



**CITY OF MATTAWA**  
**COUNCIL MEETING AGENDA**  
**November 21, 2024**  
**5:30 P.M.**

Call to Order:

Roll Call: Mayor Maria Celaya, Sun Hwang, Brian Berghout, Silvia Barajas, Tony Acosta, Alex Heredia, Fabiola Hernandez, Wendy Lopez, student liaison Yurixa Martinez

**I. Additions/Approval of Agenda:**

**II. Public Comments:**

**III. Public Hearing:**

➤ **2025 Final Budget Hearing**

**IV. Workshop: Off Street Parking – SCJ Alliance**

**V. Consent Agenda/Informational:**

- Minutes- Council Meeting 11.07.24
- Gray & Osborne Project Summary 11.13.24
- Liquor License Renewals: Mattawa Mart
- 2024 Claims EFT & Checks Approval #20726-20758 -- \$391,398.77
- 2024 Payroll EFT Approval -- \$10,200.00

**VI. Reports:**

Mayor Report

Council Report

Police Department Report

Public Works Department Report

**VII. Council, Items for Motion (Old Business):**

**None.**

**VIII. Council, Items for Motion (New Business):**

- 1. G & O Amendment No. 10 Water Rights Assistance**
- 2. Interlocal Agreement - GCHD & City of Mattawa**
- 3. Donation Acceptance - Winter Festival 2024**

**IX. Adjournment:**

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 1

001 Current Expense Fund

01/01/2025 To: 12/31/2025

Revenues	Amt Budgeted	Revenues	Remaining	
<b>310 Taxes</b>				
311 10 00 00	Real & Personal Property Tax	148,000.00	0.00	148,000.00 0.0%
311 11 00 00	Lieu Of Taxes - Housing Auth. (Yearly)	2,077.00	0.00	2,077.00 0.0%
311 11 00 01	Lieu Of Taxes - WGL (Annual)	13,500.00	0.00	13,500.00 0.0%
313 11 00 00	State & Local Sales Tax	340,000.00	0.00	340,000.00 0.0%
316 40 04 01	Utility Tax - Water	148,000.00	0.00	148,000.00 0.0%
316 40 04 05	Utility Tax - Sewer	159,000.00	0.00	159,000.00 0.0%
316 40 04 20	Utility Tax - Garbage	72,000.00	0.00	72,000.00 0.0%
316 46 00 00	Utility Tax On Cable	50.00	0.00	50.00 0.0%
316 47 00 00	Utility Tax On Telephone	20,000.00	0.00	20,000.00 0.0%
316 48 00 00	Utility Tax On Electricity	90,000.00	0.00	90,000.00 0.0%
316 49 04 01	Utility Tax - Fire Hydrants	8,064.00	0.00	8,064.00 0.0%
317 20 00 00	Local Leasehold Excise	9,000.00	0.00	9,000.00 0.0%
<b>310 Taxes</b>		<b>1,009,691.00</b>	<b>0.00</b>	<b>1,009,691.00 0.0%</b>
<b>320 Licenses &amp; Permits</b>				
321 99 00 00	Business Licenses & Permits	20,000.00	0.00	20,000.00 0.0%
321 99 00 01	Rental Licenses	5,000.00	0.00	5,000.00 0.0%
322 10 00 00	Building Permits	30,000.00	0.00	30,000.00 0.0%
322 30 00 00	Animal Licenses (ord. 514)	2,000.00	0.00	2,000.00 0.0%
322 30 01 00	Chicken License	30.00	0.00	30.00 0.0%
322 90 00 00	Fireworks Permits	0.00	0.00	0.00 0.0%
322 90 00 01	Fence Permits	100.00	0.00	100.00 0.0%
322 90 00 02	Yard Sales	300.00	0.00	300.00 0.0%
<b>320 Licenses &amp; Permits</b>		<b>57,430.00</b>	<b>0.00</b>	<b>57,430.00 0.0%</b>
<b>330 Intergovernmental Revenues</b>				
333 19 00 01	NCHIP Grant ( Livescan )	0.00	0.00	0.00 0.0%
333 20 60 03	Wa Assoc Sheriff & Police -- Camera Grant 2015	0.00	0.00	0.00 0.0%
333 20 60 04	Wa Traffic Safety Comm -- Distracted Driving	0.00	0.00	0.00 0.0%
333 20 60 05	Wa Assoc Sheriff & Police -- Handheld	0.00	0.00	0.00 0.0%
333 20 60 06	Wa Assoc. Sheriff & Police-Traffic Safety Grant	0.00	0.00	0.00 0.0%
333 20 61 60	Wa Traffic Safety Comm -- DUI	0.00	0.00	0.00 0.0%
333 20 61 61	Wa Traffic Safety Comm -- Seatbelt	0.00	0.00	0.00 0.0%
334 00 10 00	WATPA Grant	0.00	0.00	0.00 0.0%
334 02 70 00	Recreation & Conservation Funding Grant - PROS Plan	0.00	0.00	0.00 0.0%
334 02 70 01	Recreation & Conservation Grant - Park Equipment	0.00	0.00	0.00 0.0%
334 04 20 00	State Grant From Department Of Commerce- HAPI	0.00	0.00	0.00 0.0%
334 04 20 01	Grant From Department Of Commerce - Comp. Plan (GMA)	0.00	0.00	0.00 0.0%
334 06 90 00	WASPC - Training Funding Grant	0.00	0.00	0.00 0.0%
335 00 91 00	Pud Privilege Tax (Yearly)	10,000.00	0.00	10,000.00 0.0%
335 04 01 00	Law Enforc. & Criminal Justice Leg. One Time Cost	0.00	0.00	0.00 0.0%

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 2

001 Current Expense Fund

01/01/2025 To: 12/31/2025

Revenues	Amt Budgeted	Revenues	Remaining	
<b>330 Intergovernmental Revenues</b>				
336 00 98 00	City Assistance Essb 6050 (Q)	110,000.00	0.00	110,000.00 0.0%
336 06 21 00	Criminal Justice - Population (Q)	1,000.00	0.00	1,000.00 0.0%
336 06 26 00	Crim Justice Special Programs (Q)	5,000.00	0.00	5,000.00 0.0%
336 06 42 00	Marijuana Excise Tax	5,000.00	0.00	5,000.00 0.0%
336 06 51 00	Dui Cities (Q)	300.00	0.00	300.00 0.0%
336 06 94 00	Liquor Excise Tax (Q)	25,000.00	0.00	25,000.00 0.0%
336 06 95 00	Liquor Board Profits (Q)	28,000.00	0.00	28,000.00 0.0%
336 06 96 00	Marijuana Tax	0.00	0.00	0.00 0.0%
337 05 14 00	WFOA And CIAW Scholarships	0.00	0.00	0.00 0.0%
337 05 21 00	Police Academy Reimbursement From WCJTC	0.00	0.00	0.00 0.0%
<b>330 Intergovernmental Revenues</b>		<b>184,300.00</b>	<b>0.00</b>	<b>184,300.00 0.0%</b>
<b>340 Charges For Goods &amp; Services</b>				
341 43 00 00	PUD Paystation Revenue	30,000.00	0.00	30,000.00 0.0%
341 43 01 00	Credit Card Fees Collected	0.00	0.00	0.00 0.0%
341 81 00 00	Copies/notary/fax	1,500.00	0.00	1,500.00 0.0%
341 81 00 01	Police Copies/reports	500.00	0.00	500.00 0.0%
341 82 00 00	Engineering Services Reimbursement	5,000.00	0.00	5,000.00 0.0%
342 10 00 01	School Resource Officer (SRO Wahluke School)	75,000.00	0.00	75,000.00 0.0%
342 40 00 00	Rental/Fire Inspection Fee	14,000.00	0.00	14,000.00 0.0%
345 23 00 00	Animal Non-court Fines/impound	600.00	0.00	600.00 0.0%
345 89 00 00	Planning And Development	25,000.00	0.00	25,000.00 0.0%
347 20 00 00	Library Service Contract (Semi Annual)	6,720.00	0.00	6,720.00 0.0%
347 40 00 00	Event Admissions-Booth Registrations	900.00	0.00	900.00 0.0%
<b>340 Charges For Goods &amp; Services</b>		<b>159,220.00</b>	<b>0.00</b>	<b>159,220.00 0.0%</b>
<b>350 Fines &amp; Penalties</b>				
352 90 00 00	Civil Fines -- Police Tickets	0.00	0.00	0.00 0.0%
352 90 00 01	Civil Fines-- Other	0.00	0.00	0.00 0.0%
359 00 01 00	NSF Fees	0.00	0.00	0.00 0.0%
<b>350 Fines &amp; Penalties</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00 0.0%</b>
<b>360 Interest &amp; Other Earnings</b>				
347 30 00 00	Events - Public Service Assistance - MPD	500.00	0.00	500.00 0.0%
361 10 00 00	Investment Interest	8,000.00	0.00	8,000.00 0.0%
361 10 50 01	Prepaid Interest/Premium On Bond Purchase	0.00	0.00	0.00 0.0%
361 30 00 01	Gains (Losses) On Investments	0.00	0.00	0.00 0.0%
361 40 00 00	Interest On Sales (county)	1,500.00	0.00	1,500.00 0.0%
362 30 00 00	Parking Agreement - North Sky	0.00	0.00	0.00 0.0%
362 40 00 00	US Cellular Lease	15,000.00	0.00	15,000.00 0.0%
362 40 00 01	Tower Rent -- Saddle Mountain Wireless	0.00	0.00	0.00 0.0%
362 40 00 02	Nighthawk Networking - Tower Rent	1,166.00	0.00	1,166.00 0.0%
367 00 00 00	Contributions And Donations From Nongovernmental Sources	0.00	0.00	0.00 0.0%
367 00 00 04	2022 Paul Lauzier Grant - Basketball Court	0.00	0.00	0.00 0.0%

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 3

01/01/2025 To: 12/31/2025

Revenues	Amt Budgeted	Revenues	Remaining	
<b>360 Interest &amp; Other Earnings</b>				
367 11 00 00 Community Events Donations	1,000.00	0.00	1,000.00	0.0%
367 11 01 00 Cook Shack Repair Donation	0.00	0.00	0.00	0.0%
367 90 00 00 Police Donations	0.00	0.00	0.00	0.0%
367 90 00 01 Park Donations	0.00	0.00	0.00	0.0%
367 90 00 02 Animal Control Donations	0.00	0.00	0.00	0.0%
367 90 00 08 Flag Donations	0.00	0.00	0.00	0.0%
367 90 01 00 Skateboard Park Donations	0.00	0.00	0.00	0.0%
367 90 02 00 Circus Donations -- Police	0.00	0.00	0.00	0.0%
369 10 00 01 Sale Of Police Surplus Property	0.00	0.00	0.00	0.0%
369 30 00 00 Confiscated/Seized Firearms	0.00	0.00	0.00	0.0%
369 30 00 01 Police Drug Fund	0.00	0.00	0.00	0.0%
369 80 00 00 Cash Over/short	0.00	0.00	0.00	0.0%
369 80 00 01 Cash Over/Short PUD	0.00	0.00	0.00	0.0%
369 91 00 00 Reimbursed Expenses-Police	0.00	0.00	0.00	0.0%
<b>360 Interest &amp; Other Earnings</b>	<b>27,166.00</b>	<b>0.00</b>	<b>27,166.00</b>	<b>0.0%</b>
<b>370 Capital Contributions</b>				
367 00 00 03 WCIA Contributions	0.00	0.00	0.00	0.0%
<b>370 Capital Contributions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>380 Non Revenues</b>				
388 10 00 01 Prior Period Adjustments	0.00	0.00	0.00	0.0%
<b>380 Non Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>397 Interfund Transfers</b>				
397 00 70 01 Transfer In From Fund 107 ( Additional Wages )	160,000.00	0.00	160,000.00	0.0%
397 10 60 02 Grant County Health District 2023 - Transfer From ARPA Fund	0.00	0.00	0.00	0.0%
397 10 70 00 Transfer In From Fund 107 (SRO Wages)	0.00	0.00	0.00	0.0%
<b>397 Interfund Transfers</b>	<b>160,000.00</b>	<b>0.00</b>	<b>160,000.00</b>	<b>0.0%</b>
<b>398 Insurance Recoveries</b>				
398 10 00 01 Insurance Recoveries (WCIA)	0.00	0.00	0.00	0.0%
<b>398 Insurance Recoveries</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Revenues:</b>	<b>1,597,807.00</b>	<b>0.00</b>	<b>1,597,807.00</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>511 Legislative</b>				
511 30 41 00 Code Book Update	1,500.00	0.00	1,500.00	0.0%
511 60 10 00 Council Salaries	10,500.00	0.00	10,500.00	0.0%
511 60 20 00 Council Benefits	800.00	0.00	800.00	0.0%

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 4

**001 Current Expense Fund**

01/01/2025 To: 12/31/2025

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>511 Legislative</b>				
511 60 31 00 Elected Officials -Office & Operating Supplies	500.00	0.00	500.00	0.0%
511 60 41 00 Elected Officials - Professional Services	2,000.00	0.00	2,000.00	0.0%
511 60 43 00 Elected Officials - Training	1,400.00	0.00	1,400.00	0.0%
<b>511 Legislative</b>	<b>16,700.00</b>	<b>0.00</b>	<b>16,700.00</b>	<b>0.0%</b>
<b>512 Judicial</b>				
512 50 51 00 Municipal Court Expenses	0.00	0.00	0.00	0.0%
<b>512 Judicial</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>513 Executive</b>				
513 10 10 00 Mayor Salary (prior Years Mayor/Council)	12,000.00	0.00	12,000.00	0.0%
513 10 20 00 Mayor Benefits (prior Years Mayor/Council)	1,000.00	0.00	1,000.00	0.0%
<b>513 Executive</b>	<b>13,000.00</b>	<b>0.00</b>	<b>13,000.00</b>	<b>0.0%</b>
<b>514 Financial, Recording &amp; Elections</b>				
514 23 10 00 Clerk Salary	22,000.00	0.00	22,000.00	0.0%
514 23 10 01 Deputy Clerk Wages	35,000.00	0.00	35,000.00	0.0%
514 23 20 00 Clerk Benefits	10,000.00	0.00	10,000.00	0.0%
514 23 20 01 Deputy Clerk Benefits	21,500.00	0.00	21,500.00	0.0%
514 23 31 00 Postage	1,000.00	0.00	1,000.00	0.0%
514 23 31 02 Office Supplies	3,200.00	0.00	3,200.00	0.0%
514 23 41 01 Banking And Visa/Merchant Fees	7,000.00	0.00	7,000.00	0.0%
514 23 43 00 Travel & Education	9,000.00	0.00	9,000.00	0.0%
514 23 49 02 Assoc. Dues/AWC	2,000.00	0.00	2,000.00	0.0%
514 40 50 00 Election Costs	800.00	0.00	800.00	0.0%
<b>514 Financial, Recording &amp; Elections</b>	<b>111,500.00</b>	<b>0.00</b>	<b>111,500.00</b>	<b>0.0%</b>
<b>515 Legal Services</b>				
515 41 41 00 Legal Fees	50,000.00	0.00	50,000.00	0.0%
515 41 41 01 Legal Fees -- Union Costs	3,000.00	0.00	3,000.00	0.0%
515 41 41 02 Legal Fees -- Civil Service Litigation	1,000.00	0.00	1,000.00	0.0%
518 18 41 00 Interpreter Services/City Council	0.00	0.00	0.00	0.0%
518 18 41 01 Interpreter Services	0.00	0.00	0.00	0.0%
<b>515 Legal Services</b>	<b>54,000.00</b>	<b>0.00</b>	<b>54,000.00</b>	<b>0.0%</b>
<b>518 Centralized Services</b>				
518 10 31 00 Uniforms	400.00	0.00	400.00	0.0%
518 18 47 00 ULID Principal	530.00	0.00	530.00	0.0%
518 18 47 01 ULID Interest	250.00	0.00	250.00	0.0%
518 20 41 00 Security/Alarm System	0.00	0.00	0.00	0.0%
518 23 41 00 State Auditor	2,000.00	0.00	2,000.00	0.0%
518 23 42 14 Telephone/Internet Expense	4,000.00	0.00	4,000.00	0.0%
518 30 41 00 Publishing	1,500.00	0.00	1,500.00	0.0%

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 5

001 Current Expense Fund

01/01/2025 To: 12/31/2025

Expenditures	Amt Budgeted	Expenditures	Remaining		
<b>518 Centralized Services</b>					
518 30 44 00	154.00	0.00	154.00	0.0%	
Central Services - Taxes And Operating Assessments					
518 30 46 00	46,000.00	0.00	46,000.00	0.0%	
Insurance					
518 30 47 14	3,800.00	0.00	3,800.00	0.0%	
City Hall Utilities					
518 30 48 00	8,000.00	0.00	8,000.00	0.0%	
Repair And Maintenance					
518 30 49 01	30,000.00	0.00	30,000.00	0.0%	
Engineering Services					
518 30 49 14	9,000.00	0.00	9,000.00	0.0%	
Professional Services					
518 30 49 16	200.00	0.00	200.00	0.0%	
Recycling					
518 61 40 00	0.00	0.00	0.00	0.0%	
Judgments & Settlements					
518 70 31 00	3,500.00	0.00	3,500.00	0.0%	
Other Supplies And Furniture					
518 70 45 01	1,000.00	0.00	1,000.00	0.0%	
Copier Lease					
518 80 41 01	20,000.00	0.00	20,000.00	0.0%	
Computer Support/Maintenance					
518 90 49 00	0.00	0.00	0.00	0.0%	
Miscellaneous					
<b>518 Centralized Services</b>	<b>130,334.00</b>	<b>0.00</b>	<b>130,334.00</b>	<b>0.0%</b>	
<b>521 Law Enforcement</b>					
521 10 10 00	0.00	0.00	0.00	0.0%	
Police Clerk Wages					
521 10 10 01	0.00	0.00	0.00	0.0%	
Civil Service Clerk					
521 10 20 00	0.00	0.00	0.00	0.0%	
Police Clerk Benefits					
521 10 20 01	0.00	0.00	0.00	0.0%	
Civil Service Benefits					
521 10 41 01	500.00	0.00	500.00	0.0%	
Civil Service Commission					
521 10 49 00	25,000.00	0.00	25,000.00	0.0%	
Professional Services					
521 20 10 00	112,000.00	0.00	112,000.00	0.0%	
Police Chief Wages					
521 20 10 01	0.00	0.00	0.00	0.0%	
WTSC Impaired Driving Grant					
521 20 10 02	0.00	0.00	0.00	0.0%	
WTSC Seatbelt Grant					
521 20 10 04	3,100.00	0.00	3,100.00	0.0%	
Public Works Wages - Police Vehicle Maintenance					
521 20 20 00	45,000.00	0.00	45,000.00	0.0%	
Police Chief Benefits					
521 20 20 04	1,800.00	0.00	1,800.00	0.0%	
Public Works Benefits - Police Vehicle Maintenance					
521 20 31 00	2,000.00	0.00	2,000.00	0.0%	
Office Supplies					
521 20 31 01	4,500.00	0.00	4,500.00	0.0%	
Uniforms & Clothing					
521 20 31 02	500.00	0.00	500.00	0.0%	
Postage					
521 20 31 03	0.00	0.00	0.00	0.0%	
LE Supplies					
521 20 31 04	3,000.00	0.00	3,000.00	0.0%	
SRO Equipment & Supplies					
521 20 31 05	0.00	0.00	0.00	0.0%	
Utility Officer Equipment & Supplies					
521 20 31 06	0.00	0.00	0.00	0.0%	
Additional Officer Equip. & Supplies					
521 20 32 00	0.00	0.00	0.00	0.0%	
Vehicle Fuel					
521 20 32 01	0.00	0.00	0.00	0.0%	
SRO Vehicle Fuel					
521 20 32 02	0.00	0.00	0.00	0.0%	
Additional Officer Vehicle Fuel					
521 20 35 01	0.00	0.00	0.00	0.0%	
Axon - Body Cameras					
521 20 42 00	13,000.00	0.00	13,000.00	0.0%	
Telephone					
521 20 46 00	56,000.00	0.00	56,000.00	0.0%	
Insurance					
521 20 47 00	0.00	0.00	0.00	0.0%	
Utilities					
521 20 48 00	10,000.00	0.00	10,000.00	0.0%	
Vehicle Repair And Maintenance					
521 20 48 01	3,863.00	0.00	3,863.00	0.0%	
HID Global Corporation - Live Scan Annual Update					
521 20 49 02	1,500.00	0.00	1,500.00	0.0%	
Association Dues & Etc.					
521 22 10 00	500,000.00	0.00	500,000.00	0.0%	
Police Wages					
521 22 10 01	50,000.00	0.00	50,000.00	0.0%	
Police Officer Wages (SRO)					
521 22 10 02	0.00	0.00	0.00	0.0%	
Utility Officer Wages					

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 6

001 Current Expense Fund

01/01/2025 To: 12/31/2025

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>521 Law Enforcement</b>				
521 22 10 03 Additional Officer Wages	120,000.00	0.00	120,000.00	0.0%
521 22 10 04 Code Enforcement Officer	0.00	0.00	0.00	0.0%
521 22 10 05 Reserve Officers	0.00	0.00	0.00	0.0%
521 22 10 07 Police Officer Overtime	35,000.00	0.00	35,000.00	0.0%
521 22 20 00 Police Benefits	240,000.00	0.00	240,000.00	0.0%
521 22 20 01 SRO - Benefits	25,000.00	0.00	25,000.00	0.0%
521 22 20 02 Utility Officer Benefits	0.00	0.00	0.00	0.0%
521 22 20 03 Additional Officer Benefits	40,000.00	0.00	40,000.00	0.0%
521 22 20 04 Code Enforcement Officer Benefits	0.00	0.00	0.00	0.0%
521 22 20 05 Reserve Officers Benefits	0.00	0.00	0.00	0.0%
521 22 20 07 Police Officer Overtime Benefits	20,000.00	0.00	20,000.00	0.0%
521 22 35 00 LE Equipment/Supplies	23,000.00	0.00	23,000.00	0.0%
521 22 35 04 Office Furniture	1,500.00	0.00	1,500.00	0.0%
521 22 35 05 WASPC Grant Handheld Radar	0.00	0.00	0.00	0.0%
521 22 35 07 SRO - LE Equipment & Supplies	0.00	0.00	0.00	0.0%
521 22 35 08 Additional Officer - LE Equipment & Supplies	0.00	0.00	0.00	0.0%
521 25 10 00 Contracted Police Officer Wages	0.00	0.00	0.00	0.0%
521 25 20 00 Contracted Police Officer Benefits	0.00	0.00	0.00	0.0%
521 30 30 00 Community Crime Prevention	1,500.00	0.00	1,500.00	0.0%
521 30 30 01 Police Buy Money	0.00	0.00	0.00	0.0%
521 40 43 00 Travel	0.00	0.00	0.00	0.0%
521 40 49 00 Training & Travel	23,000.00	0.00	23,000.00	0.0%
521 40 49 01 Training -- Academy	4,000.00	0.00	4,000.00	0.0%
521 40 49 02 Training - Academy SRO	0.00	0.00	0.00	0.0%
521 40 49 03 Training - Academy Additional Officer	0.00	0.00	0.00	0.0%
521 70 51 00 Grant County Sheriff	2,500.00	0.00	2,500.00	0.0%
522 20 42 01 Communications MACC	0.00	0.00	0.00	0.0%
594 21 63 01 Computers	4,500.00	0.00	4,500.00	0.0%
<b>521 Law Enforcement</b>	<b>1,371,763.00</b>	<b>0.00</b>	<b>1,371,763.00</b>	<b>0.0%</b>
<b>522 Fire Control</b>				
522 20 41 00 Q Global Fire Investigations	0.00	0.00	0.00	0.0%
522 20 51 00 FPD # 8 Contract	0.00	0.00	0.00	0.0%
522 51 47 00 Fire Hydrants/Lane Issue	8,064.00	0.00	8,064.00	0.0%
<b>522 Fire Control</b>	<b>8,064.00</b>	<b>0.00</b>	<b>8,064.00</b>	<b>0.0%</b>
<b>524 Protective Inspections</b>				
524 20 41 00 Rental/Fire Inspection Costs	12,000.00	0.00	12,000.00	0.0%
<b>524 Protective Inspections</b>	<b>12,000.00</b>	<b>0.00</b>	<b>12,000.00</b>	<b>0.0%</b>
<b>525 Disaster Services</b>				
525 60 51 00 Emergency Services	0.00	0.00	0.00	0.0%
<b>525 Disaster Services</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>554 Environmental Services</b>				
554 20 10 00 Animal Control Wages	6,500.00	0.00	6,500.00	0.0%

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 7

001 Current Expense Fund		01/01/2025 To: 12/31/2025			
Expenditures	Amt Budgeted	Expenditures	Remaining		
<b>554 Environmental Services</b>					
554 20 10 01	Animal Control Overtime Wages	1,000.00	0.00	1,000.00	0.0%
554 20 20 00	Animal Control Benefits	3,500.00	0.00	3,500.00	0.0%
554 20 20 01	Animal Control Overtime Benefits	500.00	0.00	500.00	0.0%
554 30 31 00	Animal Control / Supplies	2,500.00	0.00	2,500.00	0.0%
<b>554 Environmental Services</b>		<b>14,000.00</b>	<b>0.00</b>	<b>14,000.00</b>	<b>0.0%</b>
<b>558 Planning &amp; Community Devel</b>					
558 30 31 00	Supplies	0.00	0.00	0.00	0.0%
558 50 41 00	Building Permit & Plan Review	20,000.00	0.00	20,000.00	0.0%
558 60 41 00	Planning-Zoning & Land Use Administration	70,000.00	0.00	70,000.00	0.0%
558 60 41 01	Comprehensive Plan Update	0.00	0.00	0.00	0.0%
558 60 41 02	Planning Services - HAPI Grant	0.00	0.00	0.00	0.0%
558 60 41 03	Mattawa Parks, Recreation, & Open Space Plan - Planning	0.00	0.00	0.00	0.0%
558 60 41 04	Mattawa Climate & Resiliency Element - Grant	0.00	0.00	0.00	0.0%
<b>558 Planning &amp; Community Devel</b>		<b>90,000.00</b>	<b>0.00</b>	<b>90,000.00</b>	<b>0.0%</b>
<b>562 Public Health</b>					
562 73 51 00	Grant County Health Services	1,000.00	0.00	1,000.00	0.0%
<b>562 Public Health</b>		<b>1,000.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.0%</b>
<b>566 Substance Abuse</b>					
566 00 51 00	2% Alcohol Distribution	1,400.00	0.00	1,400.00	0.0%
<b>566 Substance Abuse</b>		<b>1,400.00</b>	<b>0.00</b>	<b>1,400.00</b>	<b>0.0%</b>
<b>572 Libraries</b>					
572 20 10 00	Janitorial Wages	2,000.00	0.00	2,000.00	0.0%
572 20 20 00	Janitorial Benefits	1,200.00	0.00	1,200.00	0.0%
572 20 31 00	Library Maintenance And Operation	2,700.00	0.00	2,700.00	0.0%
572 20 47 00	Library - Utility Services	4,100.00	0.00	4,100.00	0.0%
<b>572 Libraries</b>		<b>10,000.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>0.0%</b>
<b>573 Cultural &amp; Community Activities</b>					
573 90 49 00	Community Events	2,000.00	0.00	2,000.00	0.0%
<b>573 Cultural &amp; Community Activities</b>		<b>2,000.00</b>	<b>0.00</b>	<b>2,000.00</b>	<b>0.0%</b>
<b>576 Park Facilities</b>					
576 80 10 00	Public Works Wages	14,000.00	0.00	14,000.00	0.0%
576 80 10 01	Deputy Clerk Wages	1,200.00	0.00	1,200.00	0.0%
576 80 10 02	Public Works Director Salary	3,000.00	0.00	3,000.00	0.0%
576 80 10 03	Public Works Overtime Wages	2,400.00	0.00	2,400.00	0.0%

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 8

001 Current Expense Fund

01/01/2025 To: 12/31/2025

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>576 Park Facilities</b>				
576 80 10 04 Admin. Assistant Wages	0.00	0.00	0.00	0.0%
576 80 20 00 Public Works Benefits	8,000.00	0.00	8,000.00	0.0%
576 80 20 01 Deputy Clerk Benefits	600.00	0.00	600.00	0.0%
576 80 20 02 Public Works Director Benefits	1,500.00	0.00	1,500.00	0.0%
576 80 20 03 Public Works Overtime Benefits	1,500.00	0.00	1,500.00	0.0%
576 80 20 04 Admin. Assistant Benefits	0.00	0.00	0.00	0.0%
576 80 31 00 Park Supplies	3,000.00	0.00	3,000.00	0.0%
576 80 31 01 Flags And Supplies	1,000.00	0.00	1,000.00	0.0%
576 80 31 02 Skateboard Park Supplies	500.00	0.00	500.00	0.0%
576 80 31 03 Playground Equipment Supplies	500.00	0.00	500.00	0.0%
576 80 31 04 Cook Shack Repairs	1,000.00	0.00	1,000.00	0.0%
576 80 32 04 Fuel	600.00	0.00	600.00	0.0%
576 80 42 00 Park Telephone	600.00	0.00	600.00	0.0%
576 80 43 00 Park Travel	0.00	0.00	0.00	0.0%
576 80 44 00 Park Advertising	0.00	0.00	0.00	0.0%
576 80 46 00 Park Insurance	24,000.00	0.00	24,000.00	0.0%
576 80 47 00 Park Utilities	28,000.00	0.00	28,000.00	0.0%
576 80 48 00 Park Maintenance	6,000.00	0.00	6,000.00	0.0%
576 80 48 01 Vehicle Repair & Maintenance	2,000.00	0.00	2,000.00	0.0%
576 80 48 02 Weed Control	1,000.00	0.00	1,000.00	0.0%
576 80 49 00 Park Miscellaneous	0.00	0.00	0.00	0.0%
576 90 41 00 Park Facilities - Professional Services	0.00	0.00	0.00	0.0%
594 76 63 00 Park Improvements (Donations)	0.00	0.00	0.00	0.0%
<b>576 Park Facilities</b>	<b>100,400.00</b>	<b>0.00</b>	<b>100,400.00</b>	<b>0.0%</b>
<b>580 Non Expenditures</b>				
589 90 00 00 Misc Draw/Payroll Acct	0.00	0.00	0.00	0.0%
589 90 00 01 Employee Payroll Clearing Account	0.00	0.00	0.00	0.0%
<b>580 Non Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>591 Debt Service - Principal Repayment</b>				
591 14 70 00 Postage Machine Lease - Clerk's Dept.	200.00	0.00	200.00	0.0%
591 14 70 01 Copier Machine Lease - Clerk's Dept.	500.00	0.00	500.00	0.0%
591 21 70 01 Axon Body Cameras	7,172.00	0.00	7,172.00	0.0%
591 21 70 02 Postage Machine Lease - PD	200.00	0.00	200.00	0.0%
591 21 70 03 Copier Machine Lease - PD	500.00	0.00	500.00	0.0%
<b>591 Debt Service - Principal Repayment</b>	<b>8,572.00</b>	<b>0.00</b>	<b>8,572.00</b>	<b>0.0%</b>
<b>594 Capital Expenditures</b>				
594 14 40 00 Computers	3,000.00	0.00	3,000.00	0.0%
594 18 48 00 City Hall Windows/Front Door Repair	0.00	0.00	0.00	0.0%
594 18 64 04 HVAC System -- City Hall	0.00	0.00	0.00	0.0%
594 18 64 05 Security Cameras- City Hall	0.00	0.00	0.00	0.0%
594 21 64 01 Interceptor Lease Int/FCI -- 2014 - 17	0.00	0.00	0.00	0.0%
594 21 64 02 Livescan ( Grant )	0.00	0.00	0.00	0.0%
594 21 64 05 Hoist Lift - MPD	0.00	0.00	0.00	0.0%
594 21 64 06 Police Vehicles - SRO	0.00	0.00	0.00	0.0%
594 21 64 07 Police Vehicles - Additional Officer	0.00	0.00	0.00	0.0%

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 9

001 Current Expense Fund

01/01/2025 To: 12/31/2025

Expenditures	Amt Budgeted	Expenditures	Remaining		
<b>594 Capital Expenditures</b>					
594 42 64 03 Boom Lift (Park Fund)	0.00	0.00	0.00	0.00	0.0%
594 44 63 01 Mattawa Sign	0.00	0.00	0.00	0.00	0.0%
594 54 62 00 Dog Kennel	0.00	0.00	0.00	0.00	0.0%
594 76 35 00 RCO Grant - Park Suplies/Equipment	0.00	0.00	0.00	0.00	0.0%
594 76 41 00 2022 Paul Lauzier Grant - Basketball Court - Engineering	0.00	0.00	0.00	0.00	0.0%
594 76 63 01 2022 Paul Lauzier Grant - Basketball Court - Construction	0.00	0.00	0.00	0.00	0.0%
594 76 64 00 Public Works Truck - Park	0.00	0.00	0.00	0.00	0.0%
<b>594 Capital Expenditures</b>	<b>3,000.00</b>	<b>0.00</b>	<b>3,000.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>597 Interfund Transfers</b>					
597 00 00 00 Transfer To 102-Police Vehicle	39,236.00	0.00	39,236.00	0.00	0.0%
597 21 35 00 Transfers-Out To Fund 107 Public Safety Fund	0.00	0.00	0.00	0.00	0.0%
<b>597 Interfund Transfers</b>	<b>39,236.00</b>	<b>0.00</b>	<b>39,236.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Expenditures:</b>	<b>1,986,969.00</b>	<b>0.00</b>	<b>1,986,969.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>(389,162.00)</b>	<b>0.00</b>			

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 10

101 Street Fund		01/01/2025 To: 12/31/2025			
Revenues	Amt Budgeted	Revenues	Remaining		
<b>320 Licenses &amp; Permits</b>					
322 10 00 01	Street & Utility Construction Permit	0.00	0.00	0.00	0.0%
320 Licenses & Permits		0.00	0.00	0.00	0.0%
<b>330 Intergovernmental Revenues</b>					
333 11 00 01	CDBG - Government Road Pathway Sidewalk	0.00	0.00	0.00	0.0%
333 21 00 00	WA Traffic Safety Commission - Crosswalk Safety	0.00	0.00	0.00	0.0%
334 03 80 00	TIB Grant -- Ellice Overlay	0.00	0.00	0.00	0.0%
334 03 80 01	TIB Grant -- Saddle Mountain Overlay	0.00	0.00	0.00	0.0%
334 03 80 02	TIB Grant - Portage/Selkirk Overlay	0.00	0.00	0.00	0.0%
334 03 80 03	TIB Grant - Broadway/Selkirk Overlay	0.00	0.00	0.00	0.0%
334 03 80 04	TIB Grant - Government Road Sidewalk (Manson Lane-Columbia Ave.)	0.00	0.00	0.00	0.0%
334 03 80 05	TIB Grant - 8th St./Selkirk Ave./Portage-4th Street Overlay	0.00	0.00	0.00	0.0%
334 03 80 06	TIB Grant - Complete Streets Award 2022	0.00	0.00	0.00	0.0%
334 03 80 07	TIB Grant - 2025 Multiple Locations Project	1,300,000.00	0.00	1,300,000.00	0.0%
336 00 87 00	Motor Vehicle Street Fuel Tax	60,000.00	0.00	60,000.00	0.0%
337 01 01 01	Taylor Orchards West Plat Reimbursement	0.00	0.00	0.00	0.0%
337 01 02 00	Grant County PW -- Fuel Redistribution	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues		1,360,000.00	0.00	1,360,000.00	0.0%
<b>340 Charges For Goods &amp; Services</b>					
347 30 00 01	Community Event Services (Traffic Control)	600.00	0.00	600.00	0.0%
340 Charges For Goods & Services		600.00	0.00	600.00	0.0%
<b>360 Interest &amp; Other Earnings</b>					
361 10 01 01	Investment Interest	2,600.00	0.00	2,600.00	0.0%
361 10 51 01	Prepaid Interest/Premium On Bond Purch	0.00	0.00	0.00	0.0%
367 00 00 02	Contributions Toward Government Rd. Pathway	0.00	0.00	0.00	0.0%
369 10 00 00	Sale Of Surplus Equipment	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings		2,600.00	0.00	2,600.00	0.0%
<b>380 Non Revenues</b>					
389 00 01 01	Deposits - Parade Events	0.00	0.00	0.00	0.0%
380 Non Revenues		0.00	0.00	0.00	0.0%
<b>397 Interfund Transfers</b>					

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 11

01/01/2025 To: 12/31/2025

Revenues	Amt Budgeted	Revenues	Remaining	
<b>397 Interfund Transfers</b>				
397 00 00 00    Transfer In From TBD- 8th St. / Selkirk Ave./Portage-4th Street Overlay- City's Match	0.00	0.00	0.00	0.0%
397 00 00 01    Transfer In From TBD - Gov't Rd. Sidewalk - City's Match	0.00	0.00	0.00	0.0%
397 00 00 03    Transfer In - CDBG Gov't Rd. Pathway - City's Match	0.00	0.00	0.00	0.0%
<b>397 Interfund Transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Revenues:</b>	<b>1,363,200.00</b>	<b>0.00</b>	<b>1,363,200.00</b>	<b>0.0%</b>

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>542 Streets - Maintenance</b>				
542 30 10 00    Public Works Wages	12,000.00	0.00	12,000.00	0.0%
542 30 10 01    Clerk/Treasurer Salary	2,400.00	0.00	2,400.00	0.0%
542 30 10 02    Public Works Director Salary	2,400.00	0.00	2,400.00	0.0%
542 30 10 03    Public Works Overtime Wages	1,200.00	0.00	1,200.00	0.0%
542 30 10 04    Deputy Clerks Wages	600.00	0.00	600.00	0.0%
542 30 10 05    Admin. Assistant Clerk Wages	0.00	0.00	0.00	0.0%
542 30 20 00    Public Works Benefits	7,000.00	0.00	7,000.00	0.0%
542 30 20 01    Clerk/Treasurer Benefits	1,200.00	0.00	1,200.00	0.0%
542 30 20 02    Public Works Director Benefits	1,200.00	0.00	1,200.00	0.0%
542 30 20 03    Public Works Overtime Benefits	700.00	0.00	700.00	0.0%
542 30 20 04    Deputy Clerks Benefits	400.00	0.00	400.00	0.0%
542 30 20 05    Admin. Assistant Clerk Benefits	0.00	0.00	0.00	0.0%
542 30 31 00    Supplies And Postage	0.00	0.00	0.00	0.0%
542 30 31 01    Uniforms	0.00	0.00	0.00	0.0%
542 30 32 03    Fuel	600.00	0.00	600.00	0.0%
542 30 35 00    Street Signs	1,000.00	0.00	1,000.00	0.0%
542 30 35 01    Small Tools & Equipment	600.00	0.00	600.00	0.0%
542 30 41 00    Professional Services	300.00	0.00	300.00	0.0%
542 30 41 02    State Auditor	300.00	0.00	300.00	0.0%
542 30 41 03    Engineering/Planning -- Taylor Orchards Plat	0.00	0.00	0.00	0.0%
542 30 41 04    Engineering -- Government Road Study	0.00	0.00	0.00	0.0%
542 30 41 06    Engineering Services	500.00	0.00	500.00	0.0%
542 30 43 00    Travel And Training	700.00	0.00	700.00	0.0%
542 30 45 00    Equipment Rental	0.00	0.00	0.00	0.0%
542 30 48 00    City Street Maintenance	5,000.00	0.00	5,000.00	0.0%
542 30 48 01    Vehicle Repair & Maintenance	1,000.00	0.00	1,000.00	0.0%
542 30 48 02    Repair And Maintenance	600.00	0.00	600.00	0.0%
542 63 47 00    Street Lighting	22,500.00	0.00	22,500.00	0.0%
542 70 48 00    Roadside Maintenance/Spray	400.00	0.00	400.00	0.0%
542 90 46 00    Insurance	600.00	0.00	600.00	0.0%
<b>542 Streets - Maintenance</b>	<b>63,200.00</b>	<b>0.00</b>	<b>63,200.00</b>	<b>0.0%</b>

<b>543 Streets Admin &amp; Overhead</b>				
542 30 41 01    Publishing	0.00	0.00	0.00	0.0%
543 30 47 00    Utilities	0.00	0.00	0.00	0.0%

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 12

01/01/2025 To: 12/31/2025

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>543 Streets Admin &amp; Overhead</b>				
543 Streets Admin & Overhead	0.00	0.00	0.00	0.0%
<b>594 Capital Expenditures</b>				
594 18 62 02 Shop Offices	0.00	0.00	0.00	0.0%
594 42 64 00 Street Sweeper	0.00	0.00	0.00	0.0%
594 42 64 01 Boom Lift	0.00	0.00	0.00	0.0%
594 42 64 04 HVAC For City Hall	0.00	0.00	0.00	0.0%
594 42 64 06 Vehicles - Street	0.00	0.00	0.00	0.0%
594 42 64 07 Hoist Lift - PW	0.00	0.00	0.00	0.0%
595 00 00 00 Capital Expenditures/Expenses - Other Costs Allocations	0.00	0.00	0.00	0.0%
595 10 63 02 Saddle Mountain TIB Grant Engineer Exp	0.00	0.00	0.00	0.0%
595 10 63 03 Portage/Selkirk TIB Grant Engineer Exp	0.00	0.00	0.00	0.0%
595 10 63 04 Broadway/Selkirk TIB Grant Engineer Exp.	0.00	0.00	0.00	0.0%
595 30 63 02 Match Exp For Sidewalk Proj DOT	0.00	0.00	0.00	0.0%
595 30 63 03 Saddle Mountain TIB Grant Construction Exp	0.00	0.00	0.00	0.0%
595 30 63 04 Portage/Selkirk TIB Grant Construction Exp.	0.00	0.00	0.00	0.0%
595 30 63 05 Broadway/Selkirk TiB Grant Constr. Exp.	0.00	0.00	0.00	0.0%
595 42 63 00 TIB - Government Rd. Sidewalk (Manson Lane-Columbia Ave.) Const.	0.00	0.00	0.00	0.0%
595 42 63 01 TIB - Government Rd. Sidewalk (Manson Lane-Columbia Ave.) Engin.	0.00	0.00	0.00	0.0%
595 42 63 02 Complete Streets Grant (Riverview Ave. Improv) Construction	0.00	0.00	0.00	0.0%
595 42 63 03 Complete Streets Grant (Riverview Ave. Improv.) Engineering	0.00	0.00	0.00	0.0%
595 95 41 00 CDBG - Government Road Pathway Sidewalk ( Engin.)	0.00	0.00	0.00	0.0%
595 95 41 02 TIB Grant - 2025 Multiple Locations Project - Engineering	200,000.00	0.00	200,000.00	0.0%
595 95 63 00 CDBG - Government Road Pathway Sidewalk (Const.)	0.00	0.00	0.00	0.0%
595 95 63 03 TIB - 8th St/Selkirk/Portage-4th Street Overlay - City's Match	0.00	0.00	0.00	0.0%
595 95 63 04 TIB - 8th St/Selkirk/Portage-4th Street Overlay - Construction	0.00	0.00	0.00	0.0%
595 95 63 05 TIB - 8th St/Selkirk/Portage-4th Street Overlay - Engineering	0.00	0.00	0.00	0.0%
595 95 63 06 Government Rd. Pathway City's Match - CDBG	0.00	0.00	0.00	0.0%
595 95 63 07 TIB Grant - 2025 Multiple Locations Project - Construction	1,100,000.00	0.00	1,100,000.00	0.0%
<b>594 Capital Expenditures</b>	<b>1,300,000.00</b>	<b>0.00</b>	<b>1,300,000.00</b>	<b>0.0%</b>
<b>595 Capital Expenditures- Streets</b>				
595 10 63 00 Ellice Ave TIB Grant Engineer Exp	0.00	0.00	0.00	0.0%
595 10 63 01 Streets Overlay 2016 Engineer Exp	0.00	0.00	0.00	0.0%

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 13

101 Street Fund	01/01/2025 To: 12/31/2025				
Expenditures	Amt Budgeted	Expenditures	Remaining		
<b>595 Capital Expenditures- Streets</b>					
595 30 63 00 Ellice Ave TIB Grant Construction Exp	0.00	0.00	0.00	0.00	0.0%
595 30 63 01 Match Expense For Streets TIB	0.00	0.00	0.00	0.00	0.0%
595 Capital Expenditures- Streets	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>1,363,200.00</b>	<b>0.00</b>	<b>1,363,200.00</b>	<b>0.0%</b>	
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>			

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 14

102 Police Vehicle Fund

01/01/2025 To: 12/31/2025

Revenues	Amt Budgeted	Revenues	Remaining	
<b>360 Interest &amp; Other Earnings</b>				
361 10 01 02 Investment Interest	100.00	0.00	100.00	0.0%
361 10 51 02 Prepaid Interest/Premium On Bond Purch	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	100.00	0.00	100.00	0.0%
<b>397 Interfund Transfers</b>				
397 10 60 03 Transfer In - ARPA Funds - Police Vehicle Equipment	0.00	0.00	0.00	0.0%
397 30 00 00 Transfer In From 001 - Police Vehicles Lease	39,236.00	0.00	39,236.00	0.0%
397 Interfund Transfers	39,236.00	0.00	39,236.00	0.0%
<b>Fund Revenues:</b>	<b>39,336.00</b>	<b>0.00</b>	<b>39,336.00</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>521 Law Enforcement</b>				
521 21 35 02 Police Vehicles - Equipment	0.00	0.00	0.00	0.0%
521 Law Enforcement	0.00	0.00	0.00	0.0%
<b>594 Capital Expenditures</b>				
591 21 70 00 Police Vehicles (3) 2021 Ford Interceptors - Principal	37,319.00	0.00	37,319.00	0.0%
592 21 80 00 Police Vehicles (3) 2021 Ford Interceptors - Interest	1,917.00	0.00	1,917.00	0.0%
594 21 64 00 Interceptor Lease Princ/FCI -2014-17	0.00	0.00	0.00	0.0%
594 21 64 03 Interceptor Lease/FCI 2016-2019	0.00	0.00	0.00	0.0%
594 21 64 08 Police Vehicle Upfitting - ARPA	0.00	0.00	0.00	0.0%
594 Capital Expenditures	39,236.00	0.00	39,236.00	0.0%
<b>Fund Expenditures:</b>	<b>39,236.00</b>	<b>0.00</b>	<b>39,236.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>100.00</b>	<b>0.00</b>		

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 15

103 Multimodal Transportation Fund

01/01/2025 To: 12/31/2025

Revenues	Amt Budgeted	Revenues	Remaining	
<b>330 Intergovernmental Revenues</b>				
336 00 71 00 Multimodal Transportation	4,000.00	0.00	4,000.00	0.0%
336 00 87 01 MVA Transportation	4,000.00	0.00	4,000.00	0.0%
330 Intergovernmental Revenues	<b>8,000.00</b>	<b>0.00</b>	<b>8,000.00</b>	<b>0.0%</b>
<b>Fund Revenues:</b>	<b>8,000.00</b>	<b>0.00</b>	<b>8,000.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>8,000.00</b>	<b>0.00</b>		

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 16

104 COVID Fund

01/01/2025 To: 12/31/2025

Revenues	Amt Budgeted	Revenues	Remaining		
<b>330 Intergovernmental Revenues</b>					
332 92 10 00    Coronavirus Relief Funds - Dept. Of Commerce	0.00	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

Expenditures	Amt Budgeted	Expenditures	Remaining		
<b>514 Financial, Recording &amp; Elections</b>					
514 23 10 10    Clerk Salary - COVID	0.00	0.00	0.00	0.00	0.0%
514 23 10 12    Deputy Clerk Salary-COVID	0.00	0.00	0.00	0.00	0.0%
514 23 20 10    Clerk Benefits - COVID	0.00	0.00	0.00	0.00	0.0%
514 23 20 12    Deputy Clerk Benefits - COVID	0.00	0.00	0.00	0.00	0.0%
514 Financial, Recording & Elections	0.00	0.00	0.00	0.00	0.0%

<b>518 Centralized Services</b>					
514 20 31 10    Office & Operating Supplies - COVID	0.00	0.00	0.00	0.00	0.0%
518 63 40 00    Grants To Local Agency/Businesses	0.00	0.00	0.00	0.00	0.0%
518 63 41 12    Office & Operating Supplies - Non-Essential Businesses	0.00	0.00	0.00	0.00	0.0%
518 90 41 10    Professional Services - COVID	0.00	0.00	0.00	0.00	0.0%
518 Centralized Services	0.00	0.00	0.00	0.00	0.0%

<b>521 Law Enforcement</b>					
521 10 10 10    Police Clerk - Wages COVID	0.00	0.00	0.00	0.00	0.0%
521 10 20 10    Police Clerk - Benefits COVID	0.00	0.00	0.00	0.00	0.0%
521 20 10 10    Police Chief Wages - COVID	0.00	0.00	0.00	0.00	0.0%
521 20 20 10    Police Chief Benefits - COVID	0.00	0.00	0.00	0.00	0.0%
521 22 10 10    Police Officer Wages - COVID	0.00	0.00	0.00	0.00	0.0%
521 22 10 12    Police Officer Overtime - COVID	0.00	0.00	0.00	0.00	0.0%
521 22 20 10    Police Officer Benefits - COVID	0.00	0.00	0.00	0.00	0.0%
521 22 20 12    Police Officer Overtime Benefits - COVID	0.00	0.00	0.00	0.00	0.0%
521 30 31 00    Office & Operating Supplies - COVID	0.00	0.00	0.00	0.00	0.0%
521 Law Enforcement	0.00	0.00	0.00	0.00	0.0%

<b>534 Water Utilities</b>					
534 10 10 10    Public Works Wages - COVID	0.00	0.00	0.00	0.00	0.0%
534 10 20 10    Public Works Benefits - COVID	0.00	0.00	0.00	0.00	0.0%
534 10 31 10    Office & Operating Supplies - COVID	0.00	0.00	0.00	0.00	0.0%
534 Water Utilities	0.00	0.00	0.00	0.00	0.0%

<b>535 Sewer</b>					
535 10 10 10    Public Works Wages - COVID	0.00	0.00	0.00	0.00	0.0%
535 10 20 10    Public Works Benefits - COVID	0.00	0.00	0.00	0.00	0.0%
535 10 31 10    Office & Operating Supplies - COVID	0.00	0.00	0.00	0.00	0.0%

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 17

104 COVID Fund

01/01/2025 To: 12/31/2025

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>535 Sewer</b>				
535 Sewer	0.00	0.00	0.00	0.0%
<b>594 Capital Expenditures</b>				
594 18 63 10 Capital Expenditures - COVID	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>		

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 18

105 COPS Grant		01/01/2025 To: 12/31/2025			
Revenues	Amt Budgeted	Revenues	Remaining		
<b>330 Intergovernmental Revenues</b>					
331 16 00 00 COPS Grant	0.00	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining		
<b>521 Law Enforcement</b>					
521 10 10 02 Contracts & Consultants - Wages - (COPS Grant)	0.00	0.00	0.00	0.00	0.0%
521 10 35 00 Small Tools And Minor Equipment - (COPS Grant)	0.00	0.00	0.00	0.00	0.0%
521 40 43 01 Travel & Training - (COPS Grant)	0.00	0.00	0.00	0.00	0.0%
521 Law Enforcement	0.00	0.00	0.00	0.00	0.0%
<b>594 Capital Expenditures</b>					
594 21 64 04 Equipment/Technology- (COPS Grant)	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>		<b>0.00</b>	<b>0.00</b>		

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 19

106 LFRF Fund		01/01/2025 To: 12/31/2025			
Revenues	Amt Budgeted	Revenues	Remaining		
<b>330 Intergovernmental Revenues</b>					
332 92 10 01	Coronavirus Local Fiscal Recovery Funds	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues		0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining		
<b>518 Centralized Services</b>					
518 10 10 00	Employee Premium Pay Wages (ARPA)	0.00	0.00	0.00	0.0%
518 10 20 00	Employee Premium Pay Benefits (ARPA)	0.00	0.00	0.00	0.0%
518 Centralized Services		0.00	0.00	0.00	0.0%
<b>597 Interfund Transfers</b>					
597 21 64 00	Transfers-Out - Fund 102 - Police Vehicle Equipment	0.00	0.00	0.00	0.0%
597 34 41 00	Transfers-Out - Rate Study 2022 (ARPA Fund)	0.00	0.00	0.00	0.0%
597 34 64 00	Transfers-Out - Public Works Trailer	0.00	0.00	0.00	0.0%
597 34 64 01	Transfer-Out - Public Works Truck	0.00	0.00	0.00	0.0%
597 34 64 02	Transfer -Out Public Works Mini Excavator	0.00	0.00	0.00	0.0%
597 35 41 00	Transfers-Out - Rate Study 2022 (ARPA Fund)	0.00	0.00	0.00	0.0%
597 35 64 00	Transfers-Out - Public Works Trailer	0.00	0.00	0.00	0.0%
597 35 64 01	Transfer-Out - Public Works Truck	0.00	0.00	0.00	0.0%
597 35 64 02	Transfer-Out - Public Works Mini Excavator	0.00	0.00	0.00	0.0%
597 62 40 00	Grant County Health District 2023 - Transfer To General Fund	0.00	0.00	0.00	0.0%
597 Interfund Transfers		0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>		<b>0.00</b>	<b>0.00</b>		

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 20

107 Public Safety Tax Fund 01/01/2025 To: 12/31/2025

Revenues	Amt Budgeted	Revenues	Remaining	
<b>310 Taxes</b>				
313 15 00 00 Public Safety Tax	269,000.00	0.00	269,000.00	0.0%
310 Taxes	269,000.00	0.00	269,000.00	0.0%
<b>397 Interfund Transfers</b>				
397 21 00 10 Transfer In - From General Fund	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>269,000.00</b>	<b>0.00</b>	<b>269,000.00</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>521 Law Enforcement</b>				
521 20 10 03 Law Enforcement - Salaries & Wages	0.00	0.00	0.00	0.0%
521 20 20 01 Law Enforcement - Personnel Benefits	0.00	0.00	0.00	0.0%
521 20 31 07 Uniforms	0.00	0.00	0.00	0.0%
521 20 32 03 Police Vehicle Fuel	63,000.00	0.00	63,000.00	0.0%
521 20 35 00 Axon Cameras	0.00	0.00	0.00	0.0%
521 20 41 00 Lexipol	8,500.00	0.00	8,500.00	0.0%
521 22 35 01 Law Enforcement - Small Tools And Minor Equipment	2,500.00	0.00	2,500.00	0.0%
521 40 40 00 Training	0.00	0.00	0.00	0.0%
521 40 43 02 Travel	0.00	0.00	0.00	0.0%
521 Law Enforcement	74,000.00	0.00	74,000.00	0.0%
<b>522 Fire Control</b>				
522 20 42 02 MACC - Communications	35,000.00	0.00	35,000.00	0.0%
522 Fire Control	35,000.00	0.00	35,000.00	0.0%
<b>594 Capital Expenditures</b>				
594 21 70 04 Vehicles Lease - Principal	0.00	0.00	0.00	0.0%
594 21 80 05 Vehicles Lease - Interest	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%
<b>597 Interfund Transfers</b>				
597 21 10 00 Transfer Out To General Fund (SRO Wages)	0.00	0.00	0.00	0.0%
597 21 10 01 Transfer Out To General Fund (Additional Wages)	160,000.00	0.00	160,000.00	0.0%
597 Interfund Transfers	160,000.00	0.00	160,000.00	0.0%
<b>Fund Expenditures:</b>	<b>269,000.00</b>	<b>0.00</b>	<b>269,000.00</b>	<b>0.0%</b>

# 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 21

---

107 Public Safety Tax Fund

01/01/2025 To: 12/31/2025

---

**Fund Excess/(Deficit):**

**0.00**

**0.00**

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 22

140 Transportation Benefit Fund

01/01/2025 To: 12/31/2025

Revenues	Amt Budgeted	Revenues	Remaining	
<b>310 Taxes</b>				
313 21 00 00 Sales Tax Revenue -- TBD	80,000.00	0.00	80,000.00	0.0%
310 Taxes	80,000.00	0.00	80,000.00	0.0%
<b>Fund Revenues:</b>	<b>80,000.00</b>	<b>0.00</b>	<b>80,000.00</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>594 Capital Expenditures</b>				
595 95 63 01 CDBG - Government Rd. Pathway-City's Match	0.00	0.00	0.00	0.0%
597 95 63 02 TIB - Government Road Sidewalk - City's Match	0.00	0.00	0.00	0.0%
597 95 63 03 TIB - 8th St/Selkirk/Portage-4th Street Overlay - City's Match	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>80,000.00</b>	<b>0.00</b>		

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 23

**350 Capital Improvement Fund**

01/01/2025 To: 12/31/2025

Revenues	Amt Budgeted	Revenues	Remaining	
<b>310 Taxes</b>				
318 34 00 00 Real Estate Excise Tax	5,000.00	0.00	5,000.00	0.0%
310 Taxes	5,000.00	0.00	5,000.00	0.0%
<b>330 Intergovernmental Revenues</b>				
337 05 14 01 Grant County SIP Grant Government Road	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	0.00	0.00	0.00	0.0%
<b>360 Interest &amp; Other Earnings</b>				
361 10 03 50 Investment Interest	800.00	0.00	800.00	0.0%
361 10 53 50 Prepaid Interest/Premium On Bond Purch	0.00	0.00	0.00	0.0%
369 90 00 00 Earnest Money - Refunded	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	800.00	0.00	800.00	0.0%
<b>Fund Revenues:</b>	<b>5,800.00</b>	<b>0.00</b>	<b>5,800.00</b>	<b>0.0%</b>

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>518 Centralized Services</b>				
518 90 41 00 Central Services - Professional Services (510 Gov't. Rd.)	0.00	0.00	0.00	0.0%
518 Centralized Services	0.00	0.00	0.00	0.0%
<b>594 Capital Expenditures</b>				
594 18 48 01 City Hall Repairs - Front Door & Windows	0.00	0.00	0.00	0.0%
594 18 63 00 Government Road WSU RCDI Group	0.00	0.00	0.00	0.0%
594 18 63 01 Government Road Project Engineering	0.00	0.00	0.00	0.0%
594 18 63 02 Government Road Project Other Costs	0.00	0.00	0.00	0.0%
594 18 63 03 Flooring For City Hall	0.00	0.00	0.00	0.0%
594 18 63 04 Flower Bed Improvements For City Hall	0.00	0.00	0.00	0.0%
594 18 63 05 Exterior Bldg. Painting For City Hall	0.00	0.00	0.00	0.0%
594 18 63 06 Security System For City Hall	0.00	0.00	0.00	0.0%
594 18 63 07 Dog Pound Pole Building	0.00	0.00	0.00	0.0%
594 18 63 08 City Hall Planning	0.00	0.00	0.00	0.0%
594 18 63 09 City Server	0.00	0.00	0.00	0.0%
594 57 64 00 Reader Board/Electronic	0.00	0.00	0.00	0.0%
594 57 65 00 Mattawa Sign	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%
<b>599 Escrow</b>				
599 18 89 00 Earnest Money Deposit (City Hall)	0.00	0.00	0.00	0.0%
599 Escrow	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

**2025 BUDGET POSITION**

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 24

350 Capital Improvement Fund

01/01/2025 To: 12/31/2025

**Fund Excess/(Deficit):** **5,800.00** **0.00**

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 25

401 Water Operating Fund

01/01/2025 To: 12/31/2025

Revenues	Amt Budgeted	Revenues	Remaining	
<b>340 Charges For Goods &amp; Services</b>				
343 40 00 00 Water Sales	721,000.00	0.00	721,000.00	0.0%
343 40 00 01 Standpipe	200.00	0.00	200.00	0.0%
343 40 00 02 Administration Fee	150.00	0.00	150.00	0.0%
343 40 00 03 Utility Tax On Water Sales	129,000.00	0.00	129,000.00	0.0%
343 40 00 04 Water Parts Sales And Hydrant Rentals	30,000.00	0.00	30,000.00	0.0%
343 40 00 05 Water Hookups New	0.00	0.00	0.00	0.0%
343 40 04 01 Hydrant Meter Maintenance	8,065.00	0.00	8,065.00	0.0%
345 89 00 01 Planning & Development (Engineering)	0.00	0.00	0.00	0.0%
<b>340 Charges For Goods &amp; Services</b>	<b>888,415.00</b>	<b>0.00</b>	<b>888,415.00</b>	<b>0.0%</b>

**350 Fines & Penalties**

359 40 01 01 Delinquent Utility Fees--Water	8,000.00	0.00	8,000.00	0.0%
<b>350 Fines &amp; Penalties</b>	<b>8,000.00</b>	<b>0.00</b>	<b>8,000.00</b>	<b>0.0%</b>

**360 Interest & Other Earnings**

361 10 04 01 Investment Interest	5,000.00	0.00	5,000.00	0.0%
361 10 54 01 Prepaid Interest/Premium On Bond Purch	0.00	0.00	0.00	0.0%
369 10 00 02 Sale Of Surplus	0.00	0.00	0.00	0.0%
<b>360 Interest &amp; Other Earnings</b>	<b>5,000.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.0%</b>

**380 Non Revenues**

389 10 04 01 Hydrant Deposits	0.00	0.00	0.00	0.0%
<b>380 Non Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

**397 Interfund Transfers**

397 10 60 00 Trasfer In - Rate Study 2022 (ARPA Fund)	0.00	0.00	0.00	0.0%
397 10 60 04 Transfer In - Public Works Trailer (ARPA)	0.00	0.00	0.00	0.0%
397 10 60 06 Transfer In - Public Works Truck (ARPA)	0.00	0.00	0.00	0.0%
397 10 60 09 Transfer In- Public Works Mini Excavator (ARPA)	0.00	0.00	0.00	0.0%
<b>397 Interfund Transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

**Fund Revenues:**

**901,415.00      0.00      901,415.00      0.0%**

**Expenditures**

**Amt Budgeted      Expenditures      Remaining**

**534 Water Utilities**

534 00 41 00 Rate Study 2022 (ARPA Funds)	0.00	0.00	0.00	0.0%
534 10 10 00 Clerk/Treasurer Salary	35,000.00	0.00	35,000.00	0.0%
534 10 10 01 Deputy Clerk Wages	30,000.00	0.00	30,000.00	0.0%
534 10 10 02 Public Works Wages	99,000.00	0.00	99,000.00	0.0%
534 10 10 03 Public Works Director Salary	59,000.00	0.00	59,000.00	0.0%
534 10 10 04 Public Works Overtime Wages	12,000.00	0.00	12,000.00	0.0%
534 10 10 05 Admin. Assistant Clerk Wages	0.00	0.00	0.00	0.0%
534 10 20 00 Clerk/Treasurer Benefits	17,000.00	0.00	17,000.00	0.0%

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 26

401 Water Operating Fund

01/01/2025 To: 12/31/2025

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>534 Water Utilities</b>				
534 10 20 01 Deputy Clerk Benefits	19,000.00	0.00	19,000.00	0.0%
534 10 20 02 Public Works Benefits	49,000.00	0.00	49,000.00	0.0%
534 10 20 03 Public Works Director Benefits	27,000.00	0.00	27,000.00	0.0%
534 10 20 04 Public Works Overtime Benefits	7,000.00	0.00	7,000.00	0.0%
534 10 20 05 Admin. Assistant Clerk Benefits	0.00	0.00	0.00	0.0%
534 10 30 02 Postage	1,700.00	0.00	1,700.00	0.0%
534 10 31 00 Office Supplies	4,000.00	0.00	4,000.00	0.0%
534 10 31 01 Operating Supplies	5,000.00	0.00	5,000.00	0.0%
534 10 31 02 Chlorine	14,000.00	0.00	14,000.00	0.0%
534 10 31 03 Uniforms	3,000.00	0.00	3,000.00	0.0%
534 10 35 00 Small Tools & Equipment	5,000.00	0.00	5,000.00	0.0%
534 10 35 01 Wheeler Rex Portable Electric Valve	0.00	0.00	0.00	0.0%
<b>Exercisers</b>				
534 10 40 00 Columbia River Water Rights - Annual Fee	7,050.00	0.00	7,050.00	0.0%
534 10 41 00 State Auditor	3,000.00	0.00	3,000.00	0.0%
534 10 41 01 Computer Support/Maintenance	0.00	0.00	0.00	0.0%
534 10 41 02 Chemical Samples	8,000.00	0.00	8,000.00	0.0%
534 10 41 03 Engineering Services	8,000.00	0.00	8,000.00	0.0%
534 10 41 04 Publishing	500.00	0.00	500.00	0.0%
534 10 41 05 Professional Services	11,000.00	0.00	11,000.00	0.0%
534 10 41 06 Engineering W/S Rate Study	0.00	0.00	0.00	0.0%
534 10 41 07 Water Rights Study	0.00	0.00	0.00	0.0%
534 10 41 08 Water System Capacity Analysis	0.00	0.00	0.00	0.0%
534 10 41 09 Professional Services - Water System Plan	0.00	0.00	0.00	0.0%
534 10 41 10 Water Main Easements Study	0.00	0.00	0.00	0.0%
534 10 42 00 Telephone	5,000.00	0.00	5,000.00	0.0%
534 10 43 00 Travel & Training	4,000.00	0.00	4,000.00	0.0%
534 10 44 00 Excise Tax On Sales	42,000.00	0.00	42,000.00	0.0%
534 10 44 02 Utility Tax On Water Sales Paid To General Fund	148,000.00	0.00	148,000.00	0.0%
534 10 45 01 Copier Lease	1,500.00	0.00	1,500.00	0.0%
534 10 46 00 Insurance	54,000.00	0.00	54,000.00	0.0%
534 10 47 01 Utilities	36,500.00	0.00	36,500.00	0.0%
534 10 48 00 Computer Support/Maintenance	9,000.00	0.00	9,000.00	0.0%
534 10 48 01 Meter Installations	27,000.00	0.00	27,000.00	0.0%
534 10 48 03 System Repair & Maintenance	30,000.00	0.00	30,000.00	0.0%
534 10 49 00 Water Master Training	0.00	0.00	0.00	0.0%
534 10 49 01 Miscellaneous	0.00	0.00	0.00	0.0%
534 10 49 02 Water System Utility Tax/Hydrant Meter	8,065.00	0.00	8,065.00	0.0%
534 10 51 00 System Permit Fees	4,000.00	0.00	4,000.00	0.0%
594 34 64 02 Meters -- Radio Reads	21,000.00	0.00	21,000.00	0.0%
<b>534 Water Utilities</b>	<b>814,315.00</b>	<b>0.00</b>	<b>814,315.00</b>	<b>0.0%</b>
<b>535 Sewer</b>				
534 10 32 02 Fuel	7,500.00	0.00	7,500.00	0.0%
<b>535 Sewer</b>	<b>7,500.00</b>	<b>0.00</b>	<b>7,500.00</b>	<b>0.0%</b>
<b>548 Public Works - Centralized Services</b>				
534 10 48 02 Vehicle Repair & Maintenance	8,000.00	0.00	8,000.00	0.0%

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 27

401 Water Operating Fund

01/01/2025 To: 12/31/2025

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>548 Public Works - Centralized Services</b>				
548 Public Works - Centralized Services	8,000.00	0.00	8,000.00	0.0%
<b>591 Debt Service - Principal Repayment</b>				
591 34 70 00 Postage Machine Lease - PW	180.00	0.00	180.00	0.0%
591 34 70 01 Copier Machine Lease - PW	800.00	0.00	800.00	0.0%
591 Debt Service - Principal Repayment	980.00	0.00	980.00	0.0%
<b>594 Capital Expenditures</b>				
594 18 62 00 Shop Offices	0.00	0.00	0.00	0.0%
594 34 48 00 Well #2 Upgrade	0.00	0.00	0.00	0.0%
594 34 63 00 Replace Main Water Lines	0.00	0.00	0.00	0.0%
594 34 63 01 Meter Replacements	0.00	0.00	0.00	0.0%
594 34 63 03 Well #2 Rehabilitation & Re-Equipping (ARPA)	0.00	0.00	0.00	0.0%
594 34 64 00 Gate Valve Replacement	0.00	0.00	0.00	0.0%
594 34 64 03 Dump Trailer	0.00	0.00	0.00	0.0%
594 34 64 04 Vehicles (Sales From Surplus)	0.00	0.00	0.00	0.0%
594 34 64 05 Snow Plow	0.00	0.00	0.00	0.0%
594 34 64 08 Public Works Trailer - ARPA	0.00	0.00	0.00	0.0%
594 34 64 09 Public Works Truck (ARPA)	0.00	0.00	0.00	0.0%
594 34 64 10 Public Works Works Mini Excavator (ARPA)	0.00	0.00	0.00	0.0%
594 42 64 05 Boom Lift	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%
<b>597 Interfund Transfers</b>				
597 34 00 00 Transfer Out To 402 Bond	69,803.60	0.00	69,803.60	0.0%
597 Interfund Transfers	69,803.60	0.00	69,803.60	0.0%
<b>Fund Expenditures:</b>	<b>900,598.60</b>	<b>0.00</b>	<b>900,598.60</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>816.40</b>	<b>0.00</b>		

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 28

402 Water Bond Debt Fund		01/01/2025 To: 12/31/2025			
Revenues	Amt Budgeted	Revenues	Remaining		
<b>397 Interfund Transfers</b>					
397 34 04 02    Transfer In From 401 Water	69,803.60	0.00	69,803.60	0.0%	
397 Interfund Transfers	69,803.60	0.00	69,803.60	0.0%	
<b>Fund Revenues:</b>		<b>69,803.60</b>	<b>0.00</b>	<b>69,803.60</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining		
<b>591 Debt Service - Principal Repayment</b>					
591 34 72 10    Columbia Bank Princ Loan	63,178.45	0.00	63,178.45	0.0%	
591 Debt Service - Principal Repayment	63,178.45	0.00	63,178.45	0.0%	
<b>592 Debt Service - Interest Costs</b>					
592 34 83 10    Columbia Bank Int Loan	6,625.15	0.00	6,625.15	0.0%	
592 Debt Service - Interest Costs	6,625.15	0.00	6,625.15	0.0%	
<b>Fund Expenditures:</b>		<b>69,803.60</b>	<b>0.00</b>	<b>69,803.60</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>		<b>0.00</b>	<b>0.00</b>		

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 29

403 Customer Deposit Fund		01/01/2025 To: 12/31/2025			
Revenues	Amt Budgeted	Revenues	Remaining		
<b>380 Non Revenues</b>					
389 10 04 03    Customer Deposits	3,206.00	0.00	3,206.00	0.0%	
380 Non Revenues	3,206.00	0.00	3,206.00	0.0%	
<b>Fund Revenues:</b>	<b>3,206.00</b>	<b>0.00</b>	<b>3,206.00</b>	<b>0.0%</b>	
Expenditures	Amt Budgeted	Expenditures	Remaining		
<b>580 Non Expenditures</b>					
588 50 04 03    Water & Sewer Deposits Change In Accounting Principle	0.00	0.00	0.00	0.0%	
589 30 01 00    Deposit Refunds - Customer	1,849.00	0.00	1,849.00	0.0%	
580 Non Expenditures	1,849.00	0.00	1,849.00	0.0%	
<b>Fund Expenditures:</b>	<b>1,849.00</b>	<b>0.00</b>	<b>1,849.00</b>	<b>0.0%</b>	
<b>Fund Excess/(Deficit):</b>	<b>1,357.00</b>	<b>0.00</b>			

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 30

404 Water Bond Reserve Fund	01/01/2025 To: 12/31/2025			
Revenues	Amt Budgeted	Revenues	Remaining	
<b>360 Interest &amp; Other Earnings</b>				
361 10 04 04 Investment Interest	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>		

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 31

405 Sewer Operating Fund

01/01/2025 To: 12/31/2025

Revenues	Amt Budgeted	Revenues	Remaining	
<b>330 Intergovernmental Revenues</b>				
334 03 10 00 Dept. Of Ecology Grant - WWTF Improvements	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	0.00	0.00	0.00	0.0%
<b>340 Charges For Goods &amp; Services</b>				
343 50 00 01 Sewer Sales	800,000.00	0.00	800,000.00	0.0%
343 50 00 02 Administrative Fee	200.00	0.00	200.00	0.0%
343 50 00 03 Utility Tax On Sewer Sales	137,000.00	0.00	137,000.00	0.0%
343 50 00 04 Sewer Sales- Parts	4,000.00	0.00	4,000.00	0.0%
343 50 00 05 Sewer Hookups New	11,500.00	0.00	11,500.00	0.0%
340 Charges For Goods & Services	952,700.00	0.00	952,700.00	0.0%
<b>350 Fines &amp; Penalties</b>				
359 50 00 01 Delinquent Utility Fees-Sewer	4,035.00	0.00	4,035.00	0.0%
350 Fines & Penalties	4,035.00	0.00	4,035.00	0.0%
<b>360 Interest &amp; Other Earnings</b>				
361 10 04 05 Investment Interest	0.00	0.00	0.00	0.0%
361 10 54 05 Prepaid Interest/Premium On Bond Purch	0.00	0.00	0.00	0.0%
369 10 00 03 Sale Of Surplus	0.00	0.00	0.00	0.0%
369 91 00 01 Employee Re-Payment	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%
<b>397 Interfund Transfers</b>				
397 10 60 01 Transfer In - Rate Study 2022 (ARPA Funds)	0.00	0.00	0.00	0.0%
397 10 60 05 Transfer In - Public Works Trailer (ARPA)	0.00	0.00	0.00	0.0%
397 10 60 07 Transfer In - Public Works Truck (ARPA)	0.00	0.00	0.00	0.0%
397 10 60 08 Transfer In - Public Works Mini Excavator (ARPA)	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
<b>398 Insurance Recoveries</b>				
398 10 00 00 Insurance Recoveries - WWTF Fire	0.00	0.00	0.00	0.0%
398 Insurance Recoveries	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>956,735.00</b>	<b>0.00</b>	<b>956,735.00</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>535 Sewer</b>				
535 00 41 00 Rate Study 2022 - (ARPA Funds)	0.00	0.00	0.00	0.0%
535 00 48 01 Sewer Installations	10,000.00	0.00	10,000.00	0.0%

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 32

405 Sewer Operating Fund

01/01/2025 To: 12/31/2025

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>535 Sewer</b>				
535 10 10 00 Public Works Wages	99,000.00	0.00	99,000.00	0.0%
535 10 10 02 Clerk/Treasurer Salary	35,000.00	0.00	35,000.00	0.0%
535 10 10 03 Public Works Director Salary	48,000.00	0.00	48,000.00	0.0%
535 10 10 04 Public Works Overtime Wages	12,000.00	0.00	12,000.00	0.0%
535 10 10 05 Deputy Clerks Wages	27,000.00	0.00	27,000.00	0.0%
535 10 10 06 Admin. Assistant Clerk Wages	0.00	0.00	0.00	0.0%
535 10 20 00 Public Works Benefits	64,000.00	0.00	64,000.00	0.0%
535 10 20 02 Clerk/Treasurer Benefits	16,000.00	0.00	16,000.00	0.0%
535 10 20 03 Public Works Director Benefits	24,000.00	0.00	24,000.00	0.0%
535 10 20 04 Public Works Overtime Benefits	6,500.00	0.00	6,500.00	0.0%
535 10 20 05 Deputy Clerks Benefits	16,000.00	0.00	16,000.00	0.0%
535 10 20 06 Admin. Assistant Clerk Benefits	0.00	0.00	0.00	0.0%
535 10 31 00 Office Supplies	3,700.00	0.00	3,700.00	0.0%
535 10 31 01 Postage	1,700.00	0.00	1,700.00	0.0%
535 10 31 02 Uniforms	2,500.00	0.00	2,500.00	0.0%
535 10 31 03 Office & Operating Supplies - WWTF Fire	0.00	0.00	0.00	0.0%
535 10 32 00 Fuel	7,500.00	0.00	7,500.00	0.0%
535 10 32 01 Fuel - WWTF Fire	0.00	0.00	0.00	0.0%
535 10 35 00 Small Tools & Equipment	7,000.00	0.00	7,000.00	0.0%
535 10 35 02 Composite Sampler ISCO 4700	0.00	0.00	0.00	0.0%
535 10 41 00 State Auditor	3,500.00	0.00	3,500.00	0.0%
535 10 41 01 Engineering Services	8,000.00	0.00	8,000.00	0.0%
535 10 41 02 Testing Samples	30,000.00	0.00	30,000.00	0.0%
535 10 41 03 Publishing	500.00	0.00	500.00	0.0%
535 10 41 04 Professional Services	9,000.00	0.00	9,000.00	0.0%
535 10 41 05 Engineering -- W/S Rate Study	0.00	0.00	0.00	0.0%
535 10 41 06 Legal Fees -- Sewer	0.00	0.00	0.00	0.0%
535 10 41 07 Engineering - WWTF Improvements	0.00	0.00	0.00	0.0%
535 10 41 08 Professional Services - WWTF Fire	0.00	0.00	0.00	0.0%
535 10 41 09 Professional Services - Pretreatment Ordinance	0.00	0.00	0.00	0.0%
535 10 41 10 Portage Liftstation Study	0.00	0.00	0.00	0.0%
535 10 42 00 Telephone	5,000.00	0.00	5,000.00	0.0%
535 10 43 00 Travel & Training	4,300.00	0.00	4,300.00	0.0%
535 10 44 00 Excise Tax On Sales	19,000.00	0.00	19,000.00	0.0%
535 10 44 01 Utility Tax On Sewer Sales Paid To General Fund	159,000.00	0.00	159,000.00	0.0%
535 10 45 01 Copier Lease	1,200.00	0.00	1,200.00	0.0%
535 10 46 00 Insurance	54,000.00	0.00	54,000.00	0.0%
535 10 47 00 Utilities	26,000.00	0.00	26,000.00	0.0%
535 10 47 01 LID Sewer Assess Fees	0.00	0.00	0.00	0.0%
535 10 48 00 Office Repair And Maintenance	3,000.00	0.00	3,000.00	0.0%
535 10 48 01 Computer Support/Maintenance	8,000.00	0.00	8,000.00	0.0%
535 10 48 02 Sewer Plant Maintenance	27,000.00	0.00	27,000.00	0.0%
535 10 48 03 Vehicle Repair / Maintenance	16,500.00	0.00	16,500.00	0.0%
535 10 48 04 System Repairs / Maintenance	27,000.00	0.00	27,000.00	0.0%
535 10 49 00 Miscellaneous	0.00	0.00	0.00	0.0%
535 10 51 00 Permit Fees	6,000.00	0.00	6,000.00	0.0%
<b>535 Sewer</b>	<b>786,900.00</b>	<b>0.00</b>	<b>786,900.00</b>	<b>0.0%</b>

**591 Debt Service - Principal Repayment**

591 35 70 01 Postage Machine Lease - PW	0.00	0.00	0.00	0.0%
---	------	------	------	------

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 33

405 Sewer Operating Fund

01/01/2025 To: 12/31/2025

Expenditures	Amt Budgeted	Expenditures	Remaining		
<b>591 Debt Service - Principal Repayment</b>					
591 35 70 02 Copier Machie Lease - PW	0.00	0.00	0.00	0.00	0.0%
591 35 72 00 PWTF Loan Princ 07-962-014	23,105.00	0.00	23,105.00	23,105.00	0.0%
591 Debt Service - Principal Repayment	23,105.00	0.00	23,105.00	23,105.00	0.0%
<b>592 Debt Service - Interest Costs</b>					
592 35 83 00 PWTF Loan Int 07-962-014	1,387.00	0.00	1,387.00	1,387.00	0.0%
592 Debt Service - Interest Costs	1,387.00	0.00	1,387.00	1,387.00	0.0%
<b>594 Capital Expenditures</b>					
594 18 62 01 Shop Offices	0.00	0.00	0.00	0.00	0.0%
594 35 31 00 Computers - WWTF Fire	0.00	0.00	0.00	0.00	0.0%
594 35 45 00 Blower Rental - WWTF Fire	0.00	0.00	0.00	0.00	0.0%
594 35 63 03 Spare Pump X 2	0.00	0.00	0.00	0.00	0.0%
594 35 63 06 WWTF Fire Repairs	0.00	0.00	0.00	0.00	0.0%
594 35 64 01 Vehicles	0.00	0.00	0.00	0.00	0.0%
594 35 64 04 Sewer Treatment Plant Fencing	0.00	0.00	0.00	0.00	0.0%
594 35 64 05 Mower (WWTF)	0.00	0.00	0.00	0.00	0.0%
594 35 64 06 Snow Plow	0.00	0.00	0.00	0.00	0.0%
594 35 64 07 Public Works Trailer (ARPA)	0.00	0.00	0.00	0.00	0.0%
594 35 64 08 Public Works Truck (ARPA)	0.00	0.00	0.00	0.00	0.0%
594 35 64 09 Public Works Mini Excavator (ARPA)	0.00	0.00	0.00	0.00	0.0%
594 42 64 02 Boom Lift	0.00	0.00	0.00	0.00	0.0%
595 35 63 04 WWTF Fire Repairs - DO NOT USE	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
<b>597 Interfund Transfers</b>					
597 30 00 00 Transfer To 412-sewer Improv.	15,000.00	0.00	15,000.00	15,000.00	0.0%
597 35 89 00 Transfer To 406 Sewer Debt. Fund (WWTF Improv. Loan Pmt.)	130,000.00	0.00	130,000.00	130,000.00	0.0%
597 Interfund Transfers	145,000.00	0.00	145,000.00	145,000.00	0.0%
<b>Fund Expenditures:</b>	<b>956,392.00</b>	<b>0.00</b>	<b>956,392.00</b>	<b>956,392.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>343.00</b>	<b>0.00</b>			

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 34

406 Sewer Debt Fund

01/01/2025 To: 12/31/2025

Revenues	Amt Budgeted	Revenues	Remaining	
<b>360 Interest &amp; Other Earnings</b>				
361 10 04 06 Investment Interest	3,000.00	0.00	3,000.00	0.0%
361 40 04 06 ULID Sewer Interest	3,000.00	0.00	3,000.00	0.0%
368 10 04 06 ULID Sewer Principal	15,000.00	0.00	15,000.00	0.0%
360 Interest & Other Earnings	21,000.00	0.00	21,000.00	0.0%
<b>397 Interfund Transfers</b>				
397 40 50 00 Transfer In From 405 - WWTF Improv. Loan Re-Payment	130,000.00	0.00	130,000.00	0.0%
397 41 20 00 Transfer In From 412 - Hydro Study Re-Payment	6,389.80	0.00	6,389.80	0.0%
397 Interfund Transfers	136,389.80	0.00	136,389.80	0.0%
<b>Fund Revenues:</b>	<b>157,389.80</b>	<b>0.00</b>	<b>157,389.80</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>591 Debt Service - Principal Repayment</b>				
591 35 70 00 Hydro Study Re-Payment - Principal	4,437.19	0.00	4,437.19	0.0%
591 35 72 02 DOE SRF Loan Princ L9800025	0.00	0.00	0.00	0.0%
591 35 72 08 DOE CCWF Loan Princ L9800024	0.00	0.00	0.00	0.0%
591 35 72 10 Columbia Bank Princ Loan '12	47,912.31	0.00	47,912.31	0.0%
591 35 72 12 DOE SWD Princ Loan EL160638	1,625.97	0.00	1,625.97	0.0%
591 35 79 00 Hydro Study Re- Payment - Admin.	976.31	0.00	976.31	0.0%
592 35 83 01 Hydro Study Re-Payment - Interest	976.30	0.00	976.30	0.0%
592 35 83 12 DOE SWD Interest Loan EL160638	581.35	0.00	581.35	0.0%
591 Debt Service - Principal Repayment	56,509.43	0.00	56,509.43	0.0%
<b>592 Debt Service - Interest Costs</b>				
592 35 83 10 Columbia Bank Int Loan '12	5,024.28	0.00	5,024.28	0.0%
592 Debt Service - Interest Costs	5,024.28	0.00	5,024.28	0.0%
<b>Fund Expenditures:</b>	<b>61,533.71</b>	<b>0.00</b>	<b>61,533.71</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>95,856.09</b>	<b>0.00</b>		

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 35

407 Water Emergency Fund

01/01/2025 To: 12/31/2025

Revenues	Amt Budgeted	Revenues	Remaining	
<b>360 Interest &amp; Other Earnings</b>				
361 10 04 07 Investment Interest	200.00	0.00	200.00	0.0%
360 Interest & Other Earnings	200.00	0.00	200.00	0.0%
<b>Fund Revenues:</b>	<b>200.00</b>	<b>0.00</b>	<b>200.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>200.00</b>	<b>0.00</b>		

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 36

408 Sewer Emergency Fund		01/01/2025 To: 12/31/2025			
Revenues	Amt Budgeted	Revenues	Remaining		
<b>360 Interest &amp; Other Earnings</b>					
361 10 04 08 Investment Interest	100.00	0.00	100.00	0.0%	
360 Interest & Other Earnings	100.00	0.00	100.00	0.0%	
<b>Fund Revenues:</b>		<b>100.00</b>	<b>0.00</b>	<b>100.00</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining		
<b>535 Sewer</b>					
535 00 48 00 Sewer Repairs & Maintenance	0.00	0.00	0.00	0.0%	
535 Sewer	0.00	0.00	0.00	0.0%	
<b>Fund Expenditures:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>		<b>100.00</b>	<b>0.00</b>		

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 37

410 Sewer Reserve Fund

01/01/2025 To: 12/31/2025

Revenues	Amt Budgeted	Revenues	Remaining	
<b>360 Interest &amp; Other Earnings</b>				
361 10 04 10 Investment Interest	200.00	0.00	200.00	0.0%
360 Interest & Other Earnings	200.00	0.00	200.00	0.0%
<b>Fund Revenues:</b>	<b>200.00</b>	<b>0.00</b>	<b>200.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>200.00</b>	<b>0.00</b>		

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 38

411 Water Capital Improvement

01/01/2025 To: 12/31/2025

Revenues	Amt Budgeted	Revenues	Remaining	
<b>340 Charges For Goods &amp; Services</b>				
343 40 00 06 Water Rights Fees In Lieu Of Water Rights	0.00	0.00	0.00	0.0%
343 40 00 07 Water GFC Fee NON Developer	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>360 Interest &amp; Other Earnings</b>				
361 10 04 11 Investment Interest	1,000.00	0.00	1,000.00	0.0%
367 40 04 03 Water GFC System Fees Developer Only	0.00	0.00	0.00	0.0%
367 40 04 04 Water Hook Up Fees Developer Only	0.00	0.00	0.00	0.0%
369 90 00 01 Earnest Money - Refunded	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	<b>1,000.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.0%</b>
<b>Fund Revenues:</b>	<b>1,000.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>594 Capital Expenditures</b>				
594 18 62 03 Shop Offices	0.00	0.00	0.00	0.0%
594 34 35 00 Cameras	0.00	0.00	0.00	0.0%
594 34 41 00 Well 2 Final Design & Construction Admin. - Engineering	0.00	0.00	0.00	0.0%
594 34 48 01 Well #2 Upgrade	0.00	0.00	0.00	0.0%
594 34 48 02 Reservoir Painting Bars	0.00	0.00	0.00	0.0%
594 34 63 02 Replace Main Water Lines	0.00	0.00	0.00	0.0%
594 34 64 06 Vehicle - PW	0.00	0.00	0.00	0.0%
594 34 64 07 Hoist Lift - PW	0.00	0.00	0.00	0.0%
594 Capital Expenditures	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>599 Escrow</b>				
599 34 89 00 Earnest Money Deposit (City Hall)	0.00	0.00	0.00	0.0%
599 Escrow	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>1,000.00</b>	<b>0.00</b>		

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 39

412 Sewer Capital Improvement		01/01/2025 To: 12/31/2025			
Revenues	Amt Budgeted	Revenues	Remaining		
<b>330 Intergovernmental Revenues</b>					
333 14 22 81	CDBG Planning Grant '15 Facility Upgrade	0.00	0.00	0.00	0.0%
333 19 00 00	Facility Plan WWTP -- DOE Grant	0.00	0.00	0.00	0.0%
391 80 10 01	Hydro Study DOE Loan	0.00	0.00	0.00	0.0%
<b>330 Intergovernmental Revenues</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>340 Charges For Goods &amp; Services</b>					
343 50 00 06	Sewer GFC Fee NON Developer	0.00	0.00	0.00	0.0%
<b>340 Charges For Goods &amp; Services</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>360 Interest &amp; Other Earnings</b>					
361 10 04 12	Investment Interest	1,000.00	0.00	1,000.00	0.0%
367 50 04 06	Sewer GFC System Fees Developer Only	0.00	0.00	0.00	0.0%
367 50 04 07	Sewer Hook Up Fees Developer Only	0.00	0.00	0.00	0.0%
369 90 00 02	Earnest Money - Refunded	0.00	0.00	0.00	0.0%
<b>360 Interest &amp; Other Earnings</b>		<b>1,000.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.0%</b>
<b>390 Other Financing Sources</b>					
391 80 00 00	Facility Plan WWTP -- DOE Loan	0.00	0.00	0.00	0.0%
391 80 00 02	WWTF Improvements -- DOE Loan	0.00	0.00	0.00	0.0%
<b>390 Other Financing Sources</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>397 Interfund Transfers</b>					
397 00 04 12	Transfer 405 To 412 Sewer	15,000.00	0.00	15,000.00	0.0%
<b>397 Interfund Transfers</b>		<b>15,000.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>0.0%</b>
<b>Fund Revenues:</b>		<b>16,000.00</b>	<b>0.00</b>	<b>16,000.00</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining		
<b>594 Capital Expenditures</b>					
594 35 35 00	Hoist List - PW	0.00	0.00	0.00	0.0%
594 35 40 00	Hydro Study DOE Loan	0.00	0.00	0.00	0.0%
594 35 40 01	Hydro Study DOE Grant	0.00	0.00	0.00	0.0%
594 35 41 00	WWTF Improvements Project - Engineering (Construction Admin)	0.00	0.00	0.00	0.0%
594 35 41 02	WWTF Improvements Engineering DOE Loan (Design)	0.00	0.00	0.00	0.0%
594 35 41 04	WWTF Improvements Engineering DOE Grant (Design)	0.00	0.00	0.00	0.0%
594 35 41 05	WWTF Improvements Engineering (Task 4 Solids Handling Analysis) -Loan	0.00	0.00	0.00	0.0%
594 35 63 00	Facility Plan Engineering CDBG Grant	0.00	0.00	0.00	0.0%
594 35 63 01	Lift Station Upgrade	0.00	0.00	0.00	0.0%
594 35 63 02	Facility Plan Engineering DOE Loan	0.00	0.00	0.00	0.0%
594 35 63 04	Facility Plan Engineering DOE Grant	0.00	0.00	0.00	0.0%

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 40

412 Sewer Capital Improvement

01/01/2025 To: 12/31/2025

Expenditures	Amt Budgeted	Expenditures	Remaining		
<b>594 Capital Expenditures</b>					
594 35 63 05	0.00	0.00	0.00	0.00	0.0%
WWTF Improvements Project - Construction					
594 35 64 00	0.00	0.00	0.00	0.00	0.0%
Vehicle - PW					
594 35 64 02	0.00	0.00	0.00	0.00	0.0%
HVAC For City Hall					
594 35 64 03	0.00	0.00	0.00	0.00	0.0%
Cameras					
594 76 62 05	0.00	0.00	0.00	0.00	0.0%
Bathrooms- Park					
<b>594 Capital Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>597 Interfund Transfers</b>					
597 35 41 01	6,389.80	0.00	6,389.80	0.00	0.0%
Transfer Out - Hydro Study Re-Payment To Fund 406					
<b>597 Interfund Transfers</b>	<b>6,389.80</b>	<b>0.00</b>	<b>6,389.80</b>	<b>0.00</b>	<b>0.0%</b>
<b>599 Escrow</b>					
599 35 89 00	0.00	0.00	0.00	0.00	0.0%
Earnest Money Deposit (City Hall)					
<b>599 Escrow</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Expenditures:</b>	<b>6,389.80</b>	<b>0.00</b>	<b>6,389.80</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>9,610.20</b>	<b>0.00</b>			

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 41

413 Water Deposits

01/01/2025 To: 12/31/2025

	Amt Budgeted	Revenues	Remaining	
<b>Revenues</b>				
380 Non Revenues				
382 10 04 13 Water Deposits	0.00	0.00	0.00	0.0%
388 50 04 13 Water-Change In Accounting Principle	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Expenditures</b>				
580 Non Expenditures				
582 10 04 13 Water Deposit Refunds	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>		

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 42

414 Sewer Deposits

01/01/2025 To: 12/31/2025

	Amt Budgeted	Revenues	Remaining	
<b>Revenues</b>				
380 Non Revenues				
382 10 04 14 Sewer Deposits	0.00	0.00	0.00	0.0%
388 50 04 14 Sewer-Change In Accounting Principle	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Expenditures</b>				
580 Non Expenditures				
582 10 04 14 Sewer Deposit Refunds	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>		

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 43

420 Solid Waste Fund

01/01/2025 To: 12/31/2025

Revenues	Amt Budgeted	Revenues	Remaining	
<b>340 Charges For Goods &amp; Services</b>				
343 70 00 00 Garbage/Solid Waste Services	362,000.00	0.00	362,000.00	0.0%
343 70 00 01 Drop Box Fees	0.00	0.00	0.00	0.0%
343 70 00 02 Utility Tax On Garbage Sales	63,000.00	0.00	63,000.00	0.0%
<b>340 Charges For Goods &amp; Services</b>	<b>425,000.00</b>	<b>0.00</b>	<b>425,000.00</b>	<b>0.0%</b>
<b>350 Fines &amp; Penalties</b>				
359 70 04 20 Delinquent Utility Fees-Garbage	2,000.00	0.00	2,000.00	0.0%
<b>350 Fines &amp; Penalties</b>	<b>2,000.00</b>	<b>0.00</b>	<b>2,000.00</b>	<b>0.0%</b>
<b>360 Interest &amp; Other Earnings</b>				
361 10 04 20 Investment Interest	1,000.00	0.00	1,000.00	0.0%
361 10 54 20 Prepaid Interest/Premium On Bond Purch	0.00	0.00	0.00	0.0%
367 00 00 01 Contributions And Donations	0.00	0.00	0.00	0.0%
367 00 00 05 Clean-Up Fee Revenue	3,700.00	0.00	3,700.00	0.0%
<b>360 Interest &amp; Other Earnings</b>	<b>4,700.00</b>	<b>0.00</b>	<b>4,700.00</b>	<b>0.0%</b>
<b>Fund Revenues:</b>	<b>431,700.00</b>	<b>0.00</b>	<b>431,700.00</b>	<b>0.0%</b>

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>537 Garbage &amp; Solid Waste</b>				
537 10 10 00 Clerk/Treasurer Salary	5,000.00	0.00	5,000.00	0.0%
537 10 10 01 Public Works Wages	9,000.00	0.00	9,000.00	0.0%
537 10 10 02 Public Works Director Salary	6,000.00	0.00	6,000.00	0.0%
537 10 10 03 Public Works Overtime Wages	1,000.00	0.00	1,000.00	0.0%
537 10 10 04 Deputy Clerks Wages	10,000.00	0.00	10,000.00	0.0%
537 10 10 05 Admin. Assistant Clerk Wages	0.00	0.00	0.00	0.0%
537 10 20 00 Clerk/Treasurer Benefits	2,500.00	0.00	2,500.00	0.0%
537 10 20 01 Public Works Benefits	5,000.00	0.00	5,000.00	0.0%
537 10 20 02 Public Works Director Benefits	2,500.00	0.00	2,500.00	0.0%
537 10 20 03 Public Works Overtime Benefits	600.00	0.00	600.00	0.0%
537 10 20 04 Deputy Clerks Benefits	6,000.00	0.00	6,000.00	0.0%
537 10 20 05 Admin. Assistant Clerk Benefits	0.00	0.00	0.00	0.0%
537 10 31 00 Office Supplies	700.00	0.00	700.00	0.0%
537 10 31 01 Postage	1,100.00	0.00	1,100.00	0.0%
537 10 33 00 Consolidated Disposal	275,000.00	0.00	275,000.00	0.0%
537 10 33 01 Consolidated Disposal Drop Box Fees	1,200.00	0.00	1,200.00	0.0%
537 10 41 00 State Auditor	1,400.00	0.00	1,400.00	0.0%
537 10 41 01 Computer Support/Maintenance	3,000.00	0.00	3,000.00	0.0%
537 10 41 02 Professional Services	2,500.00	0.00	2,500.00	0.0%
537 10 41 03 Legal Fees	0.00	0.00	0.00	0.0%
537 10 42 00 Telephone	1,000.00	0.00	1,000.00	0.0%
537 10 44 00 Excise Tax On Sales	20,500.00	0.00	20,500.00	0.0%
537 10 44 01 Utility Tax On Garbage Sales Paid To General Fund	72,000.00	0.00	72,000.00	0.0%
537 10 46 00 Insurance	1,200.00	0.00	1,200.00	0.0%
537 10 48 00 Office Repair And Maintenance	700.00	0.00	700.00	0.0%
537 10 48 01 Vehicle Repair & Maintenance	500.00	0.00	500.00	0.0%

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 44

420 Solid Waste Fund

01/01/2025 To: 12/31/2025

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>537 Garbage &amp; Solid Waste</b>				
537 10 49 00    Miscellaneous	0.00	0.00	0.00	0.0%
537 30 41 01    Publishing	0.00	0.00	0.00	0.0%
537 50 41 00    Spring Clean Up	0.00	0.00	0.00	0.0%
537 50 48 00    Clean-up Events	2,500.00	0.00	2,500.00	0.0%
<b>537 Garbage &amp; Solid Waste</b>	<b>430,900.00</b>	<b>0.00</b>	<b>430,900.00</b>	<b>0.0%</b>
<b>591 Debt Service - Principal Repayment</b>				
591 37 70 00    Postage Machine Lease - PW	200.00	0.00	200.00	0.0%
591 37 70 01    Copier Machine Lease - PW	600.00	0.00	600.00	0.0%
<b>591 Debt Service - Principal Repayment</b>	<b>800.00</b>	<b>0.00</b>	<b>800.00</b>	<b>0.0%</b>
<b>594 Capital Expenditures</b>				
594 37 64 00    Snow Plow	0.00	0.00	0.00	0.0%
<b>594 Capital Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Expenditures:</b>	<b>431,700.00</b>	<b>0.00</b>	<b>431,700.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>		

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 45

460 Water System Construction		01/01/2025 To: 12/31/2025			
Revenues	Amt Budgeted	Revenues	Remaining		
<b>330 Intergovernmental Revenues</b>					
333 14 22 80 CDBG Planning Grant '12	0.00	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining		
<b>534 Water Utilities</b>					
534 20 41 01 CDBG Planning Only Grant Expenses	0.00	0.00	0.00	0.00	0.0%
534 Water Utilities	0.00	0.00	0.00	0.00	0.0%
<b>594 Capital Expenditures</b>					
594 34 62 01 Well Pump #2 Service	0.00	0.00	0.00	0.00	0.0%
594 34 62 02 Well Pump #3 Service	0.00	0.00	0.00	0.00	0.0%
594 34 62 03 Hypochlorite System	0.00	0.00	0.00	0.00	0.0%
594 34 64 01 HVAC For City Hall	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>			

## 2025 BUDGET POSITION

City Of Mattawa

Time: 14:54:37 Date: 11/19/2024

Source Codes 000 To: 999

Page: 46

639 Custodial Fund

01/01/2025 To: 12/31/2025

	Amt Budgeted	Revenues	Remaining	
<b>Revenues</b>				
<b>380 Non Revenues</b>				
389 30 00 00 State Bldg Code Fee	0.00	0.00	0.00	0.0%
389 30 00 01 PSEA State Fees	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Expenditures</b>				
<b>580 Non Expenditures</b>				
589 30 02 00 State Bldg Code Fee To State Treasurer	0.00	0.00	0.00	0.0%
589 30 03 00 PSEA State Fees	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>		



## Off-Street Parking Workshop Memo

**To:** Mattawa City Council  
**CC:** Mayor Maria Maggie Celaya  
**From:** Rachelle Bradley, AICP, Project Manager  
**Date:** 11/21/2024  
**RE:** Parking Regulations, continued

### Summary

The city council is requesting additional information regarding parking regulations in the city of Mattawa after a recent land use decision by the Hearing Examiner about parking. This memo is in addition to the 11/05/2024 memo information.

### Parking Code Overview: MMC 17.46

Mattawa Municipal Code 17.46 is the codified chapter for off-street parking requirements. There used to be two parking requirements code sections (15.08 and 17.46) that were consolidated in the 2023 Comprehensive Plan & Development Regulations update to remove conflicts. Chapter 17.46 was proposed to be kept as it was more comprehensive and aligned with Comprehensive Plan policies.

Off-street parking is also known as “on-site parking”. Mattawa calculates parking requirements by the proposed land use or activity as spaces per the useable square footage of the building. Public spaces such as restrooms, stairways, and public lobbies are subtracted from parking requirements. Off-street parking requirements for uses not specifically defined are determined by the administrator (Planning Department) based upon the requirement for similar uses.

Different use categories within the same building footprint are calculated separately based on the information provided by the applicant. Applicants are encouraged during pre-application meetings to provide detailed and accurate information in their applications.

**Table 1. Off-Street Parking Spaces Required (MMC 17.46.030(C))**

Category	Land Uses/Activities	Required Spaces
Residential	Single-family, duplex and multifamily dwelling units	2 spaces/unit
Community Services	Churches, schools, funeral homes, convalescent/nursing homes, clubs, lodges, grange halls, museums, art museums, municipal buildings, places of public assembly, libraries, educational facilities, theaters, golf courses, clubs, etc.	1 space/200 square feet



Category	Land Uses/Activities	Required Spaces
General Retail	Grocery store, pharmacies, hardware, liquor, furniture, department, clothing stores, passenger terminals, bowling alleys, etc	1 space/300 square feet
General Service	Mini-marts, gas/service stations, beauty salons, espresso stands, eating and drinking establishments, public utility stations, etc.	1 space/100 square feet
Transient Services	Hotels, motels, bed and breakfasts, boarding houses, etc.	1 space/room or group of rooms rented as a single unit
Professional Office	Law, doctor, real estate, accounting, insurance offices, financial institutions, banks, etc.	1 space/250 square feet
Industrial Facilities	Wholesale trade, warehousing, processing, and manufacturing plants, auto recycling, heavy equipment repair shops, etc.	1 space/500 square feet of retail area and 1 space/1,000 square feet of gross floor area

Mattawa code also allows applicants to agree with adjacent property owners for off-site parking provided there is no conflict and sufficient parking for both uses.

The code was established in 2007 when the city was incorporated. The justification or reasoning for the parking standards is unknown but typical for other cities in the area as provided in the 11/05/2024 memo.

### Off-Street Parking Code Benefits

The chapter states that the purpose of the off-street parking chapter is to:

- provide adequate numbers of off-street parking spaces
- vehicular ingress, egress, and loading facilities
- reduce on-street parking
- increase traffic safety
- maintain smooth traffic flow
- reduce the visual impact of parking lots.

On-site parking ensures easy access to businesses and spaces for visitors, particularly those with disabilities. Insufficient parking can deter customers and negatively impact business profitability. In other cities, off-street parking reductions are typically limited to specific cases, such as residential uses to increase housing or when adequate on-street parking is available. Given Mattawa's lack of public transit and limited walking and biking infrastructure, on-site parking is crucial for accommodating the many drivers in the community.

### Parking Study to Amend Code

To better assess Mattawa’s parking situation a study needs to be conducted. A study will inform the city whether there is a parking shortage or surplus to then be able to decide on whether to amend the code. A parking study typically includes the following tasks:

- Parking data over time including occupancy, time limits
- On-street vs off-street parking inventories and comparisons
- Changes in future facilities
- Community outreach and interviews with business owners
- Future parking demand (based on population and visitation)
- Strategies and recommendations

A citywide parking study for Mattawa is estimated at \$15,000-\$20,000. A specific study area such as only Government Road or businesses in the C-1 district will be closer to \$10,000.

## Code Amendment Processes

Following the parking study, if the city wants to change the parking requirements then a code amendment is required. The process amends the city's development regulations and must be consistent with the Comprehensive Plan. Code amendments can be initiated as part of the annual Comprehensive Plan amendment process, however, cities may not amend their Comprehensive Plan, Future Land Use Map, or Development Regulations more than once a year. This is different from the periodic review which is required every ten years.

Usually, cities establish a docketing process to review and amend applications at once to meet the state requirements of updating no more than once a year. But Mattawa does not have a docketing process in place or formal procedure for amendments. Annual amendments can be applicant-initiated or by the City Council/staff (legislative). The primary difference is who pays for the studies, reviews, and process. The procedures for both are similar:

### Path 1 – Applicant Initiated

- The applicant provides a citywide parking study or a study for the use/service they want to be amended. The parking study must be as comprehensive as previously described. A city comparison is not sufficient for review or state standards as each city is unique in needs, demands, and growth.
- Applicant pays and submits annual amendment application
- Application is reviewed and must be submitted for SEPA, public comment, and Ecology agency review.

### Path 2 – City Initiated

- City council initiates a parking study and the consultant/staff completes the study as previously described.
- City pays for and submits annual amendment application
- Application is reviewed and must be submitted for SEPA, public comment, and Ecology agency review.

### Application & Review Steps

- Parking study
- Prepare application materials with study findings, proposed code amendments language, SEPA checklist, and land use application forms
- Application submission
- Determination of complete application – within 28-days



**SCJ ALLIANCE**  
CONSULTING SERVICES

- Distribution of a Notice of Application and SEPA registration – within 10 days of complete application determination
- Issuance of a SEPA Threshold Determination – after NOA/SEPA 14-day minimum comment period
- Preparation of a staff report containing relevant information about the application and a Determination of Consistency. This report may also include a staff recommendation and shall be prepared before the open record public hearing.
- Notice of public hearing – 14-day minimum comment period
- An open record public hearing shall be conducted by the Planning Agency, during which the applicant shall be allowed to present the proposed amendment, and interested parties shall be allowed to make comments and submit written testimony
- Distribution of the proposed amendments to state agencies, as appropriate, for review and comment – 60-day minimum period required
- The recommendation of the Planning Agency along with a complete copy of the record shall be provided to the City Council for review before their decision
- Notice of city council hearing and decision intent – 14-day before hearing
- City Council review and action
- Submit action to the Department of Commerce for final review and recording by the state and then becomes effective.
- If approved, updates are submitted to the code-managing website for public viewing.



**CITY OF MATTAWA  
COUNCIL MEETING MINUTES  
November 07, 2024  
5:30 PM**

**Call to Order/Roll Call**

The council meeting was called to order by Mayor Maria Celaya at 5:30 p.m. Council members present were Sun Hwang, Brian Berghout, Tony Acosta, Fabiola Hernandez. M/s; Acosta / Hwang motion to excuse Silvia Barajas, Alex Heredia & Wendy Lopez. Motion carried. (Alex Heredia logged in virtually at 5:41 pm).

Staff present – Interim Police Chief Alex Zesati, Public Works Director Juan Ledezma, City Clerk Anabel Martinez

Others present: City attorney Katherine Kenison, G & O (Jamin), Rachele Bradley, Singh Hardeep & Unity Partners, Jesse Chiprez, Rio Hirai, Jose & Ramon Perez, Matheus Leitz, Cindy Carter, Cheryl Schweizer.

~ ~ ~ ~ ~

**I. Additions/Approval of Agenda:**

\*\* M/s; Acosta / Hernandez motion to add SCJ Alliance Parking Regulations memo to consent agenda, 508-14 Water Rights Application as item #10 under motion and accept tonight's agenda. Motion carried.

**II. Public Comments:**

\*\* None.

**III. Presentations:**

➤ **Community Coalition of Churches (Rio Hirai) – Community Service (15 min.)**

\*\*Bishop Rio Hirai thanked Mayor Celaya Fabiola & Chief Alex for helping paint over graffiti. He would like to propose that each council member keep an eye on a section of the city for gang tagging. He would like each council member to take responsibility for an area in the city and they can notify Mayor Celaya of new tagging or graffiti.

\*\*There are 17 churches in the Desert Aire/Mattawa area and Mr. Hirai is going to talk to the coalition to rally up churches to do the same.

\*\*Councilmember Hwang appreciated Mr. Hirai and is willing to help around his area on 4<sup>th</sup> Street.

➤ **Mattawa C Store – Corner of Hwy 243 & Rd. 24 (Singh Hardeep) (15 min.)**

\*\*Mr. Hardeep presented to council a PowerPoint on a Mattawa C-Store Project. He stated the variance was rejected and would like to discuss how Mattawa's current parking requirements are limiting job creation & economic growth. His goal is to seek adjustments to Mattawa's parking codes to allow for full development, which includes a 10,000 sq ft project with a convenience store, pizza place, and credit union.

\*\*Mr. Hardeep does not see the need for so many parking spaces that the code is asking. The jobs possibly created for this project are anywhere from 28-35 jobs. Councilman Hwang said that employees will take up some of the parking spaces and will be less available for the customers.

\*\*Katherine reminded council that the CUP and variance went through the process of hearing examiner.

\*\*Rachelle Bradley added that the next periodic code update will commence on June 1<sup>st</sup> 2025 and must be adopted by Dec. 2027. A code amendment can be done then or initiated and paid for by the applicant.

\*\*Councilman Berghout does not think it is prudent to wait 2 years and potentially miss out on opportunity for revenue.

\*\*Councilman Acosta says a code amendment is costly and the city would need to take the costs.

\*\*Councilman Heredia agrees with Brian and says we need to pay attention to Mattawa, he thinks Dollar General store does not have parking issues.

\*\*Rachelle stated that if the council would like to continue discussion, she can provide an estimate for costs.

\*\* Commissioner Cindy Carter said there is funding that either the city or the port can apply for strategic infrastructure project grant (SIP) through EDC, the grant would be able to pay for the study or costs associated with code amendment.

\*\*Councilman Acosta would like to propose to add this discussion to the next council meeting and look into and pursue the funding that commissioner Carter is proposing.

**IV. Public Hearings:**

➤ **2025 Preliminary Budget Hearing**

\*\*The hearing started at 6:38pm.

\*\* There was no public comment.

\*\* The hearing closed at 6:38 pm.

\*\*Councilman Acosta has a concern about the general fund having a 300k deficit.

➤ **2025 Revenue Sources Hearing**

\*\* The hearing started at 6:46 pm.

\*\* There was no public comment.

\*\* The hearing closed at 6:47 pm.

➤ **2025 Property Tax Hearing**

\*\* The hearing started at 6:47 pm.

\*\* Jesse Chiprez asked how does the public know ahead of time about the public hearings? Anabel responded the notices are published in the newspaper October 18<sup>th</sup> and 25<sup>th</sup>. Jesse also asked if the documents are available at city hall, Anabel responded, yes.

\*\* The hearing closed at 6:49 pm.

## **V. Consent Agenda/Information**

- Minutes – Council Meeting 10.17.24
- Gray & Osborne Project Summary 10.23.24
- Liquor License Renewals: Gur K & G 2, La Perla Tapatia Mexican Restaurant, Mercado La Perla Tapatia, La Popular Mexican Restaurant & Panaderia.
- SCJ Alliance Parking Regulations Memo
- 2024 Claims EFT & Checks Approval #20701-20725 -- \$100,642.97
- 2024 Payroll EFT & Checks Approval #31981-31987 -- \$105,163.19
- Treasurer Report

\*\* Approval of Claims, Prepaid Claims and Payroll Vouchers audited and certified by the City Clerk as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at city hall.

\*\* As of November 7<sup>th</sup>, 2024, the Council approved payment of 2024 Claims EFT & checks approval #20701-20725 in the amount of \$100,642.97, 2024 Payroll EFT & checks approval #31981-31987 in the amount of \$105,163.19.

***\*\* M/s; Acosta / Berghout motion that bills, checks, payroll, 10.17.24 meeting minutes, Treasurers report be approved. Motion carried.***

## **VI. Reports:**

### **Mayor's Report**

\*\*Trunk n Treat event went well, there were about 4 events going on.

\*\*Winter Festival planning is ongoing. The Parade starts at the park towards the high school and ends with a Nativity event at the school. December 13<sup>th</sup> will be the parade and nativity; December 18<sup>th</sup> will be the winter festival.

### **Council Report**

\*\*Councilman Berghout thanked the police for doing a good job and are doing proactive policing.

### **Police Department Report**

\*\*Chief Zesati said the Take Back Day with Coalition collected about 4 lbs. of medicine and the box had about 33 lbs. of medicine. Later that day was Coffee with the Cop and in the afternoon participated in the Trunk n Treat event at city hall.

### **Public Works Department Report**

\*\* The Well No. 2 Re-Equipping project is anticipated to start with mobilization next Tuesday, November 12<sup>th</sup>.

\*\* The 1<sup>st</sup> round of the 5 million congressional funds are available for Well improvements, this is also an action item.

\*\* We are exploring the possibility of applying for new water rights available from the Pasco Basin Groundwater Subarea, the 508-14 aquifer. A scope of work will be presented at the next council meeting.

\*\* The Jetter Trailer arrived, this equipment will be used for sewer mainline maintenance.

\*\* The city was awarded 1.3 million from TIB for the 2025 Red Town grant, the grant should cover the remaining roads that are in bad condition.

\*\* The irrigation system was winterized and is now shut off.

\*\* The dry wells of North Boundary Ave., Riverview Ave., and Saddle Mtn. Dr, Manson Lane, and Government Rd., were inspected and cleaned, dirt roads, trash and root were items that were removed.

\*\* CAH Homes; A walkthrough of the curb, gutter, and sidewalk improvements were done, required correction will be sent to CAD Homes. Phase I & II have been paved.

\*\* Sunstar Development continues to work on the sewer line.

#### **VII. Council, Items for Motion (Old Business):**

*None*

#### **VIII. Council, Items for Motion (New Business):**

- 1. Well 2 Re-Equipping Project – Authorize Mayor to Sign Contracts**  
*M/s; Berghout / Hwang authorize mayor to sign the contracts for well 2. Motion carried.*
- 2. TIB 2025 Red Town Initiative Design Agreement – Engineering**  
*M/s; Acosta / Hernandez motion to approve the TIB initiative. Motion carried.*
- 3. G & O Amend. 6 Supplement 1 – Well 2 Rehabilitation & Re-Equipping, Final Design & Construction Services**  
*M/s; Berghout / Acosta motion to approve this amendment. Motion carried.*
- 4. Consolidated Disposal 4<sup>th</sup> Contract Amendment & Res. 24.11.08 New Rates**  
*Katherine would like to review the CDSI contract and Ordinance 383.*
  - *Item tabled, not motion.*
- 5. Resolution 24.11.09 2025 Property Tax Levy**  
*M/s; Acosta / Heredia motion to approve. Motion carried.*
- 6. Resolution 24.11.10 Surplus of 3 PD Ford Explorers**  
*M/s; Heredia / Acosta motion to approve this resolution. Motion carried.*
- 7. Purchase of 2 fleet vehicles – PD**  
*M/s; Hwang / Berghout motion to approve this purchase. Opposed, Acosta, Hernandez. Motion carried.*

- 8. Letter of Support – Mattawa Area Food Bank Expansion Project**  
**M/s; Berghout / Hernandez motion to approve mayor to sign letter. Motion carried.**
  
- 9. CDS Funding – Water System Improvements Project – Acceptance of Award Grant Agreement**  
**M/s; Berghout / Hwang motion to approve this award. Motion carried.**
  
- 10. 508-14 Water Rights Application**  
**The council gave direction to move forward with eligibility for funding with scope of work. No motion.**

**\*\*\* A closed labor negotiations session after adjournment.**

**IX. Adjournment:**

The council meeting was adjourned at 7:37 P.M. M/s; Berghout / Acosta. Motion carried.

Respectfully submitted,

---

Anabel Martinez, City Clerk

---

Maria Celaya, Mayor

# Gray & Osborne/City of Mattawa Project Summary (11/13/24)

## Development Projects

### ***Hwang Subdivision – Mike Meskimen, Julio Renteria***

Project Number: 21845.05/24858.03

Funded: Developer Contributions

- Preliminary subdivision approval granted
- Development agreement completed
- Completed review of construction drawings
- Completed preconstruction conference
- Changes to the construction drawings are being made to satisfy County requirements
- **Part-inspection will be provided during construction**

### ***Bodrero Development – Mike Meskimen, Jamin Ankney***

Project Number: 21845.07/21845.21

Funded: Developer Contributions

- Preliminary subdivision review period complete
- Completed review of construction drawings
- Completed preconstruction conference
- **Currently providing inspection of ongoing construction**

## Transportation Projects

### ***TIB Applications – Mike Meskimen, Julio Renteria, Michael Woodkey***

Project Number: OH230.42

- Applications were due August 9, 2024
- A TIB application was submitted and is under agency review

### ***City-Wide Street Improvements***

Project Number: TBD

Project Completion: August 2025

Funded: TIB

- TIB has offered the City an out-of-call project
- The City approved the fuel tax agreement at the 10/17 council meeting
- **G&O's design amendment was approved 11/7 council meeting**
- **Total Budget: \$1,300,000**

### ***Priest Rapids Sidewalk***

- Applied for TIB funding
- Expect funding announcement in November

**Government Road Feasibility Study Update – Mike Meskimen, Julio Renteria, Michael Woodkey**

- City may budget this effort for next year
- City to determine next steps desired
- Updated cost ranges provided by G&O for budgeting

**Water System Projects**

**Well 2 – Re-equipping Design and CA – Jamin Ankney, Jared McMeen**

Project Number 22867/24846

Project Completion: August 2024

Funded: City Water Fund/Public Works Board

- Final design and construction funding for the project will be from the PWB
- A funding scope change is being processed that will increase the grant to 50%
- **The project was awarded to POW and the preconstruction meeting has been completed**
- **POW started construction the week of November 11**
- **Total Budget: \$666,237**

**Water System Capacity Analysis – Jamin Ankney, Jared McMeen**

Project Number: 24816

Project Completion: July 2024

Funded: City Water Fund

- DOH has approved the analysis
- The City now has 1,026 approved connections
- **Total Budget \$21,000**

**CDS Funding Compliance Assistance – Russ Powers, Jamin Ankney**

Project Number: 24846

Project Completion: October 2024

Funded: CDS funding

- G&O is completing the paperwork for CDS funding
- Confirmation has been received that this effort will be reimbursed from the CDS funding
- **The City can start contracting the engineering/hydrogeological work for the Well 5 project**
- **Total Budget \$7,780**

**Re-equipping Well 2 Construction/Well 5/Pressure Zone Improvements – Jamin Ankney, Jared McMeen, Russ Powers (funding)**

- Applied for Congressional Funding Application – Received funding
- Applied for Legislative Appropriation – Did not receive funding
- Applied to CDBG – Did not receive funding
- Applied to PWB – Received funding
- Applied to DWSRF – Received funding – terms still TBD.
- Added SCADA upgrades to funding application to DWSRF

- Based on discussion with funders PWB funding will be used for Well 2, while the rest of the project will be funded by DWSRF and CDS
- **Total Budget: \$7,200,000**

#### **SCADA Upgrade – Jamin Ankney, Brad Bailey (Conley Engineering)**

- Project Number: TBD
- Project Completion: 2025
- Funded: DWSRF
- City has had recent issues with the SCADA system and is working with Connetix to address the issues.
- Connetix provided a cost estimate for improvements for use in procuring future funding
- **This project is included within the City's DWSRF funding package**
- **Total Budget: \$240,000**

### **Future/Pending Water System Projects**

#### **Water Rights – Aspect Consulting, Jamin Ankney**

- **Total Budget: Not an active project**

#### **Reservoir Project – Jamin Ankney, Myron Basden**

- Coating Project
- Reservoir No. 1 – No need to evaluate until 2029.
- Reservoir No. 2 – Need to evaluate in 2025 for potential coating project.
- **Total Budget: Not an active project**

### **Wastewater System Projects**

#### **WWTF Fire Assistance – Nancy Wetch, Russ Powers**

Project Number: 20827

Project Completion: November 2023

Funded: Insurance Reimbursement/City Funds (Ecology Emergency Funding)

- Phase 1 – Blower Procurement
- Phase 2 – Building Restoration
- Phase 3 – Equipment Installation
- **Total Budget: The total cost of the fire response, cleanup, design, construction, etc., is not completely known at this time as costs are still being assembled and approved by the insurance company.**

**Initial Emergency Response (G&O does not have total cost)**

**Engineering: \$414,840 (insurance will reimburse)**

**Phase I: \$93,505.84 (insurance will reimburse)**

**Phase II: \$320,864 (insurance will reimburse)**

**Phase III: \$1,189,148 (working on insurance reimbursement, City will be responsible for some costs – TBD)**

- City has all costs in hand and can proceed with closeout

- The City will still need to pay the retainage to Apollo, but can request this from the insurance now
- Apollo produced invoices for use by the City with the insurance company
- Apollo has indicated that they will address the baseboard warranty issue
- Apollo has been notified about the filtrate pump issue

***WWTF Improvements Construction – Tim DeVries, Nancy Wetch, Jamin Ankney***

Project Number: 19044.01

Project Completion: 2025 (for construction completion)

Funded: Ecology Water Quality Funding

- Current schedule appears to extend beyond the allowed construction days – an updated schedule has been received and a response has been provided to the contractor
- Ecology has added the control panel upgrades to the funding agreement and a change order proposal for this work is pending
- **The City's change order to add working days has been executed and the contractor has filed a protest**
- **G&O has responded to the contractor's protest, denying both of their requests**
- **Total Budget \$5,883,000 (includes design, construction, construction administration)**

***WWTF Solids Handling Analysis – Nancy Wetch, Jamin Ankney***

Project Number: 23813

Project Completion: July 2024

- Council presentation was completed on 7/18
- Council approved a funding application to Ecology at the August 15 council meeting
- **Ecology funding application was submitted**
- **Total Budget \$24,200**

***Sewer System Improvements (Portage Avenue LS Elimination) – Jamin Ankney, Justin Wies***

Project Number: 24817

Project Completion: 2025

Funded: Ecology Grant/Loan

- Ecology is finalizing the funding agreement
- City has obtained signed landowner agreements with the property owners to complete the preliminary work
- **Completion of the environmental/cultural review and survey is ongoing**
- **Ecology has indicated that a cultural resource survey will be required prior to ground disturbing activities**
- **Slight changes in the proposed route are being made to better serve future development in the area**
- **Total Budget \$207,500**

**Other Projects**

***Basketball Courts – Julio Renteria***

Project Number 22861

Project Completion: August 2024

Funded: Foundation Grant/City

- Bids received exceed funding
- Construction is complete
- **Total Budget \$125,000**

***City Hall Feasibility Analysis – Jamin Ankney, Myron Basden***

Project Number 23856

Project Completion: November 2023

Funded: City

- City could consider funding options for the selected alternative.
- City may consider proceeding with conceptual design to aid in future funding efforts.
- **Total Budget \$27,700**

*Next Meeting – November 27, 2024, 3:30 pm*

C091080-2

WASHINGTON STATE LIQUOR AND CANNABIS BOARD

DATE: 11/06/2024

LICENSED ESTABLISHMENTS IN INCORPORATED AREAS CITY OF MATTAWA  
(BY ZIP CODE) FOR EXPIRATION DATE OF 20250228

LICENSEE	BUSINESS NAME AND ADDRESS	LICENSE NUMBER	PRIVILEGES
1 . BALAGGAN III LLC	MATTAWA MART 88 GOVERNMENT WAY MATTAWA WA 99349 0000	078804	GROCERY STORE - BEER/WINE

# ACCOUNTS PAYABLE

City Of Mattawa

Time: 15:44:59 Date: 11/19/2024

As Of: 01/05/2025

Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
<b>17719</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>3627</b>		
	535 10 41 02	Testing Samples	<b>ANATEK LABS INC-SPOKANE</b>	<b>600.00</b>	<b>WWTP RC Samples</b>
			405 000 535 Sewer Operatin	600.00	WWTP RC Samples
<b>17717</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>1681</b>		
	534 10 41 02	Chemical Samples	<b>BLUELINE EQUIPMENT, LLC</b>	<b>162.30</b>	<b>PW-Gloves</b>
			401 000 534 Water Operatin	162.30	PW-Gloves
<b>17741</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>3633</b>		
	594 21 63 02	2024 Ford K8A Police Utili	<b>BUD CLARY FORD HYUNDAI</b>	<b>66,166.54</b>	<b>2024 Ford K8A Police Utility AWD - 7049</b>
			102 000 594 Police Vehicle I	66,166.54	2024 Ford K8A Police Utility AWD - 7049
<b>17742</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>3633</b>		
	594 21 63 00	2024 Ford F-150 (ARPA)	<b>BUD CLARY FORD HYUNDAI</b>	<b>54,878.85</b>	<b>2024 Ford F-150 - 9044</b>
			102 000 594 Police Vehicle I	54,878.85	2024 Ford F-150 - 9044
<b>17701</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>2150</b>		
	511 30 41 00	Code Book Update	<b>CODE PUBLISHING INC</b>	<b>769.70</b>	<b>Municipal Code Update Legacy</b>
			001 000 511 Current Expens	769.70	Municipal Code Update Legacy
<b>17705</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>112</b>		
	518 30 41 00	Publishing	<b>COLUMBIA BASIN HERALD</b>	<b>230.44</b>	<b>Ad For Preliminary Budget-Property Tax 2025 And Public Notice Rate Increase</b>
	518 30 41 00	Publishing	001 000 518 Current Expens	60.23	Ad For Preliminary Budget-Property Tax 2025
	518 30 41 00	Publishing	001 000 518 Current Expens	70.23	Ad For Preliminary Budget-Property Tax 2025
	518 30 41 00	Publishing	001 000 518 Current Expens	44.99	Ad Public Notice Rate Increase
	518 30 41 00	Publishing	001 000 518 Current Expens	54.99	Ad Public Notice Rate Increase
<b>17704</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>108</b>		
	537 10 33 00	Consolidated Disposal	<b>CONSOLIDATED DISPOSAL</b>	<b>23,498.58</b>	<b>Waste Services Oct 2024</b>
			420 000 537 Solid Waste Fur	23,498.58	Waste Services Oct 2024
<b>17740</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>462</b>		
	594 21 64 08	Police Vehicle Upfitting - A	<b>DAY WIRELESS SYSTEMS</b>	<b>1,499.47</b>	<b>Install Of Radar Unit On (2) 2024 Ford F-150's</b>
			102 000 594 Police Vehicle I	1,499.47	Install Of Radar Unit On (2) 2024 Ford F-150's
<b>17739</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>3284</b>		
	521 40 49 00	Training	<b>DOOLEY ENTERPRISES INC</b>	<b>1,448.91</b>	<b>MPD- Ammunition</b>
			001 000 521 Current Expens	1,448.91	MPD- Ammunition
<b>17738</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>199</b>		
	521 20 31 01	Uniforms & Clothing	<b>GALL'S LLC-BLUMENTHAL UNIFORMS</b>	<b>1,411.62</b>	<b>MPD-Uniforms</b>
			001 000 521 Current Expens	1,411.62	Jumpsuit/ Shield Emblem/ Belt Loops- For Officer Vazquez
<b>17699</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>1698</b>		
	542 63 47 00	Street Lighting	<b>GRANT COUNTY PUD</b>	<b>1,985.04</b>	<b>Power Billing Oct. 2024</b>
			101 000 542 Street Fund	182.17	St Light Park

# ACCOUNTS PAYABLE

City Of Mattawa

Time: 15:44:59 Date: 11/19/2024

As Of: 01/05/2025

Page: 2

Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
542 63 47 00	Street Lighting		101 000 542 Street Fund	1,802.87	St Lights	
<b>17723</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>1734</b>	<b>GRAY &amp; OSBORNE INC</b>	<b>43,936.69</b>	<b>Well 2 Final Design &amp; Construction Admin. Oct. 6-Nov. 2, 2024</b>
594 34 41 00	Well 2 Final Design & Con:		411 000 594 Water Capital I	43,936.69	Well 2 Final Design & Construction Admin. Oct. 6-Nov. 2, 2024	
<b>17724</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>1734</b>	<b>GRAY &amp; OSBORNE INC</b>	<b>20,012.40</b>	<b>WWTF Improvements CA Cot. 6-Nov. 2, 2024</b>
594 35 41 00	WWTF Improvements Proj		412 000 594 Sewer Capital I	20,012.40	WWTF Improvements CA Cot. 6-Nov. 2, 2024	
<b>17725</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>1734</b>	<b>GRAY &amp; OSBORNE INC</b>	<b>269.79</b>	<b>Pavon Final Plat Engineering Services Oct. 6-Nov. 2, 2024</b>
518 30 49 01	Engineering Services		001 000 518 Current Expens	269.79	Pavon Final Plat Engineering Services Oct. 6-Nov. 2, 2024	
<b>17726</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>1734</b>	<b>GRAY &amp; OSBORNE INC</b>	<b>360.26</b>	<b>Celestino Final Plat Engineering Services Oct. 6-Nov. 2, 2024</b>
518 30 49 01	Engineering Services		001 000 518 Current Expens	360.26	Celestino Final Plat Engineering Services Oct. 6-Nov. 2, 2024	
<b>17727</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>1734</b>	<b>GRAY &amp; OSBORNE INC</b>	<b>922.24</b>	<b>Bodrero Development Field Inspection Oct. 6-Nov. 2, 2024</b>
542 30 41 06	Engineering Services		101 000 542 Street Fund	922.24	Bodrero Development Field Inspection Oct. 6-Nov. 2, 2024	
<b>17728</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>1734</b>	<b>GRAY &amp; OSBORNE INC</b>	<b>989.88</b>	<b>Bodrero Development Oct. 6-Nov. 2, 2024</b>
518 30 49 01	Engineering Services		001 000 518 Current Expens	989.88	Bodrero Development Oct. 6-Nov. 2, 2024	
<b>17730</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>1734</b>	<b>GRAY &amp; OSBORNE INC</b>	<b>966.85</b>	<b>Hwang Subdivision Oct. 6-Nov. 2, 2024</b>
518 30 49 01	Engineering Services		001 000 518 Current Expens	966.85	Hwang Subdivision Oct. 6-Nov. 2, 2024	
<b>17731</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>1734</b>	<b>GRAY &amp; OSBORNE INC</b>	<b>90.48</b>	<b>Our Lady Of The Desert CUP Oct. 6-Nov. 2, 2024</b>
518 30 49 01	Engineering Services		001 000 518 Current Expens	90.48	Our Lady Of The Desert CUP Oct. 6-Nov. 2, 2024	
<b>17732</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>1734</b>	<b>GRAY &amp; OSBORNE INC</b>	<b>7,580.38</b>	<b>Sewer System Improvements Design Oct. 6-Nov. 2, 2024</b>
594 35 63 01	Lift Station Upgrade		412 000 594 Sewer Capital I	7,580.38	Sewer System Improvements Design Oct. 6-Nov. 2, 2024	

# ACCOUNTS PAYABLE

City Of Mattawa

Time: 15:44:59 Date: 11/19/2024

As Of: 01/05/2025

Page: 3

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
<b>17733</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>1734 GRAY &amp; OSBORNE INC</b>	<b>361.90</b>	<b>CDS Funding Compliance Assistance</b>
534 10 41 03	Engineering Services		401 000 534 Water Operatin	361.90	CDS Funding Compliance Assistance
<b>17734</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>1734 GRAY &amp; OSBORNE INC</b>	<b>951.50</b>	<b>Sewer Operations Assistance Oct. 6-Nov. 2, 2024</b>
534 10 41 03	Engineering Services		401 000 534 Water Operatin	475.50	Sewer Operations Assistance Oct. 6-Nov. 2, 2024
535 10 41 01	Engineering Services		405 000 535 Sewer Operatin	476.00	Sewer Operations Assistance Oct. 6-Nov. 2, 2024
<b>17735</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>1734 GRAY &amp; OSBORNE INC</b>	<b>2,529.90</b>	<b>Sun Plat Development Field Inspection Oct. 6-Nov. 2, 2024</b>
542 30 41 06	Engineering Services		101 000 542 Street Fund	2,529.90	Sun Plat Development Field Inspection Oct. 6-Nov. 2, 2024
<b>17736</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>1734 GRAY &amp; OSBORNE INC</b>	<b>180.95</b>	<b>Taylor Mixed Use Development Oct. 6-Nov.2, 2024</b>
518 30 49 01	Engineering Services		001 000 518 Current Expens	180.95	Taylor Mixed Use Development Oct. 6-Nov.2, 2024
<b>17737</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>1734 GRAY &amp; OSBORNE INC</b>	<b>180.95</b>	<b>Balaggan Travel Plaza Oct. 6.-Nov.2, 2024</b>
518 30 49 01	Engineering Services		001 000 518 Current Expens	180.95	Balaggan Travel Plaza Oct. 6.-Nov.2, 2024
<b>17718</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>237 H. D. FOWLER CO</b>	<b>1,455.06</b>	<b>PW- Meter Gaskets</b>
534 10 48 01	Meter Installations		401 000 534 Water Operatin	1,455.06	PW- Meter Gaskets
<b>17715</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>3731 INLAND ENVIROMENTAL RESOURCES INC</b>	<b>813.00</b>	<b>Feed System Rental Nov. 14-Dec. 13, 2024</b>
535 10 48 04	System Repairs / Maintenar		405 000 535 Sewer Operatin	813.00	Feed System Rental Nov. 14-Dec. 13, 2024
<b>17703</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>286 KENISON P.S, KATHERINE L.</b>	<b>3,960.00</b>	<b>Legal Fees Oct. 2024</b>
515 41 41 00	Legal Fees		001 000 515 Current Expens	3,960.00	Legal Fees Oct. 2024
<b>17722</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>1193 MARTY'S HARDWARE</b>	<b>1,597.69</b>	<b>PArts/Supplies</b>
518 30 48 00	Repair And Maintenance		001 000 518 Current Expens	29.24	Strip Paint
518 30 48 00	Repair And Maintenance		001 000 518 Current Expens	58.48	Strip Paint
518 30 48 00	Repair And Maintenance		001 000 518 Current Expens	14.08	Paint
521 30 30 00	Community Crime Preventi		001 000 521 Current Expens	35.74	Paint Kit/ Tray Set
521 30 30 00	Community Crime Preventi		001 000 521 Current Expens	83.32	Stiankiller/ Paint Tray
534 10 48 01	Meter Installations		401 000 534 Water Operatin	7.37	Ball Valves
534 10 48 03	System Repair & Maintenar		401 000 534 Water Operatin	21.66	Lav Extentions
534 10 48 03	System Repair & Maintenar		401 000 534 Water Operatin	18.42	Coupling
534 10 48 03	System Repair & Maintenar		401 000 534 Water Operatin	7.35	Adapters

# ACCOUNTS PAYABLE

City Of Mattawa

Time: 15:44:59 Date: 11/19/2024

As Of: 01/05/2025

Page: 4

Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
534 10 48 03	System Repair & Maintena		401 000 534 Water Operatin	206.93	Elbosw/ Galv Nipples/Galv Union	
534 10 48 03	System Repair & Maintena		401 000 534 Water Operatin	94.04	Paint/ Primer/ Spray Paint	
534 10 48 03	System Repair & Maintena		401 000 534 Water Operatin	54.34	Pumice Primer/ Bumpers/ Vinyl Tip	
535 10 31 00	Office Supplies		405 000 535 Sewer Operatin	51.98	Paint/ Mark Paint	
535 10 48 02	Sewer Plant Maintenance		405 000 535 Sewer Operatin	14.63	St Valves	
535 10 48 04	System Repairs / Maintena		405 000 535 Sewer Operatin	9.75	Hose Mender	
535 10 48 04	System Repairs / Maintena		405 000 535 Sewer Operatin	50.37	Spray Paint/ Paint/ Poly Tape	
535 10 48 04	System Repairs / Maintena		405 000 535 Sewer Operatin	58.48	Paint	
535 10 48 04	System Repairs / Maintena		405 000 535 Sewer Operatin	35.82	Tape/magnet/ Screwdriver	
535 10 48 04	System Repairs / Maintena		405 000 535 Sewer Operatin	97.59	Paint Pail/ Pail Liner/ Plas Tray	
535 10 48 04	System Repairs / Maintena		405 000 535 Sewer Operatin	24.69	Adapters	
535 10 48 04	System Repairs / Maintena		405 000 535 Sewer Operatin	5.39	Dist Water	
535 10 48 04	System Repairs / Maintena		405 000 535 Sewer Operatin	76.45	Nipple/Ball Valve/ Galv Tee	
535 10 48 04	System Repairs / Maintena		405 000 535 Sewer Operatin	21.66	Marking Paint	
535 10 48 04	System Repairs / Maintena		405 000 535 Sewer Operatin	8.12	Coupling	
537 10 31 00	Office Supplies		420 000 537 Solid Waste Fu	135.45	Bow Rake/ Shovel/ Spade	
542 30 48 00	City Street Maintenance		101 000 542 Street Fund	53.38	Paint	
542 30 48 02	Repair And Maintenance		101 000 542 Street Fund	61.61	Propane	
542 70 48 00	Roadside Maintenance/Spr		101 000 542 Street Fund	14.01	Propane	
542 70 48 00	Roadside Maintenance/Spr		101 000 542 Street Fund	70.37	Propane	
576 80 31 00	Park Supplies		001 000 576 Current Expens	15.80	Cover/ Black Mtl	
576 80 31 04	Cook Shack Repairs		001 000 576 Current Expens	76.41	Adapters/elbow/Extentions/Pex Stick	
576 80 31 04	Cook Shack Repairs		001 000 576 Current Expens	8.99	Coupling	
576 80 48 00	Park Maintenance		001 000 576 Current Expens	15.17	Imp Sprinklers	
576 80 48 00	Park Maintenance		001 000 576 Current Expens	9.75	Strip Paint	
576 80 48 00	Park Maintenance		001 000 576 Current Expens	8.12	Hose Mender	
576 80 48 00	Park Maintenance		001 000 576 Current Expens	42.73	Odorless Thinner/ Primer	
<b>17707</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>1900</b>	<b>MATTAWA TIRE SERVICES LLC</b>	<b>27.55</b>	<b>MPD-Vehicle Repair And Maintenance</b>
521 20 48 00	Vehicle Repair And Mainte		001 000 521 Current Expens	27.55	MPD-Vehicle Repair And Maintenance	
<b>17711</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>2992</b>	<b>MPH INDUSTRIES</b>	<b>5,925.38</b>	<b>MPD-Patorl Vehicle Equipment</b>
594 21 64 08	Police Vehicle Upfitting - A		102 000 594 Police Vehicle I	5,925.38	MPD-Patorl Vehicle Equipment	
<b>17712</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>324</b>	<b>MULTI AGENCY COMMUNICATION CENTER</b>	<b>2,481.70</b>	<b>Dispatch Services Nov. 2024</b>
522 20 42 02	MACC - Communications		107 000 522 Public Safety T	2,481.70	Dispatch Services Nov. 2024	
<b>17714</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>862</b>	<b>OUR LADY OF DESERT PARISH- CHURCH</b>	<b>500.00</b>	<b>Refund Parade Deposit (9.14.24)</b>
389 00 01 01	Deposits - Parade Events		101 000 380 Street Fund	-500.00	Refund Parade Deposit (9.14.24)	

# ACCOUNTS PAYABLE

City Of Mattawa

Time: 15:44:59 Date: 11/19/2024

As Of: 01/05/2025

Page: 5

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
<b>17716</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>494 OVS</b>	<b>55.73</b>	<b>PW-Parts/Supplies</b>
	535 10 48 04	System Repairs / Maintenar	405 000 535 Sewer Operatin	55.73	PVC Cap RAS
<b>17706</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>434 OXARC</b>	<b>45.30</b>	<b>Chlorine</b>
	534 10 31 02	Chlorine	401 000 534 Water Operatin	45.30	Chlorine
<b>17743</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>2798 PACIFIC OFFICE AUTOMATION</b>	<b>200.58</b>	<b>Ink Usage For The Month Of Oct. 2024</b>
	518 70 45 01	Copier Lease	001 000 518 Current Expens	50.15	Ink Usage For The Month Of Oct. 2024
	521 20 31 00	Office Supplies	001 000 521 Current Expens	50.15	Ink Usage For The Month Of Oct. 2024
	534 10 45 01	Copier Lease	401 000 534 Water Operatin	50.15	Ink Usage For The Month Of Oct. 2024
	535 10 45 01	Copier Lease	405 000 535 Sewer Operatin	50.13	Ink Usage For The Month Of Oct. 2024
<b>17708</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>3503 PERFORMANCE TIRE INC</b>	<b>727.14</b>	<b>MPD-vehicle Repair And Maint.</b>
	521 20 48 00	Vehicle Repair And Maintei	001 000 521 Current Expens	727.14	MPD-vehicle Repair And Maint.
<b>17709</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>3503 PERFORMANCE TIRE INC</b>	<b>727.14</b>	<b>MPD-Vehicle Repair And Maint.</b>
	521 20 48 00	Vehicle Repair And Maintei	001 000 521 Current Expens	727.14	MPD-vehicle Repair And Maint.
<b>17745</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>3503 PERFORMANCE TIRE INC</b>	<b>727.14</b>	<b>MPD-Vehicle Maint.</b>
	521 20 48 00	Vehicle Repair And Maintei	001 000 521 Current Expens	727.14	Vehcile Repair
<b>17744</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>2729 QUADIENT FINANCE USA INC.</b>	<b>100.00</b>	<b>Postage Machine</b>
	514 23 31 00	Postage	001 000 514 Current Expens	33.33	Postage Machine
	534 10 30 02	Postage	401 000 534 Water Operatin	33.33	Postage Machine
	535 10 31 01	Postage	405 000 535 Sewer Operatin	33.34	Postage Machine
<b>17713</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>3820 RAULS BARBERSHOP LLC</b>	<b>100.00</b>	<b>Refund-Department Of Revenue Licenses Fee</b>
	321 99 00 00	Business Licenses & Permi	001 000 320 Current Expens	-100.00	Refund-Department Of Revenue Licenses Fee
<b>17721</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>1247 RIO'S AUTO AG SUPPLY</b>	<b>15.86</b>	<b>PW-Parts/Supplies</b>
	534 10 48 02	Vehicle Repair & Maintena	401 000 548 Water Operatin	15.86	Chain Saw Bar Lube
<b>17729</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>3299 SOILTEST FARM CONSULTANTS INC</b>	<b>838.00</b>	<b>RC Samples</b>
	535 10 41 02	Testing Samples	405 000 535 Sewer Operatin	838.00	RC Samples
<b>17710</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>3817 SWS EQUIPMENT</b>	<b>123,118.20</b>	<b>PW- Trailer Jet</b>
	594 35 64 10	Public Works Trailer Jet - (	405 000 594 Sewer Operatin	123,118.20	PW- Trailer Jet

# ACCOUNTS PAYABLE

City Of Mattawa

Time: 15:44:59 Date: 11/19/2024

As Of: 01/05/2025

Page: 6

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
<b>17698</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>554</b>		
			<b>U.S. BANK MUN INV. ACCOUNT</b>	<b>26.00</b>	<b>Bank Fees Oct. 2024</b>
	514 23 41 01	Banking And Visa/Mercha	001 000 514 Current Expens	26.00	Bank Fees Oct. 2024
<b>17702</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>613</b>		
			<b>UTILITIES UNDERGROUND</b>	<b>15.84</b>	<b>Excavatio Notification (12)</b>
	534 10 31 01	Operating Supplies	401 000 534 Water Operatin	15.84	Excavatio Notification (12)
<b>17720</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>422</b>		
			<b>WA STATE AUDITOR'S OFFICE</b>	<b>15,684.50</b>	<b>SAO Audit 2024</b>
	518 23 41 00	State Auditor	001 000 518 Current Expens	3,921.13	SAO Audit 2024
	534 10 41 00	State Auditor	401 000 534 Water Operatin	3,921.13	SAO Audit 2024
	535 10 41 00	State Auditor	405 000 535 Sewer Operatin	3,921.12	SAO Audit 2024
	537 10 41 00	State Auditor	420 000 537 Solid Waste Fu	3,921.12	SAO Audit 2024
<b>17700</b>	<b>11/21/2024</b>	<b>11/21/2024</b>	<b>2957</b>		
			<b>WASTE MANAGEMENT</b>	<b>144.19</b>	<b>WWTF Waste Disposal</b>
	535 10 47 00	Utilities	405 000 535 Sewer Operatin	144.19	WWTF Waste Disposal

Report Total: 391,271.62

Fund	
001 Current Expense Fund	17,647.39
101 Street Fund	6,136.55
102 Police Vehicle Fund	128,470.24
107 Public Safety Tax Fund	2,481.70
401 Water Operating Fund	6,946.48
405 Sewer Operating Fund	130,504.64
411 Water Capital Improvement	43,936.69
412 Sewer Capital Improvement	27,592.78
420 Solid Waste Fund	27,555.15

This report has been reviewed by:



11/19/24

REMARKS:

Anabel Martinez - City Clerk

Date

**AMENDMENT NO. 10  
TO  
CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES**

THIS AMENDMENT, by and between the City of Mattawa, Washington, hereinafter referred to as the Agency, and Gray & Osborne, Inc., hereinafter referred to as the Engineer, hereby modifies the contract for On-Call Engineering Services dated (by Agency) July 20, 2023.

Water Rights Assistance

See attached Exhibits A and B for scope and fee. For a not-to-exceed cost of \$9,930 without written approval.

IN WITNESS WHEREOF, the parties hereto have executed, or cause to be executed by their duly authorized officials, this AMENDMENT to the Contract for Engineering Services in duplicate on the respective dates indicated below.

**GRAY & OSBORNE, INC.**

**CITY OF MATTAWA**

By:   
(Signature)

By: \_\_\_\_\_  
(Signature)

Name: Michael B. Johnson, P.E., President  
GRAY & OSBORNE, INC.

Name: \_\_\_\_\_  
(Print)

Date: 11/14/24

Date: \_\_\_\_\_

"Equal Opportunity/Affirmative Action Employer"

# **EXHIBIT A**

## **SCOPE OF WORK**

### **CITY OF MATTAWA WATER RIGHTS ASSISTANCE**

This Scope of Work presents the professional engineering services requested by the City of Mattawa (City) related to the water rights assistance described below. Gray & Osborne (G&O) will retain the services of a water rights subconsultant, Aspect Consulting, a Geosyntec Company (Aspect), to provide portions of the Scope of Work presented herein.

Ecology is in the process of developing a permit system for the WAC 508.14 rule area in southern Grant County, in which a significant portion of the City's service area resides. This permit system will make significant additional water rights available. It is our understanding that the City would like to apply for these water rights to supply the City's long-term water needs.

When the City began serving the School District facilities, the School District's water rights were not transferred to the City's wells. The School District's demand should continue to be charged against their water rights, but that procedural step was omitted at the time. Aspect met with the School District and City several years ago to introduce this topic, but the School District's priorities were consumed by adaption to COVID issues. Under this scope, those negotiations will be resumed, with a goal of preparing a deed transferring the right to the City, and then following up with a change application to make them a formal part of the City's portfolio. Under this scope, the focus will be on meeting and developing an agreement for transfer, with a later phase focused on implementation.

#### **Task 1 – Project Management (to include QA/QC)**

Provide overall project management as well as in-house quality assurance and quality control (QA/QC) reviews by senior staff members of all documents in order to address the relevant issues that may affect the project. The project management task also covers oversight of the project schedule and budget.

#### **Task 2 – Water Rights Assistance**

Tasks included in this Scope of Work to assist the City with water rights are described below:

- A. Assist the City in compiling the necessary documentation to support the completion and submittal of the water rights application.
- B. Prepare 50-year water use projects based on the City's recently completed water system plan and water system capacity analysis for use in determining the annual quantity of the water rights to be requested.

- C. Prepare a new water right application for City review, signature, and filing.
- D. Resume negotiations with the School District regarding their water rights that are being used out of the City's wells, including conducting a meeting with the City and School District and developing an agreement for transfer.

**SERVICES NOT INCLUDED**

- 1. All publication and filing fees associated with the application process.
- 2. Efforts to respond to public or agency comments in excess of the levels described herein.
- 3. Work associated with an appeal of Ecology's decision on the application.
- 4. Preparation of transfer deed and change applications for the School District's water right.

**PROJECT BUDGET**

The maximum amount payable to the Engineer for completion of work associated with this Scope of Work, including contingencies, salaries, overhead, direct non-salary costs and net fee shall be as shown in the attached Exhibit B. This amount shall not be exceeded without prior written authorization of the City.

## EXHIBIT B

### ENGINEERING SERVICES SCOPE AND ESTIMATED COST

#### CITY OF MATTAWA - WATER RIGHTS ASSISTANCE

Tasks	Principal Hours	Project Manager Hours	Civil Engineer Hours
1 Project Management (to include QA/QC)	2	2	
2 Water Rights Assistance		6	10
Hour Estimate:	2	8	10
Fully Burdened Billing Rate Range:*	\$165 to \$265	\$148 to \$265	\$115 to \$190
Estimated Fully Burdened Billing Rate:*	\$220	\$180	\$145
Fully Burdened Labor Cost:	\$440	\$1,440	\$1,450

Total Fully Burdened Labor Cost:	\$	3,330
Subconsultant:		
Aspect Consulting, LLC	\$	6,000
Subconsultant Overhead (10%)	\$	600
<b>TOTAL ESTIMATED COST:</b>	<b>\$</b>	<b>9,930</b>

\* Actual labor cost will be based on each employee's actual rate. Estimated rates are for determining total estimated cost only. Fully burdened billing rates include direct salary cost, overhead, and profit.

October 25, 2023

Dear Mayor Celaya  
City of Mattawa

I truly hope this letter finds you well. I want to start this letter by thanking you for your 2023 financial contribution to the Grant County Health District. As we reflect on the work that has been done in the past year and prepare for the excitement and inevitable challenges of 2024, your continued contribution will help provide the necessary support for our public health team to assist Grant County to the best of our ability.

The generous contributions from our cities, towns, and county in 2023 assisted the Health District to respond quickly and efficiently to essential public health matters. By continuing your contribution for 2024 you are actively supporting GCHD's ability to identify and respond to the public health needs that are specific to our communities. With rising demands and costs for our public health services we are asking for a contribution of \$3 per resident.

In addition to those services required under state law, Grant County Health District provides communicable disease-specific response, local coalition participation, school-based health presentations, solid waste consultations, grant writing assistance, participate in community health fairs, provide trainings, group facilitation, assessment and surveys, and healthy community projects. Your support through this agreement allows us to provide the services and expertise needed to prevent diseases and injuries and make your community safer and healthier.

2023 has been a year filled with both challenges and excitement. Staff have had the opportunity to expand programs and work directly with Grant County communities in a capacity that was not possible before for our local health district! We have a deep appreciation for the financial challenges facing our cities, towns, and county and strongly consider public health to be a sound investment for your community.

If you find the accompanying Interlocal Agreement suitable, please sign two copies and return them to Rita Morfin, Administrative Services at 1038 W Ivy Avenue, Suite #1, Moses Lake, WA 98837 and an invoice will be sent to you after the first of the year. If you need to modify the amount of funding committed, please do so, and an updated Interlocal Agreement will be sent along with the invoice.

We look forward to serving you in this joint effort to keep our citizens safe and healthy. If you have any questions or would like to meet, please contact me at [tadkinson@granthealth.org](mailto:tadkinson@granthealth.org) or at (509) 766-7960 ext. 24.

Sincerely,



Theresa Adkinson, Administrator

*GCHD's mission is to evaluate the health of Grant County and align opportunities for our communities to thrive and be healthy.*

**INTERLOCAL AGREEMENT  
BETWEEN THE GRANT COUNTY HEALTH DISTRICT  
AND  
THE CITY OF MATTAWA  
PER CAPITA CONTRIBUTION FOR HEALTH DISTRICT SERVICES**

This Interlocal Agreement for Per Capita Contribution for Health District Services is entered into by and between the GRANT COUNTY HEALTH DISTRICT, a Washington Municipal Corporation (the District) and CITY OF MATTAWA a municipal corporation of the State of Washington (the City) – collectively (the Parties), for the purpose of providing for a per capita contribution by the City for Health District Services.

**RECITALS**

**WHEREAS**, This Agreement is made pursuant to the Interlocal Cooperation Act, Chapter 39.34 RCW; and

**WHEREAS**, to promote the public health in Grant County, Washington, the Board of County Commissioners of Grant County, Washington, established a Health District on in 1967, embracing all of the territory within Grant County, Washington, and all cities and towns therein; and

**WHEREAS**, in 1967 the Grant County Health District became a public health program with cities indicating a willingness to participate on the Grant County Board of Health; and

**WHEREAS**, in 1993, counties assumed exclusive financial responsibility for public health relying on Motor Vehicle Excise Tax (MVET) revenues; and

**WHEREAS**, in 2000, the Washington State Legislature repealed MVET and backfilled only 90% of lost public health funds; and

**WHEREAS**, on January 1, 2005, 7 of 14 cities and towns agreed to voluntarily contribute \$1.00 per capita to the Health District in return for public health services; and

**WHEREAS**, prior to the COVID Pandemic, 12 of 13 cities and towns agreed to voluntarily contributed \$1.00-\$4.00 per capita to the Health District in return for public health services; and

**WHEREAS**, in 2023 Grant County Board of County Commissioners contributed \$171,910 and Grant County cities and towns voluntarily contributed \$139,585 to the Health District in return for public health services; and

**WHEREAS**, the Health District's ability to perform its most essential functions have been severely compromised since the great recession; and

**WHEREAS**, the Health District serves an essential public safety function whether ensuring safe food, schools, and septic systems, responding to disasters, or preventing and responding to disease outbreaks; and

**WHEREAS**, threats to the public's health in the form of foodborne illness such as E.coli and salmonella, communicable diseases such as pertussis, tuberculosis, measles, and Ebola and natural disasters such as response to annual wildfire smoke respect no municipal boundaries; and

**WHEREAS**, public health is a shared responsibility and regional public health threats require regional responses and close partnerships with every city and town in Grant County; and

**WHEREAS**, consistent with RCW 70.05, the Grant County Board of County Commissioners is responsible for establishing the Grant County Board of Health, with jurisdiction coextensive with the

boundaries of the county, to supervise all matters pertaining to the preservation of life and health of the people within its jurisdiction; and

**WHEREAS**, an effective, regional public health response to the threats to public health in Grant County requires the cooperation, participation and support of Grant County and all of the cities and towns in Grant County; and

**WHEREAS**, Grant County and the cities and towns therein seek to improve and sustain healthy years of life of their residents by engaging in an enhanced partnership with the Health District. This partnership will provide stable funding for public health priorities that would be established to meet the unique needs of each community.

**NOW, THEREFORE**, in consideration of the agreements set forth below and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the City and the Health District agree as follows:

**1. Purpose.**

- A. The recitals set forth above are incorporated herein by this reference.
- B. The purpose of this Agreement is to establish and define the terms and conditions for the cooperative efforts to be undertaken by the City and the Health District to promote, facilitate, and undertake various programs and activities.

**2. Term.**

The term of this Agreement shall be from January 1, 2024, to December 31, 2024. The term may be extended by mutual written agreement of the parties.

**3. Scope of Services.**

A. Responsibilities of the City.

The City shall contribute **\$3.00** annually to the Health District commencing January 1, 2024. Payments may be made in one lump sum annually, preferably on or before June 30 of each year.

B. Responsibilities of the Health District.

An invoice will be sent to the city after the first of the year.

The Health District shall provide basic essential public health services and functions such as ensuring safe food, inspecting septic systems, responding to disasters, or preventing and responding to disease outbreaks.

The Health District will partner with the City to coordinate childhood injury prevention, substance use related training, and community outreach events.

The Health District will provide reports to the city identifying services provided to City residents and businesses.

Additional specific services provided by the Health District to the City may be developed jointly by the parties.

**4. Legal Requirements.**

Both parties shall comply with all applicable federal, state, and local laws in performing this Agreement.

**5. Public disclosure laws.**

The City and the District each acknowledge, agree, and understand that the other party is a public agency subject to certain disclosure laws, including, but not limited to Washington's Public

Records Act, chapter 42.56 RCW. Each party understands that records related to this Agreement and the District's performance of services under this Agreement may be subject to disclosure pursuant to the Public Records Act or other similar law.

**6. Insurance.**

Each party shall maintain its own insurance and/or self-insurance for its liabilities from damage to property and /or injuries to persons arising out of its activities associated with this Agreement as it deems reasonably appropriate and prudent. The maintenance of, or lack thereof of insurance and/or self-insurance shall not limit the liability of the indemnifying part to the indemnified party(s). Each party shall provide the other with a certificate of insurance or letter of self-insurance upon request.

**7. Indemnification.**

The District shall protect, save harmless, indemnify and defend the City its elected officials, officers, employees and agents, from and against any loss or claim for damages of any nature whatsoever, including claims by third parties or District employees against which it would otherwise be immune under Title 51 RCW or other law, arising out of any act or omission of the District in performance of this Agreement, its elected or appointed officials, officers, employees or agents, except to the extent the loss or claim is attributable to the negligence or willful misconduct of the City, its elected officials, officers, employees or agents.

The City shall protect, save harmless, indemnify and defend the District, its elected and appointed officials, officers, employees and agents from and against any loss or claim for damages of any nature whatsoever, including claims by third parties or City employees against which it would otherwise be immune under Title 51 RCW or other law, arising out of any act or omission of the City in performance of this Agreement, its elected or appointed officials, officers, employees or agents, except to the extent the loss or claim is attributable to the negligence or willful misconduct of the District, its elected or appointed officials, officers, employees or agents.

**8. Notices.**

Any notice/payment to be given to the District under this Agreement shall be either mailed or personally delivered to:

**Grant County Health District**  
1038 W Ivy Ave. Suite 1  
Moses Lake, WA 98837

Any notice/invoice to the City shall be mailed or hand delivered to:

**City of Mattawa**  
521 Government Rd  
MATTAWA, WA 99349

Receipt of any notice shall be deemed effective three (3) days after deposit of written notice in the U.S. mail with proper postage and address.

**9. Venue.**

The laws of the State of Washington shall apply to the construction and enforcement of this Agreement. Any action at law, suit in equity, or judicial proceedings for the enforcement of this agreement or any provision hereto shall be in the Superior Court of Grant County, Ephrata, Washington.

**10. Disputes.**

The parties agree that, following reasonable attempts at negotiation and compromise, any unresolved dispute arising under this Agreement may be resolved by a mutually agreed-upon alternative dispute resolution of arbitration or mediation.

- 11. **No third-party beneficiaries; no joint venture.**  
This Agreement is for the sole benefit of the City and District and shall not confer third-party beneficiary status on any non-party to this Agreement. Nothing contained in this Agreement shall be construed as creating any type or manner of partnership, joint venture, or other joint enterprise between the parties. Health District employees who provide services under this Agreement shall at all times be acting in their official capacities as employees of Grant County Health District.
- 12. **Entire Agreement.**  
This Agreement constitutes the entire agreement between the parties regarding the subject matter hereof and supersedes any and all prior oral or written agreements between the parties regarding the subject matter contained herein. This Agreement may not be modified or amended in any manner except by written agreement executed by both parties. Both parties recognize that time is of the essence in the performance and the provisions of this Agreement.
- 13. **Severability.**
  - A. If a court of competent jurisdiction holds any part, term, or provision of this Agreement to be illegal or invalid, in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.
  - B. If any provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict and shall be deemed modified to conform to such statutory provision.
- 14. **Filing.**  
As provided by RCW 39.34.040, this Agreement shall be filed with the Grant County Auditor, or, alternatively, posted on the website of each party.
- 15. **Execution in Counterparts.**  
This Agreement may be executed in two or more counterparts, each of which shall constitute an original and all of which shall constitute one and the same agreement.
- 16. **Effective Date.** January 1, 2024

**Mattawa**

**Grant County Health District**

\_\_\_\_\_  
Maria Celaya, Mayor

\_\_\_\_\_  
Theresa Adkinson, Administrator

ATTEST:

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Clerk of the Board of Health

Approved as to Form:

Approved as to Form:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Health District Attorney

# KENISONFRANZ

ATTORNEYS AT LAW

KATHERINE L. KENISON, PS

ANNA C. FRANZ, PS

October 13, 2023

Board Members  
Grant County Health District  
1038 W. Ivy  
Mattawa, WA 98837

City Council  
City of Mattawa  
521 E. Government RD  
Mattawa, WA. 99349

Re: Per Capita Interlocal Agreement for Public Health Services

Dear City Council/Board Members:

We have been requested to draft an updated Per Capita Interlocal Agreement for Public Health Services. Because our firm has represented and continues to represent the Health District and the City as general counsel, we are required by the Washington State Bar Association to inform you of and obtain your written consent to our participation as counsel in transactions which present any potential for conflict of interest.

The purpose of this letter is to inform you of the actual and potential consequences of simultaneous representation for this transaction and to explain the circumstances under which we can represent both parties simultaneously if, after full consideration of the consequences, both clients wish us to do so.

Under applicable rules of professional conduct, a law firm owes each of its clients a duty of loyalty, which would normally preclude any attorney within the firm from undertaking a representation adverse to any client of the firm without the affected client's informed consent. Other rules generally prohibit a firm from undertaking any representation involving an actual or potential conflict of interest without the informed consent of all affected parties. Such a situation exists whenever a firm represents two clients simultaneously in a situation in which their interests are actually or potentially adverse. The conflict of interest, and the need for informed consent, exist no matter how cordial the business relationship between the two parties currently is or is anticipated to be, and no matter how non-controversial the transaction is anticipated to be.

We do not recommend simultaneous representation of adverse parties, and have not recommended this simultaneous representation to you. We have recommended, instead, that each party seek separate representation. We also recommend that each entity seek the advice of independent

OFFICE: 509.754.2493 FAX: 509.754.4022  
406 W. BROADWAY AVE., SUITE D, MOSES LAKE, WASHINGTON 98837

Health District Board/City of Mattawa  
October 13, 2023  
Page 2

counsel of your own choice regarding this written consent. If, however, it is the wish of both clients that we undertake the simultaneous representation of both parties with respect to the transaction, we will undertake to do so under the terms described herein.

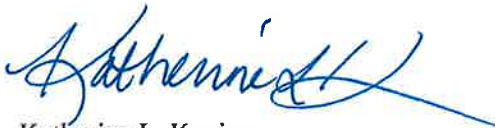
It may not be possible for a single law firm to represent both parties to the transaction in the same aggressive manner as would two separate and independent law firms. By giving the consent requested in this letter, you are, in effect, waiving that kind of zealous representation of your individual and conflicting interests with respect to the transaction. It is possible that each or both of you might be advised by independent counsel to demand or offer different or more favorable terms and conditions with respect to the transaction than we can or will demand or offer.

Moreover, regardless of the terms upon which the matters between the two clients are concluded, the fact that one law firm has been involved in the representation of both parties may give rise to a perception on the part of council members, directors, administration, constituents, or other third parties that different terms might have been arrived at had each entity had separate representation by an independent law firm.

If a dispute should arise in the future between the two entities concerning the transaction or any other aspect of your dealings with each other, we believe we would have to withdraw, or would be disqualified, from representing either entity with regard to that dispute or any other relationship you might then have with each other. You would then each have to retain separate counsel, resulting in additional expense and inconvenience that you might not have incurred had you been separately represented from the outset.

We will be pleased to answer any questions you may have concerning this representation or this requested consent. If you do wish to consent, please sign the enclosed extra copy of this letter and return it to us.

Very truly yours,  
KENISONFRANZ



Katherine L. Kenison  
KLK/kk

Health District Board/City of Mattawa  
October 13, 2023

Page 3

---

**ACKNOWLEDGEMENT AND CONSENT**

Despite any potential or actual conflict of interest which may exist now or in the future, we hereby consent to the firm's simultaneous representation of both the Grant County Health District and the City of Mattawa with respect to the transaction as described above. We further agree that the firm may withdraw its representation of either client or both clients without prejudice should it determine that continued representation might violate applicable rules of professional conduct.

GRANT COUNTY HEALTH DISTRICT

CITY OF MATTAWA

\_\_\_\_\_  
By: Tom Harris, Chair

\_\_\_\_\_  
By: Maggie Celaya, Mayor

ATTEST

ATTEST

\_\_\_\_\_  
Anabel Martinez, City Clerk