



CITY OF MATTAWA COUNCIL MEETING AGENDA

September 05, 2024

5:30 P.M.

Call to Order:

Roll Call: Mayor Maria Celaya, Sun Hwang, Brian Berghout, Silvia Barajas, Tony Acosta,
Alex Heredia, Fabiola Hernandez, Wendy Lopez, student liaison Yurixa Martinez

I. **Additions/Approval of Agenda:**

II. **Public Comments:**

III. **Presentations:**

➤ **Mattawa Projects by Unity Partners**

IV. **Consent Agenda/Informational:**

- Minutes- Council Meeting 08.15.24
- Gray & Osborne Project Summary 08.28.24
- Liquor License Renewal; El Valle Markets & Lep-Re-Kon Harvest Foods #3
- 2024 Claims EFT & Checks Approval #20599-20628 -- \$284,656.80
- 2024 Payroll EFT& Checks Approval #31966-31973 -- \$105,753.94

V. **Reports:**

Mayor Report

Council Report

Police Department Report

Public Works Department Report

VI. Council, Items for Motion (Old Business):

- 1. None**

VII. Council, Items for Motion (New Business):

- 1. Bodrero Estates Development - Utilities Permit Fees**
- 2. Resolution 24.09.06 Updated Community Events 2024**
- 3. Acceptance of Riverview Improvements Project (Rebid) as Completed**

VIII. Adjournment:



UNITY PARTNERS
SHAPING VISIONS. PIONEERING SUCCESS

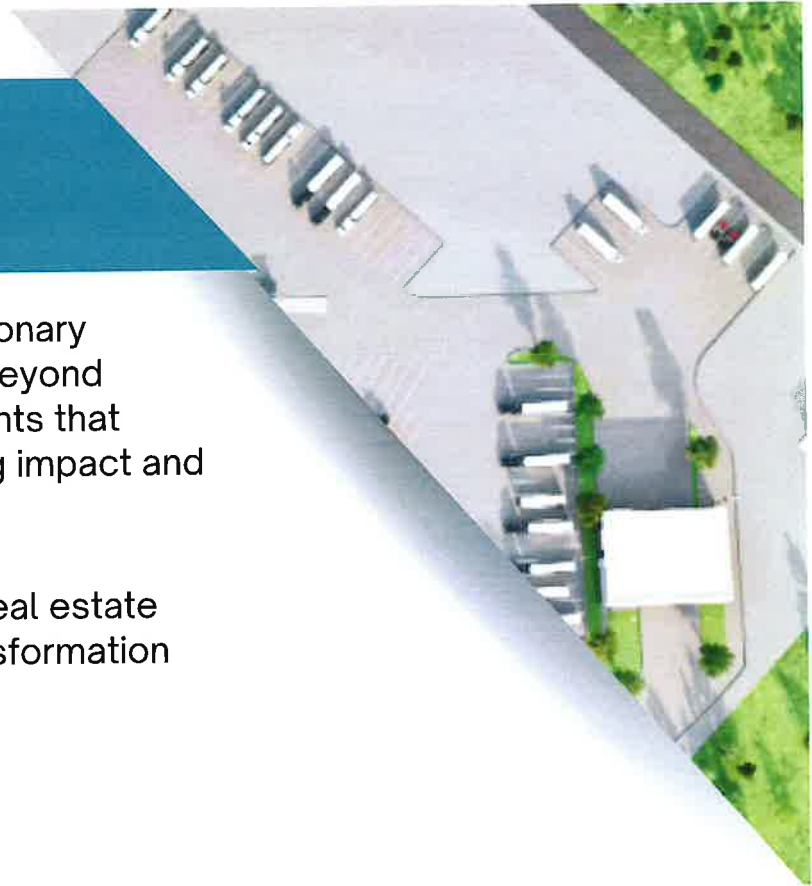


MATTAWA PROJECTS BY UNITY PARTNERS

ABOUT US

Unity Partners is committed to turning visionary concepts into concrete realities. We go beyond property development to craft environments that breathe life into dreams, creating a lasting impact and inspiring future generations.

Unity Partners stands at the forefront of real estate development, embodying the role of transformation architects.



OUR PROJECTS



Boardman Columbia Lane



Inigon Multi Family



Boardman Front Street



Grandview commercial center



Boardman Manufacture Home Park



Mattawa C-Store



West Richland Commerical Site



Grandview Travel Plaza



MATTAWA C- STORE

PROJECT 1



FEATURES

- ✓ 4,000 SQFT Convenience Store
- ✓ 3,000 SQFT Pizza Place
- ✓ 3,000 SQFT Retail Space for Rent
- ✓ Semi-Truck Fueling with Car Fueling

SITE SIZE

1.5 Acres

JOBS

10-15



UPON COMPLETION

Mattawa Convenience Store will stand as a beacon of convenience, blending retail and dining spaces seamlessly. The inclusion of a pizza place and fueling options will cater to the diverse needs of visitors.

MATTAWA AFFORDABLE HOUSING PROJECT 2



Priced at \$210-250k

FEATURES

- ✓ 60 Sites
- ✓ 3 Bedroom 2 Bath
- ✓ 900 -1100 SQFT

SITE SIZE

7 Acres

ANTICIPATED

COMPLETION DATE:
2026



UPON COMPLETION

The Mattawa affordable housing is a progressive initiative by Unity Partners. Anticipated for completion in 2026, this development addresses home affordability in the heart of Mattawa.

MATTAWA RETAIL CENTER

PROJECT 3



- ✓ National Grocery Chain
- ✓ National Fast Food Chain
- ✓ Auto Parts chain
- ✓ Regional Bank

SITE SIZE

3.25 Acres

JOBS

50-70



CONTACT US

-  +1 (425)268-2088
-  Info@unitypartners.info
-  www.unitypartners.info
-  636 N Colorado Street, Suite 24
Kennewick, WA 99336

- 2024 Payroll EFT Approval -- \$9,800.00

** Approval of Claims, Prepaid Claims and Payroll Vouchers audited and certified by the City Clerk as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at city hall.

** As of August 15th, 2024, the Council approved payment of 2024 Claims EFT & Checks approval #20577-20598 in the amount of \$162,209.97, 2024 Payroll EFT in the amount of \$9,800.00.

***** M/s; Acosta / Heredia motion that bills, checks, payroll, 08.01.24 meeting minutes be approved.
Motion carried.***

V. Reports:

Mayor's Report

**The yard sale event was very successful; the community would like another one.

**National Night Out went great, a ranger won the donut competition, and the fire district won the burrito competition.

Council Report

**Councilwoman Barajas says there is a lot of graffiti by her residence.

Police Department Report

**Last Friday was a long day, it started with firearms training from 8am to 3pm followed by National Night Out. The event turnout was a great one.

**Interim Zesati provided an activity call log to council.

Public Works Department Report

**TIB grant was submitted.

**Manson Lane Basketball Court sidewalk should be completed by next week.

**Well No. 2 re-equipping project is about 90% completed.

**CAD Homes project phases I & II had the utilities mostly installed.

**Movie night was well attended.

**Fall clean-up is scheduled for the 1st week of September.

VI. Council, Items for Motion (Old Business):

None.

VII. Council, Items for Motion (New Business):

1. *Confirm Appointment of Chief of Police*

M/s; Heredia / Lopez confirm the appointment of Alex Zesati as chief of police.

Motion carried.

- 2. Progress Estimate 10 – WWTF Improvements
M/s; Heredia / Barajas motion to approve. Motion carried.**
- 3. Amendment No. 9 – Sewer System Improvements Design
M/s; Heredia / Lopez motion to approve. Motion carried.**
- 4. Ecology Grant – Application & Submittal
M/s; Acosta / Hwang motion to approve. Motion carried.**

VIII. Adjournment:

The council meeting was adjourned at 6:14 P.M. M/s; Barajas / Heredia. Motion carried.

Respectfully submitted,

Anabel Martinez, City Clerk

Maria Celaya, Mayor

Gray & Osborne/City of Mattawa Project Summary (8/28/24)

Development Projects

Hwang Subdivision – Mike Meskimen, Julio Renteria

Project Number: 21845.05/24858.03

Funded: Developer Contributions

- Preliminary subdivision approval granted
- Development agreement completed
- Completed review of construction drawings
- Completed preconstruction conference
- Part-inspection will be provided during construction

Bodrero Development – Mike Meskimen, Jamin Ankney

Project Number: 21845.07/21845.21

Funded: Developer Contributions

- Preliminary subdivision review period complete
- Completed review of construction drawings
- Currently providing inspection of ongoing construction

Transportation Projects

Government Road Multi-Use Pathway – Julio Renteria, Mike Meskimen, Russ Powers (funding)

Project Number: 21815

Funded: CDBG/City Funds (Developer Contributions)

- 10-foot-wide path from Steven Street to Mansion.
- Construction closeout ongoing
- **Total Budget: \$715,000**

Riverview Avenue Improvements

Project Number: 23844

Project Completion: July 2024

Funded: TIB/City

- Design completed
- Construction is complete
- The project is expected to be on the council agenda for the 9/5 meeting to accept the project as complete
- **Total Budget: \$100,000**

TIB Applications – Mike Meskimen, Julio Renteria, Michael Woodkey

Project Number: OH230.42

- Applications were due August 9, 2024
- A TIB application was submitted and is under agency review

- TIB has offered the City an out-of-call project

Government Road Feasibility Study Update – Mike Meskimen, Julio Renteria, Michael Woodkey

- Cost ranges for update provided by G&O
- City to determine next steps desired
- City may budget this effort for next year

Water System Projects

Well 2 – Re-equipping Design – Jamin Ankney, Steve Wagner, Jared McMeen

Project Number 22867/24846

Project Completion: August 2024

Funded: City Water Fund/Public Works Board

- City staff has provided feedback on preliminary layout
- Final design and construction funding for the project will be from the PWB
- A funding scope change is being processed that will increase the grant to 50%
- A draft design has been submitted for City, PWB, DOH, and building permit review
- The project is scheduled to be advertised for bids on September 10 and online by Summer 2025
- **Total Budget: \$266,237**

Water System Capacity Analysis – Jamin Ankney, Jared McMeen

Project Number: 24816

Project Completion: July 2024

Funded: City Water Fund

- DOH has approved the analysis
- The City now has 1,026 approved connections
- **Total Budget \$21,000**

CDS Funding Compliance Assistance – Russ Powers, Jamin Ankney

Project Number: 24846

Project Completion: October 2024

Funded: CDS funding

- G&O will commence paperwork for CDS funding
- Confirmation has been received that this effort will be reimbursed from the CDS funding
- **Total Budget \$7,780**

Re-equipping Well 2 Construction/Well 5/Pressure Zone Improvements – Jamin Ankney, Jared McMeen, Russ Powers (funding)

- Applied for Congressional Funding Application – Received funding
- Applied for Legislative Appropriation – Did not receive funding
- Applied to CDBG – Did not receive funding
- Applied to PWB – Received funding

- Applied to DWSRF – Received funding – terms still TBD.
- Added SCADA upgrades to funding application to DWSRF
- Based on discussion with funders PWB funding will be used for Well 2, while the rest of the project will be funded by DWSRF and CDS
- **Total Budget: \$7,200,000**

SCADA Upgrade – Jamin Ankney, Brad Bailey (Conley Engineering)

- Project Number: TBD
- Project Completion: 2025
- Funded: DWSRF
- City has had recent issues with the SCADA system and is working with Connetix to address the issues.
- Connetix provided a cost estimate for improvements for use in procuring future funding
- This project is included within the City's DWSRF funding package
- **Total Budget: \$240,000**

Future/Pending Water System Projects

Water Rights – Aspect Consulting, Jamin Ankney

- **Total Budget: Not an active project**

Reservoir Project – Jamin Ankney, Myron Basden

- Coating Project
- Reservoir No. 1 – No need to evaluate until 2029.
- Reservoir No. 2 – Need to evaluate in 2025 for potential coating project.
- **Total Budget: Not an active project**

Wastewater System Projects

WWTF Fire Assistance – Nancy Wetch, Russ Powers

Project Number: 20827

Project Completion: November 2023

Funded: Insurance Reimbursement/City Funds (Ecology Emergency Funding)

- Phase 1 – Blower Procurement
- Phase 2 – Building Restoration
- Phase 3 – Equipment Installation
- **Total Budget: The total cost of the fire response, cleanup, design, construction, etc., is not completely known at this time as costs are still being assembled and approved by the insurance company.**

Initial Emergency Response (G&O does not have total cost)

Engineering: \$414,840 (insurance will reimburse)

Phase I: \$93,505.84 (insurance will reimburse)

Phase II: \$320,864 (insurance will reimburse)

Phase III: \$1,189,148 (working on insurance reimbursement, City will be responsible for some costs – TBD)

- City has all costs in hand and can proceed with closeout
- The City will still need to pay the retainage to Apollo, but can request this from the insurance now
- Apollo produced invoices for use by the City with the insurance company
- Apollo has indicated that they will address the baseboard warranty issue

WWTF Improvements Construction – Tim DeVries, Nancy Wetch, Jamin Ankney

Project Number: 19044.01

Project Completion: 2025 (for construction completion)

Funded: Ecology Water Quality Funding

- Construction is ongoing – project is generally going well
- Current schedule appears to extend beyond the allowed construction days – an updated schedule has been received and a response has been provided to the contractor
- Ecology has added the control panel upgrades to the funding agreement and a change order proposal for this work is pending
- **Total Budget \$5,883,000 (includes design, construction, construction administration)**

WWTF Solids Handling Analysis – Nancy Wetch, Jamin Ankney

Project Number: 23813

Project Completion: July 2024

- Council presentation was completed on 7/18
- Council approved a funding application to Ecology at the August 15 council meeting
- Ecology funding applications are due October 15
- **Total Budget \$24,200**

Sewer System Improvements (Portage Avenue LS Elimination) – Jamin Ankney, Justin Wies

Project Number: 24817

Project Completion: 2025

Funded: Ecology Grant/Loan

- Ecology is finalizing the funding agreement
- City has to obtain permission from property owners for survey and geotechnical exploration
- Completion of the environmental/cultural review and survey is ongoing
- City has obtained signed landowner agreements with the property owners to complete the preliminary work
- Ecology has indicated that a cultural resource survey will be required prior to ground disturbing activities
- Slight changes in the proposed route are under consideration to better serve future development in the area
- **Total Budget \$207,500**

Other Projects

RCO COAF Funding – Russ Powers, Jamin Ankney, Justin Wies

- City completed the preliminary application for RCO funding.
- The City made the preliminary list and was invited to submit a full application.
- **The funding application has been submitted to RCO**

Basketball Courts – Julio Renteria

Project Number 22861

Project Completion: August 2024

Funded: Foundation Grant/City

- Bids received exceed funding
- **The City has signed the contract and approved the bonds**
- **Construction is nearing completion**
- **Total Budget \$125,000**

City Hall Feasibility Analysis – Jamin Ankney, Myron Basden

Project Number 23856

Project Completion: November 2023

Funded: City

- Electrical review was completed Monday, September 18
- Structural/HVAC review was completed Monday, October 2
- Memo report was submitted today for staff and council review prior to the November 2 council meeting.
- The 60-day due diligence period ended on November 14
- **City could consider funding options for the selected alternative.**
- **City may consider proceeding with conceptual design to aid in future funding efforts.**
- **Total Budget \$27,700**

Easement Preparation – Jamin Ankney, Larry Benson

Project Number: 24949

Project Completion: July 2024

Funded: City Funds

- **City staff coordinating locations of proposed easements**
- **Draft easements were completed for City review and use**
- **Total Budget \$2,500**

Next Meeting – September 11, 2024, 3:30 pm

C091080-2

WASHINGTON STATE LIQUOR AND CANNABIS BOARD

DATE: 08/06/2024

LICENSED ESTABLISHMENTS IN INCORPORATED AREAS CITY OF MATTAWA
(BY ZIP CODE) FOR EXPIRATION DATE OF 20241130

LICENSEE	BUSINESS NAME AND ADDRESS	LICENSE NUMBER	PRIVILEGES
1 . EL VALLE MARKETS INC	EL VALLE MARKETS 308 GOVERNMENT RD MATTAWA WA 99349 0000	086768	GROCERY STORE - BEER/WINE
2 . LEP-RE-KON MARTS, INC.	LEP-RE-KON HARVEST FOODS #3 102 BRIAN AVE MATTAWA WA 99349 0197	081522	SPIRITS RETAILER SPIRITS RETAILER

ACCOUNTS PAYABLE

City Of Mattawa

Time: 15:01:46 Date: 09/03/2024

As Of: 09/05/2024

Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
17502	09/05/2024	09/05/2024	3627		
			ANATEX LABS INC-SPOKANE	420.00	WWTP RC Sample
	535 10 41 02	Testing Samples	405 000 535 Sewer Operatin	420.00	WWTP RC Sample
17522	09/05/2024	09/05/2024	3627		
			ANATEX LABS INC-SPOKANE	600.00	RC Samples
	534 10 41 02	Chemical Samples	401 000 534 Water Operatin	240.00	WWTF RC Samples
	535 10 41 02	Testing Samples	405 000 535 Sewer Operatin	360.00	RC Samples
17526	09/05/2024	09/05/2024	1886		
			CENTURY LINK	133.17	Lift Station
	535 10 42 00	Telephone	405 000 535 Sewer Operatin	133.17	Lift Station
17527	09/05/2024	09/05/2024	1886		
			CENTURY LINK	72.99	WWTF SCADA
	535 10 42 00	Telephone	405 000 535 Sewer Operatin	72.99	WWTF SCADA
17509	09/05/2024	09/05/2024	443		
			CITY OF MATTAWA-PETTY CASH	89.50	Petty Cash
	518 30 47 14	City Hall Utilities	001 000 518 Current Expens	5.00	Drinking Water
	521 10 49 00	Professional Services	001 000 521 Current Expens	46.00	Permit Vendor For National Night Out
	521 20 31 02	Postage	001 000 521 Current Expens	38.50	MPD Postage
17510	09/05/2024	09/05/2024	1251		
			CITY OF MATTAWA-UTILITIES	3,087.69	City Of Mattawa Utilities August 2024
	518 30 47 14	City Hall Utilities	001 000 518 Current Expens	103.42	City Hall
	543 30 47 00	Utilities	101 000 543 Street Fund	103.42	Park
	572 20 47 00	Library - Utility Services	001 000 572 Current Expens	280.01	Library
	576 80 47 00	Park Utilities	001 000 576 Current Expens	2,432.96	Park
	576 80 47 00	Park Utilities	001 000 576 Current Expens	41.97	Skatepark
	576 80 47 00	Park Utilities	001 000 576 Current Expens	41.97	Drinking Water
	576 80 47 00	Park Utilities	001 000 576 Current Expens	41.97	Treeline Park
	576 80 47 00	Park Utilities	001 000 576 Current Expens	41.97	Basketball Park
17487	09/05/2024	09/05/2024	3774		
			CNA SURETY DIRECT BILL	1,083.75	Bonds For Chief Of Police And City Clerk Position
	518 30 49 14	Professional Services	001 000 518 Current Expens	541.88	Bonds For Chief Of Police And City Clerk Position
	521 10 49 00	Professional Services	001 000 521 Current Expens	541.87	Bonds For Chief Of Police And City Clerk Position
17493	09/05/2024	09/05/2024	112		
			COLUMBIA BASIN HERALD	154.03	Ad. Notice Of Hearing Worship Center CUP
	558 60 41 00	Planning-Zoning & Land U	001 000 558 Current Expens	154.03	Ad. Notice Of Hearing Worship Center CUP
17494	09/05/2024	09/05/2024	112		
			COLUMBIA BASIN HERALD	136.28	Ad. Notice Of Hearing Bodrero FinalPlat
	558 60 41 00	Planning-Zoning & Land U	001 000 558 Current Expens	136.28	Ad. Notice Of Hearing Bodrero FinalPlat

ACCOUNTS PAYABLE

City Of Mattawa

Time: 15:01:46 Date: 09/03/2024

As Of: 09/05/2024

Page: 2

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
17495	09/05/2024	09/05/2024	112 COLUMBIA BASIN HERALD	158.40	Ad. Notice Of Hearing S4 Retail Variance And CUP
558 60 41 00	Planning-Zoning & Land U		001 000 558 Current Expens	158.40	Ad. Notice Of Hearing S4 Retail Variance And CUP
17517	09/05/2024	09/05/2024	2304 FIRST BANKCARD	134.14	Credit Card Expenses- MPD
521 10 49 00	Professional Services		001 000 521 Current Expens	121.72	Schedule Anywhere License
521 20 42 00	Telephone		001 000 521 Current Expens	93.71	Office Cell Phone
594 21 64 08	Police Vehicle Upfitting - A		102 000 594 Police Vehicle I	-81.29	Refund Side Step For Truck Chevy
17519	09/05/2024	09/05/2024	2304 FIRST BANKCARD	1,060.56	Credit Card Expenses-Clerks
514 23 31 02	Office Supplies		001 000 514 Current Expens	49.85	Office Paper
514 23 31 02	Office Supplies		001 000 514 Current Expens	21.73	Hand Paper
514 23 31 02	Office Supplies		001 000 514 Current Expens	25.85	Envelopes
514 23 31 02	Office Supplies		001 000 514 Current Expens	25.64	Letter Painting
514 23 31 02	Office Supplies		001 000 514 Current Expens	55.04	Towels Cleaning/ Tape/Sticky Note
514 23 31 02	Office Supplies		001 000 514 Current Expens	25.73	Cleaning Supplies
514 23 31 02	Office Supplies		001 000 514 Current Expens	44.54	Pens
518 23 42 14	Telephone/Internet Expense		001 000 518 Current Expens	33.54	Monthly Web Site Fees
518 23 42 14	Telephone/Internet Expense		001 000 518 Current Expens	71.90	City Hall Internet
518 23 42 14	Telephone/Internet Expense		001 000 518 Current Expens	50.46	Office Phone Line
518 70 31 00	Other Supplies And Furnitu		001 000 518 Current Expens	187.36	Table Cover/folding Chair
518 70 31 00	Other Supplies And Furnitu		001 000 518 Current Expens	30.77	Paper Clip/Clip Holder
521 10 49 00	Professional Services		001 000 521 Current Expens	33.54	Monthly Web Site Fees
521 20 31 00	Office Supplies		001 000 521 Current Expens	49.85	Office Paper
521 20 31 00	Office Supplies		001 000 521 Current Expens	21.73	Hand Paper
534 10 31 00	Office Supplies		401 000 534 Water Operatin	49.85	Office Paper
534 10 31 00	Office Supplies		401 000 534 Water Operatin	21.74	Hand Paper
534 10 41 05	Professional Services		401 000 534 Water Operatin	16.66	Monthly Web Site Fees
534 10 41 05	Professional Services		401 000 534 Water Operatin	56.00	WWTF Internet
534 10 41 05	Professional Services		401 000 534 Water Operatin	50.46	Office Phone Line
535 10 31 00	Office Supplies		405 000 535 Sewer Operatin	49.86	Office Paper
535 10 31 00	Office Supplies		405 000 535 Sewer Operatin	21.74	Hand Paper
535 10 41 04	Professional Services		405 000 535 Sewer Operatin	16.26	Monthly Web Site Fees
535 10 41 04	Professional Services		405 000 535 Sewer Operatin	50.46	Office Phone Line
17521	09/05/2024	09/05/2024	2304 FIRST BANKCARD	4,342.95	Credit Card Expenses-PW
518 30 48 00	Repair And Maintenance		001 000 518 Current Expens	86.59	AC Filter Lobby
518 30 49 14	Professional Services		001 000 518 Current Expens	64.68	Amazon Prime Membership-Clerks
521 10 49 00	Professional Services		001 000 521 Current Expens	64.68	Amazon Prime Membership-MPD

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Page: 3

As Of: 09/05/2024

Accts	Pay #	Received	Date Due	Vendor	Amount	Memo
	534 10 31 00	Office Supplies		401 000 534 Water Operatin	282.05	Batteries/ Tables/ Pens/ Folders
	534 10 31 01	Operating Supplies		401 000 534 Water Operatin	134.09	Stainless Steel Wall Mount Hand Sink
	534 10 31 03	Uniforms		401 000 534 Water Operatin	127.50	Uniforms
	534 10 35 00	Small Tools & Equipment		401 000 534 Water Operatin	122.21	Uniforms
	534 10 41 05	Professional Services		401 000 534 Water Operatin	21.67	Acrobat Pro
	534 10 41 05	Professional Services		401 000 534 Water Operatin	69.95	Shop Internet
	534 10 41 05	Professional Services		401 000 534 Water Operatin	2.99	Icloud Storage
	534 10 41 05	Professional Services		401 000 534 Water Operatin	64.68	Amazon Prime Membership-PW
	534 10 48 03	System Repair & Maintenan		401 000 534 Water Operatin	2,522.45	Air Conditionar
	535 10 31 00	Office Supplies		405 000 535 Sewer Operatin	282.05	Batteries/ Tables/ Pens/ Folders
	535 10 31 02	Uniforms		405 000 535 Sewer Operatin	127.50	Uniforms
	542 30 43 00	Travel And Training		101 000 542 Street Fund	65.00	Jesse Cerrtification Flagger
	576 80 31 03	Playground Equipment Sup		001 000 576 Current Expens	232.25	Marking Stencil Kit/ Cables
	576 80 31 04	Cook Shack Repairs		001 000 576 Current Expens	72.61	Sink Faucet
17513 09/05/2024 09/05/2024 3316 FORD MOTOR CREDIT COMPANY					3,269.63	MPD Vehicle Lease 9/30/24
	591 21 70 00	Police Vehicles (3) 2021 Fo		102 000 594 Police Vehicle I	2,996.27	MPD Vehicle Lease 9/30/24
	592 21 80 00	Police Vehicles (3) 2021 Fo		102 000 594 Police Vehicle I	273.36	MPD Vehicle Lease 9/30/24
17490 09/05/2024 09/05/2024 1209 GRANT COUNTY FIRE DISTRICT #8					136,435.03	Fire Protection Services And EMS Protection Services 2024
	522 20 51 00	FPD # 8 Contract		001 000 522 Current Expens	99,294.56	Fire Protection Services 2024
	522 20 51 00	FPD # 8 Contract		001 000 522 Current Expens	37,140.47	EMS Protection Services 2024
17504 09/05/2024 09/05/2024 1698 GRANT COUNTY PUD					2,893.96	Power Billing July 2024
	534 10 47 01	Utilities		401 000 534 Water Operatin	35.40	709 1st Street
	535 10 47 00	Utilities		405 000 535 Sewer Operatin	89.76	8th St Portage
	535 10 47 00	Utilities		405 000 535 Sewer Operatin	2,587.61	U Rd
	576 80 47 00	Park Utilities		001 000 576 Current Expens	118.08	104 Portage Ave
	576 80 47 00	Park Utilities		001 000 576 Current Expens	63.11	710 1st Street
17505 09/05/2024 09/05/2024 1698 GRANT COUNTY PUD					5,892.54	Power Billing July 2024
	518 30 47 14	City Hall Utilities		001 000 518 Current Expens	227.31	City Hall
	534 10 47 01	Utilities		401 000 534 Water Operatin	5,382.50	707 2nd Well
	534 10 47 01	Utilities		401 000 534 Water Operatin	53.86	Boundary Ave
	572 20 47 00	Library - Utility Services		001 000 572 Current Expens	105.08	Library
	576 80 47 00	Park Utilities		001 000 576 Current Expens	38.36	106 Portage Ave
	576 80 47 00	Park Utilities		001 000 576 Current Expens	32.32	Manson Lane
	576 80 47 00	Park Utilities		001 000 576 Current Expens	26.69	Control Circuit
	576 80 47 00	Park Utilities		001 000 576 Current Expens	26.42	Park Outlet

ACCOUNTS PAYABLE

City Of Mattawa

Time: 15:01:46 Date: 09/03/2024

As Of: 09/05/2024

Page: 4

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
17476	09/05/2024	09/05/2024	1734 GRAY & OSBORNE INC	1,258.45	Easement Preparation Professional Services July 14-August 10, 2024
	534 10 41 03	Engineering Services	401 000 534	1,258.45	Easement Preparation Professional Services July 14-August 10, 2024
17477	09/05/2024	09/05/2024	1734 GRAY & OSBORNE INC	1,554.58	CDS Funding Compliance Assistance Professional Services July 14-August 10, 2024
	534 10 41 03	Engineering Services	401 000 534	1,554.58	CDS Funding Compliance Assistance Professional Services July 14-August 10, 2024
17478	09/05/2024	09/05/2024	1734 GRAY & OSBORNE INC	4,651.22	Sewer System Improvements Design Professional Services July 14-August 10, 2024
	594 35 63 01	Lift Station Upgrade	412 000 594	4,651.22	Sewer System Improvements Design Professional Services July 14-August 10, 2024
17479	09/05/2024	09/05/2024	1734 GRAY & OSBORNE INC	2,259.41	Water System Capacity Analysis Professional Services July 14-August 10, 2024
	534 10 41 08	Water System Capacity Ana	401 000 534	2,259.41	Water System Capacity Analysis Professional Services July 14-August 10, 2024
17480	09/05/2024	09/05/2024	1734 GRAY & OSBORNE INC	579.88	Basketball Court And Parking Lot Improvements Professional Services July 14-August 10, 2024
	594 76 41 00	2022 Paul Lauzier Grant - I	001 000 594	579.88	Basketball Court And Parking Lot Improvements Professional Services July 14-August 10, 2024
17481	09/05/2024	09/05/2024	1734 GRAY & OSBORNE INC	1,925.10	Bodero Development Field Services Professional Services July 14-August 10, 2024
	518 30 49 01	Engineering Services	001 000 518	1,925.10	Bodero Development Field Services Professional Services July 14-August 10, 2024
17482	09/05/2024	09/05/2024	1734 GRAY & OSBORNE INC	90.48	Hwang Subdivision Professional Services July 14-August 10, 2024
	518 30 49 01	Engineering Services	001 000 518	90.48	Hwang Subdivision Professional Services July 14-August 10, 2024
17483	09/05/2024	09/05/2024	1734 GRAY & OSBORNE INC	7,037.67	WWTF Improvements CA Professional Services July 14-August 10, 2024

ACCOUNTS PAYABLE

City Of Mattawa

Time: 15:01:46 Date: 09/03/2024

As Of: 09/05/2024

Page: 5

Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
594 35 41 00	WWTF Improvements Proj		412 000 594 Sewer Capital I	7,037.67	WWTF Improvements CA Professional Services July 14-August 10, 2024	
17484	09/05/2024	09/05/2024	1734	GRAY & OSBORNE INC	1,261.73	Bodrero Development Professional Services July 14-August 10, 2024
518 30 49 01	Engineering Services		001 000 518 Current Expens	1,261.73	Bodrero Development Professional Services July 14-August 10, 2024	
17485	09/05/2024	09/05/2024	1734	GRAY & OSBORNE INC	49,429.36	Well 2 Final Design And Construction Administration Professional Services July 14-August 10, 2024
594 34 41 00	Well 2 Final Design & Con:		411 000 594 Water Capital Ii	49,429.36	Well 2 Final Design And Construction Administration Professional Services July 14-August 10, 2024	
17501	09/05/2024	09/05/2024	237	H. D. FOWLER CO	2,301.01	PW-Parts/Supplies
534 10 48 03	System Repair & Maintenai		401 000 534 Water Operatin;	1,799.79	Clamps Stainless Water	
534 10 48 03	System Repair & Maintenai		401 000 534 Water Operatin;	501.22	Saddle & Brass Brushing	
17499	09/05/2024	09/05/2024	3731	INLAND ENVIROMENTAL RESOURCES INC	813.00	Pw-Gallon Storage And Feed System
535 10 48 02	Sewer Plant Maintenance		405 000 535 Sewer Operatin	813.00	Pw-Gallon Storage And Feed System	
17497	09/05/2024	09/05/2024	3781	JLA SUPPLY INC	971.46	PW-ADA Mats And Asphalt Cold Patch
542 30 35 01	Small Tools & Equipment		101 000 542 Street Fund	971.46	PW-ADA Mats And Asphalt Cold Patch	
17508	09/05/2024	09/05/2024	286	KENISON P.S, KATHERINE L.	4,240.00	Legal Fees July 2024
515 41 41 00	Legal Fees		001 000 515 Current Expens	4,240.00	Legal Fees July 2024	
17486	09/05/2024	09/05/2024	2754	MASTER METER, INC.	1,925.00	Mlink Vehicle Reading Software Support
534 10 48 00	Computer Support/Mainten		401 000 534 Water Operatin;	962.50	Mlink Vehicle Reading Software Support	
535 10 48 01	Computer Support/Mainten		405 000 535 Sewer Operatin	962.50	Mlink Vehicle Reading Software Support	
17520	09/05/2024	09/05/2024	2840	MATTAWA AUTO PARTS, LLC	74.70	Parts/Supplies
534 10 48 02	Vehicle Repair & Maintena		401 000 548 Water Operatin;	7.69	Bug Remover	
534 10 48 02	Vehicle Repair & Maintena		401 000 548 Water Operatin;	27.79	Cabin Aire Filter 2020 Ford F150	
534 10 48 03	System Repair & Maintena		401 000 534 Water Operatin;	35.38	Funnel/5gal Bucket/Air Flow Sensor	
576 80 31 02	Skateboard Park Supplies		001 000 576 Current Expens	3.84	Utility Knife	
17514	09/05/2024	09/05/2024	324	MULTI AGENCY COMMUNICATION CENTER	2,481.70	Dispatch Services Sept. 2024

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Time: 15:01:46 Date: 09/03/2024

As Of: 09/05/2024

Page: 6

Accts Pay #	Received	Date Due	Vendor	Amount	Memo		
	522 20 42 02		MACC - Communications	107 000 522	Public Safety T	2,481.70	Dispatch Services Sept. 2024
17492	09/05/2024	09/05/2024	1993		ORKIN PEST CONTROL	133.32	Pest Control 08/9/2024
	518 30 48 00		Repair And Maintenance	001 000 518	Current Expens	133.32	Pest Control 08/9/2024
17498	09/05/2024	09/05/2024	434		OXARC	4,083.96	Chlorine
	534 10 31 02		Chlorine	401 000 534	Water Operatin	4,083.96	Chlorine
17488	09/05/2024	09/05/2024	2798		PACIFIC OFFICE AUTOMATION	334.88	Monthly Ink Usage July 2024
	518 70 45 01		Copier Lease	001 000 518	Current Expens	111.62	Monthly Ink Usage July 2024
	521 10 49 00		Professional Services	001 000 521	Current Expens	111.62	Monthly Ink Usage July 2024
	534 10 45 01		Copier Lease	401 000 534	Water Operatin	55.82	Monthly Ink Usage July 2024
	535 10 45 01		Copier Lease	405 000 535	Sewer Operatin	55.82	Monthly Ink Usage July 2024
17489	09/05/2024	09/05/2024	2798		PACIFIC OFFICE AUTOMATION	247.64	Monthly Equipment July 2024
	591 14 70 01		Copier Machine Lease - Cl	001 000 591	Current Expens	49.53	Monthly Equipment July 2024
	591 21 70 03		Copier Machine Lease - PD	001 000 591	Current Expens	49.53	Monthly Equipment July 2024
	591 34 70 01		Copier Machine Lease - PW	401 000 591	Water Operatin	49.53	Monthly Equipment July 2024
	591 35 70 00		Hydro Study Re-Payment -	406 000 591	Sewer Debt Fur	49.53	Monthly Equipment July 2024
	591 37 70 01		Copier Machine Lease - PW	420 000 591	Solid Waste Fu	49.52	Monthly Equipment July 2024
17523	09/05/2024	09/05/2024	2820		PETRO-USA MATTAWA MART	2,835.50	MPD-Fuel Services
	521 20 32 03		Police Vehicle Fuel	107 000 521	Public Safety T	2,835.50	MPD-Fuel Services
17524	09/05/2024	09/05/2024	2820		PETRO-USA MATTAWA MART	1,846.82	PW-Fuel Services
	534 10 32 02		Fuel	401 000 535	Water Operatin	700.00	PW-Fuel Services
	535 10 32 00		Fuel	405 000 535	Sewer Operatin	700.00	PW-Fuel Services
	542 30 32 03		Fuel	101 000 542	Street Fund	200.00	PW-Fuel Services
	576 80 32 04		Fuel	001 000 576	Current Expens	246.82	PW-Fuel Services
17516	09/05/2024	09/05/2024	2729		QUADIENT FINANCE USA INC.	100.00	Postage Machine
	514 23 31 00		Postage	001 000 514	Current Expens	33.33	Postage Machine
	534 10 30 02		Postage	401 000 534	Water Operatin	33.33	Postage Machine
	535 10 31 01		Postage	405 000 535	Sewer Operatin	33.34	Postage Machine
17503	09/05/2024	09/05/2024	1247		RIO'S AUTO AG SUPPLY	332.83	Parts/Supplies
	535 10 48 04		System Repairs / Maintenar	405 000 535	Sewer Operatin	5.41	Driver Socket Set
	535 10 48 04		System Repairs / Maintenar	405 000 535	Sewer Operatin	181.57	Battery
	535 10 48 04		System Repairs / Maintenar	405 000 535	Sewer Operatin	48.73	Battery Mant.

ACCOUNTS PAYABLE

City Of Mattawa

Time: 15:01:46 Date: 09/03/2024

As Of: 09/05/2024

Page: 7

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
542 30 48 01	Vehicle Repair & Maintena		101 000 542 Street Fund	21.25	Brushing Link/Hitch Pin/ Square Lock Pin
542 30 48 01	Vehicle Repair & Maintena		101 000 542 Street Fund	75.87	Draw Bar
17506	09/05/2024	09/05/2024	3416 SCJ ALLIANCE	12,504.00	Planning Services Period July 1 To August 2nd, 2024
558 60 41 00	Planning-Zoning & Land U		001 000 558 Current Expens	12,504.00	Planning Services Period July 1 To August 2nd, 2024
17507	09/05/2024	09/05/2024	3416 SCJ ALLIANCE	4,365.69	Mattawa Climate And Resiliency Elements Period July 1 To August 2nd, 2024
558 60 41 04	Mattawa Climate & Resilie		001 000 558 Current Expens	4,365.69	Mattawa Climate And Resiliency Elements Period July 1 To August 2nd, 2024
17500	09/05/2024	09/05/2024	3299 SOILTEST FARM CONSULTANTS INC	882.00	WWTF RC Samples
535 10 41 02	Testing Samples		405 000 535 Sewer Operatin	882.00	WWTF RC Samples
17525	09/05/2024	09/05/2024	3237 THE SHERWIN WILLIAMS CO	671.74	Parts/Supplies
542 30 48 00	City Street Maintenance		101 000 542 Street Fund	671.74	White Paint
17491	09/05/2024	09/05/2024	2140 THINK TANK SANITATION INC.	765.00	Portable Restroom
576 80 47 00	Park Utilities		001 000 576 Current Expens	765.00	Portable Restroom
17511	09/05/2024	09/05/2024	732 U.S CELLULAR	520.04	PW & Clerks/Mayor Cell Phone Services
518 23 42 14	Telephone/Internet Expense		001 000 518 Current Expens	193.78	Clerks/Mayor Cell Phone Services
534 10 42 00	Telephone		401 000 534 Water Operatin	108.75	PW Cell Phone Services
535 10 42 00	Telephone		405 000 535 Sewer Operatin	108.75	PW Cell Phone Services
537 10 42 00	Telephone		420 000 537 Solid Waste Fu	108.76	PW Cell Phone Services
17518	09/05/2024	09/05/2024	732 U.S CELLULAR	761.93	MPD Cell Phone Services
521 20 42 00	Telephone		001 000 521 Current Expens	761.93	MPD Cell Phone Services
17515	09/05/2024	09/05/2024	3540 VAZQUEZ MONTANO, ALEJANDRO	193.70	Reimbursement Boots And Fuel
521 20 31 01	Uniforms & Clothing		001 000 521 Current Expens	193.70	Reimbursement Boots And Fuel
17512	09/05/2024	09/05/2024	143 WA STATE DEPT OF ECOLOGY	2,072.00	FY 2025 Water Quality Program
535 10 51 00	Permit Fees		405 000 535 Sewer Operatin	2,072.00	FY 2025 Water Quality Program
17496	09/05/2024	09/05/2024	3228 WHITNEY EQUIPMENT COMPANY INC.	639.66	DO Probe Replacement Cap
535 10 48 02	Sewer Plant Maintenance		405 000 535 Sewer Operatin	639.66	DO Probe Replacement Cap

ACCOUNTS PAYABLE

City Of Mattawa

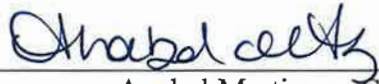
Time: 15:01:46 Date: 09/03/2024

As Of: 09/05/2024

Page: 8

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
				Report Total:	276,110.08
Fund					
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001	Current Expense Fund			170,763.30	
101	Street Fund			2,108.74	
102	Police Vehicle Fund			3,188.34	
107	Public Safety Tax Fund			5,317.20	
401	Water Operating Fund			22,692.26	
405	Sewer Operating Fund			10,714.18	
406	Sewer Debt Fund			49.53	
411	Water Capital Improvement			49,429.36	
412	Sewer Capital Improvement			11,688.89	
420	Solid Waste Fund			158.28	

This report has been reviewed by:





REMARKS:

Anabel Martinez - City Clerk

Date

RESOLUTION NO. 24.09.06

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MATTAWA
DECLARING EASTER EGG HUNT, DIA DEL NIÑO Y EL LIBRO, CITY
CLEAN-UP, COMMUNITY YARD SALE, MOVIES IN THE PARK,
NATIONAL NIGHT OUT, TRUNK-OR-TREAT AND WINTER FESTIVAL
AS COMMUNITY EVENTS

Recitals:

1. The City recognizes and acknowledges the importance of public special events that serve to enrich the civic, charitable, cultural, economic, entertainment, educational, and other values of the community and that enhance community identity; and
2. The City further recognizes that the limited economic, staff and other resources of the City require that the City provide City support only to those special events that uniquely promote and advance public objectives; and
3. The declaration of a public event as a Community Event may, at the sole discretion of the City, include provision of City resources; and
4. The City agrees to designate and sponsor Easter Egg Hunt Dia del Niño y el libro, City Clean-up, Community yard sale, Movies in the Park, National Night Out, Trunk-or-Treat and Winter Festival events at the City Park.

Resolved:

1. Events in the Park shall occur on the following dates:

Easter Egg Hunt: March 30, 2024
Dia del Niño y el Libro: April 26, 2024
Spring City Clean-up: TBD
Summer City Clean-up: TBD
Fall City Clean-up: TBD
Movie in the Park: June 14, July 19, August 9, 2024 (Themed)
Community Yard Sale: August 3, 2024 and October 5, 2024
National Night Out: August 9, 2024 (with movie event)
Trunk-or-Treat: October 31, 2024
Winter parade & Festival: December 13, 2024
2. Vendors may sell various wares and refreshments upon the approval of the Mayor and provided they have a City business license, if required.
3. The City shall provide public restrooms, road block equipment and road block signs (if required), and trash can, and shall pay for movie licensing fee (and/or seek

sponsors) and electricity and water used during the dates and hours of the event. Funds shall be taken from the City's General Fund: Community Events.

4. No City labor will be provided except as incidental support of volunteer work.
5. Each entity and its volunteers is responsible for the set-up and take down of its respective equipment.
6. Each vendor or booth participant shall handle the set-up and take-down of its individual booth and displays.

ADOPTED by the City Council of the City of Mattawa, Washington, this 5th day of September, 2024.

Maria M Celaya, Mayor

ATTEST:

Anabel Martinez, City Clerk

**CITY OF MATTAWA
STAFF REPORT**

To: Mayor Celaya and City Council
From: Public Works Department
Date: September 5, 2024
Proceeding Type: New Business
Subject: Accept Riverview Improvements project (Rebid) as complete

Legislative History:

- | | |
|------------------------|-------------------|
| • First Presentation: | September 5, 2024 |
| • Second Presentation: | |
| • Requested Action: | Motion Needed |
-

Staff Report Summary

The subject in front of City Council is to accept the Riverview Improvements project (Rebid) as complete.

Background

The City was awarded a TIB compete street grant in 2022 to improve Riverview Avenue in the amount of \$100,000. The City went out for bids on the project; and the bids received were two-to-three times higher than the estimated amount. The city went out for re-bid and bids ranged from \$110,475 to \$152,086. Due to our geographical location, COVID-19, supply chain issues, and record inflation, additional funds are needed to complete the reference project. TBD fund transfer would be around than \$47,000; funds not utilized will be returned to the TBD fund. The Riverview Improvements project is complete, and close-out of project has stated.

Fiscal and Policy Implications

Financial impacts are expected and can be derived from TIB Complete street grant and from the TBD fund. Policy implications included finalizing reporting to TIB.

FUND	BARS	LINE ITEM	FUND AMOUNT	CURRENT EXPENDITURE*	REMAINING AMOUNT

Options

1. Accept the Riverview Improvements project as complete.
2. Do not accept the Riverview Improvements project as complete.

Staff Recommendation

1. Accept the Riverview Improvements project as complete.

Attachments

A.	
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The following documents are attached and subject for review:

Review by:	Type of Document	Title of Document	Date Reviewed	Comment:
Engineering	▪ PDF	Staff Report & Attachments	8/8/2024	
Legal	▪ N/A			
Financial	▪ PDF	Staff Report & Attachments	9/3/24	Initials: <i>Jel</i>
Comment:				