



CITY OF MATTAWA

COUNCIL MEETING AGENDA

July 18, 2024

5:30 P.M.

Call to Order:

Roll Call: Mayor Maria Celaya, Sun Hwang, Brian Berghout, Silvia Barajas, Tony Acosta, Alex Heredia, Fabiola Hernandez, Wendy Lopez, student liaison Yurixa Martinez

I. **Additions/Approval of Agenda:**

II. **Public Comments:**

III. **Presentations: WWTF Solids Handling Analysis – Draft (Gray & Osborne, Inc)**

IV. **Consent Agenda/Informational:**

- Revenues/Expenditures Year-To-Date Reports
- Liquor License Renewal – Dollar General Store
- Minutes- Council Meeting 06.20.24
- Gray & Osborne Project Summary 06.26.24
- 2024 Claims EFT & Checks Approval # 20519-20554--\$638,124.17
- 2024 Payroll EFT Approval -& checks #31952-31958--\$133,095.38
- Treasurer Report

V. **Reports:**

Mayor Report

- AWC Budget Training – Aug 1st & 2nd

Council Report

- Budget Subcommittee Update

Police Department Report

Public Works Department Report

VI. Council, Items for Motion (Old Business):

1. None

VII. Council, Items for Motion (New Business):

1. David Ramirez – Request to Council
2. Selection of Engineering Firm for Services in 2024-2025
3. Ordinance 24-696 PUD Franchise Agreement Update
4. Progress Estimate 9, WWTF Improvements
5. WSD – Parents & Staff Organization Letter of Support
6. 2023-2025 Climate Planning Grant Agreement
7. Our Lady of the Desert Parish Annual Festival Permit Application
8. Basketball Court & Parking Lot Improvements Rebid 2 Project – Approval
Contingent on Legal Review.
9. Ford F-150 Police Interceptor Damage Repair

VIII. Executive Sessions 42.30.110:

- (b) To consider the selection of a site or the acquisition of real estate.
- (g) To evaluate the qualifications of an applicant for public employment and to review the performance of a public employee.

IX. Adjournment:

CITY OF MATTAWA

GRANT COUNTY

WASHINGTON



WWTF SOLIDS HANDLING ANALYSIS FACILITY PLAN AMENDMENT 3

DRAFT

G&O #23813
MARCH 2024



CITY OF MATTAWA

GRANT COUNTY

WASHINGTON



WWTF SOLIDS HANDLING ANALYSIS FACILITY PLAN AMENDMENT 3



G&O #23813
MARCH 2024



Gray & Osborne, Inc.
CONSULTING ENGINEERS

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Appendix B – Project Capital Cost Estimates
Appendix C – Lagoon Sludge Sampling Results

BACKGROUND/PURPOSE

As a component of the 2015 Wastewater Facility Plan the City studied the current solids handling processes and determined that Staff wanted to replace the current lagoon and continue similar operations in a new lagoon. However, during the design phase of the wastewater treatment facility (WWTF) Improvements Project, City Staff determined that replacing the lagoon and furthering the current operation was not desirable due to the cost and the safety of lagoon operations. The purpose of this WWTF Solids Handling Analysis (Analysis) is to present other options alternate to the existing lagoon for solids handling. WWTF design criteria for this amendment are the 2037 projected flows and loadings as provided in the 2017 Facility Plan provided in Table 1.

TABLE 1

WWTF Design Criteria

Design Criteria Flow and Loads	
Flow	
Average Annual Flow	0.36 mgd
Maximum Month Flow	0.39 mgd
Maximum Day Flow	0.67 mgd
Peak Hour Flow	1.19 mgd
Load	
Annual Average BOD ₅ Loading	991 lb/d
Maximum Month BOD ₅ Loading	1,318 lb/d
Annual Average TSS Loading	991 lb/d
Maximum Month TSS Loading	1,318 lb/d
Annual Average TKN Loading	198 lb/d
Maximum Month TKN Loading	264 lb/d

CURRENT BIOSOLIDS HANDLING PRACTICES

The City's current solids handling facilities includes an HDPE-lined sludge storage lagoon with an estimated working volume of 350,000 cubic feet (2.6 million gallons), and four asphalt-paved sludge drying beds, each with an approximate surface area of 3,150 sf.

Waste solids produced at the WWTF are currently pumped to the sludge lagoon for storage. Solids are then intended to be pumped to the existing sludge drying beds for further treatment to meet vector attraction reduction measures and pathogen reduction measures in the drying beds. In practice, the sludge lagoon has been in continuous operation since it was constructed in 2007 and during this time, no sludge has been transferred to the sludge drying beds and no sludge has been removed from the lagoon for disposal.

In April 2021, Gray & Osborne sampled solids in the lagoon for total suspended solids and compliance with the WAC 173-308-160 biosolids pollution limits, as discussed below. The results of the sampling indicated that solids in the lagoon met the WAC 173-308-160 biosolids pollution concentration limits. Sampling results are provided in Appendix C.

The sampling effort also found that the average depth of water in the lagoon to the top of solids was 1.5 feet and the average solids concentration was 5 percent. The depth of the lagoon varies from 4 to 6 feet across the bottom. The depth of solids is approximately 3.5 feet and the lagoon is approximately 70 percent full. The estimate of solids in the lagoon is approximately 492 dry tons of biosolids. Assuming that the sludge production rate remains consistent, the sludge lagoon will reach capacity in 2028.

The City of Mattawa contracted with Gray & Osborne, Inc. to provide an analysis of solids handling alternatives meeting the current regulatory criteria to produce Class B biosolids.

There are three fundamental elements in WAC 173-308 that establish minimum criteria for land application of biosolids:

1. Biosolid Pollutant Limits
2. Pathogen Reduction Measures
3. Vector Attraction Reduction Measures.

BIOSOLIDS POLLUTANT LIMITS

WAC 173-308-160 sets pollutant concentration limits, and annual and cumulative pollutant loading rate limits for biosolids that are applied to land. Maximum allowable concentrations (ceiling limit) for nine heavy metals are listed in WAC 173-308-160 (Table 2). If the City's sewage sludge contains any pollutant listed at concentrations greater than the allowable ceiling limit, it is not biosolids, it is solid waste, and therefore cannot be applied to land. Because of the lack of industrial discharges into the City's municipal wastewater treatment facility, it is not expected that pollutant levels will exceed the maximum allowable concentrations at this time. This will be verified by testing biosolids after drying.

TABLE 2**WAC 173-308-160 Table 1 – Concentration Limits**

Pollutant	Ceiling Concentration Milligrams per Kilogram (Dry Weight Basis)
Arsenic	75
Cadmium	85
Copper	4,300
Lead	840
Mercury	57
Molybdenum	75
Nickel	420
Selenium	100
Zinc	7,500

WAC 173-308-160 (Table 3) sets limits for maximum quantities of pollutants that may be added to an area of land, also referred to as the cumulative pollutant loading rate.

TABLE 3**WAC 173-308-160 Table 2 – Cumulative Pollutant Loading Rates**

Pollutant	Cumulative Pollutant Loading Rate Kilograms per Hectare (Dry Weight Basis)
Arsenic	41
Cadmium	39
Copper	1,500
Lead	300
Mercury	17
Nickel	420
Selenium	100
Zinc	2,800

The cumulative pollutant loading rates apply when the concentration of any pollutant biosolids that are applied to the land exceeds the allowable pollutant concentration limit. Those limits are found in Table 4 of WAC 173-308-160.

TABLE 4**WAC 173-308-160 Table 3 – Pollutant Concentration Limits**

Pollutant	Limit Monthly Average in Milligrams per Kilogram (Dry Weight Basis)
Arsenic	41
Cadmium	39
Copper	1,500
Lead	300
Mercury	17
Nickel	420
Selenium	100
Zinc	2,800

PATHOGEN REDUCTION MEASURES

WAC 173-308-170 contains the requirements for biosolids to be classified as either Class A or Class B biosolids. The City of Mattawa intends to produce Class B biosolids. Methods to reduce pathogens to achieve Class B include: drying beds as described below; digestion to reduce volatile solids and testing. Biosolids testing is not a reliable method and is typically only used as a backup method to ensure pathogen reduction is being achieved.

“The biosolids must be dried on sand beds or paved or unpaved basins. The biosolids must dry for a minimum of three months. During two of the three months, the ambient average daily temperature must be above 0°C.”

The 2017 Wastewater Facility Plan calls for the existing lagoon biosolids to be air dried also. Pathogen testing will be performed on the lagoon biosolids in accordance with WAC 173-308-170(3)(a) in the event the air drying requirement in 173-308-170(3)(b)(ii) is not met. This will require taking seven samples of biosolids at the time they are collected for use and verifying that the geometric mean of the density of fecal coliform is less than 2,000,000 MPN/gram or 2,000,000 CFU/gram.

VECTOR ATTRACTION REDUCTION MEASURES

The third minimum requirement for biosolids to be land applied is the vector attraction requirement. This measure is designed to make the biosolids less attractive to disease carrying pests such as rodents and insects. These measures typically reduce the liquid content and/or volatile solids content of the biosolids or make the biosolids relatively inaccessible to vector contact by soil injection or tilling.

WAC-173-308-180 outlines several ways in which vector attraction reduction can be accomplished. Two such methods are as follows:

“For biosolids that do not contain unstabilized solids generated in a primary wastewater treatment process, the percent solids must be equal to or greater than seventy-five percent based on the moisture content and total solids prior to mixing with other materials.”

“For biosolids that contain unstabilized solids generated in a primary wastewater treatment process, the percent solids must be equal to or greater than ninety percent based on the moisture content and total solids prior to mixing with other materials.”

The biosolids generated in the existing activated sludge process for the WWTF does not contain unstabilized solids generated in a primary wastewater treatment process. The dried activated sludge biosolids will be air dried to greater than 75 percent solids prior to land application.

BIOSOLIDS MANAGEMENT ALTERNATIVES FOR LAGOON CLOSURE

BACKGROUND

The City wishes to close the existing lagoon. A lagoon is considered to be “closed” when it is no longer receiving any new material. A closed facility generally has three options for handling the remaining solids:

- Option 1 – Closure Inplace;
- Option 2 – Removal from Site;
- Option 3 – Manage on Site.

The regulatory requirements for each of these options differ. Below is a brief description of the regulatory and management requirements that need to be considered when a facility closes a lagoon.

Option 1: Closure In-place (Surface Disposal)

Leaving biosolids or sewage sludge in a closed lagoon for more than 2 years without approval is considered to be surface disposal which Ecology does not recognize as biosolids. When a facility engages in surface disposal, EPA Region 10 requires management in accordance with the federal biosolids rule (40 CFR Part 503). In addition, a facility that chooses this option may be required to obtain a solid waste handling permit issued under the state solid waste rule (Chapter 173-350 WAC). Since the lagoon is not closed the regulatory requirements for closure in place do not apply.

Option 2: Removal From the Site

The solids can be removed from the lagoon and taken elsewhere for the purposes of direct beneficial use, further treatment, incineration, or disposal. When this option is chosen, it must be done in accordance with the state biosolids rule and the *General Permit for Biosolids Management*. In general, this option has fewer requirements and the process is considered to be somewhat simpler. The simplicity however comes at an increased cost for the hauling of material offsite.

Option 3: Management Onsite

It is acceptable to manage the solids for beneficial use within the lagoon. When this option is chosen, it must be done in accordance with the state biosolids rule and the *General Permit for Biosolids Management*. This is often the most cost-efficient means of handling the materials, and it can have several environmental benefits as well, therefore we recommend the City pursue this option. The estimated capital cost to implement option 3 is \$165,000 including contingency, tax and engineering services as presented in Appendix B. For additional requirements see below.

Requirements When a Facility Chooses Option 3 include the following:

1. Submit an application to EPA Region 10 (NPDES Form 2S) at least 180 days prior to initiating activities.
2. Receive a WAC 173-308 permit from Ecology. This includes doing at least the following:
 - a. Submit an *Application for Coverage* to Ecology that includes a *Site Specific Land Application Plan* addressing plans for management of the solids.
 - b. Fulfill any *SEPA* requirements.
 - c. Fulfill any *Public Notice* requirements, including site posting and newspaper posting.
 - d. Test the solids for metals and nitrogen.
 - e. Meet one of the pathogen reduction alternatives.
 - f. Meet one of the vector attraction reduction alternatives.
 - g. Meet the screening and final product standards for manufactured inerts.

Typical steps that will need to be taken under Option 3:

1. Remove as much of the biosolids as possible and pile them up away from the lagoon.
2. If there is a clay liner, break it up as well as possible to allow proper drainage.
3. If there is a plastic or other manufactured material liner, remove and properly dispose as much of it as possible.
4. Push in the dikes.
5. Apply the biosolids and mix them into the dike soils within 6 hours following application (note: if the biosolids have already met a vector attraction reduction standard, mixing is not mandatory).
6. Seed and/or plant the site with the vegetation approved in the *Site Specific Land Application Plan*.

BIOSOLIDS MANAGEMENT ALTERNATIVES FOR WWTF

The biosolids management alternatives analysis presented herein includes five alternatives designed to meet Class B Biosolids Standards:

- Alternative 1 – Drying Beds
- Alternative 2 – Aerobic Digesters followed by Drying Beds
- Alternative 3 – Sludge Holding Tank followed by Drying Beds
- Alternative 4 – Sludge Holding Tank with Mechanical Thickening (rotary drum thickener) followed by Drying Beds
- Alternative 5 – Sludge Holding Tank with Mechanical Dewatering (screw press) followed by Drying Beds

ALTERNATIVE 1 – DRYING BEDS

Waste activated sludge from the clarifiers will be pumped by the existing return activated sludge pumps through the waste activated sludge control valve to the sludge drying beds. The City already has a set of four drying beds. Each bed having a surface area of approximately 3,150 square feet for a total surface area of 12,600 square feet. This alternative proposes to construct additional drying beds sufficient in surface area to meet

WAC Class B requirements to dry solids for a minimum of 3 months, two of which have an ambient average daily temperature above 0°C.

Based on the annual average sludge production, sludge wasted from the secondary clarifiers is estimated to be 990 lb. dry solids per day. This corresponds to a flow of $990/(8.34 \times 0.01) = 11,871$ gpd assuming 1.0 percent solids in the waste activated sludge from the clarifiers. After the sludge has been dried to 75 percent solids to meet Class B biosolids requirements, the daily sludge volume will have been reduced to $990/(8.34 \times 0.75) = 158$ gpd. Thus, the average annual volume of water to be evaporated in the sludge drying beds is $11,871 - 158 = 11,713$ gpd which equates to 4,275,000 gal/yr, or 571,520 (cf/yr).

Per the 2017 *Wastewater Facility Plan* average annual rainfall in the area is approximately 8 inches and the average annual evaporation is approximately 50 inches resulting in a net evaporation required of approximately 42 inches per year. At this evaporation rate, the total required surface area of drying bed is approximately 163,291 sf. If the drying beds are identical to the four existing drying beds, with an area of 3,150 sf. each, an additional 48 beds will have to be constructed. A table showing bed loading over a two year period in accordance with the required WAC requirements is provided in Appendix A.

The drying beds will be constructed using three foot tall sidewalls, with the bottom being paved with asphalt, 4-inches thick. The beds will be equipped with an underdrain system consisting of perforated pipe placed in a sand-covered gravel-filled trench system. This underdrain system will discharge to the plant drain pump station. Some of the liquid will drain onto this system, thus provide an overall factor of safety in the sizing of the beds.

The design criteria for the sludge drying beds are provided in Table 5.

TABLE 5

Sludge Drying Bed Design Criteria

Criteria	Design
Number of Drying Beds	52
Net Evaporation Rate (in/yr)	42
Volume to be Evaporated gal/yr	4,274,964
Working Depth (in)	18
Total Bed Surface Area (sf)	163,800
Bed Construction	4" Asphalt Pad w/3-ft. sidewall

The estimated capital cost to implement Alternative 1 is \$6,081,000 including contingency, tax and engineering services as presented in the Appendix B.

ALTERNATIVE 2 – AEROBIC DIGESTERS WITH DRYING BEDS

Alternative 2 includes two new aerobic digesters followed by sludge drying beds. This combination will be designed to meet Class B biosolids requirements and 75 percent solids to reduce hauling volumes. The aerobic digesters will reduce the volume of solids to be dewatered in the drying beds, as compared to Alternative 1.

Aerobic Digesters

Waste activated sludge will be pumped by the existing return activated sludge pumps through the waste activated sludge control valve, to the new digesters. Following digestion, sludge will be pumped to the sludge drying beds for further dewatering.

During normal operation, the digesters will be taken offline on a periodic basis to allow solids to settle and the clear supernatant to be decanted to the plant drain lift station, thereby thickening the digester contents and increasing the storage capacity. For aerobic digestion to meet Class B requirements, WAC 173-308-170 requires that biosolids must be agitated with air or oxygen to maintain aerobic conditions for a mean cell residence time (MCRT) between 40 days at 20°C and 60 days at 15°C. It is anticipated that peak month solids production, for which the aerobic digesters will have to be designed, will occur in the summertime. The aerobic digesters will therefore be designed to provide 40 days MCRT at 20°C. It is proposed that 2 digester tanks operated in series be constructed. The inclusion of the second digester tank allows the total MCRT to be reduced by 30 percent from 40 days to 28 days, further reducing digester volume.

As identified in the 2017 Wastewater Facility Predesign Report/Facility Plan Amendment, a maximum month of 1,317 lb/d of solids would enter the digesters during the maximum month load.

The digesters will be equipped with a telescoping valve to allow the operator to manually decant the clear liquid (supernatant) at the top of the digesters, after a period of quiescent settling. The supernatant will flow by gravity to the plant drain pump station.

In addition, the digesters will be equipped with a polymer feed system capable of supplying a neat polymer dose of up to 2 lb/day. This will correspond to 4 pounds of polymer per ton of dry solids at annual average solids production. The polymer system will be housed in a heated fiberglass shed located next to the digesters.

Maximum Month Waste Rate	= 1,317 lb/d
Volatile Solids Content	= 85 percent (per sludge production calculations) = 1,119 lb/d (Solids Waste Rate * 85%)

$$\begin{aligned}\text{Volatile Solids Destruction} &= 38 \text{ percent of volatile Solids Content} \\ & \text{(Figure 14-31) Metcalf \& Eddy)} \\ &= 0.38 * 1,119 = 425 \text{ lb/d}\end{aligned}$$

$$\text{Solids Wasted from Digester} = 1,317 - 425 = 892 \text{ lb/d}$$

$$\begin{aligned}\text{Total Digested Sludge} &= \text{Solids Wasted from Digester} * \text{MCRT} \\ &= 892 \text{ lb/d} * 28 \\ &= 24,976 \text{ lb.}\end{aligned}$$

$$\begin{aligned}\text{Digester Volume} &= \text{Total Digested Sludge} / ((\text{Digester Sludge TSS} \\ \text{\%}) * 8.34 \\ &= 24,976 \text{ lb} / ((1.5\%) * 8.34) \text{ gal} = 199,648 \text{ gal} = \\ &26,691 \text{ cf } 26,691 \text{ cf} / 2 = 13,345 \text{ cf each.}\end{aligned}$$

It is recommended that each of the two digesters have a surface area of 30 feet by 30 feet and a side water depth of 15 feet. This will provide a total volume of 27,000 cubic feet, or approximately 202,000 gallons. In addition, each digester will be provided with 2 feet of freeboard.

Three positive displacement blowers will be installed to provide air to sparge rings in the aerobic digesters. Two of these blowers will supply air to each of the digesters while the third will provide backup. The sparge rings will be operated in conjunction with vertical mixers for maintaining solids in suspension.

It is assumed that 2.0 pounds of oxygen would be required per pound of volatile solids destruction. This level of aeration accounts for ammonia oxidation as well as volatile solids destruction. The aeration system would be sized based upon maximum monthly solids production. For this analysis, an actual oxygen requirement (AOR) is typically calculated to determine how much air is needed to adequately stabilize the waste activated sludge. However, blower manufacturers rate their equipment based upon their ability to supply oxygen at standard conditions, and therefore a standard oxygen requirement (SOR) must be determined using the AOR to adequately account for the inefficiency of transferring oxygen into wastewater, as opposed to potable water.

Digester Oxygen Demand

$$\text{Digester AOR @ MM} = (2.0)(1,317 \text{ lb/d})(85\%)(38\%) = 851 \text{ lb/d}$$

$$\text{SOR} = \frac{\text{AOR}}{(\alpha) \left(\frac{\beta C_{STH} - C_O}{C_{S20}} \right) (1.24^{T-20})}$$

Where:

- α = oxygen transfer correction factor, .7 (typical for this treatment process)
 β = salinity surface tension factor, 0.96
 C_{STH} = dissolved oxygen concentration at operating temperature T and elevation
 = 8.72 mg/L (tabulated method referenced below¹)
 C_{S20} = dissolved oxygen concentration at 20°C and 1 atm = 9.08 mg/L
 C_O = operating dissolved oxygen concentration = 2 mg/L
 T = 20 °C

$$SOR = \frac{851}{(.7) \left(\frac{(0.96 \cdot 8.72) - 2}{9.08} \right) (1.24^{20-20})} = 1,732 \text{ lb O}_2/\text{d}$$

The sizing of the digester blowers is partially dependent on the efficiency of the aerator sparge rings. The Standard Oxygen Transfer Efficiency is assumed to be 21.5 percent.

$$\begin{aligned}
 \text{Standard Oxygen Transfer Efficiency} &= 21.5 \text{ percent} \\
 \text{Air Flow for Aeration} &= (1,732 \text{ lb O}_2/\text{d})(1 \text{ scf}/0.0173 \text{ lb O}_2)/(21.5\%) \\
 &= 345,226 \text{ scfd} \\
 &= 240 \text{ scfm}
 \end{aligned}$$

The design criteria for the aerobic digesters are provided in Table 6, below.

TABLE 6

Aerobic Digester Equipment Design Criteria (MM)

Criteria	Design
Aerobic Digester 1	
Surface Area	30 ft x 30 ft
Maximum Side Water Depth	15 ft
Volume	101,000 gal
Aerobic Digester 2	
Surface Area	30 ft x 30 ft
Maximum Side Water Depth	15 ft
Volume	101,000 gal

¹ <http://www.env.gov.bc.ca/wat/wq/BCguidelines/do/do-01.htm>

TABLE 6 – (continued)

Aerobic Digester Equipment Design Criteria (MM)

Criteria	Design
Aeration Blowers	
Quantity	3
Capacity @ 7.5 psig	168 scfm
Motor	50 hp
Speed Control	VFD
Digester Mixers	
Quantity	2
Type	Top-mounted, vertical gear-driven
Air Supply	Sparge Ring
Motor	15 hp

Digested Sludge Pumps

Aerobically digested sludge will be pumped from the digesters to the sludge drying beds by two submersible pumps operating in a duplex setup. The pumps will be located within the digesters. The pumps will have a capacity of 200 gpm (each) at 25 feet total dynamic head.

The design criteria for the digested sludge pumps are provided in Table 7.

TABLE 7

Digested Sludge Pumps Design Criteria

Criteria	Design
Digested Sludge Transfer Pumps	
Quantity	2
Type	Submersible
Capacity	200 gpm @ 25 feet THD
Motor	7.5 hp
Speed Control	VFD

Sludge Drying Beds

Digested sludge will be pumped to the sludge drying beds via the digested sludge pumps described above. As described previously, the City already has a set of four drying beds with a total surface area of 12,600 square feet. This alternative proposes to construct drying beds in addition to the four existing drying beds, sufficient in surface area to meet

WAC Class B requirements to dry solids for a minimum of 3 months, two of which have an ambient average daily temperature above 0°C

The annual average sludge wasted from the digester is estimated to be 670 lb. dry solids per day. This corresponds to a flow of $670/(8.34 \times 0.015) = 5,356$ gpd assuming 1.5 percent solids from the digesters. After the sludge has been dried to 75 percent solids to meet Class B biosolids requirements, the daily sludge volume will have been reduced to $670/(8.34 \times 0.75) = 107$ gpd. Thus the average annual volume of water to be evaporated in the sludge drying beds is $5,356 - 107 = 5,249$ gpd which equals 1,915,885 gal/yr, or 256,134 (cf/yr).

As discussed previously, net evaporation is approximately 42 inches per year. At this evaporation rate, the total required surface area of drying bed is approximately 73,181 sf. If the drying beds are identical to the four existing drying beds, with an area of 3,150 sf., each, an additional 19 drying beds will have to be constructed. A table showing bed loading over a two year period in accordance with the required WAC requirements is provided in Appendix A.

The drying beds will be constructed using three foot tall sidewalls, with the bottom being paved with a 4-inch asphalt pad. The beds will be equipped with an underdrain system consisting of perforated pipe placed in a sand-covered gravel-filled trench system. This underdrain system will discharge to the plant drain pump station. Some of the liquid will drain onto this system, thus provide an overall factor of safety in the sizing of the sludge drying beds.

The design criteria for the sludge drying beds are as follows in Table 8.

TABLE 8

Sludge Drying Bed for Digester Design Criteria

Criteria	Design
Drying Beds	
Number of Drying Beds	23
Net Evaporation Rate (in/yr)	42
Volume to be Evaporated gal/yr	1,915,885
Working Depth (in)	18
Bed Surface Area (sf.)	73,181
Bed Construction	4" Asphalt Pad w/3-ft. sidewall

The estimated capital cost to implement Alternative 2 is \$5,235,000 including contingency, tax and engineering services as presented in the Appendix B.

ALTERNATIVE 3 – SLUDGE HOLDING TANK WITH DRYING BEDS

Alternative 3 includes a new sludge holding tank followed by sludge drying beds. This combination will be designed to meet Class B biosolids requirements and 75 percent solids to reduce hauling volume and costs.

Sludge Holding Tank

Waste activated sludge will be pumped by the return activated sludge pumps, through the waste activated sludge control valve, to new sludge holding tanks. The purpose of the sludge holding tanks is to temporarily store the waste sludge before it is distributed to the sludge drying beds. The sludge holding tanks do not, in themselves, meet the criteria for Class B solids and therefore are followed by additional dewatering in sludge drying beds. The sludge holding tanks will also allow decanting of the sludge, in order to reduce the required size of the sludge drying beds. Aerating the sludge for a period of time and then turning the aeration equipment off to let the solids settle can allow the supernatant to be decanted off the top of the holding tanks by a telescoping valve. The supernatant will flow by gravity to the plant drain pump station.

With the addition of a small amount of polymer, a solids concentration of 1.5 percent should be readily achieved by this procedure before the sludge is pumped to the sludge drying beds.

The volume of the sludge holding tank would be based on a solids retention time of 10 days at maximum month sludge wasting rate and a target solids concentration of 1.5 percent. The maximum month sludge production was determined to be 1,317 lb. of dry solids per day in the 2017 WWFP.

To meet Class B Biosolids requirements in the aerobic digester, the digester design was based on 28 days SRT at 20 degrees C with a two-tank digestion system and assuming that maximum month solids production occurs during the summer months. It is assumed that this will meet the Vector Attraction Criterion of 38 percent removal of VSS. Using first-order kinetics in a complete mix reactor for the removal of VSS it can be determined that two sludge holding tanks operating in series with a total detention time of 10 days can provide an approximately 18 percent removal of VSS.

Maximum Month Solids Waste Rate = 1,317 lb/d

Volatile Solids Content = 85 percent (per sludge production calculations)
= 1,119 lb/d (Solids Waste Rate * 85%)

Estimated Volatile Solids Destruction = 1,119 lb/d * 18% = 202 lb/d VSS * 18%)

Solids Wasted from Sludge Holding Tank = 1,317 – 201 = 1,116 lb/d

Total Digested Sludge in Holding Tank	= Solids Wasted from Holding Tank * SRT
	= 1,116 lb/d * 10 days
	= 11,160 lb.
Holding Tank Volume	= Total Digested Sludge / ((Digester Sludge TSS %)*8.34
	= 11,160 lb. / ((1.5 %)*8.34) = 89,209 gal =
	= 11,926 cf.

Two 20-foot x 20-foot concrete tanks with a side water depth of 15 feet will provide a volume of 12,000 cubic feet, or approximately 90,000 gallons. In addition, each tank will be provided with 2 feet of freeboard.

Three positive displacement blowers will be installed to provide air to sparge rings in the sludge holding tanks. Two of these blowers will supply air to each of the digesters while the third will provide backup. The sparge rings will be operated in conjunction with vertical mixers for maintaining solids in suspension.

It is assumed that 2.0 pounds of oxygen would be required per pound of volatile solids destruction. This level of aeration accounts for ammonia oxidation as well as volatile solids destruction. The aeration system would be sized based upon maximum monthly solids production. For this analysis, an actual oxygen requirement (AOR) is typically calculated to determine how much air is needed to adequately stabilize the waste activated sludge. However, blower manufacturers rate their equipment based upon their ability to supply oxygen at standard conditions and; therefore, a standard oxygen requirement (SOR) must be determined using the AOR to adequately account for the inefficiency of transferring oxygen into wastewater, as opposed to potable water.

Sludge Holding Tank Oxygen Demand

$$\text{Sludge Holding Tank AOR @ MM} = (2.0)(1,317 \text{ lb/d})(85\%)(18\%) = 403 \text{ lb/d}$$

$$\text{SOR} = \frac{\text{AOR}}{(\alpha) \left(\frac{\beta C_{STH} - C_O}{C_{S20}} \right) (1.24^{T-20})}$$

Where:

- α = oxygen transfer correction factor, .7 (typical for this treatment process)
 β = salinity surface tension factor, 0.96
 C_{STH} = dissolved oxygen concentration at operating temperature T and elevation
 = 8.72 mg/L (tabulated method referenced below²)
 C_{S20} = dissolved oxygen concentration at 20 °C and 1 atm = 9.08 mg/L
 C_O = operating dissolved oxygen concentration = 2 mg/L
 T = 20 °C

$$SOR = \frac{403}{(.7) \left(\frac{(0.96 * 8.72) - 2}{9.08} \right) (1.24^{20-20})} = \underline{820 \text{ lb O}_2/\text{d}}$$

The sizing of the sludge holding tank blowers is partially dependent on the efficiency of the aerator sparge rings. The Standard Oxygen Transfer Efficiency is assumed to be 28 percent.

$$\begin{aligned}
 \text{Standard Oxygen Transfer Efficiency} &= 28 \text{ percent} \\
 \text{Air Flow for Aeration} &= (820 \text{ lb O}_2/\text{d})(1 \text{ scf}/0.0173 \text{ lb O}_2)/(28\%) \\
 &= 168,282 \text{ scfd} \\
 &= 118 \text{ scfm}
 \end{aligned}$$

In addition, the sludge holding tanks will be equipped with a polymer feed system capable of supplying a neat polymer dose of up to 2.3 lb/day. This will correspond to 5 lb of polymer per ton of dry solids at annual average solids production. The polymer system will be housed in a heated fiberglass shed located next to the sludge holding tanks.

The overall design criteria for the sludge holding tanks are provided in Table 9.

TABLE 9

Sludge Holding Tank Equipment Design Criteria (MM)

Criteria	Design
Sludge Holding Tank 1	
Surface Area	20 ft x 20 ft
Maximum Side Water Depth	15 ft
Volume	45,000 gal
Sludge Holding Tank 2	
Surface Area	20 ft x 20 ft
Maximum Side Water Depth	15 ft
Volume	45,000 gal

² <http://www.env.gov.bc.ca/wat/wq/BCguidelines/do/do-01.htm>

TABLE 9 – (continued)

Sludge Holding Tank Equipment Design Criteria (MM)

Criteria	Design
Blowers	
Quantity	3
Capacity @ 7.5 psig	80 scfm
Motor	50 hp
Speed Control	VFD
Mixers	
Quantity	2
Type	Top-mounted, vertical gear-driven
Air Supply	Sparge Ring
Motor	12.5 hp

Holding Tank Sludge Pumps

Similar to the digesters, sludge will be pumped from the holding tanks to the sludge drying beds by two submersible pumps operating in a duplex setup. The pumps will be located within the holding tanks. The pumps will have a capacity of 200 gpm (each) at 25 feet total dynamic head.

The design criteria for the digested sludge pumps are provided in Table 10.

TABLE 10

Digested Sludge Pumps Design Criteria

Criteria	Design
Digested Sludge Transfer Pumps	
Quantity	2
Type	Submersible
Capacity	200 gpm @ 25 feet THD
Motor	7.5 hp
Speed Control	VFD

Sludge Drying Beds from Sludge Holding Tank

Waste activated sludge from the Sludge storage tanks will be pumped to the sludge drying. As discussed previously, the City already has a set of four drying beds. Each bed having a surface area of approximately 3,150 square feet for a total surface area of 12,600 square feet. This alternative proposes to construct additional drying beds sufficient in surface area to meet WAC Class B requirements to dry solids for a minimum of 3 months, two of which have an ambient average daily temperature above 0°C

The total daily annual average sludge to be wasted from the sludge holding tanks is estimated to be 839 lb dry solids per day. This corresponds to a flow of $839/(8.34 \times 0.015) = 6,707$ gpd assuming 1.5 percent solids in the holding tanks. After the sludge has been dried to 75 percent solids, the daily sludge volume will have been reduced to $839/(8.34 \times 0.75) = 134$ gpd. Thus an average annual volume of water to be evaporated in the sludge drying beds will be $6,707 - 134 = 6,573$ gpd which equals 2,399,145 gal/yr. which equals 320,741 cf per year.

As discussed previously, the net evaporation is approximately 42 inches per year. At a net evaporation rate of 42 inches/yr, the required area for the drying beds is 91,640 square feet. If the drying beds are identical to the four existing drying beds, with an area of 3,150 square feet each, an additional 25 drying beds will need to be constructed.

The drying beds will be constructed using three-foot tall sidewalls, with the bottom being paved with a 4-inch asphalt pad. The beds will be equipped with an underdrain system consisting of perforated pipe placed in a sand-covered gravel-filled trench system. This underdrain system will discharge to the plant drain pump station. Some of the liquid will drain onto this system, thus provide an overall factor of safety in the sizing of the sludge drying beds.

The design criteria for the sludge drying beds are provided in Table 11.

TABLE 11
Sludge Drying Bed Design Criteria

Criteria	Design
Number of Drying Beds	29
Net Evaporation Rate (in/yr)	42
Volume to be Evaporated gal/yr	2,399,145
Working Depth (in)	18
Bed Surface Area (sf.)	91,350
Bed Construction	4" Asphalt Pad w/3-ft. sidewall with concrete sidewalls

The estimated capital cost to implement Alternative 3 is \$5,793,000 including contingency, tax and engineering services as presented in Appendix B.

ALTERNATIVE 4 – SLUDGE HOLDING TANK WITH MECHANICAL THICKENING FOLLOWED BY DRYING BEDS

Alternative 4 includes a new holding tank followed by a rotary drum thickener and drying beds to achieve 75 percent solids. This combination will be designed to meet Class B biosolids requirements.

Sludge Holding Tank

The sludge holding tank will be identical to the sludge holding tank presented under Alternative 3. The overall design criteria for the sludge holding tank are presented in Table 9.

Sludge Transfer Pumps

A sludge transfer pump will transfer sludge from the sludge holding tank to the rotary drum thickener. The capacity of the pump will be based on the maximum month feed rate to the rotary drum thickener of 1,116 lb solids per day fed to the rotary drum thickener 24 hours per week. This will result in a feed rate of 325 lb per hour, or 43 gpm at a solids concentration of 1.5 percent.

The sludge transfer pump will discharge through a 3-inch diameter force main, which will provide a velocity of 2 fps. A second pump will be provided for redundancy.

The design criteria for the digested sludge pumps are provided in Table 12.

TABLE 12

Digested Sludge Pumps Design Criteria

Criteria	Design
Digested Sludge Transfer Pumps	
Quantity	2
Type	Rotary Lobe or Progressing Cavity
Capacity @ 30 psi TDH	43 gpm
Motor	5 hp
Speed Control	VFD

Sludge Thickener

A mechanical sludge thickener will thicken the sludge to approximately 6 percent solids before it is pumped to the sludge drying beds. For the purpose of this analysis it is assumed that the thickener is a rotary drum thickener, as manufactured by FKC Co. Ltd. of Port Angeles, Washington. The thickener will include a flocculation tank, a polymer

feed system, and a thickened sludge hopper, mounted on a skid. The skid will also include the sludge transfer pumps and the thickened sludge pumps (described below).

At a thickened sludge concentration of 6 percent solids, a thickened sludge flow will be $1,116 \text{ lb/day} / (8.34 \text{ lb/gal} \cdot 0.06) = 2,230 \text{ gpd}$.

Thickened Sludge Pumps

Stored sludge will be pumped from the sludge thickening unit to the sludge drying beds with a positive displacement pump through a 4-inch force main. The pump will have a capacity of 80 gallons per minute (gpm) to ensure a minimum velocity of 2 feet per second (fps) in the force main. The pump will be designed for a pressure of 30 pounds per square inch (psi). A second pump will be provided as a standby.

The design criteria for the digested sludge pumps are provided in Table 13.

TABLE 13

Digested Sludge Pumps Design Criteria

Criteria	Design
Digested Sludge Transfer Pumps	
Quantity	2
Type	Rotary Lobe
Capacity @ 30 psi TDH	80 gpm
Motor	10 hp
Speed Control	VFD

Sludge Drying Beds from Sludge Thickening Unit

Waste activated sludge from the sludge thickening unit will be pumped to the sludge drying. As discussed previously, the City already has a set of four drying beds. Each bed having a surface area of approximately 3,150 square feet for a total surface area of 12,600 square feet. This alternative proposes to construct additional drying beds sufficient in surface area to meet WAC Class B requirements to dry solids for a minimum of 3 months, two of which have an ambient average daily temperature above 0°C

The total daily annual average sludge to be wasted from the sludge thickening unit is estimated to be 839 lb dry solids per day. This corresponds to a flow of $839 / (8.34 \times 0.06) = 1,677 \text{ gpd}$ assuming the sludge has been thickened to 6 percent solids. After the sludge has been dried to 75 percent solids, the daily sludge volume will have been reduced to $839 / (8.34 \times 0.75) = 134 \text{ gpd}$. Thus an average annual volume of water to be evaporated in the sludge drying beds will be $1,677 - 134 = 1,543 \text{ gpd}$ which equals 563,195 gal/yr. which equals 75,293 cf per year.

As discussed previously, the net evaporation is approximately 42 inches per year. At a net evaporation rate of 42 inches/yr, the required area for the drying beds is 21,512 square feet. If the drying beds are identical to the four existing drying beds, with an area of 3,150 square feet each, an additional three drying beds will need to be constructed.

The drying beds will be constructed using 3-foot tall sidewalls, with the bottom being paved with a 4-inch asphalt pad. The beds will be equipped with an underdrain system consisting of perforated pipe placed in a sand-covered gravel-filled trench system. This underdrain system will discharge to the plant drain pump station. Some of the liquid will drain onto this system, thus provide an overall factor of safety in the sizing of the sludge drying beds.

The design criteria for the sludge drying beds are provided in Table 14.

TABLE 14

Sludge Drying Bed Design Criteria

Criteria	Design
Number of Drying Beds	7
Net Evaporation Rate (in/yr)	42
Volume to be Evaporated gal/yr	563,195
Working Depth (in)	18
Bed Surface Area (sf.)	22,050
Bed Construction	4" Asphalt Pad w/3-ft. sidewall with concrete sidewalls

The estimated capital cost to implement Alternative 4 is \$4,182,000 including contingency, tax and engineering services as presented in the Appendix B.

ALTERNATIVE 5 – SLUDGE HOLDING TANK WITH MECHANICAL DEWATERING

Alternative 5 includes a new sludge holding tank followed by a screw press to provide mechanical dewatering and drying beds to achieve 75 percent solids. This combination will be designed to meet Class B biosolids requirements.

Sludge Holding Tank

See Sludge Holding Tank Alternative 3.

The overall design criteria for the sludge holding tank preceding screw press are presented in Table 9.

Sludge Transfer Pumps

The sludge transfer pumps will convey the sludge from the sludge storage tanks to the mechanical dewatering unit and will be identical to the pumps described under Alternative 4. The design criteria for these pumps are presented in Table 12.

Mechanical Dewatering

Waste sludge would be pumped to the screw press by digested sludge transfer pumps. The pumps and screw press would each be equipped with variable frequency drives (VFDs) for control of the sludge feed rate and dewatering operation. Polymer would be injected into the sludge to improve the dewatering efficiency of the screw press. A flocculation tank would be included upstream of the screw press that would allow at least a two minute detention time to ensure a well flocculated feed sludge. The polymer system, flocculation tank, and screw press are available as a skid-mounted packaged unit. The skid would be provided with an integral control panel that would control sludge feed, polymer injection, flocculation tank mixer speed, sludge pump and screw press speed to optimize the dewatering operation.

The screw press capacity will be based on processing the City's biosolids within an average of 24 hours per week at maximum month solids production. At this criterion, the screw press must be capable of processing 325 lb/hr of total solids at 1.0 percent to 1.5 percent. Dewatered sludge would be discharged to a new spiral conveyor or cake pump that would convey the dewatered sludge to the existing drying beds or additional drying. At 15 percent solids the volume of the cake is estimated to be 892 gpd at maximum month and 671 gpd at annual average sludge production.

Sludge Drying Beds from Mechanical Dewatering

The sludge from dewatering will be conveyed by a screw conveyor or a cake pump and force main to the sludge drying beds.

The City already has a set of four drying beds. Each bed having a surface area of approximately 3,150 square feet for a total surface area of 12,600 square feet. This alternative proposes to construct additional drying beds sufficient in surface area to meet WAC Class B requirements to dry solids for a minimum of 3 months, two of which have an ambient average daily temperature above 0°C

The total daily annual average sludge volume to be wasted from the sludge holding tank is estimated to be 839 lb of dry solids per day, or 671 gpd at 15 percent solids. After the sludge has been dried to 75 percent solids, the daily sludge volume will have been reduced to $839 / (8.34 \times 0.75) = 134$ gpd. Thus an average annual volume of water to be evaporated in the sludge drying beds will be $671 - 134 = 537$ gpd which equals 196,005 gal/yr. which equals 26,204 cf per year.

As discussed previously, at a net evaporation rate of 42 inches/yr, the required area for the drying beds is 7,487 square feet. Since the area of the existing four drying beds is 12,600 square feet, no additional drying beds will be required.

The design criteria for the sludge drying beds are shown in Table 15.

TABLE 15

Sludge Drying Bed Design Criteria

Criteria	Design
Number of Drying Beds	4
Net Evaporation Rate (in/yr)	42
Volume to be Evaporated gal/yr	196,005
Working Depth (in)	18
Bed Surface Area (sf.)	12,600
Bed Construction	4" Asphalt Pad w/3-ft. sidewall with concrete sidewalls

The estimated capital cost to implement Alternative 5 is \$4,493,000 including contingency, tax and engineering services as presented in the Appendix B.

COMPARISON OF ALTERNATIVES

A list of assumptions regarding O&M costs is provided below. Table 16 summarizes O&M costs for each option. For this analysis electrical costs is estimated at \$0.05/kWh.

Alternative 1: Drying Beds

- Labor: 40 hr/wk * 40 wks * \$80/hr
- Sludge Volume: 241 wet tons per year
- Hauling Cost: \$60 per wet ton

Alternative 2: Aerobic Digesters with Drying Beds

- Drying Bed Labor = 14 hr/wk * 40 wk * \$80/hr.
- Labor: 10 hr/wk * 52 wk * \$80/hr
- Sludge Pump: 5 hp @ 35 min/day
- Digester Blowers: 20 hp @ 24 hrs/day *2 Blowers
- Digester Mixers: 30 hp @ 24 hr/day *2 Mixers
- Polymer System: 0.5 hp @ 24 hr day *2 Polymer Systems
- Polymer Cost: 1.78 lb/d @ \$6/lb
- Digested and Dewatered Sludge Volume: 163 wet tons per year
- Hauling Cost: \$60 per wet ton

Alternative 3: Sludge Holding Tank with Drying Beds

- Drying Bed Labor: 17 hr/wk * 40 wk * \$80/hr.
- Labor: 10 hr/wk * 52 wk * \$80/hr
- Sludge Pump: 5 hp @ 35 min/d
- Holding Tank Blowers: 10 hp @ 24 hrs/d * 2 Blowers
- Holding Tank Mixers: 25 hp @ 24 hr/d * 2 Mixers
- Polymer System: 0.5 hp @ 24 hr/d * 2 Polymer Systems
- Polymer Cost: 2.23 lb/d @ \$6/lb
- Dewatered Sludge Volume: 204 wet tons per year
- Hauling Cost: \$60 per wet ton

Alternative 4: Sludge Holding Tank with Rotary Drum Thickener

- Drying Bed Labor: 4 hr/wk @ 40 wks* @ \$80/hr
- Labor: 20 hr/wk * 52 wk \$80/hr
- Sludge Pump: 5 hp @ 35 min/day
- Holding Tank Blowers: 10 hp @ 24 hrs/day * 2 Blowers
- Holding Tank Mixers: 25 hp @ 24 hrs/day * 2 Mixers
- Holding Tank Polymer: 0.5 hp @ 24 hr/day * 2 Polymer Systems
- Holding Tank Polymer Cost: 2.23 lb/d * \$6/lb
- RST Thickener: 2 hp @ 30 hr/wk
- Floc Tank: 1 hp @ 30 hr/wk
- Polymer System: 0.5 hp * 24 hr/day
- Polymer Cost: 35 lb/ton * 204 wet ton * \$6/lb
- Sludge Feed Pump: 15 hp @ 30 hr/wk
- Dewatered Sludge Volume: 204 wet tons per year
- Hauling Cost: \$60 per wet ton

Alternative 5: Sludge Holding Tank with Screw Press

- Drying Bed Labor: 3 hr/wk @ 40 wk * \$80/hr
- Labor: 20 hr/wk * 52 wk * \$80/hr
- Sludge Pump: 5 hp @ 35 min/day
- Holding Tank Blowers: 10 hp @ 24 hrs/day * 2 blowers
- Holding Tank Mixers 25 hp @ 24 hr/day * 2 mixers
- Holding Tank Polymer: 0.5 hp @ 24 hr/day * 2 Polymer Systems
- Holding Tank Polymer Cost: 2.23 lb/d @ \$6/lb
- Screw Press: 2 hp @ 30 hr/wk
- Floc Tank: 1 hp @ 30 hr/wk
- Sludge Conveyor: 3 hp @ 30 hr/wk
- Polymer System: 0.5 hp @ 24 hr/d

- Polymer Cost: 8 lb/ton * 204 wet ton *\$6/lb
- Sludge Feed Pump: 5 hp @ 30 hr/wk
- Dewatered Sludge Volume: 204 wet tons per year
- Hauling Cost: \$60 per wet ton

Table 16 shows the estimated annual operation and maintenance costs for the alternatives.

TABLE 16**Estimated Annual Operation and Maintenance Costs**

Option	Labor	Power	Polymer	Maintenance	Sludge Hauling	Total
Drying Beds (Alternative 1)	\$96,000	\$0	\$0	\$2,400	\$14,500	\$112,900
Aerobic Digesters (Alternative 2)	\$86,400	\$33,000	\$3,900	\$15,300	\$9,800	\$148,400
Holding Tank – Beds (B3)	\$96,000	\$26,500	\$4,900	\$14,670	\$1,220	\$143,290
Holding Tank – Rotary Thickener	\$96,000	\$23,200	\$11,000	\$31,011	\$12,200	\$173,411
Holding Tank – Screw Press	\$92,800	\$23,700	\$14,700	\$42,540	\$12,200	\$185,940

Table 17 shows the estimated capital cost for each alternative.

TABLE 17**Estimated Capital Costs for Biosolids Handling Alternatives**

Alternative		Estimated Capital Cost
1	Drying Beds	\$6,081,000
2	Aerobic Digesters Followed by Drying Beds	\$5,235,000
3	Sludge Holding Tanks Followed by Drying Beds	\$5,793,000
4	Sludge Holding Tanks with Mechanical Thickening Followed by Drying Beds	\$4,182,000
5	Sludge Holding Tanks with Mechanical Dewatering Followed by Drying Beds	\$4,493,000

Table 18 shows estimated present worth costs for each alternative.

TABLE 18

Estimated Present Worth Cost

Option	Capital Cost	Annual O&M Cost	Present Worth
Drying Beds – Alternative 1	\$6,081,000	\$112,900	\$7,615,300
Aerobic Digesters – Alternative 2	\$5,235,000	\$148,400	\$7,251,800
Sludge Holding Tanks – Alternative 3	\$5,937,000	\$143,290	\$7,884,400
Holding Tanks with Thickener – Alternative 4	\$4,182,000	\$173,411	\$6,538,700
Holding Tanks with Dewatering – Alternative 5	\$4,493,000	\$185,940	\$7,020,000

As indicated in Table 18, Alternate 4 – Solids Holding Tank with Thickener, is the least expensive alternative over the 20-year planning period. Therefore, if the City pursues a Class B solids handling solution, the Solids Holding Tank with Thickener Alternative is recommended. Figure 1 below provides a schematic site layout of Alternative 4.



CITY OF MATTAWA
 WWTP AMENDMENT NO. 3
 FIGURE 1
 ALTERNATIVE 4 - SLUDGE HOLDING TANKS
 WITH MECHANICAL THICKENING TO DRYING
 BEDS - SITE LAYOUT SCHEMATIC


Gray & Osborne, Inc.
 CONSULTING ENGINEERS

0 1" = 100'
 ONE INCH AT FULL SCALE, IF
 NOT SCALE ACCURATELY

APPENDIX A
DRYING BED AREAS

Mattawa Solids Handling Analysis Drying Bed Area

Sludge Loading	4,282,213 gallons / year	Month In	Month Out	No Days	Volume In (gallons)	Volume In (cf)	Volume Out (cf)	Total Volume In Beds (cf)	Surface Area (sf)	Surface Area (ac)	# Beds Used	3,150 sf
	11,724 gallons / day	April	July	30	351,722	47,015		47,015	31,344	0.7	10.00	
	1,567 cf/day	May	August	31	363,446	48,583		95,598	63,732	1.5	21.00	
		June	September	30	351,722	47,015		142,613	95,075	2.2	31.00	
		July	October	31	363,446	48,583	47,015	144,180	96,120	2.2	31.00	
		August	November	31	363,446	48,583	48,583	144,180	96,120	2.2	31.00	
		September	December	30	351,722	47,015	47,015	144,180	96,120	2.2	31.00	
		October	March	31	363,446	48,583	48,583	144,180	96,120	2.2	31.00	
		November	April	30	351,722	47,015	48,583	142,613	95,075	2.2	31.00	
		December	April	31	363,446	48,583	47,015	144,180	96,120	2.2	31.00	
		January	April	31	363,446	48,583	-	192,763	128,509	3.0	41.00	
		February	May	29	339,998	45,448	-	238,211	158,807	3.6	51.00	
		March	June	31	363,446	48,583	48,583	238,211	158,807	3.6	51.00	
		April	July	30	351,722	47,015	144,180	141,046	94,031	2.2	30.00	
		May	August	31	363,446	48,583	45,448	144,180	96,120	2.2	31.00	
		June	September	30	351,722	47,015	48,583	142,613	95,075	2.2	31.00	
		July	October	31	363,446	48,583	47,015	144,180	96,120	2.2	31.00	
		August	November	31	363,446	48,583	48,583	144,180	96,120	2.2	31.00	
		September	December	30	351,722	47,015	47,015	144,180	96,120	2.2	31.00	
		October	March	31	363,446	48,583	48,583	144,180	96,120	2.2	31.00	
		November	April	30	351,722	47,015	48,583	142,613	95,075	2.2	31.00	
		December	April	31	363,446	48,583	47,015	144,180	96,120	2.2	31.00	
		January	April	31	363,446	48,583	-	192,763	128,509	3.0	41.00	
		February	May	29	339,998	45,448	-	238,211	158,807	3.6	51.00	
		March	June	31	363,446	48,583	48,583	238,211	158,807	3.6	51.00	
		April	July	30	351,722	47,015	144,180	141,046	94,031	2.2	30.00	

APPENDIX B

PROJECT CAPITAL COST ESTIMATES

Lagoon Biosolids Option 3

February 2024

G&O# 22607

<u>NO.</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>PRICE</u>	<u>AMOUNT</u>
1	Mobilization/Demobilization	1 LS	\$ 5,000.00	\$ 5,000.00
2	Labor	1 LS	\$ 21,600.00	\$ 21,600.00
3	Equipment	1 EA	\$ 33,600.00	\$ 33,600.00
4	Sampling	1 CY	\$ 400.00	\$ 400.00
5	Permits	1 LS	\$ 25,000.00	\$ 25,000.00
6	Subtotal			\$ 85,600.00
7	Construction Contingencies (20%)			\$ 17,120.00
8	Subtotal			\$ 102,720.00
9	Sales Tax (8.4%)			\$ 8,628.48

Total Estimated Construction Cost	\$ 111,348.48
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Engineering Services / Construction Admin (25%)	\$ 27,837.12
Cultural Resources	\$ 15,000.00
Legal / Administration	\$ 10,000.00

Total Estimated Project Cost (rounded)	\$ 165,000.00
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ALTERNATIVE 1
Sludge Drying Beds

February 2024
G&O# 22607

<u>NO.</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>		<u>PRICE</u>	<u>AMOUNT</u>
1	Mobilization/Demobilization	1	LS	\$ 266,048.00	\$ 266,048.00
2	Demolition	1	LS	\$ 20,000.00	\$ 20,000.00
3	Excavation	11,200	CY	\$ 20.00	\$ 224,000.00
4	Foundation Gravel	5,600	CY	\$ 60.00	\$ 336,000.00
5	Underdrain Piping	3,500	LF	\$ 60.00	\$ 210,000.00
6	Drain Rock	520	CY	\$ 50.00	\$ 26,000.00
7	Geotextile	3,200	SY	\$ 3.00	\$ 9,600.00
8	Asphalt Pavement	3,600	TONS	\$ 150.00	\$ 540,000.00
9	Concrete Walls	1,000	CY	\$ 1,600.00	\$ 1,600,000.00
10	Underdrain Conveyance Piping	2,000	LF	\$ 80.00	\$ 160,000.00
11	Biosolids Distribution Piping & Valves	2,000	LF	\$ 100.00	\$ 200,000.00
12	Front-end Loader	1	LS	\$ 80,000	\$ 80,000
	Subtotal				\$ 3,671,648.00
	Construction Contingencies (20%)				\$ 734,329.60
	Subtotal				\$ 4,405,977.60
	Sales Tax (8.4%)				\$ 370,102.12
Total Estimated Construction Cost					\$ 4,776,079.72
	Engineering Services / Construction Admin (25%)				\$ 1,194,019.93
	PLC/HMI Programming				\$ 75,000.00
	Cultural Resources				\$ 15,000.00
	Legal / Administration				\$ 20,000.00
Total Estimated Project Cost (rounded)					\$ 6,081,000.00

ALTERNATIVE 2
Aerobic Digester Followed by Sludge Drying Beds

February 2024
G&O# 22607

<u>NO.</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>		<u>PRICE</u>	<u>AMOUNT</u>
1	Mobilization/Demobilization	1	LS	\$ 189,617.14	\$ 189,617.14
2	Demolition	1	LS	\$ 20,000.00	\$ 20,000.00
3	Excavation	5,697	CY	\$ 20.00	\$ 113,944.44
4	Foundation Gravel	2,291	CY	\$ 60.00	\$ 137,480.00
5	Concrete for digester	248	CY	\$ 1,600.00	\$ 396,800.00
6	Digester mixers & aerators (inc. supports)	2	EA	\$ 120,000.00	\$ 240,000.00
7	Blowers	3	EA	\$ 30,000.00	\$ 90,000.00
8	Aeration piping	2	EA	\$ 10,000.00	\$ 20,000.00
9	Digested Sludge Pumps (submersible)	2	EA	\$ 37,500.00	\$ 75,000.00
10	Building for Blowers & Sludge Pump	400	SF	\$ 400.00	\$ 160,000.00
11	Polymer Feed System	1	LS	\$ 25,000.00	\$ 25,000.00
12	Polymer Feed Building	1	LS	\$ 13,000.00	\$ 13,000.00
13	Digested Sludge Force Main & Valves	800	LF	\$ 100.00	\$ 80,000.00
14	Underdrain Piping	1,350	LF	\$ 60.00	\$ 81,000.00
15	Drain Rock	200	CY	\$ 50.00	\$ 10,000.00
16	Geotextile	1,200	SY	\$ 3.00	\$ 3,600.00
17	Asphalt Pavement for Drying Beds	1,367	TONS	\$ 150.00	\$ 205,041.67
18	Concrete Walls for Drying Beds	393	CY	\$ 1,600.00	\$ 628,148.15
19	Underdrain Filtrate Conveyance Piping	890	LF	\$ 80.00	\$ 71,200.00
20	Electrical, Instrumentation, and Controls	1	LS	\$ 511,966.28	\$ 511,966.28
21	Font-end Loader	1	LS	\$ 80,000	\$ 80,000.00
	Subtotal				\$ 3,151,797.68
	Construction Contingencies (20%)				\$ 630,359.54
	Subtotal				\$ 3,782,157.22
	Sales Tax (8.4%)				\$ 317,701.21
Total Estimated Construction Cost					\$ 4,099,858.42
	Engineering Services / Construction Admin (25%)				\$ 1,024,964.61
	PLC/HMI Programming				\$ 75,000.00
	Cultural Resources				\$ 15,000.00
	Legal / Administration				\$ 20,000.00
Total Estimated Project Cost (rounded)					\$ 5,235,000.00

ALTERNATIVE 3
Sludge Storage Tank Followed by Sludge Drying Beds

February 2024
G&O# 22607

<u>NO.</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>		<u>PRICE</u>	<u>AMOUNT</u>
1	Mobilization/Demobilization	1	LS	\$ 210,801.59	\$ 210,801.59
2	Demolition	1	LS	\$ 20,000.00	\$ 20,000.00
3	Excavation	6,597	CY	\$ 20.00	\$ 131,944.44
4	Foundation Gravel	2,952	CY	\$ 60.00	\$ 177,102.22
5	Concrete for Sludge Storage Tank	144	CY	\$ 1,600.00	\$ 231,170.37
6	Mixers & Aerators (inc. supports)	2	EA	\$ 114,000.00	\$ 228,000.00
7	Blowers	3	EA	\$ 27,000.00	\$ 81,000.00
8	Aeration piping & Diffusers	2	EA	\$ 10,000.00	\$ 20,000.00
9	Digested Sludge Pumps (submersible)	2	EA	\$ 37,500.00	\$ 75,000.00
10	Building for Blowers & Sludge Pump	400	SF	\$ 400.00	\$ 160,000.00
11	Polymer Feed System	1	LS	\$ 25,000.00	\$ 25,000.00
12	Polymer Feed Building	1	LS	\$ 13,000.00	\$ 13,000.00
13	Digested Sludge Force Main & Valves	1,800	LF	\$ 100.00	\$ 180,000.00
14	Underdrain Piping	1,775	LF	\$ 60.00	\$ 106,500.00
15	Drain Rock	200	CY	\$ 50.00	\$ 10,000.00
16	Geotextile	1,578	SY	\$ 3.00	\$ 4,733.33
17	Asphalt Pavement for Drying Beds	1,799	TONS	\$ 150.00	\$ 269,791.67
18	Concrete Walls for Drying Beds	511	CY	\$ 1,600.00	\$ 817,777.78
19	Underdrain Filtrate Conveyance Piping	1,050	LF	\$ 80.00	\$ 84,000.00
20	Electrical, Instrumentation, and Controls	1	LS	\$ 569,164.28	\$ 569,164.28
21	Front-end Loader	1	LS	\$ 80,000	\$ 80,000.00
	Subtotal				\$ 3,494,985.68
	Construction Contingencies (20%)				\$ 698,997.14
	Subtotal				\$ 4,193,982.82
	Sales Tax (8.4%)				\$ 352,294.56
Total Estimated Construction Cost					\$ 4,546,277.37
	Engineering Services / Construction Admin (25%)				\$ 1,136,569.34
	PLC/HMI Programming				\$ 75,000.00
	Cultural Resources				\$ 15,000.00
	Legal / Administration				\$ 20,000.00
Total Estimated Project Cost (rounded)					\$ 5,793,000.00

ALTERNATIVE 4
Sludge Storage Tank Followed by Mechanical Thickening and Sludge Drying Beds

February 2024
G&O# 22607

<u>NO.</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>PRICE</u>	<u>AMOUNT</u>
1	Mobilization/Demobilization	1 LS	\$ 149,615.45	\$ 149,615.45
2	Demolition	1 LS	\$ 20,000.00	\$ 20,000.00
3	Excavation	1,464 CY	\$ 20.00	\$ 29,277.78
4	Foundation Gravel	385 CY	\$ 60.00	\$ 23,102.22
5	Concrete for Sludge Holding Tank	144 CY	\$ 1,600.00	\$ 231,170.37
6	Mixers & Aerators (inc. supports)	2 EA	\$ 114,000.00	\$ 228,000.00
7	Blowers	3 EA	\$ 27,000.00	\$ 81,000.00
8	Aeration piping & Diffusers	2 EA	\$ 10,000.00	\$ 20,000.00
9	Digested Sludge Pumps	2 EA	\$ 50,000.00	\$ 100,000.00
10	Thickener	1,000 SF	\$ 400.00	\$ 400,000.00
11	Polymer Feed System	1 LS	\$ 25,000.00	\$ 25,000.00
12	Sludge Thickening Equipment	1 LS	\$ 419,700.00	\$ 419,700.00
13	Thickened Sludge Pumps	2 EA	\$ 50,000.00	\$ 100,000.00
14	Digested Sludge Force Main & Valves	250 LF	\$ 100.00	\$ 25,000.00
15	Underdrain Piping	213 LF	\$ 60.00	\$ 12,780.00
16	Drain Rock	32 CY	\$ 50.00	\$ 1,577.78
17	Geotextile	189 SY	\$ 3.00	\$ 568.00
18	Asphalt Pavement for Drying Beds	216 TONS	\$ 150.00	\$ 32,375.00
19	Concrete Walls for Drying Beds	68 CY	\$ 1,600.00	\$ 108,641.98
20	Underdrain Filtrate Conveyance Piping	150 LF	\$ 80.00	\$ 12,000.00
21	Electrical, Instrumentation, and Controls	1 LS	\$ 403,961.71	\$ 403,961.71
22	Front-end Loader	1 LS	\$ 80,000	\$ 80,000.00
	Subtotal			\$ 2,503,770.29
	Construction Contingencies (20%)			\$ 500,754.06
	Subtotal			\$ 3,004,524.35
	Sales Tax (8.4%)			\$ 252,380.05
Total Estimated Construction Cost				\$ 3,256,904.39
	Engineering Services / Construction Admin (25%)			\$ 814,226.10
	PLC/HMI Programming			\$ 75,000.00
	Cultural Resources			\$ 15,000.00
	Legal / Administration			\$ 20,000.00
Total Estimated Project Cost (rounded)				\$ 4,182,000.00

ALTERNATIVE 5**Sludge Storage Tank Followed by Mechanical Dewatering and Sludge Drying Beds**

February 2024

G&O# 22607

<u>NO.</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>		<u>PRICE</u>	<u>AMOUNT</u>
1	Mobilization/Demobilization	1	LS	\$ 164,124.03	\$ 164,124.03
2	Demolition	1	LS	\$ 20,000.00	\$ 20,000.00
3	Excavation	764	CY	\$ 20.00	\$ 15,277.78
4	Foundation Gravel	35	CY	\$ 60.00	\$ 2,102.22
5	Concrete for Sludge Holding Tank	144	CY	\$ 1,600.00	\$ 231,170.37
6	Mixers & Aerators (inc. supports)	2	EA	\$ 114,000.00	\$ 228,000.00
7	Blowers	3	EA	\$ 27,000.00	\$ 81,000.00
8	Aeration piping & Diffusers	2	EA	\$ 10,000.00	\$ 20,000.00
9	Digested Sludge Pumps	2	EA	\$ 50,000.00	\$ 100,000.00
10	Thickener	1,000	SF	\$ 400.00	\$ 400,000.00
11	Polymer Feed System	1	LS	\$ 25,000.00	\$ 25,000.00
12	Sludge Dewatering Equipment	1	LS	\$ 804,000.00	\$ 804,000.00
	Thickened Sludge Pumps	2	EA	\$ 50,000.00	\$ 100,000.00
13	Digested Sludge Force Main & Valves	250	LF	\$ 100.00	\$ 25,000.00
14	Electrical, Instrumentation, and Controls	1	LS	\$ 443,134.88	\$ 443,134.88
15	Front-end Loader	1	LS	\$ 80,000	\$ 80,000.00
	Subtotal				\$ 2,738,809.28
	Construction Contingencies (20%)				\$ 547,761.86
	Subtotal				\$ 3,286,571.14
	Sales Tax (8.4%)				\$ 276,071.98
Total Estimated Construction Cost					\$ 3,562,643.11
Engineering Services / Construction Admin (25%)					\$ 819,407.92
PLC/HMI Programming					\$ 75,000.00
Cultural Resources					\$ 15,000.00
Legal / Administration					\$ 20,000.00
Total Estimated Project Cost (rounded)					\$ 4,493,000.00

APPENDIX C

LAGOON SLUDGE SAMPLING RESULTS



Am Test Inc.
13600 NE 126TH PL
Suite C
Kirkland, WA 98034
(425) 885-1664

**Professional
Analytical
Services**

May 21 2021
Gray & Osborne
701 Dexter Avenue North
Suite 200
Seattle, WA 98109
Attention: ARN COOMBS

Dear ARN COOMBS:

Enclosed please find the analytical data for your MATTAWA project.

The following is a cross correlation of client and laboratory identifications for your convenience.

CLIENT ID	MATRIX	AMTEST ID	TEST
A1	Biosolids	21-A006139	CONV
A2	Biosolids	21-A006140	CONV
A3	Biosolids	21-A006141	CONV
A4	Biosolids	21-A006142	CONV
A5	Biosolids	21-A006143	CONV
B1	Biosolids	21-A006144	CONV
B2	Biosolids	21-A006145	CONV
B5	Biosolids	21-A006146	CONV
B6	Biosolids	21-A006147	CONV
C1	Biosolids	21-A006148	CONV
C3	Biosolids	21-A006149	CONV
C4	Biosolids	21-A006150	CONV
C6	Biosolids	21-A006151	CONV
D1	Biosolids	21-A006152	CONV
D2	Biosolids	21-A006153	CONV
D3	Biosolids	21-A006154	CONV
D5	Biosolids	21-A006155	CONV
D6	Biosolids	21-A006156	CONV
COMP	Biosolids	21-A006157	CONV, MET

Your samples were received on Friday, May 7, 2021. At the time of receipt, the samples were logged in and properly maintained prior to the subsequent analysis.

The analytical procedures used at AmTest are well documented and are typically derived from the protocols of the EPA, USDA, FDA or the Army Corps of Engineers.

Following the analytical data you will find the Quality Control (QC) results.

Am Test Inc.
13600 NE 126TH PL
Suite C
Kirkland, WA 98034
(425) 885-1664

**Professional
Analytical
Services**

May 21 2021
Gray & Osborne
continued . . .

Please note that the detection limits that are listed in the body of the report refer to the Practical Quantitation Limits (PQL's), as opposed to the Method Detection Limits (MDL's).

If you should have any questions pertaining to the data package, please feel free to contact me.

Sincerely,

A handwritten signature in blue ink that reads "Aaron W. Young". The signature is stylized, with the first name "Aaron" being the most prominent.

Aaron W. Young
Vice President

Project #: 1

BACT = Bacteriological
CONV = Conventional

MET = Metals
ORG = Organics

NUT=Nutrients
DEM=Demand

MIN=Minerals

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(425) 885-1664
www.amtestlab.com



**Professional
Analytical
Services**

ANALYSIS REPORT

Gray & Osborne
701 Dexter Avenue North
Seattle, WA 98109
Attention: ARN COOMBS
Project Name: MATTAWA
Project #: 1
All results reported on a dry weight basis.

Date Received: 05/07/21

Date Reported: 5/21/21

AMTEST Identification Number 21-A006139
Client Identification A1
Sampling Date 05/05/21, 10:30

Conventionals

PARAMETER	RESULT	UNITS	Q	D.L.	METHOD	ANALYST	DATE
Total Solids	3.96	%		0.1	SM 2540G	DM	05/13/21

AMTEST Identification Number 21-A006140
Client Identification A2
Sampling Date 05/05/21, 10:30

Conventionals

PARAMETER	RESULT	UNITS	Q	D.L.	METHOD	ANALYST	DATE
Total Solids	3.15	%		0.1	SM 2540G	DM	05/13/21

Gray & Osborne
Project Name: MATTAWA
AmTest ID: 21-A006141

AMTEST Identification Number 21-A006141
Client Identification A3
Sampling Date 05/05/21, 10:30

Conventionals

PARAMETER	RESULT	UNITS	Q	D.L.	METHOD	ANALYST	DATE
Total Solids	3.30	%		0.1	SM 2540G	DM	05/13/21

AMTEST Identification Number 21-A006142
Client Identification A4
Sampling Date 05/05/21, 10:30

Conventionals

PARAMETER	RESULT	UNITS	Q	D.L.	METHOD	ANALYST	DATE
Total Solids	3.51	%		0.1	SM 2540G	DM	05/13/21

AMTEST Identification Number 21-A006143
Client Identification A5
Sampling Date 05/05/21, 10:30

Conventionals

PARAMETER	RESULT	UNITS	Q	D.L.	METHOD	ANALYST	DATE
Total Solids	3.12	%		0.1	SM 2540G	DM	05/13/21

Gray & Osborne
Project Name: MATTAWA
AmTest ID: 21-A006144

AMTEST Identification Number 21-A006144
Client Identification B1
Sampling Date 05/05/21, 10:30

Conventionals

PARAMETER	RESULT	UNITS	Q	D.L.	METHOD	ANALYST	DATE
Total Solids	3.44	%		0.1	SM 2540G	DM	05/13/21

AMTEST Identification Number 21-A006145
Client Identification B2
Sampling Date 05/05/21, 10:30

Conventionals

PARAMETER	RESULT	UNITS	Q	D.L.	METHOD	ANALYST	DATE
Total Solids	3.28	%		0.1	SM 2540G	DM	05/13/21

AMTEST Identification Number 21-A006146
Client Identification B5
Sampling Date 05/05/21, 10:30

Conventionals

PARAMETER	RESULT	UNITS	Q	D.L.	METHOD	ANALYST	DATE
Total Solids	5.81	%		0.1	SM 2540G	DM	05/13/21

Gray & Osborne
Project Name: MATTAWA
AmTest ID: 21-A006147

AMTEST Identification Number 21-A006147
Client Identification B6
Sampling Date 05/05/21, 10:30

Conventionals

PARAMETER	RESULT	UNITS	Q	D.L.	METHOD	ANALYST	DATE
Total Solids	3.59	%		0.1	SM 2540G	DM	05/13/21

AMTEST Identification Number 21-A006148
Client Identification C1
Sampling Date 05/05/21, 10:30

Conventionals

PARAMETER	RESULT	UNITS	Q	D.L.	METHOD	ANALYST	DATE
Total Solids	3.83	%		0.1	SM 2540G	DM	05/13/21

AMTEST Identification Number 21-A006149
Client Identification C3
Sampling Date 05/05/21, 10:30

Conventionals

PARAMETER	RESULT	UNITS	Q	D.L.	METHOD	ANALYST	DATE
Total Solids	3.24	%		0.1	SM 2540G	DM	05/13/21

Gray & Osborne
Project Name: MATTAWA
AmTest ID: 21-A006150

AMTEST Identification Number 21-A006150
Client Identification C4
Sampling Date 05/05/21, 10:30

Conventionals

PARAMETER	RESULT	UNITS	Q	D.L.	METHOD	ANALYST	DATE
Total Solids	3.24	%		0.1	SM 2540G	DM	05/13/21

AMTEST Identification Number 21-A006151
Client Identification C6
Sampling Date 05/05/21, 10:30

Conventionals

PARAMETER	RESULT	UNITS	Q	D.L.	METHOD	ANALYST	DATE
Total Solids	4.11	%		0.1	SM 2540G	DM	05/13/21

AMTEST Identification Number 21-A006152
Client Identification D1
Sampling Date 05/05/21, 10:30

Conventionals

PARAMETER	RESULT	UNITS	Q	D.L.	METHOD	ANALYST	DATE
Total Solids	4.06	%		0.1	SM 2540G	DM	05/13/21

Gray & Osborne
Project Name: MATTAWA
AmTest ID: 21-A006153

AMTEST Identification Number 21-A006153
Client Identification D2
Sampling Date 05/05/21, 10:30

Conventionals

PARAMETER	RESULT	UNITS	Q	D.L.	METHOD	ANALYST	DATE
Total Solids	3.32	%		0.1	SM 2540G	DM	05/13/21

AMTEST Identification Number 21-A006154
Client Identification D3
Sampling Date 05/05/21, 10:30

Conventionals

PARAMETER	RESULT	UNITS	Q	D.L.	METHOD	ANALYST	DATE
Total Solids	3.27	%		0.1	SM 2540G	DM	05/13/21

AMTEST Identification Number 21-A006155
Client Identification D5
Sampling Date 05/05/21, 10:30

Conventionals

PARAMETER	RESULT	UNITS	Q	D.L.	METHOD	ANALYST	DATE
Total Solids	3.21	%		0.1	SM 2540G	DM	05/13/21

Gray & Osborne
Project Name: MATTAWA
AmTest ID: 21-A006156

AMTEST Identification Number 21-A006156
Client Identification D6
Sampling Date 05/05/21, 10:30

Conventionals

PARAMETER	RESULT	UNITS	Q	D.L.	METHOD	ANALYST	DATE
Total Solids	25.8	%		0.1	SM 2540G	DM	05/13/21

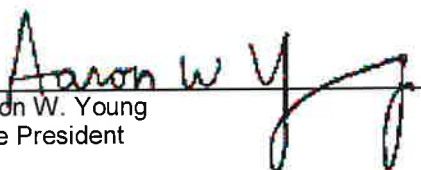
AMTEST Identification Number 21-A006157
Client Identification COMP
Sampling Date 05/05/21, 10:30

Conventionals

PARAMETER	RESULT	UNITS	Q	D.L.	METHOD	ANALYST	DATE
Total Solids	4.77	%		0.1	SM 2540G	DM	05/13/21

Total Metals

PARAMETER	RESULT	UNITS	Q	D.L.	METHOD	ANALYST	DATE
Acid Digestion	Y				SW-846 3050B	JDR	05/19/21
Arsenic	< 7.76	ug/g		7.76	EPA 6010D	JDR	05/20/21
Cadmium	< 1.94	ug/g		1.94	EPA 6010D	JDR	05/20/21
Copper	127.	ug/g		7.76	EPA 6010D	JDR	05/20/21
Mercury	< 1.95	ug/g		1.94	EPA 6010D	JDR	05/20/21
Molybdenum	6.08	ug/g		3.88	EPA 6010D	JDR	05/20/21
Nickel	14.0	ug/g		3.88	EPA 6010D	JDR	05/20/21
Lead	< 7.76	ug/g		7.76	EPA 6010D	JDR	05/20/21
Selenium	9.22	ug/g		7.76	EPA 6010D	JDR	05/20/21
Zinc	665.	ug/g		7.76	EPA 6010D	JDR	05/20/21


Aaron W. Young
Vice President

QC Summary for sample numbers: 21-A006139 to 21-A006157

DUPLICATES

SAMPLE #	ANALYTE	UNITS	SAMPLE VALUE	DUP VALUE	RPD
21-A005810	Total Solids	%	17.6	17.5	0.57
21-A006145	Total Solids	%	3.28	3.12	5.0
21-A006315	Total Solids	%	21.9	22.4	2.3
21-A006393	Total Solids	%	90.5	90.5	0.00
21-A006315	Arsenic	ug/g	< 1.13	0.000	
21-A006572	Arsenic	ug/g	21.9	22.3	1.8
21-A006315	Cadmium	ug/g	< 0.2826	0.2600	
21-A006315	Copper	ug/g	40.4	40.2	0.50
21-A006315	Nickel	ug/g	2.06	2.07	0.48
21-A006315	Lead	ug/g	2.20	2.46	11.
21-A006315	Zinc	ug/g	74.3	73.8	0.68

MATRIX SPIKES

SAMPLE #	ANALYTE	UNITS	SAMPLE VALUE	SMPL+ SPK	SPK AMT	RECOVERY
Duplicate	Arsenic	ug/g	0.000	42.8	48.0	89.17 %
Duplicate	Arsenic	ug/g	22.3	68.1	53.0	86.42 %
Duplicate	Cadmium	ug/g	0.2600	42.40	48.00	87.79 %
Duplicate	Copper	ug/g	40.2	102.	48.0	128.75 %
Duplicate	Nickel	ug/g	2.07	48.5	48.0	96.73 %
Duplicate	Lead	ug/g	2.46	45.8	48.0	90.29 %
Duplicate	Zinc	ug/g	73.8	136.	48.0	129.58 %

STANDARD REFERENCE MATERIALS

ANALYTE	UNITS	TRUE VALUE	MEASURED VALUE	RECOVERY
Arsenic	ug/g	2.00	1.96	98.0 %
Arsenic	ug/g	2.00	1.87	93.5 %
Cadmium	ug/g	0.8000	0.8080	101. %
Cadmium	ug/g	0.8000	0.8070	101. %
Copper	ug/g	0.800	0.840	105. %
Copper	ug/g	0.800	0.843	105. %
Molybdenum	ug/g	2.00	2.07	104. %
Molybdenum	ug/g	2.00	2.07	104. %
Nickel	ug/g	0.800	0.826	103. %
Nickel	ug/g	0.800	0.824	103. %
Lead	ug/g	0.80	0.82	102. %
Lead	ug/g	0.80	0.82	102. %
Selenium	ug/g	2.00	2.29	114. %
Selenium	ug/g	2.00	2.25	112. %

QC Summary for sample numbers: 21-A006139 to 21-A006157...

STANDARD REFERENCE MATERIALS continued....

ANALYTE	UNITS	TRUE VALUE	MEASURED VALUE	RECOVERY
Zinc	ug/g	2.00	2.15	108. %
Zinc	ug/g	2.00	2.15	108. %

BLANKS

ANALYTE	UNITS	RESULT
Arsenic	ug/g	< 0.02
Arsenic	ug/g	< 0.02
Cadmium	ug/g	< 0.005
Cadmium	ug/g	< 0.005
Copper	ug/g	< 0.02
Copper	ug/g	< 0.02
Mercury	ug/g	< 0.005
Mercury	ug/g	< 0.005
Molybdenum	ug/g	< 0.01
Molybdenum	ug/g	< 0.01
Nickel	ug/g	< 0.01
Nickel	ug/g	< 0.01
Lead	ug/g	< 0.02
Lead	ug/g	< 0.02
Selenium	ug/g	< 0.02
Selenium	ug/g	< 0.02
Zinc	ug/g	< 0.02
Zinc	ug/g	< 0.02



AmTest Chain of Custody Record

13600 NE 126th PL, Suite C, Kirkland, WA 98034

Ph (425) 885-1664 Fx (425) 820-0245

www.amtestlab.com

Chain of Custody No. 37833

Client Name & Address: Gray, Osborne, Inc. 1130 Rainier Ave South Suite 300 Seattle WA 98144				Invoice To: Gray, Osborne, Inc.			
Contact Person: ARN COOMBS				Invoice Contact:			
Phone No: 206 284 0860				PO Number:			
Fax No:				Invoice Ph/Fax:			
E-mail: ~~arn~~ acoombs@g-o.com				Invoice E-mail:			
Report Delivery: (Choose all that apply) Mail / Fax / Email / Posted Online				Data posted to online account: YES / NO Web Login ID:			
Special Instructions:							
Requested TAT: (Rush must be pre-approved by lab) Standard RUSH (5 Day / 3 Day / 48 HR / 24 HR)				Temperature upon Receipt: 20.0			
Project Name: MATHAXA				Analysis Requested			
Project Number: 1							
AmTest ID	Client ID (35 characters max)	Date Sampled	Time Sampled	Matrix	No. of containers	Total Solids	QA/QC
6139	A1	5/5/5	10:30				
40	A2	"	"			"	
41	A3	"	"			"	
42	A4	"	"			"	
43	A5	"	"			"	
44	B1	"	"			"	
45	B2	"	"			"	
46	B5	"	"	"		"	
47	B6	"	"			"	
Collected/Relinquished By:		Date	Time	Received By:		Date	Time
ARN COOMBS		5/6/21	11:50	[Signature]		5/6/21	11:50
Relinquished By:		Date	Time	Received By:		Date	Time
Relinquished By:		Date	Time	Received By:		Date	Time

COMMENTS:



AmTest Chain of Custody Record

13600 NE 126th PL, Suite C, Kirkland, WA 98034

Ph (425) 885-1664 Fx (425) 820-0245

www.amtestlab.com

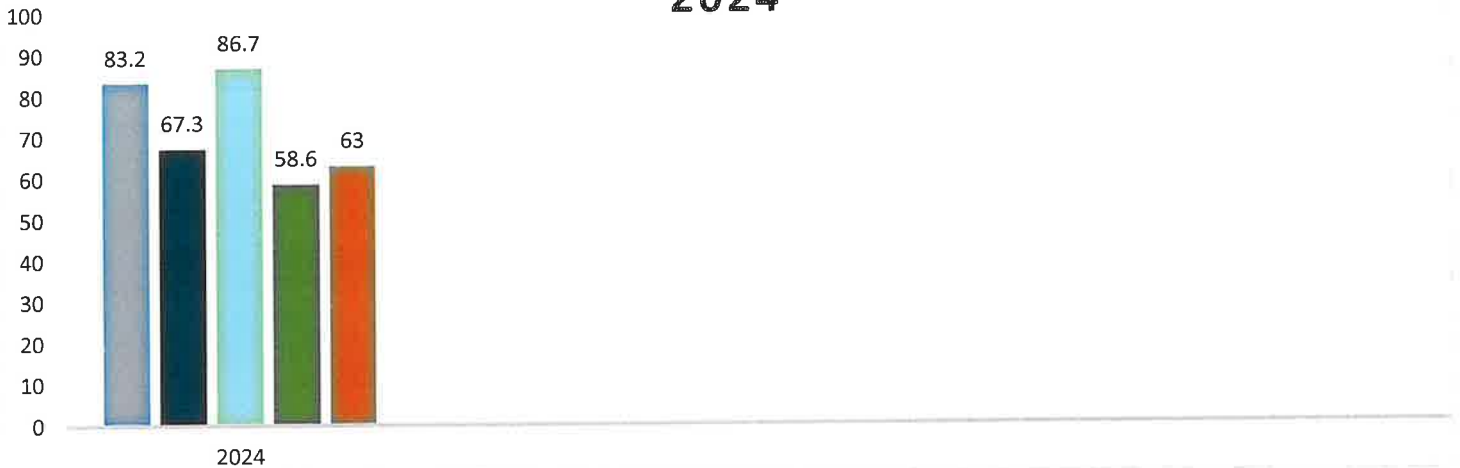
Chain of Custody No. 37834

Client Name & Address: Gray, Osborne, Inc 1130 Rainier Ave, South Suite 300, Seattle WA 98144				Invoice To: Gray, Osborne, Inc												
Contact Person: <u>Arn Coombs</u>				Invoice Contact:												
Phone No: <u>206 284 0860</u>				PO Number:												
Fax No:				Invoice Ph/Fax:												
E-mail: <u>alcoombs@g-o.com</u>				Invoice E-mail:												
Report Delivery: (Choose all that apply) Mail / Fax / Email / Posted Online				Data posted to online account: YES / NO Web Login ID:												
Special Instructions:																
Requested TAT: (Rush must be pre-approved by lab) Standard RUSH (5 Day / 3 Day / 48 HR / 24 HR)						Temperature upon Receipt: <u>20.0</u>										
Project Name: <u>Mathawa</u>		Date Sampled	Time Sampled	Matrix	No. of containers	Analysis Requested										
Project Number: <u>1</u>						Total Solids	MS	Cd	Cu	Pb	Hg	Mn	Ni	Se	QATC Zn	
AmTest ID	Client ID (35 characters max)															
6148	C1	5/5/21	11:00													
49	C3	"	"													
50	C4	"	"													
51	C6	"	"													
52	D1	"	"													
53	D2	"	"													
54	D3	"	"													
55	D5	"	"													
56	D6	"	"													
57	COMP	"	"													
Collected/Relinquished By: <u>Arn Coombs</u>		Date <u>5/6/21</u>	Time <u>11:50</u>	Received By: <u>[Signature]</u>		Date <u>5/6/21</u>	Time <u>11:50</u>									
Relinquished By:		Date	Time	Received By:		Date	Time									
Relinquished By:		Date	Time	Received By:		Date	Time									

COMMENTS:

Client

YEAR-TO-DATE REVENUES 2024



- In a 12-month basis we should be around 50% of expected revenue received.

001 General Fund (83.2%):

2024 Revenue Amount Budgeted: **\$2,241,621.00**

2024 Revenue Received: **\$1,864,288.61**

07 Public Safety Fund (67.3%):

2024 Revenue Amount Budgeted: **\$200,000.00**

2024 Revenue Received: **\$134,610.80**

401 Water Operating Fund (86.7%):

2024 Revenue Amount Budgeted: **\$1,624,064.00**

2024 Revenue Received: **\$1,408,214.70**

405 Sewer Operating Fund (58.6%):

2024 Revenue Amount Budgeted: **\$1,210,694.00**

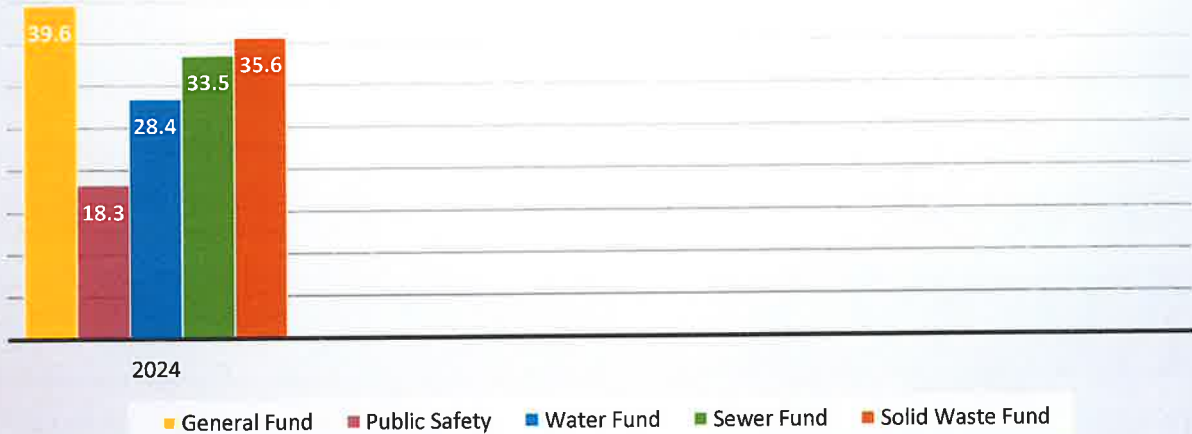
2024 Revenue Received: **\$709,589.06**

420 Solid Waste Fund (63%):

2024 Revenue Amount Budgeted: **\$543,357.92**

2024 Revenue Received: **\$342,507.62**

Year-To-Date Expenditures 2024



- In a 12-month basis we should be at or less than **50%** in expenditures.

General Fund (39.6%):

2024 Expenditures Budgeted: **\$2,241,621.00**

2024 Expenditures: **\$887,434.30**

Public Safety Fund (18.3%):

2024 Expenditures Budgeted: **\$200,266.00**

2024 Expenditures: **\$36,655.60**

Water Fund (28.4%):

2024 Expenditures Budgeted: **\$1,624,064.00**

2024 Expenditures: **\$462,024.66**

Sewer Fund (33.5%):

2024 Expenditures Budgeted: **\$1,210,694.00**

2024 Expenditures: **\$405,097.19**

Solid Waste (35.6%):

2024 Expenditures Budgeted: **\$543,357.92**

2024 Expenditures: **\$193,554.03**

C091080-2

WASHINGTON STATE LIQUOR AND CANNABIS BOARD

DATE: 07/06/2024

LICENSED ESTABLISHMENTS IN INCORPORATED AREAS CITY OF MATTAWA
(BY ZIP CODE) FOR EXPIRATION DATE OF 20241031

LICENSEE	BUSINESS NAME AND ADDRESS	LICENSE NUMBER	PRIVILEGES
1. DG STRATEGIC VII, LLC	DOLLAR GENERAL STORE #22743 60 GOVERNMENT RD MATTAWA WA 99349 5115	432552	GROCERY STORE - BEER/WINE GROCERY STORE - BEER/WINE



Others present: City attorney Katherine Kenison, Jamin (Gray & Osborne), Jahara Perez, Sergio Leon, Elisa Urias, Yurixa Martinez

**** M/s; Acosta/ Heredia motion to remove CAD Home Presentation and approve tonight's agenda. Motion carried.**

**** Mayor Celaya welcomed Yarixa as city council student liaison.**

*Ended: 5:39 p.m.

****Tree Board-Jahara Perez, Sergio Leon and Eliza Uriás presented a plat and flag to Mayor Celaya. They plan to register for a booth for the next movie night at the park.**

V. Consent Agenda/Information

- Dept. of Health- 1st Quarter 2024 Report to cities
- Minutes- Council Meeting 06.06.24
- Gray & Osborne Project Summary 5.22.24
- 2024 Claims EFT & Checks Approval #20488-20518 - \$169,733.12
- 2024 Payroll EFT Approval - \$9,882.28

**** Approval of Claims, Prepaid Claims and Payroll Vouchers audited and certified by the City Clerk as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at city hall.**

**** As of June 20th, 2024, the Council approved payment of 2024 Claims EFT & Checks approval #20488-20518 in the amount of \$169,733.12, 2024 Payroll EFT approval in the amount of \$9,882.28.**

***** M/s; Acosta / Barajas motion that bills, checks, payroll, 06.06.24 meeting minutes to be approved. Motion carried.***

VI. Reports:

Mayor's Report

****Food Distribution, 800 boxes were delivered and will have a few more tomorrow. Have not advertised on social media due to the word spreading through voice.**

****Movie Night at the park went great, started slow but we had a good attendance at the end. Next movie night is in July, movie Migration was sponsored by Seattle U.**

Council Report

****Councilman Acosta- They are tearing up Priest rapids.**

Police Department Report

****Activity Log report- School district had 79 calls.**

****Councilwomen Barajas asked what the abduction was, Interim Chief Zesati said it was a kid who returned later home.**

****Councilwomen Hernandez would like to know chief's thoughts on how the graduation parade went. Interim Chief Zesati responded it went great , but the organization can be better.**

****Councilwomen Hernandez said kids on graduation were drinking alcohol and throwing fireworks. Interim Chief Zesati responded they will try to have more communication with the superintendent for next year.**

****Councilmen Acosta suggested for next year, maybe have the parade on Saddle Mountain instead of Government Rd.**

Public Works Department Report

****Water-** CAD Homes project; water was shut off from 9:30 am to 3 pm, properties affected were Priest Rapids Dr., Cooper St., Saddle Mountain Dr. and a few on Williams Ave.

****Water main line repair** on the 500-700 block of 3rd and 4th street.

****Street-** Riverview Ave project is close to complete.

****Grant-**The Safe route to school grant was submitted.

****Events-** WSD Graduation parade overall went well. Movie night went well despite the harvest, we had a good attendance.

VII. Council, Items for Motion (Old Business):

VII. Council, Items for Motion (New Business):

1. Resolution 24.06.05 Six-year Transportation Improvement Plan 2025-2030:

M/s: Heredia / Acosta motion to approve. Motion carried.

2. Selection of Council Committee for Review of Engineering Services SOQ's:

M/s; Acosta /Hwang motion to select Councilman Berghout, Councilwoman Barajas and Lopez for committee for review of engineering services. Motion carried.

3. Selection of Council Mentor for Student Liaison:

M/s; Heredia / Berghout motion to select councilman Acosta and councilwomen Lopez as council mentors for student liaison. Motion carried.

4. Regular Council Meeting Cancellation – 4th of July

M/s; Berghout / Barajas motion to cancel the 4th of July council meeting and if needed to schedule a special meeting virtually. Motion carried.

IX. Adjournment:

The council meeting was adjourned at 6:19 P.M. M/s; Barajas / Berghout Motion carried.

Respectfully submitted,

Anabel Martinez, City Clerk

Maria Celaya, Mayor

Gray & Osborne/City of Mattawa Project Summary (6/26/24)

Development Projects

Hwang Subdivision – Mike Meskimen, Julio Renteria

Project Number: 21845.05/21845.21

Funded: Developer Contributions

- Preliminary subdivision approval granted
- Development agreement completed
- Completed review of construction drawings
- Discussions completed regarding improvements along 4th St

Bodrero Development – Mike Meskimen, Jamin Ankney

Project Number: 21845.07/21845.21

Funded: Developer Contributions

- Preliminary subdivision review period complete
- Completed review of construction drawings
- Currently providing inspection of ongoing construction

Pavon/Celestino/Guzman Subdivisions – Jamin Ankney, Mike Meskimen

Project Number: 21845.17/21845.18/21845.19

Funded: Developer Contributions

- G&O reviewed subdivisions and provided comments.

Transportation Projects

Government Road Multi-Use Pathway – Julio Renteria, Mike Meskimen, Russ Powers (funding)

Project Number: 21815

Funded: CDBG/City Funds (Developer Contributions)

- 10-foot-wide path from Steven Street to Mansion.
- Construction closeout ongoing
- Total Budget: \$715,000

Riverview Avenue Improvements

Project Number: 23844

Project Completion: June 2024

Funded: TIB/City

- Design completed
- City rebid project and is moving forward with construction
- Construction is almost complete
- G&O providing limited inspection
- Total Budget: \$100,000

TIB Applications – Mike Meskimen, Julio Renteria, Michael Woodkey

Project Number: OH230.42

- Applications were due August 11, 2023
- The next TIB funding cycle will close in August 2024

Government Road Feasibility Study Update – Mike Meskimen, Julio Renteria, Michael Woodkey

- Cost ranges for update provided by G&O
- City to determine next steps desired
- City may budget this effort for next year

Water System Projects

Well 2 – Re-equipping Design – Jamin Ankney, Steve Wagner, Jared McMeen

Project Number 22867

Project Completion: August 2024

Funded: City Water Fund/Public Works Board

- Design will be ongoing throughout the spring/summer
- City staff has provided feedback on preliminary layout
- Final design and construction funding for the project will be from the PWB
- A funding scope change is being processed that will increase the grant to 50%
- The project is scheduled to be advertised for bids in August 2024 and online by Summer 2025
- **Total Budget: \$266,237**

Water System Capacity Analysis – Jamin Ankney, Jared McMeen

Project Number: 24816

Project Completion: Pending DOH comments

Funded: City Water Fund

- A draft has been submitted to DOH for review
- DOH comments have been received and responded to
- Additional DOH comments are under review and a response to DOH is anticipated soon
- **Total Budget \$21,000**

CDS Funding Compliance Assistance – Russ Powers, Jamin Ankney

Project Number: 24846

Project Completion: October 2024

Funded: CDS funding

- G&O will commence paperwork for CDS funding
- Confirmation has been received that this effort will be reimbursed from the CDS funding
- **Total Budget \$7,780**

Re-equipping Well 2 Construction/Well 5/Pressure Zone Improvements – Jamin Ankney, Jared McMeen, Russ Powers (funding)

- Applied for Congressional Funding Application – Received funding
- Applied for Legislative Appropriation – Did not receive funding
- Applied to CDBG – Did not receive funding
- Applied to PWB – Received funding
- Applied to DWSRF – Received funding – terms still TBD.
- Added SCADA upgrades to funding application to DWSRF
- Based on discussion with funders PWB funding will be used for Well 2, while the rest of the project will be funded by DWSRF and CDS
- **Total Budget: \$7,200,000**

SCADA Upgrade – Jamin Ankney, Brad Bailey (Conley Engineering)

- Project Number: TBD
- Project Completion: 2025
- Funded: DWSRF
- City has had recent issues with the SCADA system and is working with Connetix to address the issues.
- Connetix provided a cost estimate for improvements for use in procuring future funding
- This project is included within the City's DWSRF funding package
- **Total Budget: \$240,000**

Future/Pending Water System Projects

Water Rights – Aspect Consulting, Jamin Ankney

- **Total Budget: Not an active project**

Reservoir Project – Jamin Ankney, Myron Basden

- Coating Project
- Reservoir No. 1 – No need to evaluate until 2029.
- Reservoir No. 2 – Need to evaluate in 2025 for potential coating project.
- **Total Budget: Not an active project**

Wastewater System Projects

WWTF Fire Assistance – Nancy Wetch, Russ Powers

Project Number: 20827

Project Completion: November 2023

Funded: Insurance Reimbursement/City Funds (Ecology Emergency Funding)

- Phase 1 – Blower Procurement
- Phase 2 – Building Restoration
- Phase 3 – Equipment Installation

- **Total Budget:** *The total cost of the fire response, cleanup, design, construction, etc., is not completely known at this time as costs are still being assembled and approved by the insurance company.*

Initial Emergency Response (G&O does not have total cost)

Engineering: \$414,840 (insurance will reimburse)

Phase I: \$93,505.84 (insurance will reimburse)

Phase II: \$320,864 (insurance will reimburse)

Phase III: \$1,189,148 (working on insurance reimbursement, City will be responsible for some costs – TBD)

- City has all costs in hand and can proceed with closeout
- The City will still need to pay the retainage to Apollo, but can request this from the insurance now
- Apollo produced invoices for use by the City with the insurance company

WWTF Improvements Construction – Tim DeVries, Nancy Wetch, Jamin Ankney

Project Number: 19044.01

Project Completion: 2025 (for construction completion)

Funded: Ecology Water Quality Funding

- Construction is ongoing – project is generally going well
- Current schedule appear to extend beyond the allowed construction days – working to obtain updated schedule
- Ecology has indicated that they will approve the facility plan amendment for the control panel installation
- Ecology is adding this work to the funding agreement and the design is ongoing
- **Total Budget \$5,883,000 (includes design, construction, construction administration)**

WWTF Solids Handling Analysis – Nancy Wetch, Jamin Ankney

Project Number: 23813

Project Completion: July 2024

- Plan for council presentation on 7/18
- **Total Budget \$24,200**

Sewer System Improvements (Portage Avenue LS Elimination) – Jamin Ankney, Justin Wies

Project Number: 24817

Project Completion: 2025

Funded: Ecology Grant/Loan

- Ecology is finalizing the funding agreement
- City has to obtained permission from property owners for survey and geotechnical exploration
- Completion of the environmental/cultural review and survey is ongoing
- City will need to obtain signed landowner agreements with the property owners, to complete the preliminary work
- **Total Budget \$207,500**

Other Projects

Construction Standards Update – Jamin Ankney, Jared McMeen

Project Number: 23826

Project Completion: December 2023

Funded: City Funds

- Council adopted the updated standards
- G&O prepared an updated Detail ST-1, which was adopted by the City
- **Total Budget \$3,000**

Park Planning – SCJ, Russ Powers, Jamin Ankney, Justin Wies

- City has received funding from RCO.
- Needs to be in City's Comprehensive Plan (SCJ Discussions)
- Currently completing contracting with RCO
- Combined project for SCJ + G&O
- SCJ has completed work on this project
- G&O prepared CIP cost estimates
- **Total Budget \$60,000**

Basketball Courts – Julio Renteria

Project Number 22861

Project Completion: June 2024

Funded: Foundation Grant/City

- Bids received exceed funding
- City reduced the scope and obtained additional bids
- Project will start construction soon
- **Total Budget \$125,000**

City Hall Feasibility Analysis – Jamin Ankney, Myron Basden

Project Number 23856

Project Completion: November 2023

Funded: City

- Electrical review was completed Monday, September 18
- Structural/HVAC review was completed Monday, October 2
- Memo report was submitted today for staff and council review prior to the November 2 council meeting.
- The 60-day due diligence period ended on November 14
- City could consider funding options for the selected alternative.
- City may consider proceeding with conceptual design to aid in future funding efforts.
- **Total Budget \$27,700**

Easement Preparation – Jamin Ankney, Larry Benson

Project Number: 24949

Project Completion: June 2024

Funded: City Funds

- **Scope of work approved by council**
- **City staff coordinating locations of proposed easements**
- **Total Budget \$2,500**

Next Meeting – July 10, 2024, 3:30 pm

ACCOUNTS PAYABLE

City Of Mattawa

Time: 16:49:29 Date: 07/15/2024

As Of: 07/18/2024

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
17369	07/18/2024	07/18/2024	3627	ANATEX LABS INC-SPOKANE	1,350.00 DW RC Samples
	534 10 41 02	Chemical Samples	401 000 534	Water Operatin	990.00 DW RC Samples
	535 10 41 02	Testing Samples	405 000 535	Sewer Operatin	360.00 WWTP RC Samples
17389	07/18/2024	07/18/2024	3616	BOSS CONTRUCTION, INC	488,326.97 Progress Estimate 9, WWTF Improvements
	594 35 63 05	WWTF Improvements Proj	412 000 594	Sewer Capital I	488,326.97 Progress Estimate 9, WWTF Improvements
17346	07/18/2024	07/18/2024	1124	CENTURY LINK	132.30 Lift Station
	535 10 42 00	Telephone	405 000 535	Sewer Operatin	132.30 Lift Station
17347	07/18/2024	07/18/2024	1124	CENTURY LINK	73.04 WWTF SCADA
	535 10 42 00	Telephone	405 000 535	Sewer Operatin	73.04 WWTF SCADA
17350	07/18/2024	07/18/2024	443	CITY OF MATTAWA-PETTY CASH	55.07 Petty Cash
	514 23 31 02	Office Supplies	001 000 514	Current Expens	7.15 Cups For Lobby-presentation With Kids
	518 30 47 14	City Hall Utilities	001 000 518	Current Expens	16.75 Drinking Water
	521 20 31 02	Postage	001 000 521	Current Expens	31.17 MPD Postage
17345	07/18/2024	07/18/2024	1251	CITY OF MATTAWA-UTILITIES	3,397.69 City Of Mattawa Utilities June 2024
	518 30 47 14	City Hall Utilities	001 000 518	Current Expens	103.42 City Hall
	543 30 47 00	Utilities	101 000 543	Street Fund	103.42 Shop
	572 20 47 00	Library - Utility Services	001 000 572	Current Expens	160.79 Library
	576 80 47 00	Park Utilities	001 000 576	Current Expens	2,862.18 Park
	576 80 47 00	Park Utilities	001 000 576	Current Expens	41.97 Skatepark
	576 80 47 00	Park Utilities	001 000 576	Current Expens	41.97 Treeline Park
	576 80 47 00	Park Utilities	001 000 576	Current Expens	41.97 Basketball Court
	576 80 47 00	Park Utilities	001 000 576	Current Expens	41.97 Drinking Water
17332	07/18/2024	07/18/2024	112	COLUMBIA BASIN HERALD	60.81 Ad. For Six Year Street Plan 2024
	518 30 41 00	Publishing	001 000 518	Current Expens	60.81 Ad. For Six Year Street Plan 2024
17373	07/18/2024	07/18/2024	112	COLUMBIA BASIN HERALD	244.48 Ad. Public Hearing Notice Lift Station Project
	594 35 63 01	Lift Station Upgrade	412 000 594	Sewer Capital I	244.48 Ad. Public Hearing Notice Lift Station Project
17374	07/18/2024	07/18/2024	112	COLUMBIA BASIN HERALD	155.01 Ad. SEPA Determination Of Non Significance Portage Lift Station
	594 35 63 01	Lift Station Upgrade	412 000 594	Sewer Capital I	155.01 Ad. SEPA Determination Of Non Significance Portage Lift Station

ACCOUNTS PAYABLE

City Of Mattawa

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Accts

Pay #	Received	Date Due	Vendor	Amount	Memo
17334	07/18/2024	07/18/2024	108		
			CONSOLIDATED DISPOSAL	419.73	Spring Clean Up 2024
	537 50 41 00	Spring Clean Up	420 000 537 Solid Waste Fu	419.73	Spring Clean Up 2024
17335	07/18/2024	07/18/2024	108		
			CONSOLIDATED DISPOSAL	22,964.40	Waste Services June 2024
	537 10 33 00	Consolidated Disposal	420 000 537 Solid Waste Fu	22,964.40	Waste Services
17352	07/18/2024	07/18/2024	2304		
			FIRST BANKCARD	337.18	Credit Card Expenses- MPD
	521 10 49 00	Professional Services	001 000 521 Current Expens	240.50	PD Applicant Assessment
	521 20 42 00	Telephone	001 000 521 Current Expens	89.37	Office Phone Lines
	521 22 35 00	LE Equipment/Supplies	001 000 521 Current Expens	7.31	LE Equipment/Supplies
17353	07/18/2024	07/18/2024	2304		
			FIRST BANKCARD	592.80	Credit Cards Expenses- Clerks
	514 23 31 02	Office Supplies	001 000 514 Current Expens	29.26	Garbage Bags
	514 23 31 02	Office Supplies	001 000 514 Current Expens	83.43	Garbag Bags/ Pens/Kleenex/ Febreze
	518 23 42 14	Telephone/Internet Expense	001 000 518 Current Expens	71.90	City Hall Internet
	518 23 42 14	Telephone/Internet Expense	001 000 518 Current Expens	48.10	Office Phone Lines
	518 23 42 14	Telephone/Internet Expense	001 000 518 Current Expens	33.33	Monthly Web Site Fees
	521 10 49 00	Professional Services	001 000 521 Current Expens	33.33	Monthly Web Site Fees
	534 10 31 01	Operating Supplies	401 000 534 Water Operatin	31.75	Registration & Tab For PW New Truck
	534 10 31 03	Uniforms	401 000 534 Water Operatin	21.59	PW Rain Jackets
	534 10 41 05	Professional Services	401 000 534 Water Operatin	56.00	Shop Internet
	534 10 41 05	Professional Services	401 000 534 Water Operatin	48.10	Office Phone Lines
	534 10 41 05	Professional Services	401 000 534 Water Operatin	16.67	Monthly Web Site Fees
	534 10 42 00	Telephone	401 000 534 Water Operatin	22.84	PW Phone Case
	535 10 31 00	Office Supplies	405 000 535 Sewer Operatin	31.75	Registration & Tab For PW New Truck
	535 10 41 04	Professional Services	405 000 535 Sewer Operatin	16.67	Monthly Web Site Fees
	535 10 41 05	Engineering -- W/S Rate St	405 000 535 Sewer Operatin	48.08	Office Phone Lines
17371	07/18/2024	07/18/2024	2304		
			FIRST BANKCARD	2,527.46	Credit Card Expenses- Pw
	534 10 31 00	Office Supplies	401 000 534 Water Operatin	21.67	Pens/Tower Light
	534 10 31 01	Operating Supplies	401 000 534 Water Operatin	87.00	Pens/Tower Light
	534 10 41 02	Chemical Samples	401 000 534 Water Operatin	34.74	DW Sample Cooler
	534 10 41 05	Professional Services	401 000 534 Water Operatin	21.67	Acrobat Pro
	534 10 41 05	Professional Services	401 000 534 Water Operatin	0.99	Icloud Storage
	534 10 42 00	Telephone	401 000 534 Water Operatin	-32.47	RETURN Phone Case
	534 10 42 00	Telephone	401 000 534 Water Operatin	32.47	Cell Phone Case
	534 10 48 02	Vehicle Repair & Maintena	401 000 548 Water Operatin	270.46	Truck Mats/Hitch Ball
	534 10 48 02	Vehicle Repair & Maintena	401 000 548 Water Operatin	67.41	Tie Down Straps

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Accts

Pay #	Received	Date Due	Vendor	Amount	Memo	
535 10 35 00	Small Tools & Equipment	405 000 535	Sewer Operatin	380.00	Straight Trimmer/Blower	
535 10 48 03	Vehicle Repair / Maintenanc	405 000 535	Sewer Operatin	270.45	Truck Mats/Hitch Ball	
535 10 48 03	Vehicle Repair / Maintenanc	405 000 535	Sewer Operatin	67.40	Tie Down Straps	
535 10 48 03	Vehicle Repair / Maintenanc	405 000 535	Sewer Operatin	201.51	Underseat Storage/ Battery Disconnect Switch	
542 30 35 01	Small Tools & Equipment	101 000 542	Street Fund	536.00	Straight Trimmer/Blower	
542 30 48 01	Vehicle Repair & Maintena	101 000 542	Street Fund	136.70	Safety Flags	
542 70 48 00	Roadside Maintenance/Spra	101 000 542	Street Fund	51.12	Spray Gun Filter	
576 80 31 00	Park Supplies	001 000 576	Current Expens	380.34	Straight Trimmer/Blower	
17351	07/18/2024	07/18/2024	3316	FORD MOTOR CREDIT COMPANY	3,269.63	MPD Vehicle Lease 7/30/24
591 21 70 00	Police Vehicles (3) 2021 Fo	102 000 594	Police Vehicle I	2,957.28	MPD Vehicle Lease 7/30/24	
592 21 80 00	Police Vehicles (3) 2021 Fo	102 000 594	Police Vehicle I	312.35	MPD Vehicle Lease 7/30/24	
17357	07/18/2024	07/18/2024	3707	GLOBAL INDUSTRIAL	821.86	Parts/Supplies
594 76 63 00	Park Improvements (Donati	001 000 576	Current Expens	821.86	Wall Mount Drinking Fountain	
17336	07/18/2024	07/18/2024	1698	GRANT COUNTY PUD	4,061.73	Power Billing May 2024
518 30 47 14	City Hall Utilities	001 000 518	Current Expens	140.24	City Hall	
534 10 47 01	Utilities	401 000 534	Water Operatin	3,701.36	707 2nd Well	
534 10 47 01	Utilities	401 000 534	Water Operatin	50.53	Boundary Ave	
572 20 47 00	Library - Utility Services	001 000 572	Current Expens	61.38	Library	
576 80 47 00	Park Utilities	001 000 576	Current Expens	26.45	Park	
576 80 47 00	Park Utilities	001 000 576	Current Expens	28.80	Manson Lane	
576 80 47 00	Park Utilities	001 000 576	Current Expens	28.32	Control Circuit	
576 80 47 00	Park Utilities	001 000 576	Current Expens	24.65	Outlets	
17337	07/18/2024	07/18/2024	1698	GRANT COUNTY PUD	2,875.37	Power Billing May 2024
534 10 47 01	Utilities	401 000 534	Water Operatin	32.39	709 1st Street	
535 10 47 00	Utilities	405 000 535	Sewer Operatin	77.24	8th Street	
535 10 47 00	Utilities	405 000 535	Sewer Operatin	2,589.37	U Rd	
576 80 47 00	Park Utilities	001 000 576	Current Expens	110.93	104 Portage Ave	
576 80 47 00	Park Utilities	001 000 576	Current Expens	65.44	710 1st Street	
17355	07/18/2024	07/18/2024	1698	GRANT COUNTY PUD	1,985.04	Power Billing June 2024
542 63 47 00	Street Lighting	101 000 542	Street Fund	1,802.87	St Light	
576 80 47 00	Park Utilities	001 000 576	Current Expens	182.17	St Light Park	
17375	07/18/2024	07/18/2024	1734	GRAY & OSBORNE INC	427.70	CDS Funding Compliance Assistance 5/19/24-6/15/24

ACCOUNTS PAYABLE

City Of Mattawa

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
534 10 41 03	Engineering Services	401 000 534	Water Operatin	427.70	CDS Funding Compliance Assistance 5/19/24-6/15/24	
17376	07/18/2024	07/18/2024	1734	GRAY & OSBORNE INC	10,181.77	Sewer System Improvements Design 5/19/24-6/15/24
594 35 63 01	Lift Station Upgrade	412 000 594	Sewer Capital I	10,181.77	Sewer System Improvements Design 5/19/24-6/15/24	
17377	07/18/2024	07/18/2024	1734	GRAY & OSBORNE INC	2,255.32	Water System Capacity Analysis 5/19/24-6/15/24
534 10 41 08	Water System Capacity Ana	401 000 534	Water Operatin	2,255.32	Water System Capacity Analysis 5/19/24-6/15/24	
17378	07/18/2024	07/18/2024	1734	GRAY & OSBORNE INC	6,643.73	Riverview Avenue Imps. 5/19/24-6/15/24
595 42 63 03	Complete Streets Grant (Ri	101 000 594	Street Fund	6,643.73	Riverview Avenue Imps. 5/19/24-6/15/24	
17379	07/18/2024	07/18/2024	1734	GRAY & OSBORNE INC	389.86	Basketball Court & Parking Lot Imprs.5/19/24-6/15/24
594 76 41 00 2022	Paul Lauzier Grant - F	001 000 594	Current Expens	389.86	Basketball Court & Parking Lot Imprs.5/19/24-6/15/24	
17380	07/18/2024	07/18/2024	1734	GRAY & OSBORNE INC	13,154.18	Bodrero Development Field Inspection 5/19/24-6/15/24
518 30 49 01	Engineering Services	001 000 518	Current Expens	13,154.18	Bodrero Development Field Inspection 5/19/24-6/15/24	
17381	07/18/2024	07/18/2024	1734	GRAY & OSBORNE INC	171.08	Mattawa Apartments (Crowceed) 5/19/24-6/15/24
518 30 49 01	Engineering Services	001 000 518	Current Expens	171.08	Mattawa Apartments (Crowceed) 5/19/24-6/15/24	
17382	07/18/2024	07/18/2024	1734	GRAY & OSBORNE INC	431.00	Guzman Short Subdivision 5/19/24-6/15/24
518 30 49 01	Engineering Services	001 000 518	Current Expens	431.00	Guzman Short Subdivision 5/19/24-6/15/24	
17383	07/18/2024	07/18/2024	1734	GRAY & OSBORNE INC	598.78	Bodrero Development 5/19/24-6/15/24
518 30 49 01	Engineering Services	001 000 518	Current Expens	598.78	Bodrero Development 5/19/24-6/15/24	
17384	07/18/2024	07/18/2024	1734	GRAY & OSBORNE INC	722.16	Hwang Subdivision 5/19/24-6/15/24
518 30 49 01	Engineering Services	001 000 518	Current Expens	722.16	Hwang Subdivision 5/19/24-6/15/24	
17385	07/18/2024	07/18/2024	1734	GRAY & OSBORNE INC	7,511.31	WWTF Improvements CA 5/19/24-6/15/24
594 35 41 00	WWTF Improvements Proj	412 000 594	Sewer Capital I	7,511.31	WWTF Improvements CA 5/19/24-6/15/24	

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City Of Mattawa

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
17386	07/18/2024	07/18/2024	1734 GRAY & OSBORNE INC	9,609.28	Well 2 Final Design & Construction Admn. 5/19/24-6/15/24
594 34 41 00	Well 2 Final Design & Con:	411 000 594	Water Capital I	9,609.28	Well 2 Final Design & Construction Admn. 5/19/24-6/15/24
17387	07/18/2024	07/18/2024	1734 GRAY & OSBORNE INC	19,002.21	Well 2 Rehabilitation & Re-Equipping 5/19/24-6/15/24
594 34 63 03	Well #2 Rehabilitation & R	401 000 594	Water Operatin	19,002.21	Well 2 Rehabilitation & Re-Equipping 5/19/24-6/15/24
17388	07/18/2024	07/18/2024	1734 GRAY & OSBORNE INC	171.08	Easement Preparation 5/19/24-6/15/24
534 10 41 03	Engineering Services	401 000 534	Water Operatin	171.08	Easement Preparation 5/19/24-6/15/24
17359	07/18/2024	07/18/2024	3731 INLAND ENVIROMENTAL RESOURCES INC	813.00	Parts/Supplies
535 10 48 02	Sewer Plant Maintenance	405 000 535	Sewer Operatin	813.00	Storage & Feed System
17370	07/18/2024	07/18/2024	3731 INLAND ENVIROMENTAL RESOURCES INC	2,032.50	Magnesium Hydroxide
535 10 48 02	Sewer Plant Maintenance	405 000 535	Sewer Operatin	2,032.50	Magnesium Hydroxide
17372	07/18/2024	07/18/2024	286 KENISON P.S, KATHERINE L.	4,940.00	Legal Fees June '24
515 41 41 00	Legal Fees	001 000 515	Current Expens	4,940.00	Legal Fees June '24
17314	07/18/2024	07/18/2024	2516 LUCAS MONTAR, JULIA	100.00	Refund Utility Deposit
589 30 01 00	Deposit Refunds - Custome	403 000 580	Customer Depo	100.00	Refund Utility Deposit
17360	07/18/2024	07/18/2024	3672 M-1 TANKS INC.	99.92	Repair Pins
534 10 31 01	Operating Supplies	401 000 534	Water Operatin	99.92	Repair Pins
17339	07/18/2024	07/18/2024	2311 MARTINEZ, ANABEL	603.00	Mileage Reimb. Puget Sound University Municipal Clerk Training
514 23 43 00	Travel & Education	001 000 514	Current Expens	603.00	Mileage Reimb. Puget Sound University Municipal Clerk Training
17367	07/18/2024	07/18/2024	1193 MARTY'S HARDWARE	694.83	Parts/Supplies
534 10 31 01	Operating Supplies	401 000 534	Water Operatin	68.25	Hand Cleaner/ Nails
534 10 48 03	System Repair & Maintenai	401 000 534	Water Operatin	8.12	Outlet
534 10 48 03	System Repair & Maintenai	401 000 534	Water Operatin	48.17	Bushing/Plug/Tape
534 10 48 03	System Repair & Maintenai	401 000 534	Water Operatin	10.80	Adapters

ACCOUNTS PAYABLE

City Of Mattawa

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Pay #	Received	Date Due	Vendor	Amount	Memo
534 10 48 03	System Repair & Maintenan	401 000 534	Water Operatin	34.23	Plas Pail
535 10 31 00	Office Supplies	405 000 535	Sewer Operatin	1.95	Tray Liner
535 10 31 00	Office Supplies	405 000 535	Sewer Operatin	35.91	CLR Bumpers/Felt Pad
535 10 48 01	Computer Support/Mainten	405 000 535	Sewer Operatin	39.01	Audio Cable/Adapter
535 10 48 02	Sewer Plant Maintenance	405 000 535	Sewer Operatin	86.68	Repl Flag
535 10 48 03	Vehicle Repair / Maintenan	405 000 535	Sewer Operatin	28.17	Bulbs
535 10 48 04	System Repairs / Maintenar	405 000 535	Sewer Operatin	11.92	Poly Brush
535 10 48 04	System Repairs / Maintenar	405 000 535	Sewer Operatin	129.00	Exrt Cord
542 30 31 00	Supplies And Postage	101 000 542	Street Fund	7.04	Paper
542 30 35 01	Small Tools & Equipment	101 000 542	Street Fund	15.17	Tape Rule
542 30 35 01	Small Tools & Equipment	101 000 542	Street Fund	25.23	CoverFrame/ Knit Cover
542 30 35 01	Small Tools & Equipment	101 000 542	Street Fund	14.63	Wall Scraper
576 80 48 00	Park Maintenance	001 000 576	Current Expens	17.34	Pulsating Sprinkler
576 80 48 00	Park Maintenance	001 000 576	Current Expens	3.57	Hose Washer
576 80 48 00	Park Maintenance	001 000 576	Current Expens	8.12	Connectors
576 80 48 00	Park Maintenance	001 000 576	Current Expens	20.02	Nipples/elbows/hex Bushing
576 80 48 00	Park Maintenance	001 000 576	Current Expens	54.48	Paint/Tape
576 80 48 00	Park Maintenance	001 000 576	Current Expens	6.44	Male Adapter
576 80 48 00	Park Maintenance	001 000 576	Current Expens	19.50	Paint
576 80 48 00	Park Maintenance	001 000 576	Current Expens	1.08	Bushing
17344	07/18/2024 07/18/2024 1900	MATTAWA TIRE SERVICES LLC	1,559.55	MPD- Vehicle Maint. Services	
521 20 48 00	Vehicle Repair And Mainten	001 000 521	Current Expens	1,559.55	Brake Pad/Front Axel Assembly/ Oil Leak/Flat Tier/ Axel Assemble
17358	07/18/2024 07/18/2024 294	MID-AMERICAN RESEARCH	275.04	Parts/Supplies	
537 10 31 00	Office Supplies	420 000 537	Solid Waste Fui	275.04	Waterless Hand Cleaner
17341	07/18/2024 07/18/2024 324	MULTI AGENCY COMMUNICATION CENTER	2,481.70	Dispatch Services July '24	
522 20 42 02	MACC - Communications	107 000 522	Public Safety T	2,481.70	Dispatch Services July '24
17368	07/18/2024 07/18/2024 625	NORCO	28.24	Cylinder Rental	
534 10 31 01	Operating Supplies	401 000 534	Water Operatin	28.24	Cylinder Rental
17331	07/18/2024 07/18/2024 1993	ORKIN PEST CONTROL	133.32	Pest Control 6/7/2024	
518 30 48 00	Repair And Maintenance	001 000 518	Current Expens	133.32	Pest Control 6/7/2024
17366	07/18/2024 07/18/2024 494	OVS	669.02	Parts/Supplies	
534 10 48 03	System Repair & Maintenan	401 000 534	Water Operatin	70.18	PVC Pipe/Cap

ACCOUNTS PAYABLE

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Pay #	Received	Date Due	Vendor	Amount	Memo
	534 10 48 03	System Repair & Maintena	401 000 534 Water Operatin	84.73	Rubber Coupling/ Hose Clamp
	534 10 48 03	System Repair & Maintena	401 000 534 Water Operatin	107.65	PVC Adapters/PVC Pipe
	576 80 31 00	Park Supplies	001 000 576 Current Expens	406.46	Park Sprinklers
17363	07/18/2024	07/18/2024 434	OXARC	4,083.96	Chlorine
	534 10 31 02	Chlorine	401 000 534 Water Operatin	4,083.96	Chlorine
17329	07/18/2024	07/18/2024 2798	PACIFIC OFFICE AUTOMATION	278.72	Monthly Ink Usage May 2024
	518 70 45 01	Copier Lease	001 000 518 Current Expens	69.53	Monthly Ink Usage May 2024
	521 20 31 00	Office Supplies	001 000 521 Current Expens	69.53	Monthly Ink Usage May 2024
	534 10 45 01	Copier Lease	401 000 534 Water Operatin	69.53	Monthly Ink Usage May 2024
	535 10 45 01	Copier Lease	405 000 535 Sewer Operatin	70.13	Monthly Ink Usage May 2024
17330	07/18/2024	07/18/2024 2798	PACIFIC OFFICE AUTOMATION	247.64	Monthly Equipment May 2024
	591 14 70 01	Copier Machine Lease - Clk	001 000 591 Current Expens	49.53	Monthly Equipment May 2024
	591 21 70 03	Copier Machine Lease - PD	001 000 591 Current Expens	49.53	Monthly Equipment May 2024
	591 34 70 01	Copier Machine Lease - PW	401 000 591 Water Operatin	49.53	Monthly Equipment May 2024
	591 35 70 02	Copier Machie Lease - PW	405 000 591 Sewer Operatin	49.53	Monthly Equipment May 2024
	591 37 70 01	Copier Machine Lease - PW	420 000 591 Solid Waste Fu	49.52	Monthly Equipment May 2024
17342	07/18/2024	07/18/2024 2820	PETRO-USA MATTAWA MART	2,603.82	MPD- Fuel Services
	521 20 32 03	Police Vehicle Fuel	107 000 521 Public Safety T	2,603.82	MPD- Fuel Services
17361	07/18/2024	07/18/2024 2820	PETRO-USA MATTAWA MART	2,002.95	PW-Fuel Services
	534 10 32 02	Fuel	401 000 535 Water Operatin	850.00	PW-Fuel Services
	535 10 32 00	Fuel	405 000 535 Sewer Operatin	850.00	PW-Fuel Services
	542 30 32 03	Fuel	101 000 542 Street Fund	65.00	PW-Fuel Services
	576 80 32 04	Fuel	001 000 576 Current Expens	237.95	PW-Fuel Services
17333	07/18/2024	07/18/2024 2729	QUADIANT FINANCE USA INC.	100.00	Postage Machine
	514 23 10 00	Clerk Salary	001 000 514 Current Expens	33.33	Postage Machine
	534 10 30 02	Postage	401 000 534 Water Operatin	33.33	Postage Machine
	535 10 31 01	Postage	405 000 535 Sewer Operatin	33.34	Postage Machine
17365	07/18/2024	07/18/2024 1247	RIO'S AUTO AG SUPPLY	325.68	Parts/Supplies
	521 20 48 00	Vehicle Repair And Mainte	001 000 521 Current Expens	70.85	MPD-Oil 5w20
	521 20 48 00	Vehicle Repair And Mainte	001 000 521 Current Expens	6.37	MPD- Oil Drain
	535 10 48 02	Sewer Plant Maintenance	405 000 535 Sewer Operatin	43.31	UF Capacitor
	535 10 48 02	Sewer Plant Maintenance	405 000 535 Sewer Operatin	71.40	Bolt Clampos/Black Ties

ACCOUNTS PAYABLE

City Of Mattawa

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Accts

Pay #	Received	Date Due	Vendor	Amount	Memo	
535 10 48 04	System Repairs / Maintenar	405 000 535	Sewer Operatin	39.93	Anti Freeze	
542 30 35 01	Small Tools & Equipment	101 000 542	Street Fund	47.64	PVC Hose/ Detailing Brush	
542 30 48 01	Vehicle Repair & Maintena	101 000 542	Street Fund	3.96	Spark Plug	
576 80 31 00	Park Supplies	001 000 576	Current Expens	9.75	Zip Ties	
576 80 48 00	Park Maintenance	001 000 576	Current Expens	32.47	Strainer	
17354	07/18/2024	07/18/2024	3416	SCJ ALLIANCE	4,073.00	Planning Services Period June 1st- June 30, 2024
558 60 41 00	Planning-Zoning & Land U	001 000 558	Current Expens	4,073.00	Planning Services Period June 1st- June 30, 2024	
17364	07/18/2024	07/18/2024	3299	SOILTEST FARM CONSULTANTS INC	1,008.00	WWTF RC Samples
535 10 41 02	Testing Samples	405 000 535	Sewer Operatin	1,008.00	WWTF RC Samples	
17338	07/18/2024	07/18/2024	3405	STERICYCLE INC	149.53	Shredding Services
518 30 49 14	Professional Services	001 000 518	Current Expens	74.77	Shredding Services	
521 10 49 00	Professional Services	001 000 521	Current Expens	74.76	Shredding Services	
17348	07/18/2024	07/18/2024	1979	THE BUILDING DEPARTMENT LLC	1,162.15	Building Permit Fees And Rental/Fire Inspections
524 20 41 00	Rental/Fire Inspection Cost	001 000 524	Current Expens	160.00	Rental/Fire Inspections	
558 50 41 00	Building Permit & Plan Rev	001 000 558	Current Expens	1,002.15	Building Permit Fees	
17340	07/18/2024	07/18/2024	732	U.S CELLULAR	761.68	MPD-Cell Phone Services
521 20 42 00	Telephone	001 000 521	Current Expens	761.68	MPD-Cell Phone Services	
17349	07/18/2024	07/18/2024	732	U.S CELLULAR	519.75	PW And Clerks/Mayor Cell Phone Services
518 23 42 14	Telephone/Internet Expense	001 000 518	Current Expens	192.84	Clerks/Mayor Cell Phone Services	
534 10 42 00	Telephone	401 000 534	Water Operatin	108.97	PW Cell Phone Services	
535 10 42 00	Telephone	405 000 535	Sewer Operatin	108.97	PW Cell Phone Services	
537 10 42 00	Telephone	420 000 537	Solid Waste Fui	108.97	PW Cell Phone Services	
17343	07/18/2024	07/18/2024	3197	UNIFORMS 2 GEAR	76.44	MPD-Uniforms/ Clothing
521 20 31 01	Uniforms & Clothing	001 000 521	Current Expens	76.44	MPD-Uniforms/ Clothing	
17356	07/18/2024	07/18/2024	2957	WASTE MANAGEMENT	144.19	WWTF Garbage Services
535 10 47 00	Utilities	405 000 535	Sewer Operatin	144.19	WWTF Garbage Services	
17362	07/18/2024	07/18/2024	498	WINDFLOW FERTILIZER INC	331.35	Park Spray
576 80 48 00	Park Maintenance	001 000 576	Current Expens	331.35	Park Spray	

ACCOUNTS PAYABLE

City Of Mattawa

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Accts

Pay # Received Date Due

Vendor

Amount Memo

Report Total:

637,219.01

Fund

001 Current Expense Fund	36,533.03
101 Street Fund	9,452.51
102 Police Vehicle Fund	3,269.63
107 Public Safety Tax Fund	5,085.52
401 Water Operating Fund	33,087.09
403 Customer Deposit Fund	100.00
405 Sewer Operating Fund	9,844.75
411 Water Capital Improvement	9,609.28
412 Sewer Capital Improvement	506,419.54
420 Solid Waste Fund	23,817.66

This report has been reviewed by:



7/15/24

REMARKS:

Anabel Martinez - City Clerk

Date

TREASURER'S REPORT

Fund Totals

City Of Mattawa

Time: 12:26:47 Date: 07/11/2024

06/01/2024 To: 06/30/2024

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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 Current Expense Fund	943,394.93	139,914.41	121,334.83	961,974.51	9,420.39	56,159.15	-492.31	1,027,061.74
101 Street Fund	469,124.73	5,282.46	13,991.27	460,415.92	5,366.00	1,746.87	0.00	467,528.79
102 Police Vehicle Fund	1,017.13	0.28	3,269.63	-2,252.22	0.00	0.00	0.00	-2,252.22
103 Multimodal Transportation Fund	90,406.03	2,148.33		92,554.36	0.00	0.00	0.00	92,554.36
106 LFRF Fund	277,184.97	0.00		277,184.97	0.00	0.00	0.00	277,184.97
107 Public Safety Tax Fund	163,871.38	23,222.64	7,796.04	179,297.98	0.00	0.00	0.00	179,297.98
140 Transportation Benefit Fund	390,312.27	6,804.42		397,116.69	0.00	0.00	0.00	397,116.69
350 Capital Improvement Fund	171,058.48	121.64		171,180.12	0.00	0.00	0.00	171,180.12
401 Water Operating Fund	965,460.61	62,223.35	130,392.04	897,291.92	23,822.96	8,654.64	-2,340.00	927,429.52
402 Water Bond Debt Fund	37,437.78	0.00	65,907.84	-28,470.06	0.00	0.00	0.00	-28,470.06
403 Customer Deposit Fund	400.00	200.00		600.00	225.70	0.00	0.00	825.70
404 Water Bond Reserve Fund	79,333.63	0.00		79,333.63	0.00	0.00	0.00	79,333.63
405 Sewer Operating Fund	279,758.94	66,210.06	99,404.73	246,564.27	10,217.03	8,475.99	-4,686.91	260,570.38
406 Sewer Debt Fund	427,510.13	3,987.52	49,982.17	381,515.48	0.00	0.00	0.00	381,515.48
407 Water Emergency Fund	62,965.57	17.35		62,982.92	0.00	0.00	0.00	62,982.92
408 Sewer Emergency Fund	21,427.65	5.90		21,433.55	0.00	0.00	0.00	21,433.55
410 Sewer Reserve Fund	84,442.93	23.26		84,466.19	0.00	0.00	0.00	84,466.19
411 Water Capital Improvement	464,341.11	127.92		464,469.03	0.00	0.00	0.00	464,469.03
412 Sewer Capital Improvement	-201,259.43	0.00	58,141.59	-259,401.02	38,230.05	0.00	0.00	-221,170.97
413 Water Deposits	12,727.47	0.00		12,727.47	0.00	0.00	0.00	12,727.47
414 Sewer Deposits	12,427.46	0.00		12,427.46	0.00	0.00	0.00	12,427.46
420 Solid Waste Fund	129,950.36	34,546.26	35,160.93	129,335.69	70.80	1,720.24	-3,294.35	127,832.38
460 Water System Construction	73,796.49	0.00		73,796.49	0.00	0.00	0.00	73,796.49
639 Custodial Fund	521.50	6.50		528.00	0.00	0.00	0.00	528.00
	4,957,612.12	344,842.30	585,381.07	4,717,073.35	87,352.93	76,756.89	-10,813.57	4,870,369.60

(A)

(D)

(C)

(B)

TREASURER'S REPORT

Account Totals

City Of Mattawa

Time: 12:26:47 Date: 07/11/2024

06/01/2024 To: 06/30/2024

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Cash Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1	Checking	1,977,454.63	311,847.51	553,717.38	1,735,584.76	-10,521.94	164,109.82	1,889,172.64
2	Petty Cash - PUD	300.00	0.00	0.00	300.00	0.00	0.00	300.00
3	Petty Cash - TOM	400.00	0.00	0.00	400.00	0.00	0.00	400.00
5	LGIP	261,202.05	1,160.21	0.00	262,362.26	0.00	0.00	262,362.26
6	US Bond 3.6 Yr.	1,000,000.00	0.00	0.00	1,000,000.00	0.00	0.00	1,000,000.00
7	US Bond 4 Yr.	1,000,000.00	0.00	0.00	1,000,000.00	0.00	0.00	1,000,000.00
8	US Bond 2.6 Yr.	717,566.13	0.00	0.00	717,566.13	0.00	0.00	717,566.13
9	Xpress EFT	689.31	32,876.83	32,705.94	860.20	-291.63	0.00	568.57
Total Cash:		4,957,612.12	345,884.55	586,423.32	4,717,073.35	-10,813.57	164,109.82	4,870,369.60
		4,957,612.12	345,884.55	586,423.32	4,717,073.35	-10,813.57	164,109.82	4,870,369.60

(A)

(B)

TREASURER'S REPORT

Outstanding Vouchers

City Of Mattawa

06/01/2024 To: 06/30/2024

As Of: 06/30/2024 Date: 07/11/2024

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2024	2043	06/27/2024	Util Pay	1		XPRESS BILL PAY	263.66	Xpress Import - CC - 06-27-2024 __daily_batch.csv
2024	2042	06/28/2024	Util Pay	1		BATCH UTILITY CUSTOMER	4,777.80	
2024	2045	06/28/2024	Tr Rec	1		UTILITY TAX TELEPHONE	22.63	
2024	2046	06/28/2024	Tr Rec	1		UTILITY TAX TELEPHONE	12.96	
2024	2047	06/28/2024	Util Pay	1		BATCH UTILITY CUSTOMER	152.79	
2024	2048	06/28/2024	Util Pay	1		BATCH UTILITY CUSTOMER	262.78	
2024	2049	06/28/2024	Util Pay	1		BATCH UTILITY CUSTOMER	262.78	
2024	2050	06/28/2024	Tr Rec	1		UTILITY TAX TELEPHONE	4.12	
2024	2051	06/28/2024	Tr Rec	1		UTILITY TAX TELEPHONE	16.19	
2024	2052	06/28/2024	Tr Rec	1		UTILITY TAX TELEPHONE	0.23	
2024	2053	06/28/2024	Tr Rec	1		UTILITY TAX TELEPHONE	1.12	
2024	2054	06/28/2024	Tr Rec	1		UTILITY TAX TELEPHONE	38.11	
2024	2055	06/28/2024	Tr Rec	1		HWANG, SUN	500.00	
2024	2056	06/28/2024	Tr Rec	1		CAMACHO, MACARIO	2.00	
2024	2057	06/28/2024	Tr Rec	1		UTILITY TAX TELEPHONE	394.95	
2024	2058	06/28/2024	Util Pay	1		XPRESS BILL PAY	3,270.91	Xpress Import - CC - 06-28-2024 __daily_batch.csv
2024	2059	06/30/2024	Util Pay	1		XPRESS BILL PAY	538.91	Xpress Import - CC - 06-30-2024 __daily_batch.csv
Receipts Outstanding:							10,521.94	
2024	2070	06/28/2024	Payroll	1	EFT	COLUMBIA BANK 1117 MATTAWA	20,971.88	941 Deposit for Pay Cycle(s) 06/01/2024 - 06/28/2024
2024	2077	06/28/2024	Payroll	1	EFT	WASHINGTON TEAMSTERS WELFARE TRUST	12,230.40	Pay Cycle(s) 06/01/2024 To 06/28/2024 - Teamsters Medical
2024	2072	06/28/2024	Payroll	1	EFT	ESD - PFML	1,222.07	Pay Cycle(s) 04/01/2024 To 06/28/2024 - PFML
2024	2076	06/28/2024	Payroll	1	EFT	WA STATE SUPPORT REGISTRY	508.88	Pay Cycle(s) 06/01/2024 To 06/28/2024 - Child Support
2024	2075	06/28/2024	Payroll	1	EFT	WA STATE EMPLOYMENT SECURITY	469.06	2nd Quarter Unemployment: 04/01/2024 - 06/30/2024
2024	2074	06/28/2024	Payroll	1	EFT	WA STATE DEPT. OF RETIREMENT	11,866.24	Pay Cycle(s) 06/01/2024 To 06/28/2024 - PERS 2; Pay Cycle(s) 06/01/2024 To 06/28/2024 - LEOFF 2
2024	2069	06/28/2024	Payroll	1	EFT	AWC EMPLOYEE BENEFIT TRUST	8,648.58	Pay Cycle(s) 06/01/2024 To 06/28/2024 - AWC Employee Benefit Trust
2024	2068	06/28/2024	Payroll	1	EFT	AFLAC	773.02	Pay Cycle(s) 06/01/2024 To 06/28/2024 - AFLAC PRE TAX; Pay Cycle(s) 06/01/2024 To 06/28/2024 - AFLAC
2024	2073	06/28/2024	Payroll	1	EFT	WA STATE DEPT OF LABOR & INDUSTRIES	13,571.56	2ND Quarter L&I: 04/01/2024 - 06/30/2024

TREASURER'S REPORT

Outstanding Vouchers

City Of Mattawa

06/01/2024 To: 06/30/2024

As Of: 06/30/2024 Date: 07/11/2024

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2024	2071	06/28/2024	Payroll	1	EFT	ESD - LTC	1,340.95	Pay Cycle(s) 04/01/2024 To 06/28/2024 - WA Long Term Care
2019	2585	09/05/2019	Claims	1	17351	MAYBELINE PANTALEON	46.88	Reimb. On Fuel /Meal During Interview W/ DEA In Spokane, WA
2020	1766	05/07/2020	Claims	1	17808	STRIPE RITE INC.	2,848.04	PW- Parts/Supplies
2020	1769	05/07/2020	Claims	1	17811	U.S. BANK MUN INV. ACCOUNT	26.00	Bank Fee March '20
2020	2166	06/04/2020	Claims	1	17854	JUAN CARLOS LEDEZMA	25.00	Reimbursement Pesticide Field Test
2020	3039	08/06/2020	Claims	1	17967	Martin Rojas - Lopez	5.20	Refund Utility Deposit
2020	3425	09/03/2020	Claims	1	18021	Irma Ponce Garcia	5.30	Refund Utility Deposit
2020	4875	12/17/2020	Claims	1	18259	YESSICA CRUZ GARCIA	15.20	Refund Utility Deposit
2021	597	02/04/2021	Claims	1	18361	JONATHAN HERNANDEZ NUNEZ	100.00	Refund Utility Deposit
2023	1335	05/04/2023	Claims	1	19803	LAUREANO BARAJAS	100.00	Refund Utility Deposit
2023	3344	11/16/2023	Claims	1	20128	ACTION TARGET LAW ENFORCEMENT TARGETS INC	511.18	MPD-Supplies
2023	3353	11/16/2023	Claims	1	20137	RWC GROUP	1,464.14	PW- Maintance On Jetter Truck; PW- Maintance On Jetter Truck
2024	1543	05/16/2024	Claims	1	20436	GRAY & OSBORNE INC	63,839.70	Basketball Court And Parking Lot Improvements Professiona Services March 24-April 20, 2024; WWTF Improvements CA Professional Services March 24-April 20, 2024; Well 2 Rehabilitation And Re-Equipping P
2024	1544	05/16/2024	Claims	1	20437	H&H AG HOLDING LP	1,000.00	Ranger Tires & Rims
2024	1559	05/16/2024	Claims	1	20452	U.S. BANK MUN INV. ACCOUNT	26.00	Bank Fees April 2024
2024	1772	06/06/2024	Claims	1	20460	CODE PUBLISHING INC	830.00	Update Annual Fees & Web Update
2024	1782	06/06/2024	Claims	1	20470	ANABEL MARTINEZ	15.50	Reimbursement: 2008 Ford Report Of Sale @DOL
2024	1785	06/06/2024	Claims	1	20473	PACIFIC OFFICE AUTOMATION	493.35	Monthly Equipment Fee April 2024; Monthly Ink Usage April 2024
2024	1788	06/06/2024	Claims	1	20476	RIO'S AUTO AG SUPPLY	372.84	Parts/Supplies
2024	1918	06/20/2024	Claims	1	20488	ADAMS COUNTY PET RESCUE	750.00	Dog Shelter Rescue Fees
2024	1919	06/20/2024	Claims	1	20489	ANATEX LABS INC-SPOKANE	360.00	WWTP RC Samples
2024	1924	06/20/2024	Claims	1	20494	CUSTOM WINDOW TINTING & GRAPHICS INC	617.31	PW-Window Tint Chevy 3500
2024	1930	06/20/2024	Claims	1	20500	KATHERINE L. KENISON P.S	3,640.00	Legal Fees May 2024
2024	1936	06/20/2024	Claims	1	20506	MARY PEREIRA	100.00	Refund Deposit
2024	1938	06/20/2024	Claims	1	20508	QUILL CORPORATION	73.44	Office Supplies
2024	1940	06/20/2024	Claims	1	20510	SOILTEST FARM CONSULTANTS INC	7,128.00	WWTP RC Samples; WWTP RC Samples; WWTP RC Samples

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Outstanding Vouchers

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2024	1941	06/20/2024	Claims	1	20511	STRIPE RITE INC.	1,895.25	PW- Post Signs
2024	1943	06/20/2024	Claims	1	20513	THE SHERWIN WILLIAMS CO	597.71	Crosswalk Paint
2024	1945	06/20/2024	Claims	1	20515	U.S. BANK MUN INV. ACCOUNT	26.00	Bank Fees May 2024
2024	1948	06/20/2024	Claims	1	20518	WINDFLOW FERTILIZER INC	440.89	Park Weed Control
2019	730	02/28/2019	Payroll	1	31522	BRIAN BERGHOUT	57.71	
2023	3800	12/29/2023	Payroll	1	31914	MARIA MAGGIE CELAYA	867.25	
2024	1007	03/29/2024	Payroll	1	31933	BRIAN BERGHOUT	115.44	
2024	1356	04/30/2024	Payroll	1	31941	BRIAN BERGHOUT	57.71	
2024	1357	04/30/2024	Payroll	1	31942	MARIA MAGGIE CELAYA	873.50	
2024	1360	04/30/2024	Payroll	1	31943	FABIOLA G HERNANDEZ	115.44	
2024	1693	05/31/2024	Payroll	1	31948	MARIA MAGGIE CELAYA	873.50	
2024	1696	05/31/2024	Payroll	1	31949	FABIOLA G HERNANDEZ	115.44	
2024	1726	05/31/2024	Payroll	1	31951	WA STATE LABOR COALITION	240.00	Pay Cycle(s) 05/01/2024 To 05/31/2024 - Union Dues (PD)
2024	2020	06/28/2024	Payroll	1	31952	ANTONIO D ACOSTA	115.44	
2024	2022	06/28/2024	Payroll	1	31953	SILVIA BARAJAS	115.44	
2024	2023	06/28/2024	Payroll	1	31954	BRIAN BERGHOUT	115.44	
2024	2024	06/28/2024	Payroll	1	31955	MARIA MAGGIE CELAYA	873.50	
2024	2027	06/28/2024	Payroll	1	31956	FABIOLA G HERNANDEZ	115.44	
2024	2066	06/28/2024	Payroll	1	31957	TEAMSTERS LOCAL #760	263.00	Pay Cycle(s) 06/01/2024 To 06/28/2024 - Union Dues
2024	2067	06/28/2024	Payroll	1	31958	WA STATE LABOR COALITION	240.00	Pay Cycle(s) 06/01/2024 To 06/28/2024 - Union Dues (PD)
							164,109.82	
2024	2044	06/27/2024	Util Pay	9		XPRESS BILL PAY	291.63	Xpress Import - Metavante - 06-27-2024__daily_bat
							291.63	Receipts Outstanding:
							164,109.82	

Fund	Claims	Payroll	Total
001 Current Expense Fund	9,420.39	56,159.15	65,579.54
101 Street Fund	5,366.00	1,746.87	7,112.87
401 Water Operating Fund	23,822.96	8,654.64	32,477.60
403 Customer Deposit Fund	225.70	0.00	225.70
405 Sewer Operating Fund	10,217.03	8,475.99	18,693.02
412 Sewer Capital Improvement	38,230.05	0.00	38,230.05

TREASURER'S REPORT

Outstanding Vouchers

City Of Mattawa

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo	
Fund							Claims	Payroll	Total
420 Solid Waste Fund							70.80	1,720.24	1,791.04
							87,352.93	76,756.89	164,109.82

TREASURER'S REPORT

Signature Page

City Of Mattawa

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We the undersigned officers for the City of Mattawa have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: Shabel 07/11/24 Signed: _____
Clerk / Treasurer / Date Mayor / Date

TREASURER'S REPORT

Fund Totals

City Of Mattawa

05/01/2024 To: 05/31/2024

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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 Current Expense Fund	876,331.94	176,920.88	109,857.89	943,394.93	3,827.60	45,791.86	-16,281.61	976,732.78
101 Street Fund	436,587.91	38,028.83	5,492.01	469,124.73	2,873.04	887.57	0.00	472,885.34
102 Police Vehicle Fund	17,062.64	4.91	16,050.42	1,017.13	0.00	0.00	0.00	1,017.13
103 Multimodal Transportation Fund	90,406.03	0.00		90,406.03	0.00	0.00	0.00	90,406.03
106 LFRF Fund	277,184.97	0.00		277,184.97	0.00	0.00	0.00	277,184.97
107 Public Safety Tax Fund	151,370.46	20,877.99	8,377.07	163,871.38	0.00	0.00	0.00	163,871.38
140 Transportation Benefit Fund	382,646.06	7,666.21		390,312.27	0.00	0.00	0.00	390,312.27
350 Capital Improvement Fund	170,918.87	139.61		171,058.48	0.00	0.00	0.00	171,058.48
401 Water Operating Fund	978,686.24	56,673.34	69,898.97	965,460.61	23,049.47	6,842.72	-3,040.21	992,312.59
402 Water Bond Debt Fund	37,437.78	0.00		37,437.78	0.00	0.00	0.00	37,437.78
403 Customer Deposit Fund	300.00	500.00	400.00	400.00	225.70	0.00	0.00	625.70
404 Water Bond Reserve Fund	79,333.63	0.00		79,333.63	0.00	0.00	0.00	79,333.63
405 Sewer Operating Fund	281,218.74	73,693.06	75,152.86	279,758.94	2,196.24	6,591.94	-9,020.15	279,526.97
406 Sewer Debt Fund	426,103.62	2,510.17	1,103.66	427,510.13	0.00	0.00	0.00	427,510.13
407 Water Emergency Fund	62,947.46	18.11		62,965.57	0.00	0.00	0.00	62,965.57
408 Sewer Emergency Fund	21,421.49	6.16		21,427.65	0.00	0.00	0.00	21,427.65
410 Sewer Reserve Fund	84,418.64	24.29		84,442.93	0.00	0.00	0.00	84,442.93
411 Water Capital Improvement	464,207.56	133.55		464,341.11	0.00	0.00	0.00	464,341.11
412 Sewer Capital Improvement	-163,029.38	0.00	38,230.05	-201,259.43	38,230.05	0.00	0.00	-163,029.38
413 Water Deposits	12,727.47	0.00		12,727.47	0.00	0.00	0.00	12,727.47
414 Sewer Deposits	12,427.46	0.00		12,427.46	0.00	0.00	0.00	12,427.46
420 Solid Waste Fund	130,615.78	34,424.44	35,089.86	129,950.36	0.00	1,495.68	-3,557.92	127,888.12
460 Water System Construction	73,796.49	0.00		73,796.49	0.00	0.00	0.00	73,796.49
639 Custodial Fund	471.50	50.00		521.50	0.00	0.00	0.00	521.50
	4,905,593.36	411,671.55	359,652.79	4,957,612.12	70,402.10	61,609.77	-31,899.89	5,057,724.10

(A)

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TREASURER'S REPORT

Account Totals

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Cash Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1	Checking	1,926,923.18	381,791.37	331,259.92	1,977,454.63	-31,609.16	132,011.87	2,077,857.34
2	Petty Cash - PUD	300.00	0.00	0.00	300.00	0.00	0.00	300.00
3	Petty Cash - TOM	400.00	0.00	0.00	400.00	0.00	0.00	400.00
5	LGIP	260,009.88	1,192.17	0.00	261,202.05	0.00	0.00	261,202.05
6	US Bond 3.6 Yr.	1,000,000.00	0.00	0.00	1,000,000.00	0.00	0.00	1,000,000.00
7	US Bond 4 Yr.	1,000,000.00	0.00	0.00	1,000,000.00	0.00	0.00	1,000,000.00
8	US Bond 2.6 Yr.	717,566.13	0.00	0.00	717,566.13	0.00	0.00	717,566.13
9	Xpress EFT	394.17	32,295.83	32,000.69	689.31	-290.73	0.00	398.58
Total Cash:		4,905,593.36	415,279.37	363,260.61	4,957,612.12	-31,899.89	132,011.87	5,057,724.10
		4,905,593.36	415,279.37	363,260.61	4,957,612.12	-31,899.89	132,011.87	5,057,724.10

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Outstanding Vouchers

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2024	1739	05/30/2024	Tr Rec	1		SALAZAR, MARCELINO	120.00	327 Cooper ST
2024	1742	05/30/2024	Tr Rec	1		POLICE MISC	10.00	24MA0532
2024	1744	05/30/2024	Tr Rec	1		POLICE MISC	10.00	24MA0396
2024	1745	05/30/2024	Util Pay	1		XPRESS BILL PAY	262.78	Xpress Import - CC - 05-30-2024__daily_batch.csv
2024	1747	05/31/2024	Util Pay	1		BATCH UTILITY CUSTOMER	1,809.33	
2024	1748	05/31/2024	Tr Rec	1		PUENTES, JERARDO	2.00	621 1ST ST-June1,2024
2024	1749	05/31/2024	Tr Rec	1		CRUZ, APOLINAR	2.00	236 Cooper ST E-3 6/1-2/2024
2024	1750	05/31/2024	Tr Rec	1		SANCHEZ, MARIA & FRANCISCO	2.00	606 Government RD 6/2/2024
2024	1751	05/31/2024	Tr Rec	1		RUVALCABA, DAVID / RAMONA	2.00	408 Saddle Mnt DR 6/7-8/2024
2024	1752	05/31/2024	Util Pay	1		BATCH UTILITY CUSTOMER	500.00	
2024	1753	05/31/2024	Util Pay	1		BATCH UTILITY CUSTOMER	2,800.00	
2024	1754	05/31/2024	Util Pay	1		BATCH UTILITY CUSTOMER	6,298.98	
2024	1755	05/31/2024	Tr Rec	1		WAHLUKE SCHOOL DISTRICT	16,131.61	
2024	1757	05/31/2024	Tr Rec	1		PEREZ PEREZ, JOSE JESUS	2.00	709 Portage Ave 6/1/2024
2024	1800	05/31/2024	Util Pay	1		XPRESS BILL PAY	3,656.46	Xpress Import - CC - 05-31-2024__daily_batch.csv
Receipts Outstanding:							31,609.16	
2024	1733	05/31/2024	Payroll	1	EFT	WA STATE SUPPORT REGISTRY	508.88	Pay Cycle(s) 05/01/2024 To 05/31/2024 - Child Support
2024	1731	05/31/2024	Payroll	1	EFT	COLUMBIA BANK 1117 MATTAWA	24,657.41	941 Deposit for Pay Cycle(s) 05/01/2024 - 05/31/2024
2024	1734	05/31/2024	Payroll	1	EFT	WASHINGTON TEAMSTERS WELFARE TRUST	12,230.40	Pay Cycle(s) 05/01/2024 To 05/31/2024 - Teamsters Medical
2024	1729	05/31/2024	Payroll	1	EFT	AFLAC	516.85	Pay Cycle(s) 05/01/2024 To 05/31/2024 - AFLAC PRE TAX; Pay Cycle(s) 05/01/2024 To 05/31/2024 - AFLAC
2024	1730	05/31/2024	Payroll	1	EFT	AWC EMPLOYEE BENEFIT TRUST	8,648.58	Pay Cycle(s) 05/01/2024 To 05/31/2024 - AWC Employee Benefit Trust
2024	1732	05/31/2024	Payroll	1	EFT	WA STATE DEPT. OF RETIREMENT	11,237.78	Pay Cycle(s) 05/01/2024 To 05/31/2024 - PERS 2; Pay Cycle(s) 05/01/2024 To 05/31/2024 - LEOFF 2
2019	2585	09/05/2019	Claims	1	17351	MAYBELINE PANTALEON	46.88	Reimb. On Fuel /Meal During Interview W/ DEA In Spokane, WA
2020	1766	05/07/2020	Claims	1	17808	STRIPE RITE INC.	2,848.04	PW- Parts/Supplies
2020	1769	05/07/2020	Claims	1	17811	U.S. BANK MUN INV. ACCOUNT	26.00	Bank Fee March '20
2020	2166	06/04/2020	Claims	1	17854	JUAN CARLOS LEDEZMA	25.00	Reimbursement Pesticide Field Test
2020	3039	08/06/2020	Claims	1	17967	Martin Rojas - Lopez	5.20	Refund Utility Deposit
2020	3425	09/03/2020	Claims	1	18021	Irma Ponce Garcia	5.30	Refund Utility Deposit

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2020	4875	12/17/2020	Claims	1	18259	YESSICA CRUZ GARCIA	15.20	Refund Utility Deposit
2021	597	02/04/2021	Claims	1	18361	JONATHAN HERNANDEZ NUNEZ	100.00	Refund Utility Deposit
2023	1335	05/04/2023	Claims	1	19803	LAUREANO BARAJAS	100.00	Refund Utility Deposit
2023	3344	11/16/2023	Claims	1	20128	ACTION TARGET LAW ENFORCEMENT TARGETS INC	511.18	MPD-Supplies
2023	3353	11/16/2023	Claims	1	20137	RWC GROUP	1,464.14	PW- Maintance On Jetter Truck; PW- Maintance On Jetter Truck
2024	1538	05/16/2024	Claims	1	20431	COLUMBIA BASIN HERALD	179.46	Notice Of Development Agreement- Hwang
2024	1543	05/16/2024	Claims	1	20436	GRAY & OSBORNE INC	63,839.70	Basketball Court And Parking Lot Improvements Professiona Services March 24-April 20, 2024; WWTF Improvements CA Professional Services March 24-April 20, 2024; Well 2 Rehabilitation And Re-Equipping P
2024	1544	05/16/2024	Claims	1	20437	H&H AG HOLDING LP	1,000.00	Ranger Tires & Rims
2024	1546	05/16/2024	Claims	1	20439	INTERNATIONAL INSTITUTE MUNICIPAL CLERKS	210.00	IIMC Dues
2024	1559	05/16/2024	Claims	1	20452	U.S. BANK MUN INV. ACCOUNT	26.00	Bank Fees April 2024
2019	730	02/28/2019	Payroll	1	31522	BRIAN BERGHOUT	57.71	
2023	3800	12/29/2023	Payroll	1	31914	MARIA MAGGIE CELAYA	867.25	
2024	1007	03/29/2024	Payroll	1	31933	BRIAN BERGHOUT	115.44	
2024	1356	04/30/2024	Payroll	1	31941	BRIAN BERGHOUT	57.71	
2024	1357	04/30/2024	Payroll	1	31942	MARIA MAGGIE CELAYA	873.50	
2024	1360	04/30/2024	Payroll	1	31943	FABIOLA G HERNANDEZ	115.44	
2024	1690	05/31/2024	Payroll	1	31946	ANTONIO D ACOSTA	115.44	
2024	1692	05/31/2024	Payroll	1	31947	SILVIA BARAJAS	115.44	
2024	1693	05/31/2024	Payroll	1	31948	MARIA MAGGIE CELAYA	873.50	
2024	1696	05/31/2024	Payroll	1	31949	FABIOLA G HERNANDEZ	115.44	
2024	1725	05/31/2024	Payroll	1	31950	TEAMSTERS LOCAL #760	263.00	Pay Cycle(s) 05/01/2024 To 05/31/2024 - Union Dues
2024	1726	05/31/2024	Payroll	1	31951	WA STATE LABOR COALITION	240.00	Pay Cycle(s) 05/01/2024 To 05/31/2024 - Union Dues (PD)
							132,011.87	
2024	1746	05/30/2024	Util Pay	9		XPRESS BILL PAY	167.95	Xpress Import - EFT - 05-30-2024__daily_batch.csv
2024	1801	05/31/2024	Util Pay	9		XPRESS BILL PAY	122.78	Xpress Import - EFT - 05-31-2024__daily_batch.csv
							290.73	

Receipts Outstanding:

290.73

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Outstanding Vouchers

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
							132,011.87	(1)
Fund							Claims	Payroll
							Total	
001 Current Expense Fund							3,827.60	45,791.86
101 Street Fund							2,873.04	887.57
401 Water Operating Fund							23,049.47	6,842.72
403 Customer Deposit Fund							225.70	0.00
405 Sewer Operating Fund							2,196.24	6,591.94
412 Sewer Capital Improvement							38,230.05	0.00
420 Solid Waste Fund							0.00	1,495.68
							70,402.10	61,609.77
							132,011.87	

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Signature Page

City Of Mattawa

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We the undersigned officers for the City of Mattawa have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: Anabel Clark 7/11/24 Signed: _____
Clerk / Treasurer / Date Mayor / Date

TREASURER'S REPORT

Fund Totals

City Of Mattawa

Time: 11:28:18 Date: 07/11/2024

04/01/2024 To: 04/30/2024

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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 Current Expense Fund	875,727.08	156,793.13	156,188.27	876,331.94	6,459.57	42,132.82	-4,716.78	920,207.55
101 Street Fund	437,550.42	4,540.96	5,503.47	436,587.91	2,948.04	1,035.21	0.00	440,571.16
102 Police Vehicle Fund	20,327.09	5.18	3,269.63	17,062.64	0.00	0.00	0.00	17,062.64
103 Multimodal Transportation Fund	90,406.03	0.00		90,406.03	0.00	0.00	0.00	90,406.03
106 LFRF Fund	277,184.97	0.00		277,184.97	0.00	0.00	0.00	277,184.97
107 Public Safety Tax Fund	135,001.76	18,405.17	2,036.47	151,370.46	0.00	0.00	0.00	151,370.46
140 Transportation Benefit Fund	376,595.21	6,050.85		382,646.06	0.00	0.00	0.00	382,646.06
350 Capital Improvement Fund	170,875.16	43.71		170,918.87	0.00	0.00	0.00	170,918.87
401 Water Operating Fund	977,788.76	65,279.36	64,381.88	978,686.24	1,788.60	6,361.74	-4,680.27	982,156.31
402 Water Bond Debt Fund	37,437.78	0.00		37,437.78	0.00	0.00	0.00	37,437.78
403 Customer Deposit Fund	0.00	300.00		300.00	325.70	0.00	-300.00	325.70
404 Water Bond Reserve Fund	79,333.63	0.00		79,333.63	0.00	0.00	0.00	79,333.63
405 Sewer Operating Fund	239,382.00	89,003.87	47,167.13	281,218.74	2,800.14	6,374.09	-9,954.54	280,438.43
406 Sewer Debt Fund	415,043.15	11,060.47		426,103.62	0.00	0.00	-574.32	425,529.30
407 Water Emergency Fund	62,931.42	16.04		62,947.46	0.00	0.00	0.00	62,947.46
408 Sewer Emergency Fund	21,416.03	5.46		21,421.49	0.00	0.00	0.00	21,421.49
410 Sewer Reserve Fund	84,397.13	21.51		84,418.64	0.00	0.00	0.00	84,418.64
411 Water Capital Improvement	464,089.30	118.26		464,207.56	0.00	0.00	0.00	464,207.56
412 Sewer Capital Improvement	415,548.30	105.89	578,683.57	-163,029.38	0.00	0.00	0.00	-163,029.38
413 Water Deposits	12,727.47	0.00		12,727.47	0.00	0.00	0.00	12,727.47
414 Sewer Deposits	12,427.46	0.00		12,427.46	0.00	0.00	0.00	12,427.46
420 Solid Waste Fund	129,280.58	36,156.46	34,821.26	130,615.78	0.00	1,310.90	-4,302.72	127,623.96
460 Water System Construction	73,796.49	0.00		73,796.49	0.00	0.00	0.00	73,796.49
639 Custodial Fund	465.00	6.50		471.50	0.00	0.00	0.00	471.50
	5,409,732.22	387,912.82	892,051.68	4,905,593.36	14,322.05	57,214.76	-24,528.63	4,952,601.54

(A)

(C)

(B)

(D)

TREASURER'S REPORT

Account Totals

City Of Mattawa

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Cash Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1	Checking	2,432,088.42	354,531.12	859,696.36	1,926,923.18	-24,528.63	71,536.81	1,973,931.36
2	Petty Cash - PUD	300.00	0.00	0.00	300.00	0.00	0.00	300.00
3	Petty Cash - TOM	400.00	0.00	0.00	400.00	0.00	0.00	400.00
5	LGIP	258,861.50	1,148.38	0.00	260,009.88	0.00	0.00	260,009.88
6	US Bond 3.6 Yr.	1,000,000.00	0.00	0.00	1,000,000.00	0.00	0.00	1,000,000.00
7	US Bond 4 Yr.	1,000,000.00	0.00	0.00	1,000,000.00	0.00	0.00	1,000,000.00
8	US Bond 2.6 Yr.	717,566.13	0.00	0.00	717,566.13	0.00	0.00	717,566.13
9	Xpress EFT	516.17	29,694.89	29,816.89	394.17	0.00	0.00	394.17
Total Cash:		5,409,732.22	385,374.39	889,513.25	4,905,593.36	-24,528.63	71,536.81	4,952,601.54
		5,409,732.22	385,374.39	889,513.25	4,905,593.36	-24,528.63	71,536.81	4,952,601.54

(A)

(B)

TREASURER'S REPORT

Outstanding Vouchers

City Of Mattawa

04/01/2024 To: 04/30/2024

As Of: 04/30/2024 Date: 07/11/2024

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2024	1351	04/29/2024	Tr Rec	1		MISC/FAX/NOTARY/ETC	10.00	
2024	1397	04/29/2024	Util Pay	1		XPRESS BILL PAY	1,646.17	Xpress Import - CC - 04-29-2024__daily_batch.csv
2024	1398	04/30/2024	Util Pay	1		BATCH UTILITY CUSTOMER	1,858.88	
2024	1399	04/30/2024	Util Pay	1		BATCH UTILITY CUSTOMER	262.78	
2024	1400	04/30/2024	Util Pay	1		BATCH UTILITY CUSTOMER	753.23	
2024	1401	04/30/2024	Tr Rec	1		LOPEZ, MACARIO/ALMA	70.50	
2024	1402	04/30/2024	Tr Rec	1		RODRIGUEZ GARCIA, MIGUEL	63.00	
2024	1403	04/30/2024	Util Pay	1		BATCH UTILITY CUSTOMER	5,919.75	
2024	1404	04/30/2024	Util Pay	1		BATCH UTILITY CUSTOMER	2,700.00	
2024	1405	04/30/2024	Tr Rec	1		PEREIRA, NEFTALI/MARIA	574.32	
2024	1406	04/30/2024	Tr Rec	1		WAHLUKE SLOPE APTS, IRRIGATION	1,238.66	
2024	1407	04/30/2024	Tr Rec	1		CAD HOMES, LLC, BODRERO ESTATES	3,934.85	
2024	1408	04/30/2024	Util Pay	1		BATCH UTILITY CUSTOMER	260.00	
2024	1409	04/30/2024	Tr Rec	1		UTILITY TAX TELEPHONE	1.20	
2024	1410	04/30/2024	Tr Rec	1		UTILITY TAX TELEPHONE	2.18	
2024	1411	04/30/2024	Tr Rec	1		UTILITY TAX TELEPHONE	0.19	
2024	1412	04/30/2024	Tr Rec	1		UTILITY TAX TELEPHONE	5.11	
2024	1413	04/30/2024	Tr Rec	1		UTILITY TAX TELEPHONE	588.41	
2024	1414	04/30/2024	Tr Rec	1		UTILITY TAX TELEPHONE	0.81	
2024	1415	04/30/2024	Tr Rec	1		UTILITY TAX TELEPHONE	37.78	
2024	1416	04/30/2024	Tr Rec	1		UTILITY TAX TELEPHONE	2.75	
2024	1417	04/30/2024	Util Pay	1		BATCH UTILITY CUSTOMER	634.19	
2024	1419	04/30/2024	Util Pay	1		XPRESS BILL PAY	3,963.87	Xpress Import - CC - 04-30-2024__daily_batch.csv
Receipts Outstanding:							24,528.63	d
2024	1426	04/30/2024	Payroll	1	EFT	AFLAC	516.85	Pay Cycle(s) 04/01/2024 To 04/30/2024 - AFLAC PRE TAX; Pay Cycle(s) 04/01/2024 To 04/30/2024 - AFLAC
2024	1427	04/30/2024	Payroll	1	EFT	AWC EMPLOYEE BENEFIT TRUST	8,648.58	Pay Cycle(s) 04/01/2024 To 04/30/2024 - AWC Employee Benefit Trust
2024	1428	04/30/2024	Payroll	1	EFT	COLUMBIA BANK 1117 MATTAWA	20,280.75	941 Deposit for Pay Cycle(s) 04/01/2024 - 04/30/2024
2024	1429	04/30/2024	Payroll	1	EFT	WA STATE DEPT. OF RETIREMENT	11,506.60	Pay Cycle(s) 04/01/2024 To 04/30/2024 - PERS 2; Pay Cycle(s) 04/01/2024 To 04/30/2024 - LEOFF 2
2024	1430	04/30/2024	Payroll	1	EFT	WA STATE SUPPORT REGISTRY	508.88	Pay Cycle(s) 04/01/2024 To 04/30/2024 - Child Support
2024	1431	04/30/2024	Payroll	1	EFT	WASHINGTON TEAMSTERS WELFARE TRUST	12,230.40	Pay Cycle(s) 04/01/2024 To 04/30/2024 - Teamsters Medical

TREASURER'S REPORT

Outstanding Vouchers

City Of Mattawa

04/01/2024 To: 04/30/2024

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2024	1574	04/30/2024	Payroll	1	0	WA STATE DEPT. OF RETIREMENT	0.01	Rounding Error
2019	2585	09/05/2019	Claims	1	17351	MAYBELINE PANTALEON	46.88	Reimb. On Fuel /Meal During Interview W/ DEA In Spokane, WA
2020	1766	05/07/2020	Claims	1	17808	STRIPE RITE INC.	2,848.04	PW- Parts/Supplies
2020	1769	05/07/2020	Claims	1	17811	U.S. BANK MUN INV. ACCOUNT	26.00	Bank Fee March '20
2020	2166	06/04/2020	Claims	1	17854	JUAN CARLOS LEDEZMA	25.00	Reimbursement Pesticide Field Test
2020	3039	08/06/2020	Claims	1	17967	Martin Rojas - Lopez	5.20	Refund Utility Deposit
2020	3425	09/03/2020	Claims	1	18021	Irma Ponce Garcia	5.30	Refund Utility Deposit
2020	4875	12/17/2020	Claims	1	18259	YESSICA CRUZ GARCIA	15.20	Refund Utility Deposit
2021	597	02/04/2021	Claims	1	18361	JONATHAN HERNANDEZ NUNEZ	100.00	Refund Utility Deposit
2023	1335	05/04/2023	Claims	1	19803	LAUREANO BARAJAS	100.00	Refund Utility Deposit
2023	3344	11/16/2023	Claims	1	20128	ACTION TARGET LAW ENFORCEMENT TARGETS INC	511.18	MPD-Supplies
2023	3353	11/16/2023	Claims	1	20137	RWC GROUP	1,464.14	PW- Maintance On Jetter Truck; PW- Maintance On Jetter Truck
2024	763	03/07/2024	Claims	1	20322	JOSE MARTINEZ	100.00	Refund Utility Deposit
2024	1096	04/04/2024	Claims	1	20369	CORRECT EQUIPMENT, INC.	1,788.60	PW:Parts/Supplies; PW:Parts/Supplies
2024	1226	04/18/2024	Claims	1	20386	ANATEX LABS INC-SPOKANE	720.00	WWTP RC Samples
2024	1228	04/18/2024	Claims	1	20388	COLUMBIA BASIN HERALD	695.51	Ad. NOA DNS SP Guzman; Summary Ordinance 24-692; Summary Ordinance 24-694; Summary Ordinance 24-693; Notice Hearing PROS Plan; Notice Hearing PROS Plan
2024	1231	04/18/2024	Claims	1	20391	GRANT COUNTY HEALTH DISTRICT	1,000.00	City Contribution 2024
2024	1233	04/18/2024	Claims	1	20393	GRANT COUNTY TREASURER	154.00	Taxes 2024
2024	1235	04/18/2024	Claims	1	20395	KATHERINE L. KENISON P.S	3,900.00	Legal Fees March 2024
2024	1239	04/18/2024	Claims	1	20399	JESSE MORALES-RANGEL	75.00	Reimbursement- Pesticide Testing
2024	1243	04/18/2024	Claims	1	20403	SOILTEST FARM CONSULTANTS INC	616.00	WWTP RC Samples; WWTP RC Sample
2024	1248	04/18/2024	Claims	1	20408	U.S. BANK MUN INV. ACCOUNT	26.00	Bank Fees March 2024
2024	1250	04/18/2024	Claims	1	20410	WA MUNICIPAL CLERKS ASSOC	100.00	WMCA Membership Jazmin Hernandez
2019	730	02/28/2019	Payroll	1	31522	BRIAN BERGHOUT	57.71	
2023	3800	12/29/2023	Payroll	1	31914	MARIA MAGGIE CELAYA	867.25	
2024	347	01/31/2024	Payroll	1	31921	FABIOLA G HERNANDEZ	115.44	
2024	692	02/29/2024	Payroll	1	31928	FABIOLA G HERNANDEZ	115.44	
2024	1004	03/29/2024	Payroll	1	31931	ANTONIO D ACOSTA	115.44	
2024	1007	03/29/2024	Payroll	1	31933	BRIAN BERGHOUT	115.44	
2024	1011	03/29/2024	Payroll	1	31935	FABIOLA G HERNANDEZ	115.44	
2024	1062	03/31/2024	Payroll	1	31937	WA STATE LABOR COALITION	240.00	Pay Cycle(s) 03/01/2024 To 03/31/2024 - Union Dues (PD)

TREASURER'S REPORT

Outstanding Vouchers

City Of Mattawa

04/01/2024 To: 04/30/2024

As Of: 04/30/2024 Date: 07/11/2024

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2024	1353	04/30/2024	Payroll	1	31939	ANTONIO D ACOSTA	115.44	
2024	1355	04/30/2024	Payroll	1	31940	SILVIA BARAJAS	115.44	
2024	1356	04/30/2024	Payroll	1	31941	BRIAN BERGHOUT	57.71	
2024	1357	04/30/2024	Payroll	1	31942	MARIA MAGGIE CELAYA	873.50	
2024	1360	04/30/2024	Payroll	1	31943	FABIOLA G HERNANDEZ	115.44	
2024	1424	04/30/2024	Payroll	1	31944	TEAMSTERS LOCAL #760	263.00	Pay Cycle(s) 04/01/2024 To 04/30/2024 - Union Dues
2024	1425	04/30/2024	Payroll	1	31945	WA STATE LABOR COALITION	240.00	Pay Cycle(s) 04/01/2024 To 04/30/2024 - Union Dues (PD)

71,536.81

Fund	Claims	Payroll	Total
001 Current Expense Fund	6,459.57	42,132.82	48,592.39
101 Street Fund	2,948.04	1,035.21	3,983.25
401 Water Operating Fund	1,788.60	6,361.74	8,150.34
403 Customer Deposit Fund	325.70	0.00	325.70
405 Sewer Operating Fund	2,800.14	6,374.09	9,174.23
420 Solid Waste Fund	0.00	1,310.90	1,310.90
	14,322.05	57,214.76	71,536.81

TREASURER'S REPORT

Signature Page

City Of Mattawa

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We the undersigned officers for the City of Mattawa have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: Michael deB 7/11/24 Signed: _____
Clerk / Treasurer / Date Mayor / Date

July 14, 2024

Fellow Council Members,

Last Thursday the budget committee met at Mattawa City Hall and here is my report.

Members present were Mayor Maria Celaya, Sun Hwang, Wendy Lopez, Anabel Martinez, Juan Ledezma, Interim Police Chief Alex Zesati, and me.

We reviewed the City of Mattawa Budget Policy, with some of the sections we are complying, and some others need different wording. Juan and Anabel will be working on it and bringing it back in the next meeting.

Water, Sewer and Streets are in good balance, they have enough revenue to cover the expenditures.

The General Fund does not receive enough revenue to cover all the expenses.

The budget is approved annually by council, and in August we will receive a recommendation.

We will meet again on Thursday July 25, at 2:00 P.M. at the City Hall to watch some videos related to Budget.

Sincerely,

Fabiola Hernandez



City of Mattawa
Planning Department
521 Government Rd.
Mattawa, WA 99349

Memo – Ramirez Zoning Density Increase Request

To: Mattawa City Council
CC: Mayor Maria Maggie Celaya
From: Rachelle Bradley, AICP, Contract Planner
Date: 07/12/2024
Proceeding Type: New Business
Subject: Ramirez Zoning Density Increase Request

Overview

This memo addresses a petition submitted by David Ramirez requesting approval to increase density for the approval of a fourplex development on a consolidated lot in the R-2 Multifamily Residential zoning district. Additionally, this memo highlights a pattern of similar applications encountering limitations due to current density restrictions.

Petition Details

David Ramirez proposes constructing a fourplex on a newly created lot resulting from the consolidation of five parcels into a total area of 16,500 square feet. There is also a single-family home under construction on the property. A fourplex exceeds the permitted density for the zone, which allows a maximum of 10 units per acre. For context, the minimum lot size required for a fourplex development under current density regulations is 17,424 square feet or 0.4 acres. Mr. Ramirez has been in conversation with the city for over two years to build on this property.

Similar Applications and Zoning Challenges

This petition reflects a broader trend within the R-2 zoning district, which is the highest-density zone in the city. Several recent applications, including those known as "Rubalcava" "Guzman" "Bodrero Estates," and "Hwang" have faced limitations due to density restrictions. These applications involved:

- **Ramirez and Rubalcava:** Both applicants sought to construct fourplexes while maintaining existing primary residences on their properties. However, the current density limits do not accommodate this scenario.
- **Guzman:** This applicant requires separate lots due to bank requirements for separate ownership. Unfortunately, the current density restricts the total number of units allowed on the subdivided lots. We are pursuing a potential alternative pathway for this application.
- **Bodrero and Hwang:** Both applicants desire to build a mix of housing types to offer more options, but the density limitations hinder such plans. We were able to pursue Development Agreements to allow density increases with bonuses but Development Agreements are unique not the standard.

These examples demonstrate that the existing zoning density regulations are creating challenges to achieving multiple housing goals outlined in the Housing Action Plan and Comprehensive Plan.

Alignment with Housing Plan Strategies

The petitioner's proposal, along with the aforementioned applications, aligns with strategies outlined in the City's Housing Plan, specifically:

- Strategy 1: Update Mattawa's Zoning and Development Regulations to enable diverse housing types.
 - The density limitations prevent housing types other than single-family housing and duplexes from being built in the multi-family housing zoning district (R-2).
- Strategy 2: Align Development Regulations and Policy Documents to Reduce Barriers to Housing Production
 - Applicants are experiencing barriers to developing housing due to the limitations of density and minimum lot size requirements.
- Strategy 6: Provide homeownership opportunities.
 - Action 6.1 supports adjusting lot size minimum and permitted densities in residential zones.

In addition, the proposal is consistent with the Comprehensive Plan, particularly Policy H 1.2 which states:

- A wide range of housing development types and densities will be encouraged and promoted. This will include multiple-family and special needs housing to provide affordable housing choices for all.

Staff Recommendation

Staff recommends approving further research and pursuing a potential density increase for the Residential Multifamily – High Density (R-2) district. The increase should be determined through analysis and outreach to ensure it aligns with the best interests of Mattawa.

Additionally, staff proposes hosting an interactive workshop with the City Council to visually explore the potential impacts of increased density. This workshop would be a valuable tool to gather feedback before proposing any zoning amendments.

This proposal supports the implementation of the housing action plan and is representative of several applications. As the city grows, updating development regulations can proactively address housing needs and ensure a wider variety of options for residents.

Chapter 17.18 RESIDENTIAL MULTIFAMILY—HIGH DENSITY (R-2)

Sections:

17.18.010 Purpose.

17.18.020 Permitted, conditional, accessory, and prohibited uses.

17.18.030 Standards.

17.18.010 Purpose.

The purpose of the multifamily zoning district is to provide an area for moderate-density residential uses such as duplex and apartment units, as well as single-family residences, consistent with the goals and policies of the Mattawa comprehensive plan. In compliance with the multifamily land use category in the comprehensive plan, the maximum density allowed in the R-2 multifamily zoning district is ten units per acre.

(Ord. 453 § 1(part), 2007).

17.18.020 Permitted, conditional, accessory, and prohibited uses.

Permitted, accessory, conditional and prohibited uses in this district shall be as identified in Chapter 17.40 "District Use Chart" of this title. Said uses shall be allowed, as indicated in the district use chart, only after compliance with the provisions of this chapter and all other applicable town of Mattawa rules and regulations.

(Ord. 453 § 1(part), 2007).

17.18.030 Standards.

All development in this zone shall meet all of the applicable provisions and requirements of this title and the MMC, including the following:

- A. Maximum density shall not exceed ten units per acre;
- B. Minimum lot size:
 - 1. Six thousand three hundred square feet for a single-family dwelling,
 - 2. Ten thousand square feet for a duplex dwelling;
- C. Minimum lot width at the building line:
 - 1. Sixty feet for interior lot,
 - 2. Seventy feet for corner lot;
- D. Maximum building height: two stories or thirty-five feet;
- E. Maximum lot coverage: thirty-five percent for all buildings;
- F. Minimum lot depth: ninety feet;
- G. Minimum public street frontage: Each residential lot shall front on a public street for at least twenty feet;
- H. Yard requirement:
 - 1. Front yard:
 - a. Twenty feet from the front property line,

b. Buildings on corner lots shall observe a front yard setback from both front property lines,

2. Side yard:

a. Five feet from side property line,

b. When a building located on a corner lot faces the side street, there shall be a minimum setback of ten feet from the side-street and twenty feet from the front street,

3. Rear yard:

a. Fifteen feet from rear property line;

I. Parking shall be provided in accordance with Chapter 17.46 "Off-Street Parking" and all other applicable provisions of this title and other town of Mattawa codes.

1. Fences:

a. Front yard, within setback: forty-eight to thirty-six inches maximum height and non-sight obscuring,

b. Front yard, behind setback: six feet maximum height,

c. Side yard: six feet maximum height,

d. Rear yard: six feet maximum height,

e. No electric or barbed-wire fences permitted,

2. Swimming pools:

a. Aboveground pools must be located outside of required front yard setbacks and be set back at least five feet from rear and side property lines, and

b. In-ground pools must be located outside of the required front yard setback and observe a five-foot setback from rear and side property lines. All in-ground pools shall be completely enclosed by a fence of not less than five feet in height;

J. Accessory uses standards:

1. Family home day care provider must provide the town with proof of operating license issued through Washington State Department of Health,

2. Detached garages and other residential accessory buildings shall not exceed nine hundred square feet or sixty percent of the gross floor area of the principal structure's various floors, excluding basement areas, whichever is greater,

3. The storage of not more than one each of a boat, travel trailer, motor home, or pickup truck may be stored outside of a building and to the rear of the front yard setback line,

4. Temporary construction offices (job shack) associated with a development permit;

K. Maximum density shall not exceed ten units per acre, except as provided for in Chapter 17.38 "Planned Development";

L. Residential Performance Standards. All development of multifamily dwellings shall comply with the following performance standards:

1. Open Space/Recreation. Multifamily development, including mobile/manufactured home parks, shall provide common open space/recreation areas on-site for use and enjoyment of owners and residents within the development, according to the following minimum provisions:

a. The area required for open space/recreation shall be fifteen percent of the overall site area, with a minimum total area of five thousand square feet, consisting of usable open space, critical areas and buffers and perimeter landscaping. Of the overall total open space areas, seventy-five percent must be usable open space.

b. Usable open space includes open play areas and outdoor recreational features, trails and paths, community gardens, and other similar types of areas. It shall be located and designed to be conveniently accessible to all residents from the interior of the development, and it shall be at a grade and with dimensions suitable for recreation use.

c. The open space/recreation areas shall be consistently maintained and shall be preserved through appropriate legal measures ensuring the continuation of the open space/recreation area, and prohibiting current and future owners from partitioning the open space/recreation areas and from converting the areas to other uses.

d. Open space/recreation areas do not include the following: parking lots, driveways, private/ public street rights-of-way, required storage areas, etc.

e. Buffering/Landscaping. Multifamily development shall provide landscaping as described in Chapter 17.48 "Landscaping" and when multifamily development is occurring adjacent to an R-1 residential medium density district, a sight-obscuring fence shall be placed in addition to the landscaping provisions of Chapter 17.48.

f. Refuse Storage. All outdoor trash, garbage and refuse storage areas shall be located outside of required yard areas, and shall be screened on all sides from public view and at a minimum, be enclosed with a sight-obscuring wood, concrete or masonry wall or fence and landscaping on all sides.

g. General Storage. Storage of personal property and materials, of residents as well as managers and owners of the development, shall be located outside of required front yard areas, and it shall be entirely within an enclosed building.

h. Vehicle Storage. Storage of recreational vehicles, boats, and similar off-road vehicles not used for daily transportation, of residents as well as managers and owners of the development, shall be prohibited unless a fully enclosed building is provided on-site specifically for that purpose.

M. In addition to the foregoing the following requirements shall be met by all multifamily residential development including duplexes.

1. A fully fenced contiguous area that is a minimum of fifteen percent of the gross acreage of the subject property(s) (excluding perimeter screening buffers, critical areas and critical area buffers). No area shall be calculated as recreational open space if less than five hundred square feet in size, except if the area provides a reasonable functional or aesthetic benefit to the residents of the development. Said area shall meet the following additional requirements:

- a. Developed as an open grass field or a natural area;
- b. Available for use by all residents of the development; and
- c. A provision made by the covenants for perpetual maintenance.

2. A developed active recreation amenity(s) consistent with the number of units contained within the multi-family development. Active recreation amenities include but are not limited to such things as sports court, hiking trails, playground equipment, running track, ball fields, and indoor recreation facilities such as hand ball or basketball courts.

Amenities shall be provided as follows:

- a. Developments of three to ten lots/units are not required to have such an amenity however they are required to have the items identified in subsection 1, above;
- b. For developments with greater than ten units, one amenity shall be provided for every ten units within the development;
- c. Amenities shall be centrally located within the development in clearly visible areas on property suitable for such development. Amenities may be located in other areas of the development if directly linked with a regional trail system or other public park facility;
- d. Based upon topographical or site design characteristics of the subject property(s), amenities may be combined if the combination provides for increased benefit to all residents of the development;
- e. An athletic field with a minimum size of one hundred twenty yards long and sixty yards wide or swimming pool shall count as two amenities;
- f. The active recreational amenity(s) shall be located on five percent grade or less, except if a greater grade is necessary for the activities common to the amenity, e.g., skate park, hiking trails.

3. In order to promote creativity and innovation, these standards and criteria may be modified or substituted with other design concepts if so approved by the city council.



City of Mattawa Request for Statement of Qualifications to Provide Engineering Services

The City of Mattawa received a total of 4 statements of qualifications from firms interested in providing engineering services for 2024-2025 time period.

Anticipated services include engineering and surveying for water production and distribution, wastewater treatment and collection, streets, and drainage improvements, environmental reviews, funding assistance, comprehensive planning and other general engineering services.

Qualifications and performance statements were reviewed, on July 10, 2024 the council committee met to discuss and grade matrixes.

Below is an overview of matrix grading from council members.

Councilman Brian Bergout

1. TD & H Engineering – 139/200 Points
2. Gray & Osborne, Inc. – 200/200 Points
3. Keller Associates, Inc. – 141/200 Points
4. PBS Engineering & Environmental, LLC – 197/200 Points

Councilwoman Silvia Barajas

1. TD & H Engineering – 129/200 Points
2. Gray & Osborne, Inc. – 180/200 Points
3. Keller Associates, Inc. – 119/200 Points
4. PBS Engineering & Environmental, LLC – 138/200 Points

Councilwoman Wendy Lopez

1. TD & H Engineering – 150/200 Points
2. Gray & Osborne, Inc. – 200/200 Points
3. Keller Associates, Inc. – 163/200 Points
4. PBS Engineering & Environmental, LLC – 150/200 Points

- Based on the grading of matrixes, **Gray & Osborne, Inc.** scored the highest.

ORDINANCE NO 24-696

AN ORDINANCE GRANTING TO PUBLIC UTILITY DISTRICT NO. 2 OF GRANT COUNTY A FRANCHISE TO LOCATE, CONSTRUCT, OPERATE AND MAINTAIN FACILITIES WITHIN ALL CITY RIGHTS-OF-WAY AND OTHER PUBLIC PROPERTY IN THE CITY OF MATTAWA, WASHINGTON

THE CITY COUNCIL OF THE CITY OF MATTAWA, WASHINGTON DO ORDAIN AS FOLLOWS:

SECTION 1. FINDINGS

Public Utility District No. 2 of Grant County, Washington, a municipal corporation organized under the laws of the state of Washington (hereinafter referred to as “District” or “Grantee”) has requested from the City of Mattawa, Washington, (hereinafter referred to as “Grantor” or “City”), a franchise to locate, construct, operate, and maintain poles, wires, underground cables, and appurtenances (hereinafter “facilities”) over, under, across, along, and parallel to all City rights of way and public property in the City of Mattawa, Washington; and

SECTION 2. GRANT OF FRANCHISE

2.1 Grant:

- A. Grantor hereby grants to Grantee a nonexclusive authorization to construct, operate, maintain, reconstruct, replace, upgrade, and repair electrical and telecommunications facilities for the purpose of carrying out the Grantee’s functions authorized under Title 54 RCW. Said facilities may be located under, over along, adjacent, or parallel to all present and future streets, alleys, rights of way, and other public property belonging to the Grantor (hereinafter referred to as the “Franchise Area”). “Streets” means each of the following which have been dedicated to the public or are hereafter dedicated to the public and maintained under public authority or by others and located within the Franchise Area: Streets, roadways, highways, avenues, lanes, alleys, sidewalks, easements (dedicated for compatible uses), rights-of-way, and similar public property and areas.

- B. The term “facilities” shall include, but not be limited to: all such wires, cables, hubs (neighborhood fiber distribution points), poles, conductors, ducts, conduits, vaults, amplifiers, pedestals, attachments, and other property and equipment as are reasonably necessary to the operation of an electrical system and/or telecommunication system for the provision of electrical power and wholesale telecommunication service within the Franchise Area, as determined by the Grantee in its sole discretion.
- C. This Franchise is intended to convey limited rights and interests only as to those Streets in which the Grantor may lawfully convey such rights and interests. It is not a warranty of title or interest in any right-of-way; it does not provide the Grantee any interest in any particular location within the right-of-way; and it does not confer rights other than as expressly provided in the grant hereof. This Franchise does not deprive the Grantor of any powers, rights, or privileges it now has, or may later acquire in the future, to use, perform work on, or to regulate the use of and to control the Grantor’s streets, alleys, rights of way, and other public property belonging to the Grantor covered by this Franchise, including without limitation the right to perform work on its roadways, right-of-way, or appurtenant drainage facilities, including constructing, altering, paving, widening, grading, or excavating thereof.
- D. Grantor may at any time grant authorization to use the public rights-of-way for any purpose not incompatible with Grantee’s authority, rights, privileges, and interests under this Franchise. The non-exclusive provisions of this franchise shall not authorize the Grantor to locate other facilities on Grantee-owned poles or wires without the Grantee’s consent or affect the service or services provided under this franchise, or permit facilities of third parties to create a hazard to Grantee owned facilities.
- E. To the extent permitted under applicable federal and state law, this Franchise shall authorize the Grantee the right or privilege to install its facilities in any manner on specific utility poles or equipment owned by Grantee or any other Person with their permission.
- F. Grantee promises, as a condition of exercising the privileges granted by this Franchise, that Grantee will comply with the terms and conditions of this Franchise.

2.2 **Master Permit:** This Franchise shall constitute the Master Permit for all facilities. The Grantee shall continue to notify the Grantor of plans to work within the right-of-way and provide written plans for review and approval, but no permit shall be required provided that such facilities are located pursuant to the terms of this Franchise.

- 2.3 **Duration:** The term of this Franchise and all rights, privileges, obligations and restrictions pertaining thereto shall be from the effective date of this Franchise through December 31, 2034.
- 2.4 **Effect of Acceptance:** Upon acceptance by the Grantee, this Franchise shall supersede all prior franchises and shall affirm, authorize and ratify all prior activity authorized by permits or other action not previously covered by this Franchise.
- 2.5 **Effective Date:** The effective date of this Franchise shall be the date upon which it is accepted by the Grantee, provided that such acceptance shall occur on or before July 31, 2024. If not accepted by that date this Franchise shall be null and void.
- 2.6 **Grant of Other Franchises:** In the event the Grantor enters into a Franchise, permit, license, authorization, or other agreement of any kind with any other Person or entity other than the Grantee to enter into the Grantor's streets for the purpose of constructing or operating electrical facilities or wholesale telecommunications facilities, the material provisions thereof shall be reasonably comparable to those contained herein, in order that one operator not be granted an unfair competitive advantage over another, and to provide all parties equal protection under the law.
- 2.7 **Police Powers:** Grantee's rights hereunder are subject to the rights and powers of Grantor to adopt and enforce ordinances necessary to the safety, health, and welfare of the public. In the event of conflicts between provisions of this Franchise and other ordinances of the Grantor, the terms of this Franchise shall prevail except as to health and safety issues. This Franchise is purposefully silent on the issue of whether or not construction of facilities within the right-of-way must be underground. All undergrounding issues will be dealt with outside of this Franchise.
- 2.8 **Relations to Other Provisions of Law:** This Franchise does not confer rights or immunities upon the Grantee other than as expressly provided herein. Grantee does not waive its right to challenge the lawfulness of a particular enactment, including on the grounds that a particular action is an unconstitutional impairment of contractual rights. The Franchise issued is in lieu of any other required permit, or authorization.
- 2.9 **Costs of Publication:** Grantee shall pay the reasonable cost of newspaper notices and publication pertaining to this Franchise and any amendments thereto, as such notice or publication is reasonably required by Grantor or applicable law.

SECTION 3. AUTHORITY: Grantor and Grantee both represent that they have the authority to enter into and execute this document.

SECTION 4. GENERAL STREET USE AND CONSTRUCTION:

- 4.1 **Tree Trimming and Removal:** Grantee's right to maintain its facilities shall include the right to trim and remove all trees or other vegetation that overhang a public right-of-way of the Grantor so as to prevent the branches of such trees from coming in contact with its Electrical system or Telecommunications system, or that interfere with or may interfere with Grantee's facilities located pursuant to the terms of this franchise.
- 4.2 **Construction:**
- A. Subject to applicable state and federal laws, regulations and ordinances of Grantor, and the provisions of this Franchise, Grantee may perform all construction necessary for the operation of its electrical system or telecommunications system. All construction and maintenance of any and all facilities within Streets incident to Grantee's electrical system or telecommunication system shall, regardless of who performs the construction, be and remain Grantee's responsibility.
 - B. Prior to May of each year, Grantor and Grantee and other parties shall meet to discuss street construction planned for the following construction season or such longer period as necessary to fully plan for the development of City streets and other rights of way. Grantor and Grantee shall disclose to each other, their plans and schedules for development, including other construction currently in progress, planned or proposed, in order to investigate thoroughly all opportunities for sharing costs and to minimize the interruptions in the use of City streets. Whenever it is possible and reasonably practicable, Grantee and Grantor shall cooperate in planning efforts so as to reduce the number of street cuts, minimize interference with existing utilities and/or reduce the overall cost to each party.
- 4.3 **One Call Locator Service:** The Grantor and the Grantee shall use the one call locator service prior to performing any excavation in the Grantor's Streets.
- 4.4 **Relocation:** Grantor shall have the right to reasonably require Grantee to change the location of any part of Grantee's electrical system or telecommunication system within the Streets when a street improvement project requires such change and the expense thereof shall be paid by Grantee. Should Grantee fail to remove or relocate any such facilities by the date reasonably established by Grantor, Grantor may effect such removal or relocation, and the expense thereof shall be paid by Grantee, including all reasonable costs and expenses incurred by Grantor due to Grantee's delay. If Grantor requires Grantee to relocate its facilities located within the right of way, Grantor shall make a reasonable effort to provide Grantee with an alternate location within the right of way.

4.5 **Restoration of Streets:**

- A. Whenever Grantee disturbs the surface of any Street for any purpose, Grantee shall promptly restore the Street to at least its prior condition. If public or private property is disturbed or damaged by Grantee, the Grantee shall reasonably restore the property to its former condition, normal wear and tear excepted. In the case of fire or disaster, the Grantor may remove, replace, modify, or disconnect Grantee's facilities and equipment located in the public right-of-way or on any other property of the Grantor. Following notice by the Grantor to Grantee of such emergency modification, Grantee may restore its facilities or equipment to their pre-existing condition at Grantor's expense.
- B. If any removal, replacement, modification, or disconnection is required to accommodate the construction, operation or repair of the facilities or equipment of another Franchise holder, Grantee shall, after at least sixty (60) days' advance written notice, take action to effect the necessary changes requested by the other Franchise holder at the other Franchise holder's sole and pre-paid cost and expense.
- C. At the request of any Person holding a valid permit, issued by an agency having appropriate jurisdiction, and upon reasonable advance notice, Grantee shall temporarily raise, lower, or remove its wires as necessary to permit the moving of a building, vehicle, equipment, or other item. The permit holder must pay the expense of such temporary changes and Grantee may require full payment in advance.

4.6 **Maintenance and Workmanship:**

- A. Grantee's electrical system or telecommunication system shall be constructed and maintained in such manner as not to interfere with sewers, water pipes, or any other property of Grantor, or with any other pipes, wires, conduits, pedestals, structures, equipment, or other facilities that may have been laid in the Streets by, or under, Grantor's authority.
- B. Grantee, at its own expense, shall install, operate, repair, change, and improve its facilities to keep them in good repair, and safe and reasonably presentable condition.

4.7 **Reservation of Grantor Street Rights:** Nothing in this Franchise shall prevent Grantor or utilities owned, maintained, or operated by public entities other than Grantor, from constructing sewers; grading, paving, repairing, or altering any street; repairing or removing water mains, or constructing or establishing any other public work or

improvement. All such work shall be done, insofar as practicable, so as not to obstruct, injure, or prevent the use and operation of Grantee's electrical system or telecommunication system. However, if any of Grantee's electrical system or telecommunication system interferes with the construction or repair of any street or public improvement, including construction, repair, or removal of a sewer or water main, Grantee's electrical system or telecommunication system shall be relocated in accordance with 4.4.

- 4.8 **Use of Conduits by Grantor:** The Grantee and the City shall grant to each other, free of expense, joint use of any and all poles, ducts, conduits, or equipment in the streets or other public places owned by either party for any proper purpose, insofar as the same may be done without interfering with the use and enjoyment of either party's own wires and other facilities and further provided that all such joint use shall be in full compliance with all rules, regulations, requirements, and conditions of all applicable safety codes affecting electrical installations which may be presently in effect or future amendments thereto, as well as being subject to the City's obligations to any other franchise holder with which it may have a similar joint use agreement.
- 4.9 **Street Vacation:** If, at any time, the Grantor shall sell, transfer, or vacate any road, right-of-way or other public property which is subject to rights granted by this franchise, such sale, transfer, or vacation shall be subject to a perpetual easement in favor of Grantee, its successors and assigns, for its facilities in place at the time of vacation and for the purpose of continued operation and maintenance of said facilities. The Grantor shall give the Grantee notice of any vacation proceedings as if it were an abutting landowner. Such vacation shall, by its terms, expressly prohibit any use of the vacated properties that will interfere with Grantee's full enjoyment of rights under said easement. The Grantor agrees to promptly execute any such documents as may be required to implement this section
- 4.10 **Hazardous Substances:**
- A. Grantee shall comply with all applicable local, state and federal laws, statutes, regulations, and orders concerning hazardous substances relating to Grantee's electrical system or telecommunications system in the Franchise Area.
 - B. Grantee shall maintain and inspect its electrical system or telecommunications system located in the Streets. Upon reasonable written notice to Grantee, Grantor and Grantee may jointly inspect Grantee's facilities in the Streets to determine if any release of hazardous substances has occurred, or may occur, from or related to Grantee's electrical system or telecommunications system. In removing or

modifying Grantee's facilities as provided in this Franchise, Grantee shall also remove all residues of hazardous substances related thereto.

- 4.11 **No Interference:** Grantee shall arrange its lines; cables and other appurtenances, on public property, in such a manner as to not cause unreasonable interference with the use of said public property by any person.

SECTION 5. INSURANCE REQUIREMENTS:

5.1 Insurance Requirements:

- A. General Requirement. Grantee must have adequate insurance during the entire term of this Franchise to protect against claims for injuries to Persons or damages to property which in any way relate to, arise from, or are connected with this Franchise or involve Grantee, its agents, representatives, contractors, subcontractors and their employees.
- B. Initial Insurance Limits. Grantee must keep insurance in effect in accordance with the minimum insurance limits herein set forth by the Grantor from time to time. The Grantee shall obtain policies for the following initial minimum insurance limits:
 - 1. Commercial General Liability: Two-million dollars (\$2,000,000) combined single limit per occurrence for bodily injury, personal injury, and property damage, and for those policies with aggregate limits, a five million dollars (\$5,000,000) aggregate limit,
 - 2. Automobile Liability: Two-million dollars (\$2,000,000) combined single limit per accident for bodily injury and property damage.
- C. Self-Insurance. The insurance limits may be satisfied through self-insurance up to the first \$500,000 with excess coverage that satisfies the requirements of this section.
- D. All insurance limits set forth in this section shall be subject to review and adjustment by the Grantor every ten (10) years. Grantor shall give Grantee sixty (60) days to provide proof that increased limits are in place if so directed by the Grantor after its review.

5.2 Indemnification:

- A. **Scope of Indemnity.** Grantee shall, at its sole cost and expense, indemnify, hold harmless, and defend the Grantor and its officers, boards, commissions, agents, and employees against any and all claims, including, but not limited to, third party claims, suits, causes of action, proceedings, and judgments for damages or equitable relief solely to the extent the Claims arise out of Grantee's or Grantee's agent's negligent acts or negligent omissions: provided, however, the Grantee will not be obligated to indemnify Grantor or its officers, commissions, agents, or employees in any proceeding regarding the grant of this Franchise. This indemnity provision shall include damages and liabilities, if and to the extent such damages and liabilities are a result of Grantee's or Grantee's agent's negligent acts or negligent omissions. This indemnity provision shall not apply to the extent of the Grantor's negligent acts or omissions or those of its officers, agents, contractors, or employees thereof.
- B. **Duty to Give Notice and Tender Defense.** The Grantor shall give the Grantee written notice within ten (10) days of receiving any claim or of the commencement of any action, suit or other proceeding covered by the indemnity in this Section. Failure of Grantor to provide such notice shall result in waiver of Grantee's indemnification obligations with respect to such action, suit or other proceeding otherwise covered by the indemnity in this Section. In the event any such claim arises, the Grantor or any other indemnified party, as defined by this Franchise, shall tender the defense thereof to the Grantee and the Grantee shall have the obligation and duty to defend, settle or compromise any claims arising thereunder, and the Grantor shall cooperate fully therein. Grantee shall accept or decline the tender within ten (10) days of its receipt of the written notice described above. In the event that the Grantee declines defense of the claim in violation of this Section 5.2, the Grantor may defend such claim and seek recovery from Grantee its reasonable expenses for attorneys' fees and other expenses, including expert witness fees, incurred by Grantor for defense and in seeking such recovery.
- C. The provisions of Section 5.2 shall apply to claims by Grantee's own employees and the employees of Grantee's agents, representatives, contractors, and subcontractors to which Grantee might otherwise be immune under Title 51 RCW. This waiver of immunity under Title 51 RCW has been mutually negotiated by the parties hereto, and Grantee acknowledges that the City would not enter into this Franchise without Grantee's waiver thereof.

SECTION 6. NOTICE OF DEFAULT AND CURE:

- 6.1 **Default:** If the Grantee fails to comply with any material provisions of this ordinance or causes to be done, any act or thing prohibited by or in violation of the terms of this ordinance, the Grantor shall notify Grantee in writing, stating with reasonable specificity the nature of the alleged violation. Grantee shall have thirty (30) days from the date of receipt of such notice to:
- A. Respond to Grantor, contesting Grantor's assertion that a violation has occurred, and request to use the dispute resolution provisions of this franchise; or
 - B. Cure the violation within 90 days of the date of the Grantee's response to the Grantor or within such longer period if necessary to cure the alleged violation; or
 - C. Notify Grantor that Grantee cannot cure the alleged violation within ninety (90) days, and notify the Grantor in writing of what steps the Grantee shall take to cure the violation including the Grantee's projected completion date for such cure. In such case, Grantor and Grantee shall meet to discuss alternative methods to cure the violation.
 - D. In the event a default or violation is not cured as provided herein, Grantor may remedy the default or violation as reasonably necessary in the interests of managing the right of way without disturbance, modification or relocation of Grantee's facilities other than that necessary to insure pedestrian and vehicle safety in use of rights-of-way and the Grantee shall reimburse Grantor for the reasonable costs incurred within thirty (30) days after receipt of an itemized list of the expenses incurred.
- 6.2 **Revocation of Franchise:** A default or violation may constitute grounds for forfeiting or revoking this Franchise. Being mindful that Grantee is entitled to a franchise to use the Grantor's Franchise Area upon reasonable terms and conditions, violations of such terms and conditions may, after a hearing before the City Council, be the basis for revoking this Franchise or otherwise securing compliance with the reasonable terms and conditions of this Franchise.
- 6.3 **Revocation Hearing Process:** Whenever a breach of this Franchise occurs as defined in section 6.1 (D), then the City Council may give written notice to the Grantee of its intent to conduct a hearing to consider sanctions against the Grantee for violations of the terms of this Franchise which violations are identified in such notice. Grantee shall have no less than (sixty) 60 days to answer the notice and admit, deny or conditionally admit or deny the claimed violations of this Franchise. If after receipt of the Grantee's answer, the City Council remains convinced that material violations of this Franchise remain unresolved, it

shall schedule a hearing before the City Council to be held no sooner than sixty (60) days after receipt of the response of the Grantee. At such hearing, the burden of going forward shall be upon the City staff to establish the material violations of this Franchise. The Grantee may present evidence in response to the evidence of the City. At the conclusion of that hearing, the City Council shall determine if a material violation of this Franchise remains to be resolved. If a material violation of this Franchise remains, the City Council shall deliver written instructions to Grantee as to what action is necessary to cure such material violation or to insure such material violation does not occur again. Only if the Grantee refuses or fails to effect a cure acceptable to the City Council, may the City Council conclude that revocation of this Franchise may be a remedy. Revocation is a remedy of last resort.

SECTION 7. ABANDONMENT AND REMOVAL: In the event that the facilities are no longer useful in the conveyance of power or for communications, Grantee shall, at the Grantor's option, remove the facilities at the Grantees sole expense. The Grantee shall have one (1) nine (9) month period within which to sell, transfer or convey its electrical system or telecommunications system to a qualified purchaser, or to remove its plant, structures and equipment from the Grantor's Streets and other public places as directed by the Grantor.

SECTION 8. MISCELLANEOUS PROVISIONS:

- 8.1 **Severability:** If any section, subsection, paragraph, term or provision of this Franchise is determined to be illegal, invalid or unconstitutional by any court of competent jurisdiction or by any state or federal regulatory authority having jurisdiction thereof, such determination shall have no effect on the validity of any other section, subsection, paragraph, term or provision of this Franchise, all of which will remain in full force and effect for the term of the Franchise.
- 8.2 **Transfer:** Grantee shall give the Grantor sixty days' notice of the Grantee's intention to transfer any facilities covered by this franchise to a third party. Any successor, whether by voluntary transfer or otherwise shall be subject to the terms of this franchise agreement until a new franchise is reached between the Grantor and such third party. All rights and privileges granted, and duties imposed by this franchise upon the Grantee shall extend to and be binding upon its successors and assigns.
- 8.3 **Non-enforcement by Grantor:** Grantee is not relieved of its obligation to comply with any of the provisions of this Franchise by reason of any failure of Grantor to enforce prompt compliance. Grantor's forbearance or failure to enforce any provision of this Franchise

shall not serve as a basis to stop any subsequent enforcement. The failure of the Grantor on one or more occasions to exercise a right or to require compliance or performance under this Franchise or any applicable law shall not be deemed to constitute a waiver of such right or a waiver of compliance or performance, unless such right has been specifically waived in writing. Any waiver of a violation is not a waiver of any other violation; whether similar or different from that waived.

8.4 **Relationship of Remedies:** The remedies provided for in this Franchise are cumulative and not exclusive; the exercise of one remedy shall not prevent the exercise of another, or any rights of the Grantor at law or equity.

8.5 **Notices:** Throughout the term of the Franchise, Grantee shall maintain and file with Grantor a designated legal or local address for the service of notices by mail. A copy of all notices from Grantor to Grantee shall be sent by U.S. mail, certified, return receipt requested, postage prepaid, to such address and such notices shall be effective upon three (3) days after the date of mailing. At the effective date of this Franchise, such addresses shall be:

Public Utility District No. 2 of Grant County
PO Box 878
Ephrata WA 98823
Attention: Manager

All notices to be sent by Grantee to Grantor under this Franchise shall be sent, U.S. mail, certified, return receipt requested, postage prepaid, and such notices shall be effective upon three (3) days after the date of mailing. At the effective date of this Franchise, such address shall be:

City of Mattawa
521 Government Road
Mattawa, WA 99349
Attention: Mayor

8.6 **Authority to Amend:** This Franchise may be amended at any time only by written agreement of the parties.

8.7 **No Third Party Beneficiaries:** This Franchise shall not be construed to create rights in, or to grant remedies to, any third party as a beneficiary of this Franchise or of any duty, obligation or undertaking established herein.

- 8.8 **Applicable Law:** This agreement shall be governed by and construed in accordance with the laws of the State of Washington. Venue for any action arising out of this agreement, include the interpretation of this agreement, shall be in the Superior Court of Grant County, Washington.
- 8.9 **Captions:** The captions and headings of this Franchise are for convenience and reference purposes only and shall not affect in any way the meaning or interpretation of any provisions of this Franchise.
- 8.10 **Construction of Franchise:** The provisions of this Franchise shall be liberally construed to promote the public interest.
- 8.11 **Complete Agreement:** This franchise constitutes the complete understanding between the parties. All understandings, written or oral, previously made between the parties, are hereby merged into this document which is a full and complete expression of the parties intentions. This franchise is subject to change only by an amendment that is duly adopted by the City Council and approved by the Grantee. Any rule of interpreting ambiguities against the interests of the drafting party shall not be applicable in resolving a dispute over the meaning of any provision of this franchise or the intent of the parties with respect to such a provision.
- 8.12 **Force Majeure:** In the event that either party is prevented or delayed in the performance of any of its obligations under this Agreement by a reason beyond its reasonable control (a "Force Majeure Event"), then that party's performance shall be excused during the Force Majeure Event. Force Majeure Events shall include, without limitation, war; civil disturbance; flood, storm, earthquake, or other Act of God; or other condition which necessitates the mobilization of the personnel of a party or its contractors to restore utility service to customers; laws, regulations, rules, or orders of any governmental agency; sabotage; strikes or similar labor disputes involving personnel of a party, its contractors, or a third party; or any failure or delay in the performance by the other party, or a third party who is not an employee, agent, or contractor of the party claiming a Force Majeure Event, in connection with the Work or this Agreement. Upon removal or termination of the Force Majeure Event, the party claiming a Force Majeure Event shall promptly perform the affected obligations in an orderly and expedited manner under this Agreement or procure a substitute for such obligation. The parties shall use all commercially reasonable efforts to eliminate or minimize any delay caused by a Force Majeure Event.
- 8.13 **Time is of the Essence:** Time is of the essence of this Franchise and each and all of its provisions in which performance is a factor.

SECTION 9. EFFECTIVE DATE: This ordinance shall be in full force and effect five days after its passage and publication of its summary as provided by law.

PASSED by the City Council of the City of Mattawa, Washington, this 18th day of July 2024.

Maria Celaya, Mayor

ATTEST:

Anabel Martinez, City Clerk

APPROVED AS TO FORM:

Katherine L. Kenison, City Attorney

PASSED the 18th day of July, 2024.
APPROVED the 18th day of July, 2024.
PUBLISHED the 24th day of July, 2024.

ACCEPTED BY GRANT COUNTY PUBLIC UTILITY DISTRICT

DATE: _____

By: _____

Name:

Title:



June 26, 2024

Ms. Anabel Martinez
Clerk-Treasurer
City of Mattawa
521 Government Road
Mattawa, Washington 99349

SUBJECT: PROGRESS ESTIMATE 9, WWTF IMPROVEMENTS
CITY OF MATTAWA, GRANT COUNTY, WASHINGTON
G&O #19044.01

Dear Ms. Martinez:

We have enclosed Progress Estimate 9 for this project. Please retain a copy for the City files and also provide a copy to the Contractor with the payment. The amount due the Contractor is indicated below. Because the City has accepted the Contractor's retainage bond, no funds are to be retained.

Payment to Contractor: \$488,326.97

Please call me if you have any questions or concerns regarding this matter.

Sincerely,

GRAY & OSBORNE, INC.

A handwritten signature in black ink, appearing to read 'Tim DeVries'.

Tim DeVries, P.E.

TDV/cah
Encl.

PROGRESS ESTIMATE 9
JUNE 28, 2024

CITY OF MATTAWA
GRANT COUNTY
WASHINGTON

PROGRESS ESTIMATE PERIOD
MARCH 23, 2024 TO JUNE 28, 2024

PROJECT:
CITY OF MATTAWA
WWTF IMPROVEMENTS
G&O JOB NUMBER #19044.01

CONTRACTOR:
BOSS CONSTRUCTION, INC.
4945 GUIDE MERIDIAN
BELLINGHAM, WA 98226

BID ITEMS				QUANTITIES		PROJECT COSTS		PERCENT OF CONTRACT QUANTITY	
NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL THIS PERIOD	TOTAL TO DATE	AMOUNT THIS PERIOD		AMOUNT TO DATE
1	Mobilization	1	LS	\$451,783.00	0.00%	50.00%	\$0.00	\$225,891.50	50%
2	Minor Changes	1	CALC	\$40,000.00	48.91%	57.64%	\$19,565.17	\$23,055.54	58%
3	Trench Safety	1	LS	\$9,669.00	0.00%	61.67%	\$0.00	\$5,962.50	62%
4	Unsuitable Excavation	50	CY	\$120.49	0.00	0.00	\$0.00	\$0.00	0%
5	WWTF Improvements	1	LS	\$3,641,812.00	14.75%	43.58%	\$537,099.30	\$1,587,212.55	44%
6	Rock Excavation	100	CY	\$184.53	74.40	375.00	\$13,729.03	\$69,198.75	375%

PROGRESS ESTIMATE 9
JUNE 28, 2024

CITY OF MATTAWA
GRANT COUNTY
WASHINGTON

PROGRESS ESTIMATE PERIOD
MARCH 23, 2024 TO JUNE 28, 2024

PROJECT:
CITY OF MATTAWA
WWTF IMPROVEMENTS
G&O JOB NUMBER #19044.01

CONTRACTOR:
BOSS CONSTRUCTION, INC.
4945 GUIDE MERIDIAN
BELLINGHAM, WA 98226

	PROJECT COSTS	
	AMOUNT THIS PERIOD	AMOUNT TO DATE
SUBTOTAL EARNED TO DATE	\$570,393.50	\$1,911,320.84
SALES TAX	8.40% \$47,913.05	\$160,550.95
MATERIALS ON HAND	(\$129,979.58)	\$342,250.19
TOTAL	\$488,326.97	\$2,414,121.98
LESS 5% RETAINED (BEFORE TAX)	\$0.00	\$0.00
CONTRACTOR OBTAINED RETAINAGE BOND		
TOTAL EARNED TO DATE LESS RETAINAGE		\$2,414,121.98
LESS AMOUNTS PREVIOUSLY PAID		
PROGRESS ESTIMATE 1		\$212,740.22
PROGRESS ESTIMATE 2		\$197,874.62
PROGRESS ESTIMATE 3		\$152,050.04
PROGRESS ESTIMATE 4		\$303,336.73
PROGRESS ESTIMATE 5		\$221,060.80
PROGRESS ESTIMATE 6		\$69,092.85
PROGRESS ESTIMATE 7		\$226,007.89
PROGRESS ESTIMATE 8		\$543,631.86
TOTAL PAYMENT NOW DUE:	\$488,326.97	\$488,326.97
ORIGINAL CONTRACT AMOUNT (WITHOUT TAX)	\$4,517,831.79	
CONTRACT PERCENTAGE TO DATE	42.3%	

PROGRESS ESTIMATE 9
JUNE 28, 2024

CITY OF MATTAWA
GRANT COUNTY
WASHINGTON

PROGRESS ESTIMATE PERIOD
MARCH 23, 2024 TO JUNE 28, 2024

PROJECT:
CITY OF MATTAWA
WWTF IMPROVEMENTS
G&O JOB NUMBER #19044.01

CONTRACTOR:
BOSS CONSTRUCTION, INC.
4945 GUIDE MERIDIAN
BELLINGHAM, WA 98226

I HEREBY CERTIFY THE ABOVE ESTIMATE IS A
TRUE AND CORRECT STATEMENT OF THE
WORK PERFORMED UNDER THIS CONTRACT.

GRAY & OSBORNE, INC.


TIM DEVRIES, P.E.

I HEREBY CERTIFY THAT THE WAGES HAVE BEEN PAID IN
ACCORDANCE WITH RCW 39.12 (PREVAILING WAGES) AND
THE FEDERAL DAVIS-BACON AND RELATED ACTS (DBRA).

BOSS CONSTRUCTION, INC.


CONTRACTOR'S REPRESENTATIVE

SUMMARY AND DISTRIBUTION OF PAYMENTS

PAY EST NO.	PROGRESS ESTIMATE PERIOD DATES	TOTAL				TOTAL RETAINAGE (5%)	TOTAL PAYMENT
		EARNED PER PERIOD	SALES TAX RATE	SALES TAX AMOUNT	MATERIALS ON HAND		
1	JUNE 19, 2023 TO JUNE 30, 2023	\$205,744.89	8.40%	\$17,282.57	\$0.00	\$10,287.24	\$212,740.22
2	JULY 1, 2023 TO JULY 21, 2023	\$173,051.09	8.40%	\$14,536.29	\$0.00	(\$10,287.24)	\$197,874.62
3	JULY 22, 2023 TO AUGUST 25, 2023	\$131,184.75	8.40%	\$11,019.52	\$9,845.77	\$0.00	\$152,050.04
4	AUGUST 26, 2023 TO OCTOBER 20, 2023	\$199,822.80	8.40%	\$16,785.12	\$86,728.81	\$0.00	\$303,336.73
5	OCTOBER 21, 2023 TO NOVEMBER 24, 2023	\$120,339.32	8.40%	\$10,108.50	\$90,612.98	\$0.00	\$221,060.80
6	NOVEMBER 25, 2023 TO DECEMBER 22, 2023	\$63,738.79	8.40%	\$5,354.06	\$0.00	\$0.00	\$69,092.85
7	DECEMBER 23, 2023 TO JANUARY 26, 2024	\$104,712.08	8.40%	\$8,795.81	\$112,500.00	\$0.00	\$226,007.89
8	JANUARY 27, 2024 TO MARCH 22, 2024	\$342,333.62	8.40%	\$28,756.03	\$172,542.21	\$0.00	\$543,631.86
9	MARCH 23, 2024 TO JUNE 28, 2024	\$570,393.50	8.40%	\$47,913.05	-\$129,979.58	\$0.00	\$488,326.97
TOTAL:		\$1,911,320.84		\$160,550.95	\$342,250.19	\$0.00	\$2,414,121.98

Elia Mendoza
Interim President
Wahluke High School Parent-Staff Organization (WHS PSO)

June 30, 2024

[Company Name]

Dear [Employer's Name],

I hope this letter finds you well. I am writing to you on behalf of the elected members of the WHS Parent-Staff Organization (PSO) at Wahluke High School, where we are deeply committed to fostering an enriching and supportive environment for our students. As part of this commitment, we are seeking to strengthen our community ties and enhance the involvement of parents and local businesses in our school activities.

We have observed that when parents and guardians are actively involved in school events and activities, it significantly contributes to the overall development and success of our students. The presence of dedicated volunteers not only enriches our programs but also serves as a powerful example to our children, encouraging them to make positive choices and aspire to greater heights.

Considering recent concerning incidents involving teenage overdose and violence, the need for parent involvement has become more crucial than ever. Active participation from parents can help us address these serious issues by providing additional support and supervision, creating a safer and more nurturing environment for our students.

We understand the unique demands of the agricultural industry and the challenges your employees face in balancing their professional and personal responsibilities. To accommodate these demands, we offer flexible school hours volunteering opportunities that can be tailored to fit the schedules of your employees. This flexibility ensures that they can contribute meaningfully to our school activities without compromising their work commitments.

This invitation is being sent to all employers in the Mattawa region, as we believe a united community effort is essential for the success and well-being of our children. Your support in this initiative would be immensely valuable. By permitting your employees to engage in these activities, you will be directly contributing to the betterment of our children's educational experience and, by extension, the broader community. The benefits of such involvement are manifold, including improved student performance, enhanced social skills, and a stronger, more cohesive community fabric.

We would be delighted to discuss this initiative further and explore how we can work together to facilitate your employees' participation in a way that is mutually beneficial. Please feel free to contact me at 509.654.8469 or emendoza@wahluke.net at your earliest convenience to arrange a meeting or to answer any questions you might have.

Thank you for considering this request. We look forward to the possibility of partnering with you to support the success and well-being of our students.

Warm regards,

Elected WHS PSO Members:

Elia Mendoza, Erika Erazo, Elizabeth Tapia, Denise Tapia, Erika Tapia

Cody Marlow – WHS Principal



Interagency Agreement with

City of Mattawa

through

Growth Management Services

**Contract Number:
24-63610-216**

For

2023-2025 Climate Planning Grant

Dated: Date of Execution

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Special Terms and Conditions

1. AUTHORITY

COMMERCE and Contractor enter into this Contract pursuant to the authority granted by Chapter 39.34 RCW.

2. CONTRACT MANAGEMENT

The Representative for each of the parties shall be responsible for and shall be the contact person for all communications and billings regarding the performance of this Contract.

The Representative for COMMERCE and their contact information are identified on the Face Sheet of this Contract.

The Representative for the Contractor and their contact information are identified on the Face Sheet of this Contract.

3. COMPENSATION

COMMERCE shall pay an amount not to exceed **one hundred thousand dollars (\$100,000)**, for the performance of all things necessary for or incidental to the performance of work under this Contract as set forth in the attached Scope of Work and Budget.

4. BILLING PROCEDURES AND PAYMENT

COMMERCE will pay Contractor upon acceptance of services provided and receipt of properly completed invoices, which shall be submitted to the Representative for COMMERCE not more often than monthly nor less than quarterly.

The invoices shall describe and document, to COMMERCE's satisfaction, a description of the work performed, the progress of the project, and fees. The invoice shall include the Contract Number 24-63610-216. A receipt must accompany any single expenses in the amount of \$50.00 or more in order to receive reimbursement.

Payment shall be considered timely if made by COMMERCE within thirty (30) calendar days after receipt of properly completed invoices. Payment shall be sent to the address designated by the Contractor.

COMMERCE may, in its sole discretion, terminate the Contract or withhold payments claimed by the Contractor for services rendered if the Contractor fails to satisfactorily comply with any term or condition of this Contract.

No payments in advance or in anticipation of services or supplies to be provided under this Agreement shall be made by COMMERCE.

Grant Start Date

COMMERCE will pay the Contractor for costs incurred beginning July 1, 2023, for services and deliverables described under this Agreement.

State Fiscal Year Payments

COMMERCE will reimburse Contractor for State Fiscal Year 2024 (July 1, 2023-June 30, 2024), and State Fiscal Year 2025 (July 1, 2024-June 30, 2025), based on the expenses incurred under this Contract.

Invoices and End of Fiscal Year

Invoices are due at a minimum of June 15, 2024 and 2025, if not submitted at more frequent intervals.

Final invoices for a state fiscal year may be due sooner than the 15th of June and Commerce will provide notification of the end of fiscal year due date.

The Contractor must invoice for all expenses from the beginning of the contract through June 30, regardless of the contract start and end date.

Duplication of Billed Costs

The Contractor shall not bill COMMERCE for services performed under this Agreement, and COMMERCE shall not pay the Contractor, if the Contractor is entitled to payment or has been or will be paid by any other source, including grants, for that service.

Disallowed Costs

The Contractor is responsible for any audit exceptions or disallowed costs incurred by its own organization or that of its subcontractors.

Line Item Modification of Budget

- A. Notwithstanding any other provision of this contract, the Contractor may, at its discretion, make modifications to line items in the Budget, hereof, that will not increase the line item by more than fifteen percent (15%).
- B. The Contractor shall notify COMMERCE in writing (by email or regular mail) when proposing any budget modification or modifications to a line item in the Budget (Attachments B) hereof, that would increase the line item by more than fifteen percent (15%). Conversely, COMMERCE may initiate the budget modification approval process if presented with a request for payment under this contract that would cause one or more budget line items to exceed the 15 percent (15%) threshold increase described above.
- C. Any such budget modification or modifications as described above shall require the written approval of COMMERCE (by email or regular mail), and such written approval shall amend the Project Budget. Each party to this contract will retain and make any and all documents related to such budget modifications a part of their respective contract file.
- D. Nothing in this section shall be construed to permit an increase in the amount of funds available for the Project, as set forth in Section 3 of this contract, nor does this section allow any proposed changes to the Scope of Work, include Tasks/Work Items and Deliverables under Attachment A, without specific written approval from COMMERCE by amendment to this contract.

5. SUBCONTRACTOR DATA COLLECTION

Contractor will submit reports, in a form and format to be provided by Commerce and at intervals as agreed by the parties, regarding work under this Contract performed by subcontractors and the portion of Contract funds expended for work performed by subcontractors, including but not necessarily limited to minority-owned, woman-owned, and veteran-owned business subcontractors. "Subcontractors" shall mean subcontractors of any tier.

6. ENSURE COORDINATED CLIMATE COMMITMENT ACT BRANDING

COMMERCE received funding from Washington's Climate Commitment Act (CCA). To strengthen public awareness of how CCA funding is used, the Office of the Governor is directing state agencies that administer funding or manage a CCA-supported program to ensure consistent branding and funding acknowledgments are used in all communications and included in funding agreements and contracts. The "Climate Commitment Act" logo and funding acknowledgment make it easy for consumers and the public to see how the state is using CCA funds to reduce climate pollution, create jobs, and improve public health and the environment, particularly for low-income and overburdened populations.

The following provisions apply to all contractors, subcontractors, service providers and others who assist CONTRACTOR in implementing the climate planning grant.

Logo requirements. The CCA logo must be used in the following circumstances, consistent with the branding guidelines posted at climate.wa.gov/brandtoolkit.

- Any WA Department of Commerce climate planning grant website or webpage that includes logos from other funding partners.
- Any WA Department of Commerce climate planning grant media or public information materials that include logos from other funding partners.

Funding source acknowledgement. This standard funding language must be used on websites and included in announcements, press releases and publications used for media-related activities, publicity and public outreach.

"The WA Department of Commerce climate planning grant is supported with funding from Washington's Climate Commitment Act. The CCA supports Washington's climate action efforts by putting cap-and-invest dollars to work reducing climate pollution, creating jobs, and improving public health. Information about the CCA is available at www.climate.wa.gov."

7. INSURANCE

Each party certifies that it is self-insured under the State's or local government self-insurance liability program, and shall be responsible for losses for which it is found liable.

8. FRAUD AND OTHER LOSS REPORTING

Contractor shall report in writing all known or suspected fraud or other loss of any funds or other property furnished under this Contract immediately or as soon as practicable to the Commerce Representative identified on the Face Sheet.

9. ORDER OF PRECEDENCE

In the event of an inconsistency in this Contract, the inconsistency shall be resolved by giving precedence in the following order:

- Applicable federal and state of Washington statutes and regulations
- Special Terms and Conditions
- General Terms and Conditions
- Attachment A – Scope of Work
- Attachment B – Budget

General Terms and Conditions

1. DEFINITIONS

As used throughout this Contract, the following terms shall have the meaning set forth below:

- A. "Authorized Representative" shall mean the Director and/or the designee authorized in writing to act on the Director's behalf.
- B. "COMMERCE" shall mean the Washington Department of Commerce.
- C. "Contract" or "Agreement" or "Grant" means the entire written agreement between COMMERCE and the Contractor, including any Attachments, documents, or materials incorporated by reference. E-mail or Facsimile transmission of a signed copy of this contract shall be the same as delivery of an original.
- D. "Contractor" or "Grantee" shall mean the entity identified on the face sheet performing service(s) under this Contract, and shall include all employees and agents of the Contractor.
- E. "Personal Information" shall mean information identifiable to any person, including, but not limited to, information that relates to a person's name, health, finances, education, business, use or receipt of governmental services or other activities, addresses, telephone numbers, social security numbers, driver license numbers, other identifying numbers, and any financial identifiers, and "Protected Health Information" under the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA).
- F. "State" shall mean the state of Washington.
- G. "Subcontractor" shall mean one not in the employment of the Contractor, who is performing all or part of those services under this Contract under a separate contract with the Contractor. The terms "subcontractor" and "subcontractors" mean subcontractor(s) in any tier.

2. ALL WRITINGS CONTAINED HEREIN

This Contract contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or to bind any of the parties hereto.

3. AMENDMENTS

This Contract may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

4. ASSIGNMENT

Neither this Contract, work thereunder, nor any claim arising under this Contract, shall be transferred or assigned by the Contractor without prior written consent of COMMERCE.

5. CONFIDENTIALITY AND SAFEGUARDING OF INFORMATION

- A. "Confidential Information" as used in this section includes:
 - i. All material provided to the Contractor by COMMERCE that is designated as "confidential" by COMMERCE;
 - ii. All material produced by the Contractor that is designated as "confidential" by COMMERCE; and

iii. All Personal Information in the possession of the Contractor that may not be disclosed under state or federal law.

- B. The Contractor shall comply with all state and federal laws related to the use, sharing, transfer, sale, or disclosure of Confidential Information. The Contractor shall use Confidential Information solely for the purposes of this Contract and shall not use, share, transfer, sell or disclose any Confidential Information to any third party except with the prior written consent of COMMERCE or as may be required by law. The Contractor shall take all necessary steps to assure that Confidential Information is safeguarded to prevent unauthorized use, sharing, transfer, sale or disclosure of Confidential Information or violation of any state or federal laws related thereto. Upon request, the Contractor shall provide COMMERCE with its policies and procedures on confidentiality. COMMERCE may require changes to such policies and procedures as they apply to this Contract whenever COMMERCE reasonably determines that changes are necessary to prevent unauthorized disclosures. The Contractor shall make the changes within the time period specified by COMMERCE. Upon request, the Contractor shall immediately return to COMMERCE any Confidential Information that COMMERCE reasonably determines has not been adequately protected by the Contractor against unauthorized disclosure.
- C. Unauthorized Use or Disclosure. The Contractor shall notify COMMERCE within five (5) working days of any unauthorized use or disclosure of any confidential information, and shall take necessary steps to mitigate the harmful effects of such use or disclosure.

6. **COPYRIGHT**

Unless otherwise provided, all Materials produced under this Contract shall be considered "works for hire" as defined by the U.S. Copyright Act and shall be owned by COMMERCE. COMMERCE shall be considered the author of such Materials. In the event the Materials are not considered "works for hire" under the U.S. Copyright laws, the Contractor hereby irrevocably assigns all right, title, and interest in all Materials, including all intellectual property rights, moral rights, and rights of publicity to COMMERCE effective from the moment of creation of such Materials.

"Materials" means all items in any format and includes, but is not limited to, data, reports, documents, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. "Ownership" includes the right to copyright, patent, register and the ability to transfer these rights.

For Materials that are delivered under the Contract, but that incorporate pre-existing materials not produced under the Contract, the Contractor hereby grants to COMMERCE a nonexclusive, royalty-free, irrevocable license (with rights to sublicense to others) in such Materials to translate, reproduce, distribute, prepare derivative works, publicly perform, and publicly display. The Contractor warrants and represents that the Contractor has all rights and permissions, including intellectual property rights, moral rights and rights of publicity, necessary to grant such a license to COMMERCE.

The Contractor shall exert all reasonable effort to advise COMMERCE, at the time of delivery of Materials furnished under this Contract, of all known or potential invasions of privacy contained therein and of any portion of such document which was not produced in the performance of this Contract. The Contractor shall provide COMMERCE with prompt written notice of each notice or claim of infringement received by the Contractor with respect to any Materials delivered under this Contract. COMMERCE shall have the right to modify or remove any restrictive markings placed upon the Materials by the Contractor.

7. **DISPUTES**

In the event that a dispute arises under this Agreement, it shall be determined by a Dispute Board in the following manner: Each party to this Agreement shall appoint one member to the Dispute Board. The members so appointed shall jointly appoint an additional member to the Dispute Board. The Dispute Board shall review the facts, Agreement terms and applicable statutes and rules and make a determination of the dispute. The Dispute Board shall thereafter decide the dispute with the majority

prevailing. The determination of the Dispute Board shall be final and binding on the parties hereto. As an alternative to this process, either of the parties may request intervention by the Governor, as provided by RCW 43.17.330, in which event the Governor's process will control.

8. GOVERNING LAW AND VENUE

This Contract shall be construed and interpreted in accordance with the laws of the state of Washington, and the venue of any action brought hereunder shall be in the Superior Court for Thurston County.

9. INDEMNIFICATION

Each party shall be solely responsible for the acts of its employees, officers, and agents.

10. LICENSING, ACCREDITATION AND REGISTRATION

The Contractor shall comply with all applicable local, state, and federal licensing, accreditation and registration requirements or standards necessary for the performance of this Contract.

11. RECAPTURE

In the event that the Contractor fails to perform this Contract in accordance with state laws, federal laws, and/or the provisions of this Contract, COMMERCE reserves the right to recapture funds in an amount to compensate COMMERCE for the noncompliance in addition to any other remedies available at law or in equity.

Repayment by the Contractor of funds under this recapture provision shall occur within the time period specified by COMMERCE. In the alternative, COMMERCE may recapture such funds from payments due under this Contract.

12. RECORDS MAINTENANCE

The Contractor shall maintain books, records, documents, data and other evidence relating to this contract and performance of the services described herein, including but not limited to accounting procedures and practices that sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this contract.

The Contractor shall retain such records for a period of six years following the date of final payment. At no additional cost, these records, including materials generated under the contract, shall be subject at all reasonable times to inspection, review or audit by COMMERCE, personnel duly authorized by COMMERCE, the Office of the State Auditor, and federal and state officials so authorized by law, regulation or agreement.

If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.

13. SAVINGS

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Contract and prior to normal completion, COMMERCE may suspend or terminate the Contract under the "Termination for Convenience" clause, without the ten calendar day notice requirement. In lieu of termination, the Contract may be amended to reflect the new funding limitations and conditions.

14. SEVERABILITY

The provisions of this contract are intended to be severable. If any term or provision is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of the contract.

15. SUBCONTRACTING

The Contractor may only subcontract work contemplated under this Contract if it obtains the prior written approval of COMMERCE.

If COMMERCE approves subcontracting, the Contractor shall maintain written procedures related to subcontracting, as well as copies of all subcontracts and records related to subcontracts. For cause, COMMERCE in writing may: (a) require the Contractor to amend its subcontracting procedures as they relate to this Contract; (b) prohibit the Contractor from subcontracting with a particular person or entity; or (c) require the Contractor to rescind or amend a subcontract.

Every subcontract shall bind the Subcontractor to follow all applicable terms of this Contract. The Contractor is responsible to COMMERCE if the Subcontractor fails to comply with any applicable term or condition of this Contract. The Contractor shall appropriately monitor the activities of the Subcontractor to assure fiscal conditions of this Contract. In no event shall the existence of a subcontract operate to release or reduce the liability of the Contractor to COMMERCE for any breach in the performance of the Contractor's duties.

Every subcontract shall include a term that COMMERCE and the State of Washington are not liable for claims or damages arising from a Subcontractor's performance of the subcontract.

16. SURVIVAL

The terms, conditions, and warranties contained in this Contract that by their sense and context are intended to survive the completion of the performance, cancellation or termination of this Contract shall so survive.

17. TERMINATION FOR CAUSE

In the event COMMERCE determines the Contractor has failed to comply with the conditions of this contract in a timely manner, COMMERCE has the right to suspend or terminate this contract. Before suspending or terminating the contract, COMMERCE shall notify the Contractor in writing of the need to take corrective action. If corrective action is not taken within 30 calendar days, the contract may be terminated or suspended.

In the event of termination or suspension, the Contractor shall be liable for damages as authorized by law including, but not limited to, any cost difference between the original contract and the replacement or cover contract and all administrative costs directly related to the replacement contract, e.g., cost of the competitive bidding, mailing, advertising and staff time.

COMMERCE reserves the right to suspend all or part of the contract, withhold further payments, or prohibit the Contractor from incurring additional obligations of funds during investigation of the alleged compliance breach and pending corrective action by the Contractor or a decision by COMMERCE to terminate the contract. A termination shall be deemed a "Termination for Convenience" if it is determined that the Contractor: (1) was not in default; or (2) failure to perform was outside of his or her control, fault or negligence.

The rights and remedies of COMMERCE provided in this contract are not exclusive and are, in addition to any other rights and remedies, provided by law.

18. TERMINATION FOR CONVENIENCE

Except as otherwise provided in this Contract, COMMERCE may, by ten (10) business days' written notice, beginning on the second day after the mailing, terminate this Contract, in whole or in part. If this Contract is so terminated, COMMERCE shall be liable only for payment required under the terms of this Contract for services rendered or goods delivered prior to the effective date of termination.

19. TERMINATION PROCEDURES

Upon termination of this contract, COMMERCE, in addition to any other rights provided in this contract, may require the Contractor to deliver to COMMERCE any property specifically produced or acquired for the performance of such part of this contract as has been terminated. The provisions of the "Treatment of Assets" clause shall apply in such property transfer.

COMMERCE shall pay to the Contractor the agreed upon price, if separately stated, for completed work and services accepted by COMMERCE, and the amount agreed upon by the Contractor and COMMERCE for (i) completed work and services for which no separate price is stated, (ii) partially completed work and services, (iii) other property or services that are accepted by COMMERCE, and (iv) the protection and preservation of property, unless the termination is for default, in which case the Authorized Representative shall determine the extent of the liability of COMMERCE. Failure to agree with such determination shall be a dispute within the meaning of the "Disputes" clause of this contract. COMMERCE may withhold from any amounts due the Contractor such sum as the Authorized Representative determines to be necessary to protect COMMERCE against potential loss or liability.

The rights and remedies of COMMERCE provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this contract.

After receipt of a notice of termination, and except as otherwise directed by the Authorized Representative, the Contractor shall:

- A. Stop work under the contract on the date, and to the extent specified, in the notice;
- B. Place no further orders or subcontracts for materials, services, or facilities except as may be necessary for completion of such portion of the work under the contract that is not terminated;
- C. Assign to COMMERCE, in the manner, at the times, and to the extent directed by the Authorized Representative, all of the rights, title, and interest of the Contractor under the orders and subcontracts so terminated, in which case COMMERCE has the right, at its discretion, to settle or pay any or all claims arising out of the termination of such orders and subcontracts;
- D. Settle all outstanding liabilities and all claims arising out of such termination of orders and subcontracts, with the approval or ratification of the Authorized Representative to the extent the Authorized Representative may require, which approval or ratification shall be final for all the purposes of this clause;
- E. Transfer title to COMMERCE and deliver in the manner, at the times, and to the extent directed by the Authorized Representative any property which, if the contract had been completed, would have been required to be furnished to COMMERCE;
- F. Complete performance of such part of the work as shall not have been terminated by the Authorized Representative; and
- G. Take such action as may be necessary, or as the Authorized Representative may direct, for the protection and preservation of the property related to this contract, which is in the possession of the Contractor and in which COMMERCE has or may acquire an interest.

20. TREATMENT OF ASSETS

Title to all property furnished by COMMERCE shall remain in COMMERCE. Title to all property furnished by the Contractor, for the cost of which the Contractor is entitled to be reimbursed as a direct item of cost under this contract, shall pass to and vest in COMMERCE upon delivery of such property by the Contractor. Title to other property, the cost of which is reimbursable to the Contractor under this contract, shall pass to and vest in COMMERCE upon (i) issuance for use of such property in the performance of this contract, or (ii) commencement of use of such property in the performance of this contract, or (iii) reimbursement of the cost thereof by COMMERCE in whole or in part, whichever first occurs.

- A. Any property of COMMERCE furnished to the Contractor shall, unless otherwise provided herein or approved by COMMERCE, be used only for the performance of this contract.
- B. The Contractor shall be responsible for any loss or damage to property of COMMERCE that results from the negligence of the Contractor or which results from the failure on the part of the Contractor to maintain and administer that property in accordance with sound management

practices.

- C. If any COMMERCE property is lost, destroyed or damaged, the Contractor shall immediately notify COMMERCE and shall take all reasonable steps to protect the property from further damage.
- D. The Contractor shall surrender to COMMERCE all property of COMMERCE prior to settlement upon completion, termination or cancellation of this contract.
- E. All reference to the Contractor under this clause shall also include Contractor's employees, agents or Subcontractors.

21. WAIVER

Waiver of any default or breach shall not be deemed to be a waiver of any subsequent default or breach. Any waiver shall not be construed to be a modification of the terms of this Contract unless stated to be such in writing and signed by Authorized Representative of COMMERCE.

Attachment A: Scope of Work

City of Mattawa Scope of Work for Climate Planning—Climate Resilience Sub-Element		
Section Steps, Tasks, and Deliverables	Description	End Date
Section 2: Climate Policy Creation	Initiate Project	11/2023 – 01/2024
Task 2.1	Form Climate Policy Advisory Team	
Task 2.2	Establish engagement strategy that supports environmental justice.	
Deliverable 1	Memo summarizing completion and results of Section 2 tasks.	01/31/2024
Section 3, Step 1	Explore Climate Impacts (Model Climate Guidance Step 1)	11/2023 – 02/2024
Task 3.1.1	Identify community assets	
Task 3.1.2	Explore hazards and changes in the climate	
Task 3.1.3	Pair assets and hazards and describe exposure and consequences	
Task 3.1.4	Identify priority climate hazards	
Deliverable 2	Memo summarizing completion and results of Section 3, Step 1 tasks.	02/28/2024
Section 3, Step 2	Audit Plans & Policies (Model Climate Guidance Step 2)	02/24 – 04/24
Task 3.2.1	Review existing plans for climate gaps and opportunities	
Task 3.2.2	Determine next step based on the Model Climate Guidance.	
Deliverable 3	Memo summarizing completion and results of Section 3, Step 2 tasks.	04/30/2024

Section 3, Step 3	Assess Vulnerability & Risk (Model Climate Guidance Step 3)	04/2024 – 08/2024
Task 3.3.1	Assess sensitivity of community assets	
Task 3.3.2	Assess adaptive capacity of community assets	
Task 3.3.3	Characterize vulnerability of community assets	
Task 3.3.4	Characterize risk of community assets	
Task 3.3.5	Decide course of action	
Deliverable 4	Memo summarizing completion and results of Section 3, Step 3 tasks.	08/31/2024
Section 3, Step 4	Pursue Pathways (Model Climate Guidance Step 4)	08/2024 – 10/2024
Task 3.4.1	Develop goals	
Task 3.4.2	Develop policies	
Task 3.4.3	Identify policy co-benefits	
Deliverable 5	Memo summarizing completion and results of Section 3, Step 4 tasks.	10/15/2024
Section 3, Step 5	Integrate Goals & Policies (Model Climate Guidance Step 5)	08/2024 – 03/2025
Task 3.5.1	Review and finalize resilience goals and policies	
Task 3.5.2	Consult with partners, stakeholders, and decision makers (City Council)	
Deliverable 6	Final project memo summarizing Section 3, Step 5 tasks.	03/31/2025
Deliverable 7	Adopt climate resilience goals and policies by ordinance at time of Comprehensive Plan periodic update	06/30/2025

Attachment B: Budget

Deliverables	Commerce Grant Funds
Deliverable 1. Section 2 Tasks Summary Memo	\$5,000
Deliverable 2. Section 3, Step 1 Tasks Summary Memo	\$20,000
Deliverable 3. Section 3, Step 2 Tasks Summary Memo	\$20,000
Deliverable 4. Section 3, Step 3 Tasks Summary Memo	\$15,000
Deliverable 5. Section 3, Step 4 Tasks Summary Memo	\$10,000
Deliverable 6. Final: Section 3, Step 5 Tasks Summary Memo and Final Memos	\$10,000
Deliverable 7. Final: Adopt Goals & Policies Ordinance	\$20,000
Contract Total:	\$100,000



City of Mattawa
521 E Government Rd / P.O. Box 965
(509)932-4037
Mattawa WA. 99349

Event Permit
Ordinance 15-566

1. **Certificate of coverage** in the amount of two-million dollars combined –one-million per occurrence, two-million dollars aggregate, AND an **Endorsement naming the City of Mattawa** as an additional insured must be provided at the time of application. Please also include the policy # on both of these forms.
2. Fill out application & submit all paperwork to the city clerk at **least 45 days** prior to the date on which the event is to occur.
3. The park was developed for City of Mattawa residents to use for family outings, picnics and as a children's playground. It may also be used for events or social functions of City of Mattawa individuals, children, family and their guest or non-profit organization at little or no expense.
4. If the Police Department or Public Works in reviewing this application requires extra help to be in attendance then the applicant will reimburse the City of Mattawa for the cost including over time of Police personnel and/ or Public Works employees.
5. The applicant shall pay for all additional garbage cans and all additional portable toilets that are needed for this event.
6. In the event that City of Mattawa property is destroyed because of this event, then the applicant shall be billed and will pay for all costs of the repair (s).
7. The Mattawa Municipal Noise Ordinance and the applicable sections of the State Law will be enforced at all times.
8. Parking attendants may be required for large groups.
9. Licensed Security Company may be required at the event.
10. The fee for issuance of a special event permit shall be set by resolution of the city council.
11. Site Plan (if applicable)

OFFICE NOTES :

* 6/25/24 - Waiting on Liquor Control Board permit.

our Lady of the Desert
Event Title: Annual Festival Event Date Sept-14-2024

Summary of Event

See Attached letter

Location (be specific)

see attached map

DATE/TIME

Setup	Date <u>Sept/14/2024</u>	Time <u>11:00am</u>	Day of Week <u>Saturday</u>
Event Starts	Date <u>Sept/14/2024</u>	Time <u>11:00am</u>	Day of Week <u>Saturday</u>
Event Ends	Date <u>Sept/14/2024</u>	Time <u>11:45pm</u>	Day of Week <u>Saturday</u>
Dismantle	Date _____	Time _____	Day of Week _____

Estimated Attendance 500

Will there be a paid admission? Yes/No (No)

Is your event open to the public? Yes/No (Yes)

Applicant's Name Fr. Lalo Barrageir
Phone 509-932-5424

If Applicant is an organization, corporation, limited liability company, other entity please provide following additional information:

Name of organization/corporation/limited liability company or other entity:

Name and title of person signing on behalf of the organization/corporation/limited liability company or other entity:

Fr. Lalo Barragan

(This person must have the legal authority to sign and bind the organization, corporation, Limited Liability Company or other entity. Additional documentation may be required to confirm such signing authority if requested by the City.)

Applicant's Mailing Address

301 8th St Mattawa, WA 99349

Applicant's Email

office@ourladyofthedesert.org

Name of Applicant's On-Site Contact (to be available during event)

Father. Lalo Barragan

Phone Number of Applicant's On-Site Contact (to be available during event)

509 - 952 - 0010

Mark all that apply

- | | | | |
|--|---|---|--|
| ☒ Alcohol | ☐ Distribution/Sales | ☒ Food | ☒ Tables/Chairs |
| ☒ Amplified Sound | ☒ Drawing/Raffles | ☐ P.A. System | ☒ Tents/Canopies |
| ☒ Animals | ☐ Dunk Tank | ☐ Race | ☒ Vehicles |
| ☐ Bleachers | ☒ Electricity/Generator | ☐ Rally/Protest | ☐ Water |
| ☐ Boats | ☐ Entertainment | ☒ Street Closures | ☐ Other |
| ☐ Carnival Rides | ☐ Exhibits/Displays | ☐ Signage/Banners | ☐ Other |
| ☒ Company Picnic | ☐ Fencing (temporary) | ☐ Sporting Event | ☐ Other |
| ☒ Concert/Live Music | ☒ Festival | ☐ Stage | ☐ Other |
| ☒ Cooking/Barbecue | ☐ Fireworks | ☒ Vendors | ☐ Other |

Provide details for all checked items and describe any "other" items. If there will be food or merchandise/vendors at event please indicate if food, merchandise or services will be provided free of charge or if they will be sold:

Alcohol for sale.	Tables/chairs/sitting/eating space
Horseshoe entertainment.	Tent/Canopies - Shade.
Concert/live music - Dance.	Vehicle - Parade.
Electric/generator - (use of vendors)	
Food For sale - (vendors)	
Street closures - Parade	

AVAILABLE FOR AN ADDITIONAL FEE (these items may be an event requirement.)

Garbage Disposal

Police Department Public Service

Public Work Public Service *yes*

Office Usage Only

- On July 2, 2024 city staff emailed liquor control board recommending the church hire licensed security. The licensed security would assist in controlling activity on site.



OUR LADY OF THE DESERT PARISH

301 E 8th St.

Mattawa, WA 99349

Phone: 509-932-5424

Email: office@ourladyofthedesertparish.org

June 14, 2024

City of Mattawa
521 E. Government Way
Mattawa, WA 99349

To Whom It May Concern,

Our Lady of the Desert Parish Will be hosting their Annual Festival on September 14, 2024. We are asking the City of Mattawa to approve a parade through the city. The Parade is expected to have fourteen floats, including horses. Horse manure and trash will be picked up using a modified 4-wheeler. No garbage cans or bathrooms are needed. For this event. As stated in the event permit the parade will be from 11 am to 12 pm. Below is the additional event information:

- Need the City of Mattawa (Police Department) to detour traffic at the corner of Boundary Ave and Government Way (Shell Gas Station) and the corner of Government RD and Portage Ave (Umpqua Bank). Closed from 10:45 am – 12:00 pm.
- Need the City of Mattawa (Public Works Department) To assist a group of volunteers from our Parish in closing roads leading to Government Rd from 10:45 am – 12:00 pm.
- Need the City of Mattawa (Public Works Department) to assist a group of volunteers from our parish in closing the road leading to Portage Ave from 11:15 am to 12:00 pm.

Attached is a Map detailing the route of the parade.

Thank you,

Rev. Lalo Barragan
509-932-5424

Certificate of Coverage

Date: 6/12/2024

Certificate Holder
Corporation of the Roman Catholic Bishop of
Yakima
Chancery Office
P.O. Box 2189
101 South 12th Avenue
Yakima, WA 98902

This Certificate is issued as a matter of information only and confers no rights upon the holder of this certificate. This certificate does not amend, extend or alter the coverage afforded below.

Company Affording Coverage
THE CATHOLIC MUTUAL RELIEF
SOCIETY OF AMERICA
10843 OLD MILL RD
OMAHA, NE 68154

Covered Location
Our Lady of the Desert
301 E. 8th Street
P.O. Box 1185
Mattawa, WA 99349

Coverages

This is to certify that the coverages listed below have been issued to the certificate holder named above for the certificate indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded described herein is subject to all the terms, exclusions and conditions of such coverage. Limits shown may have been reduced by paid claims.

	Type of Coverage	Certificate Number	Coverage Effective Date	Coverage Expiration Date	Limits	
	Property				Real & Personal Property	
	D. General Liability	8509	7/1/2024	7/1/2025	Each Occurrence	1,000,000
	☒ Occurrence				General Aggregate	2,000,000
	☐ Claims Made				Products-Comp/OP Agg	
					Personal & Adv Injury	
					Fire Damage (Any one fire)	
					Med Exp (Any one person)	
	Excess Liability				Each Occurrence	
					Annual Aggregate	
	Other				Each Occurrence	
					Claims Made	
					Annual Aggregate	
					Limit/Coverage	

Description of Operations/Locations/Vehicles/Special Items (the following language supersedes any other language in this endorsement or the Certificate in conflict with this language)
Our Lady of the Desert's parish festival and parade on September 14, 2024.

Holder of Certificate

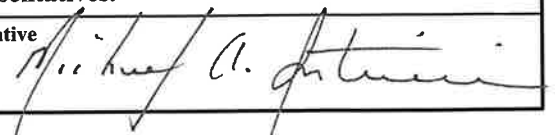
Cancellation

Additional Protected Person(s)

City of Mattawa
521 E Government Road
P.O. Box 965
Mattawa, WA 99349

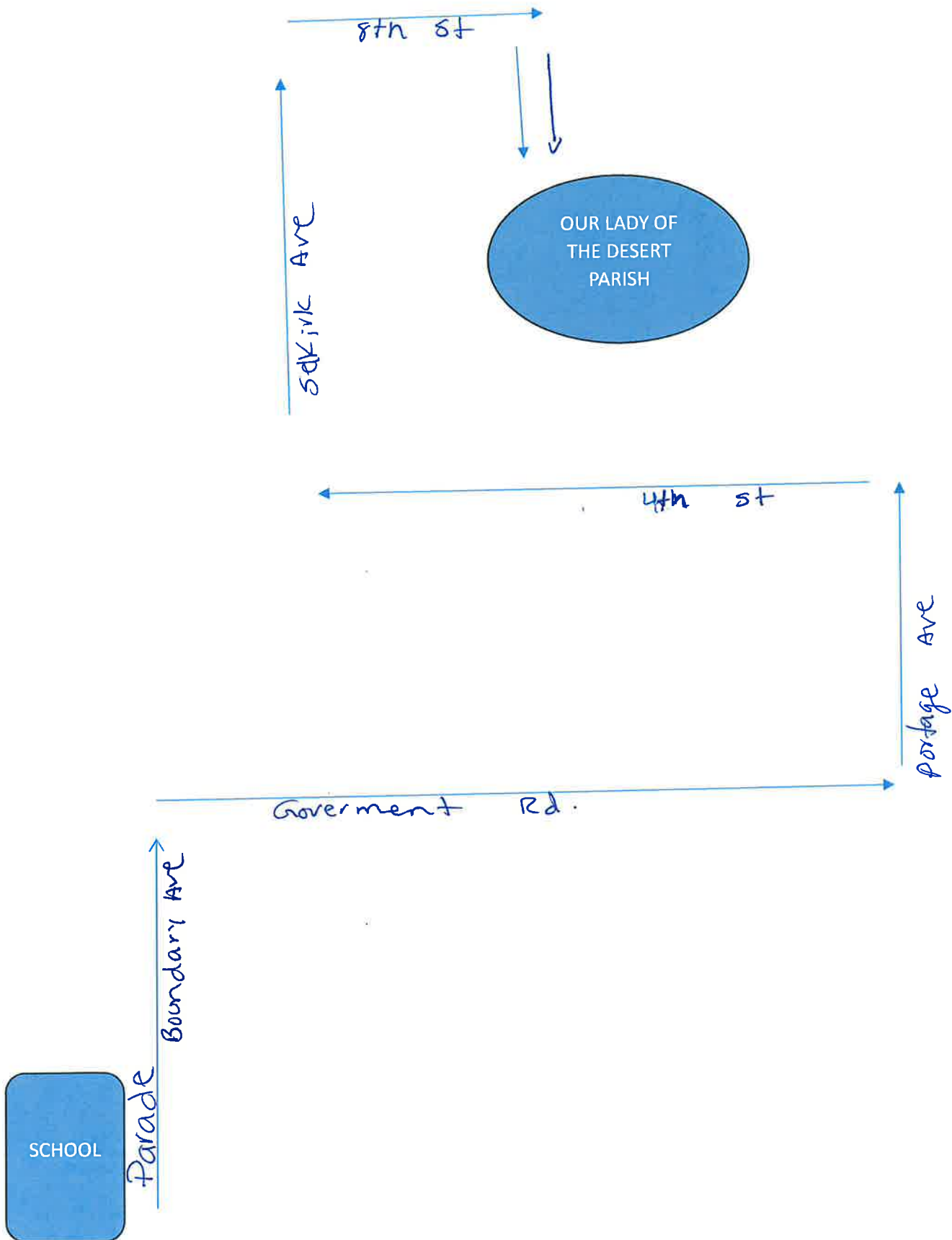
Should any of the above described coverages be cancelled before the expiration date thereof, the issuing company will endeavor to mail 30 days written notice to the holder of certificate named to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.

Authorized Representative



0166003727

PARADE: 11:00am



PARADE will BE ON THE ROAD
Assistance from public work will be needed.

**CITY OF MATTAWA
STAFF REPORT**

To: Mayor Celaya & City Council
From: Staff
Date: July 12, 2024
Proceeding Type: New Business
Subject: Ford F-150 Police Interceptor Damage Repair

Legislative History:

- | | |
|------------------------|---------------|
| • First Presentation: | July 18, 2024 |
| • Second Presentation: | |
| • Requested Action: | Motion Needed |

Staff Report Summary

The subject in front of City Council is to authorize the repairs for a Ford F-150 Police Interceptor.

Background

On Thursday May 9, 2024, a Ford F-150 Police Interceptor was involved in a four-car pileup collision. The Ford F-150 Police Interceptor received damage to the front and the rear end. It was determined by Washington State Patrol that the person at fault was following too close. Three automotive body repair shops were contacted: Mathews Auto Body, Riverside Collision, and Gerber Collision. The lead time for repairs is determined by the selection of the vendor.

Fiscal and Policy Implications

Financial impacts are expected in the amount of \$250 for the deductible. The deductible can be reimbursed if the at fault party pays the claim to WCIA. No policy implications are anticipated.

FUND	BARS	LINE ITEM	AMOUNT BUDGETED	CURRENT EXPENDITURE	REMAINING BUDGET AMOUNT
001	521 10 49 00	Professional Services	\$20,000	\$12,765	\$7,235

Options

1. Select a vendor to authorize repairs of the Ford F-150 Police Interceptor.
2. Do not authorize repairs of Ford F-150 Police Interceptor and drive truck as is.
3. Table subject for reviewal for next council meeting.

Staff Recommendation

1. Authorize repairs of the Ford F-150 Police Interceptor by Riverside Collision.

Attachments

A.	Three Quotes
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Engineering Review

The following documents are attached and subject to engineer review:

Type of Document	Title of Document	Date Reviewed by Engineering
▪ N/A		

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
▪ N/A		

Financial Review

The following documents are subject to financial review:

Document	Initials	Date Reviewed by Financial Review
▪ Staff Report & Attachments	<i>A. el.</i>	<i>7/12/24</i>
Comment:		



Gerber Collision & Glass - Kennewick

Highly Wreck-ommended!
6211 W Okanogan Ave, Kennewick, WA 99336
Phone: (509) 735-7800

Workfile ID: 0b0a25f9
Federal ID: 51-0394062
State ID: 601-973-702
Federal EPA: N/A
State EPA: N/A

Preliminary Estimate

Customer: CITY OF MATTAWA, .

Written By: Jerry Combs

Insured: CITY OF MATTAWA, .
Type of Loss:
Point of Impact: 06 Rear

Policy #:
Date of Loss:

Claim #:
Days to Repair: 30

Owner:
CITY OF MATTAWA, .
521 Government Rd
Mattawa, WA 99349

Inspection Location:
Gerber Collision & Glass - Kennewick
6211 W Okanogan Ave
Kennewick, WA 99336
Repair Facility
(509) 735-7800 Business

Insurance Company:

VEHICLE

2023 FORD F-150 Police Responder XL SuperCrew 4WD w/5.5' Box (Fleet) 4D P/U 6-3.5L Turbocharged Gasoline Port/Direct Injection GRAY

VIN: 1FTFW1P88PKD58648
License: XMT77207D
State: WA

Interior Color:
Exterior Color: GRAY
Production Date: 2/2023

Mileage In: 6,653
Mileage Out:
Condition:
Job #:

TRANSMISSION

Automatic Transmission
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Power Driver Seat

DECOR

Dual Mirrors
Tinted Glass

Overhead Console

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Steering Wheel Touch Controls
Telescopic Wheel
Backup Camera
Parking Sensors

RADIO

AM Radio
FM Radio

Stereo

Search/Seek

Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Traction Control
Stability Control
Front Side Impact Air Bags
Head/Curtain Air Bags
Hands Free Device

Positraction

SEATS

Cloth Seats
Bucket Seats

WHEELS

Aluminum/Alloy Wheels

PAINT

Clear Coat Paint

TRUCK

Rear Step Bumper
Trailer Hitch
Trailer Package

Preliminary Estimate

Customer: CITY OF MATTAWA, .

2023 FORD F-150 Police Responder XL SuperCrew 4WD w/5.5' Box (Fleet) 4D P/U 6-3.5L Turbocharged Gasoline Port/Direct Injection GRAY

Line		Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	#	Rpr	Set up and Measure - Rack				2.0 F	
2	PICK UP BOX							
3		Repl	RT Side panel (ALU)	ML3Z9527840D	1	711.00	12.3	3.0
4			Add for Clear Coat					1.2
5	*	Repl	RT Side panel adhesive kit	TA1	1	<u>150.73</u>		
open		R&I	R&I box assy				2.2	
7		R&I	RT Upper molding				0.5	
8		R&I	RT Front deflector				0.2	
9	*	R&I	Mud guard factory				<u>0.2</u>	
10	*	R&I	RT Rear deflector				<u>0.3</u>	
11		Repl	RT Corner reinf (ALU)	ML3Z9941058A	1	60.53	1.4	0.4
12			Add for Clear Coat					0.1
13		Repl	RT Corner reinf adhesive kit	TA1	1	96.55		
14	TAIL GATE							
15	*	Repl	Tail gate w/o applique (ALU)	ML3Z9940700M	1	<u>664.18</u>	1.7	3.2
16			Overlap Major Adj. Panel					-0.4
17			Add for Clear Coat					0.6
18		R&I	Handle w/o trailer light black				Incl.	
19		Repl	Nameplate "POLICE RESPONDER	KS7Z9942528A	1	16.28	0.1	
20	*	Repl	Nameplate "ECOBOOST"	JL3Z9942528A	1	<u>17.72</u>	0.1	
21	*	R&I	Emblem w/o black appear pk				<u>0.2</u>	
22	#	Rpr	Clean and re-tape emblem				0.3	
23	REAR LAMPS							
24		R&I	RT Tail lamp assy				Incl.	
25	REAR BUMPER							
26			O/H rear bumper				2.7	
27	*	Repl	RT Mount bracket	ML3Z17787A	1	<u>67.90</u>	Incl.	
28	*	Repl	LT Mount bracket	ML3Z17788A	1	<u>50.08</u>	Incl.	
29	*	Repl	Step pad w/park sensors w/trailer towing	ML3Z17B807DB	1	<u>140.15</u>	Incl.	
30	* <>	Repl	Bumper w/park snsor, w/o park asst, w/o TREMOR primed	ML3Z17906BAPTM	1	<u>663.17</u>	Incl.	1.8
31			Overlap Major Non-Adj. Panel					-0.2
32			Add for Clear Coat					0.3
33			Add for reverse sens			m	0.3	
34	VEHICLE DIAGNOSTICS							
35	*	Rpr	Pre-repair scan			m	<u>0.5</u>	
36	*	Subl	Pre-repair scan		1	<u>50.00</u>	m	
37	*	Rpr	Post-repair scan			m	<u>0.5</u>	
38	*	Subl	Post-repair scan		1	<u>119.50</u>	m	
39	#		****ADD ONS****		1			
40	#	Subl	Hazardous Waste		1	3.50	X	
41	#		Cover Car		1	10.00	T	

Preliminary Estimate

Customer: CITY OF MATTAWA, .

2023 FORD F-150 Police Responder XL SuperCrew 4WD w/5.5' Box (Fleet) 4D P/U 6-3.5L Turbocharged Gasoline Port/Direct Injection GRAY

42	#	Repl	Corrosion Protection	1	5.00		
43	#	Rpr	D&R Battery			0.1	
44	#	Rpr	Match color			0.5	
SUBTOTALS					2,826.29	26.1	10.0

ESTIMATE TOTALS

Category	Basis		Rate	Cost \$
Parts				2,812.79
Body Labor	24.1 hrs	@	\$ 70.00 /hr	1,687.00
Paint Labor	10.0 hrs	@	\$ 70.00 /hr	700.00
Frame Labor	2.0 hrs	@	\$ 95.00 /hr	190.00
Paint Supplies	10.0 hrs	@	\$ 45.00 /hr	450.00
Miscellaneous				13.50
Subtotal				5,853.29
Sales Tax	\$ 5,849.79	@	8.7000 %	508.93
Grand Total				6,362.22

IT IS A CRIME TO KNOWINGLY PROVIDE FALSE, INCOMPLETE, OR MISLEADING INFORMATION TO AN INSURANCE COMPANY FOR THE PURPOSE OF DEFRAUDING THE COMPANY. PENALTIES INCLUDE IMPRISONMENT, FINES, AND DENIAL OF INSURANCE BENEFITS.