



CITY OF MATTAWA COUNCIL MEETING AGENDA

April 03, 2025

5:30 P.M.

Call to Order:

Roll Call: Mayor Maria Celaya, Sun Hwang, Brian Berghout, Silvia Barajas, Tony Acosta,
Alex Heredia, Fabiola Hernandez, Wendy Lopez

I. Additions/Approval of Agenda:

II. Public Comments:

III. Consent Agenda/Informational:

- Minutes- Council Meeting 03.20.25
- Gray & Osborne Project Summary 03.26.25
- Liquor Control License Renewals – Estudillo’s Food Store & Tacos La Parilla
- 2025 Claims EFT & Checks Approval #20961-20979 -- \$157,411.47
- 2025 Payroll EFT & Checks Approval #32016-32022 -- \$126,223.66

IV. Reports:

Mayor Report

Council Report

Police Department Report

Public Works Department Report

V. **Council, Items for Motion (Old Business):**

None.

VI. **Council, Items for Motion (New Business):**

1. Mattawa Library Customer Service Technician – Introduction
2. Amendment #8 for Extension to Contract with Grant Co. PUD

VII. **Adjournment:**



**CITY OF MATTAWA
COUNCIL MEETING MINUTES
March 20, 2025
5:30 PM**

Call to Order/Roll Call

Mayor Maria Celaya called the council meeting to order at 5:35 p.m. Council members present were Sun Hwang, Brian Berghout, Silvia Barajas, Tony Acosta, Alex Heredia, Fabiola Hernandez, and Wendy Lopez.

Staff present – Police Chief Alex Zesati, Public Works Director Juan Ledezma, City Clerk Anabel Martinez

Others present—City attorney Katherine Kenison, Cody Marlow, Cherryl Schweizer

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I. Additions/Approval of Agenda:

**M/s; Acosta / Lopez motion to accept tonight’s agenda. Motion carried.

II. Public Comments:

** none.

III. Consent Agenda/Information

- Gray & Osborne Project Summary 03.12.25
- Minutes – Council Meeting 03.06.25
- 2025 Claims EFT & Checks Approval #20933-20960 -- \$149,633.54
- 2025 Payroll EFT Approval -- \$10,300.00
- Treasurer Report

** Approval of Claims, Prepaid Claims, and Payroll Vouchers audited and certified by the City Clerk as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at city hall.

** As of March 20th, 2025, the Council approved payment of 2025 Claims Checks Approval #20933-20960 in the amount of \$149,633.54, 2025 Payroll EFT Approval for \$10,300.00.

** Councilman Acosta has a comment on the substation landlines expenditure report.

***** M/s; Acosta / Barajas motion that bills, checks, payroll, 03.06.25 meeting minutes, Treasurer report be approved. Motion carried.***

IV. Reports:

Mayor's Report

** Mayor Celaya reported that we have four sponsors for the movie nights at the park. NAPA will sponsor the June movie, CBHA & Coordinated Care will sponsor July's movie, and Wahluke Coalition will sponsor August's movie.

Council Report

**Library Options (Discussion) – Katherine discussed options to either keep the library or de-annex. Council members expressed interest in a community survey to see what the community might want to decide on library.

Police Department Report

** Chief Zesati reported that the new vehicles are at Day Wireless.

** Activity Log – Report on calls for service. There will be 2 days of the week that will have a 24 hour coverage.

** The Sheriff's office will have a staff meeting tomorrow morning and requested assistance from 6 am to noon.

Public Works Department Report

** 2025 Red Town Initiative Project – Currently at the design stage.

** WWTF Improvements Project – Contractor is estimating to continue work end of March to early April.

** Well 2 Re-Equipping Project – Project is on track, PUD installed vault, water connection completed.

** Spring clean-up is April 11 & 12th.

V. Council, Items for Motion (Old Business):

None.

VI. Council, Items for Motion (New Business):

- 1. Well 2 Re-Equipping – Change Order 2 (Concrete Pad, Epoxy Coating)
M/s; Acosta / Heredia motion to approve the change order. Motion carried.**

2. **Progress Estimate 4 – Well 2 Re- Equipping**
M/s; Heredia / Acosta motion to approve. Motion carried.
3. **Paul Lauzier Grant Application & Submittal**
M/s; Barajas / Hernandez motion to approve application & submittal. Motion carried.
4. **Event Permit Application for Senio Parade**
Council discussed past year’s parade. Councilman Acosta would like to see a different route in order to avoid shutting down all the city. Cody Marlow said he will be meeting with chief and Juan on what would work best. Council decided to table this topic until after school meeting.

VII. Adjournment:

The council meeting was adjourned at 6:41 P.M. M/s; Acosta / Barajas. Motion carried.

Respectfully submitted,

Anabel Martinez, City Clerk

Maria Celaya, Mayor

Gray & Osborne/City of Mattawa Project Summary (3/26/25)

Development Projects

Hwang Subdivision – Mike Meskimen, Jamin Ankney

Project Number: 21845.05/24858.03

Funded: Developer Contributions

- Preliminary subdivision approval granted
- Development agreement completed
- Completed review of construction drawings
- Completed preconstruction conference
- Changes to the construction drawings were made to satisfy County requirements
- Construction has resumed over the last few weeks
- G&O is providing part-time inspection
- Final plat comments have been provided to the City

Bodrero Development – Mike Meskimen, Jamin Ankney

Project Number: 21845.07/21845.21

Funded: Developer Contributions

- Preliminary subdivision review period complete
- Completed review of construction drawings
- Completed preconstruction conference
- Part-inspection will be provided during construction
- Infrastructure installation for Phases I&II is mostly complete, with the exception of punch list items.
- Phase III will likely not start until next year.

Transportation Projects

TIB Applications – Mike Meskimen, Julio Renteria, Michael Woodkey

Project Number: OH230.42

- Applications were due August 9, 2024
- A TIB application was submitted and is under agency review
- The City was not awarded additional TIB funds, beside the out-of-call Red Town Initiative project.

2025 RED Town Initiative

Project Number: 24881

Project Completion: August 2025

Funded: TIB

- TIB has offered the City an out-of-call project
- Design is ongoing for this project
- The City has selected the streets to be included
- City input is needed on the draft design

- The project will advertise for bids in the next few weeks
- **Total Budget: \$1,300,000**

Government Road Feasibility Study Update – Mike Meskimen, Julio Renteria, Michael Woodkey

- City may budget this effort for next year
- City to determine next steps desired
- Updated cost ranges provided by G&O for budgeting

Water System Projects

Well 2 – Re-equipping Design and CA – Jamin Ankney, Jared McMeen

Project Number 22867/24846

Project Completion: September 2024

Funded: City Water Fund/Public Works Board

- Final design and construction funding for the project will be from the PWB
- A funding scope change is being processed that will increase the grant to 50%
- **Construction is ongoing and progressing well**
- **The current schedule shows completion in August**
- **Total Budget: \$2,900,000**

CDS Funding Compliance Assistance – Russ Powers, Jamin Ankney

Project Number: 24847

Project Completion: July 2025

Funded: CDS funding

- G&O is completing the paperwork for CDS funding
- Confirmation has been received that this effort will be reimbursed from the CDS funding
- **The City can move forward with the project**
- **Total Budget \$7,780**

Water Rights Assistance – Dan Haller (Aspect Consulting), Jamin Ankney

• Project Number: 24884

• Project Completion: 2025

• Funded: City

- **The water rights application is ready for submission to Ecology**
- **The meeting with the School District was completed – A follow up meeting is planned for May**
- **Total Budget: \$9,930**

SCADA Upgrade – Jamin Ankney, Brad Bailey (Conley Engineering)

• Project Number: 24886

• Project Completion: 2025

• Funded: DWSRF

- City has had recent issues with the SCADA system and is working with Connetix to address the issues.
- Connetix provided a cost estimate for improvements for use in procuring future funding
- **The work on this project has started**
- **The schedule is to advertise the project for bids in May**
- **Total Budget: \$134,000**

Well 5 Siting Analysis and Drilling Design – Jamin Ankney, Aspect Consulting

- Project Number: TBD
- Project Completion: 2025
- Funded: DWSRF
- **City has approved the agreement for this work.**
- **The work will start with the siting analysis so that the City has a clear plan for the potential locations of Well 5.**

Re-equipping Well 2 Construction/Well 5/Pressure Zone Improvements – Jamin Ankney, Jared McMeen, Russ Powers (funding)

- Applied for Congressional Funding Application – Received funding
- Applied for Legislative Appropriation – Did not receive funding
- Applied to CDBG – Did not receive funding
- Applied to PWB – Received funding
- Applied to DWSRF – Received funding – terms still TBD.
- Added SCADA upgrades to funding application to DWSRF
- Based on discussion with funders PWB funding will be used for Well 2, while the rest of the project will be funded by DWSRF and CDS
- **Total Budget: \$7,200,000**

Future/Pending Water System Projects

Reservoir Project – Jamin Ankney, Myron Basden

- Coating Project
- Reservoir No. 1 – No need to evaluate until 2029.
- Reservoir No. 2 – Need to evaluate in 2025 for potential coating project.
- **Total Budget: Not an active project**

Wastewater System Projects

WWTF Fire Assistance – Nancy Wetch, Russ Powers

Project Number: 20827

Project Completion: November 2023

Funded: Insurance Reimbursement/City Funds (Ecology Emergency Funding)

- Phase 1 – Blower Procurement
- Phase 2 – Building Restoration
- Phase 3 – Equipment Installation

- **Total Budget:** *The total cost of the fire response, cleanup, design, construction, etc., is not completely known at this time as costs are still being assembled and approved by the insurance company.*

Initial Emergency Response (G&O does not have total cost)

Engineering: \$414,840 (insurance will reimburse)

Phase I: \$93,505.84 (insurance will reimburse)

Phase II: \$320,864 (insurance will reimburse)

Phase III: \$1,189,148 (working on insurance reimbursement, City will be responsible for some costs – TBD)

- City has all costs in hand and can proceed with closeout
- The City will still need to pay the retainage to Apollo, but can request this from the insurance now
- Apollo has indicated that they will address the baseboard warranty issue
- Apollo has been notified about the filtrate pump issue

WWTF Improvements Construction – Tim DeVries, Nancy Wetch, Jamin Ankney

Project Number: 19044.01

Project Completion: 2025 (for construction completion)

Funded: Ecology Water Quality Funding

- Current schedule appears to extend beyond the allowed construction days – an updated schedule has been received and a response has been provided to the contractor
- Ecology has added the control panel upgrades to the funding agreement and a change order proposal for this work is pending
- The City's change order to add working days has been executed and the contractor has filed a protest
- G&O has responded to the contractor's protest, denying both of their requests
- **The contractor stated that they would resume work in late March – G&O is working to get an updated schedule, as it appears they will not start until April.**
- **A few outstanding change order options are being discussed**
- **Total Budget \$5,883,000 (includes design, construction, construction administration)**

WWTF Solids Handling Analysis – Nancy Wetch, Jamin Ankney

Project Number: 23813

Project Completion: July 2024

- Council presentation was completed on 7/18
- Council approved a funding application to Ecology at the August 15 council meeting
- Ecology funding application was submitted
- **The is City is on the draft Ecology funding list for this project**
- **Total Budget \$24,200**

Sewer System Improvements (Portage Avenue LS Elimination) – Jamin Ankney, Justin Wies

Project Number: 24817

Project Completion: 2026

Funded: Ecology Grant/Loan

- Ecology is finalizing the funding agreement

- City has obtained signed landowner agreements with the property owners to complete the preliminary work
- Ecology has indicated that a cultural resource survey will be required prior to ground disturbing activities
- Slight changes in the proposed route were made to better serve future development in the area
- **The environmental/cultural review is complete**
- **The geotechnical investigation is complete**
- **Draft contract documents were submitted to Ecology**
- **Coordinating with WSDOT and County for traffic control**
- **Total Budget \$207,500**

Other Projects

City Hall Feasibility Analysis – Jamin Ankney, Myron Basden

Project Number 23856

Project Completion: November 2023

Funded: City

- City could consider funding options for the selected alternative.
- City may consider proceeding with conceptual design to aid in future funding efforts.
- **Total Budget \$27,700**

Next Meeting – April 9, 2025, 3:30 pm

C091080-2

WASHINGTON STATE LIQUOR AND CANNABIS BOARD

DATE: 03/06/2025

LICENSED ESTABLISHMENTS IN INCORPORATED AREAS CITY OF MATTAWA
(BY ZIP CODE) FOR EXPIRATION DATE OF 20250630

LICENSEE	BUSINESS NAME AND ADDRESS	LICENSE NUMBER	PRIVILEGES
1 . ESTUDILLO, INC.	ESTUDILLO'S FOOD STORE 402 GOVERNMENT WAY MATTAWA WA 99349 0000	366886	GROCERY STORE - BEER/WINE
2 . CORRALES, SAUL SOTO	TACOS LA PARRILLA 417 GOVERNMENT WY MATTAWA WA 99349 0953	403657	SPIRITS/BR/WN REST LOUNGE +

ACCOUNTS PAYABLE

City Of Mattawa

Time: 17:02:09 Date: 03/31/2025

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
18085	04/03/2025	04/03/2025	3856	ABARCA NAVA, JONATHAN	100.00 Refund Utility Deposit
	589 30 01 00	Deposit Refunds - Custome	403 000 580 Customer Depo	100.00	Refund Utility Deposit
18113	04/03/2025	04/03/2025	3627	ANATEK LABS INC-SPOKANE	360.00 RC Samples
	534 10 41 02	Chemical Samples	401 000 534 Water Operatin	240.00	DW RC Sample
	535 10 41 02	Testing Samples	405 000 535 Sewer Operatin	60.00	WWTP RC Sample
	535 10 41 02	Testing Samples	405 000 535 Sewer Operatin	60.00	WWTP RC Sample
18090	04/03/2025	04/03/2025	3270	AVALOS JR, BALTAZAR	330.47 Reimbursement For Equipment
	521 22 35 00	LE Equipment/Supplies	001 000 521 Current Expens	330.47	Reimbursement For Equipment- Holusun
18082	04/03/2025	04/03/2025	2646	AVELINO LEONARDO, GUILLERMINA	100.00 Refund Utility Deposit
	589 30 01 00	Deposit Refunds - Custome	403 000 580 Customer Depo	100.00	Refund Utility Deposit
18084	04/03/2025	04/03/2025	3860	CAD HOMES LLC	100.00 Refund Utility Deposit
	589 30 01 00	Deposit Refunds - Custome	403 000 580 Customer Depo	100.00	Refund Utility Deposit
18116	04/03/2025	04/03/2025	1886	CENTURY LINK	134.87 Lift Station
	535 10 42 00	Telephone	405 000 535 Sewer Operatin	134.87	Lift Station
18117	04/03/2025	04/03/2025	1886	CENTURY LINK	73.18 WWTP SCADA System
	535 10 42 00	Telephone	405 000 535 Sewer Operatin	73.18	WWTP SCADA System
18115	04/03/2025	04/03/2025	443	CITY OF MATTAWA-PETTY CASH	82.49 Petty Cash
	521 20 31 02	Postage	001 000 521 Current Expens	70.95	MPD- Postage
	537 10 31 01	Postage	420 000 537 Solid Waste Fu	11.54	PW- Postage
18110	04/03/2025	04/03/2025	1251	CITY OF MATTAWA-UTILITIES	358.64 City Of Mattawa Utilities March 2025
	518 30 47 14	City Hall Utilities	001 000 518 Current Expens	108.63	City Hall
	543 30 47 00	Utilities	101 000 543 Street Fund	108.63	Shop
	572 20 47 00	Library - Utility Services	001 000 572 Current Expens	141.38	Library
18093	04/03/2025	04/03/2025	2304	FIRST BANKCARD	2,004.77 Credit Card Expenses- MPD
	521 10 49 00	Professional Services	001 000 521 Current Expens	121.72	Schedule Anywher License
	521 20 42 00	Telephone	001 000 521 Current Expens	93.92	Phone Lines
	521 22 35 00	LE Equipment/Supplies	001 000 521 Current Expens	1,409.74	Suppressors With Flash Hider
	521 22 35 00	LE Equipment/Supplies	001 000 521 Current Expens	379.39	Holosun

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
18094	04/03/2025	04/03/2025	2304	FIRST BANKCARD	1,632.77	Credit Card Expenses-Clerks
518 23 42 14	Telephone/Internet Expense	001 000 518	Current Expens	74.90	City Hall Internet	
518 23 42 14	Telephone/Internet Expense	001 000 518	Current Expens	50.00	Monthly Web Site Fee	
518 23 42 14	Telephone/Internet Expense	001 000 518	Current Expens	50.00	Monthly Web Site Fee	
518 23 42 14	Telephone/Internet Expense	001 000 518	Current Expens	50.63	Phone Lines	
521 10 49 00	Professional Services	001 000 521	Current Expens	50.00	Monthly Web Site Fee	
521 10 49 00	Professional Services	001 000 521	Current Expens	50.00	Monthly Web Site Fee	
534 10 41 05	Professional Services	401 000 534	Water Operatin	16.67	Monthly Web Site Fee	
534 10 41 05	Professional Services	401 000 534	Water Operatin	16.67	Monthly Web Site Fee	
534 10 41 05	Professional Services	401 000 534	Water Operatin	50.61	Phone Lines	
534 10 47 01	Utilities	401 000 534	Water Operatin	56.00	WWTP Internet	
535 10 41 04	Professional Services	405 000 535	Sewer Operatin	16.67	Monthly Web Site Fee	
535 10 41 04	Professional Services	405 000 535	Sewer Operatin	16.67	Monthly Web Site Fee	
535 10 41 04	Professional Services	405 000 535	Sewer Operatin	50.63	Phone Lines	
537 10 41 02	Professional Services	420 000 537	Solid Waste Fu	16.66	Monthly Web Site Fee	
537 10 41 02	Professional Services	420 000 537	Solid Waste Fu	16.66	Monthly Web Site Fee	
573 90 49 00	Community Events	001 000 573	Current Expens	1,050.00	Movies At The Park	
18120	04/03/2025	04/03/2025	2304	FIRST BANKCARD	4,726.42	Credit Card Expenses- PW
518 30 48 00	Repair And Maintenance	001 000 518	Current Expens	108.39	Outdoors Lights	
534 10 31 03	Uniforms	401 000 534	Water Operatin	359.98	Jackets/Sweaters/Beanies	
534 10 35 00	Small Tools & Equipment	401 000 534	Water Operatin	337.10	Lights/walkie Talkies	
534 10 35 00	Small Tools & Equipment	401 000 534	Water Operatin	525.16	Storage Bins/Storage Rack	
534 10 42 00	Telephone	401 000 534	Water Operatin	14.12	USB Charger	
534 10 43 00	Travel & Training	401 000 534	Water Operatin	305.78	Lodging- Juan-Evergreen Rural Anual Conf.	
534 10 43 00	Travel & Training	401 000 534	Water Operatin	305.78	Lodging-Jose F-Evergreen Rural Anual Conf.	
534 10 43 00	Travel & Training	401 000 534	Water Operatin	72.85	Fuel-Training- Evergreen Rural Anual Conf	
534 10 43 00	Travel & Training	401 000 534	Water Operatin	17.72	Meal-Evergreen Rural Anual Conf- Juan & Jose F	
534 10 43 00	Travel & Training	401 000 534	Water Operatin	33.79	Meal-Evergreen Rural Anual Conf- Juan & Jose F	
534 10 43 00	Travel & Training	401 000 534	Water Operatin	48.77	Meal-Evergreen Rural Anual Conf- Juan & Jose F	
534 10 43 00	Travel & Training	401 000 534	Water Operatin	35.15	Meal-Evergreen Rural Anual Conf- Juan & Jose F	
534 10 43 00	Travel & Training	401 000 534	Water Operatin	16.63	Meal-Evergreen Rural Anual Conf- Juan & Jose F	
534 10 43 00	Travel & Training	401 000 534	Water Operatin	18.15	Meal- Jose F- Pesticide Training	
534 10 43 00	Travel & Training	401 000 534	Water Operatin	33.69	Meal- Jose F- Pesticide Training	
534 10 43 00	Travel & Training	401 000 534	Water Operatin	6.47	Meal- Jose F- Pesticide Training	
534 10 43 00	Travel & Training	401 000 534	Water Operatin	18.47	Meal- Jose F- Pesticide Training	
534 10 43 00	Travel & Training	401 000 534	Water Operatin	106.00	DW Cross Connection Spec Test- Jose Fernandez	
534 10 48 00	Computer Support/Mainten	401 000 534	Water Operatin	51.11	HDMI Adapter/USC B To HDMI	
535 10 31 00	Office Supplies	405 000 535	Sewer Operatin	129.71	Material Safety Data Shee Binder	
535 10 31 02	Uniforms	405 000 535	Sewer Operatin	359.99	Jackets/Sweaters/Beanies	

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535 10 35 00	Small Tools & Equipment		405 000 535 Sewer Operatin	161.52	Stabilizer For Iphone		
535 10 41 04	Professional Services		405 000 535 Sewer Operatin	2.99	Icloud Storage		
535 10 41 04	Professional Services		405 000 535 Sewer Operatin	74.95	SHop Internet		
535 10 41 04	Professional Services		405 000 535 Sewer Operatin	21.67	Acrobat Pro		
535 10 42 00	Telephone		405 000 535 Sewer Operatin	86.59	Phone Cased & Screen Protector		
535 10 43 00	Travel & Training		405 000 535 Sewer Operatin	375.00	Training Washinton Operated Workshop- Ron		
535 10 43 00	Travel & Training		405 000 535 Sewer Operatin	106.00	WWTP II Exam-Juan		
535 10 48 03	Vehicle Repair / Maintenance		405 000 535 Sewer Operatin	251.34	Towing Mirrors		
542 30 41 00	Professional Services		101 000 542 Street Fund	25.00	Clearing House		
554 30 31 00	Animal Control / Supplies		001 000 554 Current Expens	78.02	RV Camper Water Filter/ Animal Trap		
554 30 31 00	Animal Control / Supplies		001 000 554 Current Expens	154.46	RV Camper Water Filter/ Animal Trap		
554 30 31 00	Animal Control / Supplies		001 000 554 Current Expens	308.98	Dog Catching Net/ Net Pole/ Bark Deterrent Devices/ Dog Food		
572 20 31 00	Library Maintenance And C		001 000 572 Current Expens	32.18	Extension Cord/ Stripping Machine		
572 20 31 00	Library Maintenance And C		001 000 572 Current Expens	142.91	Extension Cord/ Stripping Machine		
18112	04/03/2025	04/03/2025	3588		MCKINNEY COMMERCIAL GLASS & DOOR	452.03	DW Well NO. 4 Main Door
534 10 31 00	Office Supplies		401 000 534 Water Operatin	452.03	DW Well NO. 4 Main Door		
18083	04/03/2025	04/03/2025	3267		MORALES ENRIQUEZ, NANCY	100.00	Refund Utility Deposit
589 30 01 00	Deposit Refunds - Custome		403 000 580 Customer Depo	100.00	Refund Utility Deposit		
18087	04/03/2025	04/03/2025	324		MULTI AGENCY COMMUNICATION CENTER	2,868.69	Dispatch Services April 2025
522 20 42 02	MACC - Communications		107 000 522 Public Safety Ti	2,868.69	Dispatch Services April 2025		
18086	04/03/2025	04/03/2025	2798		PACIFIC OFFICE AUTOMATION	247.64	Monthly Equipment Feb. 2025
591 14 70 01	Copier Machine Lease - Cl		001 000 591 Current Expens	49.53	Monthly Equipment Feb. 2025		
591 21 70 03	Copier Machine Lease - PD		001 000 591 Current Expens	49.53	Monthly Equipment Feb. 2025		
591 34 70 01	Copier Machine Lease - PW		401 000 591 Water Operatin	49.53	Monthly Equipment Feb. 2025		
591 35 70 02	Copier Machie Lease - PW		405 000 591 Sewer Operatin	49.53	Monthly Equipment Feb. 2025		
591 37 70 01	Copier Machine Lease - PW		420 000 591 Solid Waste Fu	49.52	Monthly Equipment Feb. 2025		
18114	04/03/2025	04/03/2025	3299		SOILTEST FARM CONSULTANTS INC	1,048.00	WWTP RC Samples
535 10 41 02	Testing Samples		405 000 535 Sewer Operatin	1,048.00	WWTP RC Samples		
18119	04/03/2025	04/03/2025	3405		STERICYCLE INC	317.11	Shredding Services 2/18/2025 3/4/2024
518 30 49 14	Professional Services		001 000 518 Current Expens	158.56	Shredding Services 2/18/2025 3/4/2024		
521 10 49 00	Professional Services		001 000 521 Current Expens	158.55	Shredding Services 2/18/2025 3/4/2024		

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18088	04/03/2025	04/03/2025	732	U.S CELLULAR	460.60	MPD- Cell Phone Services
	521 20 42 00 Telephone		001 000 521 Current Expens	460.60	MPD- Cell Phone Services	
18118	04/03/2025	04/03/2025	732	U.S CELLULAR	643.07	PW/ Clerks & Mayor Cell Phone Services
	518 23 42 14 Telephone/Internet Expense		001 000 518 Current Expens	194.88	Clerks & Mayor Cell Phone Services	
	534 10 42 00 Telephone		401 000 534 Water Operatin	149.40	PW Cell Phone Services	
	535 10 42 00 Telephone		405 000 535 Sewer Operatin	149.40	PW Cell Phone Services	
	537 10 42 00 Telephone		420 000 537 Solid Waste Fu	149.39	PW Cell Phone Services	
17185	04/03/2025	04/03/2025	554	U.S. BANK MUN INV. ACCOUNT	26.00	Bank Fees April 2024
	514 23 41 01 Banking And Visa/Mercha		001 000 514 Current Expens	26.00	Bank Fees April 2024	
17439	04/03/2025	04/03/2025	554	U.S. BANK MUN INV. ACCOUNT	26.00	Bank Fees July 2024
	514 23 41 01 Banking And Visa/Mercha		001 000 514 Current Expens	26.00	Bank Fees July 2024	
18089	04/03/2025	04/03/2025	274	UNITED STATES POSTAL SERVICES	350.00	Utility Bills Postage Electronic Fees
	514 23 31 00 Postage		001 000 514 Current Expens	116.67	Utility Bills Postage Electronic Fees	
	535 10 31 01 Postage		405 000 535 Sewer Operatin	116.67	Utility Bills Postage Electronic Fees	
	537 10 31 01 Postage		420 000 537 Solid Waste Fu	116.66	Utility Bills Postage Electronic Fees	
18121	04/03/2025	04/03/2025	143	WA STATE DEPT OF ECOLOGY	283.33	New Water Rights Application Fee
	534 10 41 05 Professional Services		401 000 534 Water Operatin	283.33	New Water Rights Application Fee	
18111	04/03/2025	04/03/2025	3228	WHITNEY EQUIPMENT COMPANY INC.	260.99	WWTP Spare Pump
	535 10 48 02 Sewer Plant Maintenance		405 000 535 Sewer Operatin	260.99	WWTP Spare Pump	
18122	04/03/2025	04/03/2025	3228	WHITNEY EQUIPMENT COMPANY INC.	32,236.61	WWTF Spare Pumps
	535 10 48 02 Sewer Plant Maintenance		405 000 535 Sewer Operatin	8,675.61	WWTF Spare Pumps	
	535 10 48 04 System Repairs / Maintenan		405 000 535 Sewer Operatin	8,676.00	WWTF Spare Pumps	
	594 35 64 11 WWTF Spare Pumps (ARP)		405 000 594 Sewer Operatin	14,885.00	WWTF Spare Pumps	
18091	04/03/2025	04/03/2025	3875	YAKIMA VALLEY COLLEGE	65.00	Flagger Certificate- Alberto Reyes
	542 30 43 00 Travel And Training		101 000 542 Street Fund	65.00	Flagger Certificate- Alberto Reyes	
18092	04/03/2025	04/03/2025	3875	YAKIMA VALLEY COLLEGE	65.00	Flagger Certificate- Jose Fernandez
	542 30 43 00 Travel And Training		101 000 542 Street Fund	65.00	Flagger Certificate- Jose Fernandez	

ACCOUNTS PAYABLE

City Of Mattawa

Time: 17:02:09 Date: 03/31/2025

As Of: 05/18/2025

Page: 5

Accts	Pay #	Received	Date Due	Vendor	Amount	Memo
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					Report Total:	49,453.68
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Fund	
001 Current Expense Fund	6,096.99
101 Street Fund	263.63
107 Public Safety Tax Fund	2,868.69
401 Water Operating Fund	3,620.96
403 Customer Deposit Fund	400.00
405 Sewer Operating Fund	35,842.98
420 Solid Waste Fund	360.43

This report has been reviewed by: Anabel certy 3/31/25
 REMARKS: Anabel Martinez - City Clerk Date

**CITY OF MATTAWA
STAFF REPORT**

To: City Council & Mayor Celaya
 From: Clerk's Department
 Date: April 3, 2025
 Proceeding Type: New Business
 Subject: Amendment for Extension to Contract with Grant Co. PUD

Legislative History:

- | | |
|------------------------|---------------|
| • First Presentation: | April 3, 2025 |
| • Second Presentation: | |
| • Requested Action: | Motion Needed |

Staff Report Summary

The subject before the City Council is to approve an extension to our existing contract for the Grant County PUD Pay Station.

Background

Our current contract 130-3321 is set to expire on 04/30/2025. The new draft agreement is under review. To give plenty of time to get the new contract through all board meetings for review/approval and signings, an extension is needed for June 30, 2025, to execute the new contract 130-12752.

Fiscal and Policy Implications

No Financial impacts are expected.

FUND	BARS	LINE ITEM	AMOUNT BUDGETED	CURRENT EXPENDITURE	REMAINING AMOUNT	
			\$	\$		%
			\$	\$		%

Options

1. Motion to approve Amendment No. 8 for revised completion date to be June 30, 2025.
2. Motion to not approve Amendment No. 8
3. Table for next meeting

Staff Recommendation

1. Motion to approve Amendment No. 8 for revised completion date to be June 30, 2025.

Attachments

A.	Amendment No. 8
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The following documents are attached and subject for reviewal:

Review by:	Type of Document	Title of Document	Date Reviewed	Comment:
Engineering	▪ N/A			
Legal	▪ N/A			
Financial	▪ N/A			
Comment:				

AMENDMENT
NO. 8

Pursuant to Section 9, the following changes are hereby incorporated into this Contract:

- A. Description of Change: Extend the Contract completion date.
- B. Time of Completion: The revised completion date shall be June 30, 2025.
- C. Contract Price Adjustment: As a result of this Change Order, the not to exceed Contract Price shall remain unchanged. This Change Order shall not provide any basis for any other payments to or claims by the Contractor as a result of or arising out of the performance of the work described herein. The new total revised maximum Contract Price is \$371,000.00, including changes incorporated by this Change Order.
- D. Except as specifically provided herein, all other Contract terms and conditions shall remain unchanged.

Public Utility District No. 2
of Grant County, Washington

City of Mattawa, Washington

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____