



# CITY OF MATTAWA COUNCIL MEETING AGENDA

May 21, 2026

5:30 P.M.

Call to Order:

Roll Call: Mayor Maria Celaya, Sun Hwang, Brian Berghout, Silvia Barajas, Tony Acosta,  
Alex Heredia, Fabiola Hernandez, Wendy Lopez

**I. Additions/Approval of Agenda:**

**II. Public Comments:**

**III. Consent Agenda/Informational:**

- Minutes- Council Meeting Minutes 05.07.26
- Gray & Osborne Project Summary 05.13.26
- 2026 Claims EFT & Checks Approval #21647-21666 -- \$83,024.62
- 2026 Payroll EFT Approval -- \$8,950.00

**IV. Reports:**

Mayor Report

Council Report

Police Department Report

Public Works Department Report

V. **Council, Items for Motion (Old Business):**

None.

VI. **Council, Items for Motion (New Business):**

1. Event Permit Application – Hula Hoop Library Program – NCW Libraries

VII. **Adjournment:**



**\*\*Councilman Acosta said there has been this issue for years. If the county can't handle it, then the city will inherit the issue.**

**\*\*Councilwoman Hernandez said there are a lot of parking issues, some cars even park in front of the entrance to Grant County's fuel pump.**

**\*\*Katherine said the city will need more information before the council can decide to move forward with adding the item for motion. Rachelle can provide a cost analysis before the decision.**

**\*\*The council permitted Ana Barbosa to speak. She thinks the annexation would be a great win for Mattawa and pedestrian safety. There are also some traffic issues with the new development of CAD Homes, since that is where she resides.**

#### **IV. Consent Agenda/Information**

- Minutes – Council Meeting 04.16.26 & Council Retreat 04.30.26
- Gray & Osborne Project Summary 04.22.26
- Street names – Jose Iniguez
- 2026 Claims EFT & Checks Approval #21610-21646-- \$379,820.74
- 2026 Payroll EFT & Checks Approval #32112-32117-- \$105,855.39
- Treasurer Report

**\*\* Approval of Claims, Prepaid Claims, and Payroll Vouchers audited and certified by the City Clerk as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW**

**42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at City Hall.**

**\*\* As of May 7<sup>th</sup>, 2026, the Council approved payment of 2026 Claims EFT & Checks Approval #21610-21646 in the amount of \$379,820.74, 2026 Payroll EFT & Checks Approval #32112-32117 in the amount of \$105,855.39.**

***\*\* M/s; Acosta / Barajas motion that bills, checks, payroll, and 04.16.26 & 04.30.26 meeting minutes, and treasurer report be approved. Motion carried.***

#### **V. Reports:**

##### **Mayor's Report**

**\*\*James Curdy donated a flag in honor of his parents Jim & Irene Curdy. The flag will be raised on the 4<sup>th</sup> of July.**

**\*\* A letter was received from the Iniguez family for a request to name a street in honor of the Iniguez family. Councilman Tony said he would like to see if there is a criteria on how to choose a street name. Councilwoman Hernandez said she would like to see if we can offer a street name to the Salinas family or the Barajas family.**

**\*\*Day of the Children has a great turnout. There was a lot of participation from the community. I Love Tacos donated 250 goodie bags for the children. Most booths gave something out to children, and there was one food vendor shut down by the health department.**

**\*\*Mayor Celaya recognized each council member with a certificate and the years of serving the city of Mattawa as an elected official in observance of Elected Official Week. Anabel presented Mayor Celaya with her certificate as an elected official. Katherine thanked the council for working together as a city.**

**\*\*Barbara Walters has reached out to talk about the library, and would like to know which council member is interested in being part of the meeting. Councilmembers Tony & Fabiola volunteered.**

### **Council Report**

**\*\* Councilwoman Lopez thanked the public for their attendance.**

**\*\* Council decided to table the city values and council goals/priorities.**

### **Police Department Report**

**\*\*Surplus – both police vehicles have been sold, we will use the revenue to upfit one of the F-150 vehicles. The amount was about \$1,500 for both vehicles.**

**\*\*Calls for Service Report – Councilman Hwang noticed a decrease in calls since last year.**

**\*\*Chief Zesati said there is a need for volunteers for graffiti removal.**

### **Public Works Department Report**

**\*\* RCO park grant submitted, there will be a PowerPoint presentation as part of the application next week.**

**\*\*School concerns about traffic, there is low visibility of pedestrians noted. The city did submit a Safe Routes to School for sidewalk on that area.**

**\*\* Telemetry project is near completion. This is SCADA system improvements for Well 3.**

**\*\* Councilwoman Hernandez had concerns about the portable restroom at the park as dirty and graffitied. Alex Heredia donated two restrooms for the day of the Children event. Juan said we could increase the restroom clean-up. Fabila would like the restroom to be cleaned before city events.**

### **VI. Council, Items for Motion (Old Business):**

**None.**

### **VII. Council, Items for Motion (New Business):**

- 1. American Crown Circus – Event Permit Application & Staff Review Comments**  
**Leo Osorio thanked the council for the opportunity to speak, and they are willing to accommodate the tent to a better location and to provide insurance since the one provided was a sample.**  
**M/s; Acosta / Hwang motion to approve contingent to providing actual insurance and following staff recommendations. Motion carried.**

2. **Change Order #7 – WWTF Improvements**  
M/s; Hwang / Barajas motion to approve. Motion carried.
3. **Change Order #1 – Water System Telemetry Improvements**  
M/s; Barajas / Hwang motion to approve. Motion carried.
4. **TIB 2025 Red Town Initiative Multiple Locations Project – Updated Cost & Closeout**  
M/s; Hwang / Barajas motion to approve mayor to sign. Motion carried.

**VIII. Adjournment:**

The council meeting was adjourned at 7:15 P.M. M/s; Barajas / Heredia. Motion carried.

Respectfully submitted,

---

Anabel Martinez, City Clerk

---

Maria Celaya, Mayor

# Gray & Osborne/City of Mattawa Project Summary (5/13/26)

## Development Projects

### ***Bodrero Development – Jamin Ankney, Mike Meskimen***

Project Number: 21845.07/21845.21

Funded: Developer Contributions

- Preliminary subdivision review period complete
- Completed review of construction drawings
- Infrastructure installation for Phases I&II is complete, including punch list items
- Phase III started on 3/16
- Completed a second preconstruction meeting for Phase III
- Part-inspection is being provided during construction
- Phase III final plat documents were reviewed

### ***Portage Court (Balaggan) Development – Jamin Ankney, Mike Meskimen***

Project Number: 21845.16

Funded: Developer Contributions

- Completed first review of construction drawings
- Completed multiple reviews of construction drawings
- Have responded to multiple questions from the developer
- An updated submittal was received 8/27/25 and comments were provided to the City on 9/22/25.
- Reviewed final plat documents signed in March 2026

### ***Catholic Charities Development – Jamin Ankney, Mike Meskimen***

Project Number: 24858.07

Funded: Developer Contributions

- Attended meeting and assisted with developer questions and coordination

### ***S5 Retail Development – Jamin Ankney, Mike Meskimen***

Project Number: 24858.09

Funded: Developer Contributions

- Attended meetings with developer and other stakeholders to discuss engineering questions and utility alignment
- Reviewed submitted trip generation memo and determined that a traffic impact analysis is required

## Transportation Projects

### ***TIB Applications – Michael Woodkey, Julio Renteria, Brandon Larson***

Project Number: TBD

- Applications were due August 2025

- TIB applications were submitted this cycle
- The City was not awarded funding
- The TIB deadline is expected to be earlier in 2026

***UPWP Funding Application – Russ Powers, Michael Woodkey***

Project Number: OH250.39

- Opportunity to apply for transportation planning money
- Submission of funding application for Government Rd feasibility update with roundabout analysis
- Award announcements were anticipated for December 2025, but have not been announced

***CDBG Funding Applications – Russ Powers, Jamin Ankney***

- Opportunity to apply for CDBG funding for projects
- CDBG is primarily interested in funding community facilities or projects that facilitate housing and growth
- Preliminary estimates were prepared for CDBG’s consideration and the City was told that an application would be considered in January 2026
- Met on 10/22 with Catholic Charities and Port to discuss coordinated efforts
- An updated proposed layout, cost estimate, and schedule have been finalized
- The proposed layout and schedule have been shared with Catholic Charities and the Port for concurrence
- The City may serve as lead environmental agency for the Federal funding for the projects

***Government Road Feasibility Study Update – Mike Meskimen, Julio Renteria, Michael Woodkey***

- City may budget this effort for next year
- City to determine next steps desired
- Updated cost ranges provided by G&O for budgeting

***SRTS Ped Bike Funding Applications – Russ Powers, Michael Woodkey***

- Prepared funding application at the direction of City staff

**Water System Projects**

***Well 2 – Re-equipping Design and CA – Jamin Ankney, Jared McMeen***

Project Number 22867/24846

Project Completion: September 2024

Funded: City Water Fund/Public Works Board

- A funding scope change is being processed that will increase the grant to 50%
- The well was started up on 10/20/25
- City has received final O&M manuals

- **Total Budget: \$2,900,000**

**Well 2 – Water Capacity Analysis Update – Jamin Ankney, Jared McMeen**

Project Number: 25870

Project Completion: March 2026

Funded: Public Works Board

- DOH has confirmed the proposed pump test protocol
- Pump test was be completed the week of 2/23
- Updated capacity analysis calculation and prepared email for DOH
- City staff reviewed and concurred with the approach
- **Draft capacity analysis was submitted for DOH**
- **DOH comments have been received, responded to, and preliminary approval obtained**
- **Final DOH approval has been granted**
- **Total Budget: \$25,600**

**Water Rights Assistance – Dan Haller (Aspect Consulting), Jamin Ankney**

• Project Number: 24884

• Project Completion: 2025

• Funded: City

- The water rights application was submitted to Ecology
- The meeting with the School District Board was completed
- Draft agreement for the water rights issue was prepared and approved by the City Council
- **Aspect is proceeding with the work**
- **Assignment has been processed by Ecology**
- **Total Budget: \$19,630**

**Water Telemetry System Upgrade – Jamin Ankney, Brad Bailey (Connetix Engineering)**

• Project Number: 24886

• Project Completion: 2026

• Funded: DWSRF

- DOH approved the contract documents
- The project was advertised on August 13 and opened bids on August 29
- One bid was received and the Council awarded the project on 9/4
- The contractor has been issued a notice to proceed and has started work on the project
- Submittals have been reviewed
- Contractor has processed software purchases for the City paid under Minor Changes
- **Onsite work mostly completed by 4/3 and project is functional**
- **Total Budget: \$134,000**

**Well 5 Siting Analysis and Drilling Design – Jamin Ankney, Aspect Consulting**

• Project Number: TBD

• Project Completion: 2025

• Funded: DWSRF (future phases and property acquisition also funded by EPA)

- The siting analysis is complete and provides the City with a clear plan for the potential locations of Well 5
- City staff have been consulted on possible Well 5 locations
- The City has procured a location for the well
- The City can proceed with the environmental/cultural review and the drilling design
- Environmental and cultural review components are ongoing
- Working with City Planner and environmental subconsultant regarding habitat mitigation
- Proceeding with habitat management and mitigation plan
- Cultural resource survey report preparation is complete
- **Total Budget: \$118,000**

***Well 5 Property Acquisition, Drilling, Equipping Design, and Equipping Construction – Jamin Ankney***

- Project Number: TBD
- Project Completion: 2028
- Funded: EPA/DWSRF
- The property purchase for Well 5 is complete
- Tentative schedule is property acquisition Winter 2025, environmental/cultural review spring 2026, drilling bid summer 2026, well drilling fall 2026, start equipping design fall 2026, equipping bid spring 2027, project complete by early 2028.
- **Total Budget: \$4,500,000**

***Pressure Zone Improvements Design and Construction – Jamin Ankney***

- Project Number: 26812
- Project Completion: 2028
- Funded: EPA/DWSRF
- Project scope was dependent on selected location of Well 5
- The design scope of work was approved by the City Council on 2/5
- The first step of the project will be the predesign memo and modeling efforts
- Cultural resource survey report is complete
- **Total Budget: \$3,000,000**

***Reservoir Inspection – Jamin Ankney, Jared McMeen, Jared Ball, Alex Quinn***

- Project Number: 26811
- Project Completion: 2026
- Funded: City
- The City's reservoir coats were last inspected in 2019
- The inspection at that time recommended reassessment in 5 years.
- A scope of work for this project was approved at the 2/5 council meeting
- The site work will be scheduled for May/June 2026
- **Total Budget: \$27,100**

### ***PWB Funding Applications – Russ Powers, Jamin Ankney***

- Opportunity to apply for PWB funding for infrastructure projects
- City previously applied for Reservoir 2 recoating and valve replacement projects

### **Future/Pending Water System Projects**

#### ***Reservoir Project – Jamin Ankney, Alex Quinn***

- Coating Project
- Reservoir No. 1 – No need to evaluate until 2029.
- Reservoir No. 2 – Need to evaluate in 2026 for potential coating project.
- ***Total Budget: Not an active project***

### **Wastewater System Projects**

#### ***WWTF Improvements Construction – Tim DeVries, Nancy Wetch, Jamin Ankney***

Project Number: 19044.01

Project Completion: 2025 (for construction completion)

Funded: Ecology Water Quality Funding

- Current schedule appears to extend beyond the allowed construction days – an updated schedule has been received and a response has been provided to the contractor
- The City's change order to add working days has been executed and the contractor has filed a protest
- G&O has responded to the contractor's protests and claim, denying all of their requests
- The contractor resumed work the week of 4/14/25
- **The City has received an extension in the Ecology funding to June 30, 2026**
- **The contractor is significantly beyond the allowed working days for the project Several pending change order proposals are being negotiated with the contractor**
- **The contractor's current schedule shows project completion by 5/22**
- **Contractor has been notified that substantial completion must be attained by 4/30 and physical completion by 5/22**
- ***Total Budget \$5,883,000 (includes design, construction, construction administration)***

#### ***WWTF Solids Handling Improvements Design – Nancy Wetch, Jamin Ankney***

Project Number: 25861

Project Completion: 2028

- An engineering agreement for the design was approved by council on 9/18
- The Ecology funding scope was reviewed and comments were returned to Ecology
- A kickoff meeting with Ecology was completed on 12/29
- **Ecology has indicated that an updated cultural review will be required**
- **The Ecology funding contract has been signed and the project can proceed**
- **The environmental review is ongoing and the cultural resource survey and geotechnical analysis will be completed now that the funding contract is signed**

- Field work for cultural resource survey and geotechnical analysis was completed in late April
- **Total Budget \$637,000**

***Sewer System Improvements (Portage Avenue LS Elimination) – Jamin Ankney, Justin Wies***

Project Number: 24817

Project Completion: 2026

Funded: Ecology Grant/Loan

- Construction started on 9/16
- The SR 243 crossing was being completed 10/21-10/27.
- The lift station has been demolished
- Construction is mostly complete, pending surface restoration and punchlist items that will be completed in the spring
- Contractor resumed completion of punch list items on 4/24
- **Total Budget \$3,348,700**

**Other Projects**

***City Hall Feasibility Analysis – Jamin Ankney, Aaron Pease, Jack Best***

Project Number: 26810

Project Completion: Fall 2026

Funded: City

- City could consider funding options for the selected alternative.
- City may consider proceeding with conceptual design to aid in future funding efforts.
- A scope of work for this project was approved at the 2/5 council meeting
- Completed a meeting with City staff (2/25) to discuss initial efforts
- Met with the City Planner to discuss setbacks and other options for the City Hall parcels
- Defined available area on existing City Hall parcels
- **Total Budget \$27,700**

***Rate Study Update – Michael Woodkey***

Project Number: 25854

Project Completion: December 2026

Funded: City

- City would like to assess its rates, given current capital improvement funding packages
- Presentation was made at the December 18 council meeting
- Based on council feedback, updated rate options were presented at the January 15 council meeting and approved by council
- Final memo summary has been sent to the City
- **Total Budget \$15,000**

***RCO Funding Applications – Russ Powers, Jamin Ankney***

- Opportunity to apply for RCO funding for projects
- Proceeding with funding application for bathroom in Hund Memorial Park

*Next Meeting – May 27, 2026, 10 am*

# ACCOUNTS PAYABLE

City Of Mattawa

As Of: 05/21/2026

Time: 14:13:26 Date: 05/14/2026

Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
<b>19278</b>	<b>05/21/2026</b>	<b>05/21/2026</b>	<b>3627</b>	<b>ANATEK LABS INC-SPOKANE</b>	<b>457.00</b>	<b>WWTF RC Samples</b>
	535 10 41 02	Testing Samples	405 000 535	Sewer Operatin	457.00	WWTF RC Samples
<b>19266</b>	<b>05/21/2026</b>	<b>05/21/2026</b>	<b>4051</b>	<b>BLUE LAKE GARAGE</b>	<b>1,188.08</b>	<b>SM Garage Doors</b>
	537 10 41 02	Professional Services	420 000 537	Solid Waste Fu	300.00	SM Garage Doors
	542 30 41 00	Professional Services	101 000 542	Street Fund	88.08	SM Garage Doors
	576 80 48 01	Vehicle Repair & Maintena	001 000 576	Current Expens	800.00	SM Garage Doors
<b>19257</b>	<b>05/21/2026</b>	<b>05/21/2026</b>	<b>1886</b>	<b>CENTURY LINK</b>	<b>79.23</b>	<b>WWTF SCADA System</b>
	535 10 42 00	Telephone	405 000 535	Sewer Operatin	79.23	WWTF SCADA System
<b>19260</b>	<b>05/21/2026</b>	<b>05/21/2026</b>	<b>4046</b>	<b>COLUMBIA BASIN HOSPITAL &amp; FAMILY MED</b>	<b>755.00</b>	<b>Patient Medical Clearance-Booking</b>
	521 10 49 00	Professional Services	001 000 521	Current Expens	755.00	Patient Medical Clearance-Booking
<b>19264</b>	<b>05/21/2026</b>	<b>05/21/2026</b>	<b>108</b>	<b>CONSOLIDATED DISPOSAL</b>	<b>22,703.41</b>	<b>Waste Services April 2026</b>
	537 10 33 00	Consolidated Disposal	420 000 537	Solid Waste Fu	22,703.41	Waste Services April 2026
<b>19274</b>	<b>05/21/2026</b>	<b>05/21/2026</b>	<b>3591</b>	<b>CONVERGEONE INC.</b>	<b>731.16</b>	<b>Parts/Supplies</b>
	534 10 35 00	Small Tools & Equipment	401 000 534	Water Operatin;	731.16	Angle Mounts
<b>19267</b>	<b>05/21/2026</b>	<b>05/21/2026</b>	<b>4034</b>	<b>ENVIROMENTAL OPERATING SOLUTIONS INC</b>	<b>9,784.07</b>	<b>Micro C 2000</b>
	535 10 48 04	System Repairs / Maintenar	405 000 535	Sewer Operatin	9,784.07	Micro C 2000
<b>19256</b>	<b>05/21/2026</b>	<b>05/21/2026</b>	<b>1698</b>	<b>GRANT COUNTY PUD</b>	<b>2,251.90</b>	<b>Power Billing April 2026</b>
	542 63 47 00	Street Lighting	101 000 542	Street Fund	199.81	St Light Park
	542 63 47 00	Street Lighting	101 000 542	Street Fund	1,977.84	St Lights
	542 63 47 00	Street Lighting	101 000 542	Street Fund	74.25	Governments St Lights
<b>19271</b>	<b>05/21/2026</b>	<b>05/21/2026</b>	<b>666</b>	<b>LAD IRRIGATION</b>	<b>802.05</b>	<b>Park Irrigation</b>
	576 80 31 00	Park Supplies	001 000 576	Current Expens	802.05	Park Irrigation
<b>19277</b>	<b>05/21/2026</b>	<b>05/21/2026</b>	<b>1193</b>	<b>MARTY'S HARDWARE</b>	<b>422.10</b>	<b>Parts/Supplies</b>
	534 10 31 01	Operating Supplies	401 000 534	Water Operatin;	10.81	Plug
	534 10 31 01	Operating Supplies	401 000 534	Water Operatin;	3.02	Adapter
	534 10 48 00	Computer Support/Mainten	401 000 534	Water Operatin;	23.29	Hole Saw
	534 10 48 00	Computer Support/Mainten	401 000 534	Water Operatin;	9.31	Hole Strap
	535 10 48 02	Sewer Plant Maintenance	405 000 535	Sewer Operatin	28.00	Propane
	535 10 48 04	System Repairs / Maintenar	405 000 535	Sewer Operatin	30.24	Adapters/clamp/ball Valve

# ACCOUNTS PAYABLE

City Of Mattawa

Time: 14:13:26 Date: 05/14/2026

As Of: 05/21/2026

Page: 2

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
535 10 48 04	System Repairs / Maintenar		405 000 535 Sewer Operatin	62.86	Solid Pipe
535 10 48 04	System Repairs / Maintenar		405 000 535 Sewer Operatin	6.50	Plas Pail
554 30 31 00	Animal Control / Supplies		001 000 554 Current Expens	13.00	Parts For Irrigation System
572 20 31 00	Library Maintenance And C		001 000 572 Current Expens	3.27	Paper
572 20 47 00	Library - Utility Services		001 000 572 Current Expens	11.92	Ant Bait
572 20 47 00	Library - Utility Services		001 000 572 Current Expens	3.54	Elbow/Nipples
573 90 49 00	Community Events		001 000 573 Current Expens	10.83	Donuts For "El Dia Del Nino"
576 80 31 00	Park Supplies		001 000 576 Current Expens	64.98	Spray
576 80 31 00	Park Supplies		001 000 576 Current Expens	8.51	Elbow/adapter/bushing
576 80 31 03	Playground Equipment Sup		001 000 576 Current Expens	20.36	Nails
576 80 31 03	Playground Equipment Sup		001 000 576 Current Expens	3.04	Nails
576 80 31 03	Playground Equipment Sup		001 000 576 Current Expens	17.28	Paint
576 80 31 03	Playground Equipment Sup		001 000 576 Current Expens	5.20	Sandpaper
576 80 31 04	Cook Shack Repairs		001 000 576 Current Expens	22.74	Crack Foam
576 80 31 04	Cook Shack Repairs		001 000 576 Current Expens	3.27	Paper
576 80 31 04	Cook Shack Repairs		001 000 576 Current Expens	44.18	Paint
576 80 31 04	Cook Shack Repairs		001 000 576 Current Expens	8.66	Keys
576 80 48 00	Park Maintenance		001 000 576 Current Expens	7.29	Adapters
<b>19272</b>	<b>05/21/2026</b>	<b>05/21/2026</b>	<b>625 NORCO</b>	<b>29.85</b>	<b>Cylinder Rental</b>
534 10 31 02	Chlorine		401 000 534 Water Operatin	29.85	Cylinder Rental
<b>19261</b>	<b>05/21/2026</b>	<b>05/21/2026</b>	<b>2798 PACIFIC OFFICE AUTOMATION</b>	<b>379.59</b>	<b>Ink Usage Month April 2026</b>
518 70 45 01	Copier Lease		001 000 518 Current Expens	94.89	Ink Usage Month April 2026
521 20 31 00	Office Supplies		001 000 521 Current Expens	94.89	Ink Usage Month April 2026
534 10 45 01	Copier Lease		401 000 534 Water Operatin	94.89	Ink Usage Month April 2026
535 10 45 01	Copier Lease		405 000 535 Sewer Operatin	94.92	Ink Usage Month April 2026
<b>19259</b>	<b>05/21/2026</b>	<b>05/21/2026</b>	<b>2820 PETRO-USA MATTAWA MART</b>	<b>2,404.13</b>	<b>MPD- Fuel Services</b>
521 20 32 03	Police Vehicle Fuel		107 000 521 Public Safety T	2,404.13	MPD- Fuel Services
<b>19268</b>	<b>05/21/2026</b>	<b>05/21/2026</b>	<b>2820 PETRO-USA MATTAWA MART</b>	<b>1,762.88</b>	<b>PW- Fuel Services</b>
534 10 32 02	Fuel		401 000 535 Water Operatin	800.00	PW- Fuel Services
535 10 32 00	Fuel		405 000 535 Sewer Operatin	800.00	PW- Fuel Services
537 10 32 00	Fuel		420 000 537 Solid Waste Fu	62.88	PW- Fuel Services
542 30 32 03	Fuel		101 000 542 Street Fund	50.00	PW- Fuel Services
576 80 32 04	Fuel		001 000 576 Current Expens	50.00	PW- Fuel Services
<b>19262</b>	<b>05/21/2026</b>	<b>05/21/2026</b>	<b>3416 SCJ ALLIANCE</b>	<b>16,000.00</b>	<b>Comprehensive Plan Periodic Update Feb 28- March 27, 2026</b>

# ACCOUNTS PAYABLE

City Of Mattawa

Time: 14:13:26 Date: 05/14/2026

As Of: 05/21/2026

Page: 3

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
558 60 41 01	Comprehensive Plan Updat		001 000 558 Current Expens	16,000.00	Comprehensive Plan Periodic Update Feb 28- March 27, 2026
<b>19255</b>	<b>05/21/2026</b>	<b>05/21/2026</b>	<b>2963 SMARSH INC</b>	<b>3.72</b>	<b>Web Archive-Page-Add'l Cx April1-30,2026</b>
518 30 49 14	Professional Services		001 000 518 Current Expens	3.72	Web Archive-Page-Add'l Cx April1-30,2026
<b>19265</b>	<b>05/21/2026</b>	<b>05/21/2026</b>	<b>3299 SOILTEST FARM CONSULTANTS INC</b>	<b>1,834.00</b>	<b>WWTF RC Samples</b>
535 10 41 02	Testing Samples		405 000 535 Sewer Operatin	1,834.00	WWTF RC Samples
<b>19273</b>	<b>05/21/2026</b>	<b>05/21/2026</b>	<b>1979 THE BUILDING DEPARTMENT LLC</b>	<b>1,336.21</b>	<b>Building Permit And Fire/Rental Inspections</b>
524 20 41 00	Rental/Fire Inspection Cost		001 000 524 Current Expens	1,000.00	Fire/Rental Inspections
558 50 41 00	Building Permit & Plan Rev		001 000 558 Current Expens	336.21	Building Permit Fee
<b>19258</b>	<b>05/21/2026</b>	<b>05/21/2026</b>	<b>732 U.S CELLULAR</b>	<b>526.96</b>	<b>PW/ Clerks &amp; Mayor Cell Phone Services</b>
518 23 42 14	Telephone/Internet Expense		001 000 518 Current Expens	164.64	Clerks & Mayor Cell Phone Services
534 10 42 00	Telephone		401 000 534 Water Operatin	120.77	PW Cell Phone Services
535 10 42 00	Telephone		405 000 535 Sewer Operatin	120.77	PW Cell Phone Services
537 10 42 00	Telephone		420 000 537 Solid Waste Fu	120.78	PW Cell Phone Services
<b>19275</b>	<b>05/21/2026</b>	<b>05/21/2026</b>	<b>3362 VISION MUNICIPAL SOLUTIONS LLC</b>	<b>1,782.29</b>	<b>Virtual System Replacement</b>
511 60 31 00	Elected Officials -Office &		001 000 511 Current Expens	445.57	Virtual System Replacement
514 23 31 02	Office Supplies		001 000 514 Current Expens	445.57	Virtual System Replacement
521 20 31 00	Office Supplies		001 000 521 Current Expens	445.57	Virtual System Replacement
534 10 31 00	Office Supplies		401 000 534 Water Operatin	148.52	Virtual System Replacement
535 10 31 00	Office Supplies		405 000 535 Sewer Operatin	148.52	Virtual System Replacement
537 10 31 00	Office Supplies		420 000 537 Solid Waste Fu	148.54	Virtual System Replacement
<b>19276</b>	<b>05/21/2026</b>	<b>05/21/2026</b>	<b>3362 VISION MUNICIPAL SOLUTIONS LLC</b>	<b>2,294.08</b>	<b>Front Desk PC Replacement</b>
594 14 40 00	Computers		001 000 594 Current Expens	2,294.08	Front Desk PC Replacement
<b>19269</b>	<b>05/21/2026</b>	<b>05/21/2026</b>	<b>2957 WASTE MANAGEMENT</b>	<b>144.01</b>	<b>WWTF Garbage</b>
535 10 47 00	Utilities		405 000 535 Sewer Operatin	144.01	WWTF Garbage
<b>19270</b>	<b>05/21/2026</b>	<b>05/21/2026</b>	<b>498 WINDFLOW FERTILIZER INC</b>	<b>59.00</b>	<b>PW- Soil Samples</b>
576 80 48 02	Weed Control		001 000 576 Current Expens	59.00	PW- Soil Samples
<b>19263</b>	<b>05/21/2026</b>	<b>05/21/2026</b>	<b>3971 WITHERSPOON BRAJCICH MCPHEE,PLLC</b>	<b>7,232.96</b>	<b>Labor Grievance-Pantaleon</b>
515 41 41 02	Legal Fees -- Civil Service		001 000 515 Current Expens	7,232.96	Labor Grievance-Pantaleon

ACCOUNTS PAYABLE

City Of Mattawa

Time: 14:13:26 Date: 05/14/2026

As Of: 05/21/2026

Page: 4

Accts	Pay #	Received	Date Due	Vendor	Amount	Memo
-------	-------	----------	----------	--------	--------	------

Report Total:	74,963.68
---------------	-----------

Fund	
001 Current Expense Fund	31,272.22
101 Street Fund	2,389.98
107 Public Safety Tax Fund	2,404.13
401 Water Operating Fund	1,971.62
405 Sewer Operating Fund	13,590.12
420 Solid Waste Fund	23,335.61

This report has been reviewed by:

*Anabel Martinez*

*5/14/20*

REMARKS:

Anabel Martinez - City Clerk

Date



Event Title: Hula Hoop Library Program Event Date June 25, 2026  
10:30am

**Summary of Event**

The library would like to host a hula hoop program outside of the main entrance on park property. Presented by Hillia Hula, she will bring 100 hula hoops to instruct participants.

**Location (be specific)**

Section of Hund Park immediately in front of library entrance. Near the tree, parking lot, and skate park.

**DATE/TIME**

Setup	Date <u>6/25/26</u>	Time <u>10:00am</u>	Day of Week <u>Thursday</u>
Event Starts	Date <u>6/25/26</u>	Time <u>10:30am</u>	Day of Week <u>↓</u>
Event Ends	Date <u>6/25/26</u>	Time <u>---</u>	Day of Week <u>↓</u>
Dismantle	Date <u>6/25/26</u>	Time <u>---</u>	Day of Week <u>↓</u>

Estimated Attendance (up to 100) estimated 60

Will there be a paid admission? Yes/No (No)  
Is your event open to the public? Yes/No (No)

Is this an event involving political or religious activity intended primarily for the communication or expression of ideas? (Please circle) YES (NO)

If Applicant is an organization, corporation, limited liability company, other entity please provide following additional information:

Name of organization/corporation/limited liability company or other entity:  
NCW Libraries

**Name and title of person signing on behalf of the organization/corporation/limited liability company or other entity:**

Kimberly Neher, Deputy Director

(This person must have the legal authority to sign and bind the organization, corporation, Limited Liability Company or other entity. Additional documentation may be required to confirm such signing authority if requested by the City.)

**Applicant's Mailing Address**

16 N. Columbia St, Wenatchee, WA 98801

**Applicant's Email**

kneher@ncwlibraries.org

**Name of Applicant's On-Site Contact (to be available during event)**

Danielle Durr & Genesis Rojas

**Phone Number of Applicant's On-Site Contact (to be available during event)**

(225) 247-9380      (323) 712-8483

**Mark all that apply**

- |   |  |  |   |
|---|--|--|---|
| <input type="checkbox"/> Alcohol            | <input type="checkbox"/> Distribution/Sales    | <input type="checkbox"/> Food            | <input type="checkbox"/> Tables/Chairs                      |
| <input type="checkbox"/> Amplified Sound    | <input type="checkbox"/> Drawing/Raffles       | <input type="checkbox"/> P.A. System     | <input type="checkbox"/> Tents/Canopies                     |
| <input type="checkbox"/> Animals            | <input type="checkbox"/> Dunk Tank             | <input type="checkbox"/> Race            | <input type="checkbox"/> Vehicles                           |
| <input type="checkbox"/> Bleachers          | <input type="checkbox"/> Electricity/Generator | <input type="checkbox"/> Rally/Protest   | <input type="checkbox"/> Water                              |
| <input type="checkbox"/> Boats              | <input type="checkbox"/> Entertainment         | <input type="checkbox"/> Street Closures | <input type="checkbox"/> Other                              |
| <input type="checkbox"/> Carnival Rides     | <input type="checkbox"/> Exhibits/Displays     | <input type="checkbox"/> Signage/Banners | <input checked="" type="checkbox"/> Other <u>hula hoops</u> |
| <input type="checkbox"/> Company Picnic     | <input type="checkbox"/> Fencing (temporary)   | <input type="checkbox"/> Sporting Event  | <input type="checkbox"/> Other _____                        |
| <input type="checkbox"/> Concert/Live Music | <input type="checkbox"/> Festival              | <input type="checkbox"/> Stage           | <input type="checkbox"/> Other _____                        |
| <input type="checkbox"/> Cooking/Barbecue   | <input type="checkbox"/> Fireworks             | <input type="checkbox"/> Vendors         | <input type="checkbox"/> Other _____                        |

Provide details for all checked items and describe any "other" items. If there will be food or merchandise/vendors at event please indicate if food, merchandise or services will be provided free of charge or if they will be sold:

The program will only have 100 hula hoops for people to learn & practice skills taught by the professional presenter

**AVAILABLE FOR AN ADDITIONAL FEE (these items may be an event requirement.)**

**Garbage Disposal** [ ]

**Police Department Public Service** [ ]

**Public Work Public Service** [ ]



**INSURANCE** – The City does not maintain insurance that will respond to claims against the Applicant/Organization in connection with the permitted event by the Applicant/Organization, its members, or those attending the event. Applicant/Organization is required to obtain occurrence-based liability insurance in accordance with City policy, name the City as an **additional insured** on the policy.

**HOLD HARMLESS** – Applicant/Permittee/Organization shall defend, indemnify and hold harmless the City, its officers, officials, employees and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage to property, which arises out of the acts or omissions of the Applicant/Permittee/User, its employees, volunteers, representatives or vendors, or from any activity, work or thing done, permitted, or suffered by Applicant/Permittee/Organization, related to the permitted activity, except only such injury or damage as shall have been occasioned by the sole negligence of the City.

**Date:** 4/27/2020

**Signature of Applicant:** 

**Organization/Title:** NCW Libraries

**CITIES INSURANCE ASSOCIATION OF WASHINGTON**  
**CERTIFICATE OF COVERAGE**

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE MEMORANDUM OF COVERAGE (MOC) BELOW. THIS CERTIFICATE OF COVERAGE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** IF THE CERTIFICATE HOLDER IS AN ADDITIONAL COVERED PARTY, THE MOC MUST BE ENDORSED. IF SUBROGATION IS WAIVED, SUBJECT TO THE TERMS AND CONDITIONS OF THE MOC, CERTAIN COVERAGE MAY REQUIRE AN ENDORSEMENT. A STATEMENT ON THIS CERTIFICATE DOES NOT CONFER RIGHTS TO THE CERTIFICATE HOLDER IN LIEU OF SUCH ENDORSEMENT(S).


<b>PRODUCER</b>	<b>COMPANIES AFFORDING COVERAGE</b>
Clear Risk Solutions 159 Basin Street SW PMB #206 Ephrata, WA 98823 Phone: (509) 754-2027 Fax: (509) 754-3406	<b>GENERAL LIABILITY</b> CIAW / Old Republic Specialty Insurance Underwriters  <b>AUTOMOBILE LIABILITY</b> CIAW / Old Republic Specialty Insurance Underwriters
<b>COVERED MEMBER</b>	<b>PROPERTY</b> CIAW / Old Republic Specialty Insurance Underwriters et al.
North Central Regional Library  16 North Columbia Street Wenatchee, WA 98801	<b>CRIME / PUBLIC EMPLOYEE DISHONESTY</b> CIAW / Old Republic Specialty Insurance Underwriters
<b>COVERAGES</b>	

THIS IS TO CERTIFY THAT THE COVERAGES LISTED BELOW HAVE BEEN ISSUED TO THE COVERED MEMBER NAMED ABOVE FOR THE COVERAGE PERIOD INDICATED, NOT WITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE COVERAGE AFFORDED BY THE MOC DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH MOC. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF COVERAGE	MOC NUMBER	MOC EFF DATE	MOC EXP DATE	DESCRIPTION	LIMITS
<b>GENERAL LIABILITY</b>					
COMMERCIAL GENERAL LIABILITY OCCURRENCE FORM	CIAW242546028	12/1/2025	12/1/2026	GENERAL AGGREGATE	\$10,000,000
				PRODUCT-CO MP/OP AGG	\$10,000,000
				PERSONAL & ADV. INJURY	\$5,000,000
				EACH OCCURRENCE	\$5,000,000
				ANNUAL PROGRAM AGGREGATE	\$50,000,000
INCLUDES STOP GAP (LIABILITY IS SUBJECT TO A \$750,000 SIR PAYABLE FROM PROGRAM FUNDS)					
<b>AUTOMOBILE LIABILITY</b>					
ANY AUTO	CIAW242546028	12/1/2025	12/1/2026	COMBINED SINGLE LIMIT	\$5,000,000
(LIABILITY IS SUBJECT TO A \$750,000 SIR PAYABLE FROM PROGRAM FUNDS)				ANNUAL PROGRAM AGGREGATE	NONE
<b>PROPERTY</b>					
	CIAW242546028	12/1/2025	12/1/2026	ALL RISK PER OCC EXCL EQ & FL	\$100,000,000
				EARTHQUAKE PER OCC	\$15,000,000
				FLOOD PER OCC (except FZ A&V, which is \$1MM)	\$15,000,000
(PROPERTY IS SUBJECT TO A \$750,000 SIR PAYABLE FROM PROGRAM FUNDS)				ANNUAL PROGRAM AGGREGATE	NONE
<b>CRIME/PUBLIC EMPLOYEE DISHONESTY</b>					
	CIAW242546028	12/1/2025	12/1/2026	PER LOSS	\$1,000,000
(CRIME IS SUBJECT TO A \$25,000 SIR PAYABLE FROM PROGRAM FUNDS)					
<b>DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / SPECIAL ITEMS</b>					
Regarding facility use at the Hund Memorial Park for the Hillia Hula event. City of Mattawa is named as Additional Covered Party as respects General Liability regarding this facility use only and is subject to coverage terms, conditions, and exclusions. Additional Covered Party endorsement is attached.					

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED COVERAGE BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE MOC PROVISIONS.

<b>CERTIFICATE HOLDER</b>	<b>AUTHORIZED REPRESENTATIVE</b>
City of Mattawa PO Box 965521 E Government Rd Mattawa, WA 99349	

## ADDITIONAL COVERED PARTY ENDORSEMENT

THIS ENDORSEMENT MODIFIES COVERAGE PROVIDED UNDER THE FOLLOWING:  
**GENERAL LIABILITY COVERAGE PART**

How coverage is changed:

It is agreed that the interest of any Additional **Covered Party** is recognized as their interests may appear, providing the certificate of coverage that this is attached to has been issued and is on file with the Company.

The Limits of Coverage applicable to the Additional **Covered Party** are those specified in either the:

1. Written contract or written agreement; or
2. Declarations for this MOC, whichever is less.

These Limits of Coverage are inclusive and not in addition to the Limits of Coverage shown in the Declarations.

All other terms and conditions remain unchanged.

Additional **Covered Party**:

City of Mattawa  
PO Box 965521 E Government Rd  
Mattawa, WA 99349

Regarding facility use at the Hund Memorial Park for the Hillia Hula event. City of Mattawa is named as Additional Covered Party as respects General Liability regarding this facility use only and is subject to coverage terms, conditions, and exclusions. Additional Covered Party endorsement is attached.