



CITY OF MATTAWA COUNCIL MEETING AGENDA

August 01, 2024

5:30 P.M.

Call to Order:

Roll Call: Mayor Maria Celaya, Sun Hwang, Brian Berghout, Silvia Barajas, Tony Acosta,
Alex Heredia, Fabiola Hernandez, Wendy Lopez, student liaison Yurixa Martinez

I. Additions/Approval of Agenda:

II. Public Comments:

III. Consent Agenda/Informational:

- Dept. of Health Capacity Analysis Approval Letter
- Minutes- Council Meeting 07.18.24
- Gray & Osborne Project Summary 07.24.24
- 2024 Claims EFT & Checks Approval #20555-20576 -- \$239,616.04
- 2024 Payroll EFT& Checks Approval #3959-31963 -- \$52,835.03
-

IV. Reports:

Mayor Report

Council Report

➤ Subcommittee Reports

Police Department Report

Public Works Department Report

V. **Council, Items for Motion (Old Business):**

1. None

VI. **Council, Items for Motion (New Business):**

1. MMC Chapter 10.30 - Wheeled All-Terrain Vehicles - Discussion
2. Gray & Osborne, Inc Engineering Services Contract 2024-2025
3. TIB Grant Application & Submittal
4. Progress Estimate 1 - Riverview Ave. Improvements Rebid
5. Mattawa Park Acquisition & Development Grant - Applicant Authorization & legal Opinion

VII. **Executive Sessions 42.30.110:**

- (g) To evaluate the qualifications of an applicant for public employment

VIII. **Adjournment:**



STATE OF WASHINGTON
DEPARTMENT OF HEALTH
EASTERN DRINKING WATER REGIONAL OPERATIONS
Temporary Mailing Address: 2714 N. Mayfair St., Spokane, WA 99207
(509) 329-2100 • 711 Washington Relay Service

July 23, 2024

Anabel Martinez, Office Manager
City of Mattawa
521 E Government Rd
Mattawa, WA 99349

Subject: Mattawa, City of; PWS ID #52000; Grant County
Capacity Analysis; DOH Project #24-0501; APPROVAL

Dear Ms. Martinez:

The capacity analysis submittal for the above project received in this office May 1, 2024, together with updates received throughout June and July 2024, has been reviewed and, in accordance with the provisions of WAC 246-290, is hereby APPROVED.

The current capacity analysis estimates water usage for single-family residential connections, equated to Equivalent Residential Units (ERUs), to be an average day demand (ADD) of 674 gallons per day and a maximum day demand (MDD) of 2,017 gallons per day.

As given in the current WFI, the water system currently serves a total of 1,000 connections (consisting of: 477 single-family, 404 multi-family, and 119 total non-residential connections), but 940 were in full use for the entire time period of analysis, while 60 multi-family units became occupied in mid-2023. For these 60 multi-family units, their 2023 water usage equates to 23 ERUs.

These connections equate to 1,007 ERUs, including DSL which equates to 17 ERUs.

The capacity analysis includes capacity information that demonstrates the physical and legal ability of this water system to provide water. Based on the analysis presented in the capacity analysis and accompanying email communications, the limiting factor in determining the approved number of connections is **Source** capacity (based on 24 hours per day well operation, temporarily allowed by DOH until source S02 is returned to operation).

DOH bases the number of approved connections on Worksheet 4-1 and updated connection information as included in the WFI and capacity analysis:

From Worksheet 4-1

Water System Capacity: 1,070 ERUs (limiting component is Source capacity)
Total Existing ERUs: - 1,007 ERUs (based on existing connections + DSL)
Available ERUs: 63 ERUs

Anabel Martinez
July 23, 2024
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Existing number of occupied full-use active service connections:	940
Equivalent number of added active service connections:	23
Available connections*:	<u>63</u>
Approved number of connections:	1,026 connections

* Assumes all new connections are single family connections.

Accordingly, the approved number of connections that will be reflected on the Water Facilities Inventory (WFI) form is **1,026**.

DOH Disclaimer: The department's approval of your water system capacity analysis does not confer or guarantee any right to a specific quantity of water. The approved number of service connections is based on your representation of available water quantity. If the Washington Department of Ecology, a local planning agency, or other authority responsible for determining water rights and water system adequacy determines that you have use of less water than you represented, the number of approved connections may be reduced commensurate with the actual amount of water and your legal right to use it.

If you have any questions, please feel free to contact me at (509) 329-2116.

Sincerely,



Russell Mau, PhD, PE
Regional Engineer
Office of Drinking Water
Division of Environmental Public Health

cc: Grant County Health District
Jamin Ankney, PE, Gray and Osborne, Inc
Juan Ledezma, Public Works Director, City of Mattawa
Jamie Clark, DOH Regional Planner
Scott Mallery, DOH Assistant Regional Manager
Katrina McLaughlin, DOH Compliance Program Manager
Kelsey Russell, DOH Regional Water System Data Manager

- Liquor License Renewal – Dollar General Store
- Minutes – Council Meeting 6.20.24
- Gray & Osborne Project Summary 6.26.24
- 2024 Claims EFT & Checks Approval #20519-20554 - \$638,124.17
- 2024 Payroll EFT & Checks Approval #31952-31958 - \$133,095.38
- Treasurer Reports

** Approval of Claims, Prepaid Claims and Payroll Vouchers audited and certified by the City Clerk as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at city hall.

** As of July 18th, 2024, the Council approved payment of 2024 Claims EFT & Checks approval #20519-20554 in the amount of \$638,124.17, 2024 Payroll EFT & checks approval #31952-31958 in the amount of \$133,095.38.

***** M/s; Heredia / Acosta motion that bills, checks, payroll, 06.20.24 meeting minutes, treasurer reports be approved. Motion carried.***

V. Reports:

Mayor's Report

- **Budget committee met, next meeting we will see AWC training videos on budget.
- ** Movie at the park tomorrow, health fair and cancer awareness.
- **Circle of Justice for Woman meet every Monday from 5-7pm at the Villa Santa Maria, invited council to attend. The purpose of the group is to discuss community concerns, including youth.
- ** August 1st & 2nd – there will be an AWC budget training in Wenatchee.

Council Report

**Councilman Acosta would like to re-visit the code for UTV's for discussion. There has been concerns on raizers.

Police Department Report

- **Activity Log report- Calls for Service
- **4th of July in Desert Aire went well, they appreciated the presence of law enforcement. There were only a few calls in Mattawa for fireworks after midnight, damage & disturbance.
- ** Guardian project, only one person has signed up.
- ** Councilwoman Hernandez asked about the complaints of crowd control during the Mexican consulate visit at the school.

Public Works Department Report

- **Mini excavator arrived.
- ** Flag raising event took place on July 4, 2024.

- **Attended the Mattawa Slope Resource Fair
- **North Riverview Avenue project improvements has been completed; this was the complete streets grant.
- **Well #2 re-equipping project is 70% completed.
- **Boil water advisory was issued on June 28th and was lifted on July 1st; this was in a non-residential area.
- **CAD Homes – utilities mostly installed.
- **WGL Phase III – water & sewer mainly installed.
- **Events- Movies at the park tomorrow, starts around 3pm.

VI. Council, Items for Motion (Old Business):
None.

VII. Council, Items for Motion (New Business):

1. *David Ramirez – Request to Council*

**** Mr. Ramirez gave an overview of his development in his property on Cooper St. Mr. Ramirez claims that he was told he can proceed with development but after changes, he is unable due to the density in his property, currently he does not have enough room to build a 4-plex based on Mattawa municipal code regulations.**

**** Councilman Berghout understands his frustration but need to look at the bigger picture.**

**** Councilman Acosta says there is a need but needs to see the overview, this is currently in the plan to work on it.**

**** The city's planning department submitted a document supporting Mr. Ramirez request since it aligns with the Housing Action Plan. There are multiple properties with the same issue, the density.**

**** Council would like to have a workshop to learn more about this topic.**

No action taken

2. *Selection of Engineering Firm for Services in 2024-2025*

Based on the council committee, an overview was submitted based on the grading of engineering firms with matrixes, Gray & Osborne, Inc. scored the highest points.

M/s; Berghout / Barajas motion to select Gray & Osborne, Inc. for engineering services for 2024-2025. Motion carried.

3. *Ordinance 24-696 PUD Franchise Agreement Update*

M/s; Acosta / Heredia motion to approve mayor to sign. Motion carried.

4. *Progress Estimate 9, WWTF Improvements*

M/s; Heredia / Acosta motion to approve. Motion carried.

5. *WSD –Parents & Staff Organization Letter of Support*

Elia Mendoza spoke on the benefits of supporting this request. Parents can volunteer at high school to be involved in events and activities.

M/s; Acosta / Hwang motion to support the school. Motion carried.

6. 2023-2025 Climate Planning Grant Agreement

M/s; Acosta / Barajas motion to approve mayor to sign agreement. Motion carried.

7. Our lady of the Desert Parish Annual Festival Permit Application

M/s; Berghout / Barajas motion to approve the parade contingent to a security deposit for picking up horse maneuver. Motion carried.

8. Basketball Court & parking Lot Improvements Rebid 2 Project – Approval Contingent on Legal Review

M/s; Berghout / Barajas motion to approve contingent legal review. Motion carried.

9. Ford F-150 Police Interceptor Damage Repair

Repairs needed to damage to front & rear end on a 4-car pileup incident.

M/s; Acosta / Heredia motion to approve Riverside quote. Motion carried.

VIII. Executive Sessions 42.30.110

- **(b) To consider the selection of a site or the acquisition of real estate**
- **(g) to evaluate the qualifications of an applicant for public employment and to review the performance of a public employee.**

**** Session started at 7:40 pm. for 20 minutes and possible council decision afterwards.**

**** The session was extended an additional 20 minutes.**

**** The council reconvened at 8pm.**

**** M/s; Berghout / Acosta motion to approve mayor's signature on the real estate purchase sales agreement contingent final legal review. Motion carried.**

IX. Adjournment:

The council meeting was adjourned at 8:21 P.M. M/s; Berghout / Barajas. Motion carried.

Respectfully submitted,

Anabel Martinez, City Clerk

Maria Celaya, Mayor

Gray & Osborne/City of Mattawa Project Summary (7/24/24)

Development Projects

Hwang Subdivision – Mike Meskimen, Julio Renteria

Project Number: 21845.05/21845.21

Funded: Developer Contributions

- Preliminary subdivision approval granted
- Development agreement completed
- **Completed review of construction drawings**
- **Discussions completed regarding improvements along 4th St**

Bodrero Development – Mike Meskimen, Jamin Ankney

Project Number: 21845.07/21845.21

Funded: Developer Contributions

- Preliminary subdivision review period complete
- **Completed review of construction drawings**
- **Currently providing inspection of ongoing construction**

Pavon/Celestino/Guzman Subdivisions – Jamin Ankney, Mike Meskimen

Project Number: 21845.17/21845.18/21845.19

Funded: Developer Contributions

- **G&O reviewed subdivisions and provided comments.**

Transportation Projects

Government Road Multi-Use Pathway – Julio Renteria, Mike Meskimen, Russ Powers (funding)

Project Number: 21815

Funded: CDBG/City Funds (Developer Contributions)

- 10-foot-wide path from Steven Street to Mansion.
- **Construction closeout ongoing**
- **Total Budget: \$715,000**

Riverview Avenue Improvements

Project Number: 23844

Project Completion: July 2024

Funded: TIB/City

- Design completed
- **City rebid project and is moving forward with construction**
- **Construction is complete**
- **Total Budget: \$100,000**

TIB Applications – Mike Meskimen, Julio Renteria, Michael Woodkey

Project Number: OH230.42

- Applications were due August 9, 2024
- G&O is coordinating with the City to review options and finalize funding applications

Government Road Feasibility Study Update – Mike Meskimen, Julio Renteria, Michael Woodkey

- Cost ranges for update provided by G&O
- City to determine next steps desired
- City may budget this effort for next year

Water System Projects

Well 2 – Re-equipping Design – Jamin Ankney, Steve Wagner, Jared McMeen

Project Number 22867/24846

Project Completion: August 2024

Funded: City Water Fund/Public Works Board

- Design will be ongoing throughout the summer
- City staff has provided feedback on preliminary layout
- Final design and construction funding for the project will be from the PWB
- A funding scope change is being processed that will increase the grant to 50%
- The project is scheduled to be advertised for bids in August 2024 and online by Summer 2025
- **Total Budget: \$266,237**

Water System Capacity Analysis – Jamin Ankney, Jared McMeen

Project Number: 24816

Project Completion: July 2024

Funded: City Water Fund

- DOH has approved the analysis
- The City now has 1,026 approved connections
- **Total Budget \$21,000**

CDS Funding Compliance Assistance – Russ Powers, Jamin Ankney

Project Number: 24846

Project Completion: October 2024

Funded: CDS funding

- G&O will commence paperwork for CDS funding
- Confirmation has been received that this effort will be reimbursed from the CDS funding
- **Total Budget \$7,780**

Re-equipping Well 2 Construction/Well 5/Pressure Zone Improvements – Jamin Ankney, Jared McMeen, Russ Powers (funding)

- Applied for Congressional Funding Application – Received funding
- Applied for Legislative Appropriation – Did not receive funding
- Applied to CDBG – Did not receive funding
- Applied to PWB – Received funding
- Applied to DWSRF – Received funding – terms still TBD.
- Added SCADA upgrades to funding application to DWSRF
- Based on discussion with funders PWB funding will be used for Well 2, while the rest of the project will be funded by DWSRF and CDS
- **Total Budget: \$7,200,000**

SCADA Upgrade – Jamin Ankney, Brad Bailey (Conley Engineering)

- Project Number: TBD
- Project Completion: 2025
- Funded: DWSRF
- City has had recent issues with the SCADA system and is working with Connetix to address the issues.
- Connetix provided a cost estimate for improvements for use in procuring future funding
- This project is included within the City's DWSRF funding package
- **Total Budget: \$240,000**

Future/Pending Water System Projects

Water Rights – Aspect Consulting, Jamin Ankney

- **Total Budget: Not an active project**

Reservoir Project – Jamin Ankney, Myron Basden

- Coating Project
- Reservoir No. 1 – No need to evaluate until 2029.
- Reservoir No. 2 – Need to evaluate in 2025 for potential coating project.
- **Total Budget: Not an active project**

Wastewater System Projects

WWTF Fire Assistance – Nancy Wetch, Russ Powers

Project Number: 20827

Project Completion: November 2023

Funded: Insurance Reimbursement/City Funds (Ecology Emergency Funding)

- Phase 1 – Blower Procurement
- Phase 2 – Building Restoration
- Phase 3 – Equipment Installation

- **Total Budget:** *The total cost of the fire response, cleanup, design, construction, etc., is not completely known at this time as costs are still being assembled and approved by the insurance company.*

Initial Emergency Response (G&O does not have total cost)

Engineering: \$414,840 (insurance will reimburse)

Phase I: \$93,505.84 (insurance will reimburse)

Phase II: \$320,864 (insurance will reimburse)

Phase III: \$1,189,148 (working on insurance reimbursement, City will be responsible for some costs – TBD)

- City has all costs in hand and can proceed with closeout
- The City will still need to pay the retainage to Apollo, but can request this from the insurance now
- Apollo produced invoices for use by the City with the insurance company

WWTF Improvements Construction – Tim DeVries, Nancy Wetch, Jamin Ankney

Project Number: 19044.01

Project Completion: 2025 (for construction completion)

Funded: Ecology Water Quality Funding

- Construction is ongoing – project is generally going well
- Current schedule appear to extend beyond the allowed construction days – working to obtain updated schedule
- Ecology has added the control panel upgrades to the funding agreement and a change order proposal for this work is pending
- **Total Budget \$5,883,000 (includes design, construction, construction administration)**

WWTF Solids Handling Analysis – Nancy Wetch, Jamin Ankney

Project Number: 23813

Project Completion: July 2024

- Council presentation was completed on 7/18
- Discuss funding application to Ecology in August
- **Total Budget \$24,200**

Sewer System Improvements (Portage Avenue LS Elimination) – Jamin Ankney, Justin Wies

Project Number: 24817

Project Completion: 2025

Funded: Ecology Grant/Loan

- Ecology is finalizing the funding agreement
- City has to obtained permission from property owners for survey and geotechnical exploration
- Completion of the environmental/cultural review and survey is ongoing
- City will need to obtain signed landowner agreements with the property owners, to complete the preliminary work
- Ecology has indicated that a cultural resource survey will be required prior to ground disturbing activities
- **Total Budget \$207,500**

Other Projects

RCO COAF Funding – Russ Powers, Jamin Ankney, Justin Wies

- City completed the preliminary application for RCO funding.
- The City made the preliminary list and was invited to submit a full application.
- **The funding application has been submitted to RCO**

Basketball Courts – Julio Renteria

Project Number 22861

Project Completion: August 2024

Funded: Foundation Grant/City

- Bids received exceed funding
- **City reduced the scope and obtained additional bids**
- **Progress is currently pending City Attorney review of the submitted bonds**
- **Project will start construction soon**
- **Total Budget \$125,000**

City Hall Feasibility Analysis – Jamin Ankney, Myron Basden

Project Number 23856

Project Completion: November 2023

Funded: City

- Electrical review was completed Monday, September 18
- Structural/HVAC review was completed Monday, October 2
- Memo report was submitted today for staff and council review prior to the November 2 council meeting.
- The 60-day due diligence period ended on November 14
- **City could consider funding options for the selected alternative.**
- **City may consider proceeding with conceptual design to aid in future funding efforts.**
- **Total Budget \$27,700**

Easement Preparation – Jamin Ankney, Larry Benson

Project Number: 24949

Project Completion: July 2024

Funded: City Funds

- **City staff coordinating locations of proposed easements**
- **Draft easements were completed for City review and use**
- **Total Budget \$2,500**

Next Meeting – August 14, 2024, 3:30 pm

ACCOUNTS PAYABLE

City Of Mattawa

Time: 17:27:13 Date: 07/29/2024

As Of: 08/01/2024

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
17412	08/01/2024	08/01/2024	3627		
			ANATEX LABS INC-SPOKANE	300.00	RC Samples
	534 10 41 02	Chemical Samples	401 000 534 Water Operatin	240.00	DW RC Samples
	535 10 41 02	Testing Samples	405 000 535 Sewer Operatin	60.00	WWTF RC Samples
17416	08/01/2024	08/01/2024	1681		
			BLUELINE EQUIPMENT, LLC	72,439.28	Kubota Mini Excavator
	594 34 64 10	Public Works Works Mini E	401 000 594 Water Operatin	36,219.64	Kubota Mini Excavator
	594 35 64 09	Public Works Mini Excavat	405 000 594 Sewer Operatin	36,219.64	Kubota Mini Excavator
17396	08/01/2024	08/01/2024	2614		
			CENTRAL BASIN SHOOTING SCHOOL	1,214.08	LE Equipment/ Supplies
	521 22 35 00	LE Equipment/Supplies	001 000 521 Current Expens	1,214.08	Rifle Ammunition
17397	08/01/2024	08/01/2024	2614		
			CENTRAL BASIN SHOOTING SCHOOL	1,498.00	LE Equipment Supplies
	521 22 35 00	LE Equipment/Supplies	001 000 521 Current Expens	1,498.00	AR-15- Gun
17403	08/01/2024	08/01/2024	2614		
			CENTRAL BASIN SHOOTING SCHOOL	1,498.00	LE Equipment Supplies
	521 22 35 00	LE Equipment/Supplies	001 000 521 Current Expens	1,498.00	AR15- Gun
17407	08/01/2024	08/01/2024	1886		
			CENTURY LINK	72.99	WWTF SCADA System
	535 10 42 00	Telephone	405 000 535 Sewer Operatin	72.99	WWTF SCADA System
17408	08/01/2024	08/01/2024	1886		
			CENTURY LINK	133.17	Lift Station
	535 10 42 00	Telephone	405 000 535 Sewer Operatin	133.17	Lift Station
17405	08/01/2024	08/01/2024	2304		
			FIRST BANKCARD	1,926.58	Credit Card Expenses- Clerks
	514 23 31 02	Office Supplies	001 000 514 Current Expens	26.97	Post It, Sharpies
	514 23 31 02	Office Supplies	001 000 514 Current Expens	22.75	Batteries
	514 23 31 02	Office Supplies	001 000 514 Current Expens	49.86	Copy Paper
	514 23 43 00	Travel & Education	001 000 514 Current Expens	595.00	WFOA Conference Yakima-Anabel
	514 23 43 00	Travel & Education	001 000 514 Current Expens	595.00	WFOA Conference Yakima- Jazmin
	518 23 42 14	Telephone/Internet Expense	001 000 518 Current Expens	71.90	City Hall Internet
	518 23 42 14	Telephone/Internet Expense	001 000 518 Current Expens	33.34	Monthly Web Site Fees
	518 23 42 14	Telephone/Internet Expense	001 000 518 Current Expens	50.46	Office Phone Lines
	518 70 31 00	Other Supplies And Furnitu	001 000 518 Current Expens	92.67	Chair For Jazmin
	521 10 49 00	Professional Services	001 000 521 Current Expens	33.34	Monthly Web Site Fees
	521 20 31 00	Office Supplies	001 000 521 Current Expens	49.85	Copy Paper
	534 10 31 00	Office Supplies	401 000 534 Water Operatin	49.85	Copy Paper
	534 10 41 05	Professional Services	401 000 534 Water Operatin	56.00	Shop Internet
	534 10 41 05	Professional Services	401 000 534 Water Operatin	7.75	Report Of Sale On 2010 Ford

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
534 10 41 05	Professional Services		401 000 534 Water Operatin;	16.66	Monthly Web Site Fees
534 10 41 05	Professional Services		401 000 534 Water Operatin;	50.46	Office Phone Lines
535 10 31 00	Office Supplies		405 000 535 Sewer Operatin	49.85	Copy Paper
535 10 41 04	Professional Services		405 000 535 Sewer Operatin	7.75	Report Of Sale On 2010 Ford
535 10 41 04	Professional Services		405 000 535 Sewer Operatin	16.66	Monthly Web Site Fees
535 10 41 04	Professional Services		405 000 535 Sewer Operatin	50.46	Office Phone Lines
17406 08/01/2024 08/01/2024 2304 FIRST BANKCARD				1,351.32	Credit Card Expenses-MPD
521 10 49 00	Professional Services		001 000 521 Current Expens	121.72	Schedule Anywhere Licenses-July
521 10 49 00	Professional Services		001 000 521 Current Expens	121.72	Schedule Anywhere Licenses-June
521 10 49 00	Professional Services		001 000 521 Current Expens	121.72	Schedule Anywhere Licenses-May
521 10 49 00	Professional Services		001 000 521 Current Expens	99.95	Subscription To PosterMyWall
521 20 31 01	Uniforms & Clothing		001 000 521 Current Expens	88.10	T-Shirts
521 20 42 00	Telephone		001 000 521 Current Expens	93.62	Office Phone Lines
521 22 35 00	LE Equipment/Supplies		001 000 521 Current Expens	81.20	Towels And Cleaning Wipes
521 40 49 00	Training		001 000 521 Current Expens	542.00	Range Training
594 21 64 08	Police Vehicle Upfitting - A		102 000 594 Police Vehicle I	81.29	Side Step For Truck Chevy
17420 08/01/2024 08/01/2024 2304 FIRST BANKCARD				1,960.13	Credit Card Expenses- PW
534 10 31 00	Office Supplies		401 000 534 Water Operatin;	60.22	Pen Holders/packing Tape/ Desk Organizer
534 10 31 00	Office Supplies		401 000 534 Water Operatin;	422.84	Window AC
534 10 31 01	Operating Supplies		401 000 534 Water Operatin;	80.16	ADA Signages
534 10 31 01	Operating Supplies		401 000 534 Water Operatin;	89.40	Vacuum Breaker
534 10 31 01	Operating Supplies		401 000 534 Water Operatin;	19.96	Lost Receipt-boil Advicery Waters
534 10 31 03	Uniforms		401 000 534 Water Operatin;	195.59	Pants
534 10 41 02	Chemical Samples		401 000 534 Water Operatin;	26.00	Drinking Water Bacteria For WGL BACT
534 10 41 05	Professional Services		401 000 534 Water Operatin;	2.99	Icloud Storage
534 10 41 05	Professional Services		401 000 534 Water Operatin;	139.90	SHop Internet
534 10 41 05	Professional Services		401 000 534 Water Operatin;	21.67	Acrobat Pro
534 10 41 05	Professional Services		401 000 534 Water Operatin;	-0.46	Icloud Upgrade
534 10 48 00	Computer Support/Mainten		401 000 534 Water Operatin;	189.35	GotoTech
534 10 51 00	System Permit Fees		401 000 534 Water Operatin;	408.00	Stamps
535 10 31 02	Uniforms		405 000 535 Sewer Operatin	65.18	Vest- Uniforms
535 10 41 04	Professional Services		405 000 535 Sewer Operatin	49.99	Best Buy Membership
535 10 48 00	Office Repair And Mainten;		405 000 535 Sewer Operatin	189.34	GotoTech
17392 08/01/2024 08/01/2024 1698 GRANT COUNTY PUD				2,337.41	Power Billing June 2024
534 10 47 01	Utilities		401 000 534 Water Operatin;	30.60	709 1st Street
535 10 47 00	Utilities		405 000 535 Sewer Operatin	74.83	8th Street
535 10 47 00	Utilities		405 000 535 Sewer Operatin	2,073.08	U Rd

ACCOUNTS PAYABLE

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
576 80 47 00	Park Utilities		001 000 576 Current Expens	100.19	104 Portage Ave
576 80 47 00	Park Utilities		001 000 576 Current Expens	58.71	710 1st Street
17393	08/01/2024	08/01/2024	1698 GRANT COUNTY PUD	4,610.60	Power Billing June 2024
518 30 47 14	City Hall Utilities		001 000 518 Current Expens	141.41	City Hall
534 10 47 01	Utilities		401 000 534 Water Operatin	4,236.77	707 2nd Well
534 10 47 01	Utilities		401 000 534 Water Operatin	45.68	Boundary Ave
572 20 47 00	Library - Utility Services		001 000 572 Current Expens	70.33	Library
576 80 47 00	Park Utilities		001 000 576 Current Expens	42.65	Park
576 80 47 00	Park Utilities		001 000 576 Current Expens	27.60	Manson Lane
576 80 47 00	Park Utilities		001 000 576 Current Expens	23.90	Control Circuit
576 80 47 00	Park Utilities		001 000 576 Current Expens	22.26	Outlets
17413	08/01/2024	08/01/2024	237 H. D. FOWLER CO	1,629.15	Hydrant Backflow
534 10 48 03	System Repair & Maintena		401 000 534 Water Operatin	1,629.15	Hydrant Backflow CAD Homes Replacement
17415	08/01/2024	08/01/2024	3731 INLAND ENVIROMENTAL RESOURCES INC	1,875.00	Parts/Supplies
535 10 48 02	Sewer Plant Maintenance		405 000 535 Sewer Operatin	1,875.00	Magnesium Hydroxide
17409	08/01/2024	08/01/2024	3748 J.M PACIFIC CONSTRUCTION, INC	125,723.00	Progress Estimate 1 Riverview Ave Improvements-Rebid
595 42 63 02	Complete Streets Grant (Ri		101 000 594 Street Fund	125,723.00	Progress Estimate 1 Riverview Ave Improvements-Rebid
17417	08/01/2024	08/01/2024	3151 KNOBEL'S ELECTRIC INC	1,822.60	Influent Lift Station
535 10 48 04	System Repairs / Maintenar		405 000 535 Sewer Operatin	1,822.60	Influent Lift Station
17418	08/01/2024	08/01/2024	2840 MATTAWA AUTO PARTS, LLC	22.83	Parts/Supplies
534 10 48 02	Vehicle Repair & Maintena		401 000 548 Water Operatin	7.58	Flashlight
534 10 48 02	Vehicle Repair & Maintena		401 000 548 Water Operatin	15.25	Screw Cap/Brush
17402	08/01/2024	08/01/2024	324 MULTI AGENCY COMMUNICATION CENTER	2,481.70	Dispatch Services August 2024
522 20 42 02	MACC - Communications		107 000 522 Public Safety T	2,481.70	Dispatch Services August 2024
17394	08/01/2024	08/01/2024	1993 ORKIN PEST CONTROL	133.32	Pest Control 7/9/2024
518 30 48 00	Repair And Maintenance		001 000 518 Current Expens	133.32	Pest Control 7/9/2024
17410	08/01/2024	08/01/2024	494 OVS	49.89	PW- Parts/Supplies

ACCOUNTS PAYABLE

City Of Mattawa

Time: 17:27:13 Date: 07/29/2024

As Of: 08/01/2024

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
534 10 48 03	System Repair & Maintenan		401 000 534 Water Operatin	47.87	Male Adapters
576 80 48 00	Park Maintenance		001 000 576 Current Expens	2.02	Reducer Elbow
17398	08/01/2024	08/01/2024	2798	247.64	Monthly Equipment June 2024
			PACIFIC OFFICE AUTOMATION		
591 14 70 01	Copier Machine Lease - Clk		001 000 591 Current Expens	49.53	Monthly Equipment June 2024
591 21 70 03	Copier Machine Lease - PD		001 000 591 Current Expens	49.53	Monthly Equipment June 2024
591 34 70 01	Copier Machine Lease - PW		401 000 591 Water Operatin	49.53	Monthly Equipment June 2024
591 35 70 02	Copier Machie Lease - PW		405 000 591 Sewer Operatin	49.53	Monthly Equipment June 2024
591 37 70 01	Copier Machine Lease - PW		420 000 591 Solid Waste Fu	49.52	Monthly Equipment June 2024
17399	08/01/2024	08/01/2024	2798	331.20	Monthly Ink Usage June 2024
			PACIFIC OFFICE AUTOMATION		
518 70 45 01	Copier Lease		001 000 518 Current Expens	82.80	Monthly Ink Usage June 2024
521 20 31 00	Office Supplies		001 000 521 Current Expens	82.80	Monthly Ink Usage June 2024
534 10 45 01	Copier Lease		401 000 534 Water Operatin	82.80	Monthly Ink Usage June 2024
535 10 45 01	Copier Lease		405 000 535 Sewer Operatin	82.80	Monthly Ink Usage June 2024
17395	08/01/2024	08/01/2024	2729	239.00	Postage Machine
			QUADIEN FINANCE USA INC.		
514 23 10 00	Clerk Salary		001 000 514 Current Expens	66.67	Postage Machine
514 23 41 01	Banking And Visa/Merchar		001 000 514 Current Expens	39.99	Late Fee
534 10 30 02	Postage		401 000 534 Water Operatin	66.17	Postage Machine
535 10 31 01	Postage		405 000 535 Sewer Operatin	66.17	Postage Machine
17421	08/01/2024	08/01/2024	1247	173.60	Parts/Supplies
			RIO'S AUTO AG SUPPLY		
534 10 31 01	Operating Supplies		401 000 534 Water Operatin	12.96	Bolts
535 10 48 02	Sewer Plant Maintenance		405 000 535 Sewer Operatin	65.13	Cable/Chain Saw
542 30 31 00	Supplies And Postage		101 000 542 Street Fund	14.21	Blower Oil
542 30 35 01	Small Tools & Equipment		101 000 542 Street Fund	81.30	Loppers
17419	08/01/2024	08/01/2024	3751	1,546.17	City Hall HVAC Repair
			RIVERA HEATING & REFRIGERATION LLC		
518 30 48 00	Repair And Maintenance		001 000 518 Current Expens	1,546.17	City Hall HVAC Repair
17411	08/01/2024	08/01/2024	2140	765.00	Portable Restrooms
			THINK TANK SANITATION INC.		
576 80 47 00	Park Utilities		001 000 576 Current Expens	765.00	Portable Restrooms
17404	08/01/2024	08/01/2024	732	761.92	MPD- Cell Phone Services
			U.S CELLULAR		
521 20 42 00	Telephone		001 000 521 Current Expens	761.92	MPD- Cell Phone Services
17400	08/01/2024	08/01/2024	554	26.00	Bank Fees June 2024
			U.S. BANK MUN INV. ACCOUNT		
514 23 41 01	Banking And Visa/Merchar		001 000 514 Current Expens	26.00	Bank Fees

ACCOUNTS PAYABLE

City Of Mattawa

Time: 17:27:13 Date: 07/29/2024

As Of: 08/01/2024

Page: 5

Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
17414	08/01/2024	08/01/2024	1807	USA BLUEBOOK	2,908.65	Parts/Supplies
534 10 35 00	Small Tools & Equipment		401 000 534	Water Operatin	1,200.00	Water Level Indicator Tape
534 10 48 03	System Repair & Maintenan		401 000 534	Water Operatin	1,708.65	Dechlorination Diffuser
17391	08/01/2024	08/01/2024	143	WA STATE DEPT OF ECOLOGY	3,194.90	Hydro Study Loan
591 35 70 00	Hydro Study Re-Payment -		406 000 591	Sewer Debt Fur	2,185.56	Hydro Study Loan
591 35 79 00	Hydro Study Re- Payment -		406 000 591	Sewer Debt Fur	504.67	Hydro Study Loan
592 35 83 01	Hydro Study Re-Payment -		406 000 591	Sewer Debt Fur	504.67	Hydro Study Loan
17401	08/01/2024	08/01/2024	2957	WASTE MANAGEMENT	67.44	WWTP Garbage Disposal 95-Gallon
535 10 47 00	Utilities		405 000 535	Sewer Operatin	67.44	WWTP Garbage Disposal 95-Gallon

Report Total: 233,340.57

Fund	
001 Current Expense Fund	11,194.05
101 Street Fund	125,818.51
102 Police Vehicle Fund	81.29
107 Public Safety Tax Fund	2,481.70
401 Water Operating Fund	47,428.99
405 Sewer Operating Fund	43,091.61
406 Sewer Debt Fund	3,194.90
420 Solid Waste Fund	49.52

This report has been reviewed by:

Anabel Martinez

7/29/24

REMARKS:

Anabel Martinez - City Clerk

Date

Chapter 10.30 WHEELED ALL-TERRAIN VEHICLES

Sections:

- 10.30.010 Definitions.**
- 10.30.020 Use of wheeled all-terrain vehicles on city streets.**
- 10.30.030 Restrictions on use of wheeled all-terrain vehicles on city streets.**
- 10.30.040 Equipment requirements of a wheeled all-terrain vehicle.**
- 10.30.050 Registration and insurance requirements for a wheeled all-terrain vehicle.**
- 10.30.060 Duty to obey traffic-control devices and rules of the road.**
- 10.30.070 Prohibited uses.**
- 10.30.080 Prohibited areas.**
- 10.30.090 Violation—Penalty.**
- 10.30.990 Severability.**

10.30.010 Definitions.

When used in this chapter, the city defines the words and phrases listed below as follows:

- A. "City" means the city of Mattawa, its elected officials, its employees, and its agents.
- B. "City street" means every way, lane, road, street, boulevard, and every way or place in the city open as a matter of right to public vehicular traffic inside the city limits.
- C. "Motorcycle helmet" has the same meaning as provided in RCW 46.37.530.
- D. "Rules of the road" means all the rules that apply to vehicle or pedestrian traffic as set forth in state statute, rule or regulation.
- E. "Sidewalk" means that property between the curb lines or the lateral lines of a city street and the adjacent property set aside and intended for the use of pedestrians or such portion of private property parallel and in proximity to a city street and dedicated to use by pedestrians.
- F. "Wheeled all-terrain vehicle" or "WATV" means:
 - 1. Any wheeled motorized nonhighway vehicle with handlebars that is fifty inches or less in width, has a seat height of at least twenty inches, weighs less than one thousand five hundred pounds, and has four tires having a diameter of thirty inches or less; or
 - 2. A utility-type vehicle designed for and capable of travel over designated roads that travels on four or more low-pressure tires of twenty psi or less, has a maximum width less than seventy-four inches, has a maximum weight less than two thousand pounds, has a wheelbase of one hundred ten inches or less, and satisfies at least one of the following:
 - a. Has a minimum width of fifty inches;
 - b. Has a minimum weight of over nine hundred pounds; or
 - c. Has a wheelbase of over sixty-one inches.

A wheeled all-terrain vehicle is an off-road vehicle for the purposes of Chapter 4.24 RCW.

(Ord. No. 604, § 1, 8-3-17)

10.30.020 Use of wheeled all-terrain vehicles on city streets.

Subject to the restrictions and requirements set forth in this chapter, a person who has attained the age of eighteen years and who has a valid, non-intermediate driver's license issued by the state of the person's residence may operate a wheeled all-terrain vehicle upon a city street having a speed limit of thirty-five miles per hour or less.

10.30.030 Restrictions on use of wheeled all-terrain vehicles on city streets.

- A. Unless the WATV is equipped with a windscreen and an enclosed overhead rollover structure, each person who operates or is a passenger in a WATV must wear a securely fastened motorcycle helmet while the vehicle is in motion;
- B. A person may not operate a WATV upon State Route 243; however, a person may cross State Route 243 at a controlled intersection if the crossing begins and ends on a city street with a speed limit of thirty-five miles per hour or less and occurs at an intersection of approximately ninety degrees;
- C. A person may not operate a WATV upon a city street with a speed limit in excess of thirty-five miles per hour; however, a person may cross a city street with a speed limit in excess of thirty-five miles per hour at a controlled intersection if the crossing begins and ends on a city street with a speed limit of thirty-five miles per hour or less and occurs at an intersection of approximately ninety degrees;
- D. A person may operate a WATV upon any city street while being used under the authority or direction of an appropriate agency that engages in emergency management, as defined in RCW 46.09.310, or search and rescue, as defined in RCW 38.52.010, or a law enforcement agency, as defined in RCW 10.93.020, within the scope of the agency's official duties; and
- E. WATVs are subject to Chapter 46.55 RCW.

10.30.040 Equipment requirements of a wheeled all-terrain vehicle.

A WATV operated on a city street must comply with the following equipment requirements:

- A. Headlights meeting the requirements of RCW 46.37.030 and 46.37.040 and used at all times when the vehicle is in motion;
- B. One tail lamp meeting the requirements of RCW 46.37.525 and used at all times when the vehicle is in motion upon a city street; however, a utility-type vehicle, as described under RCW 46.09.310, must have two tail lamps meeting the requirements of RCW 46.37.070(1) and to be used at all times when the vehicle is in motion upon a city street;
- C. A stop lamp meeting the requirements of RCW 46.37.200;
- D. Reflectors meeting the requirements of RCW 46.37.060;
- E. During hours of darkness, as defined in RCW 46.04.200, turn signals meeting the requirements of RCW 46.37.200. Outside of hours of darkness, the operator must comply with RCW 46.37.200 or 46.61.310;
- F. A mirror attached to either the right or left handlebar, which must be located to give the operator a complete view of the city street for a distance of at least two hundred feet to the rear of the vehicle; however, a utility-type vehicle, as described under RCW 46.09.310(19), must have two mirrors meeting the requirements of RCW 46.37.400;
- G. A windshield meeting the requirements of RCW 46.37.430, unless the operator wears glasses, goggles, or a face shield while operating the vehicle, of a type conforming to rules adopted by the Washington State Patrol;
- H. A horn or warning device meeting the requirements of RCW 46.37.380;
- I. Brakes in working order;
- J. A spark arrester and muffling device meeting the requirements of RCW 46.09.470;
- K. For utility-type vehicles, as described under RCW 46.09.310(19), seatbelts meeting the requirements of RCW 46.37.510; and
- L. Must have an individual seat for each occupant designed to seat a person.

10.30.050 Registration and insurance requirements for a wheeled all-terrain vehicle.

A WATV operated on a city street must comply with all the registration requirements of Chapter 46.09 RCW. No person may operate a WATV upon a city street without having proof of current liability insurance with liability limits of at least the amounts provided in and in compliance with the requirements as set forth in RCW 46.29.090, as now enacted or hereafter amended. Written proof of such financial responsibility must be provided on the request of a law enforcement officer.

10.30.060 Duty to obey traffic-control devices and rules of the road.

Unless a police officer directs otherwise, a person operating a WATV must obey all rules of the road that apply to vehicle or pedestrian traffic and must obey the instructions of official traffic-control signals, signs and other control devices applicable to vehicles. A person operating a WATV upon a city street is subject to all of the duties that Chapter 46.61 RCW et seq. imposes on an operator of a vehicle, except as to those provisions thereof which by their nature can have no application.

(Ord. No. 604, § 1, 8-3-17).

10.30.070 Prohibited uses.

A. No person may operate or ride a WATV in a negligent or unsafe manner, but must operate it with reasonable regard for his or her own safety and for the safety of others.

B. No person may occupy a WATV unless that person is seated in a seat designed to carry a person. No person may tow any devices or persons behind a WATV.

C. No person may operate a WATV side-by-side in a single lane of traffic.

(Ord. No. 604, § 1, 8-3-17).

10.30.080 Prohibited areas.

A. It is unlawful to operate a WATV on a sidewalk or other area where it is unlawful to operate a motor vehicle.

B. It is unlawful to operate a WATV in a park, except on a park drive or in a designated parking lot.

C. It is unlawful to operate a WATV on any bicycle trail, any walking path, or in any marked bicycle lane.

(Ord. No. 604, § 1, 8-3-17).

10.30.090 Violation—Penalty.

A person who violates a provision of this chapter is guilty of a traffic infraction and will be punished by the imposition of a monetary penalty not to exceed two hundred fifty dollars, exclusive of statutory assessments; provided, that conduct that constitutes a criminal offense may be charged as such and is subject to the maximum penalties allowed for such offenses.

(Ord. No. 604, § 1, 8-3-17).

10.30.990 Severability.

If any section, subsection, sentence, clause, paragraph, phrase, or word of this chapter should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, paragraph, phrase or word of this chapter.

(Ord. No. 604, § 1, 8-3-17).

**CITY OF MATTAWA
STAFF REPORT**

To: Mayor Celaya and City Council
 From: Public Works Department
 Date: August 1, 2024
 Proceeding Type: New Business
 Subject: TIB Grant -Application & Submittal

Legislative History:

- First Presentation: August 1, 2024
- Second Presentation:
- Requested Action: Motion Needed

Staff Report Summary

The subject in front of City Council is to authorize staff to apply and submit for the 2024 Transportation Improvement Board (TIB) Grant, due Friday, August 9, 2024.

Background

The Legislature created the Transportation Improvement Board to foster state investment in quality local transportation projects. TIB distributes grant funding, which comes from the revenue generated by three cents of the statewide gas tax from cities and counties to be utilized for funding transportation projects. TIB's grant programs are categorized by the type of customer agency each program is intended to serve, urban and small city programs and other opportunities. The grant would fund the rehabilitation of a paved road with a low PCR score.

The City of Mattawa has applied in the past and has been competitive and successful in receiving funding. Roads being considered are based on the City's WSDOT Six-year Transportation Improvement. The city did not receive funding in 2023.

Fiscal and Policy Implications

Financial impacts can be from 0% - 5% with funds deriving from the Transportation Benefit District (TBD) Fund. A matched amount is not required but can make the project more competitive. No policy implications are anticipated.

FUND	BARS	LINE ITEM	FUND AMOUNT	CURRENT EXPENDITURE*	REMAINING AMOUNT	
140	N/A	Transportation Benefit Fund	\$397,117	\$0.00	\$	100 %

Options

1. Authorize staff to apply and submit for the TIB Grant with a matching amount of 5% or \$40,000 (whichever is lesser) deriving from the TBD Fund.
2. Do not authorize staff to apply and submit for the TIB Grant with a matching amount of 5% or \$40,000 (which is lesser) deriving from the TBD Fund.
3. Authorize staff to apply and submit for the TIB Grant with no city match.

Staff Recommendation

1. Authorize staff to apply and submit for the TIB Grant with a matching amount of 5% or up to \$40,000 (whichever is lesser) deriving from the TBD Fund

Attachments

A.	TIB Street Inventory Map
B.	140 -Transportation Benefit Fund
C.	Six Year Transportation Improvement Program

The following documents are attached and subject for review:

Review by:	Type of Document	Title of Document	Date Reviewed	Comment:
Engineering	▪ PDF	Staff Report & Attachments	7/26/2024	
Legal	▪ N/A			
Financial	▪ PDF	Staff Report & Attachments	7/29/24	Initials: <i>SKJ</i>
Comment:				

Projects — TIB Initiatives - Small City Street Preservation

Town of Mattawa - Street Inventory Map

Average PCR for Mattawa: **68.5**

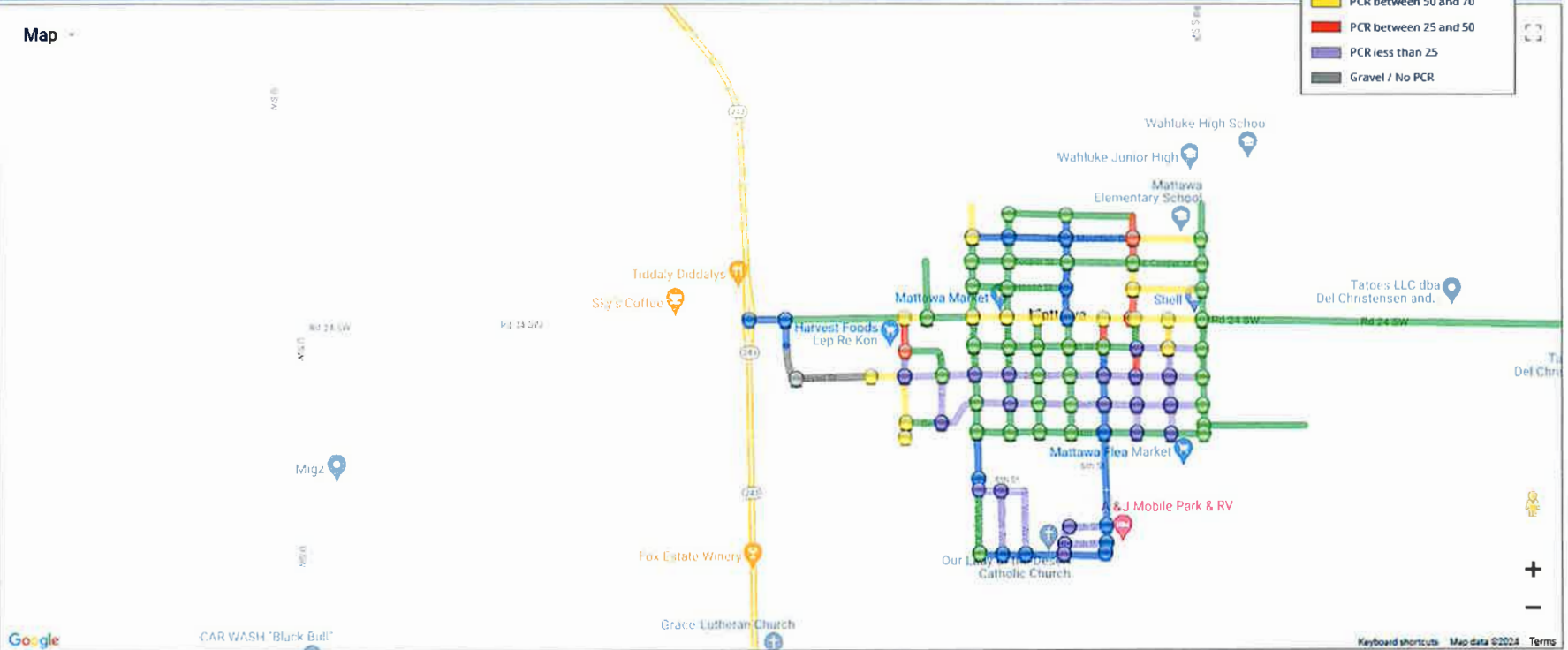
Miles of Roadway: **11.5**

Rated Segm

Map Key

- PCR greater than 90
- PCR between 70 and 90
- PCR between 50 and 70
- PCR between 25 and 50
- PCR less than 25
- Gravel / No PCR

Print



Google

Keyboard shortcuts Map data ©2024 Terms

2024 BUDGET POSITION

City Of Mattawa

Time: 09:19:19 Date: 07/29/2024

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140 Transportation Benefit Fund		01/01/2024 To: 12/31/2024			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances					
308 31 00 00 Beg Bal Trans Benefit Dist	352,000.00	359,277.84	(7,277.84)	102.1%	
308 Beginning Balances	352,000.00	359,277.84	(7,277.84)	102.1%	
310 Taxes					
313 21 00 00 Sales Tax Revenue -- TBD	80,000.00	37,838.85	42,161.15	47.3%	
310 Taxes	80,000.00	37,838.85	42,161.15	47.3%	
Fund Revenues:		432,000.00	397,116.69	34,883.31	91.9%
Expenditures	Amt Budgeted	Expenditures	Remaining		
594 Capital Expenditures					
595 95 63 01 CDBG - Government Rd. Pathway-City's Match	0.00	0.00	0.00	0.0%	
597 95 63 02 TIB - Government Road Sidewalk - City's Match	0.00	0.00	0.00	0.0%	
597 95 63 03 TIB - 8th St/Selkirk/Portage-4th Street Overlay - City's Match	0.00	0.00	0.00	0.0%	
594 Capital Expenditures	0.00	0.00	0.00	0.0%	
999 Ending Balance					
508 10 00 00 End Bal Trans Benefit Dist	432,000.00	0.00	432,000.00	0.0%	
999 Ending Balance	432,000.00	0.00	432,000.00	0.0%	
Fund Expenditures:		432,000.00	0.00	432,000.00	0.0%
Fund Excess/(Deficit):		0.00	397,116.69		

Six Year Transportation Improvement Program From 2025 to 2030

Agency: Mattawa

County: Grant

MPO/RTPO: Quad-Co RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09	1	South Riverview Avenue Overlay South Riverview Government Way to Fourth Street South Riverview Ave Overlay from Government Way To Fourth Street	WA-03700					05		0.250	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2025		0	T1B	181,900	0	181,900
Totals				0		181,900	0	181,900

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	181,900	0	0	0	0
Totals	181,900	0	0	0	0

Six Year Transportation Improvement Program From 2025 to 2030

Agency: Mattawa

County: Grant

MPO/RTPO: Quad-Co RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07	2	Priest Rapids Drive Sidewalk Improvements Priest Rapids Drive William Ave. to Riverview Ave. Construct sidewalk on North side of Priest Rapids Drive. Add crosswalks and school zone signage.	WA-15948					28		0.270	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
IP	PE	2025	SRTS	90,250		0	4,750	95,000
IP	RW	2026	SRTS	28,500		0	1,500	30,000
P	CN	2026	SRTS	722,000		0	38,000	760,000
Totals				840,750		0	44,250	885,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	95,000	0	0	0	0
RW	0	30,000	0	0	0
CN	0	760,000	0	0	0
Totals	95,000	790,000	0	0	0

Six Year Transportation Improvement Program From 2025 to 2030

Agency: Mattawa

County: Grant

MPO/RTPO: Quad-Co RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09	3	Broadway Avenue Rehabilitation Government Rd. to 4th St. Reconstruct Broadway Ave. from Government Rd. to 4th St.	WA-12127					04		0.250	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2025		0	TIB	288,750	0	288,750
Totals				0		288,750	0	288,750

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	303,200	0	0	0
Totals	0	303,200	0	0	0

Six Year Transportation Improvement Program From 2025 to 2030

Agency: Maltawa

County: Grant

MPO/RTPO: Quad-Co RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09	4	Third Street Overlay Third Street South Boundary Ave to South Portage Ave Third Street Overlay from South Boundary Ave to South Portage Ave	WA-03850					05		0.500	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2026		0	TIB	606,375	0	606,375
Totals				0		606,375	0	606,375

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	606,375	0	0	0
Totals	0	606,375	0	0	0

Six Year Transportation Improvement Program From 2025 to 2030

Agency: Mattawa

County: Grant

MPO/RTPO: Quad-Co RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09	5	2nd Street Rehabilitation Brian Ave. to Boundary Ave. 2nd St. from Brian Ave. to Boundary Ave.	WA-12128					04		0.750	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2027		0	TIB	606,375	0	606,375
Totals				0		606,375	0	606,375

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	606,375	0	0
Totals	0	0	606,375	0	0

Six Year Transportation Improvement Program From 2025 to 2030

Agency: Maltawa

County: Grant

MPO/RTPO: Quad-Co RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07	6	Vern Ave. , William Ave., and 6th Street Overlay Vern Ave. Polage Ave. to 8th Street Overlay with HMA	WA-14394					05		0.380	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2029		0	TIB	409,500	0	409,500
Totals				0		409,500	0	409,500

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	0	409,500
Totals	0	0	0	0	409,500

Six Year Transportation Improvement Program From 2025 to 2030

Agency: Mattawa

County: Grant

MPO/RTPO: Quad-Co RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07	7	Bess Drive Overlay Bess Drive Maureen Ave to Portage Ave Overlay with HMA	WA-14392					05		0.180	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2028		0	TIB	157,500	0	157,500
Totals				0		167,500	0	167,500

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	157,500	0
Totals	0	0	0	167,500	0

Six Year Transportation Improvement Program From 2025 to 2030

Agency: Mattawa

County: Grant

MPO/RTPO: Quad-Co RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07	8	Government Road Rehab Project Government Road SR243 to Boundary Ave Reconstruct Government Road from SR243 to Boundary Avenue.	WA-10203					04		1,000	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2027	RAISE	2,625,000	TIB	2,625,000	1,050,000	6,300,000
Totals				2,625,000		2,625,000	1,050,000	6,300,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	6,300,000	0	0
Totals	0	0	6,300,000	0	0

Six Year Transportation Improvement Program From 2025 to 2030

Agency: Mattawa

County: Grant

MPO/RTPO: Quad-Co RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07	9	7th Street & 7th Place Overlay 7th Street and 7th Place Selkirk Ave to Selkeirk Ave Overlay with HMA	WA-14395					05		0.250	CE	No

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2030		0	TIB	241,500	0	241,500
Totals				0		241,500	0	241,500

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	0	241,500
Totals	0	0	0	0	241,500

	Federal Funds	State Funds	Local Funds	Total Funds
Grand Totals for Mattawa	3,465,760	5,116,900	1,094,260	9,676,900



July 22, 2024

Ms. Anabel Martinez
Clerk - Treasurer
City of Mattawa
521 Government Road
Mattawa, Washington 99349

SUBJECT: PROGRESS ESTIMATE 1, RIVERVIEW AVENUE IMPROVEMENTS-
REBID
CITY OF MATTAWA, GRANT COUNTY, WASHINGTON
G&O #23844.00

Dear Ms. Martinez:

We have enclosed Progress Estimate 1 for this project. Please retain a copy for the City files and also provide a copy to the Contractor with the payment. The amount due the Contractor and the amount to be deposited in the retainage account are as follows:

<u>Payment to Contractor</u>	<u>Amount to be Deposited in Retainage Account</u>
\$125,723.00	\$6,617.00

Please call me if you have any questions or concerns regarding this matter.

Sincerely,

GRAY & OSBORNE, INC.

A handwritten signature in black ink, appearing to read 'Michael M. Meskimen', written in a cursive style.

Michael M. Meskimen, P.E.

MMM/js
Encl.
By email

FINAL PROGRESS ESTIMATE 1

JULY 12, 2024

CITY OF MATTAWA
GRANT COUNTY
WASHINGTON

PROGRESS ESTIMATE PERIOD
JUNE 11, 2024 TO JUNE 25, 2024

PROJECT:
CITY OF MATTAWA
RIVERVIEW AVENUE IMPROVEMENTS
G&O JOB NUMBER #23844

CONTRACTOR:
J.M. PACIFIC CONSTRUCTION, INC.
303 WEST NORTHSORE DRIVE
MOSES LAKE, WA 98837

BID ITEMS				QUANTITIES		PROJECT COSTS		PERCENT OF CONTRACT QUANTITY
NO.	DESCRIPTION	QUANTITY UNIT	UNIT PRICE	TOTAL THIS PERIOD	TOTAL TO DATE	AMOUNT THIS PERIOD	AMOUNT TO DATE	
1	Mobilization, Cleanup, and Demobilization	1 LS	\$9,000.00	100.00%	100.00%	\$9,000.00	\$9,000.00	100%
2	Project Temporary Traffic Control	1 LS	\$5,000.00	100.00%	100.00%	\$5,000.00	\$5,000.00	100%
3	Excavation, Embankment and Grading, Incl. Haul	20 CY	\$100.00	41.00	41.00	\$4,100.00	\$4,100.00	205%
4	Crushed Surfacing Repair	95 SY	\$25.00	95.00	95.00	\$2,375.00	\$2,375.00	100%
5	Commercial HMA Pavement Repair	180 SY	\$75.00	354.00	354.00	\$26,550.00	\$26,550.00	197%
6	Catch Basin, Type 1	1 EA	\$3,500.00	1.00	1.00	\$3,500.00	\$3,500.00	100%
7	Storm Sewer Pipe, 12 In. Diam., Incl. Bedding Material	30 LF	\$170.00	31.00	31.00	\$5,270.00	\$5,270.00	103%
8	Trench Excavation Safety Systems	1 LS	\$500.00	100.00%	100.00%	\$500.00	\$500.00	100%
9	Cement Concrete Traffic Curb and Gutter	310 LF	\$85.00	333.00	333.00	\$28,305.00	\$28,305.00	107%
10	Cement Concrete Pedestrian Curb	65 LF	\$80.00	66.00	66.00	\$5,280.00	\$5,280.00	102%
11	Cement Concrete Sidewalk	135 SY	\$100.00	181.00	181.00	\$18,100.00	\$18,100.00	134%
12	Cement Concrete Curb Ramp	8 EA	\$3,000.00	8.00	8.00	\$24,000.00	\$24,000.00	100%
13	Detectable Warning Surface	10 SF	\$45.00	8.00	8.00	\$360.00	\$360.00	80%

FINAL PROGRESS ESTIMATE 1
JULY 12, 2024

CITY OF MATTAWA
 GRANT COUNTY
 WASHINGTON

PROGRESS ESTIMATE PERIOD
 JUNE 11, 2024 TO JUNE 25, 2024

PROJECT:
 CITY OF MATTAWA
 RIVERVIEW AVENUE IMPROVEMENTS
 G&O JOB NUMBER #23844

CONTRACTOR:
 J.M. PACIFIC CONSTRUCTION, INC.
 303 WEST NORTSHORE DRIVE
 MOSES LAKE, WA 98837

	PROJECT COSTS	
	AMOUNT THIS PERIOD	AMOUNT TO DATE
SUBTOTAL EARNED TO DATE	\$132,340.00	\$132,340.00
SALES TAX (0% PER W.S. REVENUE RULE 171)	0.00%	\$0.00
MATERIALS ON HAND	\$0.00	\$0.00
TOTAL	\$132,340.00	\$132,340.00
LESS 5% RETAINED (BEFORE TAX)	\$6,617.00	\$6,617.00
TOTAL EARNED TO DATE LESS RETAINAGE		\$125,723.00

LESS AMOUNTS PREVIOUSLY PAID

TOTAL PAYMENT NOW DUE: \$125,723.00

ORIGINAL CONTRACT AMOUNT (WITHOUT TAX) \$110,475.00
CONTRACT PERCENTAGE TO DATE 120%

FINAL PROGRESS ESTIMATE 1
JULY 12, 2024

CITY OF MATTAWA
 GRANT COUNTY
 WASHINGTON

PROGRESS ESTIMATE PERIOD
 JUNE 11, 2024 TO JUNE 25, 2024

PROJECT:
 CITY OF MATTAWA
 RIVERVIEW AVENUE IMPROVEMENTS
 G&O JOB NUMBER #23844

CONTRACTOR:
 J.M. PACIFIC CONSTRUCTION, INC.
 303 WEST NORTSHORE DRIVE
 MOSES LAKE, WA 98837

I HEREBY CERTIFY THE ABOVE ESTIMATE IS A
 TRUE AND CORRECT STATEMENT OF THE
 WORK PERFORMED UNDER THIS CONTRACT.

GRAY & OSBORNE, INC.


 MICHAEL M. MESKIMEN, P.E.

I HEREBY CERTIFY THAT THE WAGES HAVE BEEN PAID IN
 ACCORDANCE WITH RCW 39.12 (PREVAILING WAGES).

J.M. PACIFIC CONSTRUCTION, INC.


 CONTRACTOR'S REPRESENTATIVE

SUMMARY AND DISTRIBUTION OF PAYMENTS

PAY EST NO.	PROGRESS ESTIMATE PERIOD DATES	TOTAL EARNED PER PERIOD	SALES TAX RATE	SALES TAX AMOUNT	MATERIALS ON HAND	RETAINAGE (5%)	TOTAL PAYMENT
1	JUNE 11, 2024 TO JUNE 25, 2024	\$132,340.00	0.00%	\$0.00	\$0.00	\$6,617.00	\$125,723.00
TOTAL:		\$132,340.00	0.00%	\$0.00	\$0.00	\$6,617.00	\$125,723.00



Applicant Resolution/Authorization

Organization Name (sponsor) City of Mattawa

Resolution No. or Document Name Applicant Authorization

Project(s) Number(s), and Name(s) Mattawa Park Acquisition & Development

This resolution/authorization authorizes the person(s) identified below (in Section 2) to act as the authorized representative/agent on behalf of our organization and to legally bind our organization with respect to the above Project(s) for which we seek grant funding assistance managed through the Recreation and Conservation Office (Office).

WHEREAS, grant assistance is requested by our organization to aid in financing the cost of the Project(s) referenced above;

NOW, THEREFORE, BE IT RESOLVED that:

1. Our organization has applied for or intends to apply for funding assistance managed by the Office for the above "Project(s)."
2. Our organization authorizes the following persons or persons holding specified titles/positions (and subsequent holders of those titles/positions) to execute the following documents binding our organization on the above projects:

Grant Document	Name of Signatory or Title of Person Authorized to Sign
Grant application (submission thereof)	Anable Martinez, City Clerk
Project contact (day-to-day administering of the grant and communicating with the RCO)	Anabel Martinez, City Clerk
RCO Grant Agreement (Agreement)	Maria Celaya, Mayor & Katherine Kenison, City Legal
Agreement amendments	Maria Celaya, Mayor
Authorizing property and real estate documents (Notice of Grant, Deed of Right or Assignment of Rights if applicable). These are items that are typical recorded on the property with the county.	Maria Celaya, Mayor & Anabel Martinez, City Clerk

The above persons are considered an "authorized representative(s)/agent(s)" for purposes of the documents indicated. Our organization shall comply with a request from the RCO to provide documentation of persons who may be authorized to execute documents related to the grant.

3. Our organization has reviewed the sample RCO Grant Agreement on the Recreation and Conservation Office's WEB SITE at: <https://rco.wa.gov/wp-content/uploads/2019/06/SampleProjAgreement.pdf>. We understand and acknowledge that if offered an agreement to sign in the future, it will contain an indemnification and legal venue stipulation and other terms and conditions substantially in the form contained in the sample Agreement and that such terms and conditions of any signed Agreement shall be legally binding on the sponsor if our representative/agent enters into an Agreement on our behalf. The Office reserves the right to revise the Agreement prior to execution.
4. Our organization acknowledges and warrants, after conferring with its legal counsel, that its authorized representative(s)/agent(s) have full legal authority to act and sign on behalf of the organization for their assigned role/document.
5. Grant assistance is contingent on a signed Agreement. Entering into any Agreement with the Office is purely voluntary on our part.
6. Our organization understands that grant policies and requirements vary depending on the grant program applied to, the grant program and source of funding in the Agreement, the characteristics of the project, and the characteristics of our organization.
7. Our organization further understands that prior to our authorized representative(s)/agent(s) executing any of the documents listed above, the RCO may make revisions to its sample Agreement and that such revisions could include the indemnification and the legal venue stipulation. Our organization accepts the legal obligation that we shall, prior to execution of the Agreement(s), confer with our authorized representative(s)/agent(s) as to any revisions to the project Agreement from that of the sample Agreement. We also acknowledge and accept that if our authorized representative(s)/agent(s) executes the Agreement(s) with any such revisions, all terms and conditions of the executed Agreement shall be conclusively deemed to be executed with our authorization.
8. Any grant assistance received will be used for only direct eligible and allowable costs that are reasonable and necessary to implement the project(s) referenced above.
9. [for Recreation and Conservation Funding Board Grant Programs Only] If match is required for the grant, we understand our organization must certify the availability of match at least one month before funding approval. In addition, our organization understands it is responsible for supporting all non-cash matching share commitments to this project should they not materialize.
10. Our organization acknowledges that if it receives grant funds managed by the Office, the Office will pay us on only a reimbursement basis. We understand reimbursement basis means that we will only request payment from the Office after we incur grant eligible and allowable costs and pay them. The Office may also determine an amount of retainage and hold that amount until all project deliverables, grant reports, or other responsibilities are complete.
11. **[for Acquisition Projects Only]** Our organization acknowledges that any property acquired with grant assistance must be dedicated for the purposes of the grant in perpetuity unless otherwise agreed to in writing by our organization and the Office. We agree to dedicate the property in a signed "Deed of Right" for fee acquisitions, or an "Assignment of Rights" for other than fee acquisitions (which documents will be based upon the Office's standard versions of those documents), to be recorded on the title of the property with the county auditor. Our organization acknowledges that any property

acquired in fee title must be immediately made available to the public unless otherwise provided for in policy, the Agreement, or authorized in writing by the Office Director.

12. **[for Development, Renovation, Enhancement, and Restoration Projects Only–If our organization owns the project property]** Our organization acknowledges that any property owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant in perpetuity unless otherwise allowed by grant program policy, or Office in writing and per the Agreement or an amendment thereto.
13. **[for Development, Renovation, Enhancement, and Restoration Projects Only–If your organization DOES NOT own the property]** Our organization acknowledges that any property not owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant as required by grant program policies unless otherwise provided for per the Agreement or an amendment thereto.
14. **[Only for Projects located in Water Resources Inventory Areas 1-19 that are applying for funds from the Critical Habitat, Natural Areas, State Lands Restoration and Enhancement, Riparian Protection, or Urban Wildlife Habitat grant categories; Aquatic Lands Enhancement Account; or the Puget Sound Acquisition and Restoration program, or a Salmon Recovery Funding Board approved grant]** Our organization certifies the following: the Project does not conflict with the Puget Sound Action Agenda developed by the Puget Sound Partnership under RCW 90.71.310.
15. This resolution/authorization is deemed to be part of the formal grant application to the Office.
16. Our organization warrants and certifies that this resolution/authorization was properly and lawfully adopted following the requirements of our organization and applicable laws and policies and that our organization has full legal authority to commit our organization to the warranties, certifications, promises and obligations set forth herein.

This resolution/authorization is signed and approved on behalf of the resolving body of our organization by the following authorized member(s):

Signed _____

Title Mayor Date 8/1/20

On File at: Mattawa City Hall

This Applicant Resolution/Authorization was adopted by our organization during the meeting held:
(Local Governments and Nonprofit Organizations Only):

Location: Mattawa, WA Date: 8/1/2024

Washington State Attorney General's Office

Approved as to form *Brian Toller* 2/13/2020
Assistant Attorney General *Date*

You may reproduce the above language in your own format; however, text may not change.

KENISONFRANZ

ATTORNEYS AT LAW

KATHERINE L. KENISON, PS

ANNA C. FRANZ, PS

July 28, 2024

Director
Recreation and Conservation Office
Natural Resources Building
P.O. Box 40917
Olympia, WA 98504-0917

RE: Legal opinion - City of Mattawa, Washington

Director:

I serve as the City Attorney for the City of Mattawa, Washington. This letter serves as my legal opinion as the City Attorney of the City as required in Manual 28, Community Outdoor Athletic Facilities Final Application Guidelines, May 2024. In that regard, it is my legal opinion that the applicant, City of Mattawa, is eligible to do all the following:

1. Contract with the State of Washington and the United States of America.
2. ~~Meets any statutory definitions required for Recreation and Conservation Funding Board Grant Programs.~~
3. Receive and spend public funds, including funds from the Recreation and Conservation Funding Board.
4. Acquire and manage interest in real property for public outdoor recreation purposes.
5. Develop and provide stewardship for structures or facilities eligible under Recreation and Conservation Funding Board rules or policies.
6. Undertake planning activities incidental thereto.
7. Commit the applicant, City of Mattawa, to statements made in any grant proposal.

If you have questions or need anything else, please contact me.

Very truly yours,

KENISONFRANZ



Katherine L. Kenison
City Attorney, City of Mattawa

CC: Client