



# CITY OF MATTAWA COUNCIL MEETING AGENDA

April 02, 2026

5:30 P.M.

Call to Order:

Roll Call: Mayor Maria Celaya, Sun Hwang, Brian Berghout, Silvia Barajas, Tony Acosta,  
Alex Heredia, Fabiola Hernandez, Wendy Lopez

I. **Additions/Approval of Agenda:**

II. **Public Comments:**

III. **Consent Agenda/Informational:**

- Minutes- Council Meeting Minutes 03.19.26
- Gray & Osborne Project Summary 03.25.26
- 2026 Claims EFT & Checks Approval #21562-21576 -- \$60,150.22
- 2026 Payroll EFT & Checks Approval #32105-32111 -- \$122,624.48
- Treasurer Reports

IV. **Reports:**

Mayor Report

Council Report

Police Department Report

Public Works Department Report

**V. Council, Items for Motion (Old Business):**

**None.**

**VI. Council, Items for Motion (New Business):**

1. G & O Amendment #12 - Well 5 Siting Analysis & Drilling Design - Habitat Mitigation/Property Purchase Supplement
2. G & O Amendment #13 - WWTF Improvements - Additional Construction Administration
3. Street parking - Bodrero Estates
4. WWTF & Water System Security Cameras

**VII. Adjournment:**



\*\* Councilman Hwang was absent from the last meeting and wanted clarification on the issue. He would like the City to support businesses like insurance agencies.

\*\* Councilman Berghout said that, as an insurance agent himself, most of the work is done by phone, she is welcome to continue doing her business here in Mattawa, just that the code needs to be followed, just like when rent is due.

\*\* Councilman Hernandez said maybe we can also look into the size of the unit compared to other bigger businesses.

\*\* Councilman Heredia said this is something we can take a look at during the council retreat.

\*\* Rachele said the water rates have to do with the water system, which is Jamin's court.

#### **IV. Consent Agenda/Information**

- Minutes – Council Meeting 03.05.26

- Gray & Osborne Project Summary 03.11.26

- 2026 Claims EFT & Checks Approval #21537-21561-- \$95,597.38

- 2026 Payroll EFT Approval -- \$8,850.00

- Letter from Alvina Salinas

\*\* Approval of Claims, Prepaid Claims, and Payroll Vouchers audited and certified by the City Clerk as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW

42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at City Hall.

\*\* As of March 19<sup>th</sup> 2026, the Council approved payment of 2026 Claims EFT & Checks Approval #21537-21561 in the amount of \$95,597.38, 2026 Payroll EFT Approval in the amount of \$8,850.00.

***\*\* M/s; Herdia / Acosta motion that bills, checks, payroll, and 03.05.26 meeting minutes be approved. Motion carried.***

#### **V. Reports:**

##### **Mayor's Report**

\*\* Mayor Celaya explained the correspondence in front of the council. I have been contacted by Mrs. Salinas and Chief Zesati is currently working on the process for reassigning the number. Chief Zesati pointed out that his badge did not have the number on it.

\*\* Gisela Villa asked to speak on this; she said she is here on behalf of the Salinas & Villa family. The Salinas family was asked for the badge some time ago, and that's where it was known that the badge number was being used. Councilman Acosta clarified that the badge was for a surprise to the Salinas family, the badge was returned with the gifted memory box, and the pictures will show it's on there.

\*\* Mayor Celaya was asked by community members that the school was under the impression that Mattawa PD would provide security during the basketball games. Neither the mayor nor the chief nor the council has given authorization. Councilman Berghout said we should send a

letter clarifying this; we have not endorsed them, and they are an independent organization. Katherine said if the school would like any services, an agreement would need to be looked at. Councilwoman Barajas said they approached her business at La Popular and asked if they could sponsor 18 people twice a day for meals. Barajas said that it is a lot to cover or feed every day for as long as they are here.

\*\* Community Events; Easter Egg Hunt is April 4<sup>th</sup>, we are still in need of donations, eggs, and candies. Thank you to Fabiola and Jesus Hernandez for organizing the event. Spring Clean-up is April 10 & 11<sup>th</sup>, everyone is welcome. Day of the Children is April 24<sup>th</sup>. The library will be open until 6 pm for city events.

### **Council Report**

\*\* Graffiti removal; we have community members who volunteer for removal, Marty has also donated paint to the City.

### **Police Department Report**

\*\* Provided Calls for Service report to council.

\*\* Currently, we are having issues with the department's FB page.

\*\* Weapons offense; A vehicle firing a firearm, the school was placed on lockdown while it was being investigated. It was determined that the shooting was not near the school. The weapon was retrieved from juveniles.

\*\* The SRO Officer provided the school with a Gangs & Drugs presentation.

\*\* We have training coming up for tasers.

\*\* Flock cameras are up.

### **Public Works Department Report**

\*\* After surviving a crazy windstorm, we lost a tree at the park and removed tumbleweeds. No significant storm-related damage has been noted.

\*\* The park has been aerated, and fertilized, irrigation is officially on.

\*\* Repairs on the shop door were done.

\*\* The Booster pump for the water system was replaced.

\*\* The WWTF improvement project is ongoing per the contractor, and they anticipate being completed in late April.

\*\* Spring cleanup is April 10 & 11. Busy month with community events.

\*\* Councilman Berghout received comment on pack of dogs around the city. Juan said traps have been placed around the city.

## **VI. Council, Items for Motion (Old Business):**

**None.**

## **VII. Council, Items for Motion (New Business):**

### **1. 2026 Senior Graduation Parade – Event Permit Application**

Mr. Marlow will have a parent meeting and invited Juan & Chief to discuss further.  
M/s; Acosta / Hwang motion to approve this event. Motion carried.

2. Solids handling Agreement (WQC-2026-Mattaw-00250) – Dept. of Ecology  
M/s; Acosta / Berghout motion to approve this agreement. Motion carried.
3. Dept. of Revenue Contract for Business Licensing  
M/s; Berghout / Hwang motion to approve this contract. Motion carried.
4. Ord. 26-705 Addition of Council Imposed Tax  
M/s; Acosta / Barajas motion to approve this ordinance. Motion carried.
5. Ord. 26-706 Sales & Use Tax 1/10<sup>th</sup> of 1% (Transportation Benefit District)  
M/s; Berghout / Acosta motion to approve this ordinance. Motion carried.
6. 2026 RCO Grant Application & Submittal for Program WWRP  
M/s; Barajas / Hernandez motion to approve. Motion carried.
7. 2026 RCO Youth Athletic Facilities Grant Application & Submittal  
M/s; Berghout / Lopez motion to approve. Motion carried.
8. Council retreat Date Selection – April 29<sup>th</sup> or April 30<sup>th</sup>  
M/s; Acosta / Lopez motion to select April 30<sup>th</sup> at 5pm. Motion carried.

**VIII. Adjournment:**

The council meeting was adjourned at 6:53 P.M. M/s; Berghout / Barajas. Motion carried.

Respectfully submitted,

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Anabel Martinez, City Clerk

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Maria Celaya, Mayor

# Gray & Osborne/City of Mattawa Project Summary (3/25/26)

## Development Projects

### ***Bodrero Development – Jamin Ankney, Mike Meskimen***

Project Number: 21845.07/21845.21

Funded: Developer Contributions

- Preliminary subdivision review period complete
- Completed review of construction drawings
- Infrastructure installation for Phases I&II is complete, including punch list items
- Phase III started on 3/16
- Completed a second preconstruction meeting for Phase III
- Part-inspection is being provided during construction

### ***Portage Court (Balaggan) Development – Jamin Ankney, Mike Meskimen***

Project Number: 21845.16

Funded: Developer Contributions

- Completed first review of construction drawings
- Completed multiple reviews of construction drawings
- Have responded to multiple questions from the developer
- An updated submittal was received 8/27/25 and comments were provided to the City on 9/22/25.
- Reviewed final plat documents signed in March 2026

## Transportation Projects

### ***TIB Applications – Michael Woodkey, Julio Renteria, Brandon Larson***

Project Number: TBD

- Applications were due August 2025
- TIB applications were submitted this cycle
- The City was not awarded funding
- The TIB deadline is expected to be earlier in 2026

### ***UPWP Funding Application – Russ Powers, Michael Woodkey***

Project Number: OH250.39

- Opportunity to apply for transportation planning money
- Submission of funding application for Government Rd feasibility update with roundabout analysis
- Award announcements were anticipated for December 2025, but have not been announced

### ***CDBG Funding Applications – Russ Powers, Jamin Ankney***

- Opportunity to apply for CDBG funding for projects

- CDBG is primarily interested in funding community facilities or projects that facilitate housing and growth
- Preliminary estimates were prepared for CDBG's consideration and the City was told that an application would be considered in January 2026
- Met on 10/22 with Catholic Charities and Port to discuss coordinated efforts
- **An updated proposed layout, cost estimate, and schedule have been finalized**
- **The proposed layout and schedule have been shared with Catholic Charities and the Port for concurrence**
- **The City will serve as lead environmental agency for the Federal funding for the projects**

**2025 RED Town Initiative – Michael Woodkey, Christian Weishaar, Brandon Larson**

Project Number: 24881

Project Completion: August 2025

Funded: TIB

- TIB has offered the City an out-of-call project
- Construction is complete
- **Total Budget: \$1,300,000**

**Government Road Feasibility Study Update – Mike Meskimen, Julio Renteria, Michael Woodkey**

- City may budget this effort for next year
- City to determine next steps desired
- Updated cost ranges provided by G&O for budgeting

**SRTS Ped Bike Funding Applications – Russ Powers, Michael Woodkey**

- **Preparing funding applications at the direction of City staff**

**Water System Projects**

**Well 2 – Re-equipping Design and CA – Jamin Ankney, Jared McMeen**

Project Number 22867/24846

Project Completion: September 2024

Funded: City Water Fund/Public Works Board

- Final design and construction funding for the project will be from the PWB
- A funding scope change is being processed that will increase the grant to 50%
- The well was started up on 10/20/25
- The contractor has resolved an electrical issue
- City has received final O&M manuals
- **Total Budget: \$2,900,000**

**Well 2 – Water Capacity Analysis Update – Jamin Ankney, Jared McMeen**

Project Number: 25870

Project Completion: March 2026

Funded: Public Works Board

- DOH has confirmed the proposed pump test protocol
- Pump test was be completed the week of 2/23
- Updated capacity analysis calculation and prepared email for DOH
- City staff currently reviewing
- **Total Budget: \$25,600**

***Water Rights Assistance – Dan Haller (Aspect Consulting), Jamin Ankney***

- Project Number: 24884
- Project Completion: 2025
- Funded: City
- The water rights application was submitted to Ecology
- The meeting with the School District Board was completed
- Draft agreement for the water rights issue was prepared and approved by the City Council
- Aspect is proceeding with the work
- Assignment has been processed by Ecology
- **Total Budget: \$19,630**

***Water Telemetry System Upgrade – Jamin Ankney, Brad Bailey (Connetix Engineering)***

- Project Number: 24886
- Project Completion: 2026
- Funded: DWSRF
- DOH approved the contract documents
- The project was advertised on August 13 and opened bids on August 29
- One bid was received and the Council awarded the project on 9/4
- The contractor has been issued a notice to proceed and has started work on the project
- Submittals have been reviewed
- Contractor has processed software purchases for the City paid under Minor Changes
- Electrician was onsite 3/24
- Project is scheduled to be completed around the end of March
- **Total Budget: \$134,000**

***Well 5 Siting Analysis and Drilling Design – Jamin Ankney, Aspect Consulting***

- Project Number: TBD
- Project Completion: 2025
- Funded: DWSRF (future phases and property acquisition also funded by EPA)
- The siting analysis is complete and provides the City with a clear plan for the potential locations of Well 5
- City staff have been consulted on possible Well 5 locations
- The City has procured a location for the well
- The City can proceed with the environmental/cultural review and the drilling design
- Environmental and cultural review components are ongoing
- Working with City Planner and environmental subconsultant regarding habitat mitigation

- Amend on council agenda for 4/2 for habitat management and mitigation plan
- Total Budget: \$118,000

**Well 5 Property Acquisition, Drilling, Equipping Design, and Equipping Construction – Jamin Ankney**

- Project Number: TBD
- Project Completion: 2028
- Funded: EPA/DWSRF
- The property purchase for Well 5 is complete
- Tentative schedule is property acquisition Winter 2025, environmental/cultural review spring 2026, drilling bid summer 2026, well drilling fall 2026, start equipping design fall 2026, equipping bid spring 2027, project complete by early 2028.
- Total Budget: \$4,500,000

**Pressure Zone Improvements Design and Construction – Jamin Ankney**

- Project Number: 26812
- Project Completion: 2028
- Funded: EPA/DWSRF
- Project scope was dependent on selected location of Well 5
- The design scope of work was approved by the City Council on 2/5
- The first step of the project will be the predesign memo and modeling efforts
- Total Budget: \$3,000,000

**Reservoir Inspection – Jamin Ankney, Jared McMeen, Jared Ball, Alex Quinn**

- Project Number: 26811
- Project Completion: 2026
- Funded: City
- The City's reservoir coats were last inspected in 2019
- The inspection at that time recommended reassessment in 5 years.
- A scope of work for this project was approved at the 2/5 council meeting
- The site work will be scheduled for May 2026
- Total Budget: \$27,100

**PWB Funding Applications – Russ Powers, Jamin Ankney**

- Opportunity to apply for PWB funding for infrastructure projects
- City applying for Reservoir 2 recoating and valve replacement projects
- The PWB funding applications have been submitted
- The City was not awarded funding

**Future/Pending Water System Projects**

**Reservoir Project – Jamin Ankney, Alex Quinn**

- Coating Project

- Reservoir No. 1 – No need to evaluate until 2029.
- Reservoir No. 2 – Need to evaluate in 2025 for potential coating project.
- **Total Budget: Not an active project**

## Wastewater System Projects

### **WWTF Fire Assistance – Nancy Wetch, Russ Powers**

Project Number: 20827

Project Completion: November 2023

Funded: Insurance Reimbursement/City Funds (Ecology Emergency Funding)

- Phase 1 – Blower Procurement
- Phase 2 – Building Restoration
- Phase 3 – Equipment Installation
- **Total Budget: The total cost of the fire response, cleanup, design, construction, etc., is not completely known at this time as costs are still being assembled and approved by the insurance company.**

**Initial Emergency Response (G&O does not have total cost)**

**Engineering: \$414,840 (insurance will reimburse)**

**Phase I: \$93,505.84 (insurance will reimburse)**

**Phase II: \$320,864 (insurance will reimburse)**

**Phase III: \$1,189,148 (working on insurance reimbursement, City will be responsible for some costs – TBD)**

- The City will still need to pay the retainage to Apollo, but can request this from the insurance now
- Apollo has indicated that they will address the baseboard warranty issue
- Apollo has been notified about the filtrate pump issue
- The telemetry radio issue has been resolved

### **WWTF Improvements Construction – Tim DeVries, Nancy Wetch, Jamin Ankney**

Project Number: 19044.01

Project Completion: 2025 (for construction completion)

Funded: Ecology Water Quality Funding

- Current schedule appears to extend beyond the allowed construction days – an updated schedule has been received and a response has been provided to the contractor
- The City's change order to add working days has been executed and the contractor has filed a protest
- G&O has responded to the contractor's protests and claim, denying all of their requests
- The contractor resumed work the week of 4/14/25
- **Several outstanding change order options pending proposal from the contractor**
- **The contractor's most recent schedule showed completion in early February 2026, but this is out of date**
- **The City has received an extension in the Ecology funding to June 30, 2026**
- **The contractor is significantly beyond the allowed working days for the project**
- **Multiple requests for an updated schedule, weekly schedules, and other needed data have been made**

- An amendment for additional construction administration due to the extended schedule is being prepared for the 4/2 council meeting agenda
- **Total Budget \$5,883,000 (includes design, construction, construction administration)**

**WWTF Solids Handling Improvements Design – Nancy Wetch, Jamin Ankney**

Project Number: 25861

Project Completion: 2028

- An engineering agreement for the design was approved by council on 9/18
- The Ecology funding scope was reviewed and comments were returned to Ecology
- A kickoff meeting with Ecology was completed on 12/29
- Ecology has indicated that an updated cultural review will be required
- The environmental review is ongoing and the cultural resource survey will be completed once the funding contract is signed
- **Total Budget \$637,000**

**Sewer System Improvements (Portage Avenue LS Elimination) – Jamin Ankney, Justin Wies**

Project Number: 24817

Project Completion: 2026

Funded: Ecology Grant/Loan

- Obtained approved from the County and WSDOT for the detour
- Easements have been finalized and signed by the property owners
- The project was awarded on 9/18
- Construction started on 9/16
- The SR 243 crossing was being completed 10/21-10/27.
- The lift station has been demolished
- Construction is mostly complete, pending surface restoration and punchlist items that will be completed in the spring
- **Total Budget \$3,348,700**

**Other Projects**

**City Hall Feasibility Analysis – Jamin Ankney, Aaron Pease, Jack Best**

Project Number: 26810

Project Completion: Fall 2026

Funded: City

- City could consider funding options for the selected alternative.
- City may consider proceeding with conceptual design to aid in future funding efforts.
- A scope of work for this project was approved at the 2/5 council meeting
- Completed a meeting with City staff (2/25) to discuss initial efforts
- Working to define available area on existing City Hall parcels
- Met with the City Planner to discuss setbacks and other options for the City Hall parcels
- **Total Budget \$27,700**

***Rate Study Update – Michael Woodkey***

Project Number: 25854

Project Completion: December 2026

Funded: City

- City would like to assess its rates, given current capital improvement funding packages
- Presentation was made at the December 18 council meeting
- Based on council feedback, updated rate options were presented at the January 15 council meeting and approved by council
- **Final memo summary is being finalized**
- **Total Budget \$15,000**

***RCO Youth Athletic Facility Funding Applications – Russ Powers, Jamin Ankney***

- **Opportunity to apply for RCO funding for projects**
- **Discussing projects from PROS Plan for which the City would like to seek funding**

*Next Meeting – April 8, 2026, 10 am*

# ACCOUNTS PAYABLE

City Of Mattawa

Time: 16:57:35 Date: 03/30/2026

As Of: 04/02/2026

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo		
<b>19087</b>	<b>04/02/2026</b>	<b>04/02/2026</b>	<b>3627</b>		<b>ANATEK LABS INC-SPOKANE</b>	<b>617.00</b>	<b>RC Samples</b>
	534 10 41 02	Chemical Samples	401 000 534	Water Operatin	277.00	DW RC Samples	
	535 10 41 02	Testing Samples	405 000 535	Sewer Operatin	340.00	WWTF RC Samples	
<b>19103</b>	<b>04/02/2026</b>	<b>04/02/2026</b>	<b>2304</b>		<b>FIRST BANKCARD</b>	<b>1,607.47</b>	<b>Credit Card Expenses- MPD</b>
	521 10 49 00	Professional Services	001 000 521	Current Expens	121.72	Schedule Anywhere License	
	521 20 42 00	Telephone	001 000 521	Current Expens	95.92	Office Phone Lines	
	521 22 35 00	LE Equipment/Supplies	001 000 521	Current Expens	113.58	Otterbox/ventev	
	521 22 35 00	LE Equipment/Supplies	001 000 521	Current Expens	17.80	Hoppens Lubrication Oil	
	521 22 35 00	LE Equipment/Supplies	001 000 521	Current Expens	13.50	Batteries	
	521 22 35 00	LE Equipment/Supplies	001 000 521	Current Expens	160.95	Otterbox Iphone Case	
	521 40 49 00	Training & Travel	001 000 521	Current Expens	542.00	Fire Arm Training-Alex Zesati	
	521 40 49 00	Training & Travel	001 000 521	Current Expens	542.00	Fire Arm Training-Alex Zesati	
<b>19104</b>	<b>04/02/2026</b>	<b>04/02/2026</b>	<b>2304</b>		<b>FIRST BANKCARD</b>	<b>8,258.47</b>	<b>Credit Card Expenses-PW</b>
	534 10 31 00	Office Supplies	401 000 534	Water Operatin	-75.86	Refund- Magnetic Battery	
	534 10 31 00	Office Supplies	401 000 534	Water Operatin	15.58	Excel Sheet Mouse Pad	
	534 10 31 00	Office Supplies	401 000 534	Water Operatin	34.70	Tape	
	534 10 31 00	Office Supplies	401 000 534	Water Operatin	29.24	Self Stamp	
	534 10 32 02	Fuel	401 000 535	Water Operatin	67.44	Fuel-Christian Trip For Purchase Of Concrete	
	534 10 41 05	Professional Services	401 000 534	Water Operatin	21.67	Acrobat Pro	
	534 10 41 05	Professional Services	401 000 534	Water Operatin	2.99	Icloud Storage	
	534 10 42 00	Telephone	401 000 534	Water Operatin	135.89	Power Bank/ Car Charger/screen Protector /Phone Case	
	535 10 31 00	Office Supplies	405 000 535	Sewer Operatin	220.91	Battert Backup/ Power Bank	
	535 10 32 00	Fuel	405 000 535	Sewer Operatin	67.44	Fuel-Christian Trip For Purchase Of Concrete	
	535 10 48 00	Office Repair And Mainten:	405 000 535	Sewer Operatin	61.68	Garden Hose Adapter	
	535 10 48 00	Office Repair And Mainten:	405 000 535	Sewer Operatin	20.98	Drawer Lines/cable Hider Wall	
	535 10 48 01	Computer Support/Mainten	405 000 535	Sewer Operatin	65.02	Ethernet Switch	
	535 10 48 02	Sewer Plant Maintenance	405 000 535	Sewer Operatin	20.98	Drawer Lines/cable Hider Wall	
	535 10 48 02	Sewer Plant Maintenance	405 000 535	Sewer Operatin	4,883.01	MicroC 2000- Chemicals	
	542 30 35 01	Small Tools & Equipment	101 000 542	Street Fund	977.21	Concrete Mix	
	554 30 31 00	Animal Control / Supplies	001 000 554	Current Expens	357.70	AC For Dog	
	576 80 31 00	Park Supplies	001 000 576	Current Expens	1,351.89	Left Blower- BR 800 C-E Backpack	
<b>19105</b>	<b>04/02/2026</b>	<b>04/02/2026</b>	<b>2304</b>		<b>FIRST BANKCARD</b>	<b>1,116.53</b>	<b>Credit Card Expenses- Clerks</b>
	514 23 43 00	Travel & Education	001 000 514	Current Expens	200.00	Training WSAPT-Buidling-Jazmin	
	514 23 43 00	Travel & Education	001 000 514	Current Expens	50.00	WSAPT Memership-Jazmin	
	518 23 42 14	Telephone/Internet Expense	001 000 518	Current Expens	51.70	Office Phone Line	

# ACCOUNTS PAYABLE

City Of Mattawa

Time: 16:57:35 Date: 03/30/2026

As Of: 04/02/2026

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
518 30 49 14	Professional Services		001 000 518 Current Expens	50.00	Monthly Web Site Fee
518 30 49 14	Professional Services		001 000 518 Current Expens	50.00	Monthly Web Site Fee
521 10 49 00	Professional Services		001 000 521 Current Expens	50.00	Monthly Web Site Fee
521 10 49 00	Professional Services		001 000 521 Current Expens	50.00	Monthly Web Site Fee
521 20 42 00	Telephone		001 000 521 Current Expens	411.41	MPD-Cell Phone Services
534 10 41 05	Professional Services		401 000 534 Water Operatin	25.00	Monthly Web Site Fee
534 10 41 05	Professional Services		401 000 534 Water Operatin	25.00	Monthly Web Site Fee
534 10 42 00	Telephone		401 000 534 Water Operatin	51.70	Office Phone LIne
535 10 41 04	Professional Services		405 000 535 Sewer Operatin	25.00	Monthly Web Site Fee
535 10 41 04	Professional Services		405 000 535 Sewer Operatin	25.00	Monthly Web Site Fee
535 10 42 00	Telephone		405 000 535 Sewer Operatin	51.72	Office Phone LIne
<b>19090</b>	<b>04/02/2026</b>	<b>04/02/2026</b>	<b>602 GRANT COUNTY TREASURER</b>	<b>155.87</b>	<b>2026 Taxes</b>
518 30 44 00	Central Services - Taxes An		001 000 518 Current Expens	155.87	2026 Taxes
<b>19100</b>	<b>04/02/2026</b>	<b>04/02/2026</b>	<b>286 KENISON P.S, KATHERINE L.</b>	<b>6,300.00</b>	<b>Legal Fees February 2026</b>
515 41 41 00	Legal Fees		001 000 515 Current Expens	2,142.00	Legal Fees February 2026
515 41 41 02	Legal Fees -- Civil Service		001 000 515 Current Expens	3,969.00	Legal Fees February 2026
535 10 41 06	Legal Fees -- Sewer		405 000 535 Sewer Operatin	189.00	Legal Fees February 2026
<b>19102</b>	<b>04/02/2026</b>	<b>04/02/2026</b>	<b>324 MULTI AGENCY COMMUNICATION CENTER</b>	<b>2,572.03</b>	<b>Dispatch Services April 2026</b>
522 20 42 02	MACC - Communications		107 000 522 Public Safety T	2,572.03	Dispatch Services April 2026
<b>19092</b>	<b>04/02/2026</b>	<b>04/02/2026</b>	<b>625 NORCO</b>	<b>26.96</b>	<b>Cylinder Rental</b>
534 10 31 02	Chlorine		401 000 534 Water Operatin	26.96	Cylinder Rental
<b>19101</b>	<b>04/02/2026</b>	<b>04/02/2026</b>	<b>594 OFFICE OF MINORITY &amp; WOMENS BUSINESS</b>	<b>235.86</b>	<b>Political Subdivision Fee</b>
518 30 49 14	Professional Services		001 000 518 Current Expens	235.86	Political Subdivision Fee
<b>19088</b>	<b>04/02/2026</b>	<b>04/02/2026</b>	<b>494 OVS</b>	<b>605.92</b>	<b>Parts/ Supplies</b>
576 80 48 00	Park Maintenance		001 000 576 Current Expens	605.92	Rain Bird Sprinkler
<b>19089</b>	<b>04/02/2026</b>	<b>04/02/2026</b>	<b>494 OVS</b>	<b>132.98</b>	<b>Parts/ Supplies</b>
534 10 48 03	System Repair & Maintenai		401 000 534 Water Operatin	18.06	Galvanized Cap
534 10 48 03	System Repair & Maintenai		401 000 534 Water Operatin	20.33	PVC Pipe
534 10 48 03	System Repair & Maintenai		401 000 534 Water Operatin	67.19	Clear Filter/ Valve Leaded
535 10 48 04	System Repairs / Maintenar		405 000 535 Sewer Operatin	27.40	PVC Ball Valve/ Elbow/Adapter
<b>19097</b>	<b>04/02/2026</b>	<b>04/02/2026</b>	<b>2798 PACIFIC OFFICE AUTOMATION</b>	<b>247.64</b>	<b>Monthly Equipment Rental March 2026</b>

# ACCOUNTS PAYABLE

City Of Mattawa

Time: 16:57:35 Date: 03/30/2026

As Of: 04/02/2026

Page: 3

Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
591 14 70 01	Copier Machine Lease - Clk		001 000 591	49.52	Monthly Equipment Rental March 2026	
591 21 70 03	Copier Machine Lease - PD		001 000 591	49.52	Monthly Equipment Rental March 2026	
591 34 70 01	Copier Machine Lease - PW		401 000 591	49.52	Monthly Equipment Rental March 2026	
591 35 70 02	Copier Machie Lease - PW		405 000 591	49.52	Monthly Equipment Rental March 2026	
591 37 70 01	Copier Machine Lease - PW		420 000 591	49.56	Monthly Equipment Rental March 2026	
<b>19098</b>	<b>04/02/2026</b>	<b>04/02/2026</b>	<b>2798</b>	<b>PACIFIC OFFICE AUTOMATION</b>	<b>146.27</b>	<b>Ink Usage Feb 2026</b>
518 70 45 01	Copier Lease		001 000 518	36.56	Ink Usage Feb 2026	
521 20 31 00	Office Supplies		001 000 521	36.56	Ink Usage Feb 2026	
534 10 45 01	Copier Lease		401 000 534	36.56	Ink Usage Feb 2026	
535 10 45 01	Copier Lease		405 000 535	36.59	Ink Usage Feb 2026	
<b>19099</b>	<b>04/02/2026</b>	<b>04/02/2026</b>	<b>1712</b>	<b>Q. GLOBAL</b>	<b>310.00</b>	<b>Review For Fire Sprinkler- Lady Of The Desert</b>
558 50 41 00	Building Permit & Plan Rev		001 000 558	310.00	Review For Fire Sprinkler- Lady Of The Desert	
<b>19095</b>	<b>04/02/2026</b>	<b>04/02/2026</b>	<b>3416</b>	<b>SCJ ALLIANCE</b>	<b>6,072.50</b>	<b>Planning Services Period Jan31- Feb 27, 2026</b>
558 60 41 00	Planning-Zoning & Land U		001 000 558	6,072.50	Planning Services Period Jan31- Feb 27, 2026	
<b>19096</b>	<b>04/02/2026</b>	<b>04/02/2026</b>	<b>3416</b>	<b>SCJ ALLIANCE</b>	<b>18,000.00</b>	<b>Comprehensive Plan Periodic Update Nov. 29-December 31, 2025</b>
558 60 41 01	Comprehensive Plan Updat		001 000 558	18,000.00	Comprehensive Plan Periodic Update Nov. 29-December 31, 2025	
<b>19094</b>	<b>04/02/2026</b>	<b>04/02/2026</b>	<b>3923</b>	<b>SOFT WATER SPECIALISTS LLC, ESSENTIAL WA</b>	<b>59.84</b>	<b>Water Cooler Rental March 2026</b>
518 70 31 00	Other Supplies And Furnitu		001 000 518	19.94	Water Cooler Rental March 2026	
521 20 31 00	Office Supplies		001 000 521	19.94	Water Cooler Rental March 2026	
534 10 31 01	Operating Supplies		401 000 534	19.96	Water Cooler Rental March 2026	
<b>19086</b>	<b>04/02/2026</b>	<b>04/02/2026</b>	<b>3299</b>	<b>SOILTEST FARM CONSULTANTS INC</b>	<b>748.00</b>	<b>WWTF RC Samples</b>
535 10 41 02	Testing Samples		405 000 535	748.00	WWTF RC Samples	
<b>19093</b>	<b>04/02/2026</b>	<b>04/02/2026</b>	<b>2986</b>	<b>ULINE</b>	<b>5,748.18</b>	<b>Parts/Supplies</b>
534 10 31 01	Operating Supplies		401 000 534	1,248.18	Safety Bollards	
534 10 31 01	Operating Supplies		401 000 534	1,250.00	Fire Extinguisher Cabinet	
534 10 35 00	Small Tools & Equipment		401 000 534	550.00	Pallet Jack	
535 10 48 02	Sewer Plant Maintenance		405 000 535	1,400.00	Fire Extinguisher Cabinet	
535 10 48 04	System Repairs / Maintenar		405 000 535	1,300.00	Bollards Vase Covers	
<b>19106</b>	<b>04/02/2026</b>	<b>04/02/2026</b>	<b>4028</b>	<b>VESTIES FIRST AID &amp; SAFETY LOCKBOX</b>	<b>612.77</b>	<b>First Aid &amp; Safety Supplies</b>



# TREASURER'S REPORT

## Fund Totals

City Of Mattawa

Time: 16:32:29 Date: 03/27/2026

02/01/2026 To: 02/28/2026

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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 Current Expense Fund	1,412,114.32	88,399.10	100,229.30	1,400,284.12	8,732.68	38,813.22	-405.00	1,447,425.02
101 Street Fund	246,945.08	5,136.25	9,949.93	242,131.40	2,848.04	483.78	0.00	245,463.22
102 Police Vehicle Fund	-3,235.13	0.00	3,269.63	-6,504.76	3,269.63	0.00	0.00	-3,235.13
103 Multimodal Transportation Fund	106,031.86	0.00		106,031.86	0.00	0.00	0.00	106,031.86
107 Public Safety Tax Fund	300,657.91	28,696.91	4,186.49	325,168.33	37.09	0.00	0.00	325,205.42
140 Transportation Benefit Fund	425,106.68	7,055.99		432,162.67	0.00	0.00	0.00	432,162.67
350 Capital Improvement Fund	427,431.69	2,178.99		429,610.68	0.00	0.00	0.00	429,610.68
401 Water Operating Fund	527,741.30	61,976.63	58,179.54	531,538.39	10,581.06	7,755.70	-2,381.02	547,494.13
402 Water Bond Debt Fund	37,437.78	0.00		37,437.78	0.00	0.00	0.00	37,437.78
403 Customer Deposit Fund	4,200.00	100.00	200.00	4,100.00	125.70	0.00	0.00	4,225.70
404 Water Bond Reserve Fund	79,333.63	0.00		79,333.63	0.00	0.00	0.00	79,333.63
405 Sewer Operating Fund	1,134,182.23	85,356.88	63,998.28	1,155,540.83	13,519.64	7,388.49	-11,458.60	1,164,990.36
406 Sewer Debt Fund	629,766.67	76.28	3,194.90	626,648.05	0.00	0.00	0.00	626,648.05
407 Water Emergency Fund	63,786.89	7.73		63,794.62	0.00	0.00	0.00	63,794.62
408 Sewer Emergency Fund	21,706.48	2.63		21,709.11	0.00	0.00	0.00	21,709.11
410 Sewer Reserve Fund	85,544.40	10.36		85,554.76	0.00	0.00	0.00	85,554.76
411 Water Capital Improvement	997,339.83	120.80	108,605.35	888,855.28	46,392.48	0.00	0.00	935,247.76
412 Sewer Capital Improvement	772,873.27	93.61	134,136.37	638,830.51	371.59	0.00	0.00	639,202.10
413 Water Deposits	14,227.47	0.00		14,227.47	0.00	0.00	0.00	14,227.47
414 Sewer Deposits	13,927.46	0.00		13,927.46	0.00	0.00	0.00	13,927.46
420 Solid Waste Fund	164,521.96	42,371.67	34,212.97	172,680.66	3,216.75	1,103.63	-5,084.74	171,916.30
460 Water System Construction	73,796.49	0.00		73,796.49	0.00	0.00	0.00	73,796.49
639 Custodial Fund	75.00	312.17		387.17	0.00	0.00	0.00	387.17
	<b>7,535,513.27</b>	<b>321,896.00</b>	<b>520,162.76</b>	<b>7,337,246.51</b>	<b>89,094.66</b>	<b>55,544.82</b>	<b>-19,329.36</b>	<b>7,462,556.63</b>

(A)

(D)

(C)

(B)

# TREASURER'S REPORT

## Account Totals

City Of Mattawa

02/01/2026 To: 02/28/2026

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Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1 Checking	4,507,305.96	235,307.47	488,159.06	4,254,454.37	-19,179.64	144,639.48	4,379,914.21
2 Petty Cash - PUD	300.00	0.00	0.00	300.00	0.00	0.00	300.00
3 Petty Cash - TOM	400.00	0.00	0.00	400.00	0.00	0.00	400.00
5 LGIP	281,800.43	808.94	0.00	282,609.37	0.00	0.00	282,609.37
6 US Bond 3.6 Yr.	1,000,000.00	0.00	0.00	1,000,000.00	0.00	0.00	1,000,000.00
7 US Bond 4 Yr.	1,000,000.00	0.00	0.00	1,000,000.00	0.00	0.00	1,000,000.00
8 US Bond 2.6 Yr.	745,000.00	0.00	0.00	745,000.00	0.00	0.00	745,000.00
9 Xpress EFT	706.88	53,775.89	0.00	54,482.77	-149.72	0.00	54,333.05
<b>Total Cash:</b>	<b>7,535,513.27</b>	<b>289,892.30</b>	<b>488,159.06</b>	<b>7,337,246.51</b>	<b>-19,329.36</b>	<b>144,639.48</b>	<b>7,462,556.63</b>
	<u>7,535,513.27</u>	<u>289,892.30</u>	<u>488,159.06</u>	<u>7,337,246.51</u>	<u>-19,329.36</u>	<u>144,639.48</u>	<u>7,462,556.63</u>

(A)

(B)

# TREASURER'S REPORT

## Outstanding Vouchers

City Of Mattawa

02/01/2026 To: 02/28/2026

As Of: 02/28/2026 Date: 03/27/2026

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2026	659	02/26/2026	Util Pay	1		XPRESS BILL PAY	748.60	Xpress Import - CC - 02-26-2026__daily_batch.csv
2026	660	02/27/2026	Util Pay	1		BATCH UTILITY CUSTOMER	2,904.24	
2026	661	02/27/2026	Tr Rec	1		QUEVEDO, JACOBO L.	60.00	
2026	662	02/27/2026	Tr Rec	1		QUEVEDO, JACOBO L.	100.00	
2026	663	02/27/2026	Tr Rec	1		SANCHEZ, GRICELDA	60.00	
2026	664	02/27/2026	Util Pay	1		BATCH UTILITY CUSTOMER	8,612.56	
2026	666	02/27/2026	Util Pay	1		BATCH UTILITY CUSTOMER	416.41	
2026	667	02/27/2026	Tr Rec	1		ROJO-MATA, MARGARITA	2.00	401 S Portage Ave
2026	668	02/27/2026	Tr Rec	1		MENDOZA, GRACIELA	63.00	
2026	669	02/27/2026	Tr Rec	1		SANDOVAL, J JESUS	60.00	
2026	670	02/27/2026	Tr Rec	1		REYES, MARIA CARMEN	60.00	
2026	679	02/27/2026	Util Pay	1		XPRESS BILL PAY	5,098.16	Xpress Import - CC - 02-27-2026__daily_batch.csv
2026	680	02/28/2026	Util Pay	1		XPRESS BILL PAY	994.67	Xpress Import - CC - 02-28-2026__daily_batch.csv
Receipts Outstanding:							19,179.64	Ⓢ
2026	673	02/27/2026	Payroll	1	EFT	AFLAC	417.99	Pay Cycle(s) 02/01/2026 To 02/27/2026 - AFLAC PRE TAX; Pay Cycle(s) 02/01/2026 To 02/27/2026 - AFLAC
2026	678	02/27/2026	Payroll	1	EFT	WASHINGTON TEAMSTERS WELFARE TRUST	13,293.00	Pay Cycle(s) 02/01/2026 To 02/27/2026 - Teamsters Medical
2026	676	02/27/2026	Payroll	1	EFT	WA STATE DEPT. OF RETIREMENT	9,858.11	Pay Cycle(s) 02/01/2026 To 02/27/2026 - PERS 2; Pay Cycle(s) 02/01/2026 To 02/27/2026 - LEOFF 2
2026	675	02/27/2026	Payroll	1	EFT	COLUMBIA BANK 1117 MATTAWA	23,176.73	941 Deposit for Pay Cycle(s) 02/01/2026 - 02/27/2026
2026	674	02/27/2026	Payroll	1	EFT	AWC EMPLOYEE BENEFIT TRUST	5,566.28	Pay Cycle(s) 02/01/2026 To 02/27/2026 - AWC Employee Benefit Trust
2026	677	02/27/2026	Payroll	1	EFT	WA STATE SUPPORT REGISTRY	883.48	Pay Cycle(s) 02/01/2026 To 02/27/2026 - Child Support
2020	1766	05/07/2020	Claims	1	17808	STRIPE RITE INC.	2,848.04	PW- Parts/Supplies
2020	1769	05/07/2020	Claims	1	17811	U.S. BANK MUN INV. ACCOUNT	26.00	Bank Fee March '20
2020	3039	08/06/2020	Claims	1	17967	Martin Rojas - Lopez	5.20	Refund Utility Deposit
2020	3425	09/03/2020	Claims	1	18021	Irma Ponce Garcia	5.30	Refund Utility Deposit
2020	4875	12/17/2020	Claims	1	18259	YESSICA CRUZ GARCIA	15.20	Refund Utility Deposit
2021	597	02/04/2021	Claims	1	18361	JONATHAN HERNANDEZ NUNEZ	100.00	Refund Utility Deposit
2023	3344	11/16/2023	Claims	1	20128	LAW ENFORCEMENT TARGETS INC	511.18	MPD-Supplies
2023	3353	11/16/2023	Claims	1	20137	RWC GROUP	1,464.14	PW- Maintance On Jetter Truck; PW- Maintance On Jetter Truck

# TREASURER'S REPORT

## Outstanding Vouchers

City Of Mattawa

02/01/2026 To: 02/28/2026

As Of: 02/28/2026 Date: 03/27/2026

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2024	3797	12/19/2024	Claims	1	20795	MAYBELINE PANTALEON	46.88	Re-Issue Losat Ck - Reimb. On Fuel/Meal During Interview W/ DEA In Spokane, WA - Ck# 17351
2026	130	01/15/2026	Claims	1	21457	SPRINGBROOK HOLDING COMPANY LLC	12,668.77	Annual Support Software Services 2026
2026	434	02/05/2026	Claims	1	21471	CORRECT EQUIPMENT, INC.	1,224.92	Gas Service Maint. - CL2 System
2026	436	02/05/2026	Claims	1	21473	EVERGREEN RURAL WATER	170.40	Training- Cross Connection Control And Backflow Basics
2026	442	02/05/2026	Claims	1	21479	MATTAWA TIRE SERVICES LLC	27.51	PW-Parts/Supplies
2026	554	02/19/2026	Claims	1	21491	ABC FIRE CONTROL INC	1,422.21	Annual Fire Extinguisher Inspection
2026	557	02/19/2026	Claims	1	21494	COLUMBIA BASIN HERALD	371.59	WWTF Solid Handling Upgrade; WWTF Solids Handling Upgrades
2026	559	02/19/2026	Claims	1	21496	FORD MOTOR CREDIT COMPANY	3,269.63	MPD Vehicle Lease 2/28/2026
2026	563	02/19/2026	Claims	1	21500	KATHERINE L. KENISON P.S	3,420.00	Legal Fees January 2026
2026	564	02/19/2026	Claims	1	21501	LOCALTEL COMMUNICAITONS	1,196.72	Internet- Well No 2
2026	565	02/19/2026	Claims	1	21502	LOWELL'S CORNERSTONE CONSTRCUTION LLC	189.70	Irrigations Winter Blow Out
2026	567	02/19/2026	Claims	1	21504	MATTAWA AUTO PARTS, LLC	96.54	Parts/Supplies
2026	568	02/19/2026	Claims	1	21505	MID-AMERICAN RESEARCH	486.99	Parts/Supplies
2026	569	02/19/2026	Claims	1	21506	NATIONAL BAND & TAG COMPANY	84.56	Dog Tags 2026
2026	570	02/19/2026	Claims	1	21507	OXARC	56.37	Chlorine Cylinder Rental
2026	571	02/19/2026	Claims	1	21508	PACIFIC OFFICE AUTOMATION	455.53	Monthly Equipment Rental Jan. 2026; Ink Usage Jan 2026
2026	573	02/19/2026	Claims	1	21510	SMARSH INC	163.78	2026 Archiving Web Annual (Tax)
2026	574	02/19/2026	Claims	1	21511	ESSENTIAL WATER SOLUTIONS SOFT WATER SPECIALISTS LLC	59.84	Water Cooler Rental Feb. 2026
2026	575	02/19/2026	Claims	1	21512	SOILTEST FARM CONSULTANTS INC	1,048.00	WWTF RC Samples; WWTF RC Sample
2026	577	02/19/2026	Claims	1	21514	THINK TANK SANITATION INC.	180.00	Portable Restrooms
2026	578	02/19/2026	Claims	1	21515	ULINE	5,978.87	Parts/ Supplies; Parts/Supplies
2026	580	02/19/2026	Claims	1	21517	VISION MUNICIPAL SOLUTIONS LLC	168.75	MPD- IT Services
2026	581	02/19/2026	Claims	1	21518	WA STATE DEPT OF ECOLOGY	2,153.00	2026 WWTP Permit Fees
2026	582	02/19/2026	Claims	1	21519	WA STATE DEPT OF HEALTH	2,004.46	2026 Operating Permit Fee
2026	583	02/19/2026	Claims	1	21520	WASTE MANAGEMENT	144.01	WWTF Garbage Disposal
2026	585	02/19/2026	Claims	1	21522	ZOOM VIDEO COMMUNICATIONS INC	638.09	Zoom Video Communications 2026
2026	587	02/20/2026	Claims	1	21524	TALOS ENGINEERING, INC.	46,392.48	Progress #3 - Water Telemetry System Upgrades
2025	3435	11/28/2025	Payroll	1	32080	FABIOLA G HERNANDEZ	115.44	
2025	3705	12/31/2025	Payroll	1	32083	ANTONIO D ACOSTA	115.44	
2025	3712	12/31/2025	Payroll	1	32087	FABIOLA G HERNANDEZ	115.44	
2026	341	01/30/2026	Payroll	1	32093	FABIOLA G HERNANDEZ	57.71	

# TREASURER'S REPORT

## Outstanding Vouchers

City Of Mattawa

02/01/2026 To: 02/28/2026

As Of: 02/28/2026 Date: 03/27/2026

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2026	394	01/31/2026	Payroll	1	32096	WA STATE LABOR COALITION	96.00	Pay Cycle(s) 01/01/2026 To 01/31/2026 - Union Dues (PD)
2026	640	02/27/2026	Payroll	1	32097	ANTONIO D ACOSTA	115.44	
2026	642	02/27/2026	Payroll	1	32098	SILVIA BARAJAS	115.44	
2026	643	02/27/2026	Payroll	1	32099	BRIAN BERGHOUT	115.44	
2026	644	02/27/2026	Payroll	1	32100	MARIA MAGGIE CELAYA	886.00	
2026	647	02/27/2026	Payroll	1	32101	FABIOLA G HERNANDEZ	115.44	
2026	652	02/27/2026	Payroll	1	32102	WENDY LOPEZ	115.44	
2026	671	02/27/2026	Payroll	1	32103	TEAMSTERS LOCAL #760	290.00	Pay Cycle(s) 02/01/2026 To 02/27/2026 - Union Dues
2026	672	02/27/2026	Payroll	1	32104	WA STATE LABOR COALITION	96.00	Pay Cycle(s) 02/01/2026 To 02/27/2026 - Union Dues (PD)
							144,639.48	
2026	681	02/28/2026	Util Pay	9		XPRESS BILL PAY	149.72	Xpress Import - EFT - 02-28-2026__daily_batch.csv
							149.72	⓪
							144,639.48	⓪

Receipts Outstanding:

Fund	Claims	Payroll	Total
001 Current Expense Fund	8,732.68	38,813.22	47,545.90
101 Street Fund	2,848.04	483.78	3,331.82
102 Police Vehicle Fund	3,269.63	0.00	3,269.63
107 Public Safety Tax Fund	37.09	0.00	37.09
401 Water Operating Fund	10,581.06	7,755.70	18,336.76
403 Customer Deposit Fund	125.70	0.00	125.70
405 Sewer Operating Fund	13,519.64	7,388.49	20,908.13
411 Water Capital Improvement	46,392.48	0.00	46,392.48
412 Sewer Capital Improvement	371.59	0.00	371.59
420 Solid Waste Fund	3,216.75	1,103.63	4,320.38
	89,094.66	55,544.82	144,639.48

**TREASURER'S REPORT**

**Signature Page**

City Of Mattawa

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We the undersigned officers for the City of Mattawa have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: Shabir Seth 3/27/26 Signed: \_\_\_\_\_  
Clerk / Treasurer / Date Mayor / Date

# TREASURER'S REPORT

## Fund Totals

City Of Mattawa

Time: 13:44:46 Date: 03/27/2026

01/01/2026 To: 01/31/2026

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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 Current Expense Fund	1,486,618.94	133,025.02	207,529.64	1,412,114.32	25,895.62	39,643.45	-12,501.78	1,465,151.61
101 Street Fund	341,813.93	8,998.48	103,867.33	246,945.08	2,848.04	505.71	0.00	250,298.83
102 Police Vehicle Fund	34.49	0.01	3,269.63	-3,235.13	5,820.84	0.00	0.00	2,585.71
103 Multimodal Transportation Fund	106,031.86	0.00		106,031.86	0.00	0.00	0.00	106,031.86
107 Public Safety Tax Fund	280,665.79	22,564.15	2,572.03	300,657.91	37.09	0.00	0.00	300,695.00
140 Transportation Benefit Fund	417,019.03	8,087.65		425,106.68	0.00	0.00	0.00	425,106.68
350 Capital Improvement Fund	421,227.56	6,204.13		427,431.69	0.00	0.00	0.00	427,431.69
401 Water Operating Fund	569,453.79	61,989.18	103,701.67	527,741.30	44,683.15	7,717.84	-1,971.79	578,170.50
402 Water Bond Debt Fund	37,437.78	0.00		37,437.78	0.00	0.00	0.00	37,437.78
403 Customer Deposit Fund	3,800.00	400.00		4,200.00	125.70	0.00	0.00	4,325.70
404 Water Bond Reserve Fund	79,333.63	0.00		79,333.63	0.00	0.00	0.00	79,333.63
405 Sewer Operating Fund	1,157,422.30	84,726.47	107,966.54	1,134,182.23	7,712.65	7,419.29	-11,028.07	1,138,286.10
406 Sewer Debt Fund	629,655.79	110.88		629,766.67	0.00	0.00	0.00	629,766.67
407 Water Emergency Fund	63,775.66	11.23		63,786.89	0.00	0.00	0.00	63,786.89
408 Sewer Emergency Fund	21,702.66	3.82		21,706.48	0.00	0.00	0.00	21,706.48
410 Sewer Reserve Fund	85,529.34	15.06		85,544.40	0.00	0.00	0.00	85,544.40
411 Water Capital Improvement	-1,285,953.23	2,283,293.06		997,339.83	0.00	0.00	0.00	997,339.83
412 Sewer Capital Improvement	-163,352.93	1,331,704.26	395,478.06	772,873.27	0.00	0.00	0.00	772,873.27
413 Water Deposits	14,227.47	0.00		14,227.47	0.00	0.00	0.00	14,227.47
414 Sewer Deposits	13,927.46	0.00		13,927.46	0.00	0.00	0.00	13,927.46
420 Solid Waste Fund	143,097.48	40,387.96	18,963.48	164,521.96	4,219.41	782.65	-3,957.88	165,566.14
460 Water System Construction	73,796.49	0.00		73,796.49	0.00	0.00	0.00	73,796.49
639 Custodial Fund	75.00	0.00		75.00	0.00	0.00	0.00	75.00
	<b>4,497,340.29</b>	<b>3,981,521.36</b>	<b>943,348.38</b>	<b>7,535,513.27</b>	<b>91,342.50</b>	<b>56,068.94</b>	<b>-29,459.52</b>	<b>7,653,465.19</b>

(A)

(D)

(C)

(B)

# TREASURER'S REPORT

## Account Totals

City Of Mattawa

01/01/2026 To: 01/31/2026

Time: 13:44:46 Date: 03/27/2026

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Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1 Checking	1,469,816.37	3,948,721.97	911,232.38	4,507,305.96	-29,176.76	147,411.44	4,625,540.64
2 Petty Cash - PUD	300.00	0.00	0.00	300.00	0.00	0.00	300.00
3 Petty Cash - TOM	400.00	0.00	0.00	400.00	0.00	0.00	400.00
5 LGIP	280,899.78	900.65	0.00	281,800.43	0.00	0.00	281,800.43
6 US Bond 3.6 Yr.	1,000,000.00	0.00	0.00	1,000,000.00	0.00	0.00	1,000,000.00
7 US Bond 4 Yr.	1,000,000.00	0.00	0.00	1,000,000.00	0.00	0.00	1,000,000.00
8 US Bond 2.6 Yr.	745,000.00	0.00	0.00	745,000.00	0.00	0.00	745,000.00
9 Xpress EFT	924.14	49,359.44	49,576.70	706.88	-282.76	0.00	424.12
<b>Total Cash:</b>	<b>4,497,340.29</b>	<b>3,998,982.06</b>	<b>960,809.08</b>	<b>7,535,513.27</b>	<b>-29,459.52</b>	<b>147,411.44</b>	<b>7,653,465.19</b>
	4,497,340.29	3,998,982.06	960,809.08	7,535,513.27	-29,459.52	147,411.44	7,653,465.19

(A)

(B)

# TREASURER'S REPORT

## Outstanding Vouchers

City Of Mattawa

01/01/2026 To: 01/31/2026

As Of: 01/31/2026 Date: 03/27/2026

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2026	318	01/29/2026	Tr Rec	1		MATTAWA ELEMENTARY SCHOOL	20.00	
2026	320	01/29/2026	Tr Rec	1		GARCIA, ESTEBAN	80.00	401 7th Place/ 425 Cooper St
2026	325	01/29/2026	Tr Rec	1		GARCIA, ESTEBAN	33.00	
2026	333	01/29/2026	Tr Rec	1		FLORES, MARISOL	33.00	
2026	353	01/30/2026	Util Pay	1		BATCH UTILITY CUSTOMER	2,277.27	
2026	354	01/30/2026	Tr Rec	1		FERNANDEZ, JOE	30.00	
2026	355	01/30/2026	Tr Rec	1		GATICA, REYNALDO	25.00	
2026	356	01/30/2026	Tr Rec	1		REYES, ALBERT	36.00	
2026	357	01/30/2026	Tr Rec	1		SALAZAR, MARCELINO	30.00	
2026	358	01/30/2026	Tr Rec	1		GONZALEZ, GREGORIO	30.00	
2026	359	01/30/2026	Util Pay	1		BATCH UTILITY CUSTOMER	852.53	
2026	360	01/30/2026	Tr Rec	1		REYES, ROSA MARIA	33.00	
2026	361	01/30/2026	Tr Rec	1		REYES, ROSA'S BOUTIQUE	100.00	
2026	362	01/30/2026	Tr Rec	1		ABARCA NAVA, JONATHAN	30.00	
2026	363	01/30/2026	Tr Rec	1		NEVAREZ, JOSE C.	30.00	
2026	364	01/30/2026	Tr Rec	1		TAPIA, CELERINO	30.00	
2026	365	01/30/2026	Tr Rec	1		ARELLANO CRUZ, JESSICA	33.00	
2026	366	01/30/2026	Tr Rec	1		UTILITY TAX TELEPHONE	0.36	
2026	367	01/30/2026	Tr Rec	1		HERNANDEZ, JESUS	100.00	
2026	368	01/30/2026	Tr Rec	1		SALINAS JUAREZ, CECILIO	15.00	
2026	369	01/30/2026	Util Pay	1		BATCH UTILITY CUSTOMER	2,647.35	
2026	370	01/30/2026	Tr Rec	1		FABELA, JOEL	132.00	
2026	371	01/30/2026	Tr Rec	1		FABELA, JOEL	100.00	
2026	372	01/30/2026	Tr Rec	1		SILVA, MA. CANDELARIA	30.00	
2026	373	01/30/2026	Tr Rec	1		UTILITY TAX TELEPHONE	641.48	
2026	374	01/30/2026	Util Pay	1		BATCH UTILITY CUSTOMER	8,500.51	
2026	375	01/30/2026	Tr Rec	1		MISC/FAX/NOTARY/ETC	16.35	
2026	376	01/30/2026	Tr Rec	1		WAHLUKE SCHOOL DISTRICT	10,103.59	
2026	377	01/30/2026	Tr Rec	1		EL VALLE MARKETS	100.00	
2026	378	01/30/2026	Util Pay	1		BATCH UTILITY CUSTOMER	282.76	
2026	379	01/30/2026	Tr Rec	1		SANCHEZ, MARIA	25.00	
2026	380	01/30/2026	Tr Rec	1		SUHIE, LAS PALMAS	100.00	
2026	381	01/30/2026	Tr Rec	1		MACIAS- RAMOS, JUANA	30.00	
2026	382	01/30/2026	Tr Rec	1		PINK DREAMS, GUADALUPE AYERDI	100.00	
2026	383	01/30/2026	Tr Rec	1		RODRIGUEZ, ISAIAS	15.00	
2026	384	01/30/2026	Tr Rec	1		ROSALES, JUAN MANUEL	50.00	
2026	385	01/30/2026	Tr Rec	1		FLORES, MARIA DE JESUS	25.00	
2026	386	01/30/2026	Tr Rec	1		CHAVEZ, MARIA	30.00	
2026	387	01/30/2026	Tr Rec	1		PANIAGUA, MARIA ELENA	30.00	
2026	388	01/30/2026	Tr Rec	1		TESOROS CLOSET LLC	100.00	

# TREASURER'S REPORT

## Outstanding Vouchers

City Of Mattawa

01/01/2026 To: 01/31/2026

As Of: 01/31/2026 Date: 03/27/2026

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2026	389	01/30/2026	Tr Rec	1		CELAYA, JOSE ALFREDO	25.00	
2026	390	01/30/2026	Util Pay	1		BATCH UTILITY CUSTOMER	609.19	
2026	391	01/30/2026	Tr Rec	1		MARIA'S CHILDCARE CENTER 1	100.00	
2026	392	01/30/2026	Tr Rec	1		VALDEZ, GUILLERMO	30.00	
2026	401	01/30/2026	Tr Rec	1		CODY, MARIA C	30.00	
2026	402	01/30/2026	Util Pay	1		XPRESS BILL PAY	1,081.23	Xpress Import - CC - 01-30-2026__daily_batch.csv
2026	403	01/31/2026	Util Pay	1		XPRESS BILL PAY	424.14	Xpress Import - CC - 01-31-2026__daily_batch.csv
Receipts Outstanding:							29,176.76	
2026	395	01/31/2026	Payroll	1	EFT	AFLAC	417.99	Pay Cycle(s) 01/01/2026 To 01/31/2026 - AFLAC PRE TAX; Pay Cycle(s) 01/01/2026 To 01/31/2026 - AFLAC
2026	400	01/31/2026	Payroll	1	EFT	WASHINGTON TEAMSTERS WELFARE TRUST	13,293.00	Pay Cycle(s) 01/01/2026 To 01/31/2026 - Teamsters Medical
2026	399	01/31/2026	Payroll	1	EFT	WA STATE SUPPORT REGISTRY	883.48	Pay Cycle(s) 01/01/2026 To 01/31/2026 - Child Support
2026	397	01/31/2026	Payroll	1	EFT	COLUMBIA BANK 1117 MATTAWA	23,738.85	941 Deposit for Pay Cycle(s) 01/01/2026 - 01/31/2026
2026	396	01/31/2026	Payroll	1	EFT	AWC EMPLOYEE BENEFIT TRUST	5,566.28	Pay Cycle(s) 01/01/2026 To 01/31/2026 - AWC Employee Benefit Trust
2026	398	01/31/2026	Payroll	1	EFT	WA STATE DEPT. OF RETIREMENT	10,108.74	Pay Cycle(s) 01/01/2026 To 01/31/2026 - PERS 2; Pay Cycle(s) 01/01/2026 To 01/31/2026 - LEOFF 2
2020	1766	05/07/2020	Claims	1	17808	STRIPE RITE INC.	2,848.04	PW- Parts/Supplies
2020	1769	05/07/2020	Claims	1	17811	U.S. BANK MUN INV. ACCOUNT	26.00	Bank Fee March '20
2020	3039	08/06/2020	Claims	1	17967	Martin Rojas - Lopez	5.20	Refund Utility Deposit
2020	3425	09/03/2020	Claims	1	18021	Irma Ponce Garcia	5.30	Refund Utility Deposit
2020	4875	12/17/2020	Claims	1	18259	YESSICA CRUZ GARCIA	15.20	Refund Utility Deposit
2021	597	02/04/2021	Claims	1	18361	JONATHAN HERNANDEZ NUNEZ	100.00	Refund Utility Deposit
2023	3344	11/16/2023	Claims	1	20128	LAW ENFORCEMENT TARGETS INC	511.18	MPD-Supplies
2023	3353	11/16/2023	Claims	1	20137	RWC GROUP	1,464.14	PW- Maintance On Jetter Truck; PW- Maintance On Jetter Truck
2024	3797	12/19/2024	Claims	1	20795	MAYBELINE PANTALEON	46.88	Re-Issue Losat Ck - Reimb. On Fuel/Meal During Interview W/ DEA In Spokane, WA - Ck# 17351
2025	3753	12/31/2025	Claims	1	21409	ANATEK LABS INC-SPOKANE	540.00	RC Samples
2025	3761	12/31/2025	Claims	1	21417	CORRECT EQUIPMENT, INC.	39,486.23	Parts/Supplies
2025	3762	12/31/2025	Claims	1	21418	DAY WIRELESS SYSTEMS	2,707.23	MPD-Add Cellular Antenna; MPD- Docking Station For Dell Pro Rugged

# TREASURER'S REPORT

## Outstanding Vouchers

City Of Mattawa

01/01/2026 To: 01/31/2026

As Of: 01/31/2026 Date: 03/27/2026

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2025	3763	12/31/2025	Claims	1	21419	DESERT COMPUTER SERVICES INC.	298.10	SCADA PC Power Supply Replacement
2025	3771	12/31/2025	Claims	1	21427	NORCO	28.89	Chlorine Cylinder Rental
2025	3776	12/31/2025	Claims	1	21432	JOSE A REYES	281.57	Reimbursment Boots 2025
2025	3777	12/31/2025	Claims	1	21433	RIO'S AUTO AG SUPPLY	69.07	Parts/Supplies
2025	3781	12/31/2025	Claims	1	21437	SOILTEST FARM CONSULTANTS INC	748.00	RC Samples; WWTF RC Samples
2025	3788	12/31/2025	Claims	1	21444	WASTE MANAGEMENT	288.02	WWTF Garbage Disposal; WWTF Waste Services
2026	119	01/15/2026	Claims	1	21446	AMERICAN WATER WORKS ASSOCIATION	443.00	2026 AWA Membership
2026	121	01/15/2026	Claims	1	21448	ASSOCIATION OF GRANT CO. CITIES & TOWNS	25.00	Annual Dues 2026
2026	124	01/15/2026	Claims	1	21451	EVERGREEN RURAL WATER	310.00	2026 Membership
2026	125	01/15/2026	Claims	1	21452	FORD MOTOR CREDIT COMPANY	3,269.63	MPD Vehicle Lease 1/30/2026
2026	130	01/15/2026	Claims	1	21457	SPRINGBROOK HOLDING COMPANY LLC	12,668.77	Annual Support Software Services 2026
2026	133	01/15/2026	Claims	1	21460	VISION MUNICIPAL SOLUTIONS LLC	18,377.05	Annual Vcare 2026
2025	3790	12/31/2025	Claims	1	21462	KATHERINE L. KENISON P.S	6,780.00	Legal Fees Nov. '25; Legal Fees Dec. '25
2025	3435	11/28/2025	Payroll	1	32080	FABIOLA G HERNANDEZ	115.44	
2025	3705	12/31/2025	Payroll	1	32083	ANTONIO D ACOSTA	115.44	
2025	3708	12/31/2025	Payroll	1	32085	BRIAN BERGHOUT	115.44	
2025	3712	12/31/2025	Payroll	1	32087	FABIOLA G HERNANDEZ	115.44	
2025	3727	12/31/2025	Payroll	1	32089	WA STATE LABOR COALITION	96.00	Pay Cycle(s) 12/01/2025 To 12/31/2025 - Union Dues (PD)
2026	336	01/30/2026	Payroll	1	32090	SILVIA BARAJAS	57.71	
2026	337	01/30/2026	Payroll	1	32091	BRIAN BERGHOUT	57.71	
2026	338	01/30/2026	Payroll	1	32092	MARIA MAGGIE CELAYA	886.00	
2026	341	01/30/2026	Payroll	1	32093	FABIOLA G HERNANDEZ	57.71	
2026	346	01/30/2026	Payroll	1	32094	WENDY LOPEZ	57.71	
2026	393	01/31/2026	Payroll	1	32095	TEAMSTERS LOCAL #760	290.00	Pay Cycle(s) 01/01/2026 To 01/31/2026 - Union Dues
2026	394	01/31/2026	Payroll	1	32096	WA STATE LABOR COALITION	96.00	Pay Cycle(s) 01/01/2026 To 01/31/2026 - Union Dues (PD)
							147,411.44	
2026	404	01/31/2026	Util Pay	9		XPRESS BILL PAY	282.76	Xpress Import - EFT - 01-31-2026__daily_batch.csv
							282.76	Ⓢ
							147,411.44	Ⓢ

Receipts Outstanding:

Fund	Claims	Payroll	Total
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# TREASURER'S REPORT

## Outstanding Vouchers

City Of Mattawa

01/01/2026 To: 01/31/2026

As Of: 01/31/2026 Date: 03/27/2026

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo	
Fund							Claims	Payroll	Total
001	Current Expense Fund						25,895.62	39,643.45	65,539.07
101	Street Fund						2,848.04	505.71	3,353.75
102	Police Vehicle Fund						5,820.84	0.00	5,820.84
107	Public Safety Tax Fund						37.09	0.00	37.09
401	Water Operating Fund						44,683.15	7,717.84	52,400.99
403	Customer Deposit Fund						125.70	0.00	125.70
405	Sewer Operating Fund						7,712.65	7,419.29	15,131.94
420	Solid Waste Fund						4,219.41	782.65	5,002.06
							<u>91,342.50</u>	<u>56,068.94</u>	<u>147,411.44</u>

**TREASURER'S REPORT**  
**Signature Page**

City Of Mattawa

01/01/2026 To: 01/31/2026

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We the undersigned officers for the City of Mattawa have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: Shabir Alta 3/27/26 Signed: \_\_\_\_\_  
Clerk / Treasurer / Date Mayor / Date

**AMENDMENT NO. 12  
TO  
CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES**

THIS AMENDMENT, by and between the City of Mattawa, Washington, hereinafter referred to as the Agency, and Gray & Osborne, Inc., hereinafter referred to as the Engineer, hereby modifies the contract for On-Call Engineering Services dated (by Agency) July 17, 2025.


Well 5 – Siting Analysis and Drilling Design – Habitat Mitigation/Property  
Purchase Supplement

See attached Exhibits A and B for scope and fee. For a total not-to-exceed cost of  
\$12,000.

IN WITNESS WHEREOF, the parties hereto have executed, or cause to be executed by their duly authorized officials, this AMENDMENT to the Contract for Engineering Services in duplicate on the respective dates indicated below.

**GRAY & OSBORNE, INC.**

**CITY OF MATTAWA**

By:   
(Signature)

By: \_\_\_\_\_  
(Signature)

Name: Michael B. Johnson, P.E., President  
GRAY & OSBORNE, INC.

Name: \_\_\_\_\_  
(Print)

Date: 3/24/26

Date: \_\_\_\_\_

"Equal Opportunity/Affirmative Action Employer"

## **EXHIBIT A**

### **SCOPE OF WORK**

#### **CITY OF MATTAWA WELL 5 – SITING ANALYSIS AND DRILLING DESIGN HABITAT MITIGATION/PROPERTY PURCHASE SUPPLEMENT**

This Scope of Work presents the additional services requested by the City of Mattawa (City) for a habitat management and mitigation plan and property purchase assistance for the City's new Well 5. This agreement amends the existing agreement between G&O and the City for the siting analysis and drilling design of Well 5. Grette Associates will be Gray & Osborne's subconsultant for this effort.

It is understood that this project is funded by the Department of Health (DOH) Drinking Water State Revolving Fund (DWSRF).

### **SCOPE OF WORK**

The project will include the following elements:

#### **Task 1 – Project Management**

Provide overall project management and oversight of resources and deliverables to ensure timely delivery and coordination of project elements. Work includes procuring and maintaining sufficient resources, overseeing budget and schedule, and assisting in timely delivery of engineering products per the contract.

Coordinate the work of Grette Associates who will provide professional services included in this amendment.

#### **Task 2 – Property Purchase Assistance**

Provide support to the City during the purchase of the parcel on which Well 5 will be located. Coordinate with City staff, attorney, and real estate agent to review paperwork and determine the City's approach. Facilitate coordination with funding agency regarding requirements for property procurement and reimbursement. Assist the City with the preparation of the funding agency paperwork to add the property purchase to the funding contract and obtain reimbursement.

#### **Task 3 – Habitat Management and Mitigation Plan**

Provide a habitat management and mitigation plan by Gray & Osborne's environmental subconsultant, Grette Associates. This work will include preparation of an off-site habitat management and mitigation plan, including a site visit to review the proposed mitigation parcel. The work will be prepared in response to the previously completed critical areas assessment, which confirmed the presence of critical shrub steppe habitat. The site visit will be completed at the City's WWTF parcel, which is the proposed off-site mitigation

location. The habitat management and mitigation plan will be prepared to meet Grant County Code 24.08.360, and will be based on Grant County Code and Washington Department of Fish and Wildlife guidance. It will outline mitigation actions necessary for the protection of the habitat and meet the 2:1 ratio requirement for off-site mitigation.

### **DELIVERABLES**

The following deliverables shall be provided to the City and the appropriate agencies, as noted below, for review and approval:

- City of Mattawa, DWSRF, Grant County, Washington Department of Fish and Wildlife – Habitat Management and Mitigation Plan

### **PROJECT BUDGET**

The maximum amount payable to the Engineer for completion of work associated with this Scope of Work, including contingencies, salaries, overhead, direct non-salary costs and net fee shall be as shown in Exhibit B. This amount shall not be exceeded without prior written authorization of the City.

## EXHIBIT B

### ENGINEERING SERVICES SCOPE AND ESTIMATED COST

#### CITY OF MATTAWA - WELL 5 - SITING ANALYSIS AND DRILLING DESIGN HABITAT MITIGATION/PROPERTY PURCHASE SUPPLEMENT

Tasks	Principal-In-Charge Hours	Project Manager Hours	Civil Engineer Hours	Environmental Specialist Hours
1 Project Management	2	2		
2 Property Purchase Assistance		6	16	8
3 Habitat Management and Mitigation Plan		2	4	6
Hour Estimate:	2	10	20	14
Fully Burdened Billing Rate Range:*	\$170 to \$270	\$170 to \$270	\$140 to \$190	\$100 to \$190
Estimated Fully Burdened Billing Rate:*	\$230	\$190	\$160	\$150
Fully Burdened Labor Cost:	\$460	\$1,900	\$3,200	\$2,100

Total Fully Burdened Labor Cost:	\$ 7,660
Direct Non-Salary Cost:	
Mileage & Expenses (Mileage @ current IRS rate)	\$ 29
Subconsultants:	
Grette Associates	\$ 3,919
Subconsultant Overhead (10%)	\$ 392
<b>TOTAL ESTIMATED COST:</b>	<b>\$ 12,000</b>

\* Actual labor cost will be based on each employee's actual rate. Estimated rates are for determining total estimated cost only. Fully burdened billing rates include direct salary cost, overhead, and profit.

**AMENDMENT NO. 13  
TO  
CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES**

THIS AMENDMENT, by and between the City of Mattawa, Washington, hereinafter referred to as the Agency, and Gray & Osborne, Inc., hereinafter referred to as the Engineer, hereby modifies the contract for On-Call Engineering Services dated (by Agency) July 17, 2025.

Wastewater Treatment Facility Improvements – Additional Construction  
Administration

See attached Exhibits A and B for scope and fee. For a total not-to-exceed cost of \$123,000.

IN WITNESS WHEREOF, the parties hereto have executed, or cause to be executed by their duly authorized officials, this AMENDMENT to the Contract for Engineering Services in duplicate on the respective dates indicated below.

**GRAY & OSBORNE, INC.**

**CITY OF MATTAWA**

By:   
(Signature)

By: \_\_\_\_\_  
(Signature)

Name: Michael B. Johnson, P.E., President  
GRAY & OSBORNE, INC.

Name: \_\_\_\_\_  
(Print)

Date: 3/30/26

Date: \_\_\_\_\_

"Equal Opportunity/Affirmative Action Employer"

## **EXHIBIT A**

### **SCOPE OF WORK**

#### **CITY OF MATTAWA WASTEWATER TREATMENT FACILITY IMPROVEMENTS – ADDITIONAL CONSTRUCTION ADMINISTRATION**

This Scope of Work presents the professional engineering services requested by the City of Mattawa for additional construction administration services for the City's Wastewater Treatment Facility Improvements. This Scope of Work amends the existing engineering services agreement between the City and Gray & Osborne for the construction administration of the project, as outlined below.

#### **BACKGROUND**

The construction of the Wastewater Treatment Facility Improvements is currently ongoing. The construction contract originally provided for 230 working days to substantially complete the work. Change orders have increased the days for substantial completion to 287. The contractor has not provided a current construction schedule, but has verbally indicated that they will finish the project by April 30, 2026, which would require approximately 520 working days for substantial completion. This Scope of Work provides for the additional project management, construction contract administration, office engineering, and resident construction inspection services required for the additional construction time, based on the contractor achieving physical completion by April 30, 2026. If the construction schedule is further extended an additional amendment to the engineering services agreement may be required.

This project is funded by the Department of Ecology's Water Quality Funding Program.

#### **SCOPE OF WORK**

##### **Task 1 – Project Management**

Provide overall project management and oversight of resources and deliverables to ensure timely delivery and coordination of project elements. Work includes procuring and maintaining sufficient resources, overseeing budget and schedule, and assisting in timely delivery of engineering products per the contract.

##### **Task 2 – Construction Contract Administration**

- A. Coordinate and conduct an estimated eight additional weekly construction meetings with the Contractor and the City. Prepare and distribute minutes of each meeting to all attendees.
- B. Review the Contractor's monthly progress payment requests and prepare an additional two monthly progress estimates based on the resident

construction inspector's judgment of the value of work completed during the pay period.

### **Task 3 – Office Engineering**

Provide additional office engineering associated with the extended project schedule, as described above. The work included in this task is in accordance with the work described in the original agreement for the project, but is increased due to the extension of the project schedule by the contractor.

### **Task 4 – Resident Construction Inspection**

Provide resident construction inspection associated with the extended project schedule, as described above. The work included in this task is in accordance with the work described in the original agreement for the project, but is increased due to the extension of the project schedule by the contractor. This Scope of Work adds 360 hours of resident construction inspection, which is intended to augment the existing inspection budget so as to provide part-time inspection through currently-scheduled end of the project.

### **SERVICES NOT INCLUDED**

The following work is not included in this Scope of Work:

1. Review of Contractor's certified payrolls.
2. Conducting wage rate interviews of Contractor's staff.
3. Participation in dispute resolution process.
4. Review of or responsibility for the adequacy of safety measures at or near the project site.
5. Providing the services of a testing laboratory to conduct compaction testing.
6. Providing special inspections required by the City's building permit.
7. Providing property boundary, right-of-way or easement work.
8. Resident construction inspection in excess of the currently budgeted effort.

### **PROJECT BUDGET**

The maximum amount payable to the Engineer for completion of all work associated with this scope of work, including contingencies, salaries, overhead, direct non-salary costs, and net fee shall be as shown in the attached Exhibit B. This amount shall not be exceeded without the prior written authorization of the City.

**EXHIBIT B**

**ENGINEERING SERVICES  
SCOPE AND ESTIMATED COST**

**CITY OF MATTAWA - WWTF IMPROVEMENTS - ADDITIONAL CONSTRUCTION ADMINISTRATION**

<b>Tasks</b>	<b>Principal-In-Charge Hours</b>	<b>Project Manager Hours</b>	<b>Project Engineer Hours</b>	<b>Field Inspector Hours</b>	<b>Engineer-In-Training Hours</b>
1 Project Management	8	24			
2 Construction Contract Administration	8	8	40		32
3 Office Engineering	8	16	120		100
4 Resident Construction Inspection				360	
Hour Estimate:	24	48	160	360	132
Fully Burdened Billing Rate Range:*	\$170 to \$270	\$170 to \$270	\$150 to \$210	\$120 to \$200	\$110 to \$180
Estimated Fully Burdened Billing Rate:*	\$240	\$220	\$180	\$150	\$130
Fully Burdened Labor Cost:	\$5,760	\$10,560	\$28,800	\$54,000	\$17,160

Total Fully Burdened Labor Cost: \$ 116,280  
 Direct Non-Salary Cost:  
     Mileage & Expenses (Mileage @ current IRS rate) \$ 6,720  
**TOTAL ESTIMATED COST: \$ 123,000**

\* Actual labor cost will be based on each employee's actual rate. Estimated rates are for determining total estimated cost only. Fully burdened billing rates include direct salary cost, overhead, and profit.



WASHINGTON STATE DEPARTMENT OF ECOLOGY  
WATER POLLUTION CONTROL REVOLVING FUND  
ENGINEERING SERVICES INSERT

Revised 10/24/14

The following clauses will be incorporated into contracts for engineering services receiving financial assistance from the Washington State Department of Ecology Water Pollution Control Revolving Fund. In the event of conflict within the contract these clauses shall take precedence

**Compliance with State and Local Laws**

The engineering services provider (CONTRACTOR) shall assure compliance with all applicable federal, state, and local laws, requirements, and ordinances as they pertain to the design, implementation, and administration of the approved project.

**State Interest Exclusion**

Partial funding of this project is being provided through the Washington State Department of Ecology Water Pollution Control Revolving Fund. Neither the State of Washington nor any of its departments or employees are, or shall be, a party to this contract or any subcontract.

**Third Party Beneficiary**

Partial funding of this project is being provided through the Washington State Department of Ecology Water Pollution Control Revolving Fund. All parties agree that the State of Washington shall be, and is hereby, named as an express third-party beneficiary of this contract, with full rights as such.

**Cost Basis of Contract**

No contract may be written for "cost-plus-a-percentage-of-cost" or "percentage of construction cost." The cost basis for this contract must be cost-reimbursement, unit price, fixed-price, time and materials, or any combination of these four methods.

**Funding Recognition**

Documents produced under this agreement shall inform the public that the project received financial assistance from the Washington State Water Pollution Control Revolving Fund. Washington State Department of Ecology's and the EPA's logos must be on all signs and documents. Logos will be provided as needed.

**Access to the work site and to records**

The CONTRACTOR shall provide for access to their records by Washington State Department of Ecology and Environmental Protection Agency (EPA) personnel.

The CONTRACTOR shall maintain accurate records and accounts to facilitate the Owner's audit requirements and shall ensure that all subcontractors maintain auditable records. These records shall be separate and distinct from the CONTRACTOR's other records and accounts.

All such records shall be available to the Owner and to Washington State Department of Ecology and EPA personnel for examination. All records pertinent to this project shall be retained by the CONTRACTOR for a period of three (3) years after the final audit.

### **Certification Regarding Suspension, Debarment, Ineligibility Or Voluntary Exclusion**

1. The CONTRACTOR, by signing this agreement, certifies that it is not suspended, debarred, proposed for debarment, declared ineligible or otherwise excluded from contracting with the federal government, or from receiving contracts paid for with federal funds. If the CONTRACTOR is unable to certify to the statements contained in the certification, they must provide an explanation as to why they cannot.
2. The CONTRACTOR shall provide immediate written notice to the Washington State Department of Ecology if at any time the CONTRACTOR learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.
3. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the Washington State Department of Ecology for assistance in obtaining a copy of the regulations.
4. The CONTRACTOR agrees it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under the applicable Code of Federal Regulations, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
5. The CONTRACTOR further agrees by signing this agreement, that it will include this clause titled "Certification Regarding Suspension, Debarment, Ineligibility Or Voluntary Exclusion" without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
6. Pursuant to 2CFR180.330, the CONTRACTOR is responsible for ensuring that any lower tier covered transaction complies with certification of suspension and debarment requirements.
7. The CONTRACTOR acknowledges that failing to disclose the information required in the Code of Federal Regulations may result in the delay or negation of this funding agreement, or pursuance of legal remedies, including suspension and debarment.
8. The CONTRACTOR agrees to keep proof in its agreement file that it and all lower tier

recipients or contractors are not suspended or debarred and will make this proof available to the Washington State Department of Ecology upon request. The RECIPIENT/CONTRACTOR must run a search in <http://www.sam.gov/> and print a copy of completed searches to document proof of compliance.

This term and condition supersedes EPA Form 5700-49, "Certification Regarding Debarment, Suspension, and Other Responsibility Matters."

## **Disadvantaged Business Enterprises**

### **General Compliance (40 CFR Part 33).**

The CONTRACTOR shall comply with the requirements of the Environmental Protection Agency's Program for Participation By Disadvantaged Business Enterprises (DBE) 40 CFR Part 33.

### **Non-discrimination Provision (40CFR Appendix A to Part 33).**

The CONTRACTOR shall not discriminate on the basis of race, color, national origin or sex in the performance of this contract. The CONTRACTOR shall carry out applicable requirements of 40 CFR part 33 in the award and administration of contracts awarded under EPA financial assistance agreements. Failure by the CONTRACTOR to carry out these requirements is a material breach of this contract which may result in the termination of this contract or other legally available remedies.

### **Six Good Faith Efforts (40 CFR Part 33 Subpart C).**

The CONTRACTOR agrees to make the following good faith efforts whenever procuring subcontracts, equipment, services and supplies. The CONTRACTOR shall retain records documenting compliance with the following six good faith efforts.

1. Ensuring Disadvantaged Business Enterprises are made aware of contracting opportunities to the fullest extent practicable through outreach and recruitment activities. For Indian Tribal, State and Local and Government recipients, this will include placing Disadvantaged Business Enterprises on solicitation lists and soliciting them whenever they are potential sources. Qualified Women and Minority business enterprises may be found on the Internet at [www.omwbe.wa.gov](http://www.omwbe.wa.gov) or by contacting the Washington State Office of Minority and Women's Enterprises at (866) 208-1064.
2. Making information on forthcoming opportunities available to Disadvantaged Business Enterprises and arrange time frames for contracts and establish delivery schedules, where the requirements permit, in a way that encourages and facilitates participation by Disadvantaged Business Enterprises in the competitive process. This includes, whenever possible, posting solicitations for bids or proposals for a minimum of thirty (30) calendar days before the bid or proposal closing date.
3. Considering in the contracting process whether firms competing for large contracts could subcontract with Disadvantaged Business Enterprises. For Indian Tribal, State and local Government recipients, this will include dividing total requirements when economically feasible into smaller tasks or quantities to permit maximum participation by Disadvantaged Business Enterprises in the competitive process.
4. Encourage contracting with a consortium of Disadvantaged Business Enterprises when a

- contract is too large for one of these firms to handle individually.
5. Using services and assistance of the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.
  6. If the prime contractor awards subcontracts, requiring the subcontractors to take the six good faith efforts in paragraphs 1 through 5 above.

# CITY OF MATTAWA

## STAFF REPORT

To: Mayor Celaya and City Council  
 From: Public Works Department  
 Date: April 2, 2026  
 Proceeding Type: New Business  
 Subject: Street Parking – Bordero Estates

### Legislative History:

• First Presentation:	April 2, 2026
• Second Presentation:	
• Requested Action:	Motion

### **Staff Report Summary**

The subject in front of the City Council is to authorize the change of on-street parking on Cherry Ave and Rattray Dr.

### **Background**

The Bodrero Estates (CAD) development street system was intentionally designed to accommodate on-street parking on only one side of the roadway. However, it has been observed that residents, tenants, and visitors are currently utilizing both sides of the roadway for parking. This practice creates a safety concern for motorists, pedestrians, and emergency responders. Allowing parking on both sides of the street reduces the effective roadway width, which can restrict traffic flow and limit visibility for drivers. This condition increases the risk of accidents, particularly in areas with higher pedestrian activity. In addition, narrowed travel lanes can impede emergency vehicles such as fire trucks, ambulances, and law enforcement from accessing properties quickly and safely.

Restricting parking to one side of the roadway ensures adequate space for two-way traffic, improves sightlines, and enhances overall mobility within the neighborhood. It also supports efficient emergency response and helps maintain safe and consistent roadway conditions for all users. Enforcing one-sided parking is necessary to protect public safety and preserve the functionality of the street system in this area.

### **Fiscal and Policy Implications**

Financial impacts are expected primarily on supplies and materials such as paint and signage. Estimated expense approx. \$500. Policy implications are anticipated; to change the municipal code if needed.

FUND	BARS	LINE ITEM	AMOUNT BUDGETED	CURRENT EXPENDITURE	REMAINING BUDGET AMOUNT	
Street - Maintenance	542.30.35.00	Street Signs	\$1,000	\$75	\$925	92 %

**Options**

1. Authorize the change to not allow street parking on the Northside of Cherry Ave and on the Southside of Rattray Dr.
2. Do not authorize the change to not allow street parking on the Northside of Cherry Ave and on the Southside of Rattray Dr.

**Staff Recommendation**

1. Authorize the change to not allow street parking on the Northside of Cherry Ave and on the Southside of Rattray Dr.

**Attachments**

A.	Map with locations
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**The following documents are attached and subject for review:**

<b>Review by:</b>	<b>Type of Document</b>	<b>Title of Document</b>	<b>Date Reviewed</b>	<b>Comment:</b>
Engineering	▪ PDF			
Legal	▪ N/A			
Financial	▪ PDF	Staff Report	3/30/26	Initials: <i>JLW</i>
<b>Comment:</b>				



**CITY OF MATTAWA  
STAFF REPORT**

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To: Mayor Celaya and City Council  
 From: Public Works Department  
 Date: April 2, 2026  
 Proceeding Type: New Business  
 Subject: WWTF & Water System Security Cameras

**Legislative History:**

- |                        |               |
|------------------------|---------------|
| • First Presentation:  | April 2, 2026 |
| • Second Presentation: |               |
| • Requested Action:    | Motion Needed |

**Staff Report Summary**

The subject in front of City Council is to authorize staff to purchase additional security cameras.

**Background**

The City’s Wastewater Treatment Plant and Water System facilities currently have limited security cameras. The Wastewater Treatment Plant is geographically isolated on Road U, and the Water System facility is located in the 700 block of First Street. The installation of **additional security cameras** would protect critical infrastructure valued at millions of dollars, help deter crime, monitor activities, gather evidence, and support operational decision-making.

The cameras would be purchased through the Washington State Department of Enterprise Services Contract #: 05116, Vendor #: W14032, and the system would be comparable to those used by the Wahluke School District and Grant County Fire District No. 8. The cloud-based system includes a 10-year warranty, 4K resolution, 30–90-day video retention, motion detection, night vision, and facial recognition technology. Public Works staff will install the cameras at the utility facilities, enhancing security and monitoring capabilities across both sites.

**Fiscal and Policy Implications**

Financial impacts are expected to be \$10,396 plus tax. No policy implications are anticipated, budget amendment to follow.

FUND	BARS	LINE ITEM	AMOUNT BUDGETED	CURRENT EXPENDITURE	REMAINING AMOUNT
401- Water Capital Fund	594.34.35.00	Camaras	\$0	\$0	100 %
405- Sewer Capital Fund	594.35.64.03	Camaras	\$0	\$0	100 %
<b>TOTAL</b>					

\*Estimated, pending budget amendment

**Options**

1. Authorize the purchase of a security camaras for the wastewater treatment plant facility and water system.
2. Do not authorize the purchase of a security camaras for the wastewater treatment plant facility and water system.

**Staff Recommendation**

1. Authorize the purchase of a security camaras for the wastewater treatment plant facility and water system.

**Attachments**

A.	Quote
B.	Washington Master Contract No.: 05116

**The following documents are attached and subject for review:**

<b>Review by:</b>	<b>Type of Document</b>	<b>Title of Document</b>	<b>Date Reviewed</b>	<b>Comment:</b>
Engineering	▪ PDF			
Legal	▪ N/A			
Financial	▪ PDF	Staff Report	3/30/26	Initials: Jey
<b>Comment:</b>				



10900 Nesbitt Avenue South  
Bloomington, MN 55437

Date: 3/16/2026

Page #: 1 of 3

Documents #: OP-000907899  
SO-001028641

Solution Name: Mattawa 5 verkada cams

Customer: City of Mattawa

## Solution Summary

### Mattawa 5 verkada cams

<p><b>Customer:</b> City of Mattawa</p> <p><b>Ship To Address:</b> 521 GOVERNMENT RD MATTAWA, WA 99349-5119</p> <p><b>Bill To Address:</b> 521 GOVERNMENT RD MATTAWA, WA 99349-5119</p> <p><b>Customer ID:</b> C1SCITMAT0001</p> <p><b>Customer PO:</b></p>	<p><b>Primary Contact:</b> Juan Ledezma</p> <p><b>Email:</b> jledezma@cityofmattawa-wa.gov</p> <p><b>Phone:</b> (509) 932-4037</p> <p><b>Account Executive:</b> Sarah Nichols</p> <p><b>Email:</b> snichols@onec1.com</p> <p><b>Phone:</b> +14253076122</p>
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Solution Summary	Billing Frequency	Due	Total Project
Software	One-Time	\$3,711.45	\$3,711.45
Hardware	Per the Agreement	\$6,683.60	\$6,683.60
<b>Project Subtotal</b>			<b>\$10,395.05</b>
Estimated Tax			NOT INCLUDED
Estimated Freight			NOT INCLUDED
Estimated Recycle Fee			NOT INCLUDED
<b>Project Total</b>			<b>\$10,395.05</b>



10900 Nesbitt Avenue South  
Bloomington, MN 55437

Date: 3/16/2026

Page #: 2 of 3

Documents #: OP-000907899  
SO-001028641

Solution Name: Mattawa 5 verkada cams

Customer: City of Mattawa

This Solution Summary summarizes the document(s) that are attached hereto and such documents are incorporated herein by reference (collectively, this "Order"). Customer's signature on this Order (or Customer's issuance of a purchase order in connection with this Order) shall represent Customer's agreement with each document in this Order and acknowledgement that such attached document(s) are represented accurately by this Solution Summary.

Unless otherwise specified in this Order, this Order shall be subject to the following terms and conditions (the "Agreement"): (i) the Master Sales Agreement or other applicable agreement in effect as of the date hereof between ConvergeOne, Inc. and/or its subsidiaries and affiliates (collectively, "C1" or "Seller") and Customer; or (ii) if no such applicable agreement is currently in place between C1 and Customer, the Online General Terms and Conditions currently found on the internet at: <https://www.onec1.com/agreements>. If Customer's Agreement is a master agreement entered into with one of C1's predecessors, affiliates and/or subsidiaries ("Legacy Master Agreement"), the terms and conditions of such Legacy Master Agreement shall apply to this Order, subject to any modifications, located at: <https://www.onec1.com/agreements>. In the event of a conflict between the terms and conditions in the Agreement and this Order, the order of precedence shall be as follows: (i) this Order (with the most recent and specific document controlling if there are conflicts between the Solution Summary and any applicable supporting document(s) incorporated into this Order), (ii) Attachment A to the Agreement (if applicable), and (iii) the main body of the Agreement.

This Order may include the sale of any of the following to Customer: (a) any hardware, third party software, and/or Seller software (collectively, "Products"); (b) any installation services, professional services, and/or third party provided support services that are generally associated with the Products and sold to customers by Seller (collectively, "Professional Services"); (c) any Seller-provided vendor management services, software release management services, remote monitoring services and/or, troubleshooting services (collectively, "Managed Services"); and/or (d) any Seller-provided maintenance services ordered by Customer to maintain and service Supported Products or Supported Systems at Supported Sites to ensure that they operate in conformance with their respective documentation and specifications (collectively, "Maintenance Services"). For ease of reference only, Professional Services, Managed Services and Maintenance Services may be referred to collectively as "Services." Unless otherwise defined herein, capitalized terms used herein will have the same meanings as set forth in the Agreement.

Notwithstanding anything to the contrary stated above, this Order is subject to the terms and conditions of the Public Sector Contract referenced herein, and such Public Sector Contract supersedes all references to a Master Sales Agreement, the Online General Terms and Conditions, and/or a Legacy Master Agreement referred above

Products and/or Services not specifically itemized are not provided hereunder.

Unless otherwise expressly specified herein, all Services shall be provided by Seller to Customer remotely. In the event Customer requests that Seller provide Services on-site at Customer's location(s), Customer agrees to reimburse Seller for all reasonable, out-of-pocket travel and/or other expenses incurred by Seller in connection with the provision of such Services (including without limitation, travel time at Seller's applicable then-current hourly rate for the applicable resources and subject to any applicable minimum charges).

This Order is valid for thirty (30) days from the date issued. Due to market volatility and supplier pricing changes, Seller reserves the right to adjust pricing or rescind and reissue this Order at any time prior to shipment if the original equipment manufacturer (OEM) or other supplier increases its pricing, imposes surcharges, modifies discount structures, or otherwise increases Seller's cost for the Products. Seller will provide written notice of any such adjustment. After the expiration of the 30-day period, this Order shall be of no force or effect, and any new Order shall be subject to then-current pricing and availability..

This Order is a configured order and/or contains software.



10900 Nesbitt Avenue South  
Bloomington, MN 55437

Date: 3/16/2026

Page #: 3 of 3

Documents #: OP-000907899  
SO-001028641

Solution Name: Mattawa 5 verkada cams

Customer: City of Mattawa

ACCEPTED BY:

BUYER: \_\_\_\_\_ DATE: \_\_\_\_\_ SELLER: \_\_\_\_\_ DATE: \_\_\_\_\_

TITLE: \_\_\_\_\_ TITLE: \_\_\_\_\_

## Solution Quote

#	Item Number	Description	Public Sector Contract	Term in months	Qty	Unit List Price	Extended List	% Disc	Unit Price	Extended Price
1	CF83-512E-HW-491	CF83-512E-HW-491 - Verkada CF83-E Outdoor Fisheye Camera, 12MP, Fixed Lens, 512GB of Storage, Maximum 30 Days of Retention	AR2472 05116		5	\$1,799.00	\$8,995.00	25.70%	\$1,336.72	\$6,683.60
2	LIC-CAM-5Y-CAP-491	LIC-CAM-5Y-CAP-491 - Verkada Hardware License - 5 Year Camera License - Capacity Increase	AR2472 05116	60	5	\$999.00	\$4,995.00	25.70%	\$742.29	\$3,711.45
<b>Total:</b>							<b>\$13,990.00</b>		<b>\$2,079.01</b>	<b>\$10,395.05</b>