



**CITY OF MATTAWA
COUNCIL MEETING AGENDA
DECEMBER 15, 2022
5:30 P.M.**

Call to Order:

Roll Call: Mayor Maria Celaya, Sun Hwang, Brian Berghout, Silvia Barajas, Tony Acosta, Alex Heredia, Fabiola Hernandez, Wendy Lopez

I. Additions/Approval of Agenda:

II. Public Comments:

III. Consent Agenda/Informational:

- Minutes- Council Meeting 12/01/22
- Government Rd. Pathway – Suspension of Work
- Liquor License Renewal – BK Food Mart & Mattawa Shell
- 2022 Claims EFT & Checks Approval #19543-19571 - \$593,135.73
- 2022 Payroll EFT & Checks Approval - \$10,000.00
- Treasurer Report

IV. Reports:

Mayor Report

Council Report

Police Department Report

Public Works Department Report

V. **Council, Items for Motion (Old Business):**

1. None.

VI. **Council, Items for Motion (New Business):**

1. Ord. 22-681 Budget Amendment 2022 – Final
2. SCJ Alliance On-Call Planning Agreement 2023
3. SCJ Alliance Comp. Plan Agreement 2023
4. Food Distribution Letter of Support
5. Progress Estimate #3 – Government Rd. Pathway

VII. **Adjournment:**



**CITY OF MATTAWA
COUNCIL MEETING MINUTES
DECEMBER 01, 2022
5:30 PM**

Call to Order/Roll Call

The council meeting was called to order by Mayor Maria Celaya at 5:35 p.m. Council members present were Sun Hwang, Brian Berghout, Silvia Barajas, Tony Acosta, Alex Heredia, Fabiola Hernandez, Wendy Lopez.

Staff present – Police Officer Baltazar Avalos, Public Works Director Juan Ledezma, City Clerk Anabel Martinez

Others Present: City Attorney Katherine Kenison, SCJ Alliance (Rachel Granrath, Rachelle Bradley), Cheryl Schweizer, BOSS Construction representatives, Jessie Chiprez, G & O (Nancy).



I. Additions/Approval of Agenda:

** Katherine announced a short executive session after approval of agenda will be needed for about 10 min. on potential litigation and litigation.

** M/s; Berghout / Barajas motion to add to agenda a short presentation from BOSS Construction, staff report on snowplow (item 3) and approving Christmas event donations (item 4). Motion carried.

** M/s; Berghout / Lopez approve tonight's agenda. Motion carried.

II. Presentation:

** BOSS Construction representatives spoke on an issue with bids for the WWTF Improvements for the City of Mattawa project. Boss Construction submitted a lowest bidder; however, a protest was filed against their bid for not including a plumber in the documents. The 2nd lowest bidder Prospect filed the protest. Boss Construction responded to protest that they disagree since the plans were not specific as to if a plumber was needed for the project. Other bids did not name a plumber as well.

III. Executive Session RCW 42.30.110 (i) "To discuss with legal counsel litigation or potential litigation..."
No action needed.

**Session started at 5:50 pm for 10 minutes. Session was extended an additional 10 minutes.
Council reconvened at 6:10 pm. No decision made.**

IV. Workshop: Bodrero/CAD Homes Development Agreement

** SCJ Alliance gave an overview of the agreement and items needing clarification by city council. Rachelle said that city staff met with police & fire and school officials to share concerns or input on the annexation. Katherine explained that there are items in need of action by council to implement in the development agreement. These items are subject to what council decides or wishes to suggest in the agreement.

** CAD Homes provided an updated map which provided 5 phases for the housing development and 13.74 acres unphased.

** Workshop Items

1. Council decided to go for a 5-year vesting period.
2. Develop road through Portage Ave. up to Phase 3.
3. Require traffic impact analysis at time of subdivision application.
4. Require Portage Ave. improvements at phase 1.
5. Remaining 13.74 acres (phase 6) – 5-year vesting park or soccer field.
6. Affordable housing of min. 40%
7. Bond required.
8. Portage Ave. and full utilities required up to Phase 3.

V. Public Comments:

** Boss Construction rep and Jessie Chiprez both agree that an idea for the Bodrero Annexation is to annex the property in phases to make sure the development is done successfully.

VI. Consent Agenda/Informational:

** Minutes – Council Meeting 11/17/22

** SCJ Alliance Update 12/1/22

** 2022 Claims EFT & Checks Approval #19525-19542 - \$50,368.99

** 2022 Payroll EFT & Checks Approval- \$31820-31826 - \$120,032.91

** Approval of Claims, Prepaid Claims and Payroll Vouchers audited and certified by the City Clerk as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at city hall.

** As of December 1, 2022, the Council approved for payment of 2022 Claims EFT & checks approval #19525-19542 in the amount of \$50,368.99, 2022 Payroll EFT & checks approval #31820-31826 in the amount of \$120,032.91.

** **M/s; Acosta / Hwang motion that bills, checks, payroll, 12.1.22 meeting minute be approved. Motion carried.**

VII. Reports

Mayor's Report:

** Mayor Celaya reported that the exit interview with Mr. Barajas went well. The interview is confidential, and it helps the city look at areas to improve.

- ** Mayor Celaya is working with Marlando on the food distribution to Mattawa.
- ** December 15th at 3:30 pm is the exit interview with the state auditor's office.
- ** December 9th is the Christmas at the park, the parade is scheduled to start at 6pm, there are about 10 Yakima Valley Christmas trucks signed up. Both clinics has donated about 400 tote bags for kids. In need of candies and gifts for raffles.

Council's Report:

- ** Councilwoman Lopez reminded council to call or advise if running late or will be absent for a council meeting.
- ** Councilman Acosta has a conversation with Juan on stormwater drains.

Police Department's Report:

- ** Chief Salinas is absent, Officer Baltazar Avalos gave police report.
- ** Edgar Villa has passed his tests. His graduation is Jan. 17th and is doing well.
- ** Officers will be attending the Christmas at the Park event assisting with traffic control as well as interacting with community members.

Public Works Department's Report:

- ** Winter storm gave us about 3 inches of snow. Public Works was snowplowing at night.
- ** Working on winterizing meters and maintenance.
- ** Government Road pathway has stopped, will resume after utility relocation.

VIII. Council Items For Motion (Old Business):

1. Bodrero Annexation Proceedings Continuation

M/s; Berghout / Barajas motion to continue the proceeding to January 5th. Motion carried.

IX. Council Items For Motion (New Business):

1. Ordinance 22-680 Budget 2023

M/s; Acosta / Heredia motion to approve this ordinance. Motion carried.

2. WWTF Improvements – Review of Bids

M/s; Acosta / Lopez motion to reject the WWTF Improvements bids and re-bid. Motion carried.

3. Snowplow

M/s; Hwang / Berghout motion to approve the expenditure of a snowplow for a truck. Opposed; Acosta, Motion carried.

4. Donations

M/s; Barajas / Lopez motion to approve existing donations received and future donations for the Christmas at the park event 2022. Motion carried.

X. The council meeting was adjourned at 8:38 P.M. M/s; Heredia / Berghout. Motion carried.

Respectfully submitted,

Anabel Martinez, City Clerk

Maria Celaya, Mayor



November 21, 2022

Mr. Cameron Mensonides
Project Manager
Double J Excavating, Inc.
P.O. Box 5631
Pasco, Washington 993002

SUBJECT: SUSPENSION OF WORK, GOVERNMENT ROAD MULTI-USE
PATHWAY
CITY OF MATTAWA, GRANT COUNTY, WASHINGTON
G&O #21815.00

Dear Mr. Mensonides:

In accordance with WSDOT Standard Specification Section 1-08.6, Suspension of Work, we are hereby ordering the suspension of work on the project as of November 21, 2022.

During this phase of work suspension, please take note of WSDOT Standard Specifications Section 1-08.7, Maintenance During Suspension, which details the contractor's responsibilities during this suspension. Working days will not be assessed during the work suspension. A breakdown of contract time remaining is provided below.

Start of Work Date	08/29/2022
Suspension of Work Date	11/21/2022
Elapsed Working Days as of Suspension	48
Physical Completion Contract Time	50

In accordance with WSDOT Standard Specifications Section 1-08.7, it is the responsibility of the Contractor to maintain the project site during the work suspension. If, during the course of the work suspension, the project site is determined by the City to be in unsatisfactory condition, the City shall notify the Contractor immediately and provide 24-hours from the time of notification before opting to perform the maintenance work themselves, at the expense of the Contractor.



Mr. Cameron Mensonides

November 21, 2022

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Per WSDOT Standard Specifications Section 1-08.7, work suspension does not relieve the Contractor from anything the Contract requires. It is the responsibility of the Contractor to protect the work from damage or deterioration during the suspension of work.

If you have any questions, please contact the undersigned.

Sincerely,

GRAY & OSBORNE, INC.

Michael M. Meskimen, P.E.

MM/cah

By email

cc: Mr. Juan Ledezma, Public Works Director, City of Mattawa

C091080-2

WASHINGTON STATE LIQUOR AND CANNABIS BOARD

DATE: 12/06/2022

LICENSED ESTABLISHMENTS IN INCORPORATED AREAS CITY OF MATTAWA
(BY ZIP CODE) FOR EXPIRATION DATE OF 20230331

LICENSEE	BUSINESS NAME AND ADDRESS	LICENSE NUMBER	PRIVILEGES
1. TRILOKESH INC	BK FOOD MART 200 PORTAGE AVE MATTAWA WA 99349 0000	430752	GROCERY STORE - BEER/WINE
2. J&C CONVENIENCE STORES INC.	MATTAWA SHELL GAS 723 GOVERNMENT RD MATTAWA WA 99349 0000	081455	GROCERY STORE - BEER/WINE

ACCOUNTS PAYABLE

City Of Mattawa

Time: 16:55:30 Date: 12/12/2022

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
15691	12/15/2022	12/15/2022	1622	ALSCO	99.73 Library Mat Maint. Services Dec. 7, 2022
	572 20 31 00	Library Maintenance And C	001 000 572	Current Expens	99.73 Library Mat Maint. Services Dec. 7, 2022
15692	12/15/2022	12/15/2022	1622	ALSCO	99.73 Library Mat Maint. Services Nov. 23, 2022
	572 20 31 00	Library Maintenance And C	001 000 572	Current Expens	99.73 Library Mat Maint. Services Nov. 23, 2022
15693	12/15/2022	12/15/2022	1622	ALSCO	99.73 Library Mat Maint. Services Nov. 9, 2022
	572 20 31 00	Library Maintenance And C	001 000 572	Current Expens	99.73 Library Mat Maint. Services Nov. 9, 2022
15694	12/15/2022	12/15/2022	1622	ALSCO	78.12 City Hall Mat Maint. Services Dec. 7, 2022
	518 30 48 00	Repair And Maintenance	001 000 518	Current Expens	78.12 City Hall Mat Maint. Services Dec. 7, 2022
15712	12/15/2022	12/15/2022	3130	CASCADE ANALYTICAL EUROFIN	39.00 RC Water Samples
	535 10 41 02	Testing Samples	405 000 535	Sewer Operatin	39.00 RC Water Samples
15725	12/15/2022	12/15/2022	3130	CASCADE ANALYTICAL EUROFIN	195.00 RC Samples
	535 10 41 02	Testing Samples	405 000 535	Sewer Operatin	195.00 RC Samples
15699	12/15/2022	12/15/2022	1886	CENTURY LINK	63.63 WWTF SCADA System
	535 10 42 00	Telephone	405 000 535	Sewer Operatin	63.63 WWTF SCADA System
15700	12/15/2022	12/15/2022	1886	CENTURY LINK	119.10 Lift Station Line
	535 10 42 00	Telephone	405 000 535	Sewer Operatin	119.10 Lift Station Line
15698	12/15/2022	12/15/2022	1251	CITY OF MATTAWA-UTILITIES	274.51 City Of Mattawa Utilites Nov. 2022
	518 30 47 14	City Hall Utilities	001 000 518	Current Expens	82.18 City Hall
	543 30 47 00	Utilities	101 000 543	Street Fund	82.18 Shop
	572 20 31 00	Library Maintenance And C	001 000 572	Current Expens	110.15 Library
15695	12/15/2022	12/15/2022	112	COLUMBIA BASIN MEDIA GROUP	84.29 Ad For Public Hearing Preliminary Budget 10/21/2022
	518 30 41 00	Publishing	001 000 518	Current Expens	84.29 Ad For Public Hearing Preliminary Budget
15697	12/15/2022	12/15/2022	112	COLUMBIA BASIN MEDIA GROUP	35.78 Ad For Final Budget Hearing 2023
	518 30 41 00	Publishing	001 000 518	Current Expens	35.78 Ad For Final Budget Hearing 2023
15731	12/15/2022	12/15/2022	112	COLUMBIA BASIN MEDIA GROUP	84.29 Ad For Public Hearing Preliminary 10/28/2022

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
518 30 41 00	Publishing		001 000 518 Current Expens	84.29	Ad For Public Hearing Preliminary 10/28/2022
15688	12/15/2022	12/15/2022	108	22,022.96	Waste Services Nov. 2022
537 10 33 00	Consolidated Disposal		420 000 537 Solid Waste Fu	22,022.96	Waste Services Nov. 2022
15722	12/15/2022	12/15/2022	3001	131.00	Reimbursement For Shoes/ Boots 2022
534 10 31 03	Uniforms		401 000 534 Water Operatin;	65.50	Reimbursement For Boots 2022
535 10 31 02	Uniforms		405 000 535 Sewer Operatin	65.50	Reimbursement For Boots 2022
15710	12/15/2022	12/15/2022	2304	716.77	Credit Card Expenses-Clerks
511 60 31 00	Mayor/Council -Office & O		001 000 511 Current Expens	54.02	Picture Paper/ Pictures Frame
514 23 31 02	Office Supplies		001 000 514 Current Expens	86.37	W-2 And 1099-NEC
518 23 42 14	Telephone/Internet Expense		001 000 518 Current Expens	67.95	City Hall Internet
518 23 42 14	Telephone/Internet Expense		001 000 518 Current Expens	47.50	Office Phone Lines
518 30 47 14	City Hall Utilities		001 000 518 Current Expens	16.67	Monthly Web Site
518 70 31 00	Other Supplies And Furnitu		001 000 518 Current Expens	127.53	Steamer For Tablecloths/ Tablecloths
518 70 31 00	Other Supplies And Furnitu		001 000 518 Current Expens	74.65	Tablecloths
521 10 49 00	Professional Services		001 000 521 Current Expens	16.67	Monthly Web Site
534 10 41 05	Professional Services		401 000 534 Water Operatin;	8.33	Monthly Web Site
534 10 42 00	Telephone		401 000 534 Water Operatin;	47.50	Office Phone Lines
535 10 41 04	Professional Services		405 000 535 Sewer Operatin	8.33	Monthly Web Site
535 10 42 00	Telephone		405 000 535 Sewer Operatin	47.50	Office Phone Lines
535 10 47 00	Utilities		405 000 535 Sewer Operatin	54.95	WWTF Internet Services
573 90 49 00	Community Events		001 000 573 Current Expens	11.82	Pumkins For Halloween
573 90 49 00	Community Events		001 000 573 Current Expens	46.98	Halloween Decor- Hanging GhostMesh Ribbon/skeletons/Spiders/Light Up Ghost/CandiBowl
15711	12/15/2022	12/15/2022	2304	1,702.16	Credit Card Expenses-MPD
521 10 49 00	Professional Services		001 000 521 Current Expens	88.96	Office Phone Lines
521 10 49 00	Professional Services		001 000 521 Current Expens	16.22	Acrobat Pro
521 20 48 00	Vehicle Repair And Mainte		001 000 521 Current Expens	429.51	Duralast Brake Rotor
521 20 48 00	Vehicle Repair And Mainte		001 000 521 Current Expens	1,016.58	2012 Chevrolet Impala- Maint.
521 22 35 01	Law Enforcement - Small T		107 000 521 Public Safety T	39.01	Markers Evidences
521 30 30 00	Community Crime Preventi		001 000 521 Current Expens	111.88	Candies For Trunk N Treat Event
15728	12/15/2022	12/15/2022	2304	3,703.85	Credit Card Expenses-PW
518 30 48 00	Repair And Maintenance		001 000 518 Current Expens	119.19	Ecology Battery Back Up
534 10 31 00	Office Supplies		401 000 534 Water Operatin;	160.04	Ethernet Network /Glass Screen/ Cell Phone Cases/Binders/Paper/Charger

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
534 10 31 00	Office Supplies		401 000 534 Water Operatin;	332.11	Paper Towels/bath Tissue/Outdoor Bag/Dish Spray/Shop Towels
534 10 31 01	Operating Supplies		401 000 534 Water Operatin;	251.14	Rubber Mats
534 10 31 03	Uniforms		401 000 534 Water Operatin;	86.15	Uniforms/Storages/Dewalt Vac
534 10 32 02	Fuel		401 000 535 Water Operatin;	64.11	Fuel-Conference Wenatchee
534 10 32 02	Fuel		401 000 535 Water Operatin;	32.54	Fuel-CDL Exam-Yakima
534 10 35 00	Small Tools & Equipment		401 000 534 Water Operatin;	47.74	Paint Gun Tip & Bins Storage
534 10 35 00	Small Tools & Equipment		401 000 534 Water Operatin;	424.05	Bar Set/Com Wrench/Combo Ratchet/Adtp/Sockets Adapters/Steel Hammers/Folding Hex Key SetsScrewdrivers
534 10 41 05	Professional Services		401 000 534 Water Operatin;	16.25	Adobe Acrobat
534 10 41 05	Professional Services		401 000 534 Water Operatin;	0.99	Icloud Storage
534 10 43 00	Travel & Training		401 000 534 Water Operatin;	87.00	WaterWorks Operator Certification
534 10 43 00	Travel & Training		401 000 534 Water Operatin;	1.74	WaterWorks Operator Certification-Credit Card Fee
534 10 43 00	Travel & Training		401 000 534 Water Operatin;	29.92	Lunch- Juan & Albert Con Wenatchee
534 10 43 00	Travel & Training		401 000 534 Water Operatin;	4.00	Lunch- Juan & Albert Con Wenatchee
534 10 43 00	Travel & Training		401 000 534 Water Operatin;	53.00	Dinner- Juan & Albert Con Wenatchee
534 10 43 00	Travel & Training		401 000 534 Water Operatin;	42.32	Dinner- Juan & Albert Con Wenatchee
534 10 43 00	Travel & Training		401 000 534 Water Operatin;	11.84	Dinner- Juan & Albert Con Wenatchee
534 10 43 00	Travel & Training		401 000 534 Water Operatin;	34.01	Lunch- Juan & Albert Con Wenatchee
534 10 48 03	System Repair & Maintenan		401 000 534 Water Operatin;	135.09	Well #4 Hour Meter
534 10 48 03	System Repair & Maintenan		401 000 534 Water Operatin;	78.48	Bussman Fuse
535 10 31 02	Uniforms		405 000 535 Sewer Operatin	86.15	Uniforms/Storages/Dewalt Vac
535 10 32 00	Fuel		405 000 535 Sewer Operatin	64.11	Fuel-Conference Wenatchee
535 10 32 00	Fuel		405 000 535 Sewer Operatin	32.54	Fuel-CDL Exam-Yakima
535 10 32 03	Fuel		101 000 535 Street Fund	32.53	Fuel-CDL Exam-Yakima
535 10 35 00	Small Tools & Equipment		405 000 535 Sewer Operatin	151.00	Uniforms/Storages/Dewalt Vac
535 10 35 00	Small Tools & Equipment		405 000 535 Sewer Operatin	651.11	Volt Max/Cordless Brushless Combo Kit
535 10 35 00	Small Tools & Equipment		405 000 535 Sewer Operatin	424.06	Bar Set/Com Wrench/Combo Ratchet/Adtp/Sockets Adapters/Steel Hammers/Folding Hex Key SetsScrewdrivers
542 30 43 00	Travel And Training		101 000 542 Street Fund	125.00	DOT EXAM -Juan Ledezma
554 30 31 00	Animal Control / Supplies		001 000 554 Current Expens	12.46	Ethernet Network /Glass Screen/ Cell Phone Cases/Binders/Paper/Charger
576 10 32 04	Fuel		001 000 576 Current Expens	32.53	Fuel-CDL Exam-Yakima
576 80 48 00	Park Maintenance		001 000 576 Current Expens	80.65	Uniforms/Storages/Dewalt Vac
15684	12/15/2022	12/15/2022	3316 FORD MOTOR CREDIT COMPANY	3,269.63	MPD-Vehicle Lease
594 21 70 04	Vehicles Lease - Principal		107 000 594 Public Safety T;	2,721.89	MPD-Vehicle Lease
594 21 80 05	Vehicles Lease - Interest		107 000 594 Public Safety T;	547.74	MPD-Vehicle Lease

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15726	12/15/2022	12/15/2022	3046		GLOBAL CHEMICALS INC	1,299.82	PW-SUV Tailgate Salt Spreader
	534 10 35 00	Small Tools & Equipment	401 000 534	500.00	PW-SUV Tailgate Salt Spreader		
	535 10 35 00	Small Tools & Equipment	405 000 535	500.00	PW-SUV Tailgate Salt Spreader		
	542 30 35 01	Small Tools & Equipment	101 000 542	299.82	PW-SUV Tailgate Salt Spreader		
15717	12/15/2022	12/15/2022	1698		GRANT COUNTY PUD	1,854.05	Power Billing Nov. 2022
	542 63 47 00	Street Lighting	101 000 542	170.18	St. Lights - Park		
	542 63 47 00	Street Lighting	101 000 542	1,683.87	St. Lights		
15718	12/15/2022	12/15/2022	1734		GRAY & OSBORNE INC	391.11	WWTF Fire Assistance Professional Services From Oct. 9- Nov. 5 2022
	535 10 41 08	Professional Services - WW	405 000 535	391.11	WWTF Fire Assistance Professional Services From Oct. 9- Nov. 5 2022		
15719	12/15/2022	12/15/2022	1734		GRAY & OSBORNE INC	651.42	Basketball Court And Parking Lot Improvements Professional Services From Oct. 9- Nov. 5 2022
	594 76 41 00	Basketball Court Improvem	001 000 594	651.42	Basketball Court And Parking Lot Improvements Professional Services From Oct. 9- Nov. 5 2022		
15720	12/15/2022	12/15/2022	1734		GRAY & OSBORNE INC	7,084.36	8th Street & Selkirk Ave Improvements Professional Services From Oct. 9- Nov. 5 2022
	595 95 63 05	TIB - 8th St/Selkirk/Portage	101 000 594	7,084.36	8th Street & Selkirk Ave Improvements Professional Services From Oct. 9- Nov. 5 2022		
15721	12/15/2022	12/15/2022	1734		GRAY & OSBORNE INC	15,307.54	Government Rd Multi-Use Pathways Professional Services From Oct. 9- Nov. 5 2022
	595 95 41 00	CDBG - Government Road	101 000 594	15,307.54	Government Rd Multi-Use Pathways Professional Services From Oct. 9- Nov. 5 2022		
15713	12/15/2022	12/15/2022	237		H. D. FOWLER CO	11,555.61	PW-Parts/Supplies
	534 10 48 01	Meter Installations	401 000 534	11,555.61	Meters/Plated Bolts/Meter Gasket For CCHS		
15714	12/15/2022	12/15/2022	237		H. D. FOWLER CO	3,745.92	PW-Parts/Supplies
	534 10 48 01	Meter Installations	401 000 534	3,745.92	Meters For CCHS		
15706	12/15/2022	12/15/2022	2874		LEDEZMA, JUAN CARLOS	195.65	Reimbursement- Boots 2022
	534 10 31 03	Uniforms	401 000 534	65.22	Reimbursement- Boots 2022		

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535 10 31 02	Uniforms		405 000 535 Sewer Operatin	65.22	Reimbursement- Boots 2022	
542 30 31 01	Uniforms		101 000 542 Street Fund	65.21	Reimbursement- Boots 2022	
15708	12/15/2022	12/15/2022	3355	LOWELL'S CORNERSTONE CON. LLC	157.51	PW Blow Out Irrigation Lines At The Park
576 80 48 00	Park Maintenance		001 000 576 Current Expens	157.51	PW Blow Out Irrigation Lines At The Park	
15716	12/15/2022	12/15/2022	1193	MARTY'S HARDWARE	439.42	Parts/Supplies
518 70 31 00	Other Supplies And Furnitu		001 000 518 Current Expens	23.83	Desinfect Spray	
534 10 31 03	Uniforms		401 000 534 Water Operatin;	57.86	Gloves/Tape/Uv Light	
534 10 48 03	System Repair & Maintena		401 000 534 Water Operatin;	58.22	Paint Brush/container/paint Tape/pall Lid	
534 10 48 03	System Repair & Maintena		401 000 534 Water Operatin;	10.06	Nails	
534 10 48 03	System Repair & Maintena		401 000 534 Water Operatin;	28.18	Hydraulic Cement	
534 10 48 03	System Repair & Maintena		401 000 534 Water Operatin;	-28.18	Return Hydraulic Cement	
535 10 31 00	Office Supplies		405 000 535 Sewer Operatin	61.73	Mark Paint	
535 10 31 00	Office Supplies		405 000 535 Sewer Operatin	5.96	Spray Primer	
535 10 31 00	Office Supplies		405 000 535 Sewer Operatin	8.12	Primer	
535 10 31 00	Office Supplies		405 000 535 Sewer Operatin	10.29	Tape	
535 10 48 02	Sewer Plant Maintenance		405 000 535 Sewer Operatin	30.34	Pipe Wrap	
535 10 48 02	Sewer Plant Maintenance		405 000 535 Sewer Operatin	16.25	Duct Tape	
542 30 48 02	Repair And Maintenance		101 000 542 Street Fund	17.61	Propane	
572 20 31 00	Library Maintenance And C		001 000 572 Current Expens	48.73	Strip Paint	
572 20 31 00	Library Maintenance And C		001 000 572 Current Expens	29.24	Strip Paint	
576 80 31 00	Park Supplies		001 000 576 Current Expens	58.48	Paint	
576 80 31 00	Park Supplies		001 000 576 Current Expens	2.70	Copy Keys	
15715	12/15/2022	12/15/2022	1900	MATTAWA TIRE CENTER	60.61	PW-Flat Repair
535 10 48 03	Vehicle Repair / Maintenanc		405 000 535 Sewer Operatin	60.61	PW-Flat Repair	
15702	12/15/2022	12/15/2022	625	NORCO	26.29	Cylinder Rental
534 10 31 02	Chlorine		401 000 534 Water Operatin;	26.29	Cylinder Renta	
15286	12/15/2022	12/15/2022	494	OVS	138.56	PW- Parts/Supplies
534 10 48 01	Meter Installations		401 000 534 Water Operatin;	103.09	Galvanized Coupling: Street Elbow: Nipples:	
535 10 48 01	Computer Support/Mainten		405 000 535 Sewer Operatin	20.26	Galvanized Bushing	
535 10 48 01	Computer Support/Mainten		405 000 535 Sewer Operatin	15.21	Threaded Bushing	
15727	12/15/2022	12/15/2022	494	OVS	151.92	Parts/Supplies
534 10 48 03	System Repair & Maintena		401 000 534 Water Operatin;	87.35	PVC Pipe/ Elbows/Adapters	
534 10 48 03	System Repair & Maintena		401 000 534 Water Operatin;	64.57	PVC Slip Coupling	

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15690	12/15/2022	12/15/2022	2798		
			PACIFIC OFFICE AUTOMATION	247.64	Monthly Equipment Fee Oct. 2022
518 70 45 01	Copier Lease		001 000 518 Current Expens	82.55	Monthly Equipment Fee Oct.
534 10 45 01	Copier Lease		401 000 534 Water Operatin	82.55	Monthly Equipment Fee Oct.
535 10 45 01	Copier Lease		405 000 535 Sewer Operatin	82.54	Monthly Equipment Fee Oct.
15685	12/15/2022	12/15/2022	2820		
			PETRO-USA MATTAWA MART	2,841.50	MPD- Fule Services
521 20 32 03	Police Vehicle Fuel		107 000 521 Public Safety T	2,841.50	MPD- Fule Services
15703	12/15/2022	12/15/2022	2820		
			PETRO-USA MATTAWA MART	2,149.16	PW Fuel Services Fee
534 10 32 02	Fuel		401 000 535 Water Operatin	537.29	PW Fuel Services Fee
535 10 32 00	Fuel		405 000 535 Sewer Operatin	537.29	PW Fuel Services Fee
535 10 32 03	Fuel		101 000 535 Street Fund	537.29	PW Fuel Services Fee
576 10 32 04	Fuel		001 000 576 Current Expens	537.29	PW Fuel Services Fee
15709	12/15/2022	12/15/2022	2729		
			QUADIANT FINANCE USA INC.	438.31	Postage Machine And Annual Lease Agreement
514 23 31 00	Postage		001 000 514 Current Expens	109.58	Postage Machine And Annual Lease Agreement
521 20 31 02	Postage		001 000 521 Current Expens	109.58	Postage Machine And Annual Lease Agreement
534 10 30 02	Postage		401 000 534 Water Operatin	109.58	Postage Machine And Annual Lease Agreement
537 10 31 01	Postage		420 000 537 Solid Waste Fu	109.57	Postage Machine And Annual Lease Agreement
15723	12/15/2022	12/15/2022	1247		
			RIO'S AUTO AG SUPPLY	815.34	Parts/Supplies
521 20 48 00	Vehicle Repair And Mainte		001 000 521 Current Expens	97.72	MPD-Brake Pads Prem Gold
521 20 48 00	Vehicle Repair And Mainte		001 000 521 Current Expens	277.70	MPD-Oil/Washer FluidIcon ClearMax
534 10 31 01	Operating Supplies		401 000 534 Water Operatin	103.98	PW-Strip Paint
534 10 48 02	Vehicle Repair & Maintena		401 000 548 Water Operatin	181.49	PW-Battery
534 10 48 02	Vehicle Repair & Maintena		401 000 548 Water Operatin	30.86	PW-Wiper Blade
534 10 48 02	Vehicle Repair & Maintena		401 000 548 Water Operatin	67.23	PW-Seafoam
535 10 48 02	Sewer Plant Maintenance		405 000 535 Sewer Operatin	4.65	PW-Starting Fluid
535 10 48 02	Sewer Plant Maintenance		405 000 535 Sewer Operatin	6.49	PW-Keystock
542 30 35 01	Small Tools & Equipment		101 000 542 Street Fund	9.51	PW-Washer Fluid
542 30 48 01	Vehicle Repair & Maintena		101 000 542 Street Fund	35.71	PW-Coolant Filter:Fram Ant.
15682	12/15/2022	12/15/2022	3416		
			SCJ ALLIANCE	2,142.50	Housing Action Plan Fee Period October 30- Nov. 26, 2022
558 60 41 02	Planning Services - HAPI C		001 000 558 Current Expens	2,142.50	Housing Action Plan Fee Period October 30- Nov. 26, 2022

ACCOUNTS PAYABLE

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
15683	12/15/2022	12/15/2022	3416 SCJ ALLIANCE	5,967.50	Planning Services Fee Period October 30- Nov. 26, 2022
	558 60 41 00	Planning-Zoning & Land U	001 000 558	5,967.50	Current Expens Planning Services Fee Period October 30- Nov. 26, 2022
15704	12/15/2022	12/15/2022	3299 SOILTEST FARM CONSULTANTS INC	732.00	RC WWTF Samples
	535 10 41 02	Testing Samples	405 000 535	732.00	Sewer Operatin RC WWTF Samples
15724	12/15/2022	12/15/2022	3299 SOILTEST FARM CONSULTANTS INC	153.00	RC Samples
	535 10 41 02	Testing Samples	405 000 535	153.00	Sewer Operatin RC Samples
15729	12/15/2022	12/15/2022	1979 THE BUILDING DEPARTMENT LLC	600.00	Rental Inspections Fees
	524 20 41 00	Rental/Fire Inspection Cost	001 000 524	600.00	Current Expens Rental Inspections Fees
15701	12/15/2022	12/15/2022	732 U.S CELLULAR	587.90	PW & Mayor/Clerks Cell Phone Services
	518 30 48 00	Repair And Maintenance	001 000 518	233.49	Current Expens Mayor/Clerks Cell Phone Services
	534 10 42 00	Telephone	401 000 534	177.21	Water Operatin PW Cell Phone Services
	535 10 42 00	Telephone	405 000 535	177.20	Sewer Operatin PW Cell Phone Services
15705	12/15/2022	12/15/2022	554 U.S. BANK MUN INV. ACCOUNT	26.00	Bank Fees Nov. 2022
	514 23 41 01	Banking And Visa/Merchar	001 000 514	26.00	Current Expens Bank Fees Nov. 2022
15730	12/15/2022	12/15/2022	274 UNITED STATES POSTAL SERVICES	168.00	Utility Bills Postage Fee December 2022
	534 10 30 02	Postage	401 000 534	56.00	Water Operatin Utility Bills Postage Fee December 2022
	535 10 31 01	Postage	405 000 535	56.00	Sewer Operatin Utility Bills Postage Fee December 2022
	537 10 31 01	Postage	420 000 537	56.00	Solid Waste Fu Utility Bills Postage Fee December 2022
15687	12/15/2022	12/15/2022	613 UTILITIES UNDERGROUND	10.32	Excavation Notification (8) Nov. 2022
	534 10 47 01	Utilities	401 000 534	10.32	Water Operatin Excavation Notification (8) Nov. 2022
15686	12/15/2022	12/15/2022	3362 VISION MUNICIPAL SOLUTIONS LLC	82.50	IT Services MPD
	521 10 49 00	Professional Services	001 000 521	82.50	Current Expens IT Services MPD
15689	12/15/2022	12/15/2022	482 WA STATE CRIMINAL JUSTICE, TRAINING COM	95.00	MPD- Field Training Officer Avalos
	521 40 40 00	Training	107 000 521	95.00	Public Safety T MPD- Field Training Officer Avalos
15707	12/15/2022	12/15/2022	2957 WASTE MANAGEMENT	199.99	WWTF Garbage Disposal

ACCOUNTS PAYABLE

City Of Mattawa

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo		
535 10 48 02			Sewer Plant Maintenance	405 000 535	Sewer Operatin	199.99	WWTF Garbage Disposal

Report Total: 93,135.73

Fund	
001 Current Expense Fund	14,470.46
101 Street Fund	25,450.81
107 Public Safety Tax Fund	6,245.14
401 Water Operating Fund	19,644.55
405 Sewer Operating Fund	5,136.24
420 Solid Waste Fund	22,188.53

This report has been reviewed by:

REMARKS:

Anabel Martinez - City Clerk

Date

TREASURER'S REPORT

Fund Totals

City Of Mattawa

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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 Current Expense Fund	1,183,467.46	119,999.56	114,869.56	1,188,597.46	678.60	56,977.93	-5.49	1,246,248.50
101 Street Fund	530,538.06	5,634.62	85,647.78	450,524.90	2,873.04	1,804.37	0.00	455,202.31
102 Police Vehicle Fund	17,971.95	9.12		17,981.07	0.00	0.00	0.00	17,981.07
103 Multimodal Transportation Fund	69,991.66	2,062.08		72,053.74	0.00	0.00	0.00	72,053.74
105 COPS Grant	-93,100.55	0.00	13,903.37	-107,003.92	0.00	0.00	0.00	-107,003.92
106 LFRF Fund	1,295,446.97	0.00		1,295,446.97	0.00	0.00	0.00	1,295,446.97
107 Public Safety Tax Fund	-71,000.66	19,000.16	9,964.05	-61,964.55	6,522.50	0.00	0.00	-55,442.05
140 Transportation Benefit Fund	224,510.38	6,993.19		231,503.57	0.00	0.00	0.00	231,503.57
350 Capital Improvement Fund	167,621.15	1,357.23	11,143.55	157,834.83	26.75	0.00	0.00	157,861.58
401 Water Operating Fund	777,942.42	73,061.30	52,621.88	798,381.84	453.45	6,850.06	-5,097.48	800,587.87
402 Water Bond Debt Fund	43,764.28	0.00		43,764.28	0.00	0.00	0.00	43,764.28
403 Customer Deposit Fund	100.00	100.00	100.00	100.00	125.70	0.00	0.00	225.70
404 Water Bond Reserve Fund	79,333.63	0.00		79,333.63	0.00	0.00	0.00	79,333.63
405 Sewer Operating Fund	-587,328.78	64,775.87	56,060.51	-578,613.42	91.47	7,218.35	-5,798.39	-577,101.99
406 Sewer Debt Fund	311,384.79	164.02		311,548.81	0.00	0.00	0.00	311,548.81
407 Water Emergency Fund	61,950.63	31.44		61,982.07	0.00	0.00	0.00	61,982.07
408 Sewer Emergency Fund	21,082.25	10.70		21,092.95	0.00	0.00	0.00	21,092.95
410 Sewer Reserve Fund	83,081.84	42.16		83,124.00	0.00	0.00	0.00	83,124.00
411 Water Capital Improvement	474,825.90	240.97		475,066.87	0.00	0.00	0.00	475,066.87
412 Sewer Capital Improvement	555,946.03	282.13	13,547.31	542,680.85	0.00	0.00	0.00	542,680.85
413 Water Deposits	11,627.47	0.00		11,627.47	0.00	0.00	0.00	11,627.47
414 Sewer Deposits	11,627.46	0.00		11,627.46	0.00	0.00	0.00	11,627.46
420 Solid Waste Fund	130,136.36	35,712.32	31,710.26	134,138.42	86.00	954.17	-3,452.91	131,725.68
460 Water System Construction	73,796.49	0.00		73,796.49	0.00	0.00	0.00	73,796.49
639 Custodial Fund	-1,203.77	50.00		-1,153.77	0.00	0.00	0.00	-1,153.77
	5,373,513.42	329,526.87	389,568.27	5,313,472.02	10,857.51	73,804.88	-14,354.27	5,383,780.14

(A)

(D)

(C)

(B)

TREASURER'S REPORT

Account Totals

City Of Mattawa

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Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1 Checking	2,411,517.37	299,339.28	356,679.10	2,354,177.55	-9,349.71	84,662.39	2,429,490.23
2 Petty Cash - PUD	300.00	0.00	0.00	300.00	0.00	0.00	300.00
3 Petty Cash - TOM	400.00	0.00	0.00	400.00	0.00	0.00	400.00
5 LGIP	239,991.67	505.22	0.00	240,496.89	0.00	0.00	240,496.89
6 US Bond 3.6 Yr.	1,000,283.33	0.00	0.00	1,000,283.33	0.00	0.00	1,000,283.33
7 US Bond 4 Yr.	1,000,220.00	0.00	0.00	1,000,220.00	0.00	0.00	1,000,220.00
8 US Bond 2.6 Yr.	717,566.13	0.00	0.00	717,566.13	0.00	0.00	717,566.13
9 Xpress EFT	9,713.05	37,252.32	40,459.12	6,506.25	-5,004.56	0.00	1,501.69
Total Cash:	5,379,991.55	337,096.82	397,138.22	5,319,950.15	-14,354.27	84,662.39	5,390,258.27
	5,379,991.55	337,096.82	397,138.22	5,319,950.15	-14,354.27	84,662.39	5,390,258.27

(A)

(B)

TREASURER'S REPORT

Outstanding Vouchers

City Of Mattawa

09/01/2022 To: 09/30/2022

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2022	2685	09/22/2022	Util Pay	1		BATCH UTILITY CUSTOMER	2,189.09	
2022	2686	09/22/2022	Util Pay	1		BATCH UTILITY CUSTOMER	757.26	
2022	2687	09/22/2022	Util Pay	1		BATCH UTILITY CUSTOMER	360.29	
2022	2688	09/22/2022	Tr Rec	1		UTILITY TAX TELEPHONE	0.39	
2022	2689	09/22/2022	Util Pay	1		BATCH UTILITY CUSTOMER	200.00	
2022	2750	09/29/2022	Tr Rec	1		VELASCO MARTINEZ, ADRIANA	2.00	Yard Sale
2022	2756	09/29/2022	Util Pay	1		XPRESS BILL PAY	818.51	Xpress Import - CC - 09-29-2022__daily_batch.csv
2022	2760	09/30/2022	Util Pay	1		BATCH UTILITY CUSTOMER	866.43	
2022	2761	09/30/2022	Util Pay	1		BATCH UTILITY CUSTOMER	253.80	
2022	2762	09/30/2022	Util Pay	1		BATCH UTILITY CUSTOMER	346.79	
2022	2763	09/30/2022	Util Pay	1		BATCH UTILITY CUSTOMER	270.71	
2022	2764	09/30/2022	Util Pay	1		BATCH UTILITY CUSTOMER	635.33	
2022	2765	09/30/2022	Tr Rec	1		ROJA, YESENIA	2.00	Yard Sale 10/2/22
2022	2766	09/30/2022	Tr Rec	1		UTILITY TAX TELEPHONE	1.10	
2022	2768	09/30/2022	Util Pay	1		XPRESS BILL PAY	2,646.01	Xpress Import - CC - 09-30-2022__daily_batch.csv
Receipts Outstanding:							9,349.71	(C)
2022	2833	09/30/2022	Payroll	1	EFT	WA STATE DEPT. OF RETIREMENT	12,012.69	Pay Cycle(s) 09/01/2022 To 09/30/2022 - PERS 2;
2022	2829	09/30/2022	Payroll	1	EFT	AFLAC	506.07	Pay Cycle(s) 09/01/2022 To 09/30/2022 - LEOFF 2
2022	2831	09/30/2022	Payroll	1	EFT	ESD - PFML	942.56	Pay Cycle(s) 07/01/2022 To 09/30/2022 - PFML
2022	2832	09/30/2022	Payroll	1	EFT	WA STATE DEPT OF LABOR & INDUSTRIES	14,133.10	3RD Quarter L&I: 07/01/2022 - 09/30/2022
2022	2834	09/30/2022	Payroll	1	EFT	WA STATE EMPLOYMENT SECURITY	477.60	3rd Quarter Unemployment: 07/01/2022 - 09/30/2022
2022	2835	09/30/2022	Payroll	1	EFT	WA STATE SUPPORT REGISTRY	508.88	Pay Cycle(s) 09/01/2022 To 09/30/2022 - Child Support
2022	2836	09/30/2022	Payroll	1	EFT	WASHINGTON TEAMSTERS WELFARE TRUST	21,242.00	Pay Cycle(s) 09/01/2022 To 09/30/2022 - Teamsters Medical
2022	2830	09/30/2022	Payroll	1	EFT	COLUMBIA BANK 1117 MATTAWA	20,423.26	941 Deposit for Pay Cycle(s) 09/01/2022 - 09/30/2022
2019	2585	09/05/2019	Claims	1	17351	MAYBELINE PANTALEON	46.88	Reimb. On Fuel /Meal During Interview W/ DEA In Spokane, WA
2020	1766	05/07/2020	Claims	1	17808	STRIPE RITE INC.	2,848.04	PW- Parts/Supplies
2020	1769	05/07/2020	Claims	1	17811	U.S. BANK MUN INV. ACCOUNT	26.00	Bank Fee March '20

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Outstanding Vouchers

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2020	2166	06/04/2020	Claims	1	17854	JUAN CARLOS LEDEZMA	25.00	Reimbursement Pesticide Field Test
2020	3039	08/06/2020	Claims	1	17967	Martin Rojas - Lopez	5.20	Refund Utility Deposit
2020	3425	09/03/2020	Claims	1	18021	Irma Ponce Garcia	5.30	Refund Utility Deposit
2020	4875	12/17/2020	Claims	1	18259	YESSICA CRUZ GARCIA	15.20	Refund Utility Deposit
2021	597	02/04/2021	Claims	1	18361	JONATHAN HERNANDEZ NUNEZ	100.00	Refund Utility Deposit
2022	2062	07/21/2022	Claims	1	19320	OVS	138.56	PW- Parts/Supplies
2022	2583	09/15/2022	Claims	1	19390	911 SUPPLY PUBLIC SAFETY GEAR&APPAREL	6,522.50	MPD-uniform/clothing
2022	2590	09/15/2022	Claims	1	19397	COLUMBIA BASIN MEDIA GROUP	389.13	MPD- Ad For Domestic Violence; Ad Notice For Non-Project SEPA Threshold Determination -Water System Plan; Ad For Summary Ordinance 22-679
2022	2592	09/15/2022	Claims	1	19399	COSTCO MEMBERSHIP	120.00	Membership Fee 2022
2022	2594	09/15/2022	Claims	1	19401	EWFOA TREASURER	50.00	EWFOA Meeting Registration
2022	2599	09/15/2022	Claims	1	19406	RIO'S AUTO AG SUPPLY	347.70	Parts/Supplies
2022	2603	09/15/2022	Claims	1	19410	UNITED STATES POSTAL SERVICES	168.00	Utility Bills Postage Fee September 2022
2022	2606	09/15/2022	Claims	1	19413	WA STATE DEPT OF ECOLOGY	50.00	Ground Water Permit NO G3-30811-Juan Ledezma
2019	730	02/28/2019	Payroll	1	31522	BRIAN BERGHOUT	57.71	
2022	2151	07/29/2022	Payroll	1	31790	MARIA MAGGIE CELAYA	859.75	
2022	2470	08/31/2022	Payroll	1	31798	MARIA MAGGIE CELAYA	859.75	
2022	2723	09/30/2022	Payroll	1	31803	ANTONIO D ACOSTA	115.44	
2022	2727	09/30/2022	Payroll	1	31804	SILVIA BARAJAS	115.44	
2022	2728	09/30/2022	Payroll	1	31805	BRIAN BERGHOUT	115.44	
2022	2729	09/30/2022	Payroll	1	31806	MARIA MAGGIE CELAYA	859.75	
2022	2732	09/30/2022	Payroll	1	31807	FABIOLA G HERNANDEZ	115.44	
2022	2828	09/30/2022	Payroll	1	31810	WAFOP LABOR COALITION	288.00	Pay Cycle(s) 09/01/2022 To 09/30/2022 - Union Dues (PD)
2022	2837	09/30/2022	Payroll	1	31811	TEAMSTERS LOCAL #760	172.00	Pay Cycle(s) 09/01/2022 To 09/30/2022 - Union Dues; Pay Cycle(s) 09/01/2022 To 09/30/2022 - Union Initiation Fee
							84,662.39	
2022	2757	09/29/2022	Util Pay	9		XPRESS BILL PAY	120.02	Xpress Import - iPay - 09-29-2022__daily_batch.csv
2022	2769	09/30/2022	Util Pay	9		XPRESS BILL PAY	4,884.54	Xpress Import - EFT - 09-30-2022__daily_batch.csv

Receipts Outstanding:

5,004.56

84,662.39



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Outstanding Vouchers

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo	
Fund							Claims	Payroll	Total
001 Current Expense Fund							678.60	56,977.93	57,656.53
101 Street Fund							2,873.04	1,804.37	4,677.41
107 Public Safety Tax Fund							6,522.50	0.00	6,522.50
350 Capital Improvement Fund							26.75	0.00	26.75
401 Water Operating Fund							453.45	6,850.06	7,303.51
403 Customer Deposit Fund							125.70	0.00	125.70
405 Sewer Operating Fund							91.47	7,218.35	7,309.82
420 Solid Waste Fund							86.00	954.17	1,040.17
							10,857.51	73,804.88	84,662.39

TREASURER'S REPORT

Signature Page

City Of Mattawa

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We the undersigned officers for the City of Mattawa have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: _____ Signed: _____
Clerk / Treasurer / Date Mayor / Date

STREET

Account	Title	Budget Amount	YTD	Remaining	%				
308 31 01 00	Beg Bal Res Street Fund	426,592	259,058	167,534					
308 31 01 01	Beg Bal Res Leave Accrual	3,408	0	3,408					
						Per month	Per Yr		
322 10 00 01	Street & Utility Construction Permit	0	273	(273)		25	297		273
333 11 00 01	CDBG - Government Road Pathway Sidewalk	695,000	274,921	420,079	40%	24,993	299,914		274,921
333 21 00 00	WA Traffic Safety Commission - Crosswalk Safety	0	0	0		0	0		0
334 03 80 00	TIB Grant -- Ellice Overlay	0	0	0		0	0		0
334 03 80 01	TIB Grant -- Saddle Mountain Overlay	0	0	0		0	0		0
334 03 80 02	TIB Grant - Portage/Selkirk Overlay	0	0	0		0	0		0
334 03 80 03	TIB Grant - Broadway/Selkirk Overlay	0	0	0		0	0		0
334 03 80 04	TIB Grant - Government Road Sidewalk (Manson Lane-Columbia Ave.)	0	37,757	(37,757)		3,432	41,190		37,757
334 03 80 05	TIB Grant - 8th St./Selkirk Ave./Portage-4th Street Overlay	494,847	0	494,847	0%	0	0		0
334 03 80 06	TIB Grant - Complete Streets Award 2022	0	100,000	(100,000)		9,091	109,091		100,000
336 00 87 00	Motor Vehicle Street Fuel Tax	115,000	44,866	70,134	39%	4,079	48,945		44,866
337 01 01 01	Taylor Orchards West Plat Reimbursement	0	0	0		0	0		0
337 01 02 00	Grant County PW -- Fuel Redistribution	35,000	0	35,000	0%	0	0		0
347 30 00 01	Community Event Services (Traffic Control)	600	637	(37)	106%	58	695		637
361 10 01 01	Investment Interest	4,000	1,474	2,526	37%	134	1,608		1,474
361 10 51 01	Prepaid Interest/Premium On Bond Purch	0	0	0		0	0		0
367 00 00 02	Contributions Toward Government Rd. Pathway	0	25,000	(25,000)		2,273	27,273		25,000
369 10 00 00	Sale Of Surplus Equipment	0	0	0		0	0		0
397 00 00 00	Transfer In From TBD - 8th St. / Selkirk Ave./Portage-4th Street Overlay- City's Match	54,983	54,983	0	100%	4,998	59,981		54,983
397 00 00 01	Transfer In From TBD - Gov't Rd. Sidewalk - City's Match	66,967	66,967	0	100%	6,088	73,055		66,967
397 00 00 03	Transfer In - CDBG Gov't Rd. Pathway - City's Match	17,500	17,500	0	100%	1,591	19,091		17,500
TOTAL		1,483,897	624,378	859,519					624,378
						Add/subtract	New Budget		
535 10 32 03	Fuel	2,000	2,146	(146)	107%	195	2,341	500	2,500
542 30 10 00	Public Works Wages	16,000	13,142	2,858	82%	1,195	14,337	-1,000	15,000
542 30 10 01	Clerk/Treasurer Salary	10,000	6,469	3,531	65%	588	7,057	-1,700	8,300
542 30 10 02	Public Works Director Salary	14,000	12,156	1,844	87%	1,105	13,262	-500	13,500
542 30 10 03	Public Works Overtime Wages	3,000	2,802	198	93%	255	3,056	1,500	4,500
542 30 10 04	Deputy Clerks Wages	9,000	690	8,310	8%	63	753	-7,500	1,500
542 30 20 00	Public Works Benefits	9,000	7,897	1,103	88%	718	8,615		
542 30 20 01	Clerk/Treasurer Benefits	6,000	2,783	3,217	46%	253	3,036	-1,500	4,500
542 30 20 02	Public Works Director Benefits	6,000	5,222	778	87%	475	5,697	500	6,500
542 30 20 03	Public Works Overtime Benefits	1,500	1,521	(21)	101%	138	1,659	800	2,300
542 30 20 04	Deputy Clerks Benefits	6,000	470	5,530	8%	43	513	-4,500	1,500
542 30 31 00	Supplies And Postage	300	200	100	67%	18	218		
542 30 31 01	Uniforms	600	392	208	65%	36	427	200	800
542 30 35 00	Street Signs	5,000	2,805	2,195	56%	255	3,060	-2,000	3,000
542 30 35 01	Small Tools & Equipment	2,000	972	1,028	49%	88	1,060	500	2,500
542 30 41 00	Professional Services	2,000	860	1,140	43%	78	938	-1,000	1,000
542 30 41 02	State Auditor	3,000	2,200	800	73%	200	2,400		
542 30 41 03	Engineering/Planning -- Taylor Orchards Plat	0	0	0		0	0		
542 30 41 04	Engineering -- Government Road Study	0	0	0		0	0		
542 30 41 06	Engineering Services	1,000	0	1,000	0%	0	0	-1,000	0
542 30 43 00	Travel And Training	700	751	(51)	107%	68	819	51	751
542 30 45 00	Equipment Rental	250	0	250	0%	0	0	-250	
542 30 48 00	City Street Maintenance	10,000	7,366	2,634	74%	670	8,036	19,319	29,319
542 30 48 01	Vehicle Repair & Maintenance	3,500	284	3,216	8%	26	309	-1,450	2,050
542 30 48 02	Repair And Maintenance	2,000	981	1,019	49%	89	1,070	-500	1,500
542 63 47 00	Street Lighting	22,500	18,541	3,960	82%	1,686	20,226	-500	22,000
542 70 48 00	Roadside Maintenance/Spray	966	1,094	(128)	113%	99	1,194	130	1,096
542 90 46 00	Insurance	12,934	12,934	1	100%	1,176	14,109		
542 30 41 01	Publishing	500	0	500	0%	0	0	-500	0
543 30 47 00	Utilities	800	907	(107)	113%	82	990	400	1,200
594 18 62 02	Shop Offices	0	0	0		0	0		
594 42 64 00	Street Sweeper	0	0	0		0	0		
594 42 64 01	Boom Lift	0	0	0		0	0		
594 42 64 04	HVAC For City Hall	0	0	0		0	0		
595 00 00 00	Capital Expenditures/Expenses - Other Costs Allocations	0	0	0		0	0		
595 10 63 02	Saddle Mountain TIB Grant Engineer Exp	0	0	0		0	0		
595 10 63 03	Portage/Selkirk TIB Grant Engineer Exp	0	0	0		0	0		
595 10 63 04	Broadway/Selkirk TIB Grant Engineer Exp.	0	0	0		0	0		
595 30 63 02	Match Exp For Sidewalk Proj DOT	0	0	0		0	0		
595 30 63 03	Saddle Mountain TIB Grant Construction Exp	0	0	0		0	0		
595 30 63 04	Portage/Selkirk TIB Grant Construction Exp.	0	0	0		0	0		
595 30 63 05	Broadway/Selkirk TIB Grant Constr. Exp.	0	0	0		0	0		
595 42 63 00	TIB - Government Rd. Sidewalk (Manson Lane-Columbia Ave.) Const.	13,530	13,530	0	100%	1,230	14,760		
595 42 63 01	TIB - Government Rd. Sidewalk (Manson Lane-Columbia Ave.) Engin.	0	0	0		0	0		
595 95 41 00	CDBG - Government Road Multi-Use Pathway (Engin.)	0	77,528	(77,528)		7,048	84,575		
595 95 63 00	CDBG - Government Road Multi-Use Pathway (Const.)	695,000	171,339	523,661	25%	15,576	186,916		
595 95 63 03	TIB - 8th St/Selkirk/Portage-4th Street Overlay - City's Match	54,983	0	54,983	0%	0	0		
595 95 63 04	TIB - 8th St/Selkirk/Portage-4th Street Overlay - Construction	368,047	389,570	(21,523)	106%	35,415	424,985		
595 95 63 05	TIB - 8th St/Selkirk/Portage-4th Street Overlay - Engineering	126,800	119,028	7,772	94%	10,821	129,849		
595 95 63 06	Government Rd. Pathway City's Match - CDBG	17,500	0	17,500	0%	0	0		
595 10 63 00	Ellice Ave TIB Grant Engineer Exp	0	0	0		0	0		
595 10 63 01	Streets Overlay 2016 Engineer Exp	0	0	0		0	0		
595 30 63 00	Ellice Ave TIB Grant Construction Exp	0	0	0		0	0		
595 30 63 01	Match Expense For Streets TIB	0	0	0		0	0		
508 10 01 01	End Bal Res Street Fund	487,487	0	487,487	0%	0	0		
TOTAL		1,913,897	876,580	1,037,317				0	

WATER

Account	Title	Budget Amount	YTD	Remaining	%				
308 51 04 01	Beg Bal UnRes Water Fund	664,102	755,704	(91,602)					
308 51 04 41	Beg Bal UnRes Water Leave Accrual	9,299	0	9,299					
						Per Month	Per Yr		
343 40 00 00	Water Sales	467,000	492,120	(25,120)	105%	44,738	536,859		492,120
343 40 00 01	Standpipe	255	291	(36)	114%	26	317		291
343 40 00 02	Administration Fee	400	150	250	38%	14	164		150
343 40 00 03	Utility Tax On Water Sales	81,725	80,763	962	99%	7,342	88,106		80,763
343 40 00 04	Water Parts Sales And Hydrant Rentals	10,000	8,970	1,030	90%	815	9,786		8,970
343 40 00 05	Water Hookups New	3,000	1,750	1,250	58%	159	1,909		1,750
343 40 04 01	Hydrant Meter Maintenance	8,064	6,048	2,016	75%	550	6,598		6,048
345 89 00 01	Planning & Development (Engineering)	1,000	0	1,000	0%	0	0		0
359 40 01 01	Delinquent Utility Fees--Water	6,500	14,134	(7,634)	217%	1,285	15,419		14,134
361 10 04 01	Investment Interest	12,000	3,735	8,265	31%	340	4,074		3,735
361 10 54 01	Prepaid Interest/Premium On Bond Purch	0	0	0		0	0		0
369 10 00 02	Sale Of Surplus	0	0	0		0	0		0
389 10 04 01	Hydrant Deposits	500	1,000	(500)	200%	91	1,091		1,000
397 10 60 00	Transfer In - Rate Study 2022 (ARPA Fund)	5,335	0	5,335	0%	0	0		0
	TOTAL	595,779	608,962	(13,183)					608,962
						Add/subtract	New Budget		
534 00 41 00	Rate Study 2022 (ARPA Funds)	5,335	5,248	87	98%	477	5,725		
534 10 10 00	Clerk/Treasurer Salary	21,000	23,720	(2,720)	113%	2,156	25,877	6,000	27,000
534 10 10 01	Deputy Clerk Wages	24,000	21,659	2,341	90%	1,969	23,628		
534 10 10 02	Public Works Wages	66,464	42,410	24,054	64%	3,855	46,266		
534 10 10 03	Public Works Director Salary	30,000	30,796	(796)	103%	2,800	33,596	5,000	35,000
534 10 10 04	Public Works Overtime Wages	6,500	6,454	46	99%	587	7,040	2,500	9,000
534 10 20 00	Clerk/Treasurer Benefits	13,000	10,207	2,793	79%	928	11,134		
534 10 20 01	Deputy Clerk Benefits	12,000	12,876	(876)	107%	1,171	14,047	2,500	14,500
534 10 20 02	Public Works Benefits	45,000	17,423	27,577	39%	1,584	19,007		
534 10 20 03	Public Works Director Benefits	15,000	13,229	1,771	88%	1,203	14,432		
534 10 20 04	Public Works Overtime Benefits	3,500	3,414	86	98%	310	3,724		
534 10 30 02	Postage	1,250	1,277	(27)	102%	116	1,393	500	1,750
534 10 31 00	Office Supplies	2,000	1,912	88	96%	174	2,085	1,000	3,000
534 10 31 01	Operating Supplies	2,400	2,221	179	93%	202	2,423	1,600	4,000
534 10 31 02	Chlorine	3,000	6,590	(3,590)	220%	599	7,189	6,000	9,000
534 10 31 03	Uniforms	600	458	142	76%	42	500	400	1,000
534 10 35 00	Small Tools & Equipment	3,000	778	2,222	26%	71	849	2,000	5,000
534 10 35 01	Wheeler Rex Portable Electric Valve Exercisers	0	0	0	#DIV/0!	0	0		
534 10 40 00	Columbia River Water Rights - Annual Fee	7,000	7,000	0	100%	636	7,636		
534 10 41 00	State Auditor	4,000	2,200	1,800	55%	200	2,400		
534 10 41 01	Computer Support/Maintenance	0	0	0	#DIV/0!	0	0		
534 10 41 02	Chemical Samples	6,000	4,359	1,641	73%	396	4,755	500	6,500
534 10 41 03	Engineering Services	2,000	1,468	532	73%	133	1,602		
534 10 41 04	Publishing	450	0	450	0%	0	0		
534 10 41 05	Professional Services	4,000	3,936	64	98%	358	4,294		
534 10 41 06	Engineering W/S Rate Study	0	0	0	#DIV/0!	0	0		
534 10 41 07	Water Rights Study	7,000	1,519	5,481	22%	138	1,657		
534 10 41 09	Professional Services - Water System Plan	15,000	12,537	2,463	84%	1,140	13,677		
534 10 41 10	Water Main Easements Study	0	7,575	(7,575)	#DIV/0!	689	8,264		
534 10 42 00	Telephone	2,500	1,971	530	79%	179	2,150		
534 10 43 00	Travel & Training	2,500	131	2,369	5%	12	143		
534 10 44 00	Excise Tax On Sales	28,000	27,632	368	99%	2,512	30,143	2,500	30,500
534 10 44 02	Utility Tax On Water Sales Paid To General Fund	96,027	88,859	7,168	93%	8,078	96,937	1,000	97,027
534 10 45 01	Copier Lease	1,500	1,802	(302)	120%	164	1,966	700	2,200
534 10 46 00	Insurance	21,136	21,136	0	100%	1,921	23,057		
534 10 47 01	Utilities	33,000	28,214	4,786	85%	2,565	30,779		
534 10 48 00	Computer Support/Maintenance	6,000	5,479	521	91%	498	5,977	1,000	7,000
534 10 48 01	Meter Installations	8,000	12,593	(4,593)	157%	1,145	13,738	25,000	33,000
534 10 48 03	System Repair & Maintenance	20,000	13,680	6,320	68%	1,244	14,924	12,000	32,000
534 10 49 00	Water Master Training	0	621	(621)	0%	56	677		
534 10 49 01	Miscellaneous	0	0	0	0%	0	0		
534 10 49 02	Water System Utility Tax/Hydrant Meter	8,065	6,048	2,017	75%	550	6,598		
534 10 51 00	System Permit Fees	3,000	1,975	1,025	66%	180	2,155		
594 34 64 02	Meters -- Radio Reads	900	274	626	30%	25	299		
534 10 32 02	Fuel	4,000	4,088	(88)	102%	372	4,460	2,000	6,000
534 10 48 02	Vehicle Repair & Maintenance	3,500	1,383	2,117	40%	126	1,509	2,500	6,000
						0	0		
594 18 62 00	Shop Offices	0	0	0	0%	0	0		
594 34 48 00	Well #2 Upgrade	0	4,695	(4,695)	0%	427	5,122	4,695	
594 34 63 00	Replace Main Water Lines	0	0	0	0%	0	0		
594 34 63 01	Meter Replacements	0	0	0	0%	0	0		
594 34 64 00	Gate Valve Replacement	0	0	0	0%	0	0		
594 34 64 03	Dump Trailer	0	0	0	0%	0	0		
594 34 64 04	Vehicles (Sales From Surplus)	8,401	0	8,401	0%	0	0		
594 42 64 05	Boom Lift	0	0	0	#DIV/0!	0	0		
	TOTAL	546,028	461,848	84,180					79395
597 34 00 00	Transfer Out To 402 Bond	69,944	69,944	0					
508 80 04 01	End Bal UnRes Water Fund	653,208	0	653,208					

SEWER

Account	Title	Budget Amount	YTD	Remaining	%			
308 51 04 05	Beg Bal UnRes Sewer Fund	291,456	-595,456	886,912				
308 51 04 45	Beg Bal UnRes Sewer Leave Accrual	13,544	0	13,544				
						Per Month	Per yr	
334 03 10 00	Dept. Of Ecology Grant - WWTF Improvements	0	0	0				
343 50 00 01	Sewer Sales	515,000	543,816	-28,816	106%	49,438	593,254	543,816
343 50 00 02	Administrative Fee	500	150	350	30%	14	164	150
343 50 00 03	Utility Tax On Sewer Sales	90,125	92,703	-2,578	103%	8,428	101,131	92,703
343 50 00 04	Sewer Sales- Parts	3,500	19,675	-16,175	562%	1,789	21,463	19,675
343 50 00 05	Sewer Hookups New	1,750	1,750	0	100%	159	1,909	1,750
359 50 00 01	Delinquent Utility Fees-Sewer	2,750	7,083	-4,333	258%	644	7,727	7,083
361 10 04 05	Investment Interest	4,500	0	4,500	0%	0	0	0
361 10 54 05	Prepaid Interest/Premium On Bond Purch	0	0	0	0%	0	0	0
369 10 00 03	Sale Of Surplus	0	0	0	0%	0	0	0
369 90 00 01	Employee Re-Payment	0	1,548	-1,548	0%	141	1,689	1,548
397 10 60 01	Transfer In - Rate Study 2022 (ARPA Funds)	5,335	0	5,335	0%	0	0	0
398 10 00 00	Insurance Recoveries - WWTF Fire	0	503,097	-503,097	#DIV/0!	45,736	548,833	1,043,097

TOTAL 623,460 1,169,822 (546,362)

1,709,822

Add/subtract New Budget

535 00 41 00	Rate Study 2022 - (ARPA Funds)	5,335	5,248	87	98%	477	5,725		
535 00 48 01	Sewer Installations	2,000	41	1,959	2%	4	45		
535 10 10 00	Public Works Wages	90,000	64,063	25,937	71%	5,824	69,886		
535 10 10 02	Clerk/Treasurer Salary	21,000	23,720	(2,720)	113%	2,156	25,877	6,000	27,000
535 10 10 03	Public Works Director Salary	30,000	30,796	(796)	103%	2,800	33,596	4,000	34,000
535 10 10 04	Public Works Overtime Wages	6,500	6,291	209	97%	572	6,863	1,000	7,500
535 10 10 05	Deputy Clerks Wages	24,000	18,277	5,723	76%	1,662	19,939		
535 10 20 00	Public Works Benefits	58,000	26,632	31,368	46%	2,421	29,053		
535 10 20 02	Clerk/Treasurer Benefits	13,000	10,207	2,793	79%	928	11,134		
535 10 20 03	Public Works Director Benefits	15,000	13,229	1,771	88%	1,203	14,432	1,000	16,000
535 10 20 04	Public Works Overtime Benefits	3,500	3,343	157	96%	304	3,647	500	4,000
535 10 20 05	Deputy Clerks Benefits	15,000	10,824	4,176	72%	984	11,808		
535 10 31 00	Office Supplies	1,600	2,334	(734)	146%	212	2,547		
535 10 31 01	Postage	1,000	1,067	(67)	107%	97	1,164		
535 10 31 02	Uniforms	600	379	221	63%	34	413	400	1,000
535 10 31 03	Office & Operating Supplies - WWTF Fire	0	0	0	0%	0	0		
535 10 32 00	Fuel	4,000	4,075	(75)	102%	370	4,446	2,000	6,000
535 10 32 01	Fuel - WWTF Fire	0	0	0	0%	0	0		
535 10 35 00	Small Tools & Equipment	2,500	1,381	1,119	55%	126	1,507	2,500	5,000
535 10 35 02	Composite Sampler ISCO 4700	0	0	0	0%	0	0		
535 10 41 00	State Auditor	3,000	2,200	800	73%	200	2,400	2,000	5,000
535 10 41 01	Engineering Services	5,000	1,912	3,088	38%	174	2,086		
535 10 41 02	Testing Samples	18,000	17,749	251	99%	1,614	19,362	2,000	20,000
535 10 41 03	Publishing	1,000	0	1,000	0%	0	0		
535 10 41 04	Professional Services	5,000	4,721	279	94%	429	5,151	2,000	7,000
535 10 41 05	Engineering -- W/S Rate Study	0	0	0	0%	0	0		
535 10 41 06	Legal Fees -- Sewer	800	0	800	0%	0	0		
535 10 41 07	Engineering - WWTF Improvements	0	0	0	0%	0	0		
535 10 41 08	Professional Services - WWTF Fire	0	91,508	(91,508)	0%	8,319	99,827		
535 10 41 09	Professional Services - Pretreatment Ordinance	0	0	0	0%	0	0		
535 10 41 10	Portage Liftstation Study	9,870	9,844	26	100%	895	10,739		
535 10 42 00	Telephone	3,500	3,821	(321)	109%	347	4,169	1,000	4,500
535 10 43 00	Travel & Training	1,500	67	1,433	4%	6	73		
535 10 44 00	Excise Tax On Sales	10,550	12,527	(1,977)	119%	1,139	13,666	5,500	16,050
535 10 44 01	Utility Tax On Sewer Sales Paid To General Fund	105,897	98,529	7,368	93%	8,957	107,486	1,000	106,897
535 10 45 01	Copier Lease	1,500	1,802	(302)	120%	164	1,965	700	2,200
535 10 46 00	Insurance	21,136	21,136	0	100%	1,921	23,057		
535 10 47 00	Utilities	22,464	19,472	2,992	87%	1,770	21,242		
535 10 47 01	LID Sewer Assess Fees	0	0	0	0%	0	0		
535 10 48 00	Office Repair And Maintenance	1,000	2,370	(1,370)	237%	215	2,586	2,000	3,000
535 10 48 01	Computer Support/Maintenance	5,000	3,843	1,157	77%	349	4,193		
535 10 48 02	Sewer Plant Maintenance	24,000	8,477	15,523	35%	771	9,248		
535 10 48 03	Vehicle Repair / Maintenance	20,000	1,750	18,250	9%	159	1,909		
535 10 48 04	System Repairs / Maintenance	24,000	11,940	12,060	50%	1,085	13,025		
535 10 49 00	Miscellaneous	0	0	0	0%	0	0		
535 10 51 00	Permit Fees	4,000	4,070	(70)	102%	370	4,440	70	4,070
591 35 72 00	PWTF Loan Princ 07-962-014	23,106	23,105	1	100%	2,100	25,206		
592 35 83 00	PWTF Loan Int 07-962-014	2,773	2,773	0	100%	252	3,025		
594 18 62 01	Shop Offices	0	0	0	0%	0	0		
594 35 31 00	Computers - WWTF Fire	0	0	0	0%	0	0		
594 35 45 00	Blower Rental - WWTF Fire	0	0	0	0%	0	0		
594 35 63 03	Spare Pump X 2	0	0	0	0%	0	0		
594 35 63 06	WWTF Fire Repairs	0	519,928	(519,928)		47,266	567,194		
594 35 64 01	Vehicles	0	0	0	0%	0	0		
594 35 64 04	Sewer Treatment Plant Fencing	0	0	0	0%	0	0		
594 35 64 05	Mower (WWTF)	0	0	0	0%	0	0		
594 42 64 02	Boom Lift	0	0	0	0%	0	0		
595 35 63 04	WWTF Fire Repairs - DO NOT USE	0	0	0	0%	0	0		
TOTAL		606,130.88	1,085,453.31	-479,322.43					

33,670

597 30 00 00	Transfer To 412-sewer Improv.	15,000	15,000	0				
508 80 04 05	End Bal UnRes Sewer Fund	307,329	0	307,329				

SOLID WASTE

Account	Title	Budget Amount	YTD	Remaining	%				
308 51 04 20	Beg Bal UnRes Solid Waste Fund	49,212	95,879	(46,667)					
308 51 04 21	Beg Bal UnRes Solid Waste Leave Accrual	1,558	0	1,558					
						Per Month	Per Yr		
343 70 00 00	Garbage/Solid Waste Services	275,000	324,460	(49,460)	118%	29,496	353,956	343,000	
343 70 00 01	Drop Box Fees	2,000	0	2,000	0%	0	0	0	
343 70 00 02	Utility Tax On Garbage Sales	48,125	55,077	(6,952)	114%	5,007	60,084	60,000	
359 70 04 20	Delinquent Utility Fees-Garbage	1,500	2,289	(789)	153%	208	2,497	2,290	
361 10 04 20	Investment Interest	750	475	275	63%	43	518	475	
361 10 54 20	Prepaid Interest/Premium On Bond Purch	0	0	0		0	0	0	
367 00 00 01	Contributions And Donations	0	0	0		0	0	0	
	TOTAL	378,145	478,179	(100,034)		34,755	417,055	405,765	
									Add/subtract New Budget
537 10 10 00	Clerk/Treasurer Salary	7,000	3,594	3,406	51%	327	3,921	-750	6,250
537 10 10 01	Public Works Wages	6,000	3,435	2,565	57%	312	3,748	-1,000	5,000
537 10 10 02	Public Works Director Salary	4,250	4,052	198	95%	368	4,420	750	5,000
537 10 10 03	Public Works Overtime Wages	1,000	663	337	66%	60	723		
537 10 10 04	Deputy Clerks Wages	9,500	9,081	419	96%	826	9,906	500	10,000
537 10 20 00	Clerk/Treasurer Benefits	4,000	1,546	2,454	39%	141	1,687	-200	3,800
537 10 20 01	Public Works Benefits	3,500	1,829	1,671	52%	166	1,995		
537 10 20 02	Public Works Director Benefits	2,000	1,741	259	87%	158	1,899	500	2,500
537 10 20 03	Public Works Overtime Benefits	600	331	269	55%	30	361		
537 10 20 04	Deputy Clerks Benefits	6,000	5,231	769	87%	476	5,706		
537 10 31 00	Office Supplies	1,000	291	709	29%	26	318		
537 10 31 01	Postage	1,000	863	137	86%	78	941	200	
537 10 33 00	Consolidated Disposal	230,000	208,682	21,318	91%	20,868	250,419	10,000	240,000
537 10 33 01	Consolidated Disposal Drop Box Fees	1,300	1,257	43	97%	114	1,371		
537 10 41 00	State Auditor	1,000	1,083	(83)	108%	98	1,182	500	1,500
537 10 41 01	Computer Support/Maintenance	3,500	2,882	618	82%	262	3,144		
537 10 41 02	Professional Services	1,200	1,121	79	93%	102	1,223		
537 10 41 03	Legal Fees	500	0	500	0%	0	0	-500	0
537 10 42 00	Telephone	1,500	1,104	396	74%	100	1,204		
537 10 44 00	Excise Tax On Sales	16,500	18,059	(1,559)	109%	1,806	21,670	3,500	20,000
537 10 44 01	Utility Tax On Garbage Sales Paid To General Fund	56,547	58,963	(2,416)	104%	5,896	70,755	7,000	63,547
537 10 46 00	Insurance	0	0	0		0	0		
537 10 48 00	Office Repair And Maintenance	500	0	500	0%	0	0		
537 10 48 01	Vehicle Repair & Maintenance	500	226	274	45%	21	247		
537 10 49 00	Miscellaneous	0	0	0		0	0		
537 30 41 01	Publishing	250	0	250	0%	0	0		
537 50 41 00	Spring Clean Up	1,414	1,414	0	100%	129	1,543		
537 50 48 00	Clean-up Events	86	0	86	0%	0	0		
	TOTAL	360,647	327,448	33,199		32,365	388,384	20,500	
508 80 04 20	End Bal UnRes Solid Waste Fund	17,498	0	17,498					

ORDINANCE NO. 22-681

**AN ORDINANCE AMENDING THE 2022 BUDGET OF THE CITY OF MATTAWA,
AS ADOPTED BY ORDINANCE NO. 21-669**

WHEREAS, the City of Mattawa adopted the 2022 budget in final form by Ordinance No. 21-669 on the 16th day of December, 2021 and

WHEREAS, subsequent thereto it has become necessary for the City to amend said ordinance because of revenues and expenditures of same, which could not reasonably have been foreseen at the time of adopting said budget; and

WHEREAS, said expenditures are not one of the emergencies specifically enumerated in RCW 35A.33.080; and

WHEREAS, the City is desirous of amending its budget pursuant to RCW 35A.33.120; and

NOW THEREFORE, the City Council of the City of Mattawa, Washington do ordain as follows:

Section 1. The following accounts contained in the 2022 Budget are hereby amended as set forth below:

Fund	Account	Title	2022 Budget	2022 Budget Amendment Change	2022 Budget Amendment Final
001		General Fund (Revenues)			
001	308910001	Beg Balance UnRes Current Exp	\$609,623.00	\$281,396.00	\$891,019.00
001	313110000	State & Local Sales Tax	\$275,000.00	\$36,061.00	\$311,061.00
001	316470000	Utility Tax on Telephone	\$15,000.00	\$7,371.00	\$22,371.00
001	317200000	Local Leasehold Excise	\$6,000.00	\$3,841.00	\$9,841.00
001	334042000	State Grant From Dept. of Commerce - HAPI	\$0.00	\$36,782.00	\$36,782.00
001	341820000	Engineering Services Reimbursement	\$0.00	\$3,800.00	\$3,800.00
001	345890000	Planning & Development	\$2,500.00	\$29,289.00	\$31,789.00
001	347400000	Event Admissions - Booth Registrations	\$0.00	\$1,000.00	\$1,000.00
001	362300000	Parking Agreement - North Sky	\$0.00	\$1,700.00	\$1,700.00
001	367000004	2022 Paul Lauzier Grant - Basketball Court	\$0.00	\$125,000.00	\$125,000.00
001	367110000	Community Events Donations	\$0.00	\$2,842.00	\$2,842.00
001	367900000	Police Donations	\$0.00	\$1,331.00	\$1,331.00
001	337052100	Police Academy Reimbursement	\$0.00	\$18,458.00	\$18,458.00
001	367900001	Park Donations	\$0.00	\$5,000.00	\$5,000.00
001		General Fund (Expenses)			
001	514231000	Clerk Salary	\$9,360.00	\$6,640.00	\$16,000.00
001	514231001	Deputy Clerk Wages	\$30,800.00	\$6,200.00	\$37,000.00
001	514232000	Clerk Benefits	\$5,720.00	\$1,280.00	\$7,000.00
001	514232001	Deputy Clerk Benefits	\$18,700.00	\$2,300.00	\$21,000.00
001	514233100	Postage	\$500.00	\$500.00	\$1,000.00
001	514234300	Travel & Education	\$5,000.00	\$500.00	\$5,500.00
001	515414100	Legal Fees	\$50,000.00	\$10,000.00	\$60,000.00
001	515414102	Legal Fees - Civil Service Litigation	\$1,000.00	-\$1,000.00	\$0.00
001	518304100	Publishing	\$1,500.00	\$1,500.00	\$3,000.00
001	518304901	Engineering Services	\$7,946.00	-\$6,000.00	\$1,946.00
001	518704501	Copier Lease	\$1,500.00	\$500.00	\$2,000.00
001	522205100	GCFD #8 Contract	\$115,000.00	-\$13,904.00	\$101,096.00
001	524204100	Rental / Fire Inspection Costs	\$13,000.00	-\$5,000.00	\$8,000.00
001	558504100	Building Permit & Plan Review	\$16,000.00	\$18,000.00	\$34,000.00
001	558604102	Planning Services - HAPI Grant	\$0.00	\$36,782.00	\$36,782.00
001	573904900	Community Events	\$433.00	\$3,842.00	\$4,275.00
001	576801000	Public Works Wages	\$13,500.00	-\$2,000.00	\$11,500.00
001	576801001	Deputy Clerk Wages	\$4,750.00	-\$1,000.00	\$3,750.00
001	576801002	Public Works Director Salary	\$3,250.00	\$1,000.00	\$4,250.00
001	576801003	Public Works Overtime Wages	\$1,500.00	\$1,000.00	\$2,500.00
001	576802002	Public Works Director Benefits	\$1,000.00	\$500.00	\$1,500.00
001	576802003	Public Works Overtime Benefits	\$800.00	\$500.00	\$1,300.00
001	521101000	Police Clerk Wages	\$13,011.00	-\$13,000.00	\$11.00
001	521104101	Civil Service Commission	\$1,500.00	-\$1,000.00	\$500.00
001	521104900	Professional Services	\$0.00	\$13,000.00	\$13,000.00
001	521201000	Police Chief Wages	\$0.00	\$80,419.00	\$80,419.00
001	521202000	Police Chief Benefits	\$0.00	\$25,000.00	\$25,000.00

001	521203100	Office Supplies	\$1,500.00	-\$150.00	\$1,350.00
001	521203102	Postage	\$200.00	\$150.00	\$350.00
001	521204200	Telephone	\$9,000.00	\$1,000.00	\$10,000.00
001	521221000	Police Wages	\$387,923.00	-\$80,419.00	\$307,504.00
001	521221003	Additional Officer Wages	\$67,864.00	-\$6,000.00	\$61,864.00
001	521221007	Police Officer Overtime	\$23,000.00	\$6,000.00	\$29,000.00
001	521222000	Police Benefits	\$178,642.00	-\$25,000.00	\$153,642.00
001	521222003	Additional Officer Benefits	\$34,220.00	-\$4,212.00	\$30,008.00
001	521303000	Community Crime Prevention	\$500.00	\$1,331.00	\$1,831.00
001	521404903	Training - Academy Additional Officer	\$0.00	\$4,212.00	\$4,212.00
001	597213500	Transfer Out to Fund 107 Public Safety Fund	\$5,081.00	\$10,400.00	\$15,481.00

Fund	Account	Title	2022 Budget	2022 Budget Amendment Change	2022 Budget Amendment Final
106		LFRR Fund -ARPA (Expenses)			
106	518106000	Employee Premium Pay Wages	\$0.00	\$24,790.99	\$24,790.99
106	518102000	Employee Premium Pay Benefits	\$0.00	\$9,245.04	\$9,245.04

Fund	Account	Title	2022 Budget	2022 Budget Amendment Change	2022 Budget Amendment Final
107		Public Safety Fund (Revenue)			
107	397210010	Transfer In - From General Fund	\$5,081.00	\$10,400.00	\$15,481.00
107		Public Safety Fund (Expenses)			
107	521203107	Uniforms	\$3,000.00	\$9,000.00	\$12,000.00
107	521204100	Lexipol	\$3,909.00	\$1,400.00	\$5,309.00

Fund	Account	Title	2022 Budget	2022 Budget Amendment Change	2022 Budget Amendment Final
140		Transportation Benefit District (Revenues)			
140	308310000	Beg Bal Trans Benefit Dist	\$271,034.00	\$41,587.00	\$312,621.00
140	313210000	Sales Tax Revenue - TBD	\$55,000.00	\$18,191.00	\$73,191.00
140		Transportation Benefit District (Expenses)			
140	595956301	CDBG - Government Rd. Pathway	\$17,500.00	-\$17,500.00	\$0.00

Fund	Account	Title	2022 Budget	2022 Budget Amendment Change	2022 Budget Amendment Final
350		Capital Improvement Fund (Revenues)			
350	308310350	Beg Bal Res Capital Imp Fund	\$96,990.00	\$41,089.00	\$138,079.00
350	318340000	Real Estate Excise Tax	\$18,000.00	\$12,718.00	\$30,718.00
350		Capital Improvement Fund (Expenses)			
350	594186303	Flooring for City Hall	\$12,000.00	-\$11,694.00	\$306.00
350	594186309	City Server	\$0.00	\$10,838.00	\$10,838.00

Fund	Account	Title	2022 Budget	2022 Budget Amendment Change	2022 Budget Amendment Final
105		COPS Grant (Revenues)			
105	331160000	COPS Grant	\$0.00	\$122,356.00	\$122,356.00
105		COPS Grant (Expenses)			
105	521101002	Contracts & Consultants	\$0.00	\$102,376.00	\$102,376.00
105	521404301	Travel & Training	\$0.00	\$11,443.00	\$11,443.00
105	594216403	Equipment/Technology	\$0.00	\$8,537.00	\$8,537.00
Fund	Account	Title	2022 Budget	2022 Budget Amendment Change	2022 Budget Amendment Final
101		Street Fund (Revenues)			
101	334038006	TIB Grant - Complete Streets Award 2022	\$0.00	\$100,000.00	\$100,000.00
101	336000002	Contributions toward Government Rd. Pathway	\$0.00	\$25,000.00	\$25,000.00
101		Street Fund (Expenses)			
101	535103203	Fuel	\$2,000.00	\$500.00	\$2,500.00

101	542301000	Public Works Wages	\$16,000.00	-\$1,000.00	\$15,000.00
101	542301001	Clerk / Treasurer Salary	\$10,000.00	-\$1,700.00	\$8,300.00
101	542301002	Public Works Director Salary	\$14,000.00	-\$500.00	\$13,500.00
101	542301003	Public Works Overtime Wages	\$3,000.00	\$1,500.00	\$4,500.00
101	542301004	Deputy Clerks Wages	\$9,000.00	-\$7,500.00	\$1,500.00
101	542302001	Clerk / Treasurer Benefits	\$6,000.00	-\$1,500.00	\$4,500.00
101	542302002	Public Works Director Benefits	\$6,000.00	\$500.00	\$6,500.00
101	542302003	Public Works Overtime Benefits	\$1,500.00	\$800.00	\$2,300.00
101	542302004	Deputy Clerks Benefits	\$6,000.00	-\$4,500.00	\$1,500.00
101	542303101	Uniforms	\$600.00	\$200.00	\$800.00
101	542303500	Street Signs	\$5,000.00	-\$2,000.00	\$3,000.00
101	542303501	Small Tools & Equipment	\$2,000.00	\$500.00	\$2,500.00
101	542304100	Professional Services	\$2,000.00	-\$1,000.00	\$1,000.00
101	542304106	Engineering Services	\$1,000.00	-\$1,000.00	\$0.00
101	542304300	Travel & Training	\$700.00	\$51.00	\$751.00
101	542304500	Equipment Rental	\$250.00	-\$250.00	\$0.00
101	542304800	City Street Maintenance	\$10,000.00	\$19,319.00	\$29,319.00
101	542304801	Vehicle Repair & Maintenance	\$3,500.00	-\$1,450.00	\$2,050.00
101	542304802	Repair & Maintenance	\$2,000.00	-\$500.00	\$1,500.00
101	542634700	Street Lighting	\$22,500.00	-\$500.00	\$22,000.00
101	542704800	Roadside Maintenance/Spray	\$966.00	\$130.00	\$1,096.00
101	542304101	Publishing	\$500.00	-\$500.00	\$0.00
101	543304700	Utilities	\$800.00	\$400.00	\$1,200.00

Fund	Account	Title	2022 Budget	2022 Budget Amendment Change	2022 Budget Amendment Final
401		Water Operating Fund (Revenues)			
401	308510401	Beg Bal UnRes Water Fund	\$664,102.00	\$91,602.00	\$755,704.00
401	343400000	Water Sales	\$467,000.00	\$25,120.00	\$492,120.00
401	359400101	Delinquent Utility Fee- Water	\$6,500.00	\$7,634.00	\$14,134.00
401		Water Operating Fund (Expenses)			
401	534101000	Clerk / Treasurer Salary	\$21,000.00	\$6,000.00	\$27,000.00
401	534101003	Public Works Director Salary	\$30,000.00	\$5,000.00	\$35,000.00
401	534101004	Public Works Overtime Wages	\$6,500.00	\$2,500.00	\$9,000.00
401	534102001	Deputy Clerks Benefits	\$12,000.00	\$2,500.00	\$14,500.00
401	534103002	Postage	\$1,250.00	\$500.00	\$1,750.00
401	534103100	Office Supplies	\$2,000.00	\$1,000.00	\$3,000.00
401	534103101	Operating Supplies	\$2,400.00	\$1,600.00	\$4,000.00
401	534103102	Chlorine	\$3,000.00	\$6,000.00	\$9,000.00
401	534103103	Uniforms	\$600.00	\$400.00	\$1,000.00
401	534103500	Small Tools & Equipment	\$3,000.00	\$2,000.00	\$5,000.00
401	534104102	Chemical Samples	\$6,000.00	\$500.00	\$6,500.00
401	534104400	Excise Tax on Sales	\$28,000.00	\$2,500.00	\$30,500.00
401	534104402	Utility Tax on Water Sales Paid to General Fund	\$96,027.00	\$1,000.00	\$97,027.00
401	534104501	Copier Lease	\$1,500.00	\$700.00	\$2,200.00
401	534104800	Computer Support / Maintenance	\$6,000.00	\$1,000.00	\$7,000.00
401	534104801	Meter Installations	\$8,000.00	\$25,000.00	\$33,000.00
401	534104803	System Repair & Maintenance	\$20,000.00	\$12,000.00	\$32,000.00
401	534103202	Fuel	\$4,000.00	\$2,000.00	\$6,000.00
401	534104802	Vehicle Repair & Maintenance	\$3,500.00	\$2,500.00	\$6,000.00
401	594344800	Well #2 Upgrade	\$0.00	\$4,695.00	\$4,695.00

Fund	Account	Title	2022 Budget	2022 Budget Amendment Change	2022 Budget Amendment Final
405		Sewer Operating Fund (Revenues)			
405	343500001	Sewer Sales	\$515,000.00	\$28,816.00	\$543,816.00
405	343500004	Sewer Sales - Parts	\$3,500.00	\$16,175.00	\$19,675.00
405	359500001	Delinquent Utility Fees - Sewer	\$2,750.00	\$4,333.00	\$7,083.00
405	398100000	Insurance Recoveries - WWTF Fire	\$0.00	\$1,043,096.00	\$1,043,096.00
405		Sewer Operating Fund (Expenses)			
405	535101002	Clerk/Treasurer Salary	\$21,000.00	\$6,000.00	\$27,000.00
405	535101003	Public Works Director Salary	\$30,000.00	\$4,000.00	\$34,000.00
405	535101004	Public Works Overtime Wages	\$6,500.00	\$1,000.00	\$7,500.00
405	535102003	Public Works Director Benefits	\$15,000.00	\$1,000.00	\$16,000.00
405	535102004	Public Works Overtime Benefits	\$3,500.00	\$500.00	\$4,000.00
405	535103102	Uniforms	\$600.00	\$400.00	\$1,000.00
405	535103200	Fuel	\$4,000.00	\$2,000.00	\$6,000.00

405	535103500	Small Tools & Equipment	\$2,500.00	\$2,500.00	\$5,000.00
405	535104100	State Auditor	\$3,000.00	\$2,000.00	\$5,000.00
405	535104102	Testing Samples	\$18,000.00	\$2,000.00	\$20,000.00
405	535104104	Professional Services	\$5,000.00	\$2,000.00	\$7,000.00
405	535104200	Telephone	\$3,500.00	\$1,000.00	\$4,500.00
405	535104400	Excise Tax on Sales	\$10,550.00	\$5,500.00	\$16,050.00
405	535104401	Utility Tax on Sewer Sales Paid to General Fund	\$105,897.00	\$1,000.00	\$106,897.00
405	535104501	Copier Lease	\$1,500.00	\$700.00	\$2,200.00
405	535104800	Office Repair & Maintenance	\$1,000.00	\$2,000.00	\$3,000.00
405	535105100	Permit Fees	\$4,000.00	\$70.00	\$4,070.00
405	594356306	WWTF Fire Repairs	\$0.00	\$519,928.00	\$519,928.00

Fund	Account	Title	2022 Budget	2022 Budget Amendment Change	2022 Budget Amendment Final
420		Solid Waste Fund (Revenues)			
420	308510420	Beg Bal UnRes Solid Waste Fund	\$49,212.00	\$46,667.00	\$95,879.00
420	343700000	Garbage/Solid Waste Services	\$275,000.00	\$49,460.00	\$324,460.00
420	343700002	Utility Tax on Garbage Sales	\$48,125.00	\$6,952.00	\$55,077.00
420	359700420	Delinquent Utility Fees-Garbage	\$1,500.00	\$789.00	\$2,289.00
420		Solid Waste Fund (Expenses)			
420	537101000	Clerk/Treasurer Salary	\$7,000.00	-\$750.00	\$6,250.00
420	537101001	Public Works Wages	\$6,000.00	-\$1,000.00	\$5,000.00
420	537101002	Public Works Director Salary	\$4,250.00	\$750.00	\$5,000.00
420	537101004	Deputy Clerks Wages	\$9,500.00	\$500.00	\$10,000.00
420	537102000	Clerk/Treasurer Benefits	\$4,000.00	-\$200.00	\$3,800.00
420	537102002	Public Works Director Benefits	\$2,000.00	\$500.00	\$2,500.00
420	537103101	Postage	\$1,000.00	\$200.00	\$1,200.00
420	537103300	Consolidated Disposal	\$230,000.00	\$10,000.00	\$240,000.00
420	537104100	State Auditor	\$1,000.00	\$500.00	\$1,500.00
420	537104103	Legal Fees	\$500.00	-\$500.00	\$0.00
420	537104400	Excise Tax on Sales	\$16,500.00	\$3,500.00	\$20,000.00
420	537104401	Utility Tax on Garbage Sales Paid to General Fund	\$56,547.00	\$7,000.00	\$63,547.00

**Final Budget
Totals 2022**

FUND	BEGINNING BALANCE	REVENUES	EXPENDITURES	ENDING BALANCE
001 - Current Expense Fund	\$916,395.00	\$1,605,042.00	\$1,492,236.00	\$1,029,201.00
101 - Street Fund	\$430,000.00	\$1,608,897.00	\$1,426,409.00	\$612,488.00
102 - Police Vehicle Fund	\$24,428.00	\$25.00	\$0.00	\$24,453.00
103 - Multimodular Transportation Fund	\$65,383.00	\$10,945.00	\$0.00	\$76,328.00
105 - COPS Grant	\$0.00	\$122,356.00	\$122,356.00	\$0.00
106 - LFRF Fund	\$664,742.00	\$664,742.00	\$44,706.00	\$1,284,778.00
107 - Public Safety Fund	\$0.00	\$272,481.00	\$272,215.00	\$266.00
140 - Transportation Benefit District	\$312,621.00	\$73,191.00	\$121,950.00	\$263,862.00

350 - Capital Improvement Fund	\$138,079.00	\$31,218.00	\$11,144.00	\$158,153.00
401 - Water Operating Fund	\$765,003.00	\$628,533.00	\$695,366.00	\$698,170.00
402 - Water Bond Debt Fund	\$37,437.00	\$69,944.00	\$69,945.00	\$37,436.00
404 - Water Bond Reserve Fund	\$79,334.00	\$0.00	\$0.00	\$79,334.00
405 - Sewer Operating Fund	\$305,000.00	\$1,715,880.00	\$1,174,729.00	\$846,151.00
406 - Sewer Debt Fund	\$352,670.00	\$51,472.00	\$56,997.00	\$347,145.00
407 - Water Emergency Fund	\$61,582.00	\$200.00	\$0.00	\$61,782.00
408 - Sewer Emergency Fund	\$20,957.00	\$100.00	\$0.00	\$21,057.00
410 - Sewer Reserve Fund	\$82,587.00	\$200.00	\$0.00	\$82,787.00
411 - Water Capital Improvement	\$305,055.00	\$600.00	\$0.00	\$305,655.00
412 - Sewer Capital Improvement	\$442,869.00	\$16,000.00	\$0.00	\$458,869.00
420 - Solid Waste Fund	\$97,437.00	\$384,576.00	\$381,147.00	\$100,866.00
460 - Water System Construction	\$123,797.00	\$0.00	\$0.00	\$123,797.00

Section 2. The budget for the year 2022 is amended to provide for the changes outlined above, and a complete copy of the amended budget of the city is filed in the office of the City Clerk.

Section 3. The City Clerk is hereby directed to transmit this supplemental budget to the State Auditor's Office and to the Association of Washington Cities.

Section 4. This ordinance shall become effective five days after its passage by the Council, approval, and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF MATTAWA at a regular meeting thereof this 15th day of December, 2022.

Mayor , Maria Celaya

APPROVED AS TO FORM:
ATTEST:

Clerk/Treasurer , Anabel Martinez

City Attorney, Katherine Kenison

PASSED THE 15th DAY OF DECEMBER, 2022

APPROVED THE 15th DAY OF DECEMBER, 2022

PUBLISHED THE 21st DAY OF DECEMBER, 2022

CONSULTANT SERVICES MASTER AGREEMENT

between the City of Mattawa and

SCJ Alliance

THIS AGREEMENT is made between the City of Mattawa, a Washington municipal corporation (hereinafter the "City"), and Shea, Carr & Jewell, Inc. (dba SCJ Alliance), a Washington corporation, (hereinafter the "Consultant").

1. DESCRIPTION OF WORK.

Consultant shall perform on-call planning services ~~the following services~~ for the City:

The Consultant shall perform on-call services including, but not limited to, those described in Exhibit A, which is incorporated herein. The City shall issue a written Task Order for services assigned to the Consultant. The written Task Order shall include the following information, which may be furnished in consultation with the Consultant: (1) Task Order Title (project name); (2) technical approach to the task (if necessary); (3) specific deliverables; (4) schedule with milestones and deliverables; (5) cost/hour estimate; and (6) Task Order end date. These items may be brief but will be sufficiently detailed for the Consultant to understand the work being authorized and the amount budgeted to perform the work. The City may issue written Task Orders and Notices to Proceed via e-mail documents.

The Consultant shall not subcontract with subconsultants for the performance of any work under this Agreement without prior written permission of the City.
~~2023 Mattawa On-Call Planning agreement – see attached Exhibit A, which is incorporated herein.~~

Consultant represents that the services furnished under this Agreement will be performed in accordance with generally accepted professional practices in effect at the time those services are performed.

Consultant shall be responsible for obtaining and maintaining any licenses, permits, or other authorizations required to conduct its business in the City of Mattawa, Grant County, Washington.

2. COMPENSATION.

See attached Exhibit A, which is incorporated herein.

The Consultant shall submit certified monthly activity reports to the City of work performed.

3. INDEPENDENT CONTRACTOR. The parties intend that an independent contractor-

client relationship will be created by this Agreement. No employee, agent, representative or subcontractor of the Consultant shall be or shall be deemed to be the employee, agent representative or subcontractor of the City. None of the benefits provided by the City to its employees, including, but not limited to, compensation, insurance and unemployment insurance are available from the City to the employees, agents, representatives or subcontractors of the Consultant. On or before the effective date of this Agreement, Consultant shall file, maintain and/or open all necessary records with the Internal Revenue Service and the State of Washington, as the same are required by RCW 51.08.195 in order to establish Consultant's status as an independent contractor.

4. **TERM.** The term of this Agreement is from the date of execution through December 2023.

5. **TERMINATION.** Either party may terminate this Agreement, with or without cause, upon providing the other party thirty (30) days written notice at its address set forth on the signature block of this Agreement. After termination, the City may take possession of all records and data within the Consultant's possession pertaining to this project, which may be used by the City without restriction. If the City's use of Consultant's records or data is not related to this project, it shall be without liability or legal exposure to the Consultant.

6. **DISCRIMINATION.** In the hiring of employees for the performance of work under this Agreement or any subcontract, the Consultant, its subcontractors, or any person acting on behalf of the Consultant or subcontractor shall not, by reason of race, religion, color, sex, age, sexual orientation, national origin, or the presence of any sensory, mental, or physical disability, discriminate against any person who is qualified and available to perform the work to which the employment relates.

7. **INDEMNIFICATION.** Consultant shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the negligent acts, errors or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

In the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

8. **INSURANCE.** The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may

arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

The Consultant's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

The Consultant shall obtain insurance of the types and coverage described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be as least as broad as Insurance Services Office (ISO) form CA 00 01.
2. Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent contractors and personal injury and advertising injury. The City shall be named as an additional insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO CG 20 26.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
4. Professional Liability insurance appropriate to the Consultant's profession.

The Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$2,000,000 each occurrence, \$2,000,000 general aggregate.
3. Professional Liability insurance shall be written with limits no less than \$2,000,000 per claim and \$2,000,000 policy aggregate limit.

The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.

The Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work.

The Consultant shall provide the City with written notice of any policy cancellation within two business days of their receipt of such notice.

Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days' notice to the Consultant to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

If the Consultant maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Consultant, irrespective of whether such limits maintained by the Consultant are greater than those required by this contract or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Consultant.

9. EXCHANGE OF INFORMATION. The City will provide its best efforts to provide reasonable accuracy of any information supplied by it to Consultant for the purpose of completion of the work under this Agreement.

10. OWNERSHIP AND USE OF RECORDS AND DOCUMENTS. Original documents, drawings, designs, reports, or any other records developed or created under this Agreement shall belong to and become the property of the City. All records submitted by the City to the Consultant will be safeguarded by the Consultant. Consultant shall make such data, documents, and files available to the City upon the City's request. The City's use or reuse of any of the documents, data and files created by Consultant for this project by anyone other than Consultant on any other project shall be without liability or legal exposure to Consultant.

11. CITY'S RIGHT OF INSPECTION. Even though Consultant is an independent contractor with the authority to control and direct the performance and details of the work authorized under this Agreement, the work must meet the approval of the City and shall be subject to the City's general right of inspection and supervision to secure satisfactory completion.

12. WORK PERFORMED AT CONSULTANT'S RISK. Consultant shall take all necessary precautions and shall be responsible for the safety of its employees, agents, and subcontractors in the performance of the contract work and shall utilize all protection necessary for that purpose. All work shall be done at Consultant's own risk, and Consultant shall be responsible for any loss of or damage to materials, tools, or other articles used or held for use in connection with the work.

13. MISCELLANEOUS PROVISIONS.

- 13.1 Non-Waiver of Breach. The failure of the City to insist upon strict performance of any of the covenants and agreements contained in this Agreement, or to exercise any option conferred by this Agreement in one or more instances shall not be construed to be a waiver or relinquishment of those covenants, agreements or options, and the same shall be and remain in full force and effect.
- 13.2 Resolution of Disputes and Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. If the parties are unable to settle any dispute, difference or claim arising from the parties' performance of this Agreement, the exclusive means of resolving that dispute, difference or claim, shall only be by filing suit exclusively under the venue, rules and jurisdiction of the Grant County Superior Court, Grant County, Washington, unless the parties agree in writing to an alternative dispute resolution process. In any claim or lawsuit for damages arising from the parties' performance of this Agreement, each party shall pay all its legal costs and attorney's fees incurred in defending or bringing such claim or lawsuit, in addition to any other recovery or award provided by law; provided, however, nothing in this paragraph shall be construed to limit the City's right to indemnification under Section 7 of this Agreement.
- 13.3 Written Notice. All communications regarding this Agreement shall be sent to the parties at the addresses listed on the signature page of the Agreement, unless notified to the contrary. Any written notice hereunder shall become effective three (3) business days after the date of mailing by registered or certified mail, and shall be deemed sufficiently given if sent to the addressee at the address stated in this Agreement or such other address as may be hereafter specified in writing.
- 13.4 Assignment. Any assignment of this Agreement by either party without the written consent of the non-assigning party shall be void. If the non-assigning party gives its consent to any assignment, the terms of this Agreement shall continue in full force and effect and no further assignment shall be made without additional written consent.
- 13.5 Modification. No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by a duly authorized representative of the City and Consultant.
- 13.6 Entire Agreement. The written provisions and terms of this Agreement, together with any Exhibits attached hereto, shall supersede all prior verbal statements of any officer or other representative of the City, and such statements shall not be effective or be construed as entering into or forming a part of or altering in any manner this Agreement. All of the above documents are hereby made a part of this Agreement. However, should any language in any of the Exhibits to this

Agreement conflict with any language contained in this Agreement, the terms of this Agreement shall prevail.

13.7 Construction of Agreement. In the event of a dispute between the parties as to the meaning of terms, phrases or specific provisions of this Agreement, the authorship of this Agreement shall not be cause for this Agreement to be construed against any party nor in favor of any party.

13.8 Compliance with Laws. The Consultant agrees to comply with all federal, state, and municipal laws, rules, and regulations that are now effective or in the future become applicable to Consultant's business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of those operations.

The parties below execute this Agreement, which shall become effective on January 1, 2023.

CONSULTANT:

CITY OF MATTAWA:

By:

By

Print Name:

Print Name:

Its: Principal

Its: Mayor

DATE:

DATE:

NOTICES TO BE SENT TO: CONSULTANT:	NOTICES TO BE SENT TO: CITY OF MATTAWA:
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EXHIBIT A

City of Mattawa

SCJ's scope of services consists of the following:

Contract administration:

- Project to be invoiced on time and materials (T&M) basis, monthly
- Budget is \$50,000 and based on the city's needs; SCJ will not exceed the pre-determined amount without authorization from the city
- SCJ will manage costs to even workload and expenses throughout the year

Work tasks:

- Development Review (expenses can be pass-through)
- Grant Writing
- Code and Zoning Changes
- Annexations
- Map Updates (GIS)
- Staff Reports
- Public Engagment
- Long-Range Planning Support
- Occasional meetings at City Hall; majority of work to be performed at SCJ's office and via telephone and email communication

CONSULTANT SERVICES AGREEMENT

between the City of Mattawa and

SCJ Alliance

THIS AGREEMENT is made between the City of Mattawa, a Washington municipal corporation (hereinafter the "City"), and Shea, Carr & Jewell, Inc. (dba SCJ Alliance), a Washington corporation, (hereinafter the "Consultant").

1. DESCRIPTION OF WORK.

Consultant shall perform the following services for the City:

2023 Comprehensive Plan Update detailed on attached Exhibit A, which is incorporated herein.

Consultant represents that the services furnished under this Agreement will be performed in accordance with generally accepted professional practices in effect at the time those services are performed.

Consultant shall be responsible for obtaining and maintaining any licenses, permits, or other authorizations required to conduct its business in the City of Mattawa, Grant County, Washington.

2. COMPENSATION.

See attached Exhibit A, which is incorporated herein.

The Consultant shall submit certified monthly activity reports to the City of work performed.

3. INDEPENDENT CONTRACTOR. The parties intend that an independent contractor-client relationship will be created by this Agreement. No employee, agent, representative or subcontractor of the Consultant shall be or shall be deemed to be the employee, agent representative or subcontractor of the City. None of the benefits provided by the City to its employees, including, but not limited to, compensation, insurance and unemployment insurance are available from the City to the employees, agents, representatives or subcontractors of the Consultant. On or before the effective date of this Agreement, Consultant shall file, maintain and/or open all necessary records with the Internal Revenue Service and the State of Washington, as the same are required by RCW 51.08.195 in order to establish Consultant's status as an independent contractor.

4. TERM. The term of this Agreement is from the date of execution through December 2023.

5. TERMINATION. Either party may terminate this Agreement, with or without cause, upon providing the other party thirty (30) days written notice at its address set forth on the signature block of this Agreement. After termination, the City may take possession of all records and data within the Consultant's possession pertaining to this project, which may be used by the City without restriction. If the City's use of Consultant's records or data is not related to this project, it shall be without liability or legal exposure to the Consultant.

6. DISCRIMINATION. In the hiring of employees for the performance of work under this Agreement or any subcontract, the Consultant, its subcontractors, or any person acting on behalf of the Consultant or subcontractor shall not, by reason of race, religion, color, sex, age, sexual orientation, national origin, or the presence of any sensory, mental, or physical disability, discriminate against any person who is qualified and available to perform the work to which the employment relates.

7. INDEMNIFICATION. Consultant shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the negligent acts, errors or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

In the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

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The Consultant's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

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Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.

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13.1 Non-Waiver of Breach. The failure of the City to insist upon strict performance of any of the covenants and agreements contained in this Agreement, or to exercise any option conferred by this Agreement in one or more instances shall not be construed to be a waiver or relinquishment of those covenants, agreements or options, and the same shall be and remain in full force and effect.

13.2 Resolution of Disputes and Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. If the parties are unable to settle any dispute, difference or claim arising from the parties' performance of this Agreement, the exclusive means of resolving that dispute, difference or claim, shall only be by filing suit exclusively under the venue, rules and jurisdiction of the Grant County Superior Court, Grant County, Washington, unless the parties agree in writing to an alternative dispute resolution

process. In any claim or lawsuit for damages arising from the parties' performance of this Agreement, each party shall pay all its legal costs and attorney's fees incurred in defending or bringing such claim or lawsuit, in addition to any other recovery or award provided by law; provided, however, nothing in this paragraph shall be construed to limit the City's right to indemnification under Section 7 of this Agreement.

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- 13.5 Modification. No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by a duly authorized representative of the City and Consultant.
- 13.6 Entire Agreement. The written provisions and terms of this Agreement, together with any Exhibits attached hereto, shall supersede all prior verbal statements of any officer or other representative of the City, and such statements shall not be effective or be construed as entering into or forming a part of or altering in any manner this Agreement. All of the above documents are hereby made a part of this Agreement. However, should any language in any of the Exhibits to this Agreement conflict with any language contained in this Agreement, the terms of this Agreement shall prevail.
- 13.7 Construction of Agreement. In the event of a dispute between the parties as to the meaning of terms, phrases or specific provisions of this Agreement, the authorship of this Agreement shall not be cause for this Agreement to be construed against any party nor in favor of any party.
- 13.8 Compliance with Laws. The Consultant agrees to comply with all federal, state, and municipal laws, rules, and regulations that are now effective or in the future become applicable to Consultant's business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of those operations.

The parties below execute this Agreement, which shall become effective on January 1, 2023.

CONSULTANT:

CITY OF MATTAWA:

By:

By

Print Name:

Print Name:

Its: Principal

Its: Mayor

DATE:

DATE:

NOTICES TO BE SENT TO:

NOTICES TO BE SENT TO:

CONSULTANT:

CITY OF MATTAWA:

EXHIBIT A

City of Mattawa Mattawa Comprehensive Plan Update

Scope of Work W/Fee Estimate

1. Existing Conditions and Understanding

Includes a demographic update, review of pertinent regional and local plans and two days of interviews with local officials and stakeholders to develop an understanding of current issues. It also includes a two days of interviews with local officials and stakeholders to guide the existing conditions process.

Task 01 – Demographics Update

1. Update demographic information throughout plan.
2. Review of pertinent regional and local plans.

Task 02 - Interviews

1. Two days of interviews with local officials and stakeholders to develop understanding of current issues.
 - a. Day 1: Kickoff meeting with staff to review the process. Providing thorough understanding of requirements for the GMA Compliance checklist, confirm overall project schedule, and begin gathering information/feedback on current issues. Time will be reserved for meeting with local officials to better understand local and current issues facing the Comp. Plan update.
 - b. Day 2: Interview with stakeholders to understand local and current issues facing the Comp. Plan update.

Deliverables:

- Updated demographics chapter and consistency throughout the Comprehensive Plan.
- Two days of interviews scheduled and coordinated with city point person.
- Development of agenda(s) and meeting materials by Consultant.
- Summary memo of the interviews.

Fee: \$4,500

2. Current Policy Review

Prepares an initial policy framework based on what is now adopted and reviews the current plan and development regulations against the Commerce GMA compliance checklist and relevant Growth Management Hearings Board (GMHB) decisions and case law.

Task 01 – Prepare Policy Framework

1. Prepare initial policy framework. Gather all goals, policies, and implementation actions from current Comprehensive Plan and integrate into a single framework.

2. Framework will be incorporated into the plan.

Task 02 – Evaluation and Update of Comp. Plan

1. Review current plan and development regulations against Commerce GMA compliance checklist and relevant GMHB decisions and case law.
2. Begin updating each chapter of the Comp. Plan per requirements from the Commerce GMA compliance checklist.
 - a. Includes updating GIS maps.

Deliverables:

- Provide draft policy framework for city staff review and comment.
- Integrate the completed framework in to the Comprehensive Plan.
- Review and assessment of the GMA compliance checklist to identify each item needing to be updated and items that are currently complete.
- Updates will be made to each chapter and in compliance with the checklist.

Fee: \$6,750

3. Public Engagement and Direction

Focus on community engagement in reviewing and adjusting the adopted vision statement, basing the discussion on the issues raised during the kickoff meeting, orientation interviews, and GMA compliance review. This will include a community workshop and a revised vision statement reflecting the workshop's outcomes.

Task 01 – Community Workshop

1. Community Workshop – Schedule, coordinate and invite the public to engage in review and adjustment of the adopted vision statement. Vision statement will reflect the values of the city and the community.
2. Revise vision statement reflecting workshop outcomes and integration into the revised Comprehensive Plan.

Deliverables

1. Provide the city with a public engagement plan that outlines the schedule, outreach, and outcome.
2. Consultant to plan and lead community workshop.
3. Memo summary of information gathered from the workshop and a comments log.

Fee: \$9,000

4. Plan Drafting

Review options to policy updates in response to the new vision and include working with staff to select the preferred direction. We will then refine the policy framework as appropriate, engaging with staff and the City Council to review the revised framework and any substantive shifts in vision or policy. We will prepare a draft plan based on City Council and staff recommendations, including all necessary updates to the plan to comply with GMA requirements.

Task 01 – Engagement

1. Provide presentation to City Council with the updated vision and the preferred policy direction per our meetings with staff.
2. Refine the vision, policy framework, and preferred policy direction based on the outcome of this presentation and meetings with staff.

Task 02 – Draft of Comp. Plan

1. Prepare Comp. Plan draft including graphic design and final assembly of Comp. Plan.

Deliverables:

- Provide draft Comp. Plan

Fee: \$4,875

5. Plan Rollout and Adoption

Presents the draft plan to the community in an open house format, soliciting comments and suggestions to improve the plan and encourage community participation in its implementation. We will revise the plan as indicated in the rollout conversations and present a revised draft for City Council review. We will then make additional revisions as appropriate and coordinate with staff on the best ways to bring the plan to City Council, participating in up to four Council work sessions, public hearings and presentations to be determined by staff.

Task 01 – Community Open House

1. Present draft plan to community in open house format. Collect comments and suggestions.
2. Present revised draft at City Council work session.
3. Additional revisions to draft plan as appropriate.
 - a. Minor graphic design updates per feedback from staff and City Council
4. Participate in up to four Council work sessions, public hearings, and presentations.

Deliverables:

- Memo summary of community open house and comments log.
- Final draft of Comp. Plan.
 - a. Minor graphic design updates per feedback from staff and City Council.
- Coordination with city staff to schedule necessary City Council meetings (up to four total).
- Consultant to present draft at a City Council meeting.

Fee: \$4,875

FEE SUMMARY:

Existing Conditions and Understanding
 Current Policy Review
 Public Engagement and Direction
 Plan Drafting

Estimated Fee:

\$4,500.00
 \$6,750.00
 \$9,000.00
 \$4,875.00

Plan Rollout and Adoption
Total

\$4,875.00
\$30,000.00



CITY OF MATTAWA

■ 521 E. Government Road ■ Mattawa, Washington 99349 ■ 509.932.4047

December 15, 2022

Dear Restoration Community Impact Team,

The City of Mattawa would like to express our support for Restoration Community Impact, in their efforts to seek funding to continue to provide monthly food distributions in Mattawa.

Mattawa is an agricultural community in southern Grant County with a population of 3,535 in city limits. Our local schools in Wahluke School District, serve 2,560 students of which 95% are low income. Our population increases in early spring with migrant families and contracted agricultural employees that reside in local migrant housing facilities. The south Grant County region is in a unique geographical location composed of several isolated and underserved communities; Schawana, Beverly, Mattawa, Desert Aire, Wahluke Slope, Wanapum Village, and the Wanapum Band of Priest Rapids Village.

The food distributions supported by Restoration Community Impact have provided meals for families in Mattawa and surrounding areas. These distributions have had a tremendous impact in our communities as we have battled with COVID and now struggling with inflation of the economy. Furthermore, we have seen an increase in community engagement with volunteers from local parishes, clinics, elected officials and city staff. As a community we have coordinated the distributions to include onsite distributions and delivery to tribal families, senior citizens and community members with disabilities all who do not have the means to travel for resources. Your support of the Restoration Community Impact food distributions Project has been a blessing to our communities.

We are grateful for the generous sponsors who contribute to these food distributions, and we ask that you consider bringing these much-needed resources back to the Mattawa area on a monthly basis.

Sincerely,

Maria Celaya

Mayor, City of Mattawa



December 2, 2022

Ms. Anabel Martinez
Clerk Treasurer
City of Mattawa
P.O. Box 965
Mattawa, Washington 99349

SUBJECT: PROGRESS ESTIMATE 3, GOVERNMENT ROAD MULTI-USE
PATHWAY
CITY OF MATTAWA, GRANT COUNTY, WASHINGTON
G&O #21815.00

Dear Ms. Martinez:

We have enclosed Progress Estimate 3 for this project. Please make two copies of the progress estimate; one copy is for the City files and the other copy should be forwarded to the contractor with the payment. The amount due the contractor and the amount to be deposited in the retainage account are as follows:

<u>Payment to Contractor</u>	<u>Amount to be Deposited in Retainage Account</u>
\$331,636.63	\$17,454.56

Please call me if you have any questions or concerns regarding this matter.

Sincerely,

GRAY & OSBORNE, INC.

A handwritten signature in black ink, appearing to read 'Michael Meskimen', written in a cursive style.

Michael Meskimen, P.E.

MM/cah
Encl.
By email

PROGRESS ESTIMATE 3
DECEMBER 2, 2022

CITY OF MATTAWA
 GRANT COUNTY
 WASHINGTON

PROGRESS ESTIMATE PERIOD
 OCTOBER 22, 2022 TO NOVEMBER 21, 2022

PROJECT:
 CITY OF MATTAWA
 GOVERNMENT ROAD MULTI-USE PATHWAY
 G&O JOB NUMBER #21815

CONTRACTOR:
 DOUBLE J EXCAVATING, INC.
 P.O. BOX 5631
 PASCO, WA 99302

BID ITEMS				QUANTITIES		PROJECT COSTS		PERCENT OF CONTRACT QUANTITY
NO.	DESCRIPTION	QUANTITY UNIT	UNIT PRICE	TOTAL THIS PERIOD	TOTAL TO DATE	AMOUNT THIS PERIOD	AMOUNT TO DATE	
1	Mobilization, Cleanup and Demobilization	1 LS	\$48,840.00	25.00%	75.00%	\$12,210.00	\$36,630.00	75%
2	SPCC Plan	1 LS	\$500.00	0.00%	100.00%	\$0.00	\$500.00	100%
3	Project Temporary Traffic Control	1 LS	\$31,000.00	23.00%	95.00%	\$7,130.00	\$29,450.00	95%
4	Minor Change	1 CALC	\$15,000.00	83.73%	83.73%	\$12,559.02	\$12,559.02	84%
5	Excavation, Embankment and Grading, Inc. Haul	1,200 CY	\$22.00	600	1,200	\$13,200.00	\$26,400.00	100%
6	Locate Existing Utilities	1 LS	\$3,600.00	0.00%	100.00%	\$0.00	\$3,600.00	100%
7	Crushed Surfacing Top Course	1,200 TN	\$20.00	130	130	\$2,600.00	\$2,600.00	11%
8	Crushed Surfacing Base Course	260 TN	\$32.00	260	260	\$8,320.00	\$8,320.00	100%
9	Crushed Surfacing Repair	270 SY	\$9.00	270	270	\$2,430.00	\$2,430.00	100%
10	Drainage Swale	1,025 SY	\$18.00	1,022.22	1,022.22	\$18,399.96	\$18,399.96	100%
11	Commercial HMA Cl. 3/8" PG 64H-28	165 TN	\$245.00	155.07	155.07	\$37,992.15	\$37,992.15	94%
12	Storm Sewer Pipe, 12 In. Diam., Incl. Bedding Material	65 LF	\$58.00	18	74.2	\$1,044.00	\$4,303.60	114%
13	Catch Basin, Type 1	9 EA	\$1,900.00	1	10	\$1,900.00	\$19,000.00	111%
14	Precast Concrete Dry Well	9 EA	\$7,600.00	0	9	\$0.00	\$68,400.00	100%
15	Adjust Manhole	2 EA	\$950.00	2	2	\$1,900.00	\$1,900.00	100%
16	Trench Excavation Safety Systems	1 LS	\$100.00	23.00%	95.00%	\$23.00	\$95.00	95%
17	Schedule 80 PVC Conduit, 4 In. Diam., Incl. Bedding Materials	65 LF	\$75.00	60	60	\$4,500.00	\$4,500.00	92%
18	Erosion Control and Water Pollution Prevention	1 LS	\$900.00	23.00%	95.00%	\$207.00	\$855.00	95%

**PROGRESS ESTIMATE 3
DECEMBER 2, 2022**

CITY OF MATTAWA
GRANT COUNTY
WASHINGTON

PROGRESS ESTIMATE PERIOD
OCTOBER 22, 2022 TO NOVEMBER 21, 2022

PROJECT:
CITY OF MATTAWA
GOVERNMENT ROAD MULTI-USE PATHWAY
G&O JOB NUMBER #21815

CONTRACTOR:
DOUBLE J EXCAVATING, INC.
P.O. BOX 5631
PASCO, WA 99302

BID ITEMS				QUANTITIES		PROJECT COSTS		PERCENT OF CONTRACT QUANTITY
NO.	DESCRIPTION	QUANTITY UNIT	UNIT PRICE	TOTAL THIS PERIOD	TOTAL TO DATE	AMOUNT THIS PERIOD	AMOUNT TO DATE	
19	Cement Concrete Traffic Curb and Gutter	1,825 LF	\$26.00	1,820	1,820	\$47,320.00	\$47,320.00	100%
20	Cement Concrete Pedestrian Curb	130 LF	\$47.00	84.83	84.83	\$3,987.01	\$3,987.01	65%
21	Cement Concrete Driveway Entrance	95 SY	\$90.00	85.56	85.56	\$7,700.40	\$7,700.40	90%
22	Removable Bollard	6 EA	\$1,400.00	0	0.00	\$0.00	\$0.00	0%
23	Cement Concrete Pathway	1,950 SY	\$43.00	1,625.05	1,625.05	\$69,877.15	\$69,877.15	83%
24	Cement Concrete Curb Ramp	4 EA	\$2,200.00	3	3	\$6,600.00	\$6,600.00	75%
25	Detectable Warning Surface	20 SF	\$26.00	8	8	\$208.00	\$208.00	40%
26	Permanent Signing	1 LS	\$6,000.00	100.00%	100.00%	\$6,000.00	\$6,000.00	100%
27	Paint Line	1,520 LF	\$1.00	1,535	1,535	\$1,535.00	\$1,535.00	101%
28	Painted Crosswalk Line	280 SF	\$3.00	272	272	\$816.00	\$816.00	97%
29	Painted Stop Line	25 LF	\$6.00	20	20	\$120.00	\$120.00	80%
30	Modular Block Wall	3,800 SF	\$28.25	2,850	3,800	\$80,512.50	\$107,350.00	100%

**PROGRESS ESTIMATE 3
DECEMBER 2, 2022**

CITY OF MATTAWA
GRANT COUNTY
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PROGRESS ESTIMATE PERIOD
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CITY OF MATTAWA
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P.O. BOX 5631
PASCO, WA 99302

	PROJECT COSTS	
	AMOUNT THIS PERIOD	AMOUNT TO DATE
SUBTOTAL EARNED TO DATE	\$349,091.19	\$529,448.29
SALES TAX @ 0% (PER W.S. REVENUE RULE 171)	0.00%	\$0.00
MATERIALS ON HAND	\$0.00	\$0.00
TOTAL	\$349,091.19	\$529,448.29
LESS 5% RETAINED (BEFORE TAX)	\$17,454.56	\$26,472.42
TOTAL EARNED TO DATE LESS RETAINAGE		\$502,975.87
LESS AMOUNTS PREVIOUSLY PAID		
PROGRESS ESTIMATE 1		\$140,675.62
PROGRESS ESTIMATE 2		\$30,663.62
TOTAL PAYMENT NOW DUE:	\$331,636.63	\$331,636.63
ORIGINAL CONTRACT AMOUNT (WITHOUT TAX)	\$595,550.00	
CONTRACT PERCENTAGE TO DATE	89%	

**PROGRESS ESTIMATE 3
DECEMBER 2, 2022**

CITY OF MATTAWA
GRANT COUNTY
WASHINGTON

PROGRESS ESTIMATE PERIOD
OCTOBER 22, 2022 TO NOVEMBER 21, 2022

PROJECT:
CITY OF MATTAWA
GOVERNMENT ROAD MULTI-USE PATHWAY
G&O JOB NUMBER #21815

CONTRACTOR:
DOUBLE J EXCAVATING, INC.
P.O. BOX 5631
PASCO, WA 99302

I HEREBY CERTIFY THE ABOVE ESTIMATE IS A TRUE
AND CORRECT STATEMENT OF THE WORK
PERFORMED UNDER THIS CONTRACT.

I HEREBY CERTIFY THAT THE WAGES HAVE BEEN PAID IN
ACCORDANCE WITH RCW 39.12 (PREVAILING WAGES) AND
THE FEDERAL DAVIS-BACON AND RELATED ACTS (DBRA).

GRAY & OSBORNE, INC.

DOUBLE J EXCAVATING, INC.


MIKE MESKIMEN, P.E.


CONTRACTOR'S REPRESENTATIVE

SUMMARY AND DISTRIBUTION OF PAYMENTS

PAY EST NO.	PROGRESS ESTIMATE PERIOD DATES	TOTAL	SALES		MATERIALS ON HAND	RETAINAGE (5%)	TOTAL PAYMENT
		EARNED PER PERIOD	SALES TAX RATE	TAX AMOUNT			
1	SEPTEMBER 6, 2022 TO OCTOBER 8, 2022	\$148,079.60	0.00%	\$0.00	\$0.00	\$7,403.98	\$140,675.62
2	OCTOBER 9, 2022 TO OCTOBER 21, 2022	\$32,277.50	0.00%	\$0.00	\$0.00	\$1,613.88	\$30,663.62
3	OCTOBER 22, 2022 TO NOVEMBER 21, 2022	\$349,091.19	0.00%	\$0.00	\$0.00	\$17,454.56	\$331,636.63
TOTAL:		\$529,448.29		\$0.00	\$0.00	\$26,472.42	\$502,975.87