



**CITY OF MATTAWA  
COUNCIL MEETING AGENDA  
NOVEMBER 17, 2022  
5:30 P.M.**

Call to Order:

Roll Call: Mayor Maria Celaya, Sun Hwang, Brian Berghout, Silvia Barajas, Tony Acosta, Alex Heredia, Fabiola Hernandez, Wendy Lopez

**I. Additions/Approval of Agenda:**

**II. Public Comments:**

**III. Public Hearings: 2023 FINAL BUDGET HEARING**

**IV. Consent Agenda/Informational:**

- Minutes- Council Meeting 11.03.22
- Gray & Osborne Update 11.4.22
- Liquor License Renewal – Mattawa Mart
- 2022 Claims EFT & Checks Approval #19498-19524 - \$100,268.90
- 2022 Payroll EFT Approval - \$11,500.00

**V. Reports:**

Mayor Report

Council Report

Police Department Report

Public Works Department Report

**VI. Council, Items for Motion (Old Business):**

None.

**VII. Council, Items for Motion (New Business):**

- 1. Acceptance of CBHA Color Run Donation to Park & Rec - \$5,000**
- 2. Ratify Expenditure of Police Vehicle Maintenance Purchase**

**VIII. Adjournment:**

## 2023 BUDGET TOTALS

City Of Mattawa

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**001 Current Expense Fund**

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01/01/2023 To: 12/31/2023

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**REVENUES**

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**308 Beginning Balances**

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308 91 00 01	Beg Bal UnRes Current Exp	935,000.00
308 91 00 02	Beg Bal UnRes/Leave Accrual C/E	25,000.00
<b>308 Beginning Balances</b>		<b>960,000.00</b>

**310 Taxes**

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311 10 00 00	Real & Personal Property Tax	142,900.00
311 11 00 00	Lieu Of Taxes - Housing Auth. (Yearly)	2,077.00
311 11 00 01	Lieu Of Taxes - WGL (Annual)	9,000.00
313 11 00 00	State & Local Sales Tax	315,000.00
316 40 04 01	Utility Tax - Water	118,075.00
316 40 04 05	Utility Tax - Sewer	121,000.00
316 40 04 20	Utility Tax - Garbage	65,000.00
316 46 00 00	Utility Tax On Cable	250.00
316 47 00 00	Utility Tax On Telephone	18,000.00
316 48 00 00	Utility Tax On Electricity	90,000.00
316 49 04 01	Utility Tax - Fire Hydrants	8,064.00
317 20 00 00	Local Leasehold Excise	9,000.00
<b>310 Taxes</b>		<b>898,366.00</b>

**320 Licenses & Permits**

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321 99 00 00	Business Licenses & Permits	9,000.00
321 99 00 01	Rental Licenses	2,800.00
322 10 00 00	Building Permits	15,000.00
322 30 00 00	Animal Licenses (ord. 514)	900.00
322 30 01 00	Chicken License	90.00
322 90 00 01	Fence Permits	100.00
322 90 00 02	Yard Sales	0.00
<b>320 Licenses &amp; Permits</b>		<b>27,890.00</b>

**330 Intergovernmental Revenues**

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333 19 00 01	NCHIP Grant ( Livescan )	0.00
333 20 60 03	Wa Assoc Sheriff & Police -- Camera Grant 2015	0.00
333 20 60 04	Wa Traffic Safety Comm -- Distracted Driving	0.00
333 20 60 05	Wa Assoc Sheriff & Police -- Handheld	0.00
333 20 60 06	Wa Assoc. Sheriff & Police-Traffic Safety Grant	0.00
333 20 61 60	Wa Traffic Safety Comm -- DUI	0.00
333 20 61 61	Wa Traffic Safety Comm -- Seatbelt	0.00
334 00 10 00	WATPA Grant	0.00

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001 Current Expense Fund

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REVENUES

### 330 Intergovernmental Revenues

334 04 20 00	State Grant From Department Of Commerce- HAPI	0.00
334 04 20 01	Grant From Department Of Commerce - Comp. Plan (GMA)	0.00
335 00 91 00	Pud Privilege Tax (Yearly)	10,000.00
335 04 01 00	Law Enforc. & Criminal Justice Leg. One Time Cost	0.00
336 00 98 00	City Assistance Essb 6050 (Q)	111,185.00
336 06 21 00	Criminal Justice - Population (Q)	1,500.00
336 06 26 00	Crim Justice Special Programs (Q)	5,000.00
336 06 42 00	Marijuana Excise Tax	4,500.00
336 06 51 00	Dui Cities (Q)	700.00
336 06 94 00	Liquor Excise Tax (Q)	25,000.00
336 06 95 00	Liquor Board Profits (Q)	30,000.00
336 06 96 00	Marijuana Tax	0.00
337 05 14 00	WFOA And CIAW Scholarships	0.00
337 05 21 00	Police Academy Reimbursement From WCJTC	0.00

### 330 Intergovernmental Revenues

187,885.00

### 340 Charges For Goods & Services

341 43 00 00	PUD Paystation Revenue	30,000.00
341 43 01 00	Credit Card Fees Collected	0.00
341 81 00 00	Copies/notary/fax	1,000.00
341 81 00 01	Police Copies/reports	500.00
341 82 00 00	Engineering Services Reimbursement	0.00
342 10 00 01	School Resource Officer (SRO Wahluke School)	80,000.00
342 40 00 00	Rental/Fire Inspection Fee	7,000.00
345 23 00 00	Animal Non-court Fines/impound	600.00
345 89 00 00	Planning And Development	10,000.00
347 20 00 00	Library Service Contract (Semi Annual)	5,355.00
347 40 00 00	Event Admissions-Booth Registrations	900.00

### 340 Charges For Goods & Services

135,355.00

### 350 Fines & Penalties

352 90 00 00	Civil Fines -- Police Tickets	0.00
352 90 00 01	Civil Fines-- Other	0.00
359 00 01 00	NSF Fees	0.00

### 350 Fines & Penalties

0.00

### 360 Interest & Other Earnings

347 30 00 00	Events - Public Service Assistance - MPD	500.00
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**REVENUES**

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**360 Interest & Other Earnings**

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361 10 00 00	Investment Interest	2,000.00
361 10 50 01	Prepaid Interest/Premium On Bond Purchase	0.00
361 30 00 01	Gains (Losses) On Investments	0.00
361 40 00 00	Interest On Sales (county)	250.00
362 30 00 00	Parking Agreement - North Sky	0.00
362 40 00 00	US Cellular Lease	13,000.00
362 40 00 01	Tower Rent -- Saddle Mountain Wireless	3,500.00
362 40 00 02	Nighthawk Networking - Tower Rent	1,166.00
367 00 00 00	Contributions And Donations From Nongovernmental Sources	0.00
367 00 00 04	2022 Paul Lauzier Grant - Basketball Court	0.00
367 11 00 00	Community Events Donations	1,000.00
367 11 01 00	Cook Shack Repair Donation	0.00
367 90 00 00	Police Donations	0.00
367 90 00 01	Park Donations	0.00
367 90 00 02	Animal Control Donations	0.00
367 90 00 08	Flag Donations	0.00
367 90 01 00	Skateboard Park Donations	0.00
367 90 02 00	Circus Donations -- Police	0.00
369 10 00 01	Sale Of Police Surplus Property	0.00
369 30 00 00	Confiscated/Seized Firearms	0.00
369 30 00 01	Police Drug Fund	0.00
369 80 00 00	Cash Over/short	0.00
369 80 00 01	Cash Over/Short PUD	0.00
369 90 00 00	Reimbursed Expenses-Police	0.00

**360 Interest & Other Earnings**

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**21,416.00****370 Capital Contributions**

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367 00 00 03	WCIA Contributions	0.00
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**370 Capital Contributions**

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**0.00****380 Non Revenues**

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388 10 00 01	Prior Period Adjustments	0.00
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**380 Non Revenues**

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**0.00****397 Interfund Transfers**

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397 00 70 01	Transfer In From Fund 107 ( Additional Wages )	106,521.00
397 10 60 02	Grant County Health District 2023 - Transfer From ARPA Fund	3,535.00
397 10 70 00	Transfer In From Fund 107 (SRO Wages)	0.00

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REVENUES

397 Interfund Transfers

397 Interfund Transfers

110,056.00

**Fund Revenues:**

**2,340,968.00**

EXPENDITURES

511 Legislative

511 30 41 00	Code Book Update	2,000.00
511 60 10 00	Council Salaries	10,500.00
511 60 20 00	Council Benefits	800.00
511 60 31 00	Mayor/Council -Office & Operating Supplies	500.00
511 60 41 00	Professional Services - Council/Mayor	1,600.00
511 60 43 00	Council Training	1,400.00

511 Legislative

16,800.00

512 Judicial

512 50 51 00	Municipal Court Expenses	0.00
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512 Judicial

0.00

513 Executive

513 10 10 00	Mayor Salary (prior Years Mayor/Council)	12,000.00
513 10 20 00	Mayor Benefits (prior Years Mayor/Council)	1,000.00

513 Executive

13,000.00

514 Financial, Recording & Elections

514 23 10 00	Clerk Salary	16,500.00
514 23 10 01	Deputy Clerk Wages	31,000.00
514 23 20 00	Clerk Benefits	8,000.00
514 23 20 01	Deputy Clerk Benefits	21,500.00
514 23 31 00	Postage	600.00
514 23 31 02	Office Supplies	3,200.00
514 23 41 01	Banking And Visa/Merchant Fees	5,000.00
514 23 43 00	Travel & Education	7,000.00
514 23 49 02	Assoc. Dues/AWC	1,700.00
514 40 50 00	Election Costs	150.00

514 Financial, Recording & Elections

94,650.00

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### EXPENDITURES

#### 515 Legal Services

515 41 41 00	Legal Fees	50,000.00
515 41 41 01	Legal Fees -- Union Costs	3,000.00
515 41 41 02	Legal Fees -- Civil Service Litigation	1,000.00
518 18 41 00	Interpreter Services/City Council	0.00
518 18 41 01	Interpreter Services	0.00

515 Legal Services 54,000.00

#### 518 Centralized Services

518 10 31 00	Uniforms	400.00
518 18 47 00	ULID Principal	530.00
518 18 47 01	ULID Interest	250.00
518 20 41 00	Security/Alarm System	2,000.00
518 23 41 00	State Auditor	200.00
518 23 42 14	Telephone/Internet Expense	2,500.00
518 30 41 00	Publishing	3,500.00
518 30 44 00	Central Services - Taxes And Operating Assessments	150.00
518 30 46 00	Insurance	23,500.00
518 30 47 14	City Hall Utilities	3,800.00
518 30 48 00	Repair And Maintenance	10,000.00
518 30 49 01	Engineering Services	7,946.00
518 30 49 14	Professional Services	6,000.00
518 30 49 16	Recycling	200.00
518 61 40 00	Judgments & Settlements	0.00
518 70 31 00	Other Supplies And Furniture	3,000.00
518 70 45 01	Copier Lease	2,000.00
518 80 41 01	Computer Support/Maintenance	7,000.00
518 90 49 00	Miscellaneous	0.00

518 Centralized Services 72,976.00

#### 521 Law Enforcement

521 10 10 00	Police Clerk Wages	25,000.00
521 10 10 01	Civil Service Clerk	0.00
521 10 20 00	Police Clerk Benefits	15,000.00
521 10 20 01	Civil Service Benefits	0.00
521 10 41 01	Civil Service Commission	1,500.00
521 10 49 00	Professional Services	14,000.00
521 20 10 00	Police Chief Wages	108,160.00
521 20 10 01	WTSC Impaired Driving Grant	0.00
521 20 10 02	WTSC Seatbelt Grant	0.00
521 20 10 04	Public Works Wages - Police Vehicle Maintenance	3,100.00

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### EXPENDITURES

#### 521 Law Enforcement

521 20 20 00	Police Chief Benefits	45,000.00
521 20 20 04	Public Works Benefits - Police Vehicle Maintenance	1,800.00
521 20 31 00	Office Supplies	2,000.00
521 20 31 01	Uniforms & Clothing	3,000.00
521 20 31 02	Postage	350.00
521 20 31 03	LE Supplies	0.00
521 20 31 04	SRO Equipment & Supplies	2,500.00
521 20 31 05	Utility Officer Equipment & Supplies	0.00
521 20 31 06	Additional Officer Equip. & Supplies	0.00
521 20 32 00	Vehicle Fuel	0.00
521 20 32 01	SRO Vehicle Fuel	0.00
521 20 32 02	Additional Officer Vehicle Fuel	0.00
521 20 35 01	Axon - Body Cameras	7,500.00
521 20 42 00	Telephone	12,000.00
521 20 46 00	Insurance	30,000.00
521 20 47 00	Utilities	0.00
521 20 48 00	Vehicle Repair And Maintenance	10,000.00
521 20 49 02	Association Dues & Etc.	1,500.00
521 22 10 00	Police Wages	335,000.00
521 22 10 01	Police Officer Wages (SRO)	55,000.00
521 22 10 02	Utility Officer Wages	0.00
521 22 10 03	Additional Officer Wages	73,000.00
521 22 10 04	Code Enforcement Officer	0.00
521 22 10 05	Reserve Officers	0.00
521 22 10 07	Police Officer Overtime	30,000.00
521 22 20 00	Police Benefits	165,000.00
521 22 20 01	SRO - Benefits	25,000.00
521 22 20 02	Utility Officer Benefits	0.00
521 22 20 03	Additional Officer Benefits	35,000.00
521 22 20 04	Code Enforcement Officer Benefits	0.00
521 22 20 05	Reserve Officers Benefits	0.00
521 22 20 07	Police Officer Overtime Benefits	20,000.00
521 22 35 00	LE Equipment/Supplies	23,000.00
521 22 35 04	Office Furniture	1,500.00
521 22 35 05	WASPC Grant Handheld Radar	0.00
521 22 35 07	SRO - LE Equipment & Supplies	0.00
521 22 35 08	Additional Officer - LE Equipment & Supplies	0.00
521 25 10 00	Contracted Police Officer Wages	0.00
521 25 20 00	Contracted Police Officer Benefits	0.00
521 30 30 00	Community Crime Prevention	1,200.00
521 30 30 01	Police Buy Money	0.00
521 40 43 00	Travel	8,000.00

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### EXPENDITURES

#### 521 Law Enforcement

521 40 49 00	Training	15,000.00
521 40 49 01	Training -- Academy	4,000.00
521 40 49 02	Training - Academy SRO	0.00
521 40 49 03	Training - Academy Additional Officer	0.00
521 70 51 00	Grant County Sheriff	2,500.00
522 20 42 01	Communications MACC	0.00
594 21 63 01	Computers	0.00
<b>521 Law Enforcement</b>		<b>1,075,610.00</b>

#### 522 Fire Control

522 20 41 00	Q Global Fire Investigations	0.00
522 20 51 00	FPD # 8 Contract	110,000.00
522 51 47 00	Fire Hydrants/Lane Issue	8,064.00
<b>522 Fire Control</b>		<b>118,064.00</b>

#### 524 Protective Inspections

524 20 41 00	Rental/Fire Inspection Costs	7,000.00
<b>524 Protective Inspections</b>		<b>7,000.00</b>

#### 525 Disaster Services

525 60 51 00	Emergency Services	0.00
<b>525 Disaster Services</b>		<b>0.00</b>

#### 554 Environmental Services

554 20 10 00	Animal Control Wages	5,500.00
554 20 10 01	Animal Control Overtime Wages	1,000.00
554 20 20 00	Animal Control Benefits	3,000.00
554 20 20 01	Animal Control Overtime Benefits	500.00
554 30 31 00	Animal Control / Supplies	4,000.00
<b>554 Environmental Services</b>		<b>14,000.00</b>

#### 558 Planning & Community Devel

558 30 31 00	Supplies	0.00
558 50 41 00	Building Permit & Plan Review	15,000.00
558 60 41 00	Planning-Zoning & Land Use Administration	50,000.00
558 60 41 01	Comprehensive Plan Update	0.00

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### 001 Current Expense Fund

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#### EXPENDITURES

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### 558 Planning & Community Devel

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558 60 41 02 Planning Services - HAPI Grant 0.00

558 Planning & Community Devel 65,000.00

### 562 Public Health

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562 73 51 00 Grant County Health Services 3,535.00

562 Public Health 3,535.00

### 566 Substance Abuse

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566 00 51 00 2% Alcohol Distribution 1,400.00

566 Substance Abuse 1,400.00

### 572 Libraries

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572 20 31 00 Library Maintenance And Operation 2,000.00

572 20 47 00 Library - Utility Services 5,500.00

572 Libraries 7,500.00

### 573 Cultural & Community Activities

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573 90 49 00 Community Events 1,000.00

573 Cultural & Community Activities 1,000.00

### 576 Park Facilities

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576 10 32 04 Fuel 600.00

576 80 10 00 Public Works Wages 15,000.00

576 80 10 01 Deputy Clerk Wages 2,750.00

576 80 10 02 Public Works Director Salary 2,400.00

576 80 10 03 Public Works Overtime Wages 2,000.00

576 80 10 04 Admin. Assistant Wages 1,200.00

576 80 20 00 Public Works Benefits 7,500.00

576 80 20 01 Deputy Clerk Benefits 1,700.00

576 80 20 02 Public Works Director Benefits 1,200.00

576 80 20 03 Public Works Overtime Benefits 1,100.00

576 80 20 04 Admin. Assistant Benefits 600.00

576 80 31 00 Park Supplies 2,000.00

576 80 31 01 Flags And Supplies 500.00

576 80 31 02 Skateboard Park Supplies 100.00

576 80 31 03 Playground Equipment Supplies 400.00

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EXPENDITURES

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576 Park Facilities

576 80 31 04	Cook Shack Repairs	400.00
576 80 42 00	Park Telephone	0.00
576 80 43 00	Park Travel	0.00
576 80 44 00	Park Advertising	200.00
576 80 46 00	Park Insurance	14,100.00
576 80 47 00	Park Utilities	20,000.00
576 80 48 00	Park Maintenance	3,500.00
576 80 48 01	Vehicle Repair & Maintenance	1,500.00
576 80 48 02	Weed Control	1,200.00
576 80 49 00	Park Miscellaneous	0.00
576 90 41 00	Park Facilities - Professional Services	500.00
594 76 63 00	Park Improvements (Donations)	12,834.00
		<hr/>
	<b>576 Park Facilities</b>	<b>93,284.00</b>

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580 Non Expenditures

589 90 00 00	Misc Draw/Payroll Acct	0.00
589 90 00 01	Employee Payroll Clearing Account	0.00
		<hr/>
	<b>580 Non Expenditures</b>	<b>0.00</b>

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594 Capital Expenditures

594 14 40 00	Computers	0.00
594 18 64 04	HVAC System -- City Hall	0.00
594 18 64 05	Security Cameras- City Hall	0.00
594 21 64 01	Interceptor Lease Int/FCI -- 2014 - 17	0.00
594 21 64 02	Livescan ( Grant )	0.00
594 21 64 05	Hoist Lift - MPD	4,000.00
594 21 64 06	Police Vehicles - SRO	0.00
594 21 64 07	Police Vehicles - Additional Officer	0.00
594 42 64 03	Boom Lift (Park Fund)	0.00
594 44 63 01	Mattawa Sign	0.00
594 54 62 00	Dog Kennel	0.00
594 76 63 01	2022 Paul Lauzier Grant - Basketball Court	125,000.00
594 76 64 00	Public Works Truck - Park	1,200.00
		<hr/>
	<b>594 Capital Expenditures</b>	<b>130,200.00</b>

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597 Interfund Transfers

597 00 00 00	Transfer To 102-Police Vehicle	20,000.00
597 21 35 00	Transfers-Out To Fund 107 Public Safety Fund	0.00

**2023 BUDGET TOTALS**

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EXPENDITURES

597 Interfund Transfers

597 Interfund Transfers 20,000.00

999 Ending Balance

508 80 00 01 End Bal Unres Current Exp 527,949.00

508 80 00 02 End Bal Unres Leave Acc Current Exp 25,000.00

999 Ending Balance 552,949.00

**Fund Expenditures: 2,340,968.00**

**Excess/Deficit: 0.00**

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101 Street Fund

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REVENUES

### 308 Beginning Balances

308 31 01 00	Beg Bal Res Street Fund	527,000.00
308 31 01 01	Beg Bal Res Street Leave Accrual	3,408.36
<b>308 Beginning Balances</b>		<b>530,408.36</b>

### 320 Licenses & Permits

322 10 00 01	Street & Utility Construction Permit	300.00
<b>320 Licenses &amp; Permits</b>		<b>300.00</b>

### 330 Intergovernmental Revenues

333 11 00 01	CDBG - Government Road Pathway Sidewalk	0.00
333 21 00 00	WA Traffic Safety Commission - Crosswalk Safety	0.00
334 03 80 00	TIB Grant -- Ellice Overlay	0.00
334 03 80 01	TIB Grant -- Saddle Mountain Overlay	0.00
334 03 80 02	TIB Grant - Portage/Selkirk Overlay	0.00
334 03 80 03	TIB Grant - Broadway/Selkirk Overlay	0.00
334 03 80 04	TIB Grant - Government Road Sidewalk (Manson Lane-Columbia Ave.)	0.00
334 03 80 05	TIB Grant - 8th St./Selkirk Ave./Portage-4th Street Overlay	0.00
334 03 80 06	TIB Grant - Complete Streets Award 2022	0.00
336 00 87 00	Motor Vehicle Street Fuel Tax	100,000.00
337 01 01 01	Taylor Orchards West Plat Reimbursement	0.00
337 01 02 00	Grant County PW -- Fuel Redistribution	39,900.00
<b>330 Intergovernmental Revenues</b>		<b>139,900.00</b>

### 340 Charges For Goods & Services

347 30 00 01	Community Event Services (Traffic Control)	750.00
<b>340 Charges For Goods &amp; Services</b>		<b>750.00</b>

### 360 Interest & Other Earnings

361 10 01 01	Investment Interest	3,500.00
361 10 51 01	Prepaid Interest/Premium On Bond Purch	0.00
367 00 00 02	Contributions Toward Government Rd. Pathway	0.00
369 10 00 00	Sale Of Surplus Equipment	0.00
<b>360 Interest &amp; Other Earnings</b>		<b>3,500.00</b>

### 397 Interfund Transfers

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101 Street Fund

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REVENUES

397 Interfund Transfers

397 00 00 00	Transfer In From TBD- 8th St. / Selkirk Ave./Portage-4th Street Overlay- City's Match	0.00
397 00 00 01	Transfer In From TBD - Gov't Rd. Sidewalk - City's Match	0.00
397 00 00 03	Transfer In - CDBG Govt' Rd. Pathway - City's Match	0.00
397 Interfund Transfers		0.00

**Fund Revenues:**

**674,858.36**

EXPENDITURES

542 Streets - Maintenance

542 30 10 00	Public Works Wages	17,500.00
542 30 10 01	Clerk/Treasurer Salary	8,000.00
542 30 10 02	Public Works Director Salary	12,000.00
542 30 10 03	Public Works Overtime Wages	3,500.00
542 30 10 04	Deputy Clerks Wages	2,000.00
542 30 10 05	Admin. Assistant Clerk Wages	1,200.00
542 30 20 00	Public Works Benefits	9,235.00
542 30 20 01	Clerk/Treasurer Benefits	4,000.00
542 30 20 02	Public Works Director Benefits	6,000.00
542 30 20 03	Public Works Overtime Benefits	2,250.00
542 30 20 04	Deputy Clerks Benefits	2,600.00
542 30 20 05	Admin. Assistant Clerk Benefits	600.00
542 30 31 00	Supplies And Postage	600.00
542 30 31 01	Uniforms	750.00
542 30 32 03	Fuel	1,200.00
542 30 35 00	Street Signs	7,500.00
542 30 35 01	Small Tools & Equipment	1,750.00
542 30 41 00	Professional Services	1,000.00
542 30 41 02	State Auditor	500.00
542 30 41 03	Engineering/Planning -- Taylor Orchards Plat	0.00
542 30 41 04	Engineering -- Government Road Study	0.00
542 30 41 06	Engineering Services	1,000.00
542 30 43 00	Travel And Training	1,000.00
542 30 45 00	Equipment Rental	750.00
542 30 48 00	City Street Maintenance	11,815.00
542 30 48 01	Vehicle Repair & Maintenance	1,500.00
542 30 48 02	Repair And Maintenance	1,500.00
542 63 47 00	Street Lighting	23,000.00
542 70 48 00	Roadside Maintenance/Spray	1,000.00
542 90 46 00	Insurance	17,100.00

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101 Street Fund

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EXPENDITURES

542 Streets - Maintenance

542 Streets - Maintenance

140,850.00

543 Streets Admin & Overhead

542 30 41 01 Publishing

300.00

543 30 47 00 Utilities

600.00

543 Streets Admin & Overhead

900.00

594 Capital Expenditures

594 18 62 02 Shop Offices

0.00

594 42 64 00 Street Sweeper

0.00

594 42 64 01 Boom Lift

0.00

594 42 64 04 HVAC For City Hall

0.00

594 42 64 06 Vehicles - Street

1,200.00

594 42 64 07 Hoist Lift - PW

500.00

595 00 00 00 Capital Expenditures/Expenses - Other Costs Allocations

0.00

595 10 63 02 Saddle Mountain TIB Grant Engineer Exp

0.00

595 10 63 03 Portage/Selkirk TIB Grant Engineer Exp

0.00

595 10 63 04 Broadway/Selkirk TIB Grant Engineer Exp.

0.00

595 30 63 02 Match Exp For Sidewalk Proj DOT

0.00

595 30 63 03 Saddle Mountain TIB Grant Construction Exp

0.00

595 30 63 04 Portage/Selkirk TIB Grant Construction Exp.

0.00

595 30 63 05 Broadway/Selkirk TIB Grant Constr. Exp.

0.00

595 42 63 00 TIB - Government Rd. Sidewalk (Manson Lane-Columbia Ave.)  
Const.

0.00

595 42 63 01 TIB - Government Rd. Sidewalk (Manson Lane-Columbia Ave.)  
Engin.

0.00

595 42 63 02 Complete Streets Grant Exp.

100,000.00

595 95 41 00 CDBG - Government Road Pathway Sidewalk ( Engin.)

0.00

595 95 63 00 CDBG - Government Road Pathway Sidewalk (Const.)

0.00

595 95 63 03 TIB - 8th St/Selkirk/Portage-4th Street Overlay - City's Match

0.00

595 95 63 04 TIB - 8th St/Selkirk/Portage-4th Street Overlay - Construction

0.00

595 95 63 05 TIB - 8th St/Selkirk/Portage-4th Street Overlay - Engineering

0.00

595 95 63 06 Government Rd. Pathway City's Match - CDBG

0.00

594 Capital Expenditures

101,700.00

595 Capital Expenditures- Streets

595 10 63 00 Ellice Ave TIB Grant Engineer Exp

0.00

595 10 63 01 Streets Overlay 2016 Engineer Exp

0.00

595 30 63 00 Ellice Ave TIB Grant Construction Exp

0.00

## 2023 BUDGET TOTALS

City Of Mattawa

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101 Street Fund

01/01/2023 To: 12/31/2023

EXPENDITURES

595 Capital Expenditures- Streets

595 30 63 01 Match Expense For Streets TIB

0.00

595 Capital Expenditures- Streets

0.00

999 Ending Balance

508 10 01 01 End Bal Res Street Fund

431,408.36

999 Ending Balance

431,408.36

**Fund Expenditures:**

**674,858.36**

**Excess/Deficit:**

**0.00**

## 2023 BUDGET TOTALS

City Of Mattawa

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102 Police Vehicle Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 51 01 02	Beg Bal UnRes Police Fund	24,428.65
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	308 Beginning Balances	24,428.65
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360 Interest & Other Earnings

361 10 01 02	Investment Interest	25.00
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361 10 51 02	Prepaid Interest/Premium On Bond Purch	0.00
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	360 Interest & Other Earnings	25.00
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397 Interfund Transfers

397 30 00 00	Transfer In From 001	20,000.00
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	397 Interfund Transfers	20,000.00
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**Fund Revenues:**

**44,453.65**

EXPENDITURES

594 Capital Expenditures

594 21 64 00	Interceptor Lease Princ/FCI -2014-17	0.00
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594 21 64 03	Interceptor Lease/FCI 2016-2019	0.00
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594 21 70 00	Police Vehicles (3) 2021 Ford Interceptors - Principal	33,800.00
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594 21 80 00	Police Vehicles (3) 2021 Ford Interceptors - Interest	5,700.00
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	594 Capital Expenditures	39,500.00
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999 Ending Balance

508 80 01 02	End Bal Unres Police Fund	4,953.65
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	999 Ending Balance	4,953.65
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**Fund Expenditures:**

**44,453.65**

**Excess/Deficit:**

**0.00**

## 2023 BUDGET TOTALS

City Of Mattawa

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103 Multimodal Transportation Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 31 01 03 Beg Bal Res Multimodal Transportation 73,867.00

308 Beginning Balances 73,867.00

330 Intergovernmental Revenues

336 00 71 00 Multimodal Transportation 4,000.00

336 00 87 01 MVA Transportation 4,000.00

330 Intergovernmental Revenues 8,000.00

**Fund Revenues:**

**81,867.00**

EXPENDITURES

999 Ending Balance

508 10 01 03 End Bal Res Multimodal Transportation 81,867.00

999 Ending Balance 81,867.00

**Fund Expenditures:**

**81,867.00**

**Excess/Deficit:**

**0.00**

## 2023 BUDGET TOTALS

City Of Mattawa

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104 COVID Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 31 01 04 Estimated Beginning Balance 0.00

308 Beginning Balances 0.00

330 Intergovernmental Revenues

332 92 10 00 Coronavirus Relief Funds - Dept. Of Commerce 0.00

330 Intergovernmental Revenues 0.00

**Fund Revenues:**

**0.00**

EXPENDITURES

514 Financial, Recording & Elections

514 23 10 10 Clerk Salary - COVID 0.00

514 23 10 12 Deputy Clerk Salary-COVID 0.00

514 23 20 10 Clerk Benefits - COVID 0.00

514 23 20 12 Deputy Clerk Benefits - COVID 0.00

514 Financial, Recording & Elections 0.00

518 Centralized Services

514 20 31 10 Office & Operating Supplies - COVID 0.00

518 63 40 00 Grants To Local Agency/Businesses 0.00

518 63 41 12 Office & Operating Supplies - Non-Essential Businesses 0.00

518 90 41 10 Professional Services - COVID 0.00

518 Centralized Services 0.00

521 Law Enforcement

521 10 10 10 Police Clerk - Wages COVID 0.00

521 10 20 10 Police Clerk - Benefits COVID 0.00

521 20 10 10 Police Chief Wages - COVID 0.00

521 20 20 10 Police Chief Benefits - COVID 0.00

521 22 10 10 Police Officer Wages - COVID 0.00

521 22 10 12 Police Officer Overtime - COVID 0.00

521 22 20 10 Police Officer Benefits - COVID 0.00

521 22 20 12 Police Officer Overtime Benefits - COVID 0.00

521 30 31 00 Office & Operating Supplies - COVID 0.00

521 Law Enforcement 0.00

## 2023 BUDGET TOTALS

City Of Mattawa

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104 COVID Fund

01/01/2023 To: 12/31/2023

EXPENDITURES

534 Water Utilities

534 10 10 10	Public Works Wages - COVID	0.00
534 10 20 10	Public Works Benefits - COVID	0.00
534 10 31 10	Office & Operating Supplies - COVID	0.00
		0.00
534 Water Utilities		0.00

535 Sewer

535 10 10 10	Public Works Wages - COVID	0.00
535 10 20 10	Public Works Benefits - COVID	0.00
535 10 31 10	Office & Operating Supplies - COVID	0.00
		0.00
535 Sewer		0.00

594 Capital Expenditures

594 18 63 10	Capital Expenditures - COVID	0.00
		0.00
594 Capital Expenditures		0.00

999 Ending Balance

508 10 40 00	Ending Balance	0.00
		0.00
999 Ending Balance		0.00

**Fund Expenditures:** **0.00**

**Excess/Deficit:** **0.00**

## 2023 BUDGET TOTALS

City Of Mattawa

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105 COPS Grant

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 31 01 05 Estimated Beginning Balance 0.00

308 Beginning Balances 0.00

330 Intergovernmental Revenues

331 16 00 00 COPS Grant 0.00

330 Intergovernmental Revenues 0.00

**Fund Revenues:**

**0.00**

EXPENDITURES

521 Law Enforcement

521 10 10 02 Contracts & Consultants - Wages - (COPS Grant) 0.00

521 10 35 00 Small Tools And Minor Equipment - (COPS Grant) 0.00

521 40 43 01 Travel & Training - (COPS Grant) 0.00

521 Law Enforcement 0.00

594 Capital Expenditures

594 21 64 04 Equipment/Technology- (COPS Grant) 0.00

594 Capital Expenditures 0.00

999 Ending Balance

508 10 50 00 Ending Balance 0.00

999 Ending Balance 0.00

**Fund Expenditures:**

**0.00**

**Excess/Deficit:**

**0.00**

## 2023 BUDGET TOTALS

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106 LFRF Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 31 01 06 Estimated Beginning Balance 1,284,776.97

308 Beginning Balances 1,284,776.97

330 Intergovernmental Revenues

332 92 10 01 Coronavirus Local Fiscal Recovery Funds 0.00

330 Intergovernmental Revenues 0.00

**Fund Revenues:**

**1,284,776.97**

EXPENDITURES

518 Centralized Services

518 10 10 00 Employee Premium Pay Wages (ARPA) 0.00

518 10 20 00 Employee Premium Pay Benefits (ARPA) 0.00

518 Centralized Services 0.00

597 Interfund Transfers

597 34 41 00 Transfers-Out - Rate Study 2022 (ARPA Fund) 0.00

597 35 41 00 Transfers-Out - Rate Study 2022 (ARPA Fund) 0.00

597 62 40 00 Grant County Health District 2023 - Transfer To General Fund 3,535.00

597 Interfund Transfers 3,535.00

999 Ending Balance

508 10 60 00 Ending Balance 1,281,241.97

999 Ending Balance 1,281,241.97

**Fund Expenditures:**

**1,284,776.97**

**Excess/Deficit:**

**0.00**

## 2023 BUDGET TOTALS

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107 Public Safety Tax Fund

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01/01/2023 To: 12/31/2023

REVENUES

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308 Beginning Balances

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308 31 01 07 Estimated Beginning Balance 266.00

308 Beginning Balances 266.00

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310 Taxes

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313 15 00 00 Public Safety Tax 175,355.00

310 Taxes 175,355.00

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397 Interfund Transfers

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397 21 00 10 Transfer In - From General Fund 0.00

397 Interfund Transfers 0.00

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**Fund Revenues:**

**175,621.00**

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EXPENDITURES

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521 Law Enforcement

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521 20 10 03 Law Enforcement - Salaries & Wages 0.00

521 20 20 01 Law Enforcement - Personnel Benefits 0.00

521 20 31 07 Uniforms 0.00

521 20 32 03 Police Vehicle Fuel 35,000.00

521 20 35 00 Axon Cameras 0.00

521 20 41 00 Lexipol 4,200.00

521 22 35 01 Law Enforcement - Small Tools And Minor Equipment 1,900.00

521 40 40 00 Training 0.00

521 40 43 02 Travel 0.00

521 Law Enforcement 41,100.00

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522 Fire Control

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522 20 42 02 MACC - Communications 28,000.00

522 Fire Control 28,000.00

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594 Capital Expenditures

---

594 21 70 04 Vehicles Lease - Principal 0.00

594 21 80 05 Vehicles Lease - Interest 0.00

594 Capital Expenditures 0.00

## 2023 BUDGET TOTALS

City Of Mattawa

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107 Public Safety Tax Fund

01/01/2023 To: 12/31/2023

EXPENDITURES

597 Interfund Transfers

597 21 10 00	Transfer Out To General Fund (SRO Wages)	0.00
597 21 10 01	Transfer Out To General Fund (Additional Wages)	106,521.00
<b>597 Interfund Transfers</b>		<b>106,521.00</b>

999 Ending Balance

508 80 01 07	Ending Balance	0.00
<b>999 Ending Balance</b>		<b>0.00</b>

**Fund Expenditures:**

**175,621.00**

**Excess/Deficit:**

**0.00**

## 2023 BUDGET TOTALS

City Of Mattawa

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140 Transportation Benefit Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 31 00 00 Beg Bal Trans Benefit Dist 273,163.00

308 Beginning Balances 273,163.00

310 Taxes

313 21 00 00 Sales Tax Revenue -- TBD 65,000.00

310 Taxes 65,000.00

**Fund Revenues:**

**338,163.00**

EXPENDITURES

594 Capital Expenditures

595 95 63 01 CDBG - Government Rd. Pathway-City's Match 0.00

595 95 63 02 TIB - Government Road Sidewalk - City's Match 0.00

597 95 63 03 TIB - 8th St/Selkirk/Portage-4th Street Overlay - City's Match 0.00

594 Capital Expenditures 0.00

999 Ending Balance

508 10 00 00 End Bal Trans Benefit Dist 338,163.00

999 Ending Balance 338,163.00

**Fund Expenditures:**

**338,163.00**

**Excess/Deficit:**

**0.00**

## 2023 BUDGET TOTALS

City Of Mattawa

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350 Capital Improvement Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 31 03 50 Beg Bal Res Capital Imp Fund 157,750.00

308 Beginning Balances 157,750.00

310 Taxes

318 34 00 00 Real Estate Excise Tax 30,000.00

310 Taxes 30,000.00

330 Intergovernmental Revenues

337 05 14 01 Grant County SIP Grant Government Road 0.00

330 Intergovernmental Revenues 0.00

360 Interest & Other Earnings

361 10 03 50 Investment Interest 500.00

361 10 53 50 Prepaid Interest/Premium On Bond Purch 0.00

360 Interest & Other Earnings 500.00

**Fund Revenues:**

**188,250.00**

EXPENDITURES

594 Capital Expenditures

594 18 63 00 Government Road WSU RCDI Group 0.00

594 18 63 01 Government Road Project Engineering 0.00

594 18 63 02 Government Road Project Other Costs 0.00

594 18 63 03 Flooring For City Hall 0.00

594 18 63 04 Flower Bed Improvements For City Hall 0.00

594 18 63 05 Exterior Bldg. Painting For City Hall 0.00

594 18 63 06 Security System For City Hall 0.00

594 18 63 07 Dog Pound Pole Building 0.00

594 18 63 08 City Hall Planning 0.00

594 18 63 09 City Server 0.00

594 57 64 00 Reader Board/Electronic 0.00

594 57 65 00 Mattawa Sign 0.00

594 Capital Expenditures 0.00

999 Ending Balance

508 10 03 50 End Bal Res Capital Imp Fund 188,250.00

**2023 BUDGET TOTALS**

City Of Mattawa

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350 Capital Improvement Fund

01/01/2023 To: 12/31/2023

EXPENDITURES

999 Ending Balance

999 Ending Balance

188,250.00

**Fund Expenditures:**

**188,250.00**

**Excess/Deficit:**

**0.00**

## 2023 BUDGET TOTALS

City Of Mattawa

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401 Water Operating Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 51 04 01	Beg Bal UnRes Water Fund	755,951.00
308 51 04 41	Beg Bal UnRes Water Leave Accrual	9,299.00
<b>308 Beginning Balances</b>		<b>765,250.00</b>

340 Charges For Goods & Services

343 40 00 00	Water Sales	595,000.00
343 40 00 01	Standpipe	200.00
343 40 00 02	Administration Fee	375.00
343 40 00 03	Utility Tax On Water Sales	104,125.00
343 40 00 04	Water Parts Sales And Hydrant Rentals	7,000.00
343 40 00 05	Water Hookups New	2,500.00
343 40 04 01	Hydrant Meter Maintenance	8,065.00
345 89 00 01	Planning & Development (Engineering)	0.00
<b>340 Charges For Goods &amp; Services</b>		<b>717,265.00</b>

350 Fines & Penalties

359 40 01 01	Delinquent Utility Fees--Water	5,500.00
<b>350 Fines &amp; Penalties</b>		<b>5,500.00</b>

360 Interest & Other Earnings

361 10 04 01	Investment Interest	7,000.00
361 10 54 01	Prepaid Interest/Premium On Bond Purch	0.00
369 10 00 02	Sale Of Surplus	0.00
<b>360 Interest &amp; Other Earnings</b>		<b>7,000.00</b>

380 Non Revenues

389 10 04 01	Hydrant Deposits	500.00
<b>380 Non Revenues</b>		<b>500.00</b>

397 Interfund Transfers

397 10 60 00	Trasfer In - Rate Study 2022 (ARPA Fund)	0.00
<b>397 Interfund Transfers</b>		<b>0.00</b>

**Fund Revenues:**

**1,495,515.00**

## 2023 BUDGET TOTALS

City Of Mattawa

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401 Water Operating Fund

01/01/2023 To: 12/31/2023

EXPENDITURES

### 534 Water Utilities

534 00 41 00	Rate Study 2022 (ARPA Funds)	0.00
534 10 10 00	Clerk/Treasurer Salary	27,000.00
534 10 10 01	Deputy Clerk Wages	27,000.00
534 10 10 02	Public Works Wages	78,000.00
534 10 10 03	Public Works Director Salary	38,000.00
534 10 10 04	Public Works Overtime Wages	7,000.00
534 10 10 05	Admin. Assistant Clerk Wages	10,700.00
534 10 20 00	Clerk/Treasurer Benefits	13,000.00
534 10 20 01	Deputy Clerk Benefits	19,000.00
534 10 20 02	Public Works Benefits	47,000.00
534 10 20 03	Public Works Director Benefits	18,000.00
534 10 20 04	Public Works Overtime Benefits	4,250.00
534 10 20 05	Admin. Assistant Clerk Benefits	6,600.00
534 10 30 02	Postage	1,500.00
534 10 31 00	Office Supplies	2,500.00
534 10 31 01	Operating Supplies	3,000.00
534 10 31 02	Chlorine	7,550.00
534 10 31 03	Uniforms	3,000.00
534 10 35 00	Small Tools & Equipment	5,000.00
534 10 35 01	Wheeler Rex Portable Electric Valve Exercisers	0.00
534 10 40 00	Columbia River Water Rights - Annual Fee	7,050.00
534 10 41 00	State Auditor	400.00
534 10 41 01	Computer Support/Maintenance	0.00
534 10 41 02	Chemical Samples	7,000.00
534 10 41 03	Engineering Services	7,000.00
534 10 41 04	Publishing	400.00
534 10 41 05	Professional Services	7,000.00
534 10 41 06	Engineering W/S Rate Study	0.00
534 10 41 07	Water Rights Study	4,500.00
534 10 41 09	Professional Services - Water System Plan	0.00
534 10 41 10	Water Main Easements Study	0.00
534 10 42 00	Telephone	4,000.00
534 10 43 00	Travel & Training	3,420.00
534 10 44 00	Excise Tax On Sales	35,700.00
534 10 44 02	Utility Tax On Water Sales Paid To General Fund	104,125.00
534 10 45 01	Copier Lease	1,750.00
534 10 46 00	Insurance	26,400.00
534 10 47 01	Utilities	37,000.00
534 10 48 00	Computer Support/Maintenance	9,000.00
534 10 48 01	Meter Installations	9,000.00
534 10 48 03	System Repair & Maintenance	26,000.00
534 10 49 00	Water Master Training	0.00

## 2023 BUDGET TOTALS

City Of Mattawa

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401 Water Operating Fund

01/01/2023 To: 12/31/2023

### EXPENDITURES

#### 534 Water Utilities

534 10 49 01	Miscellaneous	0.00
534 10 49 02	Water System Utility Tax/Hydrant Meter	8,065.00
534 10 51 00	System Permit Fees	4,000.00
594 34 64 02	Meters -- Radio Reads	1,000.00
534 Water Utilities		620,910.00

#### 535 Sewer

534 10 32 02	Fuel	4,800.00
535 Sewer		4,800.00

#### 548 Public Works - Centralized Services

534 10 48 02	Vehicle Repair & Maintenance	6,000.00
548 Public Works - Centralized Services		6,000.00

#### 594 Capital Expenditures

594 18 62 00	Shop Offices	0.00
594 34 48 00	Well #2 Upgrade	0.00
594 34 63 00	Replace Main Water Lines	0.00
594 34 63 01	Meter Replacements	0.00
594 34 64 00	Gate Valve Replacement	0.00
594 34 64 03	Dump Trailer	0.00
594 34 64 04	Vehicles (Sales From Surplus)	8,401.00
594 42 64 05	Boom Lift	4,000.00
594 Capital Expenditures		12,401.00

#### 597 Interfund Transfers

597 34 00 00	Transfer Out To 402 Bond	69,900.00
597 Interfund Transfers		69,900.00

#### 999 Ending Balance

508 80 04 01	End Bal UnRes Water Fund	781,504.00
999 Ending Balance		781,504.00

#### Fund Expenditures:

1,495,515.00

## 2023 BUDGET TOTALS

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401 Water Operating Fund

01/01/2023 To: 12/31/2023

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**Excess/Deficit:**

**0.00**

## 2023 BUDGET TOTALS

City Of Mattawa

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402 Water Bond Debt Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 51 04 02 Beg Bal UnRes Water Bond Redemp 37,436.71

308 Beginning Balances 37,436.71

397 Interfund Transfers

397 34 04 02 Transfer In From 401 Water 69,900.00

397 Interfund Transfers 69,900.00

**Fund Revenues:**

**107,336.71**

EXPENDITURES

591 Debt Service - Principal Repayment

591 34 72 10 Columbia Bank Princ Loan 64,740.00

591 Debt Service - Principal Repayment 64,740.00

592 Debt Service - Interest Costs

592 34 83 10 Columbia Bank Int Loan 5,160.00

592 Debt Service - Interest Costs 5,160.00

999 Ending Balance

508 80 04 02 End Bal UnRes Water Bond Redempt Fund 37,436.71

999 Ending Balance 37,436.71

**Fund Expenditures:**

**107,336.71**

**Excess/Deficit:**

**0.00**

## 2023 BUDGET TOTALS

City Of Mattawa

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403 Customer Deposit Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 41 04 03 Beg Bal Res Deposit Fund

20,728.00

308 Beginning Balances

20,728.00

380 Non Revenues

389 10 04 03 Customer Deposits

3,206.00

380 Non Revenues

3,206.00

**Fund Revenues:**

**23,934.00**

EXPENDITURES

580 Non Expenditures

588 50 04 03 Water & Sewer Deposits Change In Accounting Principle

0.00

589 30 01 00 Deposit Refunds - Customer

1,849.00

580 Non Expenditures

1,849.00

999 Ending Balance

508 10 04 03 End Bal Res Deposit Fund

22,085.00

999 Ending Balance

22,085.00

**Fund Expenditures:**

**23,934.00**

**Excess/Deficit:**

**0.00**

## 2023 BUDGET TOTALS

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404 Water Bond Reserve Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 31 04 04 Beg Bal Res Water Reserve Fund

79,333.63

308 Beginning Balances

79,333.63

360 Interest & Other Earnings

361 10 04 04 Investment Interest

0.00

360 Interest & Other Earnings

0.00

**Fund Revenues:**

**79,333.63**

EXPENDITURES

999 Ending Balance

508 10 04 04 End Bal Res Water Bond Reserve

79,333.63

999 Ending Balance

79,333.63

**Fund Expenditures:**

**79,333.63**

**Excess/Deficit:**

**0.00**

## 2023 BUDGET TOTALS

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### 405 Sewer Operating Fund

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01/01/2023 To: 12/31/2023

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#### REVENUES

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### 308 Beginning Balances

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308 51 04 05	Beg Bal UnRes Sewer Fund	300,000.00
308 51 04 45	Beg Bal UnRes Sewer Leave Accrual	13,544.00
<b>308 Beginning Balances</b>		<b>313,544.00</b>

### 330 Intergovernmental Revenues

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334 03 10 00	Dept. Of Ecology Grant - WWTF Improvements	0.00
<b>330 Intergovernmental Revenues</b>		<b>0.00</b>

### 340 Charges For Goods & Services

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343 50 00 01	Sewer Sales	685,000.00
343 50 00 02	Administrative Fee	300.00
343 50 00 03	Utility Tax On Sewer Sales	101,000.00
343 50 00 04	Sewer Sales- Parts	10,000.00
343 50 00 05	Sewer Hookups New	1,000.00
<b>340 Charges For Goods &amp; Services</b>		<b>797,300.00</b>

### 350 Fines & Penalties

---

359 50 00 01	Delinquent Utility Fees-Sewer	4,000.00
<b>350 Fines &amp; Penalties</b>		<b>4,000.00</b>

### 360 Interest & Other Earnings

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361 10 04 05	Investment Interest	3,500.00
361 10 54 05	Prepaid Interest/Premium On Bond Purch	0.00
369 10 00 03	Sale Of Surplus	0.00
369 90 00 01	Employee Re-Payment	0.00
<b>360 Interest &amp; Other Earnings</b>		<b>3,500.00</b>

### 397 Interfund Transfers

---

397 10 60 01	Transfer In - Rate Study 2022 (ARPA Funds)	0.00
<b>397 Interfund Transfers</b>		<b>0.00</b>

### 398 Insurance Recoveries

---

398 10 00 00	Insurance Recoveries - WWTF Fire	0.00
<b>398 Insurance Recoveries</b>		<b>0.00</b>

## 2023 BUDGET TOTALS

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405 Sewer Operating Fund

01/01/2023 To: 12/31/2023

REVENUES

**Fund Revenues:**

**1,118,344.00**

EXPENDITURES

535 Sewer

535 00 41 00	Rate Study 2022 - (ARPA Funds)	0.00
535 00 48 01	Sewer Installations	4,000.00
535 10 10 00	Public Works Wages	96,000.00
535 10 10 02	Clerk/Treasurer Salary	27,000.00
535 10 10 03	Public Works Director Salary	37,500.00
535 10 10 04	Public Works Overtime Wages	7,000.00
535 10 10 05	Deputy Clerks Wages	27,000.00
535 10 10 06	Admin. Assistant Clerk Wages	10,700.00
535 10 20 00	Public Works Benefits	58,000.00
535 10 20 02	Clerk/Treasurer Benefits	13,000.00
535 10 20 03	Public Works Director Benefits	17,000.00
535 10 20 04	Public Works Overtime Benefits	4,250.00
535 10 20 05	Deputy Clerks Benefits	17,750.00
535 10 20 06	Admin. Assistant Clerk Benefits	6,600.00
535 10 31 00	Office Supplies	2,400.00
535 10 31 01	Postage	1,400.00
535 10 31 02	Uniforms	2,500.00
535 10 31 03	Office & Operating Supplies - WWTF Fire	0.00
535 10 32 00	Fuel	4,800.00
535 10 32 01	Fuel - WWTF Fire	0.00
535 10 35 00	Small Tools & Equipment	3,800.00
535 10 35 02	Composite Sampler ISCO 4700	0.00
535 10 41 00	State Auditor	500.00
535 10 41 01	Engineering Services	5,000.00
535 10 41 02	Testing Samples	21,500.00
535 10 41 03	Publishing	500.00
535 10 41 04	Professional Services	7,000.00
535 10 41 05	Engineering -- W/S Rate Study	0.00
535 10 41 06	Legal Fees -- Sewer	500.00
535 10 41 07	Engineering - WWTF Improvements	0.00
535 10 41 08	Professional Services - WWTF Fire	0.00
535 10 41 09	Professional Services - Pretreatment Ordinance	0.00
535 10 41 10	Portage Liftstation Study	0.00
535 10 42 00	Telephone	4,500.00
535 10 43 00	Travel & Training	2,500.00
535 10 44 00	Excise Tax On Sales	13,000.00
535 10 44 01	Utility Tax On Sewer Sales Paid To General Fund	121,000.00
535 10 45 01	Copier Lease	1,600.00
535 10 46 00	Insurance	26,400.00

## 2023 BUDGET TOTALS

City Of Mattawa

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### 405 Sewer Operating Fund

01/01/2023 To: 12/31/2023

#### EXPENDITURES

#### 535 Sewer

535 10 47 00	Utilities	22,500.00
535 10 47 01	LID Sewer Assess Fees	0.00
535 10 48 00	Office Repair And Maintenance	2,000.00
535 10 48 01	Computer Support/Maintenance	7,500.00
535 10 48 02	Sewer Plant Maintenance	24,000.00
535 10 48 03	Vehicle Repair / Maintenance	5,500.00
535 10 48 04	System Repairs / Maintenance	24,000.00
535 10 49 00	Miscellaneous	0.00
535 10 51 00	Permit Fees	4,500.00

535 Sewer 634,700.00

#### 591 Debt Service - Principal Repayment

591 35 72 00	PWTF Loan Princ 07-962-014	23,106.00
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591 Debt Service - Principal Repayment 23,106.00

#### 592 Debt Service - Interest Costs

592 35 83 00	PWTF Loan Int 07-962-014	2,311.00
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592 Debt Service - Interest Costs 2,311.00

#### 594 Capital Expenditures

594 18 62 01	Shop Offices	0.00
594 35 31 00	Computers - WWTF Fire	0.00
594 35 45 00	Blower Rental - WWTF Fire	0.00
594 35 63 03	Spare Pump X 2	0.00
594 35 63 06	WWTF Fire Repairs	0.00
594 35 64 01	Vehicles	0.00
594 35 64 04	Sewer Treatment Plant Fencing	0.00
594 35 64 05	Mower (WWTF)	0.00
594 42 64 02	Boom Lift	1,500.00
595 35 63 04	WWTF Fire Repairs - DO NOT USE	0.00

594 Capital Expenditures 1,500.00

#### 597 Interfund Transfers

597 30 00 00	Transfer To 412-sewer Improv.	15,000.00
597 35 89 00	Transfer To 406 Sewer Debt. Fund (WWTF Improv. Loan Pmt.)	127,000.00

597 Interfund Transfers 142,000.00

## 2023 BUDGET TOTALS

City Of Mattawa

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---

405 Sewer Operating Fund

---

01/01/2023 To: 12/31/2023

EXPENDITURES

999 Ending Balance

---

508 80 04 05 End Bal UnRes Sewer Fund

314,727.00

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999 Ending Balance

314,727.00

---

**Fund Expenditures:**

**1,118,344.00**

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**Excess/Deficit:**

**0.00**

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## 2023 BUDGET TOTALS

City Of Mattawa

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**406 Sewer Debt Fund**

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01/01/2023 To: 12/31/2023

---

**REVENUES**

---

**308 Beginning Balances**

---

308 51 04 06 Beg Bal UnRes Sewer Debt Fund 311,000.00

**308 Beginning Balances** 311,000.00**360 Interest & Other Earnings**

---

361 10 04 06 Investment Interest 1,200.00

361 40 04 06 ULID Sewer Interest 7,600.00

368 10 04 06 ULID Sewer Principal 27,000.00

**360 Interest & Other Earnings** 35,800.00

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**Fund Revenues:****346,800.00**

---

**EXPENDITURES**

---

**591 Debt Service - Principal Repayment**

---

591 35 72 02 DOE SRF Loan Princ L9800025 0.00

591 35 72 08 DOE CCWF Loan Princ L9800024 0.00

591 35 72 10 Columbia Bank Princ Loan '12 44,297.62

591 35 72 12 DOE SWD Princ Loan EL160638 1,549.00

592 35 83 12 DOE SWD Interest Loan EL160638 657.00

**591 Debt Service - Principal Repayment** 46,503.62**592 Debt Service - Interest Costs**

---

592 35 83 10 Columbia Bank Int Loan '12 8,711.26

**592 Debt Service - Interest Costs** 8,711.26**999 Ending Balance**

---

508 80 04 06 End Bal UnRes Sewer Debt Fund 291,585.12

**999 Ending Balance** 291,585.12

---

**Fund Expenditures:****346,800.00**

---

**Excess/Deficit:****0.00**

## 2023 BUDGET TOTALS

City Of Mattawa

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407 Water Emergency Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 51 04 07 Beg Bal UnRes Water Emergency Fund

61,951.00

308 Beginning Balances

61,951.00

360 Interest & Other Earnings

361 10 04 07 Investment Interest

200.00

360 Interest & Other Earnings

200.00

**Fund Revenues:**

**62,151.00**

EXPENDITURES

999 Ending Balance

508 80 04 07 End Bal UnRes Water Emergency Fund

62,151.00

999 Ending Balance

62,151.00

**Fund Expenditures:**

**62,151.00**

**Excess/Deficit:**

**0.00**

## 2023 BUDGET TOTALS

City Of Mattawa

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408 Sewer Emergency Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 51 04 08 Beg Bal UnRes Sewer Emergency Fund 21,082.00

308 Beginning Balances 21,082.00

360 Interest & Other Earnings

361 10 04 08 Investment Interest 100.00

360 Interest & Other Earnings 100.00

**Fund Revenues:**

**21,182.00**

EXPENDITURES

535 Sewer

535 00 48 00 Sewer Repairs & Maintenance 0.00

535 Sewer 0.00

999 Ending Balance

508 80 04 08 End Bal UnRes Sewer Emergency Fund 21,182.00

999 Ending Balance 21,182.00

**Fund Expenditures:**

**21,182.00**

**Excess/Deficit:**

**0.00**

## 2023 BUDGET TOTALS

City Of Mattawa

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410 Sewer Reserve Fund

01/01/2023 To: 12/31/2023

### REVENUES

308 Beginning Balances

308 31 04 10 Beg Bal Res Sewer Reserve 83,082.00

308 Beginning Balances 83,082.00

360 Interest & Other Earnings

361 10 04 10 Investment Interest 200.00

360 Interest & Other Earnings 200.00

**Fund Revenues:**

**83,282.00**

### EXPENDITURES

999 Ending Balance

508 10 04 10 End Bal Res Sewer Reserve Fund 83,282.00

999 Ending Balance 83,282.00

**Fund Expenditures:**

**83,282.00**

**Excess/Deficit:**

**0.00**

## 2023 BUDGET TOTALS

City Of Mattawa

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411 Water Capital Improvement

01/01/2023 To: 12/31/2023

### REVENUES

308 Beginning Balances

308 51 04 11	Beg Bal UnRes Water Capital Improvement	474,826.00
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	308 Beginning Balances	474,826.00
--	------------------------	------------

340 Charges For Goods & Services

343 40 00 06	Water Rights Fees In Lieu Of Water Rights	0.00
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343 40 00 07	Water GFC Fee NON Developer	0.00
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	340 Charges For Goods & Services	0.00
--	----------------------------------	------

360 Interest & Other Earnings

361 10 04 11	Investment Interest	600.00
--------------	---------------------	--------

367 40 04 03	Water GFC System Fees Developer Only	0.00
--------------	--------------------------------------	------

367 40 04 04	Water Hook Up Fees Developer Only	0.00
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	360 Interest & Other Earnings	600.00
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**Fund Revenues:**

**475,426.00**

### EXPENDITURES

594 Capital Expenditures

594 18 62 03	Shop Offices	0.00
--------------	--------------	------

594 34 35 00	Cameras	12,000.00
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594 34 48 01	Well #2 Upgrade	0.00
--------------	-----------------	------

594 34 48 02	Reservoir Painting Bars	0.00
--------------	-------------------------	------

594 34 63 02	Replace Main Water Lines	0.00
--------------	--------------------------	------

594 34 64 06	Vehicle - PW	21,000.00
--------------	--------------	-----------

594 34 64 07	Hoist Lift - PW	3,750.00
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	594 Capital Expenditures	36,750.00
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999 Ending Balance

508 80 04 11	End Bal UnRes Water Capital Imp Fund	438,676.00
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	999 Ending Balance	438,676.00
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**Fund Expenditures:**

**475,426.00**

**Excess/Deficit:**

**0.00**

## 2023 BUDGET TOTALS

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412 Sewer Capital Improvement

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 51 04 12	Beg Bal UnRes Sewer Capital Improvement	674,000.00
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<b>308 Beginning Balances</b>		<b>674,000.00</b>
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330 Intergovernmental Revenues

333 14 22 81	CDBG Planning Grant '15 Facility Upgrade	0.00
--------------	--	------

333 19 00 00	Facility Plan WWTP -- DOE Grant	0.00
--------------	---------------------------------	------

391 80 10 01	Hydro Study DOE Loan	0.00
--------------	----------------------	------

<b>330 Intergovernmental Revenues</b>		<b>0.00</b>
---------------------------------------	--	-------------

340 Charges For Goods & Services

343 50 00 06	Sewer GFC Fee NON Developer	0.00
--------------	-----------------------------	------

<b>340 Charges For Goods &amp; Services</b>		<b>0.00</b>
---	--	-------------

360 Interest & Other Earnings

361 10 04 12	Investment Interest	1,000.00
--------------	---------------------	----------

367 50 04 06	Sewer GFC System Fees Developer Only	0.00
--------------	--------------------------------------	------

367 50 04 07	Sewer Hook Up Fees Developer Only	0.00
--------------	-----------------------------------	------

<b>360 Interest &amp; Other Earnings</b>		<b>1,000.00</b>
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390 Other Financing Sources

391 80 00 00	Facility Plan WWTP -- DOE Loan	0.00
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391 80 00 02	WWTF Improvements -- DOE Loan	0.00
--------------	-------------------------------	------

<b>390 Other Financing Sources</b>		<b>0.00</b>
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397 Interfund Transfers

397 00 04 12	Transfer 405 To 412 Sewer	15,000.00
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<b>397 Interfund Transfers</b>		<b>15,000.00</b>
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**Fund Revenues:**

**690,000.00**

EXPENDITURES

594 Capital Expenditures

594 35 35 00	Hoist List - PW	3,750.00
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594 35 40 00	Hydro Study DOE Loan	0.00
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## 2023 BUDGET TOTALS

City Of Mattawa

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412 Sewer Capital Improvement

01/01/2023 To: 12/31/2023

EXPENDITURES

594 Capital Expenditures

594 35 40 01	Hydro Study DOE Grant	0.00
594 35 41 02	WWTF Improvements Engineering DOE Loan	0.00
594 35 41 04	WWTF Improvements Engineering DOE Grant	0.00
594 35 63 00	Facility Plan Engineering CDBG Grant	0.00
594 35 63 01	Lift Station Upgrade	0.00
594 35 63 02	Facility Plan Engineering DOE Loan	0.00
594 35 63 04	Facility Plan Engineering DOE Grant	0.00
594 35 64 00	Vehicle - PW	21,000.00
594 35 64 02	HVAC For City Hall	0.00
594 35 64 03	Cameras	12,000.00
594 76 62 05	Bathrooms- Park	0.00

**594 Capital Expenditures** 36,750.00

999 Ending Balance

508 80 04 12 End Bal UnRes Sewer Capital Imp Fund 653,250.00

**999 Ending Balance** 653,250.00

**Fund Expenditures:** 690,000.00

**Excess/Deficit:** 0.00

## 2023 BUDGET TOTALS

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413 Water Deposits

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 41 04 13 Beg Bal Res Water Deposits 0.00

    308 Beginning Balances 0.00

380 Non Revenues

382 10 04 13 Water Deposits 0.00

388 50 04 13 Water-Change In Accounting Principle 0.00

    380 Non Revenues 0.00

**Fund Revenues:**

**0.00**

EXPENDITURES

580 Non Expenditures

582 10 04 13 Water Deposit Refunds 0.00

    580 Non Expenditures 0.00

**Fund Expenditures:**

**0.00**

**Excess/Deficit:**

**0.00**

## 2023 BUDGET TOTALS

City Of Mattawa

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414 Sewer Deposits

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01/01/2023 To: 12/31/2023

REVENUES

---

308 Beginning Balances

---

308 41 04 14 Beg Bal Res Sewer Deposits

0.00

---

308 Beginning Balances

0.00

380 Non Revenues

---

382 10 04 14 Sewer Deposits

0.00

388 50 04 14 Sewer-Change In Accounting Principle

0.00

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380 Non Revenues

0.00

**Fund Revenues:**

**0.00**

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EXPENDITURES

---

580 Non Expenditures

---

582 10 04 14 Sewer Deposit Refunds

0.00

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580 Non Expenditures

0.00

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**Fund Expenditures:**

**0.00**

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**Excess/Deficit:**

**0.00**

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## 2023 BUDGET TOTALS

City Of Mattawa

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420 Solid Waste Fund

01/01/2023 To: 12/31/2023

### REVENUES

#### 308 Beginning Balances

308 51 04 20	Beg Bal UnRes Solid Waste Fund	101,028.00
308 51 04 21	Beg Bal UnRes Solid Waste Leave Accrual	1,557.92
<b>308 Beginning Balances</b>		<b>102,585.92</b>

#### 340 Charges For Goods & Services

343 70 00 00	Garbage/Solid Waste Services	349,800.00
343 70 00 01	Drop Box Fees	1,000.00
343 70 00 02	Utility Tax On Garbage Sales	50,000.00
<b>340 Charges For Goods &amp; Services</b>		<b>400,800.00</b>

#### 350 Fines & Penalties

359 70 04 20	Delinquent Utility Fees-Garbage	1,000.00
<b>350 Fines &amp; Penalties</b>		<b>1,000.00</b>

#### 360 Interest & Other Earnings

361 10 04 20	Investment Interest	800.00
361 10 54 20	Prepaid Interest/Premium On Bond Purch	0.00
367 00 00 01	Contributions And Donations	0.00
<b>360 Interest &amp; Other Earnings</b>		<b>800.00</b>

#### **Fund Revenues:**

**505,185.92**

### EXPENDITURES

#### 537 Garbage & Solid Waste

537 10 10 00	Clerk/Treasurer Salary	4,000.00
537 10 10 01	Public Works Wages	6,500.00
537 10 10 02	Public Works Director Salary	4,000.00
537 10 10 03	Public Works Overtime Wages	700.00
537 10 10 04	Deputy Clerks Wages	13,000.00
537 10 10 05	Admin. Assistant Clerk Wages	1,200.00
537 10 20 00	Clerk/Treasurer Benefits	2,000.00
537 10 20 01	Public Works Benefits	3,500.00
537 10 20 02	Public Works Director Benefits	2,000.00
537 10 20 03	Public Works Overtime Benefits	400.00
537 10 20 04	Deputy Clerks Benefits	10,500.00
537 10 20 05	Admin. Assistant Clerk Benefits	600.00
537 10 31 00	Office Supplies	600.00

## 2023 BUDGET TOTALS

City Of Mattawa

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420 Solid Waste Fund

01/01/2023 To: 12/31/2023

EXPENDITURES

537 Garbage & Solid Waste

537 10 31 01	Postage	1,200.00
537 10 33 00	Consolidated Disposal	254,000.00
537 10 33 01	Consolidated Disposal Drop Box Fees	2,400.00
537 10 41 00	State Auditor	250.00
537 10 41 01	Computer Support/Maintenance	3,600.00
537 10 41 02	Professional Services	1,200.00
537 10 41 03	Legal Fees	400.00
537 10 42 00	Telephone	1,200.00
537 10 44 00	Excise Tax On Sales	18,000.00
537 10 44 01	Utility Tax On Garbage Sales Paid To General Fund	65,000.00
537 10 46 00	Insurance	600.00
537 10 48 00	Office Repair And Maintenance	600.00
537 10 48 01	Vehicle Repair & Maintenance	1,000.00
537 10 49 00	Miscellaneous	0.00
537 30 41 01	Publishing	300.00
537 50 41 00	Spring Clean Up	2,000.00
537 50 48 00	Clean-up Events	500.00

537 Garbage & Solid Waste

401,250.00

999 Ending Balance

508 80 04 20 End Bal UnRes Solid Waste Fund

103,935.92

999 Ending Balance

103,935.92

**Fund Expenditures:**

**505,185.92**

**Excess/Deficit:**

**0.00**

## 2023 BUDGET TOTALS

City Of Mattawa

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460 Water System Construction

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308	51 04 60	Beg Bal UnRes Water Construction	73,796.49
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	308	Beginning Balances	73,796.49
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330 Intergovernmental Revenues

333	14 22 80	CDBG Planning Grant '12	0.00
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	330	Intergovernmental Revenues	0.00
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**Fund Revenues:**

**73,796.49**

EXPENDITURES

534 Water Utilities

534	20 41 01	CDBG Planning Only Grant Expenses	0.00
-----	----------	-----------------------------------	------

	534	Water Utilities	0.00
--	-----	-----------------	------

594 Capital Expenditures

594	34 62 01	Well Pump #2 Service	0.00
-----	----------	----------------------	------

594	34 62 02	Well Pump #3 Service	0.00
-----	----------	----------------------	------

594	34 62 03	Hypochlorite System	0.00
-----	----------	---------------------	------

594	34 64 01	HVAC For City Hall	0.00
-----	----------	--------------------	------

	594	Capital Expenditures	0.00
--	-----	----------------------	------

999 Ending Balance

508	80 04 60	End Bal UnRes Water Const Fund	73,796.49
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	999	Ending Balance	73,796.49
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**Fund Expenditures:**

**73,796.49**

**Excess/Deficit:**

**0.00**

2023 BUDGET TOTALS

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639 Custodial Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 31 00 63 Estimated Beginning Balance 0.00

308 Beginning Balances 0.00

380 Non Revenues

389 30 00 00 State Bldg Code Fee 0.00

389 30 00 01 PSEA State Fees 0.00

380 Non Revenues 0.00

**Fund Revenues:**

**0.00**

EXPENDITURES

580 Non Expenditures

589 30 02 00 State Bldg Code Fee To State Treasurer 0.00

589 30 03 00 PSEA State Fees 0.00

580 Non Expenditures 0.00

999 Ending Balance

508 31 00 63 Ending Balance 0.00

999 Ending Balance 0.00

**Fund Expenditures:**

**0.00**

**Excess/Deficit:**

**0.00**

## 2023 BUDGET TOTALS

City Of Mattawa

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Fund	Revenues	Expenditures	Net
001 Current Expense Fund	2,340,968.00	2,340,968.00	0.00
101 Street Fund	674,858.36	674,858.36	0.00
102 Police Vehicle Fund	44,453.65	44,453.65	0.00
103 Multimodal Transportation Fund	81,867.00	81,867.00	0.00
104 COVID Fund	0.00	0.00	0.00
105 COPS Grant	0.00	0.00	0.00
106 LFRF Fund	1,284,776.97	1,284,776.97	0.00
107 Public Safety Tax Fund	175,621.00	175,621.00	0.00
140 Transportation Benefit Fund	338,163.00	338,163.00	0.00
350 Capital Improvement Fund	188,250.00	188,250.00	0.00
401 Water Operating Fund	1,495,515.00	1,495,515.00	0.00
402 Water Bond Debt Fund	107,336.71	107,336.71	0.00
403 Customer Deposit Fund	23,934.00	23,934.00	0.00
404 Water Bond Reserve Fund	79,333.63	79,333.63	0.00
405 Sewer Operating Fund	1,118,344.00	1,118,344.00	0.00
406 Sewer Debt Fund	346,800.00	346,800.00	0.00
407 Water Emergency Fund	62,151.00	62,151.00	0.00
408 Sewer Emergency Fund	21,182.00	21,182.00	0.00
410 Sewer Reserve Fund	83,282.00	83,282.00	0.00
411 Water Capital Improvement	475,426.00	475,426.00	0.00
412 Sewer Capital Improvement	690,000.00	690,000.00	0.00
413 Water Deposits	0.00	0.00	0.00
414 Sewer Deposits	0.00	0.00	0.00
420 Solid Waste Fund	505,185.92	505,185.92	0.00
460 Water System Construction	73,796.49	73,796.49	0.00
639 Custodial Fund	0.00	0.00	0.00
	10,211,244.73	10,211,244.73	0.00



**CITY OF MATTAWA  
COUNCIL MEETING MINUTES  
NOVEMBER 03, 2022  
5:30 PM**

**Call to Order/Roll Call**

The council meeting was called to order by Mayor Maria Celaya at 5:30 p.m. Council members present were Sun Hwang, Silvia Barajas, Tony Acosta, Alex Heredia, Fabiola Hernandez. M/s; Barajas / Hwang motion to excuse Berghout & Lopez. Motion carried. Brian Berghout arrived shortly after.

Staff present – Police Chief Robert Salinas, Public Works Director Juan Ledezma, City Clerk Anabel Martinez

Others Present: City Attorney Katherine Kenison, Jessie Chiprez, Nancy Wetch ( Gray & Osborne), Cheryl Schweizer.

~ ~ ~ ~ ~

**I. Additions/Approval of Agenda:**

\*\* M/s; Acosta / Barajas approve tonight’s agenda. Motion carried.

**II. Public Comments:**

\*\* No public comment.

**III: Public Hearings: 2023 PROPERTY TAX LEVY 7 REVENUE SOURCES**

**Public Hearing started at 5:38 pm.**

**Councilman Acosta asked if this was the 1% revenue that the city receives annually.**

**No other public comment.**

**Public hearing closed at 5:39 pm.**

**2023 ST PRELIMINARY BUDGET HEARING**

**Public Hearing started at 5:39 pm.**

**Jessie Chiprez asked if the well improvements are included in the 2023 budget, Juan responded with a yes, we are currently in the design stage, will then look for grants, either utilizing capital improvements funds for matching funds or operating funds or ARPA funds.**

**Public Hearing closed at 5:41 pm.**

**IV: Consent Agenda / Informational:**

\*\* Minutes – Council Meeting 10.20.22

\*\* Gray & Osborne Update 10.21.22

\*\* 2022 Claims EFT & Checks Approval #19469-19497 - \$636,653.

\*\* 2022 Payroll EFT & Checks Approval #31812-31819 - \$107,456.93

\*\* Approval of Claims, Prepaid Claims and Payroll Vouchers audited and certified by the City Clerk as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at city hall.

\*\* As of November 03, 2022, the Council approved for payment of 2022 Claims EFT & checks approval #19469-19497 in the amount of \$636,653.63, 2022 Payroll EFT & Checks approval in the amount of \$107,456.93.

\*\* Councilman Acosta suggested placing G & O updates & SCJ Alliance project reports on city webpage. Mayor Celaya responded that we would continue to work on this.

**\*\* M/s; Acosta / Heredia motion that bills, checks, payroll, 10.20.22 meeting minutes be approved. Motion carried.**

### III. Reports

#### Mayor's Report:

\*\* Mayor Celaya reported that Trunk-n-Treat event was well attended. Appreciates staff for volunteering and is looking forward for planning of the Christmas at the Park event which is scheduled on Dec. 9<sup>th</sup> on a Friday. It will be the same day that Christmas Light Trucks will be able to be apart of the event.

#### Council's Report:

\*\* Councilwoman Hernandez said she appreciates staff for working on the Trunk-Treat event, it was a great event for the kids to have a place to go. Hernandez also asked about an update on the council liaison. Mayor responded that Joel Dugan helps with the recruitment of the student, he is currently busy but will reach out to him.

#### Police Department's Report:

\*\* Chief Salinas reported that both young and older kids attended the Trunk-n-Treat event.

\*\* Villa is halfway through; he is still doing well.

\*\* The 2014 Explorer Interceptor is in need of maintenance; it will be towed to Yakima tomorrow for a possible water pump issue.

#### Public Works Department's Report:

\*\* Juan reported that the Govt. Road Pathway has completed curb & gutter, they are behind schedule. Chad Carlson, the onsite inspector will most likely need to request 2-3 weeks of extension.

\*\* 8<sup>th</sup> St. / Selkirk Ave. overlay installed signage & road striping. Clean-up is pending.

\*\* Park irrigation has been turned off, winterizing the wells and shop.

\*\* Removal of graffiti from park fence, stop signs and portage lift station.

\*\* Councilwoman Barajas said she was asked about semi-truck parking. Juan responded that semi-trucks are not allowed at all even overnight. They are only allowed on Government Rd. for a max of 2 hrs.

**IV. Council Items For Motion (Old Business):**

None.

**V. Council Items For Motion (New Business):**

**1. Resolution 22.11.19 Property Tax levy 2023**

**M/s; Acosta / Hwang approve this resolution. Motion carried.**

**2. Grant County Health District Agreement 2023**

**Councilman Acosta is wondering if we choose to increase the contribution would the funds come out of ARPA funds or General Fund.**

**M/s; Acosta / Hernandez motion to contribute \$1 per person based on population to come out of ARPA fund. Motion carried.**

**3. Well No. 2 Rehab & Re-Equipping – Gray & Osborne Contract Amendment**

**This scope of work presents the professional engineering and hydrogeological services requested by the City of Mattawa for rehabilitation and re-equipping of the City's Well #2.**

**M/s; Berghout / Barajas motion to approve this. Motion carried.**

**4. Resolution 22.10.18 Vacation Buyback**

**Councilman Berghout mentioned if this was the item approved last council meeting but required legal review clarification. Katherine clarified that this is an employee benefit and did not need a union negotiation. M/s; Berghout / Acosta motion to approve this item. Motion carried.**

**5. Well No. 3 & 4 – Flowmeters Replacement**

**M/s; Acosta / Barajs motion to approve the lowest bid. Motion carried.**

**6. Progress Estimate #3 – 8<sup>th</sup> St. / Selkirk Ave. Improvements**

**M/s; Acosta / Heredia motion to approve this payment. Motion carried.**

**7. Progress Estimate #2 – Government Rd. Multi-use Pathway**

**M/s; Berghout / Barajas motion to approve this payment. Motion carried.**

**VI. The council meeting was adjourned at 6:58 P.M. M/s; Acosta / Hwang. Motion carried.**

Respectfully submitted,

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Anabel Martinez, City Clerk

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Maria Celaya, Mayor

# Gray & Osborne/City of Mattawa Project Summary 11/4/2022

## Active Transportation Projects

### *Government Road Multiuse Path – Russ Powers (funding), Julio Renteria, Mike Meskimen*

Project Number: 20854

Funded: CDBG/City Funds (Developer Contributions)

- 10-foot-wide path from Steven Street to Mansion.
- In construction
- **Total Budget \$715,000**

### *Selkirk & 8<sup>th</sup>*

Project Number 22814

Project Completion: December 2022

Funded: TIB

- **Total Budget: \$549,830**
- In construction, nearly complete

### *Complete Streets*

- Nominations submitted
  - \$100,000 Council awarded
  - Curb ramps for Riverview
  - Complete Streets, scope of work on hold, consider possibly using with Safe Routes.

### *Safe Routes to School Application - Russ Powers, Julio Renteria*

- Riverview and Saddle Mountain Sidewalks
- Announcements December

### *TIB Applications*

- Chip seal, crack seal
- 3<sup>rd</sup> Street and Maureen Avenue
- Announcements December

## Active Water System Projects

### *Water System Plan – Jamin Ankney, Jared McMeen*

Project Number 20854

Project Completion: Final DOH review December (?)

Funded: City Water Fund

- At the Health for review, submitted June 30<sup>th</sup>.
- **Total Budget \$62,700**

### *Government Road Water Main Easements – Larry Benson*

Project Number 22830

Project Completion: June 2022

Funded: City Water Fund

- At the City for processing.
- **Total Budget: \$9,808**

### *Well No. 2 – Design*

- **Total Budget: Not an active project**
- G&O submitted a scope of work and provided ARPA funding comments, scope of work for consideration November 3<sup>rd</sup>.

## Future/Pending Water System Projects

### *Water Rights*

- Aspect Consulting Lead
- **Total Budget: Not an active project**

### *Water Supply (Wells) – Dave Ellis, Justin Wies*

- Well #3 Cleaning Proposal
- **Total Budget: Not an active project**

### *Reservoir Project*

- Coating Project
- Reservoir No. 1 – No need to evaluate until 2029.
- Reservoir No. 2 – Need to evaluate in 2025 for potential coating project.
- **Total Budget: Not an active project**

### *SCADA – Nancy Wetch, Brad Bailey (Conley Engineering)*

- **Total Budget: Not an active project**

### *Water Mapping*

- **City to send updates to G&O**

### *Well No. 5 – Design*

- **Total Budget: Not an active project**
- Waiting for Congressional Funding Applications

## Active Wastewater System Projects

### ***WWTF Fire Assistance – Nancy Wetch, Leigh Nelson***

Project Number 20827

Project Completion: February 2021

Funded: Insurance Reimbursement/City Funds (Ecology Emergency Funding)

- Construction Meeting every Wednesday 8:30 a.m.
  - Phase 1 – Blower Procurement – complete.
  - Phase 2 – Building Restoration
  - Phase 3 – Equipment Installation
  
- ***Total Budget:*** *The total cost of the fire response, cleanup, design, construction, etc., is not completely known at this time as costs are still being assembled and approved by the insurance company.*

#### ***Initial Emergency Response (G&O does not have total cost)***

***Engineering:*** \$414,840 (insurance will reimburse)

***Phase I:*** \$93505.84 (insurance will reimburse)

***Phase II:*** \$320,864.00 (insurance will reimburse)

***Phase III:*** \$1,189,148.00 (working on insurance reimbursement, City will be responsible for some costs – TBD)

- Change Orders: Approved, Filtrate, GWB, Vault Lid, Bathroom, UV System Replacement, UV System Upgrade, DO probes, Contract Time, Influent Pump Station
- Change Order Pending: GWB repair
- Punchlist: Door, HVAC Install, Flooring Coating, Locksmith (City), Windows??. UV Final Install.
- ARPA Funds – Change Order Summary, G&O sent summary to City
- UV Ships, Partial, September – going to Apollo
- Apollo continues to wait for UV parts.
- Punchlist:
  - Windows – pending
  - Drywall re-taped (change order)
  - Painter to be scheduled
  - Flooring proposal – asked from Apollo
  - Door hinge
  - Inspect pump station (G&O)
  - UV Install

### ***WWTP Improvements Design – Nancy Wetch, Leigh Nelson***

Project Number 19044

Project Completion: 2023 (for construction completion)

Funded: Ecology Water Quality Funding

***Project Schedule -***

<b>Milestone</b>	<b>Date</b>
Bid Advertisement	October 6, 2022
G&O Bid Opening	November 1, 2022
Award	November 17, 2022
Construction Begins	January – March 2023

- **G&O to reach out to City Attorney about the bid protest that has been submitted.**
- Funding deadline is December 2023
- ***Total Budget \$3,707,000 (includes design, construction, construction administration)***

***Hydrogeo Study – Russ Powers, Nancy Wetch***

Project Number 20831

Project Completion: May 2022

Funded: Ecology Water Quality Funding

- Approval received.
- Invoices to Ecology for Instrumentation.
- ***Total Budget \$166,973***

***Portage Avenue Lift Station – Nancy Wetch***

Project Number 21859

Project Completion: September 2022

- Submitted to Ecology in September
- ***Total Estimate Budget \$9,870***

## Other Projects

### *Development Reviews – Project Number 21845.00*

- Bodrero Annexation
- Townhouse 88 Government Road – Meeting October 31<sup>st</sup>

### *Rate Study – Michael Woodkey*

Project Number 22813

Project Completion: 2022

Funded: City Sewer and Water Fund

- Meet with Staff on the 23rd
- Present to Council on September 1st

Milestone	Date
Data Gathering	April 20, 2022
60% QA	May 24, 2022
Meeting with City Staff	August 2022
90% QA/Presentation Review	August 2022
Council Presentation	August 2022
Final Report	December 2022

- **Total Estimate Budget \$9,870**

### *Water GFC Study Update – Nancy Wetch*

Project Number (waiting for signed amendment)

Project Completion: August 4th

Funded: City Water Fund

- **G&O to present to Council on December 1<sup>st</sup>**
- **Total Estimate Budget \$2,860**

### *Park Planning*

- Funding/Planning?? Putting together a plan of restoration/phasing
- Needs to be in City's Comprehensive Plan (SCJ Discussions)
  - Planning Grant available for RCO – due November, SCJ
  - Develop Park Plan
  - Incorporate Well No. 2
  - Cookshack, playground equipment, splash pad??
  - City/G&O need to discuss where to go next.

### *Basketball Courts*

Project Number 22861

Project Completion: 2022

Funded: Foundation Grant

- Survey Complete
- **Total Estimate Budget \$125,000**

## **Action Items:**

- City - send mapping updates to G&O.
- WWTF Upgrades
  - G&O to reach out to City Attorney about the bid protest that has been submitted.
- GFC Update –
  - G&O to present to Council on December 1, 2022

## **Funding News:**

*Next Meeting –November 18, 2022, 10:00 a.m.*

### **Old Topics**

***Think Tank Septic***

***Post Office Changes***

***Truck Parking***

C091080-2

WASHINGTON STATE LIQUOR AND CANNABIS BOARD

DATE: 11/06/2022

LICENSED ESTABLISHMENTS IN INCORPORATED AREAS CITY OF MATTAWA  
(BY ZIP CODE) FOR EXPIRATION DATE OF 20230228

LICENSEE	BUSINESS NAME AND ADDRESS	LICENSE NUMBER	PRIVILEGES
1. BALAGGAN III LLC	MATTAWA MART 88 GOVERNMENT WAY MATTAWA WA 99349 0000	078804	GROCERY STORE - BEER/WINE

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<b>15631</b>	<b>11/17/2022</b>	<b>11/17/2022</b>	<b>3236</b>		<b>911 SUPPLY PUBLIC SAFETY GEAR&amp;APPAREL</b>	<b>9.14</b>	<b>MPD-Uniforms-Officer Villa</b>
	521 20 31 07	Uniforms	107 000 521	Public Safety T	9.14	Tie For Officer Villa	
<b>15638</b>	<b>11/17/2022</b>	<b>11/17/2022</b>	<b>43</b>		<b>ASSOCIATION OF WA CITIES</b>	<b>200.00</b>	<b>PW-IACC Training For Juan &amp; Alberto</b>
	534 10 49 00	Water Master Training	401 000 534	Water Operatin	200.00	PW-IACC Training For Juan & Alberto	
<b>15642</b>	<b>11/17/2022</b>	<b>11/17/2022</b>	<b>3130</b>		<b>CASCADE ANALYTICAL EUROFINS, EUROFINS I</b>	<b>195.00</b>	<b>WWTP RC Samples</b>
	535 10 41 02	Testing Samples	405 000 535	Sewer Operatin	195.00	WWTP RC Samples	
<b>15643</b>	<b>11/17/2022</b>	<b>11/17/2022</b>	<b>3130</b>		<b>CASCADE ANALYTICAL EUROFINS, EUROFINS I</b>	<b>39.00</b>	<b>WWTP RC Samples</b>
	535 10 41 02	Testing Samples	405 000 535	Sewer Operatin	39.00	WWTP RC Samples	
<b>15644</b>	<b>11/17/2022</b>	<b>11/17/2022</b>	<b>3130</b>		<b>CASCADE ANALYTICAL EUROFINS, EUROFINS I</b>	<b>39.00</b>	<b>WWTP RC Samples</b>
	535 10 41 02	Testing Samples	405 000 535	Sewer Operatin	39.00	WWTP RC Samples	
<b>15645</b>	<b>11/17/2022</b>	<b>11/17/2022</b>	<b>3130</b>		<b>CASCADE ANALYTICAL EUROFINS, EUROFINS I</b>	<b>195.00</b>	<b>WWTP RC Samples</b>
	535 10 41 02	Testing Samples	405 000 535	Sewer Operatin	195.00	WWTP RC Samples	
<b>15618</b>	<b>11/17/2022</b>	<b>11/17/2022</b>	<b>1251</b>		<b>CITY OF MATTAWA-UTILITIES</b>	<b>1,755.94</b>	<b>City Of Mattawa Utilities Oct. 2022</b>
	518 30 47 14	City Hall Utilities	001 000 518	Current Expens	82.18	City Hall	
	543 30 47 00	Utilities	101 000 543	Street Fund	104.27	Shop	
	572 20 31 00	Library Maintenance And C	001 000 572	Current Expens	110.15	Library	
	576 80 47 00	Park Utilities	001 000 576	Current Expens	1,294.43	Park	
	576 80 47 00	Park Utilities	001 000 576	Current Expens	34.06	Skatepark	
	576 80 47 00	Park Utilities	001 000 576	Current Expens	34.06	Drinking Water	
	576 80 47 00	Park Utilities	001 000 576	Current Expens	62.73	Treeline Park	
	576 80 47 00	Park Utilities	001 000 576	Current Expens	34.06	Basketball	
<b>15634</b>	<b>11/17/2022</b>	<b>11/17/2022</b>	<b>112</b>		<b>COLUMBIA BASIN MEDIA GROUP</b>	<b>378.98</b>	<b>Ad. Notice For WWTF Improvements</b>
	535 10 41 04	Professional Services	405 000 535	Sewer Operatin	378.98	Ad. Notice For WWTF Improvements	
<b>15628</b>	<b>11/17/2022</b>	<b>11/17/2022</b>	<b>108</b>		<b>CONSOLIDATED DISPOSAL</b>	<b>21,399.71</b>	<b>Waste Services Oct. 2022</b>
	537 10 33 00	Consolidated Disposal	420 000 537	Solid Waste Fu	21,399.71	Waste Services Oct. 2022	
<b>15633</b>	<b>11/17/2022</b>	<b>11/17/2022</b>	<b>126</b>		<b>DAVIS AUTOMOTIVE &amp; WELDING</b>	<b>378.70</b>	<b>MPD-Road Services</b>
	521 20 48 00	Vehicle Repair And Mainter	001 000 521	Current Expens	378.70	MPD Vehicle Towed Service	
<b>15632</b>	<b>11/17/2022</b>	<b>11/17/2022</b>	<b>3316</b>		<b>FORD MOTOR CREDIT COMPANY</b>	<b>3,269.63</b>	<b>MPD Vehicle Lease</b>

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594 21 70 04	Vehicles Lease - Principal		107 000 594 Public Safety T	2,710.04	MPD Vehicle Lease	
594 21 80 05	Vehicles Lease - Interest		107 000 594 Public Safety T	559.59	MPD Vehicle Lease	
<b>15619</b>	<b>11/17/2022</b>	<b>11/17/2022</b>	<b>1698</b>	<b>GRANT COUNTY PUD</b>	<b>1,854.05</b>	<b>Power Billing Oct. 2022</b>
542 63 47 00	Street Lighting		101 000 542 Street Fund	170.18	St Lights-Parks	
542 63 47 00	Street Lighting		101 000 542 Street Fund	1,683.87	St Lights-Parks	
<b>15646</b>	<b>11/17/2022</b>	<b>11/17/2022</b>	<b>1193</b>	<b>MARTY'S HARDWARE</b>	<b>199.94</b>	<b>Parts/Supplies</b>
518 70 31 00	Other Supplies And Furnitu		001 000 518 Current Expens	15.17	Measuring Tape Rule	
518 70 31 00	Other Supplies And Furnitu		001 000 518 Current Expens	1.29	Fly Swatter	
534 10 31 00	Office Supplies		401 000 534 Water Operatin	5.20	Crazy Glue	
534 10 31 01	Operating Supplies		401 000 534 Water Operatin	18.40	Propane Gallons	
534 10 48 03	System Repair & Maintena		401 000 534 Water Operatin	5.96	Light Bulbs	
534 10 48 03	System Repair & Maintena		401 000 534 Water Operatin	10.76	Nails	
534 10 48 03	System Repair & Maintena		401 000 534 Water Operatin	13.10	Elbows	
542 30 31 00	Supplies And Postage		101 000 542 Street Fund	21.53	Zinc Door Pull Hadles	
554 30 31 00	Animal Control / Supplies		001 000 554 Current Expens	73.71	Dog Net	
572 20 31 00	Library Maintenance And C		001 000 572 Current Expens	5.40	Keys	
573 90 49 00	Community Events		001 000 573 Current Expens	29.42	Halloween Decor: Spider Web:Caution Tape	
<b>15637</b>	<b>11/17/2022</b>	<b>11/17/2022</b>	<b>2840</b>	<b>MATTAWA AUTO PARTS, LLC</b>	<b>13.64</b>	<b>PW-Parts/Supplies</b>
534 10 48 02	Vehicle Repair & Maintena		401 000 548 Water Operatin	13.64	Windshield Fluids	
<b>15647</b>	<b>11/17/2022</b>	<b>11/17/2022</b>	<b>324</b>	<b>MULTI AGENCY COMMUNICATION CENTER</b>	<b>2,532.40</b>	<b>Dispatch Services Oct. 2022</b>
522 20 42 01	Communications MACC		001 000 521 Current Expens	2,532.40	Dispatch Services Oct. 2022	
<b>15641</b>	<b>11/17/2022</b>	<b>11/17/2022</b>	<b>625</b>	<b>NORCO</b>	<b>27.17</b>	<b>Cylinder Rental November 2022</b>
534 10 31 02	Chlorine		401 000 534 Water Operatin	27.17	Cylinder Rental November 2022	
<b>15649</b>	<b>11/17/2022</b>	<b>11/17/2022</b>	<b>494</b>	<b>OVS</b>	<b>19.65</b>	<b>PW- Supplies</b>
534 10 31 01	Operating Supplies		401 000 534 Water Operatin	19.65	Heavy Tree Rope	
<b>15630</b>	<b>11/17/2022</b>	<b>11/17/2022</b>	<b>2820</b>	<b>PETRO-USA MATTAWA MART</b>	<b>3,687.68</b>	<b>MPD Fuel</b>
521 20 32 03	Police Vehicle Fuel		107 000 521 Public Safety T	3,687.68	MPD Fuel	
<b>15639</b>	<b>11/17/2022</b>	<b>11/17/2022</b>	<b>2820</b>	<b>PETRO-USA MATTAWA MART</b>	<b>948.74</b>	<b>PW Fuel Services</b>
534 10 32 02	Fuel		401 000 535 Water Operatin	306.66	PW Fuel Services	
535 10 32 00	Fuel		405 000 535 Sewer Operatin	306.67	PW Fuel Services	

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535 10 32 03	Fuel		101 000 535 Street Fund	306.67	PW Fuel Services
576 10 32 04	Fuel		001 000 576 Current Expens	28.74	PW Fuel Services
<b>15624</b>	<b>11/17/2022</b>	<b>11/17/2022</b>	<b>3416 SCJ ALLIANCE</b>	<b>2,383.25</b>	<b>Planning Services Fee Period Oct. 2- Oct. 29, 2022</b>
558 60 41 00	Planning-Zoning & Land U		001 000 558 Current Expens	2,383.25	Planning Services Fee Period Oct. 2- Oct. 29, 2022
<b>15625</b>	<b>11/17/2022</b>	<b>11/17/2022</b>	<b>3416 SCJ ALLIANCE</b>	<b>795.25</b>	<b>Housing Action Plan Fee Period Oct. 2- Oct. 29, 2022</b>
558 60 41 02	Planning Services - HAPI C		001 000 558 Current Expens	795.25	Housing Action Plan Fee Period Oct. 2- Oct. 29,
<b>15640</b>	<b>11/17/2022</b>	<b>11/17/2022</b>	<b>3299 SOILTEST FARM CONSULTANTS INC</b>	<b>590.00</b>	<b>WWTP RC Samples</b>
535 10 41 02	Testing Samples		405 000 535 Sewer Operatin	590.00	WWTP RC Samples
<b>15626</b>	<b>11/17/2022</b>	<b>11/17/2022</b>	<b>1979 THE BUILDING DEPARTMENT LLC</b>	<b>1,673.70</b>	<b>Building Permit &amp; Rental Inspections Fee</b>
524 20 41 00	Rental/Fire Inspection Cost		001 000 524 Current Expens	1,380.00	Rental Inspections
558 50 41 00	Building Permit & Plan Rev		001 000 558 Current Expens	293.70	Building Permit
<b>15636</b>	<b>11/17/2022</b>	<b>11/17/2022</b>	<b>2140 THINK THANK SANITATION INC.</b>	<b>405.00</b>	<b>Portable Restroom Nov. 2022</b>
576 80 47 00	Park Utilities		001 000 576 Current Expens	405.00	Portable Restroom Nov. 2022
<b>15623</b>	<b>11/17/2022</b>	<b>11/17/2022</b>	<b>554 U.S. BANK MUN INV. ACCOUNT</b>	<b>26.00</b>	<b>Bank Fees Oct. 2022</b>
514 23 41 01	Banking And Visa/Merchar		001 000 514 Current Expens	26.00	Bank Fees Oct. 2022
<b>15650</b>	<b>11/17/2022</b>	<b>11/17/2022</b>	<b>274 UNITED STATES POSTAL SERVICES</b>	<b>168.00</b>	<b>Utiiy Bills Postage Fee November 2022</b>
534 10 30 02	Postage		401 000 534 Water Operatin;	56.00	Utiiy Bills Postage Fee November 2022
535 10 31 01	Postage		405 000 535 Sewer Operatin	56.00	Utiiy Bills Postage Fee November 2022
537 10 31 01	Postage		420 000 537 Solid Waste Fu	56.00	Utiiy Bills Postage Fee November 2022
<b>15627</b>	<b>11/17/2022</b>	<b>11/17/2022</b>	<b>613 UTILITIES UNDERGROUND</b>	<b>7.74</b>	<b>Excavation Notification (6) Oct. 2022</b>
534 10 47 01	Utilities		401 000 534 Water Operatin;	7.74	Excavation Notification (6) Oct. 2022
<b>15629</b>	<b>11/17/2022</b>	<b>11/17/2022</b>	<b>3362 VISION MUNICIPAL SOLUTIONS LLC</b>	<b>82.50</b>	<b>IT Services-Clerks &amp; MPD</b>
518 30 49 14	Professional Services		001 000 518 Current Expens	55.00	Anabel- Emails Blocked
521 10 49 00	Professional Services		001 000 521 Current Expens	27.50	Rober Salinas-Connected To Printer
<b>15648</b>	<b>11/17/2022</b>	<b>11/17/2022</b>	<b>143 WA STATE DEPT OF ECOLOGY</b>	<b>7,000.00</b>	<b>Lake Roosevelt Water Leases</b>
534 10 40 00	Columbia River Water Righ		401 000 534 Water Operatin;	7,000.00	Lake Roosevelt Water Leases

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15622	11/17/2022	11/17/2022	2957	199.99	WWTF Garbage Disposal
	535 10 48 02	Sewer Plant Maintenance	405 000 535 Sewer Operatin	199.99	WWTF Garbage Disposal

Report Total: 50,474.80

Fund	
001 Current Expense Fund	10,082.20
101 Street Fund	2,286.52
107 Public Safety Tax Fund	6,966.45
401 Water Operating Fund	7,684.28
405 Sewer Operating Fund	1,999.64
420 Solid Waste Fund	21,455.71

This report has been reviewed by:

Anabel Martinez  
Anabel Martinez - City Clerk

11/14/22  
Date

REMARKS:

# CITY OF MATTAWA

## STAFF REPORT

To: Mayor Celaya and City Council  
 From: Chief Robert Salinas  
 Date: November 17, 2022  
 Proceeding Type: New Business  
 Subject: Ratification of Expenditure Purchase

### Legislative History:

- |                        |          |
|------------------------|----------|
| • First Presentation:  | 11-17-22 |
| • Second Presentation: |          |
| • Requested Action:    | Motion   |

### Staff Report Summary

The subject in front of City Council is to ratify the expenditure purchase of a water pump, Spark Plugs, Front, Rear Brake Pads, and rotors in the amount \$4,550.00.

### Background

The 2014 Ford Explorer had been sitting for several years due to the water pump going out. In order to get the vehicle road ready for our recruit to travel over the pass the necessary repairs were made after discussion with the mayor. This was completed prior to presenting the quote to council due to the pass receiving several inches of snow resulting in it being shut down.

### Fiscal and Policy Implications

Financial impacts are minimally expected; and are allocated in the appropriate funds. Budget amendment to follow.

FUND	BARS	LINE ITEM	AMOUNT BUDGETED	CURRENT EXPENDITURE <small>(As of August 2020)</small>	REMAINING BUDGET AMOUNT
001	521.20.48.00	Vehicle Repair & Maintenance	\$6000.00	\$3,361.00	\$2639.00

### Options

1. Council to approve ratification of purchase
2. Table for further information.

### Staff Recommendation

Staff recommends council approve the ratification due to me presenting council with the need to repair vehicle during a previous meeting.

**Attachments**

A.	Valley Ford Invoice
----	---------------------

**Engineering Review**

The following documents are attached and subject to engineer review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
• N/A		

**Legal Review**

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
• N/A		



Service Department Hours  
7:30 A.M. to 5:30 P.M.  
Monday - Friday

R/O Open Date	R/O Number
11/04/22	6155849
R/O Close Date	Status
11/11/22	Pre-Invoice
Mileage In	Mileage Out
135433	135438

910 South First St  
Yakima, WA 98901  
(509) 453-3125  
service@drivevalley.com

1010 South First St  
Yakima, WA 98901  
(509) 469-1600  
service@drivevalley.com

MATTAWA POLICE			Work Phone	Service Advisor/Tag #	
			Home Phone	JEFF BRIGGS/990	
				Vehicle Identification Number	
				1FM5K8AR5EGB74362	
				Delivery Date	In-Service Date
Year	Make	Model	Body	Color	License Number
2014	FORD	UTILITY POLIC	AWD 4DR	BLUE	56636D

DESCRIPTION OF SERVICE AND PARTS	AMOUNT
#1 - TOW: VEHICLE TOWED IN CUSTOMER STATES THERE IS A COOLANT LEAK Tech: ANTONIO PERALTA (134) Installed PW 657 :PUMP ASY - WATER 1@155.64 Installed VC 13 G :ANTI-FREEZE 2@19.93 Installed F5RZ 6A340 B :BOLT - FLANGED HEX. 1@7.15 Installed XW4Z 6700 AA :SEAL ASY - CRANKSHAFT OIL1@5.18 Installed BR3Z 6584 B :GASKET 1@15.65 Installed BR3Z 6584 C :GASKET 1@19.50 Installed AT4Z 9H486 A :GASKET 1@19.33 Installed TA 357 :SEALANT - SILICONE 1@38.73 Installed FL 500 S :FILTER ASY - OIL 1@5.50 Installed XO 5W20 BSP :MOTORCRAFT SAE 5W-20 SN SN6@4.69 Sub Total: 2554.68	2220.00 155.64 39.86 7.15 5.18 15.65 19.50 19.33 38.73 5.50 28.14
#2 * SPR: SPARK PLUG REPLACEMENT ADDED OPERATION DURING INSPECTION FOUND NEED FOR SPARK PLUGS Tech: ANTONIO PERALTA (134) Installed SP 589 :SPARK PLUG 6@6.78 Sub Total: 490.68	450.00 40.68
#3 * BRKF: REPLACE FRONT BRAKE PADS AND TURN ROTORS IF WITHINTURNABLE SPECS. ADDED OPERATION Tech: ANTONIO PERALTA (134) Installed DG1Z 2001 F :KIT - BRAKE LINING 1@129.67 Installed GG1Z 1125 A :ROTOR ASY - BRAKE 2@154.83 Sub Total: 664.33	225.00 129.67 309.66
#4 * BRKR: REPLACE REAR BRAKE PADS AND TURN ROTORS IF WITHINTURNABLE SPECS ADDED OPERATION Tech: ANTONIO PERALTA (134) Installed DG1Z 2200 B :PAD - BRAKE 1@91.65 Installed 680983RGSOR :REAR ROTORS 2@85.98 Sub Total: 488.61	225.00 91.65 171.96
***** * THANK YOU, WE APPRECIATE YOUR BUSINESS. YOU MAY RECEIVE * * A SURVEY FROM THE MANUFACTURER, IF FOR ANY REASON WE * * HAVEN' 'T EARNED A "COMPLETELY SATISFIED" PLEASE CALL US * * AND LET US RESOLVE ANY CONCERNS. * *****	

