



CITY OF MATTAWA COUNCIL MEETING AGENDA

June 19, 2025

5:30 P.M.

Call to Order:

Roll Call: Mayor Maria Celaya, Sun Hwang, Brian Berghout, Silvia Barajas, Tony Acosta,
Alex Heredia, Fabiola Hernandez, Wendy Lopez

I. **Additions/Approval of Agenda:**

II. **Public Comments:**

III. **Consent Agenda/Informational:**

- Minutes- Council Meeting Minutes 06.05.25
- 2025 Claims EFT & Checks Approval #21082-21109 -- \$263,450.51
- 2025 Payroll EFT Approval -- \$7,059.86

IV. **Reports:**

Mayor Report

Council Report

Police Department Report

Public Works Department Report

V. **Council, Items for Motion (Old Business):**

None.

VI. **Council, Items for Motion (New Business):**

1. **Wahluke School Letter of Support for COPS Grant**
2. **Selection of Council Committee for Review of Engineering Services 2025-2026 Statement of Qualifications**
3. **Progress Estimate 12 - WWTF Improvements**
4. **Progress Estimate 7 - Well 2 Re-Equipping**

VII. **Adjournment:**



**CITY OF MATTAWA
COUNCIL MEETING MINUTES
June 05, 2025
5:30 PM**

Call to Order/Roll Call

Mayor Maria Celaya called the council meeting to order at 5:35 p.m. Council members present were Silvia Barajas, Tony Acosta, Alex Heredia and Fabiola Hernandez.

M/s; Barajas / Acosta to excuse Sun Hwang, Wendy Lopez and Brian Berghout. Motion carried.

Staff present – Police Chief Alex Zesati, Public Works Director Juan Ledezma, Deputy Clerk Jazmin Hernandez

Others present—City attorney Katherine Kenison

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I. Additions/Approval of Agenda:

**M/s; Acosta / Heredia motion to add to agenda Event Permit from Our lady of the Desert Parish, Unified Planning Work Program and to accept tonight's agenda. Motion carried.

II. Public Comments:

**None

III. Consent Agenda/Information

- Minutes – Council Meeting 05.15.25
- Gray & Osborne Project Summary 05.28.25
- SCJ Alliance Planning Update 06.05.25
- 2025 Claims EFT & Checks Approval #21056-21081 -- \$403,772.56
- 2025 Payroll EFT & Checks Approval #32030-32037 -- \$130,781.58
- Treasurer Report

** Approval of Claims, Prepaid Claims, and Payroll Vouchers audited and certified by the City Clerk as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at city hall.

** As of June 5th, 2025, the Council approved payment of 2025 Claims Checks Approval #21056-21081 in the amount of \$403,772.56, 2025 Payroll EFT & Checks Approval #32030-32037 for \$130,781.58.

***** M/s; Acosta / Barajas motion that bills, checks, payroll, 05.15.15 meeting minutes and treasurer report be approved. Motion carried.***

IV. Reports:

Mayor's Report

- **Mrs. Longmire retirement celebration was a success, about 100 people showed up.
- **Ready for the three movie nights at the park!
- ** Graduation 2025 will start at 6 pm, there are about 100 students, and the parade will commence at around 7:30 pm. Council is welcome to volunteer if they are interested.
- **Jazmin was able to attend the MRSC training on ADU's.

Council Report

- **Councilwomen Hernandez asked about the library times, in the past the library was closed during movie nights. Mayor Celaya responded that it should be open this year but will make sure with library staff.
- **Councilman Acosta said crosswalks look good.
- **Councilwomen Barajas commented that a lot of the streetlights are off by Saddle Mountain. Public work director Juan said he will put a note in for PUD.

Police Department Report

- **There was a total of five arrests, Officer Avalos has been keeping busy he is doing a great job.

Public Works Department Report

- **Facilities- reader board is working, hopefully will work for few more years.
- **Sewer- WWTP Improvement project is ongoing.
- **Water- Well #2 re-equipment project will be done by Sept. 4th
- **Street- 2025 Red Town Initiative starts Monday, June 9th.
- **There were 23 crosswalks that needed to be retouched.

V. Council, Items for Motion (Old Business):

None.

VI. Council, Items for Motion (New Business):

1. **Amending Fee Schedule – Resolution 25.06.03**
M/s; Acosta /Barajas motion to approve the resolution. Motion carried.

2. **Application & Submittal for Public Works Board Grant**
M/s; Acosta / Barajas motion to approve for application & submittal. Motion carried.

3. **Event Permit-Our lady of the Desert Parish**
M/s; Heredia / Hernandez motion to approve with the condition of doing the shorter route. Motion Carried.
4. **SFY25-27 Unified Planning Work Program**
M/s; Acosta / Heredia motion to approve. Motion carried.

VII. Executive Session

RCW 42.30.110 (i) To discuss potential litigation matters.

Session started at 6:33 PM for 10 minutes. Additional 5 minutes were needed.

Session closed at 6:43 PM. No decisions were made.

VIII. Adjournment:

The council meeting was adjourned at 6:48 P.M. M/s; Acosta / Barajas. Motion carried.

Respectfully submitted,

Anabel Martinez, City Clerk

Maria Celaya, Mayor

ACCOUNTS PAYABLE

City Of Mattawa

As Of: 08/03/2025

Time: 15:45:36 Date: 06/16/2025

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
18329	06/19/2025	06/19/2025	3627		
			ANATEK LABS INC-SPOKANE	555.00	RC Samples
	535 10 41 02	Testing Samples	405 000 535 Sewer Operatin	555.00	WWTP RC Samples
18300	06/19/2025	06/19/2025	1886		
			CENTURY LINK	135.42	Lift Station
	535 10 42 00	Telephone	405 000 535 Sewer Operatin	135.42	Lift Station
18301	06/19/2025	06/19/2025	1886		
			CENTURY LINK	73.21	WWTP SCADA System
	535 10 42 00	Telephone	405 000 535 Sewer Operatin	73.21	WWTP SCADA System
18305	06/19/2025	06/19/2025	112		
			COLUMBIA BASIN HERALD	151.92	Ad. For RFQ 25-26 Engineering
	518 30 41 00	Publishing	001 000 518 Current Expens	151.92	Ad. For RFQ 25-26 Engineering
18306	06/19/2025	06/19/2025	112		
			COLUMBIA BASIN HERALD	161.92	Ad. For RFQ 25-26 Engineering
	518 30 41 00	Publishing	001 000 518 Current Expens	161.92	Ad. For RFQ 25-26 Engineering
18302	06/19/2025	06/19/2025	108		
			CONSOLIDATED DISPOSAL	23,524.07	Waste Services May 2025
	537 10 33 00	Consolidated Disposal	420 000 537 Solid Waste Fu	23,524.07	Waste Services May 2025
18304	06/19/2025	06/19/2025	3316		
			FORD MOTOR CREDIT COMPANY	3,269.63	MPD-Vehicle Lease 6/30/2025
	591 21 70 00	Police Vehicles (3) 2021 Fo	102 000 594 Police Vehicle 1	3,102.76	MPD-Vehicle Lease 6/30/2025
	592 21 80 00	Police Vehicles (3) 2021 Fo	102 000 594 Police Vehicle 1	166.87	MPD-Vehicle Lease 6/30/2025
18298	06/19/2025	06/19/2025	1698		
			GRANT COUNTY PUD	2,104.13	Power Billing May 2025
	542 63 47 00	Street Lighting	101 000 542 Street Fund	193.08	Park Lights
	542 63 47 00	Street Lighting	101 000 542 Street Fund	1,911.05	St Lights
18307	06/19/2025	06/19/2025	1734		
			GRAY & OSBORNE INC	29,290.85	WWTF Improvements CA - Professional Services April 20-May 17, 2025
	594 35 41 00	WWTF Improvements Proj	412 000 594 Sewer Capital I	29,290.85	WWTF Improvements CA - Professional Services April 20-May 17, 2025
18308	06/19/2025	06/19/2025	1734		
			GRAY & OSBORNE INC	723.80	Hwang Sub. Professional Services April 20-May 17, 2025
	518 30 49 01	Engineering Services	001 000 518 Current Expens	723.80	Hwang Sub. Professional Services April 20-May 17, 2025
18309	06/19/2025	06/19/2025	1734		
			GRAY & OSBORNE INC	271.43	Bodrero Dev.- Professional Services April 20-May 17, 2025

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
518 30 49 01	Engineering Services		001 000 518 Current Expens	271.43	Bodrero Dev.- Professional Services April 20-May 17, 2025
18310	06/19/2025	06/19/2025	1734 GRAY & OSBORNE INC	1,339.04	S4 Retail- Professional Services April 20-May 17, 2025
518 30 49 01	Engineering Services		001 000 518 Current Expens	1,339.04	S4 Retail- Professional Services April 20-May 17, 2025
18311	06/19/2025	06/19/2025	1734 GRAY & OSBORNE INC	904.75	Balaggan Subd.- Professional Services April 20-May 17, 2025
518 30 49 01	Engineering Services		001 000 518 Current Expens	904.75	Balaggan Subd.- Professional Services April 20-May 17, 2025
18312	06/19/2025	06/19/2025	1734 GRAY & OSBORNE INC	90.48	Lopez Subd.- Professional Services April 20-May 17, 2025
518 30 49 01	Engineering Services		001 000 518 Current Expens	90.48	Lopez Subd.- Professional Services April 20-May 17, 2025
18313	06/19/2025	06/19/2025	1734 GRAY & OSBORNE INC	141.47	Bodero Field Inspection.- Professional Services April 20-May 17, 2025
542 30 41 06	Engineering Services		101 000 542 Street Fund	141.47	Bodero Field Inspection.- Professional Services April 20-May 17, 2025
18314	06/19/2025	06/19/2025	1734 GRAY & OSBORNE INC	2,173.88	Sewer System Improvements Design- Professional Services April 20-May 17, 2025
594 35 63 01	Lift Station Upgrade		412 000 594 Sewer Capital I	2,173.88	Sewer System Improvements Design- Professional Services April 20-May 17, 2025
18315	06/19/2025	06/19/2025	1734 GRAY & OSBORNE INC	22,265.80	Well 2 Final Design And Constuction Adm.- Professional Services April 20-May 17, 2025
594 34 41 00	Well 2 Final Design & Con:		411 000 594 Water Capital I	22,265.80	Well 2 Final Design And Constuction Adm.- Professional Services April 20-May 17, 2025
18316	06/19/2025	06/19/2025	1734 GRAY & OSBORNE INC	1,273.23	Hwang Dev. Field Inspections-Professional Services April 20-May 17, 2025
542 30 41 06	Engineering Services		101 000 542 Street Fund	1,273.23	Hwang Dev. Field Inspections-Professional Services April 20-May 17, 2025

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
18317	06/19/2025	06/19/2025	1734	GRAY & OSBORNE INC	180.95	McDonalds-Pofessional Services April 20-May 17, 2025
	518 30 49 01	Engineering Services	001 000 518	Current Expens	180.95	McDonalds-Pofessional Services April 20-May 17, 2025
18318	06/19/2025	06/19/2025	1734	GRAY & OSBORNE INC	10,514.94	2025 Red Town Initiative Design-Pofessional Services April 20-May 17, 2025
	595 95 41 02	TIB Grant - 2025 Multiple	101 000 594	Street Fund	10,514.94	2025 Red Town Initiative Design-Pofessional Services April 20-May 17, 2025
18319	06/19/2025	06/19/2025	1734	GRAY & OSBORNE INC	944.63	Water Rights Assitance Professional Services April 20-May 17, 2025
	534 10 41 03	Engineering Services	401 000 534	Water Operatin	944.63	Water Rights Assitance Professional Services April 20-May 17, 2025
18320	06/19/2025	06/19/2025	1734	GRAY & OSBORNE INC	13,947.96	Water System Telemetry Improvements- Professional Services April 20-May 17, 2025
	594 34 41 01	Water System Telemetry Im	411 000 594	Water Capital I	13,947.96	Water System Telemetry Improvements- Professional Services April 20-May 17, 2025
18321	06/19/2025	06/19/2025	1734	GRAY & OSBORNE INC	1,332.10	Well 5 Siting Analysis And Drilling Design- Professional Services April 20-May 17, 2025
	594 34 41 02	Well 5 Siting Analysis & Dr	411 000 594	Water Capital I	1,332.10	Well 5 Siting Analysis And Drilling Design- Professional Services April 20-May 17, 2025
18341	06/19/2025	06/19/2025	3748	J.M PACIFIC CONSTRUCTION, INC	6,617.00	Riverview Ave. Improvements - Retainage
	595 42 63 02	Complete Streets Grant (Ri	101 000 594	Street Fund	6,617.00	Riverview Ave. Improvements - Retainage
18335	06/19/2025	06/19/2025	3907	KENNETH COLE COUNSELING PS	700.00	Pre Employment Psychological Evaluation-Jesus LOpez Salvatierra
	521 10 49 00	Professional Services	001 000 521	Current Expens	700.00	Pre Employment Psychological Evaluation-Jesus LOpez Salvatierra
18303	06/19/2025	06/19/2025	271	KOTTKAMP & YEDINAK PLLC LLC	700.00	CUP10-2024 Balaggan- Public Hearing And Final Review
	558 60 41 00	Planning-Zoning & Land U	001 000 558	Current Expens	700.00	CUP10-2024 Balaggan- Public Hearing And Final Review

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
18333	06/19/2025	06/19/2025	1193	MARTY'S HARDWARE	146.05	Parts/Supplies
514 23 31 02	Office Supplies		001 000 514	Current Expens	13.00	Usb Drive- Reader Board
534 10 31 01	Operating Supplies		401 000 534	Water Operatin	16.24	Gel
534 10 31 01	Operating Supplies		401 000 534	Water Operatin	16.25	Cylinder
576 80 31 01	Flags And Supplies		001 000 576	Current Expens	1.83	Screws
576 80 31 04	Cook Shack Repairs		001 000 576	Current Expens	19.73	Nails
576 80 31 04	Cook Shack Repairs		001 000 576	Current Expens	64.07	Nails/krazy Glue/trowel
576 80 48 00	Park Maintenance		001 000 576	Current Expens	1.95	Elbows
576 80 48 00	Park Maintenance		001 000 576	Current Expens	6.50	HD Staple
576 80 48 00	Park Maintenance		001 000 576	Current Expens	6.48	Caps
18328	06/19/2025	06/19/2025	2754	MASTER METER, INC.	2,022.00	Annual Support Mlink Vehicle Reading Software Support 2025
534 10 48 00	Computer Support/Mainten		401 000 534	Water Operatin	2,022.00	Annual Support Mlink Vehicle Reading Software Support 2025
18338	06/19/2025	06/19/2025	2840	MATTAWA AUTO PARTS, LLC	27.61	PW-Oil
534 10 48 02	Vehicle Repair & Maintena		401 000 548	Water Operatin	27.61	PW-Oil
18322	06/19/2025	06/19/2025	3588	MCKINNEY COMMERCIAL GLASS & DOOR	1,269.23	PW-Alarm Lock- Shop Garage Doors
534 10 41 05	Professional Services		401 000 534	Water Operatin	1,269.23	PW-Alarm Lock- Shop Garage Doors
18297	06/19/2025	06/19/2025	1993	ORKIN PEST CONTROL	146.34	Pest Control 5/20/2025
518 30 48 00	Repair And Maintenance		001 000 518	Current Expens	146.34	Pest Control 5/20/2025
18332	06/19/2025	06/19/2025	494	OVS	645.01	Parts/Supplies
576 80 48 00	Park Maintenance		001 000 576	Current Expens	56.40	Adapter/ Blue Glue/ Extension
576 80 48 00	Park Maintenance		001 000 576	Current Expens	588.61	Sprinkler Rotor Pop-up
18326	06/19/2025	06/19/2025	434	OXARC	66.18	Chlorine
534 10 31 02	Chlorine		401 000 534	Water Operatin	66.18	Chlorine
18323	06/19/2025	06/19/2025	2820	PETRO-USA MATTAWA MART	1,195.29	PW- Fuel Services
534 10 32 02	Fuel		401 000 535	Water Operatin	575.00	PW- Fuel Services
535 10 32 00	Fuel		405 000 535	Sewer Operatin	575.00	PW- Fuel Services
576 80 32 04	Fuel		001 000 576	Current Expens	45.29	PW- Fuel Services
18324	06/19/2025	06/19/2025	358	POLLARDWATER	1,490.50	PW- Booster Pump

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
534 10 48 03	System Repair & Maintena		401 000 534 Water Operatin;	1,490.50	PW- Booster Pump
18336	06/19/2025	06/19/2025	3819 POW CONTRACTING, INC	122,103.49	Well 2 Re-Equipping #7
594 34 62 00	Well 2 Improvements - Con		411 000 594 Water Capital I	122,103.49	Well 2 Re-Equipping #7
18331	06/19/2025	06/19/2025	1247 RIO'S AUTO AG SUPPLY	363.71	Parts/Supplies
514 23 41 01	Banking And Visa/Merchar		001 000 514 Current Expens	1.50	Service Charge
521 20 48 00	Vehicle Repair And Mainte		001 000 521 Current Expens	95.56	Interceptor
521 20 48 00	Vehicle Repair And Mainte		001 000 521 Current Expens	52.11	Oil
534 10 48 02	Vehicle Repair & Maintena		401 000 548 Water Operatin;	162.55	Battery
534 10 48 02	Vehicle Repair & Maintena		401 000 548 Water Operatin;	17.07	Prime
542 30 48 00	City Street Maintenance		101 000 542 Street Fund	14.12	Oil
542 70 48 00	Roadside Maintenance/Spr		101 000 542 Street Fund	4.71	Nut/ Nozzle
576 80 48 01	Vehicle Repair & Maintena		001 000 576 Current Expens	16.09	Syn Oil
18340	06/19/2025	06/19/2025	3923 SOFT WATER SPECIALISTS LLC, ESSENTIAL WA	59.84	Water Cooler Rental
518 70 31 00	Other Supplies And Furnitu		001 000 518 Current Expens	19.94	Water Cooler Rental
521 20 31 00	Office Supplies		001 000 521 Current Expens	19.95	Water Cooler Rental
534 10 31 01	Operating Supplies		401 000 534 Water Operatin;	19.95	Water Cooler Rental
18330	06/19/2025	06/19/2025	3299 SOILTEST FARM CONSULTANTS INC	1,796.00	RC Samples
535 10 41 02	Testing Samples		405 000 535 Sewer Operatin	1,796.00	WWTP RC Samples
18339	06/19/2025	06/19/2025	1979 THE BUILDING DEPARTMENT LLC	6,974.62	Building Permit And Rental/Fire Inspections Fee
524 20 41 00	Rental/Fire Inspection Cost		001 000 524 Current Expens	600.00	Rental/Fire Inspections Fee
558 50 41 00	Building Permit & Plan Rev		001 000 558 Current Expens	6,374.62	Building Permit Fee
18337	06/19/2025	06/19/2025	3922 THE BUNKER RICHLAND	130.44	MPD- Patch Setup
521 22 35 00	LE Equipment/Supplies		001 000 521 Current Expens	130.44	MPD- Patch Setup
18299	06/19/2025	06/19/2025	732 U.S CELLULAR	523.60	PW/ Clerks Cell Phone Services
518 23 42 14	Telephone/Internet Expense		001 000 518 Current Expens	194.88	Clerks Cell Phone Services
534 10 42 00	Telephone		401 000 534 Water Operatin;	109.58	PW Cell Phone Services
535 10 42 00	Telephone		405 000 535 Sewer Operatin	109.58	PW Cell Phone Services
537 10 42 00	Telephone		420 000 537 Solid Waste Fu	109.56	PW Cell Phone Services
18334	06/19/2025	06/19/2025	554 U.S. BANK MUN INV. ACCOUNT	26.00	Bank Fees May 2025
514 23 41 01	Banking And Visa/Merchar		001 000 514 Current Expens	26.00	Bank Fees May 2025

ACCOUNTS PAYABLE

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
18325	06/19/2025	06/19/2025	1807	USA BLUEBOOK	555.01 PW- Sampler Sludge Judge
	535 10 31 00	Office Supplies	405 000 535 Sewer Operatin	555.01	PW- Sampler Sludge Judge
18327	06/19/2025	06/19/2025	613	UTILITIES UNDERGROUND	6.75 Excavation Notification (5)
	534 10 41 05	Professional Services	401 000 534 Water Operatin	6.75	Excavation Notification (5)
18296	06/19/2025	06/19/2025	2957	WASTE MANAGEMENT	144.01 Waste Services WWTP
	537 10 41 02	Professional Services	420 000 537 Solid Waste Fu	144.01	Waste Services WWTP

Report Total: 263,079.29

Fund	
001 Current Expense Fund	13,705.58
101 Street Fund	20,669.60
102 Police Vehicle Fund	3,269.63
401 Water Operating Fund	6,743.54
405 Sewer Operating Fund	3,799.22
411 Water Capital Improvement	159,649.35
412 Sewer Capital Improvement	31,464.73
420 Solid Waste Fund	23,777.64

This report has been reviewed by:

Anabel Martinez - City Clerk

6/16/25
Date

REMARKS:



CITY OF MATTAWA POLICE DEPARTMENT

■ 521 E. Government Road ■ Mattawa, Washington 99349 ■ 509-932-4112

Chief of Police Alex Zesati

June 19, 2025

Gabriela (Gabbi) Chacon
Director of Finance
Wahluke School District
411 E Saddle Mountain Dr
Mattawa, WA 99349

RE: Wahluke School District's FY25 COPS SVPP Grant (O-COPS-2025-172379)

Dear Gabbi Chacon,

Please accept this letter of commitment to Wahluke School District (WSD) and its application for the FY25 COPS School Violence Prevention Program (SVPP) grant. The District is applying for funding to support a comprehensive upgrade of their intercom system across campus that directly addresses school safety priorities across the region. As local law enforcement agency serving Wahluke schools, Mattawa Police Department recognizes the urgent need to modernize current communication infrastructure. The proposed intercom upgrade will enable real-time, campus-wide communication and expedited emergency notification to our department, reducing response times and enabling timely threat intervention.

Mattawa Police Department is committed to the following as part of this grant-funded effort in accordance with school and law enforcement coordination [34 U.S.C. § 10551(b)(5)]:

- **Coordination and Notification:** Actively advise and collaborate on system integration to ensure dispatch team is equipped to receive instant alerts through upgraded system.
- **Site Safety Assessments:** Participate in comprehensive school safety assessments at each impacted school site during the performance period, fulfilling SVPP award requirements.
- **Strategic Planning:** District's school safety and sustainability plan, including ensuring technology is consistent with community policing principles and tailored to local needs.
- **Information Sharing:** Maintain clear channels of communication with school administrators for shared decision-making impacting lockdown procedures, emergency drills, and post-incident debriefs.

The upgraded intercom system will provide a technology that enhances security response and serve as a safety coordination tool for students, staff, and first responders in a region that has stretched thin across geographic locations. We are committed to creating a safer, more responsive school environment in coordination with Wahluke schools.

Sincerely,

Alex Zesati, Chief of Police, City of Mattawa



City of Mattawa REQUEST FOR QUALIFICATIONS

Notice is hereby given that qualifications will be received by the City of Mattawa, Washington, for:

Professional Engineering and Land Surveying Services (2025–2026)

The City of Mattawa is seeking Statements of Qualifications (SOQs) from experienced and qualified firms to provide professional engineering and land surveying services for the 2025–2026 calendar years.

Services may include, but are not limited to:

- Engineering and surveying for water production and distribution systems
- Wastewater treatment and collection systems
- Street and drainage infrastructure improvements
- Environmental assessments and reviews
- Assistance with securing project funding
- Comprehensive planning
- Other general municipal engineering services

All submitted qualifications will be reviewed and placed on file and will be used as the source to select a qualified firm to provide professional services.

Submission Requirements:

Interested firms must submit **six (6)** hard copies of their Statement of Qualifications by **4:30 pm on June 16, 2025** or by email at amartinez@cityofmattawa-wa.gov. Submissions received after this deadline will not be considered.

All RFQ Submissions will be evaluated on the following criteria,

- RFQ Submittal, On-Call Experience, Firm Location, References, Familiarity with City, Personnel Qualifications & Experience, Firm Qualifications, Resources, Project Schedules, and Project Budgets.

Contact Information:

Questions regarding this solicitation may be directed to:

Anabel Martinez, City Clerk

City of Mattawa

521 E. Government Road

Mattawa, WA 99349

Email: amartinez@cityofmattawa-wa.gov

The City of Mattawa strongly encourages participation from minority- and women-owned firms. The City of Mattawa is an Equal Opportunity and Affirmative Action Employer.

Advertised in the Columbia Basin Herald on May 15, 2025 and May 22, 2025
Advertised on the City of Mattawa website www.cityofmattawa-wa.gov

The city received a total of four statements of qualifications from four different agencies.

- Varela Engineering & Management**
- TD & H Engineering**
- HLA Engineering & Land Surveying, INC**
- Gray & Osborne, INC**



June 9, 2025

Ms. Anabel Martinez
Clerk-Treasurer
City of Mattawa
521 Government Road
Mattawa, Washington 99349

SUBJECT: PROGRESS ESTIMATE 12, WWTF IMPROVEMENTS
CITY OF MATTAWA, GRANT COUNTY, WASHINGTON
G&O #19044.01

Dear Ms. Martinez:

We have enclosed Progress Estimate 12 for this project. Please retain a copy for the City files and also provide a copy to the Contractor with the payment. The amount due the Contractor is indicated below. Because the City has accepted the Contractor's retainage bond, no funds are to be retained.

Payment to Contractor: \$470,968.45

Please call me if you have any questions or concerns regarding this matter.

Sincerely,

GRAY & OSBORNE, INC.

A handwritten signature in cursive script, appearing to read 'Tim DeVries'.

Tim DeVries, P.E.

TDV/js
Encl.
By email

PROGRESS ESTIMATE 12
JUNE 5, 2025

CITY OF MATTAWA
 GRANT COUNTY
 WASHINGTON

PROGRESS ESTIMATE PERIOD
 MARCH 31, 2025 TO MAY 23, 2025

PROJECT:
 CITY OF MATTAWA
 WWTF IMPROVEMENTS
 G&O JOB NUMBER #19044.01

CONTRACTOR:
 BOSS CONSTRUCTION, INC.
 4945 GUIDE MERIDIAN
 BELLINGHAM, WA 98226

BID ITEMS				QUANTITIES		PROJECT COSTS		PERCENT OF CONTRACT QUANTITY
NO.	DESCRIPTION	QUANTITY UNIT	UNIT PRICE	TOTAL THIS PERIOD	TOTAL TO DATE	AMOUNT THIS PERIOD	AMOUNT TO DATE	
1	Mobilization	1 LS	\$451,783.00	25.00%	75.00%	\$112,945.75	\$338,837.25	75%
2	Minor Changes	1 CALC	\$40,000.00	0.00%	57.64%	\$0.00	\$23,055.54	58%
3	Trench Safety	1 LS	\$9,669.00	0.00%	61.67%	\$0.00	\$5,962.50	62%
4	Unsuitable Excavation	50 CY	\$120.49	0.00	0.00	\$0.00	\$0.00	0%
5	WWTF Improvements	1 LS	\$3,641,812.00	11.87%	56.48%	\$432,461.31	\$2,056,993.86	56%
6	Rock Excavation	100 CY	\$184.53	0.00	375.00	\$0.00	\$69,198.75	375%

PROGRESS ESTIMATE 12
JUNE 5, 2025

CITY OF MATTAWA
 GRANT COUNTY
 WASHINGTON

PROGRESS ESTIMATE PERIOD
 MARCH 31, 2025 TO MAY 23, 2025

PROJECT:
 CITY OF MATTAWA
 WWTF IMPROVEMENTS
 G&O JOB NUMBER #19044,01

CONTRACTOR:
 BOSS CONSTRUCTION, INC.
 4945 GUIDE MERIDIAN
 BELLINGHAM, WA 98226

	PROJECT COSTS	
	AMOUNT THIS PERIOD	AMOUNT TO DATE
SUBTOTAL EARNED TO DATE		\$2,494,047.90
SALES TAX	8.40%	\$209,500.02
MATERIALS ON HAND		\$258,497.39
TOTAL		\$2,962,045.31
CONTRACTOR HAS RETAINAGE BOND		\$0.00
LESS LIQUIDATED DAMAGES (5 DAYS)		(\$5,000.00)
TOTAL EARNED TO DATE		\$2,957,045.31
LESS AMOUNTS PREVIOUSLY PAID		
PROGRESS ESTIMATE 1		\$212,740.22
PROGRESS ESTIMATE 2		\$197,874.62
PROGRESS ESTIMATE 3		\$152,050.04
PROGRESS ESTIMATE 4		\$303,336.73
PROGRESS ESTIMATE 5		\$221,060.80
PROGRESS ESTIMATE 6		\$69,092.85
PROGRESS ESTIMATE 7		\$226,007.89
PROGRESS ESTIMATE 8		\$543,631.86
PROGRESS ESTIMATE 9		\$488,326.97
PROGRESS ESTIMATE 10		\$23,759.11
PROGRESS ESTIMATE 11		\$48,195.77
TOTAL PAYMENT NOW DUE:		\$470,968.45
ORIGINAL CONTRACT AMOUNT (WITHOUT TAX)	\$4,517,831.79	
CONTRACT PERCENTAGE TO DATE	55.2%	

PROGRESS ESTIMATE 12
JUNE 5, 2025

CITY OF MATTAWA
 GRANT COUNTY
 WASHINGTON

PROGRESS ESTIMATE PERIOD
 MARCH 31, 2025 TO MAY 23, 2025

PROJECT:
 CITY OF MATTAWA
 WWTF IMPROVEMENTS
 G&O JOB NUMBER #19044.01

CONTRACTOR:
 BOSS CONSTRUCTION, INC.
 4945 GUIDE MERIDIAN
 BELLINGHAM, WA 98226

I HEREBY CERTIFY THE ABOVE ESTIMATE IS A TRUE AND CORRECT STATEMENT OF THE WORK PERFORMED UNDER THIS CONTRACT.

GRAY & OSBORNE, INC.

Tim Devries

TIM DEVRIES, P.E.

I HEREBY CERTIFY THAT THE WAGES HAVE BEEN PAID IN ACCORDANCE WITH RCW 39.12 (PREVAILING WAGES) AND THE FEDERAL DAVIS-BACON AND RELATED ACTS (DBRA).

BOSS CONSTRUCTION, INC.

Mark Elias

CONTRACTOR'S REPRESENTATIVE

**BOSS is executing this pay application to obtain payment of undisputed amounts but notes that BOSS disputes any assessment of liquidated damages included herein, which is the subject of current pending claims and changes. BOSS continues to reserve and pursue such claims for cost and time extension and nothing herein waives such claims.*

SUMMARY AND DISTRIBUTION OF PAYMENTS

PAY EST NO.	PROGRESS ESTIMATE PERIOD DATES	TOTAL						
		EARNED PER PERIOD	SALES TAX RATE	SALES TAX AMOUNT	MATERIALS ON HAND	RETAINAGE (5%)	LIQUIDATED DAMAGES	TOTAL PAYMENT
1	JUNE 19, 2023 TO JUNE 30, 2023	\$205,744.89	8.40%	\$17,282.57	\$0.00	\$10,287.24	\$0.00	\$212,740.22
2	JULY 1, 2023 TO JULY 21, 2023	\$173,051.09	8.40%	\$14,536.29	\$0.00	(\$10,287.24)	\$0.00	\$197,874.62
3	JULY 22, 2023 TO AUGUST 25, 2023	\$131,184.75	8.40%	\$11,019.52	\$9,845.77	\$0.00	\$0.00	\$152,050.04
4	AUGUST 26, 2023 TO OCTOBER 20, 2023	\$199,822.80	8.40%	\$16,785.12	\$86,728.81	\$0.00	\$0.00	\$303,336.73
5	OCTOBER 21, 2023 TO NOVEMBER 24, 2023	\$120,339.32	8.40%	\$10,108.50	\$90,612.98	\$0.00	\$0.00	\$221,060.80
6	NOVEMBER 25, 2023 TO DECEMBER 22, 2023	\$63,738.79	8.40%	\$5,354.06	\$0.00	\$0.00	\$0.00	\$69,092.85
7	DECEMBER 23, 2023 TO JANUARY 26, 2024	\$104,712.08	8.40%	\$8,795.81	\$112,500.00	\$0.00	\$0.00	\$226,007.89
8	JANUARY 27, 2024 TO MARCH 22, 2024	\$342,333.62	8.40%	\$28,756.03	\$172,542.21	\$0.00	\$0.00	\$543,631.86
9	MARCH 23, 2024 TO JUNE 28, 2024	\$570,393.50	8.40%	\$47,913.05	(\$129,979.58)	\$0.00	\$0.00	\$488,326.97
10	JUNE 29, 2024 TO JULY 26, 2024	\$21,918.00	8.40%	\$1,841.11	\$0.00	\$0.00	\$0.00	\$23,759.11
11	JULY 27, 2024 TO MARCH 31, 2025	\$15,402.00	8.40%	\$1,293.77	\$31,500.00	\$0.00	\$0.00	\$48,195.77
12	MARCH 31, 2025 TO MAY 23, 2025	\$545,407.06	8.40%	\$45,814.19	(\$115,252.80)	\$0.00	(\$5,000.00)	\$470,968.45
TOTAL:		\$2,494,047.90		\$209,500.02	\$258,497.39	\$0.00	(\$5,000.00)	\$2,957,045.31



June 12, 2025

Ms. Anabel Martinez
Clerk - Treasurer
City of Mattawa
521 East Government Road
Mattawa, Washington 99349

SUBJECT: PROGRESS ESTIMATE 7, WELL 2 RE-EQUIPPING
CITY OF MATTAWA, GRANT COUNTY, WASHINGTON
G&O #24846.00

Dear Ms. Martinez:

We have enclosed Progress Estimate 7 for this project. Please retain a copy for the City files and also provide a copy to the Contractor with the payment. The amount due the Contractor is indicated below. Because the City has accepted the Contractor's retainage bond, no funds are to be retained.

Payment to Contractor: \$122,103.49

Please call me if you have any questions or concerns regarding this matter.

Sincerely,

GRAY & OSBORNE, INC.

A handwritten signature in black ink, appearing to read 'Jared McMeen', is written over a horizontal line.

Jared D. McMeen, P.E.

JDM/ch
Encl.
By email

PROGRESS ESTIMATE 7
JUNE 12, 2025

CITY OF MATTAWA
 GRANT COUNTY
 WASHINGTON

PROGRESS ESTIMATE PERIOD
 MAY 8, 2025 TO JUNE 11, 2025

PROJECT:
 CITY OF MATTAWA
 WELL 2 RE-EQUIPPING
 G&O JOB NUMBER #24846

CONTRACTOR:
 POW CONTRACTING
 P.O BOX 4772
 PASCO, WA 99301

BID ITEMS				QUANTITIES		PROJECT COSTS		PERCENT OF CONTRACT QUANTITY
NO.	DESCRIPTION	QUANTITY UNIT	UNIT PRICE	TOTAL THIS PERIOD	TOTAL TO DATE	AMOUNT THIS PERIOD	AMOUNT TO DATE	
1	Mobilization and Demobilization	1 LS	\$175,000.00	0.00%	75.00%	\$0.00	\$131,250.00	75%
2	Minor Change	1 CALC	\$40,000.00	35.00%	37.58%	\$14,000.00	\$15,031.01	38%
3	New Electrical Service	1 CALC	\$15,000.00	0.00%	0.00%	\$0.00	\$0.00	0%
4	Erosion Control	1 LS	\$7,500.00	5.00%	80.00%	\$375.00	\$6,000.00	80%
5	SPCC Plan	1 LS	\$2,000.00	0.00%	100.00%	\$0.00	\$2,000.00	100%
6	Survey	1 LS	\$25,000.00	7.50%	87.50%	\$1,875.00	\$21,875.00	88%
7	Trench Excavation Safety Systems	1 LS	\$1,000.00	0.00%	100.00%	\$0.00	\$1,000.00	100%
8	Demolition	1 LS	\$45,000.00	0.00%	100.00%	\$0.00	\$45,000.00	100%
9	Unsuitable Excavation	20 CY	\$25.00	0.00	0.00	\$0.00	\$0.00	0%
10	Bank Run Gravel for Trench Backfill	100 TN	\$25.00	0.00	80.00	\$0.00	\$2,000.00	80%
11	Site Piping and Appurtenances	1 LS	\$126,500.00	0.00%	96.05%	\$0.00	\$121,500.00	96%
12	Well 2 Building	1 LS	\$495,000.00	10.35%	92.08%	\$51,250.00	\$455,795.00	92%
13	Well 2 Pump	1 LS	\$255,000.00	0.00%	5.88%	\$0.00	\$15,000.00	6%
14	Well 2 Chlorination System	1 LS	\$55,000.00	53.45%	59.82%	\$29,400.00	\$32,900.00	60%
15	HVAC	1 LS	\$55,000.00	15.00%	89.55%	\$8,250.00	\$49,250.00	90%
16	Plumbing	1 LS	\$30,000.00	0.00%	87.00%	\$0.00	\$26,100.00	87%
17	Piping, Valves, and Appurtenances	1 LS	\$65,000.00	0.00%	48.50%	\$0.00	\$31,525.00	49%
18	Electrical and Instrumentation	1 LS	\$383,000.00	0.00%	51.96%	\$0.00	\$199,000.00	52%
19	Generator	1 LS	\$125,000.00	0.00%	16.00%	\$0.00	\$20,000.00	16%
20	Fencing and Restoration	1 LS	\$125,000.00	20.20%	29.80%	\$25,250.00	\$37,250.00	30%

PROGRESS ESTIMATE 7
JUNE 12, 2025

CITY OF MATTAWA
 GRANT COUNTY
 WASHINGTON

PROGRESS ESTIMATE PERIOD
 MAY 8, 2025 TO JUNE 11, 2025

PROJECT:
 CITY OF MATTAWA
 WELL 2 RE-EQUIPPING
 G&O JOB NUMBER #24846

CONTRACTOR:
 POW CONTRACTING
 P.O BOX 4772
 PASCO, WA 99301

BID ITEMS				QUANTITIES		PROJECT COSTS		PERCENT OF CONTRACT QUANTITY
NO.	DESCRIPTION	QUANTITY UNIT	UNIT PRICE	TOTAL THIS PERIOD	TOTAL TO DATE	AMOUNT THIS PERIOD	AMOUNT TO DATE	
CHANGE ORDERS:								
CO1	Item 1 - Well Deviation Survey	1 LS	\$6,500.00	0.00%	100.00%	\$0.00	\$6,500.00	100%
	Item 2 - Upgrade to Anti-Graffiti Sealant for CMU	1 LS	\$7,250.00	0.00%	100.00%	\$0.00	\$7,250.00	100%
	Item 3 - Fiber Conduit Upsize	1 LS	\$2,275.00	0.00%	100.00%	\$0.00	\$2,275.00	100%
CO2	Item 1 - Concrete Pad	1 LS	3,950.00	0.00%	100.00%	\$0.00	\$3,950.00	100%
	Item 2 - Epoxy Coating	1 LS	17,150.00	0.00%	0.00%	\$0.00	\$0.00	0%
CO3	Item 1 - Additional Fencing and Gate	1 LS	24,500.00	0.00%	0.00%	\$0.00	\$0.00	0%
	Item 2 - Basalt Landscaping Rock	1 LS	5,250.00	19.05%	19.05%	\$1,000.00	\$1,000.00	19%
	Item 3 - Concrete Apron	1 LS	34,500.00	100.00%	100.00%	\$34,500.00	\$34,500.00	100%

PROGRESS ESTIMATE 7
JUNE 12, 2025

CITY OF MATTAWA
 GRANT COUNTY
 WASHINGTON

PROGRESS ESTIMATE PERIOD
 MAY 8, 2025 TO JUNE 11, 2025

PROJECT:
 CITY OF MATTAWA
 WELL 2 RE-EQUIPPING
 G&O JOB NUMBER #24846

CONTRACTOR:
 POW CONTRACTING
 P.O BOX 4772
 PASCO, WA 99301

	PROJECT COSTS	
	AMOUNT THIS PERIOD	AMOUNT TO DATE
SUBTOTAL EARNED TO DATE	\$165,900.00	\$1,267,951.01
SALES TAX	8.40% \$13,935.60	\$106,507.88
MATERIALS ON HAND	(\$57,732.11)	\$2,573.38
TOTAL	\$122,103.49	\$1,377,032.27
TOTAL EARNED TO DATE LESS RETAINAGE		\$1,377,032.27
LESS AMOUNTS PREVIOUSLY PAID		
PROGRESS ESTIMATE 1		\$431,555.62
PROGRESS ESTIMATE 2		\$109,913.70
PROGRESS ESTIMATE 3		\$225,006.06
PROGRESS ESTIMATE 4		\$100,925.99
PROGRESS ESTIMATE 5		\$185,601.53
PROGRESS ESTIMATE 6		\$201,925.88
TOTAL PAYMENT NOW DUE:	\$122,103.49	\$122,103.49
ORIGINAL CONTRACT AMOUNT (WITHOUT TAX)	\$2,028,000.00	
CONTRACT AMOUNT WITH CHANGE ORDERS 1-3	\$2,129,375.00	
CONTRACT PERCENTAGE TO DATE	59.55%	

PROGRESS ESTIMATE 7
JUNE 12, 2025

CITY OF MATTAWA
 GRANT COUNTY
 WASHINGTON

PROGRESS ESTIMATE PERIOD
 MAY 8, 2025 TO JUNE 11, 2025

PROJECT:
 CITY OF MATTAWA
 WELL 2 RE-EQUIPPING
 G&O JOB NUMBER #24846

CONTRACTOR:
 POW CONTRACTING
 P.O BOX 4772
 PASCO, WA 99301

I HEREBY CERTIFY THE ABOVE ESTIMATE IS A TRUE AND CORRECT STATEMENT OF THE WORK PERFORMED UNDER THIS CONTRACT.

I HEREBY CERTIFY THAT THE WAGES HAVE BEEN PAID IN ACCORDANCE WITH RCW 39.12 (PREVAILING WAGES).

GRAY & OSBORNE, INC.

POW CONTRACTING



 JARED D. MCMEEN, P.E.



 CONTRACTOR'S REPRESENTATIVE

SUMMARY AND DISTRIBUTION OF PAYMENTS

PAY EST NO.	PROGRESS ESTIMATE PERIOD DATES	TOTAL					TOTAL PAYMENT
		EARNED PER PERIOD	SALES TAX RATE	SALES TAX AMOUNT	MATERIALS ON HAND	RETAINAGE (5%)	
1	NOVEMBER 12, 2024 TO DECEMBER 13, 2024	\$365,750.00	8.40%	\$30,723.00	\$35,082.62	\$0.00	\$431,555.62
2	DECEMBER 14, 2024 TO JANUARY 8, 2025	\$99,750.00	8.40%	\$8,379.00	\$1,784.70	\$0.00	\$109,913.70
3	JANUARY 9, 2025 TO FEBRUARY 12, 2025	\$227,120.00	8.40%	\$19,078.08	(\$21,192.02)	\$0.00	\$225,006.06
4	FEBRUARY 13, 2025 TO MARCH 12, 2025	\$73,275.00	8.40%	\$6,155.10	\$21,495.89	\$0.00	\$100,925.99
5	MARCH 13, 2025 TO APRIL 9, 2025	\$147,100.00	8.40%	\$12,356.40	\$26,145.13	\$0.00	\$185,601.53
6	APRIL 10, 2025 TO MAY 7, 2025	\$189,056.01	8.40%	\$15,880.70	(\$3,010.83)	\$0.00	\$201,925.88
7	MAY 8, 2025 TO JUNE 11, 2025	\$165,900.00	8.40%	\$13,935.60	(\$57,732.11)	\$0.00	\$122,103.49
TOTAL:		\$1,267,951.01		\$106,507.88	\$2,573.38	\$0.00	\$1,377,032.27