00	Lift Station Upgrade - DOE Grant	\$0.00	\$1,200,000.00	\$1,200,000.00
412	334 03 10 01	WWTF Solids Handling Upgrades	\$0.00	\$5,000.00	\$5,000.00
412	343 50 00 06	Sewer GFC Fee NON Developer	\$0.00	\$22,500.00	\$22,500.00
412	361 10 04 12	Investment Interest	\$1,000.00	\$5,200.00	\$6,200.00
412	367 50 04 06	Sewer GFC System Fees Developer Only	\$0.00	\$126,700.00	\$126,700.00
412	367 50 04 07	Sewer Hook Up Fees Developer Only	\$0.00	\$700.00	\$700.00
412	391 80 00 02	WWTF Improvements -- DOE Loan	\$0.00	\$2,200,000.00	\$2,200,000.00
412		Sewer Capital Improvements (Expenses)			
412	594 35 41 00	WWTF Improvements Project - Engineering (Construction Admin)	\$0.00	\$350,000.00	\$350,000.00
412	594 35 41 05	WWTF Solids Handling Upgrades Engineering (WQC-2026-Mattaw-00250)	\$0.00	\$5,000.00	\$5,000.00
412	594 35 63 01	Lift Station Upgrade	\$0.00	\$1,200,000.00	\$1,200,000.00
412	594 35 63 05	WWTF Improvements Project - Construction	\$0.00	\$1,850,000.00	\$1,850,000.00
412	508 80 04 12	End Bal UnRes Sewer Capital Imp Fund	\$659,610.20	\$448,800.61	\$1,108,410.81

Fund	Account	Title	2025 Budget	2025 Budget Amendment Change	2025 Budget Amendment Final
413		Water Deposits (Revenues)			
413	308 41 04 13	Beg Bal Res Water Deposits	\$0.00	\$14,227.47	\$14,227.47
413		Water Deposits (Expenses)			
413	508 41 30 00	Ending Balance	\$0.00	\$14,227.47	\$14,227.47

Fund	Account	Title	2025 Budget	2025 Budget Amendment Change	2025 Budget Amendment Final
414		Sewer Deposits (Revenues)			
414	308 41 04 14	Beg Bal Res Sewer Deposits	\$0.00	\$13,927.46	\$13,927.46
414		Sewer Deposits (Expenses)			
414	508 41 40 00	Ending Balance	\$0.00	\$13,927.46	\$13,927.46

Fund	Account	Title	2025 Budget	2025 Budget Amendment Change	2025 Budget Amendment Final
420		Solid Waste Fund (Revenues)			
420	308 51 04 20	Beg Bal UnREs Solid Waste Fund	\$120,000.00	-\$7,943.00	\$112,057.00
420	343 70 00 00	Garbage/Solid Waste Services	\$362,000.00	\$28,000.00	\$390,000.00
420	343 70 00 02	Utility Tax On Garbage Sales	\$63,000.00	\$5,000.00	\$68,000.00
420	359 70 04 20	Delinquent Utility Fees-Garbage	\$2,000.00	\$500.00	\$2,500.00
420	367 00 00 05	Clean-Up Fee Revenue	\$3,700.00	\$1,608.00	\$5,308.00
420		Solid Waste Fund (Expenses)			
420	537 10 10 01	Public Works Wages	\$9,000.00	\$3,000.00	\$12,000.00
420	537 10 10 03	Public Works Overtime Wages	\$1,000.00	\$2,500.00	\$3,500.00
420	537 10 20 01	Public Works Benefits	\$5,000.00	\$1,000.00	\$6,000.00
420	537 10 20 03	Public Works Overtime Benefits	\$600.00	\$1,400.00	\$2,000.00
420	537 10 33 00	Consolidated Disposal	\$275,000.00	\$12,000.00	\$287,000.00
420	537 10 31 01	Postage	\$1,100.00	\$400.00	\$1,500.00
420	537 10 41 01	Computer Support/Maintenance	\$3,000.00	\$546.00	\$3,546.00
420	537 10 41 02	Professional Services	\$2,500.00	\$3,500.00	\$6,000.00
420	537 10 42 00	Telephone	\$1,000.00	\$500.00	\$1,500.00
420	537 10 44 00	Excise Tax On Sales	\$20,500.00	\$2,500.00	\$23,000.00

420	537 50 48 00	Clean-up Events	\$2,500.00	\$1,050.00	\$3,550.00
420	591 37 70 00	Postage Machine Lease - PW	\$200.00	\$200.00	\$400.00
420	508 80 04 20	End Bal UnRes Solid Waste Fund	\$86,557.92	\$43,214.21	\$129,772.13

Fund	Account	Title	2025 Budget	2025 Budget Amendment Change	2025 Budget Amendment Final
639		Custodial Fund (Revenues)			
639	308 31 00 63	Estimated Beginning Balance	\$0.00	\$503.00	\$503.00
639	389 30 00 00	State Bldg Code Fee	\$0.00	\$357.00	\$357.00
639		Custodial Fund (Expenses)			
639	589 30 02 00	State Bldg Code Fee to State	\$0.00	\$428.00	\$428.00
639	589 30 03 00	Ending Balance	\$0.00	\$432.00	\$432.00

Section 2. The budget for the year 2025 is amended to provide for the changes outlined above, and a complete copy of the amended budget of the city is filed in the office of the City Clerk.

Section 3. The City Clerk is hereby directed to transmit this supplemental budget to the State Auditor's

Office and to the Association of Washington Cities.

Section 4. This ordinance shall become effective five days after its passage by the Council, approval,

and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF MATTAWA at a regular meeting thereof this

4th day of December, 2025.

Mayor, Maria Celaya

APPROVED AS TO FORM:

ATTEST:

Clerk/Treasurer, Anabel Martinez

City Attorney, Katherine Kenison

PASSED THE 4th DAY OF DECEMBER, 2025

APPROVED THE 4th DAY OF DECEMBER, 2025

PUBLISHED THE 10th DAY OF DECEMBER, 2025

ORDINANCE 25-702

AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF MATTAWA,
WASHINGTON FOR THE FISCAL YEAR ENDING DECEMBER 31, 2026.

WHEREAS, the Mayor of the City of Mattawa, Washington has completed and placed on file with the City Clerk a proposed budget and estimate of the amount of money required to meet the public expenses of the government of the City for the fiscal year ending December 31st, 2026; a notice was published that the Mattawa City Council would meet on November 6th and November 20th, 2025 at 5:30 p.m. in Mattawa, WA. for the purpose of giving taxpayers an opportunity to be heard upon said budget and making and adopting the said budget; and

WHEREAS, the City Council did meet at the proposed time and place and did consider the matter of the proposed budget; and

WHEREAS, the proposed budget does not exceed the lawful limits of taxation allowed by law to be levied on the property within the City of Mattawa for the purposes set forth in said budget, and the estimated expenditures set forth in said budget being all necessary to carry on the government of the City for the year 2026 and being sufficient to meet the various needs of the City during such time.

NOW, THEREFORE, the City Council of the City of Mattawa, Washington does ordain as follows:

Section 1. The budget for the City of Mattawa, Washington for the year 2026 is hereby adopted at the fund level in its final form and content as set forth in the document entitled *City of Mattawa 2026 Budget*, three copies of which are on file in the Office of the Clerk.

Section 2. Estimated resources, including fund balances or working capital for each separate fund of the City of Mattawa, and aggregate totals (net of transactions between funds) for all such funds combined, for the year 2026 are set forth in summary form below, and are hereby appropriated for expenditure at the fund level during the year 2026 as set forth below:

FUND	BEGINNING BALANCE	REVENUES	EXPENDITURES	ENDING BALANCE
001-- CURRENT EXPENSE FUND	\$1,325,000.00	\$1,732,641.00	\$1,955,143.00	\$1,102,498.00
101--STREET FUND	\$343,408.00	\$63,000.00	\$63,000.00	\$343,408.00
102--POLICE VEHICLE FUND	\$32.00	\$16,349.00	\$16,349.00	\$32.00
103--MULTIMODAL TRANSPORTATION FUND	\$100,600.00	\$8,000.00	\$0	\$108,600.00
107—PUBLIC SAFETY TAX FUND	\$220,000.00	\$276,500.00	\$276,500.00	\$220,000.00
140--TRANSPORTATION BENEFIT DIST.	\$450,000.00	\$80,000.00	\$0	\$530,000.00
350--CAPITAL IMPROVEMENT FUND	\$330,000.00	\$21,000.00	\$40,000.00	\$311,000.00
401 – WATER OPERATING FUND	\$999,299.00	\$990,865.00	\$990,669.00	\$999,495.00
402--WATER DEBT FUND	\$37,437.78	\$69,754.00	\$69,754.00	\$37,437.78
403—CUSTOMER DEPOSIT FUND	\$20,728.00	\$3,206.00	\$1,849.00	\$22,085.00
404—WATER RESERVE FUND	\$79,333.63	\$0	\$0	\$79,333.63
405—SEWER OPERATING FUND	\$1,083,544.00	\$997,550.00	\$996,830.00	\$1,084,264.00
406—SEWER DEBT FUND	\$630,000.00	\$177,391.00	\$61,498.00	\$745,893.00
407—WATER EMERGENCY FUND	\$63,725.00	\$300.00	\$0	\$64,025.00
408—SEWER EMERGENCY FUND	\$21,684.00	\$100.00	\$0	\$21,784.00
410—SEWER RESERVE FUND	\$85,440.00	\$500.00	\$0	\$85,940.00
411—WATER CAPITAL IMPROVEMENT FUND	\$491,000.00	\$23,250.00	\$21,000.00	\$493,250.00

412—SEWER CAPITAL IMPROVEMENT FUND	\$659,000.00	\$16,000.00	\$9,391.00	\$665,609.00
420—SOLID WASTE FUND	\$86,557.92	\$437,800.00	\$437,800.00	\$86,557.92
460—WATER SYSTEM CONSTRUCTION FUND	\$73,796.49	\$0	\$0	\$73,796.49
TOTALS	\$7,100,585.82	\$4,914,206.00	\$4,939,783.00	\$7,075,008.82

Section 3. The City Clerk is directed to transmit a certified copy of the budget hereby adopted to the Washington State Auditor’s Office and to the Association of Washington Cities.

Section 4. This ordinance shall be in full force and take effect January 1, 2026, after publication according to law.

PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR of the City of Mattawa, Washington this 4th day of December 2025.

ATTEST:

Maria Celaya, Mayor

Anabel Martinez, Clerk/Treasurer

APPROVED AS TO FORM:

Katherine L. Kenison, City Attorney

PASSED THIS 4th DAY OF DECEMBER, 2025

APPROVED THIS 4th DAY OF DECEMBER, 2025

PUBLISHED THIS 10th DAY OF DECEMBER, 2025

PARTNERS

Join the team & become a 250 partner

Partners are key to ensuring all Washingtonians can be part of America's 250th. Partnership is FREE and includes the following benefits:

- Your organization and a link to your website on our partners page
- Ability to submit events and activities to our statewide calendar (*coming soon*)
- Use of the official Washington State America's 250th logo and related materials
- Access to templates, toolkits, and support to help you plan activities
- Monthly partner newsletter with ideas, tips, and suggestions
- Updates about special events and activities

NOTE: Partnership is available for non-profit and governmental organizations only. If you are a business and would like to become a sponsor, please email info@america250WA.org (<mailto:info@america250WA.org>).



Become a Partner
(<https://forms.office.com/r/B15bL65q4r>)

Partnerships listed are for the purpose of committing to participate in the commemoration of the 250th anniversary of the signing of the Declaration of Independence and related activities or initiatives. Being listed as a partner does not imply support or opposition by the Washington State Semiquincentennial Committee or the Washington State Historical Society for any partner's views or activities.

Statewide

American Legion (Washington State) (<http://walegion.org/>)
ArtsWA(<http://arts.wa.gov>)
Asian & Pacific Islander Americans in Historic Preservation (<http://apiahip.org>)
Bill of Rights Institute(<http://mybri.org>)

Humanities Washington(<http://humanities.org>)
KBTC Public Television(<http://kbtc.org>)
Living Arts Cultural Heritage(<http://lach4us.org/>)
Maritime Washington National Heritage Area (<http://preserve-wa.org>)
Masonic Lodge (Grand Lodge of Washington) (<http://freemason-wa.org>)

Washington Courts Historical Society (<http://wacourthistory.org>)
Washington Civic Learning Council (<https://www.civiclearningcouncil.org/>)
Washington Federation of Independent Schools (<http://wfis.org/>)