



CITY OF MATTAWA COUNCIL MEETING AGENDA

June 05, 2025

5:30 P.M.

Call to Order:

Roll Call: Mayor Maria Celaya, Sun Hwang, Brian Berghout, Silvia Barajas, Tony Acosta,
Alex Heredia, Fabiola Hernandez, Wendy Lopez

I. Additions/Approval of Agenda:

II. Public Comments:

III. Consent Agenda/Informational:

- Minutes- Council Meeting Minutes 05.15.25
- Gray & Osborne Project Summary 05.28.25
- SCJ Alliance Planning Update 06.05.25
- 2025 Claims EFT & Checks Approval #21056-21081 -- \$403,772.56
- 2025 Payroll EFT & Checks Approval #32030-32037 -- \$130,781.58
- Treasurer Report

IV. Reports:

Mayor Report

Council Report

Police Department Report

Public Works Department Report

V. **Council, Items for Motion (Old Business):**

None.

VI. **Council, Items for Motion (New Business):**

1. Amending Fee Schedule - Resolution 25.06.03
2. Application & Submittal for Public Works Board Grant

VII. **Executive Session**

42.30.110 (I) To discuss potential litigation matters.

VIII. **Adjournment:**



**CITY OF MATTAWA
COUNCIL MEETING MINUTES
May 15, 2025
5:30 PM**

Call to Order/Roll Call

Mayor Maria Celaya called the council meeting to order at 5:32 p.m. Council members present were Sun Hwang, Brian Berghout, Silvia Barajas, Tony Acosta, Alex Heredia and Fabiola Hernandez. M/s Acosta , Hernandez motion to excuse Wendy Lopez. Motion carried.

Staff present – Police Chief Alex Zesati, Public Works Director Juan Ledezma, Deputy Clerk Jazmin Hernandez

Others present—City attorney Katherine Kenison



I. Additions/Approval of Agenda:

**M/s; Acosta/ Berghout motion to accept tonight’s agenda. Motion carried.

II. Public Comments:

**None.

III. Consent Agenda/Information

- Minutes – Council Meeting 05.01.25
- 2025 Claims EFT & Checks Approval #21024-21055 -- \$368,252.74
- 2025 Payroll EFT Approval -- \$8,100.00
- Treasurer Report

** Approval of Claims, Prepaid Claims, and Payroll Vouchers audited and certified by the City Clerk as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at city hall.

** As of May 15th, 2025, the Council approved payment of 2025 Claims Checks Approval #21024-21055 in the amount of \$368,252.74, 2025 Payroll EFT Approval for \$8,100.00.

**** M/s; Acosta / Barajas motion that bills, checks, payroll, 05.01.15 meeting minutes, and Treasurer report be approved. Motion carried.**

IV. Reports:

Mayor's Report

****Food Distribution on May 30th, the last one for the year.**

**** Retirement Party- Wahluke School district will be having a retirement party for Ms. Longmire June 4th at 3:30PM- 6:30PM.**

Council Report

**** None**

Police Department Report

****Civil Service- received 7 applications for police officer, Jazmin conducted testing and only two showed up and one passed.**

Public Works Department Report

****Personal Protective Equipment- Provided a table for the council.**

****Spring Cleanup 2025- was a success, we had 103 participants. Fall clean-up will be sometime in August.**

****Development- Sun and CAD Plats are working on the punch list items.**

****Sewer-WWTP Improvement project is in process.**

****Water- Well No.2 will be completed by the first week of September.**

****Street- 2025 Red Town will begin by June or July.**

****Councilwomen Hernandez mentioned she saw Beto wearing the safety glasses while working, thanked Juan.**

V. Council, Items for Motion (Old Business):

None.

VI. Council, Items for Motion (New Business):

1. APOYO Letter of Support 2025

M/s; Berghout /Hernandez motion to approve mayor to sign. Motion carried.

2. Progress Estimate 6 – Well 2 Re-Equipping

M/s; Berghout/Barajas motion to approve. Motion carried.

3. Guild Agreement 2025-2027

***Council went into a closed union negotiation session from 6:00 P.M.- 6:23 P.M. Council made a decision after session.**

M/s; Berghout/Hwang motion to approve CBA and to approve retro pay to January 1st, 2025. Opposed; Acosta / Hernandez. Motion carried.

VIII. Executive Session

RCW 42.30.110 (g) To review the performance of public employee

Session started at 6:28 PM for 10 minutes. Additional 2 minutes were needed.

Session closed at 6:40 PM.

M/s; Berghout /Barajas motion to approve the highest incentives/COLA from CBAs for all 3 department heads. Motion carried.

VIII. Adjournment:

The council meeting was adjourned at 6:41 P.M. M/s; Berghout / Barajas. Motion carried.

Respectfully submitted,

Anabel Martinez, City Clerk

Maria Celaya, Mayor

Gray & Osborne/City of Mattawa Project Summary (5/28/25)

Development Projects

Hwang Subdivision – Jamin Ankney, Mike Meskimen

Project Number: 21845.05/24858.03

Funded: Developer Contributions

- Development agreement completed
- Completed review of construction drawings
- Completed preconstruction conference
- G&O is providing part-time inspection
- Final plat comments have been provided to the City
- Infrastructure punch list has been provided to the developer – most items have been completed

Bodrero Development – Jamin Ankney, Mike Meskimen

Project Number: 21845.07/21845.21

Funded: Developer Contributions

- Preliminary subdivision review period complete
- Completed review of construction drawings
- Completed preconstruction conference
- Part-inspection will be provided during construction
- Infrastructure installation for Phases I&II is mostly complete, with the exception of punch list items.
- Phase III will likely not start until next year.

S4 Retail Development – Jamin Ankney, Mike Meskimen

Project Number: 21845.14

Funded: Developer Contributions

- Completed first and second review of construction drawings
- Third review is currently pending

Portage Court (Balaggan) Development – Jamin Ankney, Mike Meskimen

Project Number: 21845.16

Funded: Developer Contributions

- Completed first review of construction drawings
- Completed second review of construction drawings

Transportation Projects

TIB Applications – Mike Meskimen, Julio Renteria, Michael Woodkey

Project Number: TBD

- Applications are due August 2025

UPWP Funding Application – Russ Powers, Michael Woodkey

Project Number: OH250.39

- Opportunity to apply for transportation planning money
- Submission of funding application for Government Rd feasibility update with roundabout analysis considered pending council approval

2025 RED Town Initiative – Michael Woodkey, Christian Weishaar

Project Number: 24881

Project Completion: August 2025

Funded: TIB

- TIB has offered the City an out-of-call project
- Design for the project is complete
- Bids for the project were received on 4/8
- Award of the project was awarded at the 5/1 council meeting
- TIB has approved the award and increase in the scope
- Contracts are being prepared for signature
- **Total Budget: \$1,300,000**

Government Road Feasibility Study Update – Mike Meskimen, Julio Renteria, Michael Woodkey

- City may budget this effort for next year
- City to determine next steps desired
- Updated cost ranges provided by G&O for budgeting

Water System Projects

Well 2 – Re-equipping Design and CA – Jamin Ankney, Jared McMeen

Project Number 22867/24846

Project Completion: September 2024

Funded: City Water Fund/Public Works Board

- Final design and construction funding for the project will be from the PWB
- A funding scope change is being processed that will increase the grant to 50%
- Construction is ongoing and progressing well
- The current schedule shows completion in early September
- **Total Budget: \$2,900,000**

CDS Funding Compliance Assistance – Russ Powers, Jamin Ankney

Project Number: 24847

Project Completion: July 2025

Funded: CDS funding

- G&O is completing the paperwork for CDS funding
- Confirmation has been received that this effort will be reimbursed from the CDS funding
- The City can move forward with the project
- **Total Budget \$7,780**

Water Rights Assistance – Dan Haller (Aspect Consulting), Jamin Ankney

- Project Number: 24884
- Project Completion: 2025
- Funded: City
- The water rights application was submitted to Ecology
- **The meeting with the School District was completed – A follow up meeting is planned for the June District meeting**
- **Total Budget: \$9,930**

SCADA Upgrade – Jamin Ankney, Brad Bailey (Conley Engineering)

- Project Number: 24886
- Project Completion: 2025
- Funded: DWSRF
- City has had recent issues with the SCADA system and is working with Connetix to address the issues.
- Connetix provided a cost estimate for improvements for use in procuring future funding
- **The work on this project is progressing well – the bid documents are nearing completion**
- **The schedule is to advertise the project for bids in June**
- **G&O is coordinating with DOH staff for funding requirements for contract documents**
- **DOH review of the contract documents will be required**
- **Total Budget: \$134,000**

Well 5 Siting Analysis and Drilling Design – Jamin Ankney, Aspect Consulting

- Project Number: TBD
- Project Completion: 2025
- Funded: DWSRF
- **This work is progressing on the siting analysis so that the City has a clear plan for the potential locations of Well 5.**

PWB Funding Applications – Russ Powers, Jamin Ankney

- **Opportunity to apply for PWB funding for infrastructure projects**
- **City considering applying for Reservoir 2 recoating and valve replacement projects, pending council approval**

Re-equipping Well 2 Construction/Well 5/Pressure Zone Improvements – Jamin Ankney, Jared McMeen, Russ Powers (funding)

- Applied for Congressional Funding Application – Received funding
- Applied for Legislative Appropriation – Did not receive funding
- Applied to CDBG – Did not receive funding
- Applied to PWB – Received funding
- Applied to DWSRF – Received funding – terms still TBD.
- Added SCADA upgrades to funding application to DWSRF

- Based on discussion with funders PWB funding will be used for Well 2, while the rest of the project will be funded by DWSRF and CDS
- **Total Budget: \$7,200,000**

Future/Pending Water System Projects

Reservoir Project – Jamin Ankney, Myron Basden

- Coating Project
- Reservoir No. 1 – No need to evaluate until 2029.
- Reservoir No. 2 – Need to evaluate in 2025 for potential coating project.
- **Total Budget: Not an active project**

Wastewater System Projects

WWTF Fire Assistance – Nancy Wetch, Russ Powers

Project Number: 20827

Project Completion: November 2023

Funded: Insurance Reimbursement/City Funds (Ecology Emergency Funding)

- Phase 1 – Blower Procurement
- Phase 2 – Building Restoration
- Phase 3 – Equipment Installation
- **Total Budget: The total cost of the fire response, cleanup, design, construction, etc., is not completely known at this time as costs are still being assembled and approved by the insurance company.**

Initial Emergency Response (G&O does not have total cost)

Engineering: \$414,840 (insurance will reimburse)

Phase I: \$93,505.84 (insurance will reimburse)

Phase II: \$320,864 (insurance will reimburse)

Phase III: \$1,189,148 (working on insurance reimbursement, City will be responsible for some costs – TBD)

- City has all costs in hand and can proceed with closeout
- The City will still need to pay the retainage to Apollo, but can request this from the insurance now
- Apollo has indicated that they will address the baseboard warranty issue
- Apollo has been notified about the filtrate pump issue

WWTF Improvements Construction – Tim DeVries, Nancy Wetch, Jamin Ankney

Project Number: 19044.01

Project Completion: 2025 (for construction completion)

Funded: Ecology Water Quality Funding

- Current schedule appears to extend beyond the allowed construction days – an updated schedule has been received and a response has been provided to the contractor
- Ecology has added the control panel upgrades to the funding agreement and a change order proposal for this work is pending

- The City's change order to add working days has been executed and the contractor has filed a protest
- G&O has responded to the contractor's protest, denying both of their requests
- The contractor resumed work the week of 4/14
- **The contractor's most recent schedule showed completion in early December 2025**
- **A few outstanding change order options are being discussed**
- **The contractor has filed a claim related to their previous protests – the claim is being evaluated and will be discussed with the City**
- **Total Budget \$5,883,000 (includes design, construction, construction administration)**

WWTF Solids Handling Analysis – Nancy Wetch, Jamin Ankney

Project Number: 23813

Project Completion: July 2024

- Council presentation was completed on 7/18
- Council approved a funding application to Ecology at the August 15 council meeting
- Ecology funding application was submitted
- The City is on the draft Ecology funding list for this project
- **Total Budget \$24,200**

Sewer System Improvements (Portage Avenue LS Elimination) – Jamin Ankney, Justin Wies

Project Number: 24817

Project Completion: 2026

Funded: Ecology Grant/Loan

- Ecology is finalizing the funding agreement
- City has obtained signed landowner agreements with the property owners to complete the preliminary work
- Ecology has indicated that a cultural resource survey will be required prior to ground disturbing activities
- Slight changes in the proposed route were made to better serve future development in the area
- **Draft contract documents were submitted to Ecology**
- **Coordinating with WSDOT and County for traffic control**
- **The poplar trees along the property line may require a realignment at the east end of the project**
- **Total Budget \$207,500**

Other Projects

City Hall Feasibility Analysis – Jamin Ankney, Aaron Pease

Project Number 23856

Project Completion: November 2023

Funded: City

- City could consider funding options for the selected alternative.

- City may consider proceeding with conceptual design to aid in future funding efforts.
- **Total Budget \$27,700**

Next Meeting – June 11, 2025, 3:30 pm



City of Mattawa Planning: Monthly Update

Date: April 25, 2025

From: Rachele Bradley, Mattawa Contract Planner SCJ Alliance

The purpose of this document is to provide the Mattawa City Council with a written monthly update regarding current planning development for those who have submitted an application and paid fees as well as general planning inquiries. This report will be provided in the Council packet as part of the consent agenda. SCJ Alliance Planning Consultants will provide a verbal update to the Council upon specific request.

Development Review

	Project	Type	Status	Contact
1.	Bodrero Estates	Major Plat	Received building permits for lots 36 and 37 on 4/21/25 that are currently in review. Awaiting Phase 3 and west property submissions.	Drew Scott, CAD Homes
2.	Hwang Final Plat	Major Plat	Awaiting updated final plat materials based on comments and verification later for final plat as of 3/3/25.	Sun Hwang
3.	S4 Retail Development	CUP and Variance	City received update site proposal on 4/22/25 and provided updated TIA to WSDOT for their review on 4/23/25.	Hardeep Singh
4.	Balaggan Short Plat & Townhomes	Short Plat	Planning review on the building permit provided on 04/09/25.	Milenko Kulasevic, Draftco Designs
5.	Balaggan Travel Plaza	CUP	Notice of hearing issued on 4/9/25 in the newspaper and agency referral noticing on 4/15/25 with comment period closing 4/28/25.	Shane O'Neill, Clover Planning
6.	Mendoza Multifamily SEPA Determination	SEPA	Awaiting updated materials requested on 2/20/25.	Octavio Mendoza
7.	Taylor's Landing MUPD	Mixed-Use Development	Application not yet received.	Mike Taylor, Taylor's Landing Development LLC
8.	Sonrise Orchards PUD	Minor Amendment	No updates.	Jim Roberts, JPR Land Development

Administrative Inquiries

	Project	Type	Status	Contact
1.	La Popular – Outdoor Dining Inquiry	Inquiry	Business owner inquired about outdoor dining allowances at restaurant on 2/18/25. Applicant provided additional information on 4/3/25 and review provided by planning on 4/21/25.	Estavan Barajas, La Popular
2.	104 Hoose St - Shed	Inquiry	Shed building permit received on 4/1/25 with planning review completed on 4/15/25.	Andres Negrete

General Planning

	Project	Status	Contact
1.	Mattawa Climate & Resiliency Element	Climate Impacts Memo finalized, plans and policy audit in last draft, vulnerability assessment initiated. Workshop presentation on 5/1/25 with status and upcoming timeline.	Rachelle Bradley

ACCOUNTS PAYABLE

City Of Mattawa

As Of: 06/05/2025

Time: 17:11:27 Date: 06/02/2025

Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
18285	06/05/2025	06/05/2025	3627	ANATEK LABS INC-SPOKANE	1,075.00	RC Samples
	534 10 41 02	Chemical Samples	401 000 534	Water Operatin	240.00	DW RC Samples
	534 10 41 02	Chemical Samples	401 000 534	Water Operatin	750.00	DW Samples
	535 10 41 02	Testing Samples	405 000 535	Sewer Operatin	85.00	WWTP RC Samples
18242	06/05/2025	06/05/2025	3862	CAD HOMES LLC	100.00	Refund Utility Deposit
	589 30 01 00	Deposit Refunds - Custome	403 000 580	Customer Depo	100.00	Refund Utility Deposit
18241	06/05/2025	06/05/2025	3863	CAD HOMES LLC	100.00	Refund Utility Deposit
	589 30 01 00	Deposit Refunds - Custome	403 000 580	Customer Depo	100.00	Refund Utility Deposit
18290	06/05/2025	06/05/2025	1251	CITY OF MATTAWA-UTILITIES	2,947.19	City Of Mattawa Utilities May 2025
	518 30 47 14	City Hall Utilities	001 000 518	Current Expens	108.63	City Hall
	543 30 47 00	Utilities	101 000 543	Street Fund	108.63	Shop
	572 20 47 00	Library - Utility Services	001 000 572	Current Expens	353.73	Library
	576 80 47 00	Park Utilities	001 000 576	Current Expens	2,285.54	Park
	576 80 47 00	Park Utilities	001 000 576	Current Expens	45.33	Basketball
	576 80 47 00	Park Utilities	001 000 576	Current Expens	45.33	Skatepark
18253	06/05/2025	06/05/2025	2150	CODE PUBLISHING INC	830.00	Annual Web Fees And Web Update
	511 30 41 00	Code Book Update	001 000 511	Current Expens	830.00	Annual Web Fees And Web Update
18255	06/05/2025	06/05/2025	112	COLUMBIA BASIN HERALD	213.91	Ad For Final ODNs Balaggan CUP
	518 30 41 00	Publishing	001 000 518	Current Expens	213.91	Ad For Final ODNs Balaggan CUP
18256	06/05/2025	06/05/2025	112	COLUMBIA BASIN HERALD	158.90	Ad For HEX Notice Of Final Decision-Balaggan CUP
	518 30 41 00	Publishing	001 000 518	Current Expens	158.90	Ad For HEX Notice Of Final Decision-Balaggan CUP
18294	06/05/2025	06/05/2025	3679	CORRECT EQUIPMENT, INC.	1,701.88	Chlorine RM System
	534 10 48 03	System Repair & Maintena	401 000 534	Water Operatin	1,701.88	Chlorine RM System
18291	06/05/2025	06/05/2025	2304	FIRST BANKCARD	1,974.83	Credit Card Expenses-PW
	534 10 35 00	Small Tools & Equipment	401 000 534	Water Operatin	104.15	Klein Tool IR1/Electrical Test Kit/digital Wind Speed
	534 10 41 05	Professional Services	401 000 534	Water Operatin	2.99	Icloud Storage
	534 10 41 05	Professional Services	401 000 534	Water Operatin	21.67	Acrobat Pro
	534 10 41 05	Professional Services	401 000 534	Water Operatin	74.95	Shop Internet

ACCOUNTS PAYABLE

City Of Mattawa

Time: 17:11:27 Date: 06/02/2025

As Of: 06/05/2025

Page: 2

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
534 10 48 02	Vehicle Repair & Maintena		401 000 548 Water Operatin;	151.55	Wheel Adhesive/rubber Eraser Wheel
534 10 48 03	System Repair & Maintena		401 000 534 Water Operatin;	1,162.91	CL2 Booster Pump
535 10 35 00	Small Tools & Equipment		405 000 535 Sewer Operatin	104.00	Klein Tool IR1/Electrical Test Kit/digital Wind Speed
535 10 43 00	Travel & Training		405 000 535 Sewer Operatin	106.00	WWTPO Testing -Juan
535 10 43 00	Travel & Training		405 000 535 Sewer Operatin	106.00	WWTPO Testing Juan
542 30 43 00	Travel And Training		101 000 542 Street Fund	15.92	Meal-Flagger Class- Juan
542 30 43 00	Travel And Training		101 000 542 Street Fund	4.00	Meal-Flagger Class- Juan
572 20 31 00	Library Maintenance And C		001 000 572 Current Expens	80.74	Turbo Nozzel/ Car Cleaning Gun
576 80 48 00	Park Maintenance		001 000 576 Current Expens	39.95	Trimmer Line
18292 06/05/2025 06/05/2025 2304			FIRST BANKCARD	656.65	Credit Card Expenses-Clerks
514 23 31 02	Office Supplies		001 000 514 Current Expens	80.84	Card Holder/ Money Detector/Monitor Stand
514 23 43 00	Travel & Education		001 000 514 Current Expens	40.00	Training- Accessory DwellingsJazmin
518 23 42 14	Telephone/Internet Expense		001 000 518 Current Expens	74.90	City Hall Internet
518 23 42 14	Telephone/Internet Expense		001 000 518 Current Expens	50.65	Office Phone Lines
518 23 42 14	Telephone/Internet Expense		001 000 518 Current Expens	50.00	Monthly Web Site Fee
518 30 49 14	Professional Services		001 000 518 Current Expens	56.00	Internet WWTP
518 70 31 00	Other Supplies And Furnitu		001 000 518 Current Expens	52.96	Envelopes/Male Adapter
521 10 49 00	Professional Services		001 000 521 Current Expens	50.00	Monthly Web Site Fee
534 10 41 05	Professional Services		401 000 534 Water Operatin;	50.65	Office Phone Lines
534 10 41 05	Professional Services		401 000 534 Water Operatin;	25.00	Monthly Web Site Fee
535 10 41 04	Professional Services		405 000 535 Sewer Operatin	50.65	Office Phone Lines
535 10 41 05	Engineering -- W/S Rate St		405 000 535 Sewer Operatin	25.00	Monthly Web Site Fee
573 90 49 00	Community Events		001 000 573 Current Expens	50.00	Amazon Gift Cards-Day Of The Childrens
18295 06/05/2025 06/05/2025 2304			FIRST BANKCARD	428.37	Credit Card Expenses-MPD
521 20 42 00	Telephone		001 000 521 Current Expens	212.70	Cell Phone
521 20 42 00	Telephone		001 000 521 Current Expens	93.95	Office Phone Line
521 40 49 00	Training & Travel		001 000 521 Current Expens	121.72	Schedule Anywhere
18250 06/05/2025 06/05/2025 1698			GRANT COUNTY PUD	3,599.22	Power Billing April 2025
518 30 47 14	City Hall Utilities		001 000 518 Current Expens	155.98	City Hall
534 10 47 01	Utilities		401 000 534 Water Operatin;	3,223.13	707 2nd Well
534 10 47 01	Utilities		401 000 534 Water Operatin;	35.34	Boundary
572 20 47 00	Library - Utility Services		001 000 572 Current Expens	69.33	Library
576 80 47 00	Park Utilities		001 000 576 Current Expens	29.12	Park
576 80 47 00	Park Utilities		001 000 576 Current Expens	32.45	Manson Lane
576 80 47 00	Park Utilities		001 000 576 Current Expens	27.72	Control Circuit
576 80 47 00	Park Utilities		001 000 576 Current Expens	26.15	Outlets

ACCOUNTS PAYABLE

City Of Mattawa

Time: 17:11:27 Date: 06/02/2025

As Of: 06/05/2025

Page: 3

Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
18251	06/05/2025	06/05/2025	1698	GRANT COUNTY PUD	2,476.00	Power Billing April 2025
534 10 47 01	Utilities	401 000 534	Water Operatin	85.63	709 1st Street	
534 10 47 01	Utilities	401 000 534	Water Operatin	162.33	710 1st	
535 10 47 00	Utilities	405 000 535	Sewer Operatin	76.56	8th St Portage	
535 10 47 00	Utilities	405 000 535	Sewer Operatin	2,151.48	U Rd	
18257	06/05/2025	06/05/2025	1734	GRAY & OSBORNE INC	2,715.04	WWTF Improvement CA- Professional Services Feb. 23- March 22, 2025
594 35 41 00	WWTF Improvements Proj	412 000 594	Sewer Capital I	2,715.04	WWTF Improvement CA- Professional Services Feb. 23- March 22, 2025	
18258	06/05/2025	06/05/2025	1734	GRAY & OSBORNE INC	822.51	Hwang Subdivision- Professional Services Feb. 23- March 22, 2025
518 30 49 01	Engineering Services	001 000 518	Current Expens	822.51	Hwang Subdivision- Professional Services Feb. 23- March 22, 2025	
18259	06/05/2025	06/05/2025	1734	GRAY & OSBORNE INC	90.48	Bodrero Development- Professional Services Feb. 23- March 22, 2025
518 30 49 01	Engineering Services	001 000 518	Current Expens	90.48	Bodrero Development- Professional Services Feb. 23- March 22, 2025	
18260	06/05/2025	06/05/2025	1734	GRAY & OSBORNE INC	678.58	S4 Retail Gas Station- Professional Services Feb. 23- March 22, 2025
518 30 49 01	Engineering Services	001 000 518	Current Expens	678.58	S4 Retail Gas Station- Professional Services Feb. 23- March 22, 2025	
18261	06/05/2025	06/05/2025	1734	GRAY & OSBORNE INC	90.48	Lopez Subdivision- Professional Services Feb. 23- March 22, 2025
518 30 49 01	Engineering Services	001 000 518	Current Expens	90.48	Lopez Subdivision- Professional Services Feb. 23- March 22, 2025	
18262	06/05/2025	06/05/2025	1734	GRAY & OSBORNE INC	959.04	Balaggan Subdivision- Professional Services Feb. 23- March 22, 2025
518 30 49 01	Engineering Services	001 000 518	Current Expens	959.04	Balaggan Subdivision- Professional Services Feb. 23- March 22, 2025	
18263	06/05/2025	06/05/2025	1734	GRAY & OSBORNE INC	16,307.34	Sewer System Improvements Design- Professional Services Feb. 23- March 22, 2025

ACCOUNTS PAYABLE

City Of Mattawa

As Of: 06/05/2025

Time: 17:11:27 Date: 06/02/2025

Page: 4

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
594 35 63 01	Lift Station Upgrade		412 000 594 Sewer Capital I	16,307.34	Sewer System Improvements Design- Professional Services Feb. 23- March 22, 2025
18264	06/05/2025	06/05/2025	1734 GRAY & OSBORNE INC	31,105.33	Well 2 Final Design And Construction Administration- Professional Services Feb. 23- March 22, 2025
594 34 41 00	Well 2 Final Design & Con:		411 000 594 Water Capital I	31,105.33	Well 2 Final Design And Construction Administration- Professional Services Feb. 23- March 22, 2025
18265	06/05/2025	06/05/2025	1734 GRAY & OSBORNE INC	7,191.14	Hwang Field Inspection- Professional Services Feb. 23- March 22, 2025
542 30 41 06	Engineering Services		101 000 542 Street Fund	7,191.14	Whang Field Inspection- Professional Services Feb. 23- March 22, 2025
18266	06/05/2025	06/05/2025	1734 GRAY & OSBORNE INC	90.48	Balaggan Traval Plaza- Professional Services Feb. 23- March 22, 2025
518 30 49 01	Engineering Services		001 000 518 Current Expens	90.48	Balaggan Traval Plaza- Professional Services Feb. 23- March 22, 2025
18267	06/05/2025	06/05/2025	1734 GRAY & OSBORNE INC	180.95	McDonalds- Professional Services Feb. 23- March 22, 2025
518 30 49 01	Engineering Services		001 000 518 Current Expens	180.95	McDonalds- Professional Services Feb. 23- March 22, 2025
18268	06/05/2025	06/05/2025	1734 GRAY & OSBORNE INC	8,990.34	2025 Red Town Initiative Design- Professional Services Feb. 23- March 22, 2025
595 95 41 02	TIB Grant - 2025 Multiple		101 000 594 Street Fund	8,990.34	2025 Red Town Initiative Design- Professional Services Feb. 23- March 22, 2025
18269	06/05/2025	06/05/2025	1734 GRAY & OSBORNE INC	2,262.15	Water Rights- Professional Services Feb. 23- March 22, 2025
534 10 41 03	Engineering Services		401 000 534 Water Operatin;	2,262.15	Water Rights- Professional Services Feb. 23- March 22, 2025
18247	06/05/2025	06/05/2025	286 KENISON P.S, KATHERINE L.	6,560.00	Legal Fees April 2025
515 41 41 00	Legal Fees		001 000 515 Current Expens	5,969.60	Legal Fees April 2025
515 41 41 01	Legal Fees -- Union Costs		001 000 515 Current Expens	590.40	Legal Fees April 2025

ACCOUNTS PAYABLE

City Of Mattawa

As Of: 06/05/2025

Time: 17:11:27 Date: 06/02/2025

Page: 5

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
18288	06/05/2025	06/05/2025	3907 KENNETH COLE COUNSELING PS	700.00	Pre Employment Psychological Evaluation-Jose Chavez
	521 10 49 00	Professional Services	001 000 521	700.00	Pre Employment Psychological Evaluation-Jose Chavez
18289	06/05/2025	06/05/2025	324 MULTI AGENCY COMMUNICATION CENTER	2,868.69	Dispatch Services June 2025
	522 20 42 02	MACC - Communications	107 000 522	2,868.69	Dispatch Services June 2025
18287	06/05/2025	06/05/2025	625 NORCO	28.89	Cylinder Rental
	534 10 31 02	Chlorine	401 000 534	28.89	Cylinder Rental
18248	06/05/2025	06/05/2025	2798 PACIFIC OFFICE AUTOMATION	247.64	Monthly Equipment Fee For April 2025
	591 14 70 01	Copier Machine Lease - Clk	001 000 591	49.63	Monthly Equipment Fee For April 2025
	591 21 70 03	Copier Machine Lease - PD	001 000 591	49.63	Monthly Equipment Fee For April 2025
	591 34 70 01	Copier Machine Lease - PW	401 000 591	49.63	Monthly Equipment Fee For April 2025
	591 35 70 02	Copier Machie Lease - PW	405 000 591	49.63	Monthly Equipment Fee For April 2025
	591 37 70 01	Copier Machine Lease - PW	420 000 591	49.12	Monthly Equipment Fee For April 2025
18249	06/05/2025	06/05/2025	2798 PACIFIC OFFICE AUTOMATION	248.99	Ink Usage For April 2025
	518 70 45 01	Copier Lease	001 000 518	62.25	Ink Usage For April 2025
	521 20 31 00	Office Supplies	001 000 521	62.25	Ink Usage For April 2025
	534 10 45 01	Copier Lease	401 000 534	62.25	Ink Usage For April 2025
	535 10 45 01	Copier Lease	405 000 535	62.24	Ink Usage For April 2025
18293	06/05/2025	06/05/2025	2820 PETRO-USA MATTAWA MART	2,027.41	MPD- Fuel Services
	521 20 32 03	Police Vehicle Fuel	107 000 521	2,027.41	MPD- Fuel Services
18284	06/05/2025	06/05/2025	1247 RIO'S AUTO AG SUPPLY	45.94	Parts/Supplies
	576 80 31 03	Playground Equipment Sup	001 000 576	45.94	Master Tamp Resist
18245	06/05/2025	06/05/2025	3416 SCJ ALLIANCE	4,415.00	Planning Services Perio Of March 29- May 2, 2025
	558 60 41 00	Planning-Zoning & Land U	001 000 558	4,415.00	Planning Services Perio Of March 29- May 2, 2025
18246	06/05/2025	06/05/2025	3416 SCJ ALLIANCE	11,783.25	Mattaw Climate And Resiliency Element Period Of March 29- May 2, 2025
	558 60 41 04	Mattawa Climate & Resilie	001 000 558	11,783.25	Mattaw Climate And Resiliency Element Period Of March 29- May 2, 2025

ACCOUNTS PAYABLE

City Of Mattawa

As Of: 06/05/2025

Time: 17:11:27 Date: 06/02/2025
Page: 6

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
18286	06/05/2025	06/05/2025	3909		
			SMITTY'S OUTDOOR POWER EQUIPMENT INC	391.95	Parts/Supplies
576 80 48 01	Vehicle Repair & Maintena		001 000 576 Current Expens	98.87	Labor- Cut Off Saw
576 80 48 01	Vehicle Repair & Maintena		001 000 576 Current Expens	78.29	Sharpen- Weed Whacker
576 80 48 01	Vehicle Repair & Maintena		001 000 576 Current Expens	56.86	Laboor- Backpack Repair
576 80 48 01	Vehicle Repair & Maintena		001 000 576 Current Expens	64.75	Labor- Carboretor Repair
576 80 48 01	Vehicle Repair & Maintena		001 000 576 Current Expens	93.18	Labor- Backpack Blower
18283	06/05/2025	06/05/2025	3908		
			STANDARD PAINT & FLOORING	1,472.61	Cross Walk Paint
542 30 48 00	City Street Maintenance		101 000 542 Street Fund	1,472.61	Cross Walk Paint
18282	06/05/2025	06/05/2025	3405		
			STERICYCLE INC	156.41	Shredding Services 4/30/2025
518 30 49 14	Professional Services		001 000 518 Current Expens	78.21	Shredding Services 4/30/2025
521 10 49 00	Professional Services		001 000 521 Current Expens	78.20	Shredding Services 4/30/2025
18252	06/05/2025	06/05/2025	2140		
			THINK TANK SANITATION INC.	180.00	Portable Restrooms
576 80 47 00	Park Utilities		001 000 576 Current Expens	180.00	Portable Restrooms
18254	06/05/2025	06/05/2025	732		
			U.S CELLULAR	708.60	MPD- Cell Phone Services
521 20 42 00	Telephone		001 000 521 Current Expens	708.60	MPD- Cell Phone Services
18281	06/05/2025	06/05/2025	732		
			U.S CELLULAR	399.40	MPD- Sim Card
521 20 42 00	Telephone		001 000 521 Current Expens	399.40	MPD- Sim Cards
18244	06/05/2025	06/05/2025	1773		
			WA STATE DEPT OF COMMERCE	1,213.84	Mattawa Well Improvements (PWB Loan PC24-96103-021)
592 34 80 00	Mattawa Well Improvement		411 000 591 Water Capital I	1,213.84	Mattawa Well Improvements (PWB Loan PC24-96103-021)
18280	06/05/2025	06/05/2025	3212		
			YESCO LLC	1,791.86	Reader Board LCD Replacements
518 30 48 00	Repair And Maintenance		001 000 518 Current Expens	448.00	Reader Board LCD Replacements
534 10 41 05	Professional Services		401 000 534 Water Operatin	447.86	Reader Board LCD Replacements
535 10 41 04	Professional Services		405 000 535 Sewer Operatin	448.00	Reader Board LCD Replacements
537 10 41 02	Professional Services		420 000 537 Solid Waste Fu	448.00	Reader Board LCD Replacements

Report Total: 122,986.29

Fund	
001 Current Expense Fund	34,361.36

ACCOUNTS PAYABLE

City Of Mattawa

Time: 17:11:27 Date: 06/02/2025

As Of: 06/05/2025

Page: 7

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
			101 Street Fund	17,782.64	
			107 Public Safety Tax Fund	4,896.10	
			401 Water Operating Fund	10,642.96	
			403 Customer Deposit Fund	200.00	
			405 Sewer Operating Fund	3,264.56	
			411 Water Capital Improvement	32,319.17	
			412 Sewer Capital Improvement	19,022.38	
			420 Solid Waste Fund	497.12	

This report has been reviewed by:

Anabel Martinez

6/2/25

REMARKS:

Anabel Martinez - City Clerk

Date

TREASURER'S REPORT

Fund Totals

City Of Mattawa

04/01/2025 To: 04/30/2025

Time: 14:47:13 Date: 05/21/2025

Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 Current Expense Fund	1,070,564.70	125,943.29	81,231.22	1,115,276.77	678.27	42,629.18	-7,369.02	1,151,215.20
101 Street Fund	317,974.56	2,972.77	4,824.36	316,122.97	2,848.04	456.95	0.00	319,427.96
102 Police Vehicle Fund	-9,776.42	0.00	3,269.63	-13,046.05	3,269.63	0.00	0.00	-9,776.42
103 Multimodal Transportation Fund	99,150.79	0.00		99,150.79	0.00	0.00	0.00	99,150.79
106 LFRF Fund	3,551.21	0.00		3,551.21	0.00	0.00	0.00	3,551.21
107 Public Safety Tax Fund	224,433.73	21,786.96	5,675.72	240,544.97	37.09	0.00	0.00	240,582.06
140 Transportation Benefit Fund	391,521.59	5,835.28		397,356.87	0.00	0.00	0.00	397,356.87
350 Capital Improvement Fund	302,928.47	50.65		302,979.12	0.00	0.00	0.00	302,979.12
401 Water Operating Fund	986,577.20	65,035.33	39,086.50	1,012,526.03	0.00	6,106.87	-3,478.20	1,015,154.70
402 Water Bond Debt Fund	37,437.78	0.00		37,437.78	0.00	0.00	0.00	37,437.78
403 Customer Deposit Fund	1,400.00	600.00	400.00	1,600.00	225.70	0.00	-100.00	1,725.70
404 Water Bond Reserve Fund	79,333.63	0.00		79,333.63	0.00	0.00	0.00	79,333.63
405 Sewer Operating Fund	1,102,276.76	85,381.33	75,940.40	1,111,717.69	1,464.14	6,188.16	-6,812.32	1,112,557.67
406 Sewer Debt Fund	536,087.27	11,431.65		547,518.92	0.00	0.00	0.00	547,518.92
407 Water Emergency Fund	63,678.32	9.94		63,688.26	0.00	0.00	0.00	63,688.26
408 Sewer Emergency Fund	21,481.39	3.35		21,484.74	0.00	0.00	0.00	21,484.74
410 Sewer Reserve Fund	85,398.80	13.34		85,412.14	0.00	0.00	0.00	85,412.14
411 Water Capital Improvement	479,308.10	16,774.85	241,322.45	254,760.50	0.00	0.00	0.00	254,760.50
412 Sewer Capital Improvement	1,003,918.24	14,856.76	48,195.77	970,579.23	0.00	0.00	0.00	970,579.23
413 Water Deposits	14,227.47	0.00		14,227.47	0.00	0.00	0.00	14,227.47
414 Sewer Deposits	13,927.46	0.00		13,927.46	0.00	0.00	0.00	13,927.46
420 Solid Waste Fund	128,974.72	42,431.29	36,405.74	135,000.27	0.00	1,343.23	-3,272.01	133,071.49
460 Water System Construction	73,796.49	0.00		73,796.49	0.00	0.00	0.00	73,796.49
639 Custodial Fund	606.00	26.00		632.00	0.00	0.00	-13.00	619.00
	7,028,778.26	393,152.79	536,351.79	6,885,579.26	8,522.87	56,724.39	-21,044.55	6,929,781.97

(A)

(D)

(C)

(B)

TREASURER'S REPORT

Account Totals

City Of Mattawa

Time: 14:47:13 Date: 05/21/2025

04/01/2025 To: 04/30/2025

Page: 2

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1 Checking	4,035,554.05	360,016.70	504,335.84	3,891,234.91	-20,906.79	65,247.26	3,935,575.38
2 Petty Cash - PUD	300.00	0.00	0.00	300.00	0.00	0.00	300.00
3 Petty Cash - TOM	400.00	0.00	0.00	400.00	0.00	0.00	400.00
5 LGIP	272,059.96	982.38	0.00	273,042.34	0.00	0.00	273,042.34
6 US Bond 3.6 Yr.	997,689.00	0.00	0.00	997,689.00	0.00	0.00	997,689.00
7 US Bond 4 Yr.	1,004,785.00	0.00	0.00	1,004,785.00	0.00	0.00	1,004,785.00
8 US Bond 2.6 Yr.	717,566.13	0.00	0.00	717,566.13	0.00	0.00	717,566.13
9 Xpress EFT	424.12	49,593.05	49,455.29	561.88	-137.76	0.00	424.12
Total Cash:	7,028,778.26	410,592.13	553,791.13	6,885,579.26	-21,044.55	65,247.26	6,929,781.97
	7,028,778.26	410,592.13	553,791.13	6,885,579.26	-21,044.55	65,247.26	6,929,781.97

(A)

(B)

TREASURER'S REPORT


Outstanding Vouchers

City Of Mattawa

04/01/2025 To: 04/30/2025

As Of: 04/30/2025 Date: 05/21/2025

Time: 14:47:13 Page: 3

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2025	1329	04/28/2025	Util Pay	1		BATCH UTILITY CUSTOMER	100.00	
2025	1337	04/29/2025	Util Pay	1		XPRESS BILL PAY	1,291.48	Xpress Import - CC - 04-29-2025__daily_batch.csv
2025	1339	04/30/2025	Util Pay	1		BATCH UTILITY CUSTOMER	1,890.81	
2025	1340	04/30/2025	Tr Rec	1		HWANG, SUN	3,152.31	MAT24-1288 New Single Family Dwelling
2025	1341	04/30/2025	Tr Rec	1		HWANG, SUN	3,161.55	MAT24-1270 New Single Family Dwelling
2025	1342	04/30/2025	Tr Rec	1		SILVA, MA. CANDELARIA	100.00	515 4th ST
2025	1343	04/30/2025	Tr Rec	1		UTILITY TAX TELEPHONE	497.32	
2025	1344	04/30/2025	Tr Rec	1		UTILITY TAX TELEPHONE	48.29	
2025	1345	04/30/2025	Tr Rec	1		UTILITY TAX TELEPHONE	6.69	
2025	1346	04/30/2025	Tr Rec	1		UTILITY TAX TELEPHONE	0.31	
2025	1347	04/30/2025	Tr Rec	1		UTILITY TAX TELEPHONE	19.63	
2025	1348	04/30/2025	Tr Rec	1		UTILITY TAX TELEPHONE	14.51	
2025	1349	04/30/2025	Tr Rec	1		UTILITY TAX TELEPHONE	11.41	
2025	1350	04/30/2025	Util Pay	1		BATCH UTILITY CUSTOMER	852.53	
2025	1351	04/30/2025	Util Pay	1		BATCH UTILITY CUSTOMER	461.64	
2025	1352	04/30/2025	Tr Rec	1		LA POPULAR BAKERY	10.00	
2025	1353	04/30/2025	Tr Rec	1		DESERT AIRE OWNER'S ASSOCIATION	156.00	
2025	1354	04/30/2025	Util Pay	1		BATCH UTILITY CUSTOMER	6,944.13	
2025	1355	04/30/2025	Tr Rec	1		BALAGGAN III LLC	360.00	
2025	1356	04/30/2025	Util Pay	1		XPRESS BILL PAY	1,828.18	Xpress Import - CC - 04-30-2025__daily_batch.csv
Receipts Outstanding:							20,906.79	
2025	1294	04/30/2025	Payroll	1	EFT	AFLAC	495.08	Pay Cycle(s) 04/01/2025 To 04/30/2025 - AFLAC PRE TAX; Pay Cycle(s) 04/01/2025 To 04/30/2025 - AFLAC
2025	1517	04/30/2025	Payroll	1	EFT	WA STATE DEPT. OF RETIREMENT	-0.98	Rounding Difference On Retirement Payment Processed For 04/2025
2025	1298	04/30/2025	Payroll	1	EFT	WA STATE SUPPORT REGISTRY	975.00	Pay Cycle(s) 04/01/2025 To 04/30/2025 - Child Support
2025	1299	04/30/2025	Payroll	1	EFT	WASHINGTON TEAMSTERS WELFARE TRUST	10,890.60	Pay Cycle(s) 04/01/2025 To 04/30/2025 - Teamsters Medical
2025	1296	04/30/2025	Payroll	1	EFT	UMPQUA BANK 1117 MATTAWA	21,983.24	941 Deposit for Pay Cycle(s) 04/01/2025 - 04/30/2025
2025	1295	04/30/2025	Payroll	1	EFT	AWC EMPLOYEE BENEFIT TRUST	9,233.94	Pay Cycle(s) 04/01/2025 To 04/30/2025 - AWC Employee Benefit Trust
2025	1297	04/30/2025	Payroll	1	EFT	WA STATE DEPT. OF RETIREMENT	11,113.35	Pay Cycle(s) 04/01/2025 To 04/30/2025 - PERS 2; Pay Cycle(s) 04/01/2025 To 04/30/2025 - LEOFF 2
2020	1766	05/07/2020	Claims	1	17808	STRIPE RITE INC.	2,848.04	PW- Parts/Supplies

TREASURER'S REPORT

Outstanding Vouchers

City Of Mattawa

04/01/2025 To: 04/30/2025

As Of: 04/30/2025 Date: 05/21/2025

Time: 14:47:13 Page: 4

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2020	1769	05/07/2020	Claims	1	17811	U.S. BANK MUN INV. ACCOUNT	26.00	Bank Fee March '20
2020	3039	08/06/2020	Claims	1	17967	Martin Rojas - Lopez	5.20	Refund Utility Deposit
2020	3425	09/03/2020	Claims	1	18021	Irma Ponce Garcia	5.30	Refund Utility Deposit
2020	4875	12/17/2020	Claims	1	18259	YESSICA CRUZ GARCIA	15.20	Refund Utility Deposit
2021	597	02/04/2021	Claims	1	18361	JONATHAN HERNANDEZ NUNEZ	100.00	Refund Utility Deposit
2023	3344	11/16/2023	Claims	1	20128	ACTION TARGET LAW ENFORCEMENT TARGETS INC	511.18	MPD-Supplies
2023	3353	11/16/2023	Claims	1	20137	RWC GROUP	1,464.14	PW- Maintance On Jetter Truck; PW- Maintance On Jetter Truck
2024	3797	12/19/2024	Claims	1	20795	MAYBELINE PANTALEON	46.88	Re-Issue Losat Ck - Reimb. On Fuel/Meal During Interview W/ DEA In Spokane, WA - Ck# 17351
2025	1041	04/03/2025	Claims	1	20970	NANCY MORALES ENRIQUEZ	100.00	Refund Utility Deposit
2025	1165	04/17/2025	Claims	1	20985	FORD MOTOR CREDIT COMPANY	3,269.63	MPD- Vehicle Lease 4/30/2025
2025	1176	04/17/2025	Claims	1	20996	RIO'S AUTO AG SUPPLY	105.30	Parts/Supplies
2025	1179	04/17/2025	Claims	1	20999	U.S. BANK MUN INV. ACCOUNT	26.00	Bank Fees March 2025
2025	366	01/31/2025	Payroll	1	32006	FABIOLA G HERNANDEZ	115.44	
2025	665	02/28/2025	Payroll	1	32013	FABIOLA G HERNANDEZ	57.71	
2025	980	03/31/2025	Payroll	1	32018	BRIAN BERGHOUT	57.71	
2025	984	03/31/2025	Payroll	1	32020	FABIOLA G HERNANDEZ	115.44	
2025	1270	04/30/2025	Payroll	1	32023	ANTONIO D ACOSTA	115.44	
2025	1272	04/30/2025	Payroll	1	32024	SILVIA BARAJAS	115.44	
2025	1273	04/30/2025	Payroll	1	32025	BRIAN BERGHOUT	57.71	
2025	1274	04/30/2025	Payroll	1	32026	MARIA MAGGIE CELAYA	876.83	
2025	1277	04/30/2025	Payroll	1	32027	FABIOLA G HERNANDEZ	115.44	
2025	1292	04/30/2025	Payroll	1	32028	TEAMSTERS LOCAL #760	215.00	Pay Cycle(s) 04/01/2025 To 04/30/2025 - Union Dues
2025	1293	04/30/2025	Payroll	1	32029	WA STATE LABOR COALITION	192.00	Pay Cycle(s) 04/01/2025 To 04/30/2025 - Union Dues (PD)
							<u>65,247.26</u>	
2025	1338	04/29/2025	Util Pay	9		XPRESS BILL PAY	137.76	Xpress Import - EFT - 04-29-2025__daily_batch.csv
							<u>137.76</u>	
Receipts Outstanding:							<u>137.76</u>	
							<u>65,247.26</u>	

Fund	Claims	Payroll	Total
001 Current Expense Fund	678.27	42,629.18	43,307.45

TREASURER'S REPORT

Outstanding Vouchers

04/01/2025 To: 04/30/2025

As Of: 04/30/2025 Date: 05/21/2025

Time: 14:47:13 Page: 5

City Of Mattawa

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo	
							Claims	Payroll	Total
101 Street Fund							2,848.04	456.95	3,304.99
102 Police Vehicle Fund							3,269.63	0.00	3,269.63
107 Public Safety Tax Fund							37.09	0.00	37.09
401 Water Operating Fund							0.00	6,106.87	6,106.87
403 Customer Deposit Fund							225.70	0.00	225.70
405 Sewer Operating Fund							1,464.14	6,188.16	7,652.30
420 Solid Waste Fund							0.00	1,343.23	1,343.23
							<u>8,522.87</u>	<u>56,724.39</u>	<u>65,247.26</u>

TREASURER'S REPORT

Signature Page

City Of Mattawa

Time: 14:47:13 Date: 05/21/2025

04/01/2025 To: 04/30/2025

Page: 6

We the undersigned officers for the City of Mattawa have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: Dhabel Lotz 5/21/25 Signed: _____
Clerk / Treasurer Date Mayor / Date

TREASURER'S REPORT

Fund Totals

City Of Mattawa



03/01/2025 To: 03/31/2025

Time: 16:15:08 Date: 05/20/2025

Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 Current Expense Fund	1,048,755.57	164,470.04	142,660.91	1,070,564.70	7,232.50	57,069.02	-708.46	1,134,157.76
101 Street Fund	340,159.63	3,620.27	25,805.34	317,974.56	2,848.04	898.72	0.00	321,721.32
102 Police Vehicle Fund	-6,506.79	0.00	3,269.63	-9,776.42	0.00	0.00	0.00	-9,776.42
103 Multimodal Transportation Fund	96,851.03	2,299.76		99,150.79	0.00	0.00	0.00	99,150.79
106 LFRF Fund	3,551.21	0.00		3,551.21	0.00	0.00	0.00	3,551.21
107 Public Safety Tax Fund	209,264.40	20,572.09	5,402.76	224,433.73	37.09	0.00	0.00	224,470.82
140 Transportation Benefit Fund	385,751.64	5,769.95		391,521.59	0.00	0.00	0.00	391,521.59
350 Capital Improvement Fund	302,055.04	873.43		302,928.47	0.00	0.00	0.00	302,928.47
401 Water Operating Fund	976,906.66	62,695.58	53,025.04	986,577.20	558.99	8,797.01	-1,128.91	994,804.29
402 Water Bond Debt Fund	37,437.78	0.00		37,437.78	0.00	0.00	0.00	37,437.78
403 Customer Deposit Fund	1,400.00	500.00	500.00	1,400.00	125.70	0.00	-100.00	1,425.70
404 Water Bond Reserve Fund	79,333.63	0.00		79,333.63	0.00	0.00	0.00	79,333.63
405 Sewer Operating Fund	1,076,830.01	81,602.56	56,155.81	1,102,276.76	3,567.40	9,159.92	-5,769.11	1,109,234.97
406 Sewer Debt Fund	535,491.92	3,790.25	3,194.90	536,087.27	0.00	0.00	0.00	536,087.27
407 Water Emergency Fund	63,495.12	183.20		63,678.32	0.00	0.00	0.00	63,678.32
408 Sewer Emergency Fund	21,419.59	61.80		21,481.39	0.00	0.00	0.00	21,481.39
410 Sewer Reserve Fund	85,153.11	245.69		85,398.80	0.00	0.00	0.00	85,398.80
411 Water Capital Improvement	664,430.21	1,913.95	187,036.06	479,308.10	0.00	0.00	0.00	479,308.10
412 Sewer Capital Improvement	978,599.03	72,105.95	46,786.74	1,003,918.24	0.00	0.00	0.00	1,003,918.24
413 Water Deposits	14,227.47	0.00		14,227.47	0.00	0.00	0.00	14,227.47
414 Sewer Deposits	13,927.46	0.00		13,927.46	0.00	0.00	0.00	13,927.46
420 Solid Waste Fund	123,883.73	40,936.64	35,845.65	128,974.72	97.06	1,397.35	-4,622.11	125,847.02
460 Water System Construction	73,796.49	0.00		73,796.49	0.00	0.00	0.00	73,796.49
639 Custodial Fund	561.50	44.50		606.00	0.00	0.00	0.00	606.00
	7,126,775.44	461,685.66	559,682.84	7,028,778.26	14,466.78	77,322.02	-12,328.59	7,108,238.47

(A)

(D)

(C)

(B)

TREASURER'S REPORT

Account Totals

City Of Mattawa

Time: 16:15:08 Date: 05/20/2025

03/01/2025 To: 03/31/2025

Page: 2

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1 Checking	4,134,564.00	426,159.32	525,169.27	4,035,554.05	-12,328.59	91,788.80	4,115,014.26
2 Petty Cash - PUD	300.00	0.00	0.00	300.00	0.00	0.00	300.00
3 Petty Cash - TOM	400.00	0.00	0.00	400.00	0.00	0.00	400.00
5 LGIP	271,047.19	1,012.77	0.00	272,059.96	0.00	0.00	272,059.96
6 US Bond 3.6 Yr.	997,689.00	0.00	0.00	997,689.00	0.00	0.00	997,689.00
7 US Bond 4 Yr.	1,004,785.00	0.00	0.00	1,004,785.00	0.00	0.00	1,004,785.00
8 US Bond 2.6 Yr.	717,566.13	0.00	0.00	717,566.13	0.00	0.00	717,566.13
9 Xpress EFT	424.12	49,538.95	49,538.95	424.12	0.00	0.00	424.12
	7,126,775.44	476,711.04	574,708.22	7,028,778.26	-12,328.59	91,788.80	7,108,238.47
	7,126,775.44	476,711.04	574,708.22	7,028,778.26	-12,328.59	91,788.80	7,108,238.47

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TREASURER'S REPORT

Outstanding Vouchers

City Of Mattawa

03/01/2025 To: 03/31/2025

As Of: 03/31/2025 Date: 05/20/2025

Time: 16:15:08 Page: 3

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2025	975	03/28/2025	Tr Rec	1		SANCHEZ, GRICELDA	60.00	
2025	1014	03/28/2025	Tr Rec	1		MISC/FAX/NOTARY/ETC	13.00	
2025	1015	03/31/2025	Util Pay	1		BATCH UTILITY CUSTOMER	2,824.18	
2025	1017	03/31/2025	Tr Rec	1		UTILITY TAX TELEPHONE	13.93	
2025	1018	03/31/2025	Tr Rec	1		UTILITY TAX TELEPHONE	13.82	
2025	1019	03/31/2025	Tr Rec	1		UTILITY TAX TELEPHONE	450.65	
2025	1020	03/31/2025	Tr Rec	1		UTILITY TAX TELEPHONE	51.06	
2025	1023	03/31/2025	Util Pay	1		BATCH UTILITY CUSTOMER	852.53	
2025	1024	03/31/2025	Util Pay	1		BATCH UTILITY CUSTOMER	3,200.00	
2025	1025	03/31/2025	Util Pay	1		BATCH UTILITY CUSTOMER	100.00	
2025	1026	03/31/2025	Tr Rec	1		MISC/FAX/NOTARY/ETC	3.00	
2025	1027	03/31/2025	Tr Rec	1		MISC/FAX/NOTARY/ETC	3.00	
2025	1028	03/31/2025	Util Pay	1		BATCH UTILITY CUSTOMER	282.76	
2025	1052	03/31/2025	Util Pay	1		XPRESS BILL PAY	3,229.62	Xpress Import - CC - 03-31-2025__daily_batch.csv
2025	1053	03/31/2025	Tr Rec	1		FERNANDEZ, JOE	100.00	
2025	1057	03/31/2025	Util Pay	1		XPRESS BILL PAY	989.66	Xpress Import - CC - 03-28-2025__daily_batch.csv
2025	1058	03/31/2025	Util Pay	1		XPRESS BILL PAY	141.38	Xpress Import - CC - 03-29-2025__daily_batch.csv
Receipts Outstanding:							12,328.59	
2025	1010	03/31/2025	Payroll	1	EFT	WA STATE SUPPORT REGISTRY	975.00	Pay Cycle(s) 03/01/2025 To 03/31/2025 - Child Support
2025	1008	03/31/2025	Payroll	1	EFT	WA STATE DEPT. OF RETIREMENT	10,998.77	Pay Cycle(s) 03/01/2025 To 03/31/2025 - PERS 2; Pay Cycle(s) 03/01/2025 To 03/31/2025 - LEOFF 2
2025	1011	03/31/2025	Payroll	1	EFT	WASHINGTON TEAMSTERS WELFARE TRUST	10,890.60	Pay Cycle(s) 03/01/2025 To 03/31/2025 - Teamsters Medical
2025	1007	03/31/2025	Payroll	1	EFT	WA STATE DEPT OF LABOR & INDUSTRIES	18,293.74	1ST Quarter L&I: 01/01/2025 - 03/31/2025
2025	1005	03/31/2025	Payroll	1	EFT	ESD - PFML	1,472.28	Pay Cycle(s) 01/01/2025 To 03/31/2025 - PFML
2025	1004	03/31/2025	Payroll	1	EFT	ESD - LTC	1,297.73	Pay Cycle(s) 01/01/2025 To 03/31/2025 - WA Long Term Care
2025	1003	03/31/2025	Payroll	1	EFT	AWC EMPLOYEE BENEFIT TRUST	9,233.94	Pay Cycle(s) 03/01/2025 To 03/31/2025 - AWC Employee Benefit Trust
2025	1002	03/31/2025	Payroll	1	EFT	AFLAC	495.08	Pay Cycle(s) 03/01/2025 To 03/31/2025 - AFLAC PRE TAX; Pay Cycle(s) 03/01/2025 To 03/31/2025 - AFLAC
2025	1021	03/31/2025	Claims	1	EFT	UNITED STATES POSTAL SERVICES	291.20	Utility Bill Postage Electronic Fee
2025	1009	03/31/2025	Payroll	1	EFT	WA STATE EMPLOYMENT SECURITY	523.33	1st Quarter Unemployment: 01/01/2025 - 03/31/2025

TREASURER'S REPORT

Outstanding Vouchers

City Of Mattawa

03/01/2025 To: 03/31/2025

As Of: 03/31/2025 Date: 05/20/2025

Time: 16:15:08 Page: 4

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2025	1006	03/31/2025	Payroll	1	EFT	UMPQUA BANK 1117 MATTAWA	21,117.10	941 Deposit for Pay Cycle(s) 03/01/2025 - 03/31/2025
2020	1766	05/07/2020	Claims	1	17808	STRIPE RITE INC.	2,848.04	PW- Parts/Supplies
2020	1769	05/07/2020	Claims	1	17811	U.S. BANK MUN INV. ACCOUNT	26.00	Bank Fee March '20
2020	3039	08/06/2020	Claims	1	17967	Martin Rojas - Lopez	5.20	Refund Utility Deposit
2020	3425	09/03/2020	Claims	1	18021	Irma Ponce Garcia	5.30	Refund Utility Deposit
2020	4875	12/17/2020	Claims	1	18259	YESSICA CRUZ GARCIA	15.20	Refund Utility Deposit
2021	597	02/04/2021	Claims	1	18361	JONATHAN HERNANDEZ NUNEZ	100.00	Refund Utility Deposit
2023	3344	11/16/2023	Claims	1	20128	ACTION TARGET LAW ENFORCEMENT TARGETS INC	511.18	MPD-Supplies
2023	3353	11/16/2023	Claims	1	20137	RWC GROUP	1,464.14	PW- Maintance On Jetter Truck; PW- Maintance On Jetter Truck
2024	3797	12/19/2024	Claims	1	20795	MAYBELINE PANTALEON	46.88	Re-Issue Losat Ck - Reimb. On Fuel/Meal During Interview W/ DEA In Spokane, WA - Ck# 17351
2025	879	03/20/2025	Claims	1	20938	GRANT CO. PUBLIC HOSPITAL DISTRICT #5	201.67	PW- Employee Drug Test
2025	885	03/20/2025	Claims	1	20944	HID GLOBAL CORPORATION	2,985.24	MPD- Live SCAN Annual Update
2025	886	03/20/2025	Claims	1	20945	KATHERINE L. KENISON P.S	2,700.00	Legal Fees Feb. 2025
2025	889	03/20/2025	Claims	1	20948	MATTAWA TIRE SERVICES LLC	524.58	MPD- Vehicle Maint. 2021 Ford Explorer
2025	892	03/20/2025	Claims	1	20951	PACIFIC OFFICE AUTOMATION	345.27	Ink Usage For Month Feb, 2025
2025	897	03/20/2025	Claims	1	20956	THINK TANK SANITATION INC.	180.00	Portable Restroom Park
2025	898	03/20/2025	Claims	1	20957	U.S. BANK MUN INV. ACCOUNT	26.00	Bank Fees Feb. 2025
2025	899	03/20/2025	Claims	1	20958	WA STATE DEPT OF ECOLOGY	1,526.55	Biosolids Annual 2025 Permit Fees
2025	900	03/20/2025	Claims	1	20959	WASTE MANAGEMENT	144.01	WWTP Waste Services
2025	901	03/20/2025	Claims	1	20960	YAKIMA LOCK & SAFE LLC	520.32	PW-Keys
2025	366	01/31/2025	Payroll	1	32006	FABIOLA G HERNANDEZ	115.44	
2025	658	02/28/2025	Payroll	1	32009	ANTONIO D ACOSTA	115.44	
2025	665	02/28/2025	Payroll	1	32013	FABIOLA G HERNANDEZ	57.71	
2025	977	03/31/2025	Payroll	1	32016	ANTONIO D ACOSTA	115.44	
2025	979	03/31/2025	Payroll	1	32017	SILVIA BARAJAS	115.44	
2025	980	03/31/2025	Payroll	1	32018	BRIAN BERGHOUT	57.71	
2025	981	03/31/2025	Payroll	1	32019	MARIA MAGGIE CELAYA	876.83	
2025	984	03/31/2025	Payroll	1	32020	FABIOLA G HERNANDEZ	115.44	
2025	1000	03/31/2025	Payroll	1	32021	TEAMSTERS LOCAL #760	263.00	Pay Cycle(s) 03/01/2025 To 03/31/2025 - Union Dues
2025	1001	03/31/2025	Payroll	1	32022	WA STATE LABOR COALITION	192.00	Pay Cycle(s) 03/01/2025 To 03/31/2025 - Union Dues (PD)

TREASURER'S REPORT

Outstanding Vouchers

03/01/2025 To: 03/31/2025

As Of: 03/31/2025 Date: 05/20/2025

Time: 16:15:08 Page: 5

City Of Mattawa

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
							91,788.80	
Fund						Claims	Payroll	Total
001 Current Expense Fund						7,232.50	57,069.02	64,301.52
101 Street Fund						2,848.04	898.72	3,746.76
107 Public Safety Tax Fund						37.09	0.00	37.09
401 Water Operating Fund						558.99	8,797.01	9,356.00
403 Customer Deposit Fund						125.70	0.00	125.70
405 Sewer Operating Fund						3,567.40	9,159.92	12,727.32
420 Solid Waste Fund						97.06	1,397.35	1,494.41
						14,466.78	77,322.02	91,788.80

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TREASURER'S REPORT

Signature Page

City Of Mattawa

Time: 16:15:08 Date: 05/20/2025

03/01/2025 To: 03/31/2025

Page: 6

We the undersigned officers for the City of Mattawa have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: Shabir A. Khan 5/20/25 Signed: _____
Clerk / Treasurer / Date Mayor / Date

**CITY OF MATTAWA
STAFF REPORT**

To: Mayor Celaya and City Council
 From: Clerk Office & Public Works Department
 Date: June 5, 2025
 Proceeding Type: New Business
 Subject: Amend fee schedule

Legislative History:

- First Presentation: June 5, 2025
- Second Presentation:
- Requested Action: Motion Needed

Staff Report Summary

The subject in front of City Council is to consider amending the fee schedule.

Background

City staff reviews the fee schedule at least once a year. Recent events and developments have led staff to review the fee schedule and recommend adjusting fees to cover expenses.

TITLE	CURRENT FEE	RECOMMEND FEE	COMMENT
TIRE	\$4	ACTUAL COST + \$1	COST TO DISPOSE; (35" in diameter or less)
FENCE	\$15	\$20	COST TO REVIEW, INSPECT
NOTARY	\$10	\$15	Allowed by WAC 308-30-220

Fiscal and Policy Implications

Fiscal implications consist of adding and implementing fees to offset(breakeven) expenses . No policy Implications are anticipated, besides amending fees schedule.

FUND	BARS	LINE ITEM	AMOUNT BUDGETED	CURRENT EXPENDITURE	REMAINING AMOUNT	
TOTAL						

*estimated, pending budget amendment

Options

1. Authorize amending fee schedule as presented, Resolution 25.06.03.
2. Do not authorize amending the fee schedule and have the city absorb the cost where applicable.

Staff Recommendation

- Authorize amending fee schedule as presented, Resolution 25.06.03.

Attachments

A.	Fee schedule Res. 25.06.03
----	----------------------------

The following documents are attached and subject for review:

Review by:	Type of Document	Title of Document	Date Reviewed	Comment:
Engineering	▪ N/A			
Legal	▪ WORD	Staff Report		
Financial	▪ WORD	Staff Report	4/2/25	Initials: Jc1
Comment:				

RESOLUTION NO. 25.06.03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MATTAWA, WASHINGTON, AMENDING MISCELLANEOUS CITY ADMINISTRATIVE FEES AND AMENDING RESOLUTION NO. 23.08.13

WHEREAS, the City is authorized to adopt reasonable fees and charges in exchange for providing services;

WHEREAS, the City adopted such fees and charges in Resolution No. 23.08.13; and

WHEREAS, the City desires to amend Resolution No. 23.08.13; and

NOW THEREFORE, the City Council of the City of Mattawa, Washington, does resolve as follows:

1. Resolution 23.08.13 is amended as follows:

The following fees and charges are established as of June 5th, 2025, for the following services:

- A. Photocopy fees - \$0.15 per page
- B. Facsimiles - \$3.00 per fax
- C. Notary fee - ~~\$10.00~~ \$15.00 per document
- D. Police Case Reports - \$10.00 per report
- E. Electronic Public Records – Actual Cost
- F. Other Copying or Reproduction – Actual Cost
- G. Criminal Check - \$20.00 per search
- H. Fence Permit - ~~\$15.00~~ \$20.00
- I. Rental Inspection Fee - \$100.00
- J. Commercial Fire Safety Inspection Annual Fee - \$100.00
- K. NSF Fee - \$40.00
- L. Annual Chicken License -- \$15.00
- M. One-Time Senior Animal License Fee -- \$15.00
- N. Community Events Booth Fee - \$10.00
 - No Fee for Non-Profit Booths
- O. Yard Sales - \$2
- P. Dog Impound Fee – Capture Fee \$30 / \$15 per day
- Q. Annual Dog License Tag - \$25 - \$5 Lost Tags Replacement Fee, \$5 per month additional fee if license purchased after January of each year.
- R. Clean-up Events: Passenger Car - \$10.00 per trip
 - SUV / Trucks - \$20.00 per trip
 - Vehicle with Trailer - \$30.00 per trip (6'x10' max)
 - Vehicle with Larger Trailer \$40
 - Unsecured small load - \$5
 - Unsecured larger load - \$10
 - ~~\$4~~ Actual Cost + \$1 per tire (35" in diameter or less)
- S. Annual Business License Fee - \$100

ADOPTED this 5th day of June 2025,

Maria Celaya, Mayor

ATTEST:

Anabel Martinez, Clerk/Treasurer

**CITY OF MATTAWA
STAFF REPORT**

To: Mayor Celaya and City Council
From: Public Works Department
Date: June 5, 2025
Proceeding Type: New Business
Subject: Public Works Board Applications & Submittals Approval

Legislative History:

- | | |
|------------------------|---------------|
| • First Presentation: | June 5, 2025 |
| • Second Presentation: | |
| • Requested Action: | Motion Needed |
-

Staff Report Summary

The subject in front of City Council is to authorize staff to submit the 2025 Public Works Board (PWB) FY26 Grant, due August 8, 2025.

Background

In 2019, the City conducted an inspection of both water reservoirs (the standpipe and the main reservoir). The findings indicated that the reservoir recoating may need to be replaced as early as 2025. This recoating project is eligible for funding through the Public Works Board (PWB). Both the water reservoir and standpipe are considered critical infrastructure assets and are listed in the City's Water System Plan.

PWB recommends that unrelated projects be submitted as separate applications. A second application will address the installation and replacement of approximately 15–20 isolation valves throughout the City. Isolation valves are essential for isolating sections of the water system during maintenance, new connections, replacements, repairs, and emergency responses.

The Public Works Board (Board) is authorized by state statute (RCW 43.155), to loan or grant money to counties, cities, special purpose districts, and quasi-municipal organizations to repair, replace, or create domestic water systems, sanitary sewer systems, storm water systems, roads, streets, bridges, and solid waste, recycling, or organics facilities. 501(c)3 non-profit organizations, for-profit companies, port districts, school districts, Tribes, and individuals are NOT eligible for this funding.

The maximum amount of funding that the board may provide for any jurisdiction is \$10,000,000 per biennium. Jurisdictions who experience public works emergencies may be eligible for an additional \$2,000,000 in emergency funding beyond the \$10,000,000 cap in the 2025-27 biennium.

- Construction awards are competitive and are generally open once per fiscal year. During the State's Fiscal Year 2026, there is approximately **\$100,230,000** available for Construction funding. However, the Board reserves the right to award more or less than that amount based on funds available in the Public Works Assistance Account at the time of award.
- Pre-construction awards are competitive, but are open year-round and awarded quarterly. There is a minimum of **\$7,500,000** available for Pre-construction this fiscal year.

Fiscal and Policy Implications

Financial impacts are expected depending on the award grant to loan package. No policy implications are anticipated; besides grant reporting if awarded.

FUND	BARS	LINE ITEM	AMOUNT BUDGETED	CURRENT EXPENDITURE	REMAINING AMOUNT	
411 Capital Improvement Fund	TBD	Water Capital Fund			\$490,000	
TOTAL						

Options

1. Authorize staff to apply and submit for the 2025 Public Works Board (PWB) FY26 Grants due August 8, 2025 and work with community partners, members, and G&O engineering .
2. Do not authorize staff to apply and submit for the 2025 Public Works Board (PWB) FY26 Grants due August 8, 2025 and work with community partners, members, and G&O engineering and work with community partners, members, and G&O engineering .

Staff Recommendation

- Authorize staff to apply and submit for the 2025 Public Works Board (PWB) FY26 Grants due August 8, 2025 and work with community partners, members, and G&O engineering

Attachments

A.	PWB Local Infrastructure Notice
----	---------------------------------

The following documents are attached and subject for review:

Review by:	Type of Document	Title of Document	Date Reviewed	Comment:
Engineering	▪ PDF	PWB Local Infrastructure Notice	5/21/2025	
Legal	▪ N/A			
Financial	▪ WORD	Staff Report		Initials:

Comment: *Depending on Grant Package - we will see if financial can sustain Loan re-payment.*

Juan Ledezma

From: Washington State Department of Commerce
<WASStateCommerce@public.govdelivery.com>
Sent: Tuesday, May 13, 2025 1:36 PM
To: Juan Ledezma
Subject: Public Works Board opens \$115 million for local infrastructure funding

CAUTION: External Email

Having trouble viewing this email? [View it online](#)



WASHINGTON STATE
PUBLIC WORKS BOARD
INFRASTRUCTURE IS FUNDAMENTAL

MAY 13, 2025

Public Works Board opens \$115 million for local infrastructure funding

Grants and low-interest loans now available for construction, pre-construction and emergency projects

The [Washington State Public Works Board](#) opened a new funding cycle Friday, offering up to \$100.3 million for local planning and construction projects. Applications are due by 11:59 p.m. Aug. 8.

Additionally, the board set aside \$7.5 million each for its pre-construction and emergency programs. These funds are open continuously until exhausted.

Public Works Board funding is made possible through legislative support, Chair Kathryn Gardow said. Revenues from the state's Public Works Assistance Account aid local governments in addressing the need for major construction projects, many of which involve public health and safety, affordable housing and sustainable growth.

"The PWB is grateful for the Legislature for protecting the Public Works Assistance Account from permanent diversion of tax revenues," Gardow said. "We feel honored to partner with communities in meeting their growing demands for infrastructure."

Funding details

Cities, counties, special purpose districts and quasi-municipal organizations are eligible to apply.

Funding categories:

- **Construction:** Low-interest loans and grants for repairing, replacing and building capital facilities. Awards are dependent on available funding.
 - [Apply for PWB construction or pre-construction funding](#)
- **Pre-construction:** Support for a wide range of activities, such as planning, design engineering, and permitting needed to advance capital construction projects. Open until exhausted, applications will be evaluated and awarded quarterly: October 2025, and January, April and June 2026.
 - [Apply for PWB construction or pre-construction funding](#)
- **Emergency:** Support for activities that repair, replace or reconstruct essential infrastructure. Projects are awarded on first-come, first-served.
 - [Apply for PWB emergency funding](#)

For this fall, construction and emergency award interest rates are expected to be between 1.06% and 2.12%, and pre-construction awards are expected to be between 0.53% and 1.06%, depending on hardship status. Supporting materials are [available online](#).

June virtual workshops

Sessions will be recorded and posted to the [PWB website](#). No registration is required.

- [3:30-5 p.m. Tuesday, June 3 \(Zoom\)](#)
- [11 a.m.-12:30 p.m. Wednesday, June 4 \(Zoom\)](#)

Questions?

For more information, please contact Executive Director [Maria Jawad](#).



Public Works Board Application Workshops

May 16, 2025

[Share](#)

The PWB FY 26 funding cycle is currently open for applications to the construction, pre-construction, and emergency funding programs. Applications for pre-construction and emergency projects are open continuously until funds are exhausted. Applications for construction projects will close on August 8, 2025 at 11:59 PM.

To support the application process, PWB staff will host online Zoom workshops in the month of June. The application workshop will be offered twice and at different times to maximize opportunities to learn about PWB funding. No registration is required to attend. Both sessions will be recorded.

PWB Application Workshops

These workshops will discuss the PWB application, scoring rubric, important policy changes, and review frequently asked questions from previous cycles.

- **Join Tuesday, June 3 from 3:30 – 5:00 p.m. (PT) Zoom workshop**
- **Join Wednesday, June 4 from 11:00 am – 12:30 p.m. (PT) Zoom workshop**
(repeat session)

Tags:

[PWB Update](#)