



CITY OF MATTAWA COUNCIL MEETING AGENDA

June 6, 2024

5:30 P.M.

Call to Order:

Roll Call: Mayor Maria Celaya, Sun Hwang, Brian Berghout, Silvia Barajas, Tony Acosta,
Alex Heredia, Fabiola Hernandez, Wendy Lopez

I. Additions/Approval of Agenda:

II. Public Comments:

III. Presentation: Keller Associates (Engineering Services)

IV. Consent Agenda/Informational:

- Arbor Day Foundation Names Mattawa a 2023 Tree City USA
- Minutes- Council Meeting 05.16.24
- Gray & Osborne Project Summary 5.22.24
- Guatemala Consulate Letter – Spanish
- 2024 Claims EFT & Checks Approval #20456-20487 - \$257,403.92
- 2024 Payroll EFT & Checks Approval #31946-31951 - \$118,995.57
- Treasurer Report

V. Reports:

Mayor Report

Council Report

Police Department Report

Public Works Department Report

VI. Council, Items for Motion (Old Business):

1. None

VII. Council, Items for Motion (New Business):

1. G & O Amendment No. 8 - Easement Preparation
2. Approval for Signature of the Contract - Riverview Improvements Project
- Rebid
3. 2024 Safe Routes to School Grant Application & Submittal

VIII. Adjournment:

KELLER

ASSOCIATES



GROWING
POSSIBILITIES ▶





OUR EXPERTISE

GROWING INNOVATION.

WATER AND WASTEWATER ENGINEERING

It has been said that if there is magic in this planet, it is contained in water. As this resource becomes more and more precious – especially in the moisture-scarce West, where water has become the new ‘gold’ – one of our greatest challenges is to efficiently use and protect this resource, while balancing the needs of growth.

The technically experienced water and wastewater professionals at Keller Associates will provide your project with truly sustainable water solutions that are sensitive to your budget, timeline, and the environment. Beginning with concept planning and creative design solutions, we will follow through on the construction management process – delivering the best water and wastewater solutions to you and your community.

STRUCTURAL AND ELECTRICAL ENGINEERING

Imaginative design concepts become solid realities when our team of structural and electrical engineers come on board. Whether the project requires a solid structure to last for decades or a creative approach to electrical and controls design, our experienced engineers are up for the challenge. Our team has the experience and knowledge to create well designed, sustainable, long-lasting systems.

Our growing electrical engineering group implements cutting-edge approaches to electrical and controls design. By utilizing SCADA systems to monitor and control key components of our projects, our clients have fewer concerns and more restful nights.



TRANSPORTATION ENGINEERING

An efficient transportation system is more than just constructing a highway or creating a new bike path. The best transportation systems connect people and bring communities closer together – enhancing our quality of life and our economy. And well-designed transportation systems – just like those we create at Keller Associates – also improve the safety of individuals and communities.

Our wide range of transportation solutions include complementary services unique to these types of projects and include surveys, right-of-way, hydrology, hydraulics, river modeling, erosion control, utilities, pavement rehabilitation, public involvement, ITS, project funding strategies, and construction engineering.

CIVIL ENGINEERING AND SURVEYING SERVICES

We offer a team of professional engineers and surveyors, that provide a full array of services to meet your infrastructure needs and to solve your environmental challenges.

Serving in the position of engineer for many cities, counties, and special districts, we also provide practical engineering advice and solutions to municipalities in a timely, consistent, and cost-effective manner. No matter the size of your project – large or small – we recognize its importance to you, and it becomes a top priority for us.

OTHER SERVICES

- City, County, and District Engineering
- Alternative Energy
- Sustainable Design
- Industrial Infrastructure
- GIS
- 3D Modeling and Visualization
- Public Engagement
- Project Funding Administration



WE DON'T JUST WORK. WE GROW POSSIBILITIES.



WHO WE ARE

We're not just an engineering firm — we're part of the communities we serve. Our backgrounds and education cover the gamut from small-scale projects to multi-million, multi-year engineering feats. But we're all at Keller Associates because we believe in doing the best job for the best value. **Everything we do improves lives.**

CORE VALUES

NIMBLE. We're not rigid in our thinking or our approach. Why limit the possibilities?

CONNECTED. We're proud of our roots, our connections, and our work. Our beginnings taught us that every relationship is valuable and deserves to be cultivated and cared for.

PRINCIPLED. Would it make mom proud? If not, we don't do it.

UNFUSSY. We're not slackers, but we also don't stand on ceremony. We'll take a can-do attitude over a big title any day.

CONSCIENTIOUS. We're careful with our projects and our people. We don't burn bridges and we don't burn out employees.

DIVERSE. We seek diversity in our projects and in our people. Diversity gives us the tools — and mindset — we need to tackle anything.

BALANCE. We want our people to grow both at work and in life. We realize happiness doesn't happen in a vacuum.

COLLABORATION. Our team may be distributed across cities and states, but our teamwork doesn't recognize boundaries.

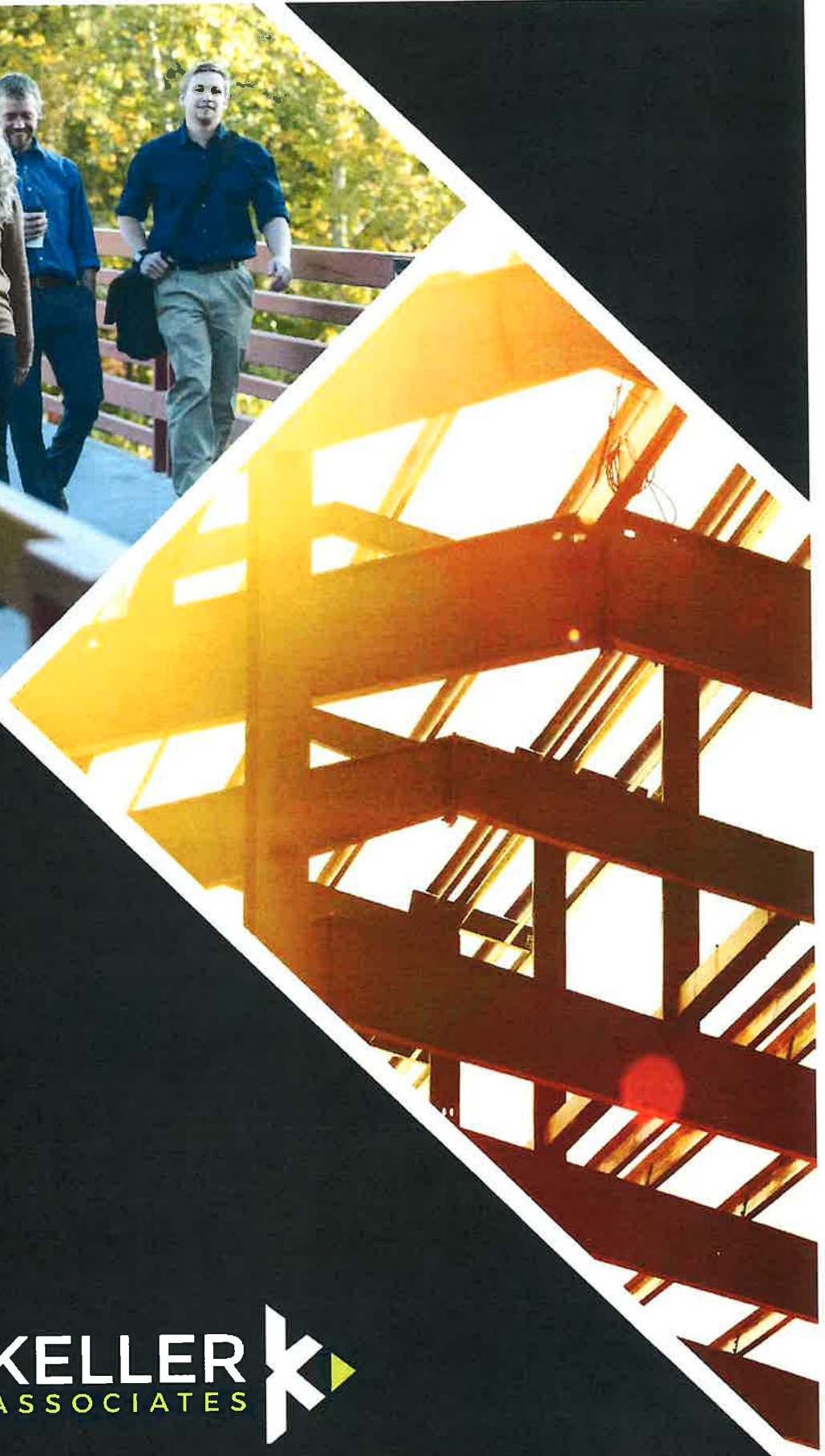
HUMAN. Acts of kindness are encouraged. That's how we roll. We look to serve, volunteer, and help out wherever we can — be human.

LET'S BE THE ENGINEERING FIRM THAT IS DIFFERENT. No egos, no big titles, and not drowning in bureaucracy. Rather, everyone working nimbly together with a spirit of inclusion to deliver solutions for our clients. Infrastructure is the heart and soul of community. We'll deliver with energy and passion.

Rod J. Linja, PE
President

EVERYTHING WE DO AT KELLER IS CENTERED ON IMPROVING LIVES! We strive to improve lives in the communities we're a part of and we focus on creating an environment of growth and improvement for our team members. Through collaboration, we see great things happen.

James P. Mullen, PE
Vice President



KELLER
ASSOCIATES 

KELLERASSOCIATES.COM



Arbor Day Foundation®

211 N. 12th Street • Lincoln, NE 68508 • 888-448-7337 • arborday.org

We inspire people to plant, nurture, and celebrate trees.

Mayor Maggie Celaya
512 Government Rd
Mattawa, WA 98926

Dear Tree City USA Community Member,

On behalf of the Arbor Day Foundation, I'm thrilled to congratulate Mattawa on earning recognition as a 2023 Tree City USA. Residents of Mattawa should be proud to live in a community that makes the planting and care of trees a priority.

Founded in 1976, Tree City USA is a partnership between the Arbor Day Foundation, the U.S. Forest Service, and the National Association of State Foresters. Mattawa is part of an incredible network of more than 3,600 Tree City USA communities nationwide, with a combined population of 155 million.

Over the last few years, the value and importance of trees has become increasingly clear. Cities and towns across the globe are facing issues with air quality, water resources, personal health and well-being, and energy use. Mattawa has taken steps to create to a brighter, greener future.

We hope you are as excited as we are to share this accomplishment with your local media and your residents. Enclosed in this packet is a press release for you to distribute at your convenience.

We're excited to celebrate your commitment to the people and trees of Mattawa. Thank you, again, for your efforts.

Best Regards,

Dan Lambe
Arbor Day Foundation Chief Executive

FOR IMMEDIATE RELEASE

Contact:

Jasmine Putney

Arbor Day Foundation

402-216-9307

jputney@arborday.org

Arbor Day Foundation Names Mattawa a 2023 Tree City USA®

LINCOLN, Nebraska (5/13/2024) – Mattawa was named a 2023 Tree City USA by the Arbor Day Foundation to honor its commitment to effective urban forest management.

Mattawa achieved Tree City USA recognition by meeting the program's four requirements: maintaining a tree board or department, having a tree care ordinance, dedicating an annual community forestry budget of at least \$2 per capita, and hosting an Arbor Day observance and proclamation.

The Tree City USA program is sponsored by the Arbor Day Foundation, in partnership with the U.S. Forest Service and the National Association of State Foresters.

“Tree City USA communities see the positive effects of an urban forest firsthand,” said Dan Lambe, chief executive of the Arbor Day Foundation. “The trees being planted and cared for by Mattawa are ensuring that generations to come will enjoy to a better quality of life. Additionally, participation in this program brings residents together and creates a sense of civic pride, whether it’s through volunteer engagement or public education.”

If ever there was a time for trees, now is that time. Communities worldwide are facing issues with air quality, water resources, personal health and well-being, energy use, and extreme heat and flooding. Mattawa is doing its part to address these challenges for residents both now and in the future.

More information on the program is available at arborday.org/TreeCityUSA.

About the Arbor Day Foundation

Founded in 1972, the Arbor Day Foundation has grown to become the largest nonprofit membership organization dedicated to planting trees, with more than one million members, supporters and valued partners. Since 1972, almost 500 million Arbor Day Foundation trees have been planted in neighborhoods, communities, cities and forests throughout the world. Our vision is to lead toward a world where trees are used to solve issues critical to survival.

As one of the world's largest operating conservation foundations, the Arbor Day Foundation, through its members, partners and programs, educates and engages stakeholders and communities across the globe to involve themselves in its mission of planting, nurturing and celebrating trees. More information is available at arborday.org.

g. Presentation Handout

** The public hearing ended at 5:40 pm.

IV. Consent Agenda/Information

- Minutes- Council Meeting 05.02.24
- Gray & Osborne Project Summary 5.08.24
- DOH Syringe Service Program – City’s Response
- Liquor License Renewal – Jacalitos Gardis Antojitos & Mexican Kitchen
- 2024 Claims EFT & Checks Approval #20427-20455 - \$153,751.56
- 2024 Payroll EFT Approval - \$9,800.00
- Treasurer Report

** Approval of Claims, Prepaid Claims and Payroll Vouchers audited and certified by the City Clerk as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at city hall.

** As of May 16th, 2024, the Council approved payment of 2024 Claims EFT & Checks approval #20427-20455 in the amount of \$153,751.56, 2024 Payroll EFT approval in the amount of \$9,800.00.

***** M/s; Acosta / Barajas motion that bills, checks, payroll, 05.02.24 meeting minutes, treasurer report be approved. Motion carried.***

V. Reports:

Mayor’s Report

** Mayor Celaya will meet with Guatemala consulate at 3pm tomorrow. They will be at school this weekend. About 170 people signed up.

** August 9th will be a food distribution from different organizations.

** We were not selected for the RCO land acquisition grant.

** Student liaison will start in June.

** There will be a town hall meeting at the school on May 21st. The focus is drug & alcohol prevention.

** Will be sharing a movie nights flyer.

** This week is Law enforcement appreciation week, next week will be public works and last week was clerks.

** Met with department heads regarding code enforcement.

** AWC conference is coming up in June if anyone is interested. Mayor Celaya won a free registration.

Council Report

** Councilman Acosta said that people reached out to him about traffic at the intersection by the school. Their concern is why was the school traffic like busses more important than farm worker traffic. Interim chief Zesati explained that he goes out there to control traffic for about 10 minutes to prevent more traffic backup of the school.

Police Department Report

** Interim chief Alex Zesati provided an activity log for service from May 2nd to May 16th, there were 47 calls of service.

Public Works Department Report

** Ford Rangers, the 2008 was sold to a person from Seattle, the 2nd Ford is still under auction.
** RCO Coaf Grant – the city was not selected to move forward.
** PUD is replacing streetlights with LED's; this will be an ongoing project over the years.
** The brand-new flatbed trailer has arrived.
** On site- balancing was done on Well #4.
** WWTF Improvements – ongoing.
** "TUMS" were installed at the WWTF and are in service.
** Portage Lift Station project – surveying at the site took place.
** The annual spring clean-up is tomorrow; the containers are on-site.
** Councilwoman Barajas asked if PUD did mainly 1st Street, Juan said they are spread out from Boundary Ave., Portage Ave., Maureen Ave., & Government Rd.

VI. Council, Items for Motion (Old Business):

- 1. *Procurement of Truck – Public Works*
M/s; Heredia / Barajas motion to approve purchase. Opposed; Acosta/Hernandez.
*Motion carried.***

VII. Council, Items for Motion (New Business):

- 1. *Fireworks Permit – Richard Andersen*
The fire chief provided a letter to the council about possibly not approving this permit next year.
*M/s; Heredia / Acosta motion to approve. Motion carried.***
- 2. *Ord. 24-695 Hwang SUB 03-2023 Development Agreement*
Councilwoman Hernandez asked if the Grant County road issue was resolved, Jamin understands that the applicant is working directly with Grant County Public works.
*M/s; Acosta / Hernandez motion to approve. Opposed, Lopez. Motion carried.***

3. ***The Approval of the Consultant Supplemental Agreement 1 for the Construction Phase for the Riverview Avenue Improvements – Rebid Project***
M/s; Acosta / Heredia motion to approve. Motion carried.
4. ***G & O Amendment No. 6 – Well 2 Rehabilitation & Re- Equipping, Final Project***
M/s; Heredia / Barajas motion to approve. Motion carried.
5. ***G & O Amendment No. 7 – CDS Funding Compliance Assistance***
M/s; Heredia / Acosta motion to approve. Motion carried.
6. ***Letter of Support for Grant County WaterSMART Grant***
M/s; Acosta / Hernandez motion to approve mayor to sign. Motion carried.

VIII. Executive Session: RCW 42.30.110 (g) Performance of Public Employee, RCW 42.30.110 (b) Real Estate

- **The sessions started at 6:45 pm for 20 minutes. An additional 25 minutes were needed.**
- **The session ended at 7:30 pm.**
- **No decision was made.**

IX. Adjournment:

The council meeting was adjourned at 7:31 P.M. M/s; Heredia / Barajas. Motion carried.

Respectfully submitted,

Anabel Martinez, City Clerk

Maria Celaya, Mayor

Gray & Osborne/City of Mattawa Project Summary (5/22/24)

Development Projects

Hwang Subdivision – Mike Meskimen, Julio Renteria

Project Number: 21845.05

Funded: Developer Contributions

- Preliminary subdivision approval granted
- Development agreement completed
- **Completed review of construction drawings**

Bodrero Development – Mike Meskimen, Jamin Ankney

Project Number: 21845.07/21845.21

Funded: Developer Contributions

- Preliminary subdivision review period complete
- **Completed review of construction drawings**
- **Currently providing of ongoing construction**

Pavon/Celestino Subdivisions – Jamin Ankney, Mike Meskimen

Project Number: 21845.18/21845.19

Funded: Developer Contributions

- **G&O reviewed subdivisions and providing comments.**

Transportation Projects

Government Road Multi-Use Pathway – Julio Renteria, Mike Meskimen, Russ Powers (funding)

Project Number: 21815

Funded: CDBG/City Funds (Developer Contributions)

- 10-foot-wide path from Steven Street to Mansion.
- **Construction closeout ongoing**
- **Total Budget: \$715,000**

Riverview Avenue Improvements

Project Number: 23844

Project Completion: June 2024

Funded: TIB/City

- Design completed
- **City rebid project and is moving forward with construction**
- **A construction administration agreement was approved at the last council meeting**
- **Total Budget: \$100,000**

TIB Applications – Mike Meskimen, Julio Renteria, Michael Woodkey

Project Number: OH230.42

- Applications were due August 11, 2023
- **The next TIB funding cycle will close in August 2024**

Government Road Feasibility Study Update – Mike Meskimen, Julio Renteria, Michael Woodkey

- Cost ranges for update provided by G&O
- City to determine next steps desired
- City may budget this effort for next year

Water System Projects

Well 2 – Re-equipping Design – Jamin Ankney, Steve Wagner, Jared McMeen

Project Number 22867

Project Completion: August 2024

Funded: City Water Fund/Public Works Board

- **Design will be ongoing throughout the spring**
- **City staff has provided feedback on preliminary layout**
- **Final design and construction funding for the project will be from the PWB**
- **A funding scope change is being processed that will increase the grant to 50%**
- **Total Budget: \$266,237**

Water System Capacity Analysis – Jamin Ankney, Jared McMeen

Project Number: 24816

Project Completion: Pending DOH comments

Funded: City Water Fund

- **Consumption and production data for 2023 has been compiled**
- **A draft has been submitted to DOH for review**
- **Total Budget \$21,000**

CDS Funding Compliance Assistance – Russ Powers, Jamin Ankney

Project Number: 24846

Project Completion: October 2024

Funded: CDS funding

- **Council approved the scope for this effort**
- **G&O will commence paperwork for CDS funding**
- **Confirmation has been received that this effort will be reimbursed from the CDS funding**
- **Total Budget \$7,780**

Re-equipping Well 2 Construction/Well 5/Pressure Zone Improvements – Jamin Ankney, Jared McMeen, Russ Powers (funding)

- Applied for Congressional Funding Application – **Received funding**
- Applied for Legislative Appropriation – **Did not receive funding**

- Applied to CDBG – **Did not receive funding**
- Applied to PWB – **Received funding**
- Applied to DWSRF – **Received funding – terms still TBD.**
- **Added SCADA upgrades to funding application to DWSRF**
- **Based on discussion with funders PWB funding will be used for Well 2, while the rest of the project will be funded by DWSRF and CDS**
- **Total Budget: \$7,200,000**

SCADA Upgrade – Jamin Ankney, Brad Bailey (Conley Engineering)

- Project Number: TBD
- Project Completion: 2025
- Funded: DWSRF
- City has had recent issues with the SCADA system and is working with Connetix to address the issues.
- Connetix provided a cost estimate for improvements for use in procuring future funding
- **This project is included within the City's DWSRF funding package**
- **Total Budget: \$240,000**

Future/Pending Water System Projects

Water Rights – Aspect Consulting, Jamin Ankney

- **Total Budget: Not an active project**

Reservoir Project – Jamin Ankney, Myron Basden

- Coating Project
- Reservoir No. 1 – No need to evaluate until 2029.
- Reservoir No. 2 – Need to evaluate in 2025 for potential coating project.
- **Total Budget: Not an active project**

Wastewater System Projects

WWTF Fire Assistance – Nancy Wetch, Russ Powers

Project Number: 20827

Project Completion: November 2023

Funded: Insurance Reimbursement/City Funds (Ecology Emergency Funding)

- Phase 1 – Blower Procurement
- Phase 2 – Building Restoration
- Phase 3 – Equipment Installation
- **Total Budget: The total cost of the fire response, cleanup, design, construction, etc., is not completely known at this time as costs are still being assembled and approved by the insurance company.**

Initial Emergency Response (G&O does not have total cost)

Engineering: \$414,840 (insurance will reimburse)

Phase I: \$93,505.84 (insurance will reimburse)
Phase II: \$320,864 (insurance will reimburse)
Phase III: \$1,189,148 (working on insurance reimbursement, City will be responsible for some costs – TBD)

- City has all costs in hand and can proceed with closeout
- The City will still need to pay the retainage to Apollo, but can request this from the insurance now
- Apollo produced invoices for use by the City with the insurance company

WWTF Improvements Construction – Tim DeVries, Nancy Wetch, Jamin Ankney

Project Number: 19044.01

Project Completion: 2025 (for construction completion)

Funded: Ecology Water Quality Funding

- Construction is ongoing – project is going well
- Current schedule appear to extend beyond the allowed construction days – working to obtain updated schedule
- Ecology has indicated that they will approve the facility plan amendment for the control panel installation
- Ecology is adding this work to the funding agreement and the design is ongoing
- **Total Budget \$5,883,000 (includes design, construction, construction administration)**

WWTF Solids Handling Analysis – Nancy Wetch, Jamin Ankney

Project Number: 23813

Project Completion: March 2024

- Draft was sent to the City for review on 3/6
- Plan for council presentation on 6/6
- **Total Budget \$24,200**

Portage Avenue Lift Station Elimination – Jamin Ankney, Justin Wies

Project Number: 24817

Project Completion: 2025

Funded: Ecology Grant/Loan

- Ecology is finalizing the funding agreement
- City has to obtained permission from property owners for survey and geotechnical exploration
- Completion of the environmental/cultural review and survey is ongoing
- **Total Budget \$207,500**

Other Projects

Construction Standards Update – Jamin Ankney, Jared McMeen

Project Number: 23826

Project Completion: December 2023

Funded: City Funds

- Council adopted the updated standards
- G&O prepared an updated Detail ST-1, which was adopted by the City
- **Total Budget \$3,000**

Park Planning – SCJ, Russ Powers, Jamin Ankney, Justin Wies

- City has received funding from RCO.
- Needs to be in City's Comprehensive Plan (SCJ Discussions)
- Currently completing contracting with RCO
- Combined project for SCJ + G&O
- **SCJ has completed work on this project**
- **G&O prepared CIP cost estimates**
- **Total Budget \$60,000**

Basketball Courts – Julio Renteria

Project Number 22861

Project Completion: June 2024

Funded: Foundation Grant/City

- Bids received exceed funding
- **City reduced the scope and obtained additional bids**
- **The City awarded the project and is moving forward with construction**
- **Total Budget \$125,000**

City Hall Feasibility Analysis – Jamin Ankney, Myron Basden

Project Number 23856

Project Completion: November 2023

Funded: City

- Electrical review was completed Monday, September 18
- Structural/HVAC review was completed Monday, October 2
- Memo report was submitted today for staff and council review prior to the November 2 council meeting.
- The 60-day due diligence period ended on November 14
- **City could consider funding options for the selected alternative.**
- **City may consider proceeding with conceptual design to aid in future funding efforts.**
- **Total Budget \$27,700**

Easement Preparation – Jamin Ankney, Larry Benson

Project Number TBD

Project Completion: June 2024

Funded: City Funds

- **Scope of work will be on the June 6 council agenda for review**
- **Total Budget \$2,500**

Next Meeting – June 12, 2024, 3:30 pm



Consulado General de Guatemala
Seattle, Washington,
Estados Unidos de América

Seattle, 23 de mayo de 2024
No. 304 - N20 - 2024

Sra. alcaldesa María Maggie Celaya
Mattawa, Washington,

Excelentísima señora Celaya,

Tengo el honor de dirigirme a usted con el propósito de manifestarle mi más sincero agradecimiento por su liderazgo y apoyo para hacer posible la realización del Consulado Móvil en la ciudad de Mattawa, Washington, los días 18 y 19 de mayo de 2024.

Dicha actividad se llevó a cabo con la finalidad de hacer llegar los diferentes servicios consulares a los guatemaltecos que residen en la localidad de Mattawa, Washington, y ciudades aledañas. El liderazgo, compromiso y colaboración de personas como usted son importantes para apoyar a los connacionales guatemaltecos en la obtención de sus documentos de identidad y otros servicios consulares importantes.

Las autoridades de la República de Guatemala, a quienes represento, agradecen su gentileza al brindar sus instalaciones y sus voluntarios para llevar a cabo esta actividad consular que busca acercar los servicios consulares a la población más necesitada y que, por diferentes motivos, no cuentan con la oportunidad de realizar sus trámites consulares en la sede del Consulado General.

Esperando poder reencontrarnos y cooperar en futuras actividades de este Consulado General en la ciudad de Mattawa, Washington, aprovecho la ocasión para expresar las muestras de mi consideración y estima.


Carlos José Arroyave Prendes
Cónsul General



ACCOUNTS PAYABLE

City Of Mattawa

As Of: 06/06/2024

Time: 20:15:03 Date: 06/01/2024

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
17220	06/06/2024	06/06/2024	533	32.13	MPD- Supplies
	521 22 35 00	LE Equipment/Supplies	001 000 521	32.13	Current Expens Supplies
17258	06/06/2024	06/06/2024	3627	360.00	RC Samples
	534 10 41 02	Chemical Samples	401 000 534	240.00	Water Operatin DW RC Samples
	535 10 41 02	Testing Samples	405 000 535	60.00	Sewer Operatin WWTP RC Samples
	535 10 41 02	Testing Samples	405 000 535	60.00	Sewer Operatin WWTP RC Samples
17250	06/06/2024	06/06/2024	3602	62,571.19	Public Works - '24 Silverado Truck
	594 34 64 09	Public Works Truck (ARPA)	401 000 594	31,285.60	Water Operatin Public Works - '24 Silverado Truck
	594 35 64 08	Public Works Truck (ARPA)	405 000 594	31,285.59	Sewer Operatin Public Works - '24 Silverado Truck
17253	06/06/2024	06/06/2024	2614	641.30	MPD- LED Equipment Supplies
	521 22 35 00	LE Equipment/Supplies	001 000 521	641.30	Current Expens Glock 47 9mm
17230	06/06/2024	06/06/2024	2150	830.00	Update Annual Fees & Web Update
	511 30 41 00	Code Book Update	001 000 511	830.00	Current Expens Update Annual Fees & Web Update
17233	06/06/2024	06/06/2024	112	161.13	Ad. Notice Of Intent To Adopt. Hwang Sub.
	558 60 41 00	Planning-Zoning & Land U	001 000 558	161.13	Current Expens Ad. Notice Of Intent To Adopt. Hwang Sub.
17238	06/06/2024	06/06/2024	112	35.78	Ordinance Summary 24-695
	518 30 41 00	Publishing	001 000 518	35.78	Current Expens Ordinance Summary 24-695
17255	06/06/2024	06/06/2024	2667	2,992.92	PW-Parts/Supplies
	534 10 48 01	Meter Installations	401 000 534	2,992.92	Water Operatin PW-Parts/Supplies
17235	06/06/2024	06/06/2024	2304	827.70	Credit Card Expenses MPD
	521 10 49 00	Professional Services	001 000 521	486.88	Current Expens Schedule Anywhere Feb./ March/April/May
	521 20 31 03	LE Supplies	001 000 521	81.38	Current Expens Aero Handle
	521 20 42 00	Telephone	001 000 521	89.87	Current Expens Office Phone Lines
	573 90 49 00	Community Events	001 000 573	169.57	Current Expens 2 Bikes For Day Of The Children
17266	06/06/2024	06/06/2024	2304	2,523.92	Credit Card Expenses-Clerks
	514 23 31 02	Office Supplies	001 000 514	29.31	Current Expens Paper Towel
	514 23 49 02	Assoc. Dues/AWC	001 000 514	100.00	Current Expens WMCA Dues-Anabel
	518 23 42 14	Telephone/Internet Expense	001 000 518	71.90	Current Expens City Hall Internet
	518 23 42 14	Telephone/Internet Expense	001 000 518	48.10	Current Expens Phone Lines

ACCOUNTS PAYABLE

City Of Mattawa

As Of: 06/06/2024

Time: 20:15:03 Date: 06/01/2024

Page: 2

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
518 30 49 14	Professional Services		001 000 518 Current Expens	33.34	Monthly Webs Site
518 70 31 00	Other Supplies And Furnitu		001 000 518 Current Expens	34.61	Lobby- Pinesol
518 70 31 00	Other Supplies And Furnitu		001 000 518 Current Expens	69.37	Lobby-Ajax/Tower Rags/Lysol
521 10 49 00	Professional Services		001 000 521 Current Expens	33.34	Monthly Webs Site
521 20 31 00	Office Supplies		001 000 521 Current Expens	29.31	Paper Towel
534 10 31 00	Office Supplies		401 000 534 Water Operatin;	20.11	Binders-PW
534 10 31 00	Office Supplies		401 000 534 Water Operatin;	147.50	Electric Stapler/Hole Puncher-PW
534 10 31 00	Office Supplies		401 000 534 Water Operatin;	97.35	Business Card- Juan & Jesse
534 10 31 00	Office Supplies		401 000 534 Water Operatin;	14.66	Paper Towel
534 10 41 05	Professional Services		401 000 534 Water Operatin;	48.09	Phone Lines
534 10 41 05	Professional Services		401 000 534 Water Operatin;	16.66	Monthly Webs Site
535 10 31 00	Office Supplies		405 000 535 Sewer Operatin	73.83	Towels/Tp Paper-PW
535 10 31 00	Office Supplies		405 000 535 Sewer Operatin	14.65	Paper Towel
535 10 41 04	Professional Services		405 000 535 Sewer Operatin	48.09	Phone Lines
535 10 41 04	Professional Services		405 000 535 Sewer Operatin	16.66	Monthly Webs Site
535 10 47 00	Utilities		405 000 535 Sewer Operatin	56.00	WWTP Internet
535 10 48 02	Sewer Plant Maintenance		405 000 535 Sewer Operatin	144.46	Dawn/Straps/Sponge-PW
554 30 31 00	Animal Control / Supplies		001 000 554 Current Expens	466.60	Drill Bit Set-PW
554 30 31 00	Animal Control / Supplies		001 000 554 Current Expens	179.29	Dog Food/Clorox
572 20 31 00	Library Maintenance And C		001 000 572 Current Expens	100.00	Towels/Tp Paper-PW
573 90 49 00	Community Events		001 000 573 Current Expens	112.01	Bikes Day Of The Children 2024
573 90 49 00	Community Events		001 000 573 Current Expens	273.68	Crafts-day Of The Childrens
573 90 49 00	Community Events		001 000 573 Current Expens	188.85	Crafts-day Of The Childrens
573 90 49 00	Community Events		001 000 573 Current Expens	56.15	Donuts-Day Of The Childrens
17267 06/06/2024 06/06/2024 2304 FIRST BANKCARD				834.72	Credit Card Expenses- PW
534 10 35 00	Small Tools & Equipment		401 000 534 Water Operatin;	53.20	Power Screw
534 10 41 05	Professional Services		401 000 534 Water Operatin;	0.99	Icloud Storage
534 10 41 05	Professional Services		401 000 534 Water Operatin;	21.67	Acrobat Pro
534 10 41 05	Professional Services		401 000 534 Water Operatin;	69.95	Internet-Shop
534 10 42 00	Telephone		401 000 534 Water Operatin;	16.25	Phone Screen Protector
534 10 48 02	Vehicle Repair & Maintena:		401 000 548 Water Operatin;	39.10	Car Soap
542 30 31 01	Uniforms		101 000 542 Street Fund	54.07	Vest
542 30 31 01	Uniforms		101 000 542 Street Fund	50.82	Vest
542 30 35 01	Small Tools & Equipment		101 000 542 Street Fund	87.82	Airless Hose
576 80 48 00	Park Maintenance		001 000 576 Current Expens	440.85	Grass Seeds
17226 06/06/2024 06/06/2024 1698 GRANT COUNTY PUD				2,503.65	Power Billing April 2024
534 10 47 01	Utilities		401 000 534 Water Operatin;	33.47	709 1st Street
535 10 47 00	Utilities		405 000 535 Sewer Operatin	82.39	8th St/ Portage Ave

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
535 10 47 00	Utilities		405 000 535 Sewer Operatin	2,159.31	U Rd.
576 80 47 00	Park Utilities		001 000 576 Current Expens	114.51	104 Portage Ave
576 80 47 00	Park Utilities		001 000 576 Current Expens	113.97	710 1st Street
17227	06/06/2024	06/06/2024	1698 GRANT COUNTY PUD	3,529.89	Power Billing April 2024
518 30 47 14	City Hall Utilities		001 000 518 Current Expens	129.43	City Hall
534 10 47 01	Utilities		401 000 534 Water Operatin;	3,184.46	707 2nd
534 10 47 01	Utilities		401 000 534 Water Operatin;	52.10	Boundary Ave
572 20 47 00	Library - Utility Services		001 000 572 Current Expens	55.37	Library
576 80 47 00	Park Utilities		001 000 576 Current Expens	27.77	106 Portage
576 80 47 00	Park Utilities		001 000 576 Current Expens	29.54	Park
576 80 47 00	Park Utilities		001 000 576 Current Expens	25.67	Control Circuit
576 80 47 00	Park Utilities		001 000 576 Current Expens	25.55	Outlets
17256	06/06/2024	06/06/2024	237 H. D. FOWLER CO	6,237.88	PW-Parts/Supplies
534 10 48 01	Meter Installations		401 000 534 Water Operatin;	3,118.94	Meter Boxes And Covers
534 10 48 03	System Repair & Maintenan		401 000 534 Water Operatin;	3,118.94	Meter Boxes And Covers
17262	06/06/2024	06/06/2024	3731 INLAND ENVIROMENTAL RESOURCES INC	3,406.25	WWTP- Parts/Supplies
535 10 48 02	Sewer Plant Maintenance		405 000 535 Sewer Operatin	3,406.25	Mag. Hydro Toms
17265	06/06/2024	06/06/2024	3324 JAKES CUSTOM WINDOW TINTING, & GRAPHIC	530.67	PW-2024 Chevy Silverado Window Tint
534 10 48 02	Vehicle Repair & Maintenan		401 000 548 Water Operatin;	265.33	PW-2024 Chevy Silverado Window Tint
535 10 48 03	Vehicle Repair / Maintenan		405 000 535 Sewer Operatin	265.34	PW-2024 Chevy Silverado Window Tint
17228	06/06/2024	06/06/2024	286 KENISON P.S, KATHERINE L.	2,920.00	Legal Fees April 2024
515 41 41 00	Legal Fees		001 000 515 Current Expens	2,920.00	Legal Fees April 2024
17222	06/06/2024	06/06/2024	2313 LOU SOWERS, PC	700.00	MPD- Pre Employment Psychological Evaluation-Julio Valencia
521 10 49 00	Professional Services		001 000 521 Current Expens	700.00	MPD- Pre Employment Psychological Evaluation-Julio Valencia
17224	06/06/2024	06/06/2024	2311 MARTINEZ, ANABEL	15.50	Reimbursement: 2008 Ford Report Of Sale @DOL
534 10 31 00	Office Supplies		401 000 534 Water Operatin;	7.75	Reimbursement: 2008 Ford Report Of Sale @DOL
535 10 31 00	Office Supplies		405 000 535 Sewer Operatin	7.75	Reimbursement: 2008 Ford Report Of Sale @DOL
17218	06/06/2024	06/06/2024	324 MULTI AGENCY COMMUNICATION CENTER	2,481.70	Dispatch Service April 2024
522 20 42 02	MACC - Communications		107 000 522 Public Safety T	2,481.70	Dispatch Service April 2024

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17219	06/06/2024	06/06/2024	324		
			MULTI AGENCY COMMUNICATION CENTER	2,481.70	Dispatch Service June 2024
	522 20 42 02	MACC - Communications	107 000 522 Public Safety T	2,481.70	Dispatch Service June 2024
17236	06/06/2024	06/06/2024	1993		
			ORKIN PEST CONTROL	133.32	Pest Control 5/7/2024
	518 30 48 00	Repair And Maintenance	001 000 518 Current Expens	133.32	Pest Control 5/7/2024
17231	06/06/2024	06/06/2024	2798		
			PACIFIC OFFICE AUTOMATION	247.64	Monthly Equipment Fee April 2024
	591 14 70 01	Copier Machine Lease - Clk	001 000 591 Current Expens	49.53	Monthly Equipment Fee April 2024
	591 21 70 03	Copier Machine Lease - PD	001 000 591 Current Expens	49.53	Monthly Equipment Fee April 2024
	591 34 70 01	Copier Machine Lease - PW	401 000 591 Water Operatin	49.53	Monthly Equipment Fee April 2024
	591 35 70 02	Copier Machie Lease - PW	405 000 591 Sewer Operatin	49.53	Monthly Equipment Fee April 2024
	591 37 70 01	Copier Machine Lease - PW	420 000 591 Solid Waste Fu	49.52	Monthly Equipment Fee April 2024
17237	06/06/2024	06/06/2024	2798		
			PACIFIC OFFICE AUTOMATION	245.71	Monthly Ink Usage April 2024
	518 70 45 01	Copier Lease	001 000 518 Current Expens	61.43	Monthly Ink Usage April 2024
	521 20 31 00	Office Supplies	001 000 521 Current Expens	61.43	Monthly Ink Usage April 2024
	534 10 45 01	Copier Lease	401 000 534 Water Operatin	61.43	Monthly Ink Usage April 2024
	535 10 45 01	Copier Lease	405 000 535 Sewer Operatin	61.42	Monthly Ink Usage April 2024
17259	06/06/2024	06/06/2024	3730		
			PASCO MACHINE COMPANY INC	2,913.25	PW Service On Site
	534 10 41 05	Professional Services	401 000 534 Water Operatin	1,029.80	Well No 4 Vibration Test
	534 10 41 05	Professional Services	401 000 534 Water Operatin	1,029.80	Wel No 3 Vibration Test
	534 10 41 05	Professional Services	401 000 534 Water Operatin	853.65	On Site Field Balance
17232	06/06/2024	06/06/2024	2729		
			QUADIANT FINANCE USA INC.	100.00	Postage Machine
	514 23 31 00	Postage	001 000 514 Current Expens	33.33	Postage Machine
	534 10 30 02	Postage	401 000 534 Water Operatin	33.33	Postage Machine
	535 10 31 01	Postage	405 000 535 Sewer Operatin	33.34	Postage Machine
17263	06/06/2024	06/06/2024	2729		
			QUADIANT FINANCE USA INC.	217.80	Postage Machine Lease June28- Sept 27, 2024
	591 14 70 00	Postage Machine Lease - C	001 000 591 Current Expens	43.56	Postage Machine Lease
	591 21 70 02	Postage Machine Lease - PI	001 000 591 Current Expens	43.56	Postage Machine Lease
	591 34 70 00	Postage Machine Lease - P'	401 000 591 Water Operatin	43.56	Postage Machine Lease
	591 35 70 01	Postage Machine Lease - P'	405 000 591 Sewer Operatin	43.56	Postage Machine Lease
	591 37 70 00	Postage Machine Lease - P'	420 000 591 Solid Waste Fu	43.56	Postage Machine Lease
17257	06/06/2024	06/06/2024	1247		
			RIO'S AUTO AG SUPPLY	372.84	Parts/Supplies
	534 10 31 01	Operating Supplies	401 000 534 Water Operatin	15.48	Tube Brush/ Oxy Acety

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
534 10 48 03	System Repair & Maintena		401 000 534 Water Operatin;	7.62	O Ring
534 10 48 03	System Repair & Maintena		401 000 534 Water Operatin;	139.36	PCL Battery
534 10 48 03	System Repair & Maintena		401 000 534 Water Operatin;	151.71	Oil
535 10 31 00	Office Supplies		405 000 535 Sewer Operatin	4.31	Electrical Tape
535 10 48 01	Computer Support/Mainten		405 000 535 Sewer Operatin	54.36	Cable Clamp
17229	06/06/2024	06/06/2024	3416 SCJ ALLIANCE	5,524.00	Planning Services Period March 30 To April 26, 2024
558 60 41 00	Planning-Zoning & Land U		001 000 558 Current Expens	5,524.00	Planning Services Period March 30 To April 26, 2024
17261	06/06/2024	06/06/2024	3299 SOILTEST FARM CONSULTANTS INC	882.00	WWTP RC Samples
535 10 41 02	Testing Samples		405 000 535 Sewer Operatin	882.00	WWTP RC Samples
17251	06/06/2024	06/06/2024	3297 SPRINGBROOK HOLDING COMPANY LLC	1,200.00	Annual Report Review Services
518 30 49 14	Professional Services		001 000 518 Current Expens	600.00	Annual Report Review Services
534 10 41 05	Professional Services		401 000 534 Water Operatin;	200.00	Annual Report Review Services
535 10 41 04	Professional Services		405 000 535 Sewer Operatin	200.00	Annual Report Review Services
537 10 41 02	Professional Services		420 000 537 Solid Waste Fu	200.00	Annual Report Review Services
17254	06/06/2024	06/06/2024	3405 STERICYCLE INC	150.08	Shredding Services 5/1/2024
518 30 49 14	Professional Services		001 000 518 Current Expens	75.04	Shredding Services 5/1/2024
521 10 49 00	Professional Services		001 000 521 Current Expens	75.04	Shredding Services 5/1/2024
17225	06/06/2024	06/06/2024	3713 TRAILER BOSS	17,594.90	PW- Trailer
594 34 64 08	Public Works Trailer - ARP		401 000 594 Water Operatin;	8,797.45	PW- Trailer
594 35 64 07	Public Works Trailer (ARP)		405 000 594 Sewer Operatin	8,797.45	PW- Trailer
17223	06/06/2024	06/06/2024	732 U.S CELLULAR	761.68	MPD-Cell Phone Services
521 20 42 00	Telephone		001 000 521 Current Expens	761.68	MPD-Cell Phone Services
17239	06/06/2024	06/06/2024	732 U.S CELLULAR	932.90	PW & Clerks/ Mayor Cell Phone Services
518 23 42 14	Telephone/Internet Expense		001 000 518 Current Expens	192.84	Cleeks/Mayor Cell Phone Services
534 10 42 00	Telephone		401 000 534 Water Operatin;	246.69	PW Cell Phone Services
535 10 42 00	Telephone		405 000 535 Sewer Operatin	246.69	PW Cell Phone Services
537 10 42 00	Telephone		420 000 537 Solid Waste Fu	246.68	PW Cell Phone Services
17252	06/06/2024	06/06/2024	3197 UNIFORMS 2 GEAR	76.44	LE Equipment/ Supplies
521 22 35 00	LE Equipment/Supplies		001 000 521 Current Expens	76.44	Cap/embroider

ACCOUNTS PAYABLE

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
17264	06/06/2024	06/06/2024	1807 USA BLUEBOOK	2,719.94	PW-Parts/Supplies
534 10 35 00	Small Tools & Equipment		401 000 534 Water Operatin;	301.77	Meter Keys
535 10 41 02	Testing Samples		405 000 535 Sewer Operatin	284.54	Electrode Solution
535 10 48 04	System Repairs / Maintenar		405 000 535 Sewer Operatin	2,133.63	Wel Maint. Pump
17221	06/06/2024	06/06/2024	482 WA STATE CRIMINAL JUSTICE, TRAINING COM	600.00	MPD- Training Instructor Development 1- Alex Zesati
521 40 49 00	Training		001 000 521 Current Expens	600.00	MPD- Training Instructor Development 1- Alex Zesati
17234	06/06/2024	06/06/2024	143 WA STATE DEPT OF ECOLOGY	2,132.00	WWTP Permit Fees 2024
535 10 51 00	Permit Fees		405 000 535 Sewer Operatin	2,132.00	WWTP Permit Fees 2024
17260	06/06/2024	06/06/2024	150 WA STATE DEPT OF HEALTH, WOCP	851.00	Project Report Review 24-0501
534 10 51 00	System Permit Fees		401 000 534 Water Operatin;	851.00	Project Report Review 24-0501

Report Total: 134,273.53

Fund	
001 Current Expense Fund	17,317.29
101 Street Fund	192.71
107 Public Safety Tax Fund	4,963.40
401 Water Operating Fund	58,657.22
405 Sewer Operating Fund	52,603.15
420 Solid Waste Fund	539.76

This report has been reviewed by:


Anabel Martinez - City Clerk

6/1/24
Date

REMARKS:

TREASURER'S REPORT

Fund Totals

City Of Mattawa

03/01/2024 To: 03/31/2024

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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 Current Expense Fund	956,898.06	105,912.15	187,083.13	875,727.08	22,113.94	52,279.28	-590.13	949,530.17
101 Street Fund	442,172.88	4,542.18	9,164.64	437,550.42	3,617.07	1,330.56	0.00	442,498.05
102 Police Vehicle Fund	23,581.54	15.18	3,269.63	20,327.09	0.00	0.00	0.00	20,327.09
103 Multimodal Transportation Fund	88,257.59	2,148.44		90,406.03	0.00	0.00	0.00	90,406.03
106 LFRF Fund	277,184.97	0.00		277,184.97	0.00	0.00	0.00	277,184.97
107 Public Safety Tax Fund	117,702.03	20,153.95	2,854.22	135,001.76	0.00	0.00	0.00	135,001.76
140 Transportation Benefit Fund	371,889.10	4,706.11		376,595.21	0.00	0.00	0.00	376,595.21
350 Capital Improvement Fund	169,872.29	1,002.87		170,875.16	0.00	0.00	0.00	170,875.16
401 Water Operating Fund	986,053.61	48,965.89	57,230.74	977,788.76	2,420.93	8,320.28	-2,098.98	986,430.99
402 Water Bond Debt Fund	37,437.78	0.00		37,437.78	0.00	0.00	0.00	37,437.78
403 Customer Deposit Fund	1,700.00	100.00	300.00	1,500.00	325.70	0.00	-100.00	1,725.70
404 Water Bond Reserve Fund	79,333.63	0.00		79,333.63	0.00	0.00	0.00	79,333.63
405 Sewer Operating Fund	218,194.33	68,667.54	47,479.87	239,382.00	2,585.41	8,581.25	-3,966.10	246,582.56
406 Sewer Debt Fund	411,843.48	3,199.67		415,043.15	0.00	0.00	-413.86	414,629.29
407 Water Emergency Fund	62,890.91	40.51		62,931.42	0.00	0.00	0.00	62,931.42
408 Sewer Emergency Fund	21,402.25	13.78		21,416.03	0.00	0.00	0.00	21,416.03
410 Sewer Reserve Fund	84,342.82	54.31		84,397.13	0.00	0.00	0.00	84,397.13
411 Water Capital Improvement	463,790.63	298.67		464,089.30	0.00	0.00	0.00	464,089.30
412 Sewer Capital Improvement	447,657.45	288.29	32,397.44	415,548.30	0.00	0.00	0.00	415,548.30
413 Water Deposits	11,977.47	0.00		11,977.47	0.00	0.00	0.00	11,977.47
414 Sewer Deposits	11,677.46	0.00		11,677.46	0.00	0.00	0.00	11,677.46
420 Solid Waste Fund	128,156.38	36,719.91	35,595.71	129,280.58	93.12	1,799.29	-2,650.79	128,522.20
460 Water System Construction	73,796.49	0.00		73,796.49	0.00	0.00	0.00	73,796.49
639 Custodial Fund	427.00	38.00		465.00	0.00	0.00	-6.50	458.50
	5,488,240.15	296,867.45	375,375.38	5,409,732.22	31,156.17	72,310.66	-9,826.36	5,503,372.69

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TREASURER'S REPORT

Account Totals

City Of Mattawa

03/01/2024 To: 03/31/2024

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Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1 Checking	2,511,798.16	266,284.74	345,994.48	2,432,088.42	-9,704.36	103,466.83	2,525,850.89
2 Petty Cash - PUD	300.00	0.00	0.00	300.00	0.00	0.00	300.00
3 Petty Cash - TOM	400.00	0.00	0.00	400.00	0.00	0.00	400.00
5 LGIP	257,678.27	1,183.23	0.00	258,861.50	0.00	0.00	258,861.50
6 US Bond 3.6 Yr.	1,000,000.00	0.00	0.00	1,000,000.00	0.00	0.00	1,000,000.00
7 US Bond 4 Yr.	1,000,000.00	0.00	0.00	1,000,000.00	0.00	0.00	1,000,000.00
8 US Bond 2.6 Yr.	717,566.13	0.00	0.00	717,566.13	0.00	0.00	717,566.13
9 Xpress EFT	497.59	29,822.59	29,804.01	516.17	-122.00	0.00	394.17
Total Cash:	5,488,240.15	297,290.56	375,798.49	5,409,732.22	-9,826.36	103,466.83	5,503,372.69
	5,488,240.15	297,290.56	375,798.49	5,409,732.22	-9,826.36	103,466.83	5,503,372.69

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TREASURER'S REPORT

Outstanding Vouchers

City Of Mattawa

03/01/2024 To: 03/31/2024

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2024	1029	03/28/2024	Tr Rec	1		PORTILLO, RAFAEL	93.51	
2024	1035	03/28/2024	Util Pay	1		XPRESS BILL PAY	1,210.46	Xpress Import - CC - 03-28-2024__daily_batch.csv
2024	1037	03/29/2024	Util Pay	1		BATCH UTILITY CUSTOMER	2,441.68	
2024	1038	03/29/2024	Tr Rec	1		UTILITY TAX TELEPHONE	0.34	
2024	1039	03/29/2024	Tr Rec	1		UTILITY TAX TELEPHONE	30.58	
2024	1040	03/29/2024	Tr Rec	1		UTILITY TAX TELEPHONE	386.96	
2024	1041	03/29/2024	Tr Rec	1		UTILITY TAX TELEPHONE	12.25	
2024	1042	03/29/2024	Tr Rec	1		RODRIGUEZ, ANTONIO	81.50	Shingles
2024	1043	03/29/2024	Tr Rec	1		MORELOS CORDERO, MACACIO	25.00	
2024	1044	03/29/2024	Tr Rec	1		RUIZ, JOSE F./ MARIA M.	179.35	
2024	1045	03/29/2024	Util Pay	1		BATCH UTILITY CUSTOMER	100.00	
2024	1046	03/29/2024	Tr Rec	1		SILVA, MA. CANDELARIA	60.00	
2024	1047	03/29/2024	Tr Rec	1		SILVA, JUAN	141.00	
2024	1048	03/29/2024	Util Pay	1		XPRESS BILL PAY	4,428.95	Xpress Import - CC - 03-29-2024__daily_batch.csv
2024	1054	03/29/2024	Tr Rec	1		ARIZMENDI, MARCELINO P	150.00	
2024	1055	03/29/2024	Util Pay	1		BATCH UTILITY CUSTOMER	100.00	
2024	1049	03/30/2024	Util Pay	1		XPRESS BILL PAY	131.39	Xpress Import - CC - 03-30-2024__daily_batch.csv
2024	1050	03/31/2024	Util Pay	1		XPRESS BILL PAY	131.39	Xpress Import - CC - 03-31-2024__daily_batch.csv
Receipts Outstanding:							9,704.36	
2024	1069	03/31/2024	Payroll	1	EFT	WA STATE DEPT. OF RETIREMENT	11,074.70	Pay Cycle(s) 03/01/2024 To 03/31/2024 - PERS 2; Pay Cycle(s) 03/01/2024 To 03/31/2024 - LEOFF 2
2024	1072	03/31/2024	Payroll	1	EFT	WASHINGTON TEAMSTERS WELFARE TRUST	12,230.40	Pay Cycle(s) 03/01/2024 To 03/31/2024 - Teamsters Medical
2024	1068	03/31/2024	Payroll	1	EFT	WA STATE DEPT OF LABOR & INDUSTRIES	13,906.32	1ST Quarter L&I: 01/01/2024 - 03/31/2024
2024	1067	03/31/2024	Payroll	1	EFT	ESD - PFML	1,229.12	Pay Cycle(s) 01/01/2024 To 03/31/2024 - PFML
2024	1066	03/31/2024	Payroll	1	EFT	ESD - LTC	1,348.69	Pay Cycle(s) 01/01/2024 To 03/31/2024 - WA Long Term Care
2024	1063	03/31/2024	Payroll	1	EFT	AFLAC	516.85	Pay Cycle(s) 03/01/2024 To 03/31/2024 - AFLAC PRE TAX; Pay Cycle(s) 03/01/2024 To 03/31/2024 - AFLAC
2024	1071	03/31/2024	Payroll	1	EFT	WA STATE SUPPORT REGISTRY	508.88	Pay Cycle(s) 03/01/2024 To 03/31/2024 - Child Support
2024	1065	03/31/2024	Payroll	1	EFT	COLUMBIA BANK 1117 MATTAWA	19,353.36	941 Deposit for Pay Cycle(s) 03/01/2024 - 03/31/2024
2024	1070	03/31/2024	Payroll	1	EFT	WA STATE EMPLOYMENT SECURITY	499.66	1st Quarter Unemployment: 01/01/2024 - 03/31/2024

TREASURER'S REPORT

Outstanding Vouchers

City Of Mattawa

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2024	1064	03/31/2024	Payroll	1	EFT	AWC EMPLOYEE BENEFIT TRUST	8,648.58	Pay Cycle(s) 03/01/2024 To 03/31/2024 - AWC Employee Benefit Trust
2019	2585	09/05/2019	Claims	1	17351	MAYBELINE PANTALEON	46.88	Reimb. On Fuel /Meal During Interview W/ DEA In Spokane, WA
2020	1766	05/07/2020	Claims	1	17808	STRIPE RITE INC.	2,848.04	PW- Parts/Supplies
2020	1769	05/07/2020	Claims	1	17811	U.S. BANK MUN INV. ACCOUNT	26.00	Bank Fee March '20
2020	2166	06/04/2020	Claims	1	17854	JUAN CARLOS LEDEZMA	25.00	Reimbursement Pesticide Field Test
2020	3039	08/06/2020	Claims	1	17967	Martin Rojas - Lopez	5.20	Refund Utility Deposit
2020	3425	09/03/2020	Claims	1	18021	Irma Ponce Garcia	5.30	Refund Utility Deposit
2020	4875	12/17/2020	Claims	1	18259	YESSICA CRUZ GARCIA	15.20	Refund Utility Deposit
2021	597	02/04/2021	Claims	1	18361	JONATHAN HERNANDEZ NUNEZ	100.00	Refund Utility Deposit
2023	1335	05/04/2023	Claims	1	19803	LAUREANO BARAJAS	100.00	Refund Utility Deposit
2023	3344	11/16/2023	Claims	1	20128	ACTION TARGET LAW ENFORCEMENT TARGETS INC	511.18	MPD-Supplies
2023	3353	11/16/2023	Claims	1	20137	RWC GROUP	1,464.14	PW- Maintance On Jetter Truck; PW- Maintance On Jetter Truck
2024	763	03/07/2024	Claims	1	20322	JOSE MARTINEZ	100.00	Refund Utility Deposit
2024	769	03/07/2024	Claims	1	20328	PACIFIC OFFICE AUTOMATION	247.64	Monthly Equipment Fee January 2024
2024	773	03/07/2024	Claims	1	20332	SHANNON & WILSON INC.	500.00	Refund Hydrant Meter Deposit
2024	903	03/21/2024	Claims	1	20338	AM CONSTRUCTION SUPPLY INC	349.98	Parts/Supplies
2024	904	03/21/2024	Claims	1	20339	ANATEX LABS INC-SPOKANE	660.00	RC Samples
2024	906	03/21/2024	Claims	1	20341	CALLAHAN MFG., INC.	420.26	Parts & Labor
2024	909	03/21/2024	Claims	1	20344	GLOBAL EQUIPMENT COMPANY	13,741.61	Park Equipment (RCO Grant); Park Equipment (RCO Grant)
2024	913	03/21/2024	Claims	1	20348	KATHERINE L. KENISON P.S	5,620.00	Legal Fees February 2024
2024	914	03/21/2024	Claims	1	20349	KNOBEL'S ELECTRIC INC	353.61	Well No 3 Meter Installs Parts & Labor
2024	918	03/21/2024	Claims	1	20353	QUADIENT FINANCE USA INC.	246.80	Postage Machine Lease March 28th- June 27, 2024
2024	919	03/21/2024	Claims	1	20354	RIO'S AUTO AG SUPPLY	291.85	Parts/ Supplies
2024	921	03/21/2024	Claims	1	20356	THINK TANK SANITATION INC.	340.00	Portable Restrooms
2024	922	03/21/2024	Claims	1	20357	U.S. BANK MUN INV. ACCOUNT	26.00	Bank Fees Feb. 2024
2024	923	03/21/2024	Claims	1	20358	ULINE	2,928.29	PW- Delineator Paint
2024	926	03/21/2024	Claims	1	20361	WASTE MANAGEMENT	144.19	WWTP Garbage Disposal
2024	927	03/21/2024	Claims	1	20362	WINDFLOW FERTILIZER INC	39.00	Park Soil Sample
2019	730	02/28/2019	Payroll	1	31522	BRIAN BERGHOUT	57.71	
2023	3800	12/29/2023	Payroll	1	31914	MARIA MAGGIE CELAYA	867.25	
2024	347	01/31/2024	Payroll	1	31921	FABIOLA G HERNANDEZ	115.44	
2024	692	02/29/2024	Payroll	1	31928	FABIOLA G HERNANDEZ	115.44	
2024	1004	03/29/2024	Payroll	1	31931	ANTONIO D ACOSTA	115.44	

TREASURER'S REPORT

Outstanding Vouchers

City Of Mattawa

03/01/2024 To: 03/31/2024

As Of: 03/31/2024 Date: 06/01/2024

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2024	1006	03/29/2024	Payroll	1	31932	SILVIA BARAJAS	115.44	
2024	1007	03/29/2024	Payroll	1	31933	BRIAN BERGHOUT	115.44	
2024	1008	03/29/2024	Payroll	1	31934	MARIA MAGGIE CELAYA	873.50	
2024	1011	03/29/2024	Payroll	1	31935	FABIOLA G HERNANDEZ	115.44	
2024	1061	03/31/2024	Payroll	1	31936	TEAMSTERS LOCAL #760	263.00	Pay Cycle(s) 03/01/2024 To 03/31/2024 - Union Dues
2024	1062	03/31/2024	Payroll	1	31937	WA STATE LABOR COALITION	240.00	Pay Cycle(s) 03/01/2024 To 03/31/2024 - Union Dues (PD)
							103,466.83	
2024	1036	03/28/2024	Util Pay	9		XPRESS BILL PAY	122.00	Xpress Import - EFT - 03-28-2024__daily_batch.csv
							Receipts Outstanding:	122.00
							103,466.83	

Fund	Claims	Payroll	Total
001 Current Expense Fund	22,113.94	52,279.28	74,393.22
101 Street Fund	3,617.07	1,330.56	4,947.63
401 Water Operating Fund	2,420.93	8,320.28	10,741.21
403 Customer Deposit Fund	325.70	0.00	325.70
405 Sewer Operating Fund	2,585.41	8,581.25	11,166.66
420 Solid Waste Fund	93.12	1,799.29	1,892.41
	31,156.17	72,310.66	103,466.83

TREASURER'S REPORT

Signature Page

City Of Mattawa

03/01/2024 To: 03/31/2024

Time: 19:50:24 Date: 06/01/2024

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We the undersigned officers for the City of Mattawa have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed:  6/1/24 Signed: _____
Clerk / Treasurer / Date Mayor / Date

TREASURER'S REPORT

Fund Totals

City Of Mattawa

Time: 11:54:01 Date: 05/20/2024

02/01/2024 To: 02/29/2024

Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 Current Expense Fund	972,504.74	77,378.04	92,984.72	956,898.06	7,702.97	42,591.21	-778.39	1,006,413.85
101 Street Fund	444,949.90	4,869.82	7,646.84	442,172.88	2,904.09	1,144.54	0.00	446,221.51
102 Police Vehicle Fund	26,845.06	6.11	3,269.63	23,581.54	0.00	0.00	0.00	23,581.54
103 Multimodal Transportation Fund	88,257.59	0.00		88,257.59	0.00	0.00	0.00	88,257.59
106 LFRF Fund	277,184.97	0.00		277,184.97	0.00	0.00	0.00	277,184.97
107 Public Safety Tax Fund	100,487.81	21,973.29	4,759.07	117,702.03	0.00	0.00	0.00	117,702.03
140 Transportation Benefit Fund	365,914.40	5,974.70		371,889.10	0.00	0.00	0.00	371,889.10
350 Capital Improvement Fund	150,312.36	19,559.93		169,872.29	0.00	0.00	0.00	169,872.29
401 Water Operating Fund	978,710.61	65,274.68	57,931.68	986,053.61	801.94	6,471.77	-1,298.65	992,028.67
402 Water Bond Debt Fund	37,437.78	0.00		37,437.78	0.00	0.00	0.00	37,437.78
403 Customer Deposit Fund	1,700.00	200.00	200.00	1,700.00	225.70	0.00	0.00	1,925.70
404 Water Bond Reserve Fund	79,333.63	0.00		79,333.63	0.00	0.00	0.00	79,333.63
405 Sewer Operating Fund	194,930.38	74,832.01	51,568.06	218,194.33	1,592.03	6,294.57	-3,058.09	223,022.84
406 Sewer Debt Fund	414,743.96	294.42	3,194.90	411,843.48	0.00	0.00	-200.00	411,643.48
407 Water Emergency Fund	62,876.60	14.31		62,890.91	0.00	0.00	0.00	62,890.91
408 Sewer Emergency Fund	21,397.38	4.87		21,402.25	0.00	0.00	0.00	21,402.25
410 Sewer Reserve Fund	84,323.62	19.20		84,342.82	0.00	0.00	0.00	84,342.82
411 Water Capital Improvement	462,935.23	855.40		463,790.63	0.00	0.00	0.00	463,790.63
412 Sewer Capital Improvement	706,532.50	910.85	259,785.90	447,657.45	0.00	0.00	0.00	447,657.45
413 Water Deposits	11,977.47	0.00		11,977.47	0.00	0.00	0.00	11,977.47
414 Sewer Deposits	11,677.46	0.00		11,677.46	0.00	0.00	0.00	11,677.46
420 Solid Waste Fund	133,612.35	30,919.22	36,375.19	128,156.38	49.56	1,372.23	-3,506.66	126,071.51
460 Water System Construction	73,796.49	0.00		73,796.49	0.00	0.00	0.00	73,796.49
639 Custodial Fund	420.50	6.50		427.00	0.00	0.00	0.00	427.00
	5,702,862.79	303,093.35	517,715.99	5,488,240.15	13,276.29	57,874.32	-8,841.79	5,550,548.97

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TREASURER'S REPORT

Account Totals

City Of Mattawa

Time: 11:54:01 Date: 05/20/2024

02/01/2024 To: 02/29/2024

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Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1 Checking	2,727,901.38	463,074.44	679,177.66	2,511,798.16	-8,841.79	71,150.61	2,574,106.98
2 Petty Cash - PUD	300.00	0.00	0.00	300.00	0.00	0.00	300.00
3 Petty Cash - TOM	400.00	0.00	0.00	400.00	0.00	0.00	400.00
5 LGIP	256,574.78	1,103.49	0.00	257,678.27	0.00	0.00	257,678.27
6 US Bond 3.6 Yr.	1,000,000.00	0.00	0.00	1,000,000.00	0.00	0.00	1,000,000.00
7 US Bond 4 Yr.	1,000,000.00	0.00	0.00	1,000,000.00	0.00	0.00	1,000,000.00
8 US Bond 2.6 Yr.	717,566.13	0.00	0.00	717,566.13	0.00	0.00	717,566.13
9 Xpress EFT	120.50	29,988.41	29,611.32	497.59	0.00	0.00	497.59
Total Cash:	5,702,862.79	494,166.34	708,788.98	5,488,240.15	-8,841.79	71,150.61	5,550,548.97
	5,702,862.79	494,166.34	708,788.98	5,488,240.15	-8,841.79	71,150.61	5,550,548.97

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TREASURER'S REPORT

Outstanding Vouchers

City Of Mattawa

02/01/2024 To: 02/29/2024

As Of: 02/29/2024 Date: 05/20/2024

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2024	682	02/28/2024	Tr Rec	1		LOZANO, JOSE	63.00	502 1ST St (2 Units)
2024	683	02/28/2024	Tr Rec	1		TORRES, FELIPE/ELIZABETH	60.00	440 Cooper St
2024	707	02/28/2024	Util Pay	1		XPRESS BILL PAY	442.78	Xpress Import - CC - 02-28-2024__daily_batch.csv
2024	708	02/29/2024	Tr Rec	1		UTILITY TAX TELEPHONE	415.40	
2024	709	02/29/2024	Tr Rec	1		UTILITY TAX TELEPHONE	23.69	
2024	710	02/29/2024	Tr Rec	1		UTILITY TAX TELEPHONE	28.10	
2024	711	02/29/2024	Tr Rec	1		UTILITY TAX TELEPHONE	5.15	
2024	712	02/29/2024	Tr Rec	1		UTILITY TAX TELEPHONE	10.13	
2024	713	02/29/2024	Util Pay	1		BATCH UTILITY CUSTOMER	1,486.85	
2024	714	02/29/2024	Util Pay	1		BATCH UTILITY CUSTOMER	260.00	
2024	715	02/29/2024	Tr Rec	1		BARAJAS, DANIEL & REINA	200.00	
2024	716	02/29/2024	Tr Rec	1		VIEYRA, JENNIFER	60.00	
2024	717	02/29/2024	Tr Rec	1		UTILITY TAX TELEPHONE	12.58	
2024	718	02/29/2024	Tr Rec	1		UTILITY TAX TELEPHONE	0.34	
2024	719	02/29/2024	Util Pay	1		BATCH UTILITY CUSTOMER	631.55	
2024	720	02/29/2024	Tr Rec	1		DEL CHRISTENSEN AND SONS	100.00	
2024	721	02/29/2024	Util Pay	1		BATCH UTILITY CUSTOMER	262.78	
2024	722	02/29/2024	Util Pay	1		XPRESS BILL PAY	4,779.44	Xpress Import - CC - 02-29-2024__daily_batch.csv
Receipts Outstanding:							8,841.79	
2024	735	02/29/2024	Payroll	1	EFT	WA STATE SUPPORT REGISTRY	508.88	Pay Cycle(s) 02/01/2024 To 02/29/2024 - Child Support
2024	731	02/29/2024	Payroll	1	EFT	AFLAC	516.85	Pay Cycle(s) 02/01/2024 To 02/29/2024 - AFLAC PRE TAX; Pay Cycle(s) 02/01/2024 To 02/29/2024 - AFLAC
2024	733	02/29/2024	Payroll	1	EFT	COLUMBIA BANK 1117 MATTAWA	20,410.39	941 Deposit for Pay Cycle(s) 02/01/2024 - 02/29/2024
2024	736	02/29/2024	Payroll	1	EFT	WASHINGTON TEAMSTERS WELFARE TRUST	12,230.40	Pay Cycle(s) 02/01/2024 To 02/29/2024 - Teamsters Medical
2024	734	02/29/2024	Payroll	1	EFT	WA STATE DEPT. OF RETIREMENT	11,633.91	Pay Cycle(s) 02/01/2024 To 02/29/2024 - PERS 2; Pay Cycle(s) 02/01/2024 To 02/29/2024 - LEOFF 2
2024	732	02/29/2024	Payroll	1	EFT	AWC EMPLOYEE BENEFIT TRUST	8,648.58	Pay Cycle(s) 02/01/2024 To 02/29/2024 - AWC Employee Benefit Trust
2019	2585	09/05/2019	Claims	1	17351	MAYBELINE PANTALEON	46.88	Reimb. On Fuel /Meal During Interview W/ DEA In Spokane, WA
2020	1766	05/07/2020	Claims	1	17808	STRIPE RITE INC.	2,848.04	PW- Parts/Supplies
2020	1769	05/07/2020	Claims	1	17811	U.S. BANK MUN INV. ACCOUNT	26.00	Bank Fee March '20
2020	2166	06/04/2020	Claims	1	17854	JUAN CARLOS LEDEZMA	25.00	Reimbursement Pesticide Field Test

TREASURER'S REPORT


Outstanding Vouchers

City Of Mattawa

02/01/2024 To: 02/29/2024

As Of: 02/29/2024 Date: 05/20/2024

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2020	3039	08/06/2020	Claims	1	17967	Martin Rojas - Lopez	5.20	Refund Utility Deposit
2020	3425	09/03/2020	Claims	1	18021	Irma Ponce Garcia	5.30	Refund Utility Deposit
2020	4875	12/17/2020	Claims	1	18259	YESSICA CRUZ GARCIA	15.20	Refund Utility Deposit
2021	597	02/04/2021	Claims	1	18361	JONATHAN HERNANDEZ NUNEZ	100.00	Refund Utility Deposit
2023	1335	05/04/2023	Claims	1	19803	LAUREANO BARAJAS	100.00	Refund Utility Deposit
2023	3344	11/16/2023	Claims	1	20128	ACTION TARGET LAW ENFORCEMENT TARGETS INC	511.18	MPD-Supplies
2023	3353	11/16/2023	Claims	1	20137	RWC GROUP	1,464.14	PW- Maintance On Jetter Truck; PW- Maintance On Jetter Truck
2024	390	02/01/2024	Claims	1	20278	WA FINANCE OFFICERS ASSOCIATION	150.00	WFOA Membership Dues - Anabel; WFOA Membership Dues - Jazmin
2024	535	02/15/2024	Claims	1	20290	ROSALBA FIERROS BRAVO	100.00	Refund Rental Inspection Fee
2024	539	02/15/2024	Claims	1	20294	KATHERINE L. KENISON P.S	6,520.00	Legal Fees January 2024
2024	544	02/15/2024	Claims	1	20299	PACIFIC OFFICE AUTOMATION	561.09	Monthly Equipment Fee For December 2023; Monthly Ink Usage December 2023
2024	547	02/15/2024	Claims	1	20302	RIO'S AUTO AG SUPPLY	798.26	Parts/Supplies
2019	730	02/28/2019	Payroll	1	31522	BRIAN BERGHOUT	57.71	
2023	3800	12/29/2023	Payroll	1	31914	MARIA MAGGIE CELAYA	867.25	
2024	341	01/31/2024	Payroll	1	31918	ANTONIO D ACOSTA	115.44	
2024	343	01/31/2024	Payroll	1	31919	BRIAN BERGHOUT	115.44	
2024	344	01/31/2024	Payroll	1	31920	MARIA MAGGIE CELAYA	873.50	
2024	347	01/31/2024	Payroll	1	31921	FABIOLA G HERNANDEZ	115.44	
2024	685	02/29/2024	Payroll	1	31924	ANTONIO D ACOSTA	115.44	
2024	687	02/29/2024	Payroll	1	31925	SILVIA BARAJAS	115.44	
2024	688	02/29/2024	Payroll	1	31926	BRIAN BERGHOUT	57.71	
2024	689	02/29/2024	Payroll	1	31927	MARIA MAGGIE CELAYA	873.50	
2024	692	02/29/2024	Payroll	1	31928	FABIOLA G HERNANDEZ	115.44	
2024	729	02/29/2024	Payroll	1	31929	TEAMSTERS LOCAL #760	263.00	Pay Cycle(s) 02/01/2024 To 02/29/2024 - Union Dues
2024	730	02/29/2024	Payroll	1	31930	WA STATE LABOR COALITION	240.00	Pay Cycle(s) 02/01/2024 To 02/29/2024 - Union Dues (PD)
							71,150.61	

Fund	Claims	Payroll	Total
001 Current Expense Fund	7,702.97	42,591.21	50,294.18
101 Street Fund	2,904.09	1,144.54	4,048.63
401 Water Operating Fund	801.94	6,471.77	7,273.71

TREASURER'S REPORT

Signature Page

City Of Mattawa

02/01/2024 To: 02/29/2024

Time: 11:54:01 Date: 05/20/2024

Page: 6

We the undersigned officers for the City of Mattawa have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: Strabelletts 5/20/24 Signed: _____
Clerk / Treasurer / Date Mayor / Date

**AMENDMENT NO. 8
TO
CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES**

THIS AMENDMENT, by and between the City of Mattawa, Washington, hereinafter referred to as the Agency, and Gray & Osborne, Inc., hereinafter referred to as the Engineer, hereby modifies the contract for On-Call Engineering Services dated (by Agency) July 20, 2023.

Easement Preparation

See attached Exhibits A and B for scope and fee. For a not-to-exceed cost of \$2,500 without written approval.

IN WITNESS WHEREOF, the parties hereto have executed, or cause to be executed by their duly authorized officials, this AMENDMENT to the Contract for Engineering Services in duplicate on the respective dates indicated below.

GRAY & OSBORNE, INC.

CITY OF MATTAWA

By: 
(Signature)

By: _____
(Signature)

Name: Michael B. Johnson, P.E., President
GRAY & OSBORNE, INC.

Name: _____
(Print)

Date: 5/22/24

Date: _____

"Equal Opportunity/Affirmative Action Employer"

EXHIBIT A

SCOPE OF WORK

CITY OF MATTAWA EASEMENT PREPARATION

This Scope of Work describes the professional engineering services requested by the City of Mattawa to prepare two access/utility easements for parcels to be designated by the City near Road 24 SW.

We understand this work will be funded by the City.

PROPOSED SCOPE OF WORK

The project will include the following tasks:

Task 1 – Project Management

- A. This task will incorporate overall project management, as well as in-house quality assurance and quality control (QA/QC) reviews of all documents. Project management includes oversight of the project budget, schedule, and deliverables.

Task 2 – Easement Research and Development

- A. This task will include researching each property as necessary to develop easements for access and utilities. A total of two easements is included in this Scope of Work. All title company fees will be paid by the City directly. The easements and associated exhibit will be developed and delivered to the City for their execution with each property owner.

SCOPE EXCLUSIONS

This scope of work excludes the following work:

- Survey field work.
- Property boundary survey
- Title company fees
- Public outreach
- County recording including fees

BUDGET

The maximum amount payable to the Engineer for completion of work associated with this Scope of Work, including contingencies, salaries, overhead, direct non-salary costs, and net fee shall be as shown in Exhibit B. This amount shall not be exceeded without prior written authorization of the City.

EXHIBIT B

ENGINEERING SERVICES SCOPE AND ESTIMATED COST

City of Mattawa - Easement Preparation

Tasks	Principal Hours	Project Manager Hours	AutoCAD Technician Hours	Professional Land Surveyor Hours
1 Project Management	1	1		
2 Easement Preparation			5	8
Hour Estimate:	1	1	5	8
Fully Burdened Billing Rate Range:*	\$150 to \$245	\$140 to \$245	\$60 to \$165	\$125 to \$190
Estimated Fully Burdened Billing Rate:*	\$230	\$180	\$130	\$180
Fully Burdened Labor Cost:	\$230	\$180	\$650	\$1,440

Total Fully Burdened Labor Cost: \$ 2,500

Direct Non-Salary Cost:

Mileage & Expenses (Mileage @ current IRS rate) \$ -

TOTAL ESTIMATED COST: \$ 2,500

* Actual labor cost will be based on each employee's actual rate. Estimated rates are for determining total estimated cost only. Fully burdened billing rates include direct salary cost, overhead, and profit.

CITY OF MATTAWA

STAFF REPORT

To: Mayor Celaya and City Council
 From: Juan Ledezma, Public Works Department
 Date: June 6, 2024
 Proceeding Type: New Business
 Subject: 2024 Safe Routes to School Program Grant Application & Submittal

Legislative History:

- | | |
|------------------------|--------------|
| • First Presentation: | June 6, 2024 |
| • Second Presentation: | |
| • Requested Action: | Motion |

Staff Report Summary

The subject in front of City Council is to authorize staff to apply and submit for the 2024 Safe Routes to School Program Grant, due Friday, June 7 (11:59PM).

Background

The 2024 Safe Routes to School Program Grant call for projects is ongoing. The program purpose is to; Enable and encourage children, including those with disabilities, to walk, roll, and bicycle to school. Make bicycling and walking to school a safer and more appealing form of transportation, encouraging a healthy and active lifestyle from an early age. Facilitate the planning, development, and implementation of projects and activities that will improve safety and reduce traffic, fuel consumption, and air pollution in the vicinity of schools. The estimated available state (WSDOT) funding amount is \$25,575,000.

The proposed improvements are along Priest Rapids Drive. The estimated cost is \$826,500. A 5% match (\$41,325) is recommended to be competitive.

Fiscal and Policy Implications

Financial impacts are expected if awarded. A matching amount is not required; however a 5% match is highly recommended, derived from the Transportation Benefit Fund. No policy implications are anticipated.

FUND	BARS	LINE ITEM	AMOUNT BUDGETED	CURRENT EXPENDITURE	REMAINING BUDGET AMOUNT	
140		Transportation Benefit Fund	\$	\$	\$	%
TOTAL			\$	\$	\$	%

Options

1. Authorize staff to apply and submit for the 2024 Safe Routes to School Program Grant.
2. Do not authorize staff to apply and submit for the 2024 Safe Routes to School Program Grant.

Staff Recommendation

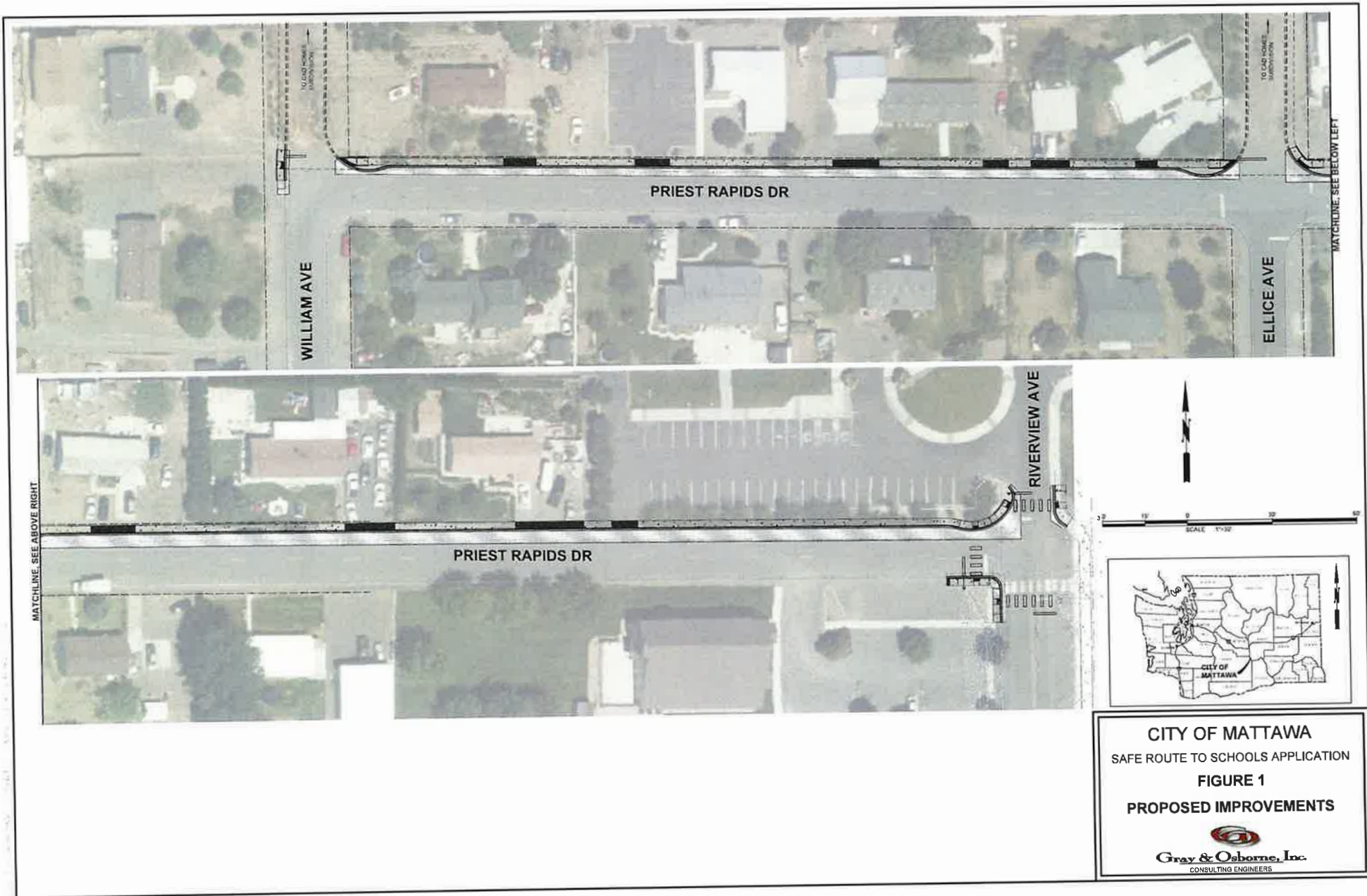
- Authorize staff to apply and submit for 2024 Safe Routes to School Program with a 5% match from the Transportation Benefit Fund.

Attachments

A.	Proposed Improvements
B.	140 Transportation Benefit Fund

The following documents are attached and subject for review:

Review by:	Type of Document	Title of Document	Date Reviewed	Comment:
Engineering	▪ PDF	Staff Report	5/24/2024	
Legal	▪ N/A			
Financial	▪ WORD	Staff Report	6/1/24	Initials: Jee
Comment: Budget Amendment for transfer of funds.				



CITY OF MATTAWA
 SAFE ROUTE TO SCHOOLS APPLICATION
FIGURE 1
 PROPOSED IMPROVEMENTS

Gray & Osborne, Inc.
 CONSULTING ENGINEERS

2024 BUDGET POSITION

City Of Mattawa

Time: 11:47:41 Date: 05/28/2024

Source Codes 000 To: 999

Page: 1

140 Transportation Benefit Fund

01/01/2024 To: 12/31/2024

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 31 00 00 Beg Bal Trans Benefit Dist	352,000.00	359,277.84	(7,277.84)	102.1%
308 Beginning Balances	352,000.00	359,277.84	(7,277.84)	102.1%
310 Taxes				
313 21 00 00 Sales Tax Revenue -- TBD	80,000.00	23,368.22	56,631.78	29.2%
310 Taxes	80,000.00	23,368.22	56,631.78	29.2%
Fund Revenues:	432,000.00	382,646.06	49,353.94	88.6%
Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures				
595 95 63 01 CDBG - Government Rd. Pathway-City's Match	0.00	0.00	0.00	0.0%
597 95 63 02 TIB - Government Road Sidewalk - City's Match	0.00	0.00	0.00	0.0%
597 95 63 03 TIB - 8th St/Selkirk/Portage-4th Street Overlay - City's Match	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%
999 Ending Balance				
508 10 00 00 End Bal Trans Benefit Dist	432,000.00	0.00	432,000.00	0.0%
999 Ending Balance	432,000.00	0.00	432,000.00	0.0%
Fund Expenditures:	432,000.00	0.00	432,000.00	0.0%
Fund Excess/(Deficit):	0.00	382,646.06		