



CITY OF MATTAWA

COUNCIL MEETING AGENDA

January 16, 2025

5:30 P.M.

Call to Order:

Roll Call: Mayor Maria Celaya, Sun Hwang, Brian Berghout, Silvia Barajas, Tony Acosta, Alex Heredia, Fabiola Hernandez, Wendy Lopez

I. **Additions/Approval of Agenda:**

II. **Public Comments:**

III. **Consent Agenda/Informational:**

- 2025 Capital Projects
- Gray & Osborne Project Summary 01.09.25
- Minutes- Special Council Meeting 12.27.24 & Council Meeting 01.02.25
- 2024 Claims Checks Approval #20828-20845 -- \$27,795.19
- 2025 Claims EFT & Checks Approval #20846-20856 -- \$326,284.28
- 2025 Payroll EFT Approval -- \$10,200.00

IV. **Reports:**

Planning Report

➤ Monthly Update

Mayor Report

Council Report

Police Department Report

Public Works Department Report

V. Council, Items for Motion (Old Business):

None.

VI. Council, Items for Motion (New Business):

- 1. Final Contract Voucher Certificate – Riverview Avenue Improvements**
- 2. Change Order #1 – Well 2 Re- Equipping Project**
- 3. Progress Estimate 2 – Well 2 Re-Equipping Project**
- 4. Resolution 25.01.01 Community Events 2025**

**** Closed union negotiation session following adjournment.**

VII. Adjournment:

2025 Capital Projects

Project Name:	WWTF Improvements		Well 2 Re- Equipping		Sewer System Improvements		2025 Red Town Initiative project		Well No. 5/Pressure Zone Improvements/Telemetry Upgrade	
										
Project Description:	Design and construction improvements to the City's Wastewater Treatment Facility.		Re-equip the City's existing Well 2, including new pump, motor, building, chlorination equipment, and telemetry.		Install approximately 5,300 ft of new sewer line to allow the City to decommission the existing Portage Ave Lift Station.		Provide surface treatments in a variety of streets around the City. Treatments may include BST or Otta Seal.		Drill and equip a new Well 5. Create a separate lower pressure zone for the western portion of the City. Upgrade the City's water telemetry system.	
Utility:	Sewer		Water		Sewer		Street		Water	
Location:	Waste Water Treatment Plant		HUND Park, Well No. 2		Portage Lift station		Throughout the City		Well No. 5/Throughout Water System	
Start:	2024		2025		2025		2025		TBD (2025)	
Anticipated Completion:	Winter 2025		Summer 2025		Spring 2026		Fall 2025		TBD (2027)	
Funding Agency:	DOE (Department of Ecology)		PWB (Public Works Board)		DOE (Department of Ecology)		TIB (Transportation Improvement Board)		DWSRF (Drinking Water State Revolving Fund) CDS (Congressional Direct Spending)	
City Match: (Yes/ No)	No		No		No		No		No	
Loan:	\$4,014,140	65%	\$2,000,000	50%	\$381,700	11 %	\$0	0%	\$3,677,100	30%
Grant:	\$2,118,884	35%	\$2,000,000	50%	\$2,967,000	89%	\$1,300,000	100%	\$8,462,900	70%
Total:	\$6,133,024	100%	\$4,000,000	100%	\$3,348,700	100%	\$1,300,000	100%	\$12,140,000	100%

Gray & Osborne/City of Mattawa Project Summary (1/9/25)

Development Projects

Hwang Subdivision – Mike Meskimen, Jamin Ankney

Project Number: 21845.05/24858.03

Funded: Developer Contributions

- Preliminary subdivision approval granted
- Development agreement completed
- Completed review of construction drawings
- Completed preconstruction conference
- Changes to the construction drawings were made to satisfy County requirements
- Part-inspection will be provided during construction
- Construction started in the fall, but is on hold until the spring

Bodrero Development – Mike Meskimen, Jamin Ankney

Project Number: 21845.07/21845.21

Funded: Developer Contributions

- Preliminary subdivision review period complete
- Completed review of construction drawings
- Completed preconstruction conference
- Part-inspection will be provided during construction
- Infrastructure installation for Phases I&II is mostly complete, with the exception of punch list items.
- Phase III may start this spring.

Transportation Projects

TIB Applications – Mike Meskimen, Julio Renteria, Michael Woodkey

Project Number: OH230.42

- Applications were due August 9, 2024
- A TIB application was submitted and is under agency review
- The City was not awarded additional TIB funds, beside the out-of-call Red Town Initiative project.

2025 RED Town Initiative

Project Number: 24881

Project Completion: August 2025

Funded: TIB

- TIB has offered the City an out-of-call project
- Design is ongoing for this project
- The City needs to select the streets to be included and paint the utility castings in preparation for the aerial drone photography
- Total Budget: \$1,300,000

Priest Rapids Sidewalk

- Applied for TIB funding
- Expect funding announcement in November
- **The City was not awarded funding**

Government Road Feasibility Study Update – Mike Meskimen, Julio Renteria, Michael Woodkey

- City may budget this effort for next year
- City to determine next steps desired
- Updated cost ranges provided by G&O for budgeting

Water System Projects

Well 2 – Re-equipping Design and CA – Jamin Ankney, Jared McMeen

Project Number 22867/24846

Project Completion: August 2024

Funded: City Water Fund/Public Works Board

- Final design and construction funding for the project will be from the PWB
- A funding scope change is being processed that will increase the grant to 50%
- **Construction is ongoing and progressing well**
- **The current schedule shows completion in August**
- **Total Budget: \$666,237**

CDS Funding Compliance Assistance – Russ Powers, Jamin Ankney

Project Number: 24847

Project Completion: October 2024

Funded: CDS funding

- G&O is completing the paperwork for CDS funding
- Confirmation has been received that this effort will be reimbursed from the CDS funding
- **The City can start contracting the engineering/hydrogeological work for the Well 5 project**
- **Total Budget \$7,780**

Water Rights Assistance – Dan Haller (Aspect Consulting), Jamin Ankney

- Project Number: 24884
- Project Completion: 2025
- Funded: City
- **This projects the preparation of a water rights application for submission to Ecology and the precipitation in meeting with the School District**
- **The work on this project has started**
- **Total Budget: \$9,930**

SCADA Upgrade – Jamin Ankney, Brad Bailey (Conley Engineering)

- Project Number: 24886
- Project Completion: 2025
- Funded: DWSRF
- City has had recent issues with the SCADA system and is working with Connetix to address the issues.
- Connetix provided a cost estimate for improvements for use in procuring future funding
- **The work on this project has started**
- **Total Budget: \$134,000**

Re-equipping Well 2 Construction/Well 5/Pressure Zone Improvements – Jamin Ankney, Jared McMeen, Russ Powers (funding)

- Applied for Congressional Funding Application – Received funding
- Applied for Legislative Appropriation – Did not receive funding
- Applied to CDBG – Did not receive funding
- Applied to PWB – Received funding
- Applied to DWSRF – Received funding – terms still TBD.
- Added SCADA upgrades to funding application to DWSRF
- Based on discussion with funders PWB funding will be used for Well 2, while the rest of the project will be funded by DWSRF and CDS
- **Total Budget: \$7,200,000**

Future/Pending Water System Projects

Reservoir Project – Jamin Ankney, Myron Basden

- Coating Project
- Reservoir No. 1 – No need to evaluate until 2029.
- Reservoir No. 2 – Need to evaluate in 2025 for potential coating project.
- **Total Budget: Not an active project**

Wastewater System Projects

WWTF Fire Assistance – Nancy Wetch, Russ Powers

Project Number: 20827

Project Completion: November 2023

Funded: Insurance Reimbursement/City Funds (Ecology Emergency Funding)

- Phase 1 – Blower Procurement
- Phase 2 – Building Restoration
- Phase 3 – Equipment Installation
- **Total Budget: The total cost of the fire response, cleanup, design, construction, etc., is not completely known at this time as costs are still being assembled and approved by the insurance company.**

Initial Emergency Response (G&O does not have total cost)

Engineering: \$414,840 (insurance will reimburse)

Phase I: \$93,505.84 (insurance will reimburse)
Phase II: \$320,864 (insurance will reimburse)
Phase III: \$1,189,148 (working on insurance reimbursement, City
 will be responsible for some costs – TBD)

- City has all costs in hand and can proceed with closeout
- The City will still need to pay the retainage to Apollo, but can request this from the insurance now
- Apollo produced invoices for use by the City with the insurance company
- Apollo has indicated that they will address the baseboard warranty issue
- Apollo has been notified about the filtrate pump issue

WWTF Improvements Construction – Tim DeVries, Nancy Wetch, Jamin Ankney

Project Number: 19044.01

Project Completion: 2025 (for construction completion)

Funded: Ecology Water Quality Funding

- Current schedule appears to extend beyond the allowed construction days – an updated schedule has been received and a response has been provided to the contractor
- Ecology has added the control panel upgrades to the funding agreement and a change order proposal for this work is pending
- The City's change order to add working days has been executed and the contractor has filed a protest
- G&O has responded to the contractor's protest, denying both of their requests
- The current schedule shows the contractor resuming work at the end of the month, but this is being confirmed
- A few outstanding change order options are being discussed
- **Total Budget \$5,883,000 (includes design, construction, construction administration)**

WWTF Solids Handling Analysis – Nancy Wetch, Jamin Ankney

Project Number: 23813

Project Completion: July 2024

- Council presentation was completed on 7/18
- Council approved a funding application to Ecology at the August 15 council meeting
- Ecology funding application was submitted
- Ecology comments were received and a response was provided
- **Total Budget \$24,200**

Sewer System Improvements (Portage Avenue LS Elimination) – Jamin Ankney, Justin Wies

Project Number: 24817

Project Completion: 2026

Funded: Ecology Grant/Loan

- Ecology is finalizing the funding agreement
- City has obtained signed landowner agreements with the property owners to complete the preliminary work
- Ecology has indicated that a cultural resource survey will be required prior to ground disturbing activities

- Slight changes in the proposed route were made to better serve future development in the area
- Completion of the environmental/cultural review is almost complete
- The geotechnical investigation will be scheduled for early February
- Some of the electrical equipment at the lift station may be salvaged by the City
- **Total Budget \$207,500**

Other Projects

Basketball Courts – Julio Renteria

Project Number 22861

Project Completion: August 2024

Funded: Foundation Grant/City

- Bids received exceed funding
- Construction is complete
- **Total Budget \$125,000**

City Hall Feasibility Analysis – Jamin Ankney, Myron Basden

Project Number 23856

Project Completion: November 2023

Funded: City

- City could consider funding options for the selected alternative.
- City may consider proceeding with conceptual design to aid in future funding efforts.
- **Total Budget \$27,700**

Next Meeting – January 22, 2025, 3:30 pm



**CITY OF MATTAWA
SPECIAL COUNCIL MEETING MINUTES
December 27, 2024
5:30 PM**

Call to Order/Roll Call

The council meeting was called to order by Mayor Maria Celaya at 5:32 p.m. Council members present were Sun Hwang, Brian Berghout, Silvia Barajas, Tony Acosta, Alex Heredia, Wendy Lopez.

M/s; Berghout / Lopez motion to excuse Fabiola Hernandez. Motion carried.

Staff present – Public Works Director Juan Ledezma, City Clerk Anabel Martinez

Others present: City Attorney Katherine Kenison

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I. Council, Items for Motion

#1. Procurement of Mirage Enclosed Trailer – ARPA

******Councilman Berghout asked Juan how this trailer would be beneficial, Juan said the trailer can be used to transport and store items to prevent them from weather damage. Mayor Celaya also added that chief Zesati was absent but that his department may also use the trailer to transport equipment needed for shooting range trainings.

****** Councilman Acosta would like more information on point of order since he believes this item was already on the previous meeting and believes that council members would be able to call a special meeting until the next regular meeting. Katherine said if the majority of council believes there is a violation, then the meeting can stop. Mayor Celaya added that the reason why this meeting was called is because there is a due date for obligating ARPA Funds on December 31st, 2024.

****** Councilmembers Brian Berghout, Silvia Barajas, Sun Hwang, and Wendy Lopez would like to proceed with the meeting.

****** Councilwoman Barajas expressed that this is free money and if we need a bigger trailer then down we can always sell this one.

****** Councilman Acosta does not think a trailer is necessary, we can still use ARPA funds for previously approved items. This is not free money, it's federal funds and taxpayers' money. He also does not believe the police can use a trailer based on regulation or RCW.

M/s; Berghout / Barajas motion to approve this purchase. Opposed; Acosta/Heredia. Motion carried.

#2. Resolution 24.12.12 Reallocation of ARPA Funds #2

M/s; Berghout / Barajas motion to approve this resolution. Opposed; Acosta / Heredia. Motion carried.

II. Adjournment:

The council meeting was adjourned at 5:51 P.M. M/s; Berghout / Heredia. Motion carried.

Respectfully submitted,

Anabel Martinez, City Clerk

Maria Celaya, Mayor



**CITY OF MATTAWA
COUNCIL MEETING MINUTES
January 02, 2025
5:30 PM**

Call to Order/Roll Call

The council meeting was called to order by Mayor Maria Celaya at 5:31 p.m. Council members present were Sun Hwang, Brian Berghout, Silvia Barajas, Tony Acosta, Fabiola Hernandez, Wendy Lopez.

M/s; Berghout / Barajas motion to excuse Alex Heredia. Motion carried. (Alex Heredia logged in at 5:36 pm.)

Staff present – Police Officer Baltazar Avalos, Public Works Director Juan Ledezma, City Clerk Anabel Martinez

Others present: City Attorney Katherine Kenison

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I. Additions/Approval of Agenda:

** M/s; Lopez / Acosta motion to accept tonight's agenda. Motion carried.

II. Public Comments:

** None.

III. Consent Agenda/Information

- Minutes – Council Meeting 12.19.24
- 2024 Claims EFT & Checks Approval #20806-20822 -- \$25,504.05
- 2024 Payroll EFT & Checks Approval #31995-32001 -- \$126,515.12
- 2025 Claims EFT & Checks Approval #20823-20827 -- \$24,897.78

** Approval of Claims, Prepaid Claims and Payroll Vouchers audited and certified by the City Clerk as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at city hall.

**** As of January 2nd, 2025, the Council approved payment of 2024 Claims EFT & checks approval #20806-20822 in the amount of \$25,504.05, 2024 Payroll EFT & Checks approval #31995-32001 in the amount of \$126,515.12, 2025 Claims EFT & Checks approval #20823-20827 in the amount of \$24,897.78.**
****Councilman Acosta asked for an update on the US Cellular billing question he had. Mayor Celaya said chief Zesati is looking into it, when he comes back he can give us an update.***

**** M/s; Acosta / Barajas motion that bills, checks, payroll, 12.19.24 meeting minutes be approved.**
Motion carried.

IV. Reports:

Mayor's Report

**** Mayor Celaya reported that there was great participation at the Winter Festival, there were over 150 gifts/toys.**

Council Report

****Councilman Acosta said, "Happy New Year!"**

Police Department Report

****Officer Avalos spoke on the activity log for law enforcement calls. There were a total of 1286 calls for service in 2024, 74 calls were from December 5th to the 31st.**

Public Works Department Report

**** Well 2 project is ongoing and should be completed by 5 to 6 months from now.**
**** WWTF Improvements project will continue next month.**
**** Working on finalizing the TIB project for Bids to go out by early spring.**

V. Council, Items for Motion (Old Business):

None.

VI. Council, Items for Motion (New Business):

None.

VII. Adjournment:

The council meeting was adjourned at 5:41 P.M. M/s; Berghout / Heredia. Motion carried.

Respectfully submitted,

Anabel Martinez, City Clerk

Maria Celaya, Mayor

ACCOUNTS PAYABLE

City Of Mattawa

As Of: 12/31/2024

Time: 15:26:39 Date: 01/13/2025

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
17869	12/31/2024	12/31/2024	3627	ANATEK LABS INC-SPOKANE	185.00 RC Samples
	534 10 41 02	Chemical Samples	401 000 534	Water Operatin	125.00 DW RC Samples
	535 10 41 02	Testing Samples	405 000 535	Sewer Operatin	60.00 WWTPRC Samples
17890	12/31/2024	12/31/2024	1251	CITY OF MATTAWA-UTILITIES	338.23 City Of Mattawa Utilities Dec. 2024
	518 30 47 14	City Hall Utilities	001 000 518	Current Expens	103.42 City Hall
	543 30 47 00	Utilities	101 000 543	Street Fund	103.42 Shop
	572 20 47 00	Library - Utility Services	001 000 572	Current Expens	131.39 Library
17873	12/31/2024	12/31/2024	112	COLUMBIA BASIN HERALD	452.25 Ad Notice For SP Balaggan: Ad Summary Ordinance 24-698 And 24-699
	518 30 41 00	Publishing	001 000 518	Current Expens	452.25 Ad Notice For SP Balaggan: Ad Summary Ordinance 24-698 And 24-699
17891	12/31/2024	12/31/2024	112	COLUMBIA BASIN HERALD	32.76 Ad Summary Ordinance 24-697
	518 30 41 00	Publishing	001 000 518	Current Expens	32.76 Ad Summary Ordinance 24-697
17901	12/31/2024	12/31/2024	1698	GRANT COUNTY PUD	1,985.04 Power Billing December 2024
	542 63 47 00	Street Lighting	101 000 542	Street Fund	182.17 Park Lights
	542 63 47 00	Street Lighting	101 000 542	Street Fund	1,802.87 Street Lights
17893	12/31/2024	12/31/2024	286	KENISON P.S, KATHERINE L.	6,600.00 Legal Fees Nov 2024
	515 41 41 00	Legal Fees	001 000 515	Current Expens	5,610.00 Legal Fees Nov 2024
	515 41 41 01	Legal Fees -- Union Costs	001 000 515	Current Expens	990.00 Legal Fees Nov 2024
17894	12/31/2024	12/31/2024	286	KENISON P.S, KATHERINE L.	3,920.00 Legal Fees Dec. 2024
	515 41 41 00	Legal Fees	001 000 515	Current Expens	3,528.00 Legal Fees Dec. 2024
	515 41 41 01	Legal Fees -- Union Costs	001 000 515	Current Expens	392.00 Legal Fees Dec. 2024
17896	12/31/2024	12/31/2024	2821	LEXIPOL LLC	600.32 Police One Academy Annual 2024-2025
	521 20 41 00	Lexipol	107 000 521	Public Safety T	600.32 Police One Academy Annual 24/25
17883	12/31/2024	12/31/2024	1193	MARTY'S HARDWARE	832.10 Parts/Supplies
	518 70 31 00	Other Supplies And Furnitu	001 000 518	Current Expens	18.42 Tought Box
	521 20 31 00	Office Supplies	001 000 521	Current Expens	16.80 MPD-batteries
	534 10 31 00	Office Supplies	401 000 534	Water Operatin	43.31 Paint
	534 10 31 00	Office Supplies	401 000 534	Water Operatin	5.41 Mason Line
	534 10 31 01	Operating Supplies	401 000 534	Water Operatin	5.40 Keys

ACCOUNTS PAYABLE

City Of Mattawa

Time: 15:26:39 Date: 01/13/2025

As Of: 12/31/2024

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
534 10 48 03	System Repair & Maintena	401 000 534	Water Operatin	2.26	Locknut	
534 10 48 03	System Repair & Maintena	401 000 534	Water Operatin	25.24	Adapters/Plugs	
534 10 48 03	System Repair & Maintena	401 000 534	Water Operatin	23.83	Plug/Connectors	
535 10 31 00	Office Supplies	405 000 535	Sewer Operatin	43.31	Paint	
535 10 31 00	Office Supplies	405 000 535	Sewer Operatin	14.13	Adapters/locknut	
535 10 48 02	Sewer Plant Maintenance	405 000 535	Sewer Operatin	50.90	Spray Paint	
535 10 48 02	Sewer Plant Maintenance	405 000 535	Sewer Operatin	20.96	Nails/Cap Slip/ PVC Pipe	
554 30 31 00	Animal Control / Supplies	001 000 554	Current Expens	75.85	Brooder Lamp Animal Control	
572 20 31 00	Library Maintenance And C	001 000 572	Current Expens	5.20	Furn Filter	
572 20 47 00	Library - Utility Services	001 000 572	Current Expens	108.86	Icicle Set/ Ext Cord	
572 20 47 00	Library - Utility Services	001 000 572	Current Expens	3.26	Ext Cord	
572 20 47 00	Library - Utility Services	001 000 572	Current Expens	160.39	Pro Lights	
573 90 49 00	Community Events	001 000 573	Current Expens	13.53	Winter Festival Wrapping Paper	
573 90 49 00	Community Events	001 000 573	Current Expens	10.82	Winter Festival-wrapping Paper	
576 80 31 01	Flags And Supplies	001 000 576	Current Expens	23.83	Cable Tie	
576 80 31 01	Flags And Supplies	001 000 576	Current Expens	160.39	Pro Lights	
17877	12/31/2024	12/31/2024	2840	MATTAWA AUTO PARTS, LLC	48.72	Parts/Supplies
534 10 31 01	Operating Supplies	401 000 534	Water Operatin	22.73	Fuel Oil	
535 10 48 03	Vehicle Repair / Maintenan	405 000 535	Sewer Operatin	25.99	Floor Dry	
17899	12/31/2024	12/31/2024	625	NORCO	29.18	Cylinder Rental
534 10 31 01	Operating Supplies	401 000 534	Water Operatin	29.18	Cylinder Rental	
17881	12/31/2024	12/31/2024	434	OXARC	45.30	Chlorine
534 10 31 02	Chlorine	401 000 534	Water Operatin	45.30	Chlorine	
17878	12/31/2024	12/31/2024	2820	PETRO-USA MATTAWA MART	1,160.57	PW- Fuel Services
534 10 32 02	Fuel	401 000 535	Water Operatin	500.00	PW- Fuel Services	
535 10 32 00	Fuel	405 000 535	Sewer Operatin	500.00	PW- Fuel Services	
542 30 32 03	Fuel	101 000 542	Street Fund	160.57	PW- Fuel Services	
17879	12/31/2024	12/31/2024	2820	PETRO-USA MATTAWA MART	2,639.58	MPD- Fuel Services
521 20 32 03	Police Vehicle Fuel	107 000 521	Public Safety T	2,639.58	MPD- Fuel Services	
17882	12/31/2024	12/31/2024	1247	RIO'S AUTO AG SUPPLY	26.19	Parts/Supplies
521 20 48 00	Vehicle Repair And Maintei	001 000 521	Current Expens	7.14	MPD-De Icer	
535 10 48 03	Vehicle Repair / Maintenan	405 000 535	Sewer Operatin	19.05	PW-Antifreeze	

ACCOUNTS PAYABLE

City Of Mattawa

As Of: 12/31/2024

Time: 15:26:39 Date: 01/13/2025

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
17871	12/31/2024	12/31/2024	3405	STERICYCLE INC	158.32 Shredding Services 12/13/2024
518 30 49 14	Professional Services	001 000 518	Current Expens	79.16	Shredding Services 12/13/2024
521 10 49 00	Professional Services	001 000 521	Current Expens	79.16	Shredding Services 12/13/2024
17875	12/31/2024	12/31/2024	1979	THE BUILDING DEPARTMENT LLC	594.85 Rental/Fire Inspections And Building Permit Fees
524 20 41 00	Rental/Fire Inspection Cost	001 000 524	Current Expens	448.00	Rental/Fire Inspections
558 50 41 00	Building Permit & Plan Rev	001 000 558	Current Expens	146.85	Building Permit Fees
17876	12/31/2024	12/31/2024	1979	THE BUILDING DEPARTMENT LLC	7,750.90 Rental/Fire Inspections And Building Permit Fees
524 20 41 00	Rental/Fire Inspection Cost	001 000 524	Current Expens	64.00	Rental/Fire Inspections
558 50 41 00	Building Permit & Plan Rev	001 000 558	Current Expens	7,686.90	Building Permit Fees
17898	12/31/2024	12/31/2024	2140	THINK TANK SANITATION INC.	225.00 Park Restrooms
576 80 47 00	Park Utilities	001 000 576	Current Expens	225.00	Park Restrooms
17874	12/31/2024	12/31/2024	554	U.S. BANK MUN INV. ACCOUNT	26.00 Bank Fees Dec 2024
514 23 41 01	Banking And Visa/Mercha	001 000 514	Current Expens	26.00	Bank Fees Dec 2024
17872	12/31/2024	12/31/2024	613	UTILITIES UNDERGROUND	3.96 Excavation Notification (3)
534 10 31 01	Operating Supplies	401 000 534	Water Operatin	3.96	Excavation Notification (3)

Report Total: 27,654.27

Fund	
001 Current Expense Fund	20,599.38
101 Street Fund	2,249.03
107 Public Safety Tax Fund	3,239.90
401 Water Operating Fund	831.62
405 Sewer Operating Fund	734.34

This report has been reviewed by: Anabel Martinez 1/13/25
 REMARKS: Anabel Martinez - City Clerk Date

ACCOUNTS PAYABLE

City Of Mattawa

Time: 15:35:11 Date: 01/13/2025

As Of: 01/16/2025

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
17888	01/16/2025	01/16/2025	26	AMERICAN WATER WORKS ASSOCIATION	431.00 AWWA Membership 2025
	534 10 41 03	Engineering Services	401 000 534	Water Operatin	431.00 AWWA Membership 2025
17870	01/16/2025	01/16/2025	3627	ANATEK LABS INC-SPOKANE	60.00 WWTPRC Samples
	535 10 41 02	Testing Samples	405 000 535	Sewer Operatin	60.00 WWTPRC Samples
17889	01/16/2025	01/16/2025	43	ASSOCIATION OF WA CITIES	560.00 2025 AWC Drug & Alcohol Consortium Services Fee
	534 10 41 05	Professional Services	401 000 534	Water Operatin	140.00 2025 AWC Drug & Alcohol Consortium Services Fee
	535 10 41 04	Professional Services	405 000 535	Sewer Operatin	140.00 2025 AWC Drug & Alcohol Consortium Services Fee
	537 10 41 02	Professional Services	420 000 537	Solid Waste Fu	140.00 2025 AWC Drug & Alcohol Consortium Services Fee
	542 30 41 00	Professional Services	101 000 542	Street Fund	140.00 2025 AWC Drug & Alcohol Consortium Services Fee
17892	01/16/2025	01/16/2025	1790	ASSOCIATION OF WASHINGTON CITIES	2,994.00 2025 AWC Membership
	514 23 49 02	Assoc. Dues/AWC	001 000 514	Current Expens	998.00 2025 AWC Membership
	521 20 49 02	Association Dues & Etc.	001 000 521	Current Expens	998.00 2025 AWC Membership
	534 10 41 05	Professional Services	401 000 534	Water Operatin	332.67 2025 AWC Membership
	535 10 41 04	Professional Services	405 000 535	Sewer Operatin	332.67 2025 AWC Membership
	537 10 41 02	Professional Services	420 000 537	Solid Waste Fu	332.66 2025 AWC Membership
17887	01/16/2025	01/16/2025	173	EVERGREEN RURAL WATER	310.00 ERWOW Membership 2025
	534 10 41 05	Professional Services	401 000 534	Water Operatin	155.00 ERWOW Membership 2025
	535 10 41 04	Professional Services	405 000 535	Sewer Operatin	155.00 ERWOW Membership 2025
17885	01/16/2025	01/16/2025	3316	FORD MOTOR CREDIT COMPANY	3,269.63 MPD- Vehicle Lease 1/30/2025
	591 21 70 00	Police Vehicles (3) 2021 Fo	102 000 594	Police Vehicle I	3,035.77 MPD- Vehicle Lease 1/30/2025
	592 21 80 00	Police Vehicles (3) 2021 Fo	102 000 594	Police Vehicle I	233.86 MPD- Vehicle Lease 1/30/2025
17897	01/16/2025	01/16/2025	2821	LEXIPOL LLC	9,640.93 Annual Law Enforcement Policy Manual & Daily Training 2025
	521 20 41 00	Lexipol	107 000 521	Public Safety Tr	9,640.93 Annual Law Enforcement Policy Manual & Daily Training 2025
17900	01/16/2025	01/16/2025	3819	POW CONTRACTING, INC	109,913.70 Well 2 Re-Equipping #2
	594 34 62 00	Well 2 Improvements - Con	411 000 594	Water Capital I	109,913.70 Well 2 Re-Equipping #2
17886	01/16/2025	01/16/2025	3052	WA CITIES INSURANCE AUTHORITY	197,559.00 Liability Insurance 2025
	518 30 46 00	Insurance	001 000 518	Current Expens	38,085.40 Liability Insurance 2025

ACCOUNTS PAYABLE

City Of Mattawa

As Of: 01/16/2025

Time: 15:35:11 Date: 01/13/2025

Page: 2

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
521 20 46 00	Insurance		001 000 521 Current Expens	45,277.07	Liability Insurance 2025
534 10 46 00	Insurance		401 000 534 Water Operatin	45,784.07	Liability Insurance 2025
535 10 46 00	Insurance		405 000 535 Sewer Operatin	45,784.06	Liability Insurance 2025
537 10 46 00	Insurance		420 000 537 Solid Waste Fui	1,200.00	Liability Insurance 2025
542 90 46 00	Insurance		101 000 542 Street Fund	600.00	Liability Insurance 2025
576 80 46 00	Park Insurance		001 000 576 Current Expens	20,828.40	Liability Insurance 2025
17895	01/16/2025	01/16/2025	480	WA FINANCE OFFICERS ASSOCIATION	75.00 WFOA Memberhsip 2025
514 23 49 02	Assoc. Dues/AWC		001 000 514 Current Expens	75.00	WFOA Memberhsip 2025-jazmin Hernandez
17884	01/16/2025	01/16/2025	3271	ZOOM VIDEO COMMUNICATIONS INC	921.29 Zoom Video Communications 2025
511 60 41 00	Elected Officials - Professic		001 000 511 Current Expens	230.33	Zoom Video Communications 2025
518 30 49 14	Professional Services		001 000 518 Current Expens	230.32	Zoom Video Communications 2025
534 10 41 05	Professional Services		401 000 534 Water Operatin	230.32	Zoom Video Communications 2025
535 10 41 04	Professional Services		405 000 535 Sewer Operatin	230.32	Zoom Video Communications 2025

Report Total: 325,734.55

Fund	
001 Current Expense Fund	106,722.52
101 Street Fund	740.00
102 Police Vehicle Fund	3,269.63
107 Public Safety Tax Fund	9,640.93
401 Water Operating Fund	47,073.06
405 Sewer Operating Fund	46,702.05
411 Water Capital Improvement	109,913.70
420 Solid Waste Fund	1,672.66

This report has been reviewed by:



REMARKS:

Anabel Martinez - City Clerk

1/13/25

Date



City of Mattawa Planning: Monthly Update

Date: January 10, 2025

From: Rachelle Bradley, Mattawa Contract Planner SCJ Alliance

The purpose of this document is to provide the Mattawa City Council with a written update regarding current planning development for those who have submitted an application and paid fees as well as general planning inquiries. This report will be provided in the Council packet as part of the consent agenda. SCJ Alliance Planning Consultants will provide a verbal update to the Council upon specific request.

Development Review

	Project	Type	Status	Contact
1.	Guzman LLA	Boundary Line Adjustment	Application received on 08/12/24, completeness determined 09/16/2024. Noticing and comment period followed. Final approval issued 11/01/2024. Complete.	Penelope Bayuk, Rogers Surveying
2.	Quevedo LLA	Boundary Line Adjustment	Application received on 10/08/24, completeness determined 10/28/24. Noticing and comment period closed 12/02/24.	Jacobo Quevedo
3.	S4 Retail Development	CUP and Variance	Application received on 05/15/2024, completeness determined 06/06/24. Initial Hearing Examiner and decision 08/15/24 with decision vacated due to procedural error on 08/29/24. Re-hearing and decision 09/20/24. Variance denied for parking reduction. Updated materials received on 11/25/24 and 12/28/24. Awaiting TIA from applicant.	Hardeep Singh
4.	Balaggan Travel Plaza	CUP	Application received on 11/18/24. Requested SEPA checklist revisions of applicant on 11/19/24 and issued determination of incomplete.	Milenko Kulasevic, Draftco Designs
5.	Lopez Final Plat	Short Plat	Final plat application received on 10/09/24 and final approval issued 11/21/24. Complete.	Wade Kabrich, PSLA Engineering & Surveying
6.	Balaggan Short Plat & Townhomes	Short Plat	Application received on 10/01/24 and completeness determined 10/31/2024. Requested SEPA checklist revisions of applicant on 11/19/24 required to send out for notice. Notice sent 12/12/24 comment period ended 12/31/24. Staff report in progress.	Milenko Kulasevic, Draftco Designs
7.	Celestino Final Plat	Short Plat	Final plat application received on 08/22/24 and final approval issued on 09/16/2024.	Sandra Celestino
8.	Pavon Final Plat	Short Plat	Final plat application received on 08/22/24 and final approval issued on 09/16/2024.	Sandra Celestino

9.	Hwang Preliminary Plat	Major Plat	Received building permit for Lot 2 on 09/04/24 and review sent on 09/24/24. Lot 1 building permit received on 10/04/24 and review sent on 10/29/24.	Sun Hwang
10.	Bodrero Estates	Major Plat	Received building permits for Lots 39, 23, 24, 26, 27, 28, and 32 in December. Reviews were sent within 15 days of receipt. No outstanding permit reviews.	Drew Scott, CAD Homes
11.	Taylor's Landing MUPD	Mixed-Use Development	Pre-application meeting scheduled on 10/23/24 and follow up notes with checklist sent on 11/04/24. Application not yet received.	Mike Taylor, Taylor's Landing Development LLC
12.	Sonrise Orchards PUD	Minor Amendment	Minor amendment application received on 09/22/22 with changes received 01/16/23 and 04/05/23. Additional information request letter issued on 01/16/23. Follow up conversations ongoing but requested materials have not been received. Extension request for PUD received 11/24 and granted 12/19.	Jim Roberts, JPR Land Development

Administrative Inquiries

	Project	Type	Status	Contact
1.	Bess Dr./Pavon Lot 2 Home	Building Permit	Building permit received on 11/8/24 and review sent on 12/3/24.	Sandra Celestino
2.	510 Govt Road Mattawa Fitness Center	Change of Use & Sign Permit	Change of use application received on 10/02/24 with updates materials received on 10/10/24 and review sent on 10/21/24. Sign permit received on 11/01/24 and review sent on 11/11/24.	Hector Guerrero
3.	314 Govt Road Carport	Building Permit	Building permit application received on 11/14/24 and review sent on 12/3/24.	Victor Morales
4.	404 2 nd Street Duplex	Building Permit	Application received on 10/30/24 and review sent on 11/18/24 requesting changes. Proposal exceeded density, lot requirements, and lot coverage. Updated materials sent 12/03/24.	Nicolas Puentes
5.	307 Govt Road Laundry Mat	Inquiry	Received inquiry about the need for lot consolidation on 11/13/24 and replied 11/15/24	Seth Bishop, CNW Engineering & Surveying
6.	519 3 rd St	Building Permits	Received building permits for ADU, garage addition, and porch 11/20/24 and 12/9/24. Reviews completed and sent.	Jose Celaya

General Planning

Project	Status	Contact
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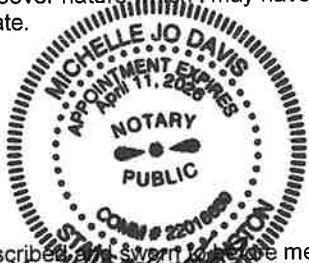
1.	Mattawa Climate & Resiliency Element	Kickoff, online survey, and pop-up event at Trunk or Treat completed. Policy and plan audit underway as well as climate impacts memo	Rachelle Bradley
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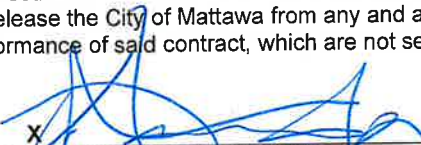
Final Contract Voucher Certificate

Contractor J.M. Pacific Construction, Inc.			
Street Address 303 West Northshore Drive			
City Moses Lake	State WA	Zip 98837	Date 10/04/24
Project Number (Owner) 23844			
Job Description (Title) Riverview Avenue Improvements			
Date Work Physically Completed July 12, 2024		Final Amount (including Sales Tax) \$132,340.00	

Contractor's Certification

I, The undersigned, having first been duly sworn, certify that I am authorized to sign for the claimant; that in connection with the work performed and to the best of my knowledge no loan, gratuity or gift in any form whatsoever has been extended to any employee of the City of Mattawa nor have I rented or purchased any equipment or materials from any employee of the City of Mattawa; I further certify that the attached final estimate is a true and correct statement showing all the monies due me from the City of Mattawa for work performed and material furnished under this Contract; that I have carefully examined said final estimate and understand the same; have paid all labor, material, and other costs for this project; and that I hereby release the City of Mattawa from any and all claims of whatsoever nature which I may have, arising out of the performance of said contract, which are not set forth in said estimate.



X 
Contractor Authorized Signature Required

Amanda A. Moncada

Type Signature Name

Subscribed and sworn to before me this

15th

day of

October 20 24

X 

Notary Public in and for the State of

Washington

Residing at

Moses Lake

Owner Certification

I, certify the attached final estimate to be based upon actual measurements, and to be true and correct.

Approved Date _____

X 
Project Engineer

X

Owner

This Final Contract Voucher Certification is to be prepared by the Engineer and the original forwarded to the City of Mattawa for acceptance and payment.

Contractors Claims, if any, must be included and the Contractors Certification must be labeled indicating a claim attached.

CHANGE ORDER 1

Project Title	Well 2 Re-Equipping		
Owner	City of Mattawa	Contractor Name	POW Contracting
Change Order No.	1	Contractor Address	P.O. Box 4772 Pasco, Washington 99301
Change Order Date	January 8, 2025		
G&O No.	24846		

The following changes are hereby made to the Contract Documents:

ITEM 1: Well Deviation Survey

Perform a deviation survey of Well 2, measuring distance and direction of the well's deviation from vertical for its full depth. The work includes backfill around the well to construct an access ramp and deconstruction of the ramp once the survey is complete.

The lump sum cost for this work is:.....\$6,500.00

Justification: The additional work is at the request of the Owner.

Working Days: 1 working day is added to the Substantial and Physical Completion Contract Times.

ITEM 2: Upgrade to Anti-Graffiti Sealant for CMU

Upgrade the proposed sealant for the CMU wellhouse from a water-repellent sealant to an anti-graffiti sealant. In place of the 16 gallons of the water-repellent sealant, provide 54 gallons of the anti-graffiti sealant and the associated additional labor.

The lump sum cost for this work is:.....\$7,250.00

Justification: The additional work is at the request of the Owner.

Working Days: 0 working days are added to the Substantial and Physical Completion Contract Times.

ITEM 3: Fiber Conduit Upsize

Upsize the 1-inch PVC conduit for new fiber optic service to the Well 2 wellhouse to 2-inch PVC conduit to meet Grant County PUD requirements.

The lump sum cost for this work is:.....\$2,275.00

Justification: The additional work is at the request of Grant County PUD (the service provider).

Working Days: 0 working days are added to the Substantial and Physical Completion Contract Times.

CHANGE TO CONTRACT PRICE

Original Contract Amount (without tax):\$2,028,000.00
Current Contract Amount, as adjusted by previous change orders:.....\$2,028,000.00
The Contract Amount due to this Change Order will be increased by:\$16,025.00
The new Contract Amount (without tax) due to this Change Order will be:.....\$2,044,025.00

CHANGE TO CONTRACT TIME

The Substantial Completion Contract Time will be increased by 1 working day, for a total of 201 working days.

The Physical Completion Contract Time will be increased by 1 working day, for a total of 211 working days.

This document will become a supplement to the Contract and all provisions in the Contract will apply hereto. The Contractor acknowledges and agrees that by executing this change order he foregoes all rights and privileges of acquiring any additional compensation for any known or unknown claims of any type or nature, to include but not be limited to, any additional work, delays, extended office overhead, design omissions, changed site conditions, or any oral directions as of the date of the execution of this change order.

GRAY & OSBORNE, INC.
(RECOMMENDED)



Date 1/10/2025

POW CONTRACTING
(ACCEPTED)



Date 01/10/25

CITY OF MATTAWA
(ACCEPTED)



Date _____



January 10, 2025

Ms. Anabel Martinez
Clerk - Treasurer
City of Mattawa
521 East Government Road
Mattawa, Washington 99349

SUBJECT: PROGRESS ESTIMATE 2, WELL 2 RE-EQUIPPING
CITY OF MATTAWA, GRANT COUNTY, WASHINGTON
G&O #24846.00

Dear Ms. Martinez:

We have enclosed Progress Estimate 2 for this project. Please retain a copy for the City files and also provide a copy to the Contractor with the payment. The amount due the Contractor is indicated below. Because the City has accepted the Contractor's retainage bond, no funds are to be retained.

Payment to Contractor: \$109,913.70

Please call me if you have any questions or concerns regarding this matter.

Sincerely,

GRAY & OSBORNE, INC.

A handwritten signature in black ink, appearing to read 'Jared McMeen'.

Jared D. McMeen, P.E.

JDM/js
Encl.
By email

PROGRESS ESTIMATE 2
JANUARY 10, 2025

CITY OF MATTAWA
GRANT COUNTY
WASHINGTON

PROGRESS ESTIMATE PERIOD
DECEMBER 14, 2024 TO JANUARY 8, 2025

PROJECT:
CITY OF MATTAWA
WELL 2 RE-EQUIPPING
G&O JOB NUMBER #24846

CONTRACTOR:
POW CONTRACTING
P.O BOX 4772
PASCO, WA 99301

BID ITEMS				QUANTITIES		PROJECT COSTS		PERCENT OF CONTRACT QUANTITY
NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL THIS PERIOD	TOTAL TO DATE	AMOUNT THIS PERIOD	AMOUNT TO DATE
1	Mobilization and Demobilization	1	LS	\$175,000.00	0.00%	50.00%	\$0.00	\$87,500.00
2	Minor Change	1	CALC	\$40,000.00	0.00%	0.00%	\$0.00	\$0.00
3	New Electrical Service	1	CALC	\$15,000.00	0.00%	0.00%	\$0.00	\$0.00
4	Erosion Control	1	LS	\$7,500.00	25.00%	50.00%	\$1,875.00	\$3,750.00
5	SPCC Plan	1	LS	\$2,000.00	0.00%	100.00%	\$0.00	\$2,000.00
6	Survey	1	LS	\$25,000.00	0.00%	80.00%	\$0.00	\$20,000.00
7	Trench Excavation Safety Systems	1	LS	\$1,000.00	25.00%	75.00%	\$250.00	\$750.00
8	Demolition	1	LS	\$45,000.00	0.00%	94.44%	\$0.00	\$42,500.00
9	Unsuitable Excavation	20	CY	\$25.00	0.00	0.00	\$0.00	\$0.00
10	Bank Run Gravel for Trench Backfill	100	TN	\$25.00	0.00	20.00	\$0.00	\$500.00
11	Site Piping and Appurtenances	1	LS	\$126,500.00	5.91%	56.80%	\$7,475.00	\$71,850.00
12	Well 2 Building	1	LS	\$495,000.00	10.91%	23.03%	\$54,000.00	\$114,000.00
13	Well 2 Pump	1	LS	\$255,000.00	3.53%	5.00%	\$9,000.00	\$12,750.00
14	Well 2 Chlorination System	1	LS	\$55,000.00	0.00%	4.77%	\$0.00	\$2,625.00
15	HVAC	1	LS	\$55,000.00	0.00%	6.82%	\$0.00	\$3,750.00
16	Plumbing	1	LS	\$30,000.00	1.33%	45.00%	\$400.00	\$13,500.00
17	Piping, Valves, and Appurtenances	1	LS	\$65,000.00	8.08%	35.04%	\$5,250.00	\$22,775.00
18	Electrical and Instrumentation	1	LS	\$383,000.00	3.26%	13.58%	\$12,500.00	\$52,000.00
19	Generator	1	LS	\$125,000.00	1.00%	4.00%	\$1,250.00	\$5,000.00
20	Fencing and Restoration	1	LS	\$125,000.00	1.00%	3.00%	\$1,250.00	\$3,750.00

PROGRESS ESTIMATE 2
JANUARY 10, 2025

CITY OF MATTAWA
GRANT COUNTY
WASHINGTON

PROGRESS ESTIMATE PERIOD
DECEMBER 14, 2024 TO JANUARY 8, 2025

PROJECT:
CITY OF MATTAWA
WELL 2 RE-EQUIPPING
G&O JOB NUMBER #24846

CONTRACTOR:
POW CONTRACTING
P.O BOX 4772
PASCO, WA 99301

CHANGE ORDERS:								
CO1	Item 1 - Well Deviation Survey	1 LS	\$6,500.00	100.00%	100.00%	\$6,500.00	\$6,500.00	100%
	Item 2 - Upgrade to Anti-Graffiti Sealant for CMU	1 LS	\$7,250.00	0.00%	0.00%	\$0.00	\$0.00	0%
	Item 3 - Fiber Conduit Upsize	1 LS	\$2,275.00	0.00%	0.00%	\$0.00	\$0.00	0%
						PROJECT COSTS		
						AMOUNT THIS PERIOD	AMOUNT TO DATE	
SUBTOTAL EARNED TO DATE						\$99,750.00	\$465,500.00	
SALES TAX						8.40%	\$8,379.00	\$39,102.00
MATERIALS ON HAND							\$1,784.70	\$36,867.32
TOTAL							\$109,913.70	\$541,469.32
TOTAL EARNED TO DATE LESS RETAINAGE								\$541,469.32
LESS AMOUNTS PREVIOUSLY PAID								
PROGRESS ESTIMATE 1								\$431,555.62

TOTAL PAYMENT NOW DUE:	\$109,913.70	\$109,913.70
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ORIGINAL CONTRACT AMOUNT (WITHOUT TAX)	\$2,028,000.00
CONTRACT AMOUNT WITH CHANGE ORDERS	\$2,044,025.00
CONTRACT PERCENTAGE TO DATE	23%

PROGRESS ESTIMATE 2
JANUARY 10, 2025

CITY OF MATTAWA
GRANT COUNTY
WASHINGTON

PROGRESS ESTIMATE PERIOD
DECEMBER 14, 2024 TO JANUARY 8, 2025

PROJECT:
CITY OF MATTAWA
WELL 2 RE-EQUIPPING
G&O JOB NUMBER #24846

CONTRACTOR:
POW CONTRACTING
P.O BOX 4772
PASCO, WA 99301

I HEREBY CERTIFY THE ABOVE ESTIMATE IS A
TRUE AND CORRECT STATEMENT OF THE
WORK PERFORMED UNDER THIS CONTRACT.

I HEREBY CERTIFY THAT THE WAGES HAVE BEEN PAID IN
ACCORDANCE WITH RCW 39.12 (PREVAILING WAGES).

GRAY & OSBORNE, INC.

POW CONTRACTING


JARED D. MCMEEN, P.E.

 01/10/25
CONTRACTOR'S REPRESENTATIVE

SUMMARY AND DISTRIBUTION OF PAYMENTS

PAY EST NO.	PROGRESS ESTIMATE PERIOD DATES	TOTAL		SALES		MATERIALS ON HAND	RETAINAGE (5%)	TOTAL PAYMENT
		EARNED PER PERIOD	SALES TAX RATE	TAX AMOUNT				
1	NOVEMBER 12, 2024 TO DECEMBER 13, 2024	\$365,750.00	8.40%	\$30,723.00		\$35,082.62	\$0.00	\$431,555.62
2	DECEMBER 14, 2024 TO JANUARY 8, 2025	\$99,750.00	8.40%	\$8,379.00		\$1,784.70	\$0.00	\$109,913.70
TOTAL:		\$465,500.00		\$39,102.00		\$36,867.32	\$0.00	\$541,469.32

RESOLUTION NO. 25.01.01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MATTAWA
DECLARING EASTER EGG HUNT, DIA DEL NIÑO Y EL LIBRO, CITY
CLEAN-UP, COMMUNITY YARD SALE, MOVIES IN THE PARK, FOOD
DISTRIBUTIONS, NATIONAL MEDICATION TAKE BACK DAYS,
EVENTS WITH MATTAWA PD, NATIONAL NIGHT OUT, TRUNK-OR-
TREAT AND WINTER FESTIVAL AS COMMUNITY EVENTS

Recitals:

1. The City recognizes and acknowledges the importance of public special events that serve to enrich the civic, charitable, cultural, economic, entertainment, educational, and other values of the community and that enhance community identity; and
2. The City further recognizes that the limited economic, staff and other resources of the City require that the City provide City support only to those special events that uniquely promote and advance public objectives; and
3. The declaration of a public event as a Community Event may, at the sole discretion of the City, include provision of City resources; and
4. The City agrees to designate and sponsor Easter Egg Hunt Dia del Niño y el libro, City Clean-up, Community yard sales, Movies in the Park, Food distributions, National Medication Take Back Day, Events with Mattawa PD, National Night Out, Trunk-or-Treat, Winter Parade and Winter Festival events at the City Park.

Resolved:

1. Events in the Park or City Hall shall occur on the following dates:

Easter Egg Hunt: April 19, 2025

Dia del Niño y el Libro: April 25, 2025

Spring City Clean-up: Early April or Mid-May, 2025

Summer/Fall City Clean-up: Pending availability from CDSI

Movie in the Park: June 20, July 18, August 8, 2025 (Themed)

National Night Out: August 8, 2025 (with Movie Night)

Community Yard Sales: June 21, July 19, August 9, September 6, 2025

National Medication Take Back Days: April 2025, October 2025

Event with a Cop: TBD (Name and date pending)

Trunk-or-Treat: October 31, 2025

Winter parade: December 12, 2025

Festival: December 17, 2025

Food Distributions: Apoyo 4th Thursday of the month

2. Vendors may sell various wares and refreshments upon the approval of the Mayor and provided they have a City business license, if required.

3. The City shall provide public restrooms, road block equipment and road block signs (if required), and trash can, and shall pay for movie licensing fee (and/or seek sponsors) and electricity and water used during the dates and hours of the event. Funds shall be taken from the City's General Fund: Community Events.

4. No City labor will be provided except as incidental support of volunteer work.

5. Each entity and its volunteers is responsible for the set-up and take down of its respective equipment.

6. Each vendor or booth participant shall handle the set-up and take-down of its individual booth and displays.

ADOPTED by the City Council of the City of Mattawa, Washington, this 16th day of January, 2025.

Maria M Celaya, Mayor

ATTEST:

Anabel Martinez, City Clerk