



CITY OF MATTAWA
COUNCIL MEETING AGENDA
APRIL 06, 2023
5:30 P.M.

Call to Order:

Roll Call: Mayor Maria Celaya, Sun Hwang, Brian Berghout, Silvia Barajas, Tony Acosta, Alex Heredia, Fabiola Hernandez, Wendy Lopez

I. Additions/Approval of Agenda:

II. Public Comments:

III. Consent Agenda/Informational:

- Expenditures / Revenues Year-To-Date Update
- Minutes- Council Meeting 03/16/23 & Special Mtg. Minutes 03/09/23
- Liquor License Renewal – Estudillo’s Food Store & Tacos La Parilla
- 2023 Claims EFT & Checks Approval #19743-19768 - \$72,708.17
- 2023 Payroll EFT & Checks Approval #31848-31854 - \$108,998.92

IV. Reports:

Mayor Report

Council Report

Police Department Report

Public Works Department Report

V. Council, Items for Motion (Old Business):

1. None

VI. Council, Items for Motion (New Business):

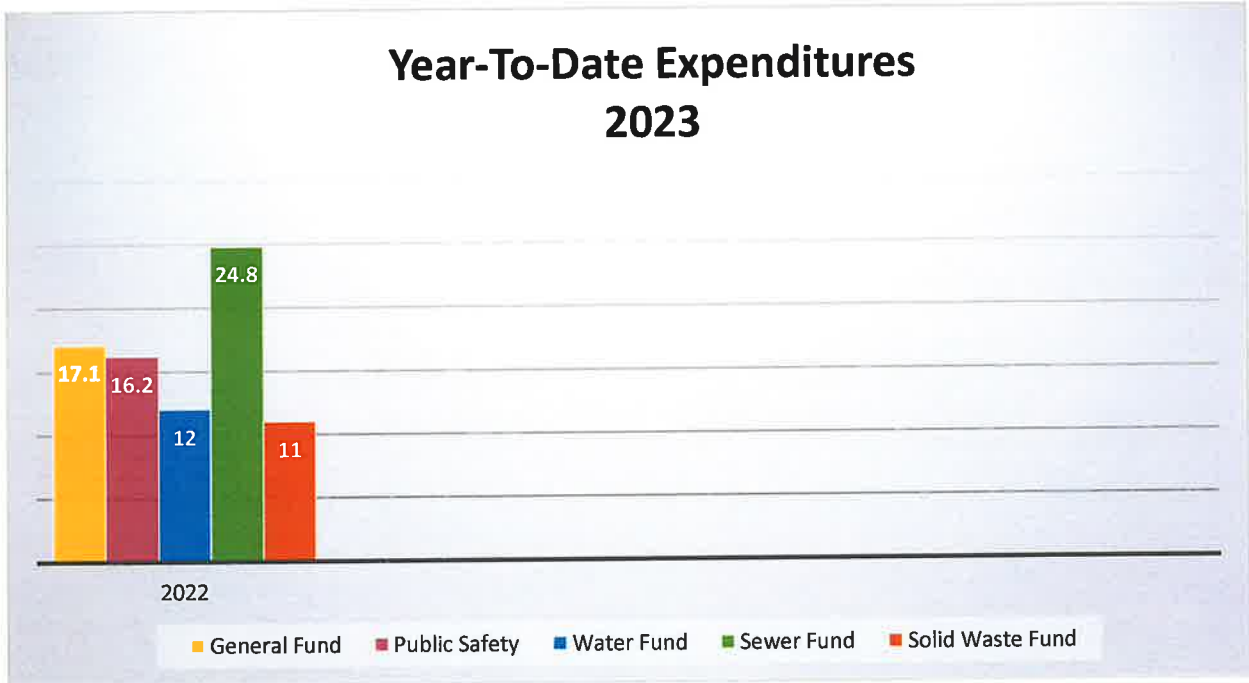
1. Mattawa Shade Project (Planting a Tree) – WSD\
2. Amendment #4 – Sewer GFC Study Update
3. Amendment #5 – Construction Standards Update
4. Ord. 23-683 & Res. 23.04.06 Amending Fees – Clerk’s Dept.
5. Security Cameras - Public Works Dept.
6. Paul Lauzier Grant Park Equipment Purchase

VII. Executive Session: RCW 42.30.110

- (1.i); Potential Litigation
- (1.b); Selection of a site or acquisition of real estate

VIII. Adjournment:

Year-To-Date Expenditures 2023



- In a 12-month basis we should be at or less than 25% in expenditures.

General Fund (17.1%):

2023 Expenditures Budgeted: **\$2,345,968.00**

2023 Expenditures: **\$402,227.60**

Public Safety Fund (16.2%):

2023 Expenditures Budgeted: **\$175,621.00**

2023 Expenditures: **\$28,486.51**

Water Fund (12.0%):

2023 Expenditures Budgeted: **\$1,495,515.00**

2023 Expenditures: **\$179,463.09**

Sewer Fund (24.8%):

2023 Expenditures Budgeted: **\$1,118,344.00**

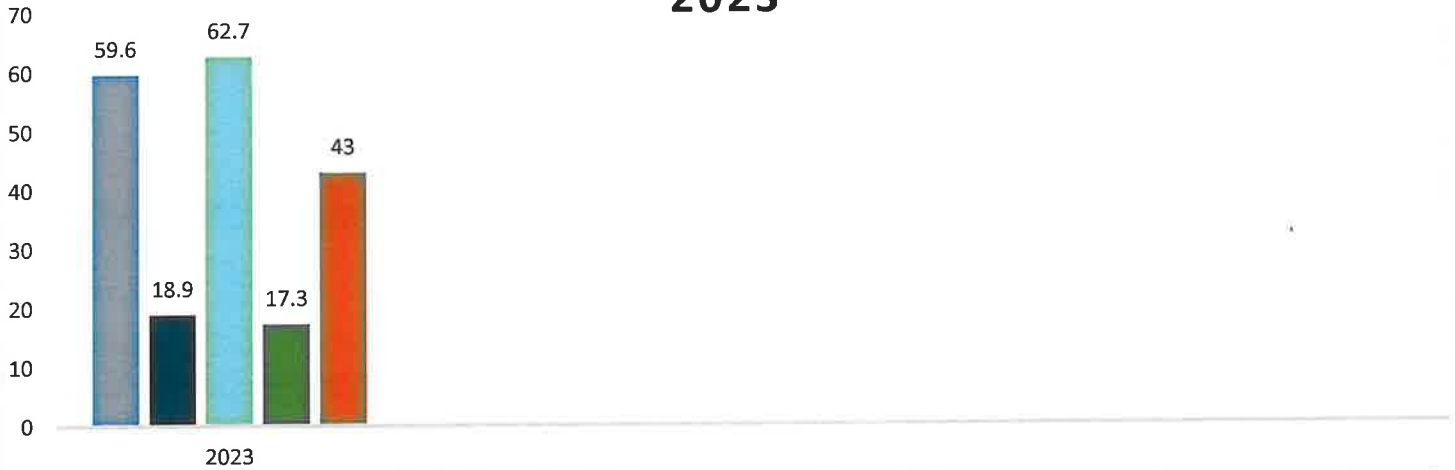
2023 Expenditures: **\$277,734.93**

Solid Waste (11.0%):

2023 Expenditures Budgeted: **\$505,185.92**

2023 Expenditures: **\$55,485.90**

YEAR-TO-DATE REVENUES 2023



- In a 12-month basis we should be around 25% of expected revenue received.

001 General Fund (59.6%):

2023 Revenue Amount Budgeted: **\$2,345,968.00**

2023 Revenue Received: **\$1,397,469.57**

107 Public Safety Fund (18.9%):

2023 Revenue Amount Budgeted: **\$175,621.00**

2023 Revenue Received: **\$33,158.40**

401 Water Operating Fund (62.7%):

2023 Revenue Amount Budgeted: **\$1,495,515.00**

2023 Revenue Received: **\$937,628.43**

405 Sewer Operating Fund (17.3%):

2023 Revenue Amount Budgeted: **\$1,118,344.00**

2023 Revenue Received: **\$193,730.51 (Awaiting insurance recovery money from WCIA)**

420 Solid Waste Fund (43%):

2023 Revenue Amount Budgeted: **\$505,185.92**

2023 Revenue Received: **\$217,115.89**

IV: Consent Agenda / Informational:

- **Memo: Sentinel Shores letters of Support Request
- ** SCJ Alliance Project Update 03.16.23
- ** Minutes – Council Meeting 03.02.23
- ** 2023 Claims EFT & Checks Approval #19712-19742- \$161,535.87
- ** 2023 Payroll EFT Approval- \$10,000.00
- ** Treasurer Report

** Approval of Claims, Prepaid Claims and Payroll Vouchers audited and certified by the City Clerk as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at city hall.

** As of March 16th, 2023, the Council approved payment of 2023 Claims EFT & checks approval #19712-19742 in the amount of \$161,535.87, 2023 Payroll EFT approval in the amount of \$. 10,000.00.

**** M/s; Acosta/ Lopez motion that bills, checks, payroll, 03.02.23 meeting minutes, treasurer report be approved. Motion carried.**

V. Reports

Mayor's Report:

- ** Rio Hirai requested mailing address of all council members to send them an invitation.
- ** Working with the School District there are 3 cops grants available, will gather information and bring it to council.
- ** Received an invitation from WA. State Dept. of Transportation to attend a meeting April 18th & 19th regarding the need of transportation, we will include the school district.
- ** Civil Service Update Chairman Chiprez- Councilman Heredia requested an update on Civil Service. Chairman Chiprez explained that in 2020 the budget was for almost 2 thousand, the expenses were going to be for training, materials for applicants, mileage and dinner. We only spend about \$450 dollars due to not spending on training. Last year we only budgeted \$500 and spent \$88 dollars. This year 2023 we budgeted \$1,500 to be able to attend our civil service training.

Council's Report:

- ** Councilman Acosta wants to remind council to follow the meeting procedures.
- ** Councilwoman Hernandez would like the Police Department to do outreach to the H2A workers on a safety/educational training.
- ** Councilman Berghout added to councilwoman Hernandez comment that we should welcome and be thankful to have H2A workers in our community.
- ** Mayor Celaya responded to Councilman Acosta's comment, to facilitate the meetings she asked council members need to raise their hands and let others speak.

Police Department's Report:

- ** Alejandro will be starting next week at the academy.

- ** Edgar has been doing great, been working with him on his shift.
- ** Update on meeting with the father (catholic church priest), he's been on vacation we have not been able to meet, but have talked to the secretary and been in contact, the only concern is providing an officer who is not on duty.
- ** Officers have been attending training in Royal City and Ephrata. Officers attended a training on Emotional Survival was very encouraging.
- ** Councilwoman Hernandez would like to congratulate Chief Salinas for his one year on being part of the city.

Public Works Department's Report:

- ** Last council meeting Juan was absent, but Jr took the lead. It is very helpful training for public speaking.
- ** We had snow but due to warmer temperatures the snow did not stick.
- ** Government Rd Pathway Project- Utility company has been out on site to remove the utility relocation.
- ** Basketball Court & Parking lot project is ongoing.
- ** We have been replacing the flow meter on well #3 and #4. Will be finish with well #3 Friday or next week.
- ** Spring Clean up will be May 19th and 20th.

VI. Council Items For Motion (Old Business):

1. **Resolution 23.03.05 Amending fee schedule (Clean-Up Fees).
M/s; Heredia / Lopez motion to approve. Motion carried.**

VII. Council Items For Motion (New Business):

1. **Mattawa Shade Project – WSD
Re-scheduled for next meeting, no show. No action taken.**
2. **City Hall Door & Window Damage
Councilman Acosta would like to know why are getting the funds from the capital funds and not the city building/maintenance. Would like Anabel to explain.
M/s; Berghout / Heredia motion to approve Anabel's recommendation to use funds from capital funds. Motion carried.**
3. **Radios Purchase- MPD
Councilman Acosta asks if ARPA would cover the cost.
M/s; Acosta /Heredia motion to approve. Motion carried.**

VIII. The council meeting was adjourned at 7:48 P.M. M/s; Berghout / Barajas. Motion carried.

Respectfully submitted,

Anabel Martinez, City Clerk

Maria Celaya, Mayor



**CITY OF MATTAWA
SPECIAL COUNCIL MEETING MINUTES
March 09, 2023
5:00 PM**

Call to Order/Roll Call

The council meeting was called to order by Mayor Maria Celaya at 5:00 pm. Council members present were Sun Hwang, Tony Acosta, Fabiola Hernandez, Wendy Lopez. **M/s; Lopez / Hwang motion to excuse Berghout, Barajas, & Heredia. Motion carried.**

Staff present: City Clerk Anabel Martinez

Others Present: Attorney Katherine Kenison, Hans Hoeg

Agenda:

I. Council, Items for Motion (Old Business):

1. IFiber Communications Lease Agreement

***There was an error in the information communicated to council last council meeting on the yearly lease amount. The council motioned based on information given to them. This meeting is to clarify information.**

***The council was informed that the lease amount to the city is about \$1,050 on a monthly basis. This is incorrect as this is the lease amount for US Cellular. IFiber's lease is \$3,500 a year.**

***Mr. Hoeg explained to the council that if the rate is increased this will drastically affect the consumers and possibly lose some customers.**

*** Councilman Hwang and Councilwoman Hernandez agreed the rate of \$3,500 a year was fair.**

*** Councilman Acosta was confused as to why this meeting since council had already made a motion.**

*** Katherine explained the reason was to clarify any confusion on the rates mentioned.**

M/s: Hwang / Lopez motion to keep current rates up to December 31,2023 and to approve the agreement. Motion carried.

The council meeting was adjourned at 5:20 p.m. M/s; Acosta / Lopez. Motion carried.

Respectfully submitted,

Anabel Martinez, City Clerk

Maria Celaya, Mayor

CO91080-2

WASHINGTON STATE LIQUOR AND CANNABIS BOARD

DATE: 03/06/2023

LICENSED ESTABLISHMENTS IN INCORPORATED AREAS CITY OF MATTAWA
(BY ZIP CODE) FOR EXPIRATION DATE OF 20230630

LICENSEE	BUSINESS NAME AND ADDRESS	LICENSE NUMBER	PRIVILEGES
1. ESTUDILLO, INC.	ESTUDILLO'S FOOD STORE 402 GOVERNMENT WAY MATTAWA WA 99349 0000	366886	GROCERY STORE - BEER/WINE
2. CORRALES, SAUL SOTO	TACOS LA PARRILLA 417 GOVERNMENT WY MATTAWA WA 99349 0953	403657	SPIRITS/BR/WN REST LOUNGE +

ACCOUNTS PAYABLE

City Of Mattawa

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
16002	04/06/2023	04/06/2023	3236	911 SUPPLY PUBLIC SAFETY GEAR&APPAREL	307.86 MPD- Officer Vazquez Uniforms
	521 20 31 01	Uniforms & Clothing	001 000 521	Current Expens	307.86 Trouser:Armor Shirt:Tie:Name Tape
16011	04/06/2023	04/06/2023	2401	A-1 PERFORMANCE INC.	238.27 Monthly Cleaning Services
	518 30 48 00	Repair And Maintenance	001 000 518	Current Expens	238.27 Monthly Cleaning Services
16038	04/06/2023	04/06/2023	2889	ABC FIRE CONTROL INC	1,219.50 Fire Extinguisher
	521 22 35 00	LE Equipment/Supplies	001 000 521	Current Expens	813.04 MPD Fire Extinguishers
	534 10 31 00	Office Supplies	401 000 534	Water Operatin	406.46 PW Fire Extinguishers
16039	04/06/2023	04/06/2023	2889	ABC FIRE CONTROL INC	530.08 Fire Extinguisher
	537 10 48 00	Office Repair And Mainten:	420 000 537	Solid Waste Fu	203.97 Fire Extinguisher
	576 80 31 00	Park Supplies	001 000 576	Current Expens	326.11 Fire Extinguisher
16035	04/06/2023	04/06/2023	3130	CASCADE ANALYTICAL EUROFINS, EUROFINS I	222.00 Water RC Samples
	534 10 41 02	Chemical Samples	401 000 534	Water Operatin	222.00 Water RC Samples
16001	04/06/2023	04/06/2023	2994	CENTRAL WASHINGTON POLYGRAPH & INVES'	488.00 MPD- Moises Garcia Polygraph Exam
	521 10 49 00	Professional Services	001 000 521	Current Expens	488.00 MPD- Moises Garcia Polygraph Exam
16018	04/06/2023	04/06/2023	1886	CENTURY LINK	67.14 WWTF SCADA System
	535 10 42 00	Telephone	405 000 535	Sewer Operatin	67.14 WWTF SCADA System
16019	04/06/2023	04/06/2023	1886	CENTURY LINK	126.17 Lift Station Line
	535 10 42 00	Telephone	405 000 535	Sewer Operatin	126.17 Lift Station Line
16034	04/06/2023	04/06/2023	443	CITY OF MATTAWA-PETTY CASH	66.47 Petty Cash
	514 23 31 00	Postage	001 000 514	Current Expens	0.36 Utilities Postage For February Bills
	518 30 47 14	City Hall Utilities	001 000 518	Current Expens	19.00 Drinking Water
	521 20 31 02	Postage	001 000 521	Current Expens	30.85 MPD- Postage
	534 10 30 02	Postage	401 000 534	Water Operatin	16.26 PW Postage
16051	04/06/2023	04/06/2023	1251	CITY OF MATTAWA-UTILITIES	325.75 City Of Mattawa Utilites March 2023
	518 30 47 14	City Hall Utilities	001 000 518	Current Expens	92.53 City Hall
	543 30 47 00	Utilities	101 000 543	Street Fund	112.72 Shop
	572 20 31 00	Library Maintenance And C	001 000 572	Current Expens	120.50 Library
16016	04/06/2023	04/06/2023	2304	FIRST BANKCARD	1,614.26 Credit Card Expenses-MPD

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
521 10 49 00	Professional Services		001 000 521 Current Expens	108.20	Schedule Anywhere Licenses
521 10 49 00	Professional Services		001 000 521 Current Expens	16.22	Acrobat Pro
521 20 42 00	Telephone		001 000 521 Current Expens	89.84	Office Phone Lines
521 40 49 00	Training		001 000 521 Current Expens	250.00	Officer Safety Training-Chief Salinas
521 40 49 00	Training		001 000 521 Current Expens	470.00	Class Crimes Against Children-Officer Zesati
521 40 49 00	Training		001 000 521 Current Expens	250.00	Officer Safety Training-Chief Salinas
521 40 49 00	Training		001 000 521 Current Expens	350.00	Training Basin Crime Prevention Course- Officer Villa
521 40 49 00	Training		001 000 521 Current Expens	80.00	Grant Strategies & Opportunities- Robert Salinas
16021 04/06/2023 04/06/2023 2304 FIRST BANKCARD				1,932.23	Credit Card Expenses- Clerks
514 23 31 02	Office Supplies		001 000 514 Current Expens	69.00	Receipt Paper:Sharpie:Manila Envelopes
514 23 31 02	Office Supplies		001 000 514 Current Expens	4.13	Dividers For Binders
514 23 31 02	Office Supplies		001 000 514 Current Expens	20.55	Air Dusters
514 23 31 02	Office Supplies		001 000 514 Current Expens	6.16	Sharpies
518 23 42 14	Telephone/Internet Expense		001 000 518 Current Expens	67.95	City Hall Internet
518 23 42 14	Telephone/Internet Expense		001 000 518 Current Expens	48.07	Office Phone Line
518 30 47 14	City Hall Utilities		001 000 518 Current Expens	16.67	Monthly Web Site Fee
518 30 47 14	City Hall Utilities		001 000 518 Current Expens	16.67	Monthly Web Site Fee
518 30 49 14	Professional Services		001 000 518 Current Expens	425.00	Annual Report Services-Springbrook
518 30 49 14	Professional Services		001 000 518 Current Expens	259.55	Acrobat Pro Subscription- Jazmin
518 70 31 00	Other Supplies And Furnitu		001 000 518 Current Expens	20.50	Paper Tissues
518 70 31 00	Other Supplies And Furnitu		001 000 518 Current Expens	100.56	Ladder: Soap For Hands
518 70 31 00	Other Supplies And Furnitu		001 000 518 Current Expens	259.66	File Cabinet - Anabel Office
521 10 49 00	Professional Services		001 000 521 Current Expens	16.67	Monthly Web Site Fee
521 10 49 00	Professional Services		001 000 521 Current Expens	16.67	Monthly Web Site Fee
534 10 41 05	Professional Services		401 000 534 Water Operatin;	8.33	Monthly Web Site Fee
534 10 41 05	Professional Services		401 000 534 Water Operatin;	8.33	Monthly Web Site Fee
534 10 41 05	Professional Services		401 000 534 Water Operatin;	150.00	Annual Report Services-Springbrook
534 10 42 00	Telephone		401 000 534 Water Operatin;	48.07	Office Phone Line
535 10 41 04	Professional Services		405 000 535 Sewer Operatin	8.33	Monthly Web Site Fee
535 10 41 04	Professional Services		405 000 535 Sewer Operatin	8.33	Monthly Web Site Fee
535 10 41 04	Professional Services		405 000 535 Sewer Operatin	150.00	Annual Report Services-Springbrook
535 10 42 00	Telephone		405 000 535 Sewer Operatin	48.08	Office Phone Line
535 10 47 00	Utilities		405 000 535 Sewer Operatin	54.95	WWTF Internet Services
537 10 41 02	Professional Services		420 000 537 Solid Waste Fu	100.00	Annual Report Services-Springbrook
16050 04/06/2023 04/06/2023 2304 FIRST BANKCARD				301.74	Credit Card Expenses- PW
534 10 41 05	Professional Services		401 000 534 Water Operatin;	0.99	Icloud Storage

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534 10 41 05	Professional Services		401 000 534 Water Operatin;	16.25	Adobe Pro
535 10 43 00	Travel & Training		405 000 535 Sewer Operatin	51.50	Pesticide Renewal 2023- Jose Alberto Reyes
542 30 43 00	Travel And Training		101 000 542 Street Fund	14.08	Meal Training- Alberto Reyes
542 30 43 00	Travel And Training		101 000 542 Street Fund	15.09	Meal Training- Alberto Reyes
542 30 43 00	Travel And Training		101 000 542 Street Fund	31.52	Meal Training- Jose Fernandez & Juan Ledezma
542 30 43 00	Travel And Training		101 000 542 Street Fund	6.48	Meal Training- Jose Fernandez & Juan Ledezma
542 30 43 00	Travel And Training		101 000 542 Street Fund	27.67	Meal Training- Jose Fernandez & Juan Ledezma
542 30 43 00	Travel And Training		101 000 542 Street Fund	10.33	Meal Training- Jose Fernandez & Juan Ledezma
542 30 48 02	Repair And Maintenance		101 000 542 Street Fund	97.19	Started Cover For Blower
572 20 31 00	Library Maintenance And C		001 000 572 Current Expens	30.64	Glass Cleaner
16052	04/06/2023	04/06/2023	3316 FORD MOTOR CREDIT COMPANY	3,269.63	MPD- Vehicle Lease 4/30/23
594 21 70 00	Police Vehicles (3) 2021 Fo		102 000 594 Police Vehicle I	2,769.84	MPD- Vehicle Lease 4/30/23
594 21 80 00	Police Vehicles (3) 2021 Fo		102 000 594 Police Vehicle I	499.79	MPD- Vehicle Lease 4/30/23
16047	04/06/2023	04/06/2023	3527 GLOBAL INDSUTRIAL	5,610.79	Park-Picnin Tables
594 76 63 01	2022 Paul Lauzier Grant - F		001 000 594 Current Expens	5,610.79	Park-Picnin Tables
16009	04/06/2023	04/06/2023	1698 GRANT COUNTY PUD	1,656.19	Power Billing Feb. 2023
518 30 47 14	City Hall Utilities		001 000 518 Current Expens	191.30	City Hall
534 10 47 01	Utilities		401 000 534 Water Operatin;	1,226.49	707 2nd Well
534 10 47 01	Utilities		401 000 534 Water Operatin;	42.47	Boundary Ave
572 20 31 00	Library Maintenance And C		001 000 572 Current Expens	103.82	Library
576 80 47 00	Park Utilities		001 000 576 Current Expens	21.28	106 Portage Ave
576 80 47 00	Park Utilities		001 000 576 Current Expens	24.56	Park
576 80 47 00	Park Utilities		001 000 576 Current Expens	25.49	Control Circuit
576 80 47 00	Park Utilities		001 000 576 Current Expens	20.78	Park Outlet
16010	04/06/2023	04/06/2023	1698 GRANT COUNTY PUD	1,944.44	Power Billing Feb. 2023
534 10 47 01	Utilities		401 000 534 Water Operatin;	222.17	709 1st Street
535 10 47 00	Utilities		405 000 535 Sewer Operatin	63.91	8th St/ Portage Ave
535 10 47 00	Utilities		405 000 535 Sewer Operatin	1,226.69	U Rd.
576 80 47 00	Park Utilities		001 000 576 Current Expens	153.34	104 Portage Ave
576 80 47 00	Park Utilities		001 000 576 Current Expens	278.33	710 1st Street
16042	04/06/2023	04/06/2023	237 H. D. FOWLER CO	6,068.09	PW-Parts/Supplies
534 10 48 01	Meter Installations		401 000 534 Water Operatin;	3,034.04	Water Meters:Angle Ball Valve
534 10 48 03	System Repair & Maintenan		401 000 534 Water Operatin;	3,034.05	Water Meters:Angle Ball Valve
16043	04/06/2023	04/06/2023	237 H. D. FOWLER CO	724.79	PW-Parts/Supplies

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	534 10 48 03	System Repair & Maintenan	401 000 534 Water Operatin	724.79	Meter Box	
16044	04/06/2023	04/06/2023	237	H. D. FOWLER CO	133.60	PW-Part/Supplies
	534 10 48 01	Meter Installations	401 000 534 Water Operatin	133.60	Rubber Basket:Plated Bolt	
16012	04/06/2023	04/06/2023	286	KENISON P.S, KATHERINE L.	5,740.00	Legal Fees Feb. 2023
	515 41 41 00	Legal Fees	001 000 515 Current Expens	5,740.00	Legal Fees Feb. 2023	
16003	04/06/2023	04/06/2023	324	MULTI AGENCY COMMUNICATION CENTER	2,284.34	Dispatch Services April 2023
	522 20 42 02	MACC - Communications	107 000 522 Public Safety T:	2,284.34	Dispatch Services April 2023	
16006	04/06/2023	04/06/2023	2798	PACIFIC OFFICE AUTOMATION	247.64	Monthly Equipment Fee Feb. 2023
	518 70 45 01	Copier Lease	001 000 518 Current Expens	82.55	Monthly Equipment Fee Feb. 2023	
	534 10 45 01	Copier Lease	401 000 534 Water Operatin	82.55	Monthly Equipment Fee Feb. 2023	
	535 10 45 01	Copier Lease	405 000 535 Sewer Operatin	82.54	Monthly Equipment Fee Feb. 2023	
16049	04/06/2023	04/06/2023	2798	PACIFIC OFFICE AUTOMATION	149.59	Print Ink Usage Feb. 2023
	518 70 45 01	Copier Lease	001 000 518 Current Expens	49.87	Print Ink Usage Feb. 2023	
	534 10 45 01	Copier Lease	401 000 534 Water Operatin	49.87	Print Ink Usage Feb. 2023	
	535 10 45 01	Copier Lease	405 000 535 Sewer Operatin	49.85	Print Ink Usage Feb. 2023	
16007	04/06/2023	04/06/2023	2729	QUADIENT FINANCE USA INC.	150.00	Postage Machine
	514 23 31 00	Postage	001 000 514 Current Expens	50.00	Postage Machine	
	534 10 30 02	Postage	401 000 534 Water Operatin	50.00	Postage Machine	
	535 10 31 01	Postage	405 000 535 Sewer Operatin	50.00	Postage Machine	
16015	04/06/2023	04/06/2023	3416	SCJ ALLIANCE	6,577.00	Housing Action Plan Period January 29 To February 25, 2023
	558 60 41 02	Planning Services - HAPI C	001 000 558 Current Expens	6,577.00	Housing Action Plan Period January 29 To February 25, 2023	
16045	04/06/2023	04/06/2023	3299	SOILTEST FARM CONSULTANTS INC	1,288.00	WWTP RC Samples
	535 10 41 02	Testing Samples	405 000 535 Sewer Operatin	1,288.00	WWTP RC Samples	
16017	04/06/2023	04/06/2023	3405	STERICYCLE INC	138.69	Shredding Services 03/08/2023
	518 30 49 14	Professional Services	001 000 518 Current Expens	69.35	Shredding Services 03/08/2023	
	521 10 49 00	Professional Services	001 000 521 Current Expens	69.34	Shredding Services 03/08/2023	

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16005	04/06/2023	04/06/2023	732	U.S CELLULAR	763.68	MPD- Cell Phone Services
	521 20 42 00 Telephone		001 000 521 Current Expens	763.68	MPD- Cell Phone Services	
16020	04/06/2023	04/06/2023	732	U.S CELLULAR	566.75	PW & Mayor/Clerks Cell Phone Services Fees
	518 23 42 14 Telephone/Internet Expense		001 000 518 Current Expens	194.29	Mayor/Clerks Cell Phone Services Fees	
	534 10 42 00 Telephone		401 000 534 Water Operatin	186.23	PW Cell Phone Services Fees	
	535 10 42 00 Telephone		405 000 535 Sewer Operatin	186.23	PW Cell Phone Services Fees	
16008	04/06/2023	04/06/2023	554	U.S. BANK MUN INV. ACCOUNT	26.00	Bank Fees Feb. 2023
	514 23 41 01 Banking And Visa/Mercha		001 000 514 Current Expens	26.00	Bank Fees Feb. 2023	
16033	04/06/2023	04/06/2023	274	UNITED STATES POSTAL SERVICES	290.00	Annual 1st Class Permit Fee 2023
	534 10 30 02 Postage		401 000 534 Water Operatin	96.67	Annual 1st Class Permit Fee 2023	
	535 10 31 01 Postage		405 000 535 Sewer Operatin	96.67	Annual 1st Class Permit Fee 2023	
	537 10 31 01 Postage		420 000 537 Solid Waste Fu	96.66	Annual 1st Class Permit Fee 2023	
16046	04/06/2023	04/06/2023	143	WA STATE DEPT OF ECOLOGY	1,528.45	Biosolids Annual Permit Fee 2023
	535 10 51 00 Permit Fees		405 000 535 Sewer Operatin	1,528.45	Biosolids Annual Permit Fee	
16048	04/06/2023	04/06/2023	143	WA STATE DEPT OF ECOLOGY	67.00	PW-WWTPO II Exam-Juan Ledezma
	535 10 43 00 Travel & Training		405 000 535 Sewer Operatin	67.00	PW-WWTPO II Exam	
16013	04/06/2023	04/06/2023	471	WAHLUKE SCHOOL DISTRICT	7,124.19	COPS Grant Expenditures #14
	521 10 10 02 Contracts & Consultants - V		105 000 521 COPS Grant	7,124.19	COPS Grant Expenditures #14	
16014	04/06/2023	04/06/2023	471	WAHLUKE SCHOOL DISTRICT	7,114.31	COPS Grant Expenditures #15
	521 10 10 02 Contracts & Consultants - V		105 000 521 COPS Grant	7,114.31	COPS Grant Expenditures #15	
16004	04/06/2023	04/06/2023	3356	WESTERN FIRST AID & SAFETY, AUCA	562.59	First Aid Supplies-City Hall
	518 70 31 00 Other Supplies And Furnitu		001 000 518 Current Expens	562.59	First Aid Supplies-City Hall	
16041	04/06/2023	04/06/2023	3356	WESTERN FIRST AID & SAFETY, AUCA	1,425.43	First Aid- City Shop & WWTP
	534 10 31 01 Operating Supplies		401 000 534 Water Operatin	712.71	First Aid- City Shop & WWTP	
	535 10 31 00 Office Supplies		405 000 535 Sewer Operatin	712.72	First Aid- City Shop & WWTP	
16040	04/06/2023	04/06/2023	3228	WHITNEY EQUIPMENT COMPANY INC.	357.94	Sampler Tubing
	535 10 48 02 Sewer Plant Maintenance		405 000 535 Sewer Operatin	357.94	Sampler Tubing	

ACCOUNTS PAYABLE

City Of Mattawa

Time: 16:03:43 Date: 04/03/2023

As Of: 04/06/2023

Page: 6

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
16022	03/28/2023	03/28/2023	2683	100.00	Refund Utility Deposit
	589 30 01 00	Deposit Refunds - Custome	403 000 580 Customer Depo	100.00	Refund Utility Deposit

Report Total:	63,348.60
---------------	-----------

Fund	
001 Current Expense Fund	26,043.59
101 Street Fund	315.08
102 Police Vehicle Fund	3,269.63
105 COPS Grant	14,238.50
107 Public Safety Tax Fund	2,284.34
401 Water Operating Fund	10,472.33
403 Customer Deposit Fund	100.00
405 Sewer Operating Fund	6,224.50
420 Solid Waste Fund	400.63

This report has been reviewed by:

Anabel Martinez

4/3/23

REMARKS:

Anabel Martinez - City Clerk

Date

**AMENDMENT NO. 4
TO
CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES**

THIS AMENDMENT, by and between the City of Mattawa, Washington, hereinafter referred to as the Agency, and Gray & Osborne, Inc., hereinafter referred to as the Engineer, hereby modifies the contract for On-Call Engineering Services dated (by Agency) July 21, 2022.

City of Mattawa – Sewer General Facility Charge Study Update

See attached Exhibits A and B for scope and fee. For a not-to-exceed cost of \$3,000 without written approval.

IN WITNESS WHEREOF, the parties hereto have executed, or cause to be executed by their duly authorized officials, this AMENDMENT to the Contract for Engineering Services in duplicate on the respective dates indicated below.

GRAY & OSBORNE, INC.

CITY OF MATTAWA

By: 
(Signature)

By: _____
(Signature)

Name: Michael B. Johnson, P.E., President
GRAY & OSBORNE, INC.

Name: _____
(Print)

Date: 3/6/23

Date: _____

"Equal Opportunity/Affirmative Action Employer"

EXHIBIT A

SCOPE OF WORK

CITY OF MATTAWA SEWER GENERAL FACILITY CHARGE STUDY UPDATE

Based on our understanding of the project, this Scope of Work presents the professional engineering services requested by the City of Mattawa for updating the maximum general facility charge calculations for the sewer system that were originally presented in the City's 2016 Water and Sewer General Facility Charge Study. The City has recently awarded the construction contract for WWTF improvements and received funding for sewer system improvements. These projects will be included in the updated calculations.

SCOPE OF WORK

Engineering services for the development of the charge will consist of the following tasks.

Task 1 – Project Management

Provide overall project management, monitor and manage budget, manage and oversee the schedule of deliverables, and manage the quality assurance/quality control (QA/QC) program.

Task 2 – General Facility Charge Analysis

The general facility charge (GFC) calculations will be in compliance with the Revised Code of Washington and relevant case law. The recommendation of charges will be developed utilizing the following:

- The City of Mattawa Wastewater Facility Plan, December 2017, Gray & Osborne, Inc.
- The Portage Avenue Lift Station Study, November 2022, Gray & Osborne, Inc.
- The total number of existing and future ERUs will be based on the calculations in the water system plan.

The maximum allowable water GFC for an equivalent residential unit (ERU) will be calculated. Prior to initiating the work, we would request the following information:

- Copy of existing connection charges and any general facility charge ordinances.
- List of all debts and bonds related to the sewer system.

Task 3 – Meetings and Documentation

We will be available to attend one public meeting to present the findings and recommendations to Council and the public. The final deliverable will be a technical memo that provides the updated sewer system GFC calculations.

SCHEDULE

We will provide a draft memo for City's review 4 weeks after receipt of data from the City. Following receipt of the City's final comments, we will provide a final draft in 2 weeks. At that time, we will be available to present the conclusions of the study update to City Council.

BUDGET

The maximum amount payable to the Engineer for the work associated with this Scope of Work, including salaries, overhead, and expenses is shown in Exhibit B. This amount shall not be exceeded without prior written authorization of the City.

EXHIBIT B

ENGINEERING SERVICES SCOPE AND ESTIMATED COST

City of Mattawa - Sewer General Facility Charge (GFC) Study Update

Tasks	Principal Hours	Civil Engineer Hours
1 Provide Project Management	2	
2 General Facility Charge Analysis	2	12
3 Meetings and Documentation	2	2
Hour Estimate:	6	14
Fully Burdened Billing Rate Range:*	\$145 to \$215	\$110 to \$145
Estimated Fully Burdened Billing Rate:*	\$185	\$135
Fully Burdened Labor Cost:	\$1,110	\$1,890

Total Fully Burdened Labor Cost: \$ 3,000

Direct Non-Salary Cost:

Mileage & Expenses (Mileage @ current IRS rate) \$ -

TOTAL ESTIMATED COST: \$ 3,000

* Actual labor cost will be based on each employee's actual rate. Estimated rates are for determining total estimated cost only. Fully burdened billing rates include direct salary cost, overhead, and profit.

2023 BUDGET POSITION

City Of Mattawa

Time: 13:07:15 Date: 03/30/2023

Source Codes 000 To: 999

Page: 1

405 Sewer Operating Fund

01/01/2023 To: 12/31/2023

Expenditures	Amt Budgeted	Expenditures	Remaining	
535 Sewer				
535 10 41 01 Engineering Services	5,000.00	0.00	5,000.00	0.0%
535 Sewer	5,000.00	0.00	5,000.00	0.0%
Fund Expenditures:	5,000.00	0.00	5,000.00	0.0%
Fund Excess/(Deficit):	(5,000.00)	0.00		

**AMENDMENT NO. 5
TO
CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES**

THIS AMENDMENT, by and between the City of Mattawa, Washington, hereinafter referred to as the Agency, and Gray & Osborne, Inc., hereinafter referred to as the Engineer, hereby modifies the contract for On-Call Engineering Services dated (by Agency) July 21, 2022.


City of Mattawa – Construction Standards Update

See attached Exhibits A and B for scope and fee. For a not-to-exceed cost of \$3,000 without written approval.

IN WITNESS WHEREOF, the parties hereto have executed, or cause to be executed by their duly authorized officials, this AMENDMENT to the Contract for Engineering Services in duplicate on the respective dates indicated below.

GRAY & OSBORNE, INC.

CITY OF MATTAWA

By: 
(Signature)

By: _____
(Signature)

Name: Michael B. Johnson, P.E., President
GRAY & OSBORNE, INC.

Name: _____
(Print)

Date: 3/20/23

Date: _____

"Equal Opportunity/Affirmative Action Employer"

EXHIBIT A
SCOPE OF WORK
CITY OF MATTAWA
CONSTRUCTION STANDARDS UPDATE

Based on our understanding of the project, this Scope of Work presents the professional engineering services requested by the City of Mattawa for updating the City's construction standards that were originally prepared in 2018 and last updated in March 2020. Due to new City construction needs and comments from DOH the City's existing construction standards require updates.

SCOPE OF WORK

Engineering services for the construction standards update will consist of the following tasks.

Task 1 – Project Management

Provide overall project management, monitor and manage budget, manage and oversee the schedule of deliverables, and manage the quality assurance/quality control (QA/QC) program.

Task 2 – Construction Standards Update

The revised construction standards will be prepared based on the most recent revision (March 3, 2020) of the City's existing construction standards. We will work with the City to identify the desired changes to the construction standards and implement them in the specifications and details. This scope includes approximately four new details and twelve edits to the existing details and specifications.

SCHEDULE

We will provide a draft of the updated construction standards for City's review 4 weeks after receipt of a notice to proceed from the City. Following receipt of the City's final comments, we will provide a final draft in 2 weeks.

BUDGET

The maximum amount payable to the Engineer for the work associated with this Scope of Work, including salaries, overhead, and expenses is shown in Exhibit B. This amount shall not be exceeded without prior written authorization of the City.

EXHIBIT B

ENGINEERING SERVICES SCOPE AND ESTIMATED COST

City of Mattawa - Construction Standards Update

Tasks	Principal Hours	Civil Engineer Hours	AutoCAD Technician Hours
1 Provide Project Management	2		
2 Developer Standards Update	2	6	12
Hour Estimate:	4	6	12
Fully Burdened Billing Rate Range:*	\$150 to \$235	\$115 to \$155	\$60 to \$165
Estimated Fully Burdened Billing Rate:*	\$180	\$140	\$120
Fully Burdened Labor Cost:	\$720	\$840	\$1,440

Total Fully Burdened Labor Cost: \$ 3,000

Direct Non-Salary Cost:

Mileage & Expenses (Mileage @ current IRS rate) \$ -

TOTAL ESTIMATED COST: \$ 3,000

* Actual labor cost will be based on each employee's actual rate. Estimated rates are for determining total estimated cost only. Fully burdened billing rates include direct salary cost, overhead, and profit.

2023 BUDGET POSITION

City Of Mattawa

Time: 13:09:14 Date: 03/30/2023

Source Codes 000 To: 999

Page: 1

401 Water Operating Fund		01/01/2023 To: 12/31/2023			
Expenditures	Amt Budgeted	Expenditures	Remaining		
534 Water Utilities					
534 10 41 03 Engineering Services	7,000.00	397.26	6,602.74	5.7%	
534 Water Utilities	7,000.00	397.26	6,602.74	5.7%	
Fund Expenditures:	7,000.00	397.26	6,602.74	5.7%	
Fund Excess/(Deficit):	(7,000.00)	(397.26)			

**CITY OF MATTAWA
STAFF REPORT**

To: City Council
From: City Clerk, Anabel Martinez
Date: April 6, 2023
Proceeding Type: New Business
Subject: Amending Fees

Legislative History:

- | | |
|--|---------------|
| <ul style="list-style-type: none">• First Presentation:• Second Presentation:• Requested Action: | Motion Needed |
|--|---------------|

Staff Report Summary

The subject in front of the City Council is to approve ordinance to remove verbiage of fees and to have the fees listed in the Fee Schedule resolution only.

Background

When council has amended the fee schedule, an ordinance has to be in place to also amend the city code chapter of such fee, in order to “clean-up” such chapters listed in the ordinance, we are seeking the fees be located in the fee schedule resolution. We are removing the fee amount in the ordinance and keeping it or adding it to the fee schedule.

Fiscal and Policy Implications

No financial impacts.

FUND	BARS	LINE ITEM	AMOUNT BUDGETED	CURRENT EXPENDITURE	REMAINING AMOUNT

Options

1. Motion to approve Ordinance 23-683 & Resolution 23.04.06.
2. Table for next meeting.

Staff Recommendation

Motion to approve Ordinance 23-683 & Resolution 23.04.06.

Attachments

A.	Ordinance 23-683 Resolution 23.04.06
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Engineering Review

The following documents are attached and subject to engineer review:

Type of Document	Title of Document	Date Reviewed by Engineering Counsel
▪ N/A		

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
▪ Ordinance/Res.		03/23/23

Financial Review

The following documents are subject to financial review:

Document	Initials	Date Reviewed by Financial Review
▪ N/A		
Comment:		

ORDINANCE NO. 23-683

AN ORDINANCE AMENDING SECTIONS 5.04.070 TITLED “LICENSE-FEES”, 6.04.040 TITLED “LICENSE FEE AND TAG”, 6.10.030 TITLED “CHICKEN LICENSE PROCEDURE”, AND 6.04.150 TITLED “IMPOUNDMENT PROCEDURE—DISPOSITION” OF THE MATTAWA MUNICIPAL CODE RELATED TO FEES

The City Council of the City of Mattawa, Washington, do ordain as follows:

Section 1. Amended. Section 5.04.070 of the Mattawa Municipal Code titled “License--Fee” is amended as follows:

5.04.070 License—Fee.

The fee for the license required by this chapter ~~shall be~~ is established ~~per year at fifty dollars per single business, and twenty five dollars per each additional business operated by the same owner at the same location as the first; and fifty dollars per additional business at a separate location. The city license fees may be reestablished from time to time by resolution of the city council.~~

Section 2. Amended. Section 6.04.040 of the Mattawa Municipal Code titled “License fee and tag” is amended as follows:

6.04.040 License fee and tag.

The license fee shall be established from time to time by resolution of the city council. ~~in the sum of ten dollars per year for neutered male dogs and spayed female dogs, and fifteen dollars per year for nonneutered male and unspayed female dogs. An additional fee charge of five dollars per month shall be added to any license purchased after January of each year or more than one month after the animal is required to be licensed under this chapter. Upon the payment of such license fee to the city clerk and upon being shown proof of a current rabies vaccination, it shall be the duty of the city clerk to issue a license to the party making application therefor.~~

A. The license shall expire on the first day of January next succeeding the date of the issuance thereof and the time fixed for the issuing of a license shall commence on the first day of January of each year and no license shall be issued to expire at any other time than that date. The license fee shall be paid in full for any year or part thereof.

B. The clerk shall, together with the license, furnish a suitable tag which shall be worn by the dog for which such license is issued and shall be fastened to such dog in such manner that it can easily be inspected at all times by city authorities. Lost tags will be replaced by the clerk upon payment of an additional fee as established by city council resolution of five dollars.

C. All persons must present a current rabies vaccination receipt before a true dog license can be obtained.

D. The person licensing a dog shall verify the breed of the dog at the time of licensing and that breed name shall be recorded by the clerk.

E. All potentially dangerous dogs shall be required to show proof they have been spayed or neutered.

F. It is unlawful for any person, who for purposes of securing the license, to falsely represent the breed, age or sex of any dog, or that the dog has been spayed or neutered.

G. No person may use any license for any animal other than the animal for which it was issued.

H. No license shall be issued for any dangerous dog as defined in RCW Chapter 16.08 or this chapter.

I. It shall be the duty of the clerk to keep a record which shall include the following information:

a. Names, address and telephone number of any person to whom a license is issued;

b. Description and name of the dog for which the license is sought;

c. Whether the dog is a male or female dog and whether the male dog has been neutered or the female dog spayed;

d. Number of each license issued;

e. Record of rabies vaccination.

Section 3. Amended. Section 6.10.030 of the Mattawa Municipal Code titled “Chicken license procedure” is amended as follows:

6.10.030 Chicken license procedure.

A. Issuance of Licenses. The city clerk, animal control authority, or the authorized agents thereof shall issue licenses as specified in this section. The cost of the coop license shall be established by city council resolution ~~and shall be the same fee as charged for a dog license.~~

B. Contents of License. The license shall be in the form of a receipt following proof of payment for the license. The application for the license shall contain the following:

1. Date of issuance and date of expiration;

2. A serial number;

3. The name, address, and telephone number of the owner of the chicken(s);
4. A written consent form authorizing city officers, officials, and employees to enter onto the licensee's property pursuant to subsection C of this section.

C. Consent to Enter Buildings or Property. As a condition of obtaining a license under this chapter, the property owner (or occupant if the property is occupied by an applicant who is not the property owner) shall sign a written consent form authorizing city officers, officials and employees to, after providing twenty-four hours' prior notice, enter the building(s) or property which are the subject of the license to perform any inspections, measurements, sampling, or other action required to review compliance with this municipal code and any other applicable rule or regulation. Refusal to pre-authorize consent for city staff to enter the building(s) or property to perform code compliance inspections shall result in the denial of a license under this chapter.

Section 4. Amended. Section 6.04.150 of the Mattawa Municipal Code titled "Impoundment procedure - disposition" is amended as follows:

6.04.150 Impoundment procedure—Disposition.

A. Any dog found running at large contrary to the provisions of this chapter within the corporate limits of the city shall be subject to seizure by a police officer, animal control officer, or any other city authority designated by the mayor for the purpose of seizing such dogs. Any private person shall have the right to seize any such dog and to immediately notify the animal control officer.

B. Dogs thus taken into custody shall be adequately fed and humanely treated. The owner or other person entitled to possession of such a dog may redeem the dog upon payment to the city of a fee as established by resolution of the city council ~~of fifteen dollars~~ together with the daily fee as established by the city council ~~sum of six dollars~~ for each day the dog is kept by the city. It shall be the duty of the city to identify and notify the owner that his/her dog has been impounded if the dog is wearing its current city issued dog license at the time of capture. Dogs impounded not wearing a current city issued dog license are deemed unowned and the city has no duty to notify any custodian or owner of the location and status of the dog. Any dog claimed from the city impound which is not currently licensed will be required to be licensed before release. Depending on the circumstances of the impoundment, the owner may also be subject to an infraction for allowing the dog to run at large.

C. Any other animal which may be impounded under the provisions of this chapter shall also be subject to seizure by a police officer, animal control officer, or any other city authority designated by the mayor for the purpose of seizing such animal.

D. Alternatively, the animal control officer or any police officer who finds

any dogs running at large may issue a notice of infraction to the owner of such animal requiring that person to either forfeit a civil penalty or appear in the district court.

E. Any dog seized under the provisions of this chapter which is not claimed within forty-eight hours, excluding holidays and Sundays, from the time of impounding, may be put to death, or otherwise disposed of as directed by the police chief or animal control officer. Any funds received from the sale of any dogs, in addition to the cost of boarding the dogs, shall be placed in the current expense funds of the city.

Section 5. Effective Date. This ordinance shall be in full force and effect five days after passage and publication of its summary as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF MATTAWA THIS 6th DAY OF APRIL 2023.

Maggie Celaya, Mayor

ATTEST:

Anabel Martinez, City Clerk

APPROVED AS TO FORM:

Katherine L. Kenison, City Attorney

PASSED the 6th day of April 2023.

APPROVED the 6th day of April 2023.

PUBLISHED the 12th day of April 2023.

RESOLUTION NO. 23.04.06

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MATTAWA, WASHINGTON, AMENDING MISCELLANEOUS CITY ADMINISTRATIVE FEES AND AMENDING RESOLUTION NO. 23.03.05.

WHEREAS, the City is authorized to adopt reasonable fees and charges in exchange for providing services;

WHEREAS, the City adopted such fees and charges in Resolution No. 23.03.05; and

WHEREAS, the City desires to amend Resolution No. 23.03.05; and

NOW THEREFORE, the City Council of the City of Mattawa, Washington, does resolve as follows:

1. Resolution 23.03.05 is amended as follows:

The following fees and charges are established as of April 6, 2023, for the following services:

- A. Photocopy fees - \$0.15 per page
- B. Facsimiles - \$3.00 per fax
- C. Notary fee - \$10.00 per document
- D. Police Case Reports - \$10.00 per report
- E. Electronic Public Records – Actual Cost
- F. Other Copying or Reproduction – Actual Cost
- G. Criminal Check - \$20.00 per search
- H. Fence Permit - \$15.00
- I. Rental Inspection Fee - \$100.00
- J. Commercial Fire Safety Inspection Annual Fee - \$100.00
- K. NSF Fee - \$40.00
- L. Annual Chicken License -- \$15.00
- M. One-Time Senior Animal License Fee -- \$15.00
- N. Community Events Booth Fee - \$10.00
 - No Fee for Non-Profit Booths
- O. Yard Sales - \$2
- P. Dog Impound Fee – Capture Fee \$30 / \$15 per day
- Q. Annual Dog License Tag - \$25 - **\$5 Lost Tags Replacement Fee, \$5 per month additional fee if license purchased after January of each year.**
- R. Clean-up Events: Passenger Car - \$10.00 per trip
 - SUV / Trucks - \$15.00 per trip
 - Vehicle with Trailer - \$20.00 per trip (6'x10' max)
 - \$4 per tire (35" in diameter or less)

ADOPTED this 6th day of April 2023.

Maria Celaya, Mayor

ATTEST:

Anabel Martinez, Clerk/Treasurer

**CITY OF MATTAWA
STAFF REPORT**

To: Mayor Celaya & City Council
 From: Staff
 Date: April 6, 2023
 Proceeding Type: New Business
 Subject: Security Cameras

Legislative History:

- | | |
|------------------------|---------------|
| • First Presentation: | April 6, 2023 |
| • Second Presentation: | |
| • Requested Action: | Motion Needed |

Staff Report Summary

The subject in front of City Council is to authorize the purchase of security cameras for the wastewater treatment plant facility and water system facility.

Background

The City wastewater treatment plant facility and water system facility currently do not have security cameras. The Wastewater Treatment Plant Facility is geographically isolated on Road U, and the water system facility is in the 700 block of First Street. A security cameras system would protect infrastructure; Infrastructure that is worth millions of dollars. Security camaras can help deter crime, monitor scenarios and activities, gather evidence, maintain records, and help with the decision making process.

The purchase of the security cameras would be done using the Washington State Department of Enterprise Service Contract #: 05116, vendor # W14032. The camera system would be similar to the ones used by the Wahluke School District and the Grant County Fire District No.8. The Cloud based cameras come with a 10 year warranty, 4k resolution, 30-90 day video retention, motion detection, night vison and face recognition technology. Public Works Staff will install cameras on utility facilities.

Fiscal and Policy Implications

Financial impacts are expected to be \$26,030.02,tax and freight not included. Budget amendment to follow. The No policy implications are anticipated.

FUND	BARS	LINE ITEM	AMOUNT BUDGETED	CURRENT EXPENDITURE	REMAINING BUDGET AMOUNT	
Capital Expenditure	594.35.64.01	Camaras	\$12,000	\$0	\$12,000	100 %
Capital Expenditure	594.35.64.01	Camaras	\$12,000	\$0	\$12,000	100 %

Options

1. Authorize the purchase of a security camaras for the wastewater treatment plant facility and water system yard.
2. Do not authorize the purchase of a security camaras for the wastewater treatment plant facility and water system yard.
3. Table subject for reviewal for next council meeting.

Staff Recommendation

1. Authorize the purchase of a security camaras for the wastewater treatment plant facility and water system yard.

Attachments

A.	Making Cities Safer Camara Document
B.	Quote
C.	Washington Master Contract No.: 05116

Engineering Review

The following documents are attached and subject to engineer review:

Type of Document	Title of Document	Date Reviewed by Engineering
▪ N/A		

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
▪ N/A		

Financial Review

The following documents are subject to financial review:

Document	Initials	Date Reviewed by Financial Review
▪ Staff Report & Attachments	<i>deu</i>	4/3/23

Comment:

Verkada +



Making Cities Safer

Verkada for City of Mattawa

Kelsey Bernard
Account Executive
kelsey.bernard@verkada.com
(650) 265-6081





Verkada's Hybrid Cloud Security Solution

The reliability of solid-state storage, with the accessibility of the cloud.



No NVRs or DVRs

Industrial-grade onboard storage saves up to 365 days of video



Easy to Scale

Bandwidth-friendly cameras operate at just 20kbps



Limitless Scale

Modern platform enables secure access on any device, anywhere

Additional security features include: **Single Sign On** and **2 Factor Authentication**



Why customers love Verkada

Easy



No on-prem servers to manage



Do everything in a web browser



Automatic firmware updates



Easily grant/revoke access

Smart



Automatic event alerts



Instantly share live video



Advanced Search Filters

Scalable



Won't clog your network like other IP cameras



Product warranty



Install 1 camera or 10,000+ cameras



Verkada Cameras

Simple to use, secure by default, and bandwidth friendly - Verkada cameras are easy to scale and manage from anywhere.



Dome Series

Durable and versatile, built to withstand high-traffic areas.



Mini Series

Enhanced resolution and a small form factor that fits any space.



Multisensor Camera

Four camera heads for comprehensive coverage from a single install point.



Bullet Series

Performance meets durability to withstand the toughest conditions.



Fisheye Camera

Immersive coverage in 360° with digital pan-tilt-zoom.



VX52 Viewing Station

Optimized for live viewing.

Bullet Series

Built to withstand the toughest environments, the Bullet Series features a sealed aluminium housing ensuring cameras stay protected.



CB51-E

- 5MP
- Zoom Lens
- 30, 60, 90, 365 Days Retention
- 105° FOV (Diagonal)



CB61-E

- 8MP (4K)
- Zoom Lens
- 30, 60, 90 Days Retention
- 100° FOV (Diagonal)



CB52-TE

- 5MP
- Zoom Lens
- 30, 60, 90, 365 Days Retention
- 46° FOV (Diagonal)



CB62-TE

- 8MP (4K)
- Zoom Lens
- 30, 60, 90 Days Retention
- 52° FOV (Diagonal)

Dome Series

Durable and versatile, Verkada's Dome Series provides a wide-range of indoor and outdoor enterprise cameras.



CD42/CD42-E

- 5MP
- Fixed Lens
- 30, 60, 90, 120, 365 Days Retention
- 128° FOV (Diagonal)



CD52/CD52-E

- 5MP
- Zoom Lens
- 30, 60, 90, 120, 365 Days Retention
- 126° FOV (Diagonal)



CD62/CD62-E

- 8MP (4K)
- Zoom Lens
- 30, 60, 90 Days Retention
- 136° FOV (Diagonal)

Fisheye Series

Choose from a panoramic view of 180°, a four-way split or an immersive 360° of any environment with digital pan-tilt-zoom.



CF81-E

- 12MP
- Fixed Lens
- 30, 60, 90 Days Retention
- 180° Pano / 360° PTZ / Quad Box



Driving real outcomes and reducing security risks for thousands of customers



“

When Verkada integrated access control with their camera solution, that sealed the deal for us. We now manage all our physical security on one platform, and the ease of use allows us to share access more broadly with minimal to no training. Plus the cybersecurity, flexibility, and ease of installation are criteria that every IT director or manager should be looking at.

**- City of Arlington
Bryan Terry, IT Director**



“

With Verkada, in the case of an incident, you can provide a link to the local sheriff's department. There's a live stream, so they can monitor what's going on. The ability to give them instant access is a huge weight off our shoulders..

**- Kiona-Benton School District
David Rodriguez, IT Director**



“

Security is of major importance to us... If I had to rely on the old systems, I would consider them worthless compared to how Verkada runs. The speed at which you can search and find footage is hands down the best deal going.

**- San Rafael City Schools
Dave Pedrol, Director of**



Controlled Total Cost of Ownership

Transparent pricing, 10-year warranty
and best in class support

License Overview

- No hidden costs
- 10-year warranty on all hardware; next day RMAs
- Best-in-class technical support
- No ongoing maintenance costs
- No ongoing software costs
- Automatic firmware updates
- Unlimited users
- Predictable renewal costs



Hardware
(Up to 365 Days of Local Storage)



License
5 or 10-Year License

Solution Summary

City of Mattawa Verkada Cameras 5YR OP-000729574

<p>Customer: City of Mattawa</p> <p>Ship To Address: 521 E GOVERNMENT RD MATTAWA, WA 99349</p> <p>Bill To Address: 521 E GOVERNMENT RD MATTAWA, WA 99349</p> <p>Customer ID:</p> <p>Customer PO:</p>	<p>Primary Contact: Juan Ledezma</p> <p>Email: jledezma@cityofmattawa-wa.gov</p> <p>Phone: (509) 932-4037</p> <p>National Account Manager: Jason Johnson</p> <p>Email: Jason.Johnson@convergeone.com</p> <p>Phone: +15037484818</p>
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Solution Summary	Billing Frequency	Due	Total Project
Software	One-Time	\$8,537.76	\$8,537.76
Hardware	One-Time	\$17,492.26	\$17,492.26
Project Subtotal			\$26,030.02
Estimated Tax			NOT INCLUDED
Estimated Freight			NOT INCLUDED
Estimated Recycle Fee			NOT INCLUDED
Project Total			\$26,030.02

This Solution Summary summarizes the documents(s) that are attached hereto and such documents are incorporated herein by reference (collectively, this "Order"). Customer's signature on this Order (or Customer's issuance of a purchase order in connection with this Order) shall represent Customer's agreement with each document in this Order and acknowledgement that such attached document(s) are represented accurately by this Solution Summary.

Unless otherwise specified in this Order, this Order shall be subject to the following terms and conditions (the "Agreement"): (i) the Master Sales Agreement or other applicable master agreement in effect as of the date hereof between ConvergeOne, Inc. and/or its subsidiaries and affiliates (collectively, "C1" or "ConvergeOne" or "Seller") and Customer; or (ii) if no such master agreement is currently in place between C1 and Customer, the Online General Terms and Conditions currently found on the internet at: <https://www.convergeone.com/online-general-terms-and-conditions/> . If Customer's Agreement is a master agreement entered into with one of ConvergeOne, Inc.'s predecessors, affiliates and/or subsidiaries ("Legacy Master Agreement"), the terms and conditions of such Legacy Master Agreement shall apply to this Order, subject to any modifications, located at: <https://www.convergeone.com/online-general-terms-and-conditions/> . In the event of a conflict between the terms and conditions in the Agreement and this Order, the order of precedence shall be as follows: (i) this Order (with the most recent and specific document controlling if there are conflicts between the Solution Summary and any applicable supporting document(s) incorporated into this Order), (ii) Attachment A to the Agreement (if applicable), and (iii) the main body of the Agreement.

This Order may include the sale of any of the following to Customer: (a) any hardware, third party software, and/or Seller software (collectively, "Products"); (b) any installation services, professional services, and/or third party provided support services that are generally associated with the Products and sold to customers by Seller (collectively, "Professional Services"); (c) any Seller-provided vendor management services, software release management services, remote monitoring services and/or, troubleshooting services (collectively, "Managed Services"); and/or (d) any Seller-provided maintenance services ordered by Customer to maintain and service Supported Products or Supported Systems at Supported Sites to ensure that they operate in conformance with their respective documentation and specifications (collectively, "Maintenance Services"). For ease of reference only, Professional Services, Managed Services and Maintenance Services may be referred to collectively as "Services." Unless otherwise defined herein, capitalized terms used herein will have the same meanings as set forth in the Agreement.

Notwithstanding anything to the contrary stated above, this Order is subject to the terms and conditions of the Public Sector Contract referenced herein, and such Public Sector Contract supersedes all references to a Master Sales Agreement, the Online General Terms and Conditions, and/or a Legacy Master Agreement referred above

Products and/or Services not specifically itemized are not provided hereunder. This Order will be valid for a period of thirty (30) days following the date hereof. Thereafter, this Order will no longer be of any force and effect. Due to rapidly changing prices in the market for third party Products and/or Services, after the expiration of the foregoing 30 day period, Seller reserves the right to adjust offerings and/or prices accordingly prior to issuing any new Order(s).

This Order is a configured order and/or contains software.

Special Comment to Solution Summary:

***** PRICING IS VALID UNTIL APRIL 20, 2023 (04/20/2023). *****

ACCEPTED BY:

BUYER: _____ DATE: _____ SELLER: _____ DATE: _____

TITLE: _____ TITLE: _____

Solution Quote

#	Item Number	Description	Public Sector Contract	Term in months	Qty	Unit List Price	Extended List	% Disc	Unit Price	Extended Price
1	CD62-30E-HW	Verkada CD62 Outdoor Dome Camera, 4k, Zoom Lens, 30 Days of Storage	AR2472 05116		2	\$1,699.00	\$3,398.00	32.16 %	\$1,152.53	\$2,305.06
2	CF81-30E-HW	Verkada CF81-E Outdoor Fisheye Camera, 12MP, Fixed Lens, 30 Days of Storage	AR2472 05116		4	\$1,999.00	\$7,996.00	32.16 %	\$1,356.04	\$5,424.16
3	CB61-30E-HW	Verkada CB61-E Outdoor Bullet Camera, 30 Days	AR2472 05116		8	\$1,799.00	\$14,392.00	32.16 %	\$1,220.38	\$9,763.04
4	AR2472-LIC-5Y	Verkada 5 Year License	AR2472 05116	60	14	\$899.00	\$12,586.00	32.16 %	\$609.84	\$8,537.76
						Total:	\$38,372.00		\$4,338.79	\$26,030.02

**PARTICIPATING ADDENDUM
NASPO ValuePoint**

CLOUD SOLUTIONS 2016-2026

Administered by the State of Utah (hereinafter "Lead State")

MASTER AGREEMENT

Master Agreement No: AR2472

Carahsoft Technology Corporation
(hereinafter "Contractor")

and

State of Washington
(hereinafter "Participating State")

Washington Master Contract No.: 05116

This Participating Addendum for the above referenced Master Agreement ("Participating Addendum") is made and entered into by and between the State of Washington acting by and through the Department of Enterprise Services, a Washington State governmental agency ("Enterprise Services") and Carahsoft Technology Corporation, a Maryland corporation ("Contractor") and is dated and effective as of August 1, 2017.

1. **SCOPE:** This Participating Addendum covers Cloud Solutions led by the State of Utah for use by state agencies and other entities located in the Participating State authorized by that state's statutes to utilize state contracts with the prior approval of the State's chief procurement official.
2. **PARTICIPATION:** Use of specific NASPO ValuePoint cooperative contracts by agencies, political subdivisions and other entities (including cooperatives) authorized by an individual state's statutes to use state contracts are subject to the prior approval of the respective State chief procurement official. Issues of interpretation and eligibility for participation are solely within the authority of the State chief procurement official. Pursuant to this Participating Addendum, the Master Agreement may be utilized by the following ("Purchasing Entities"):
 - (a) **WASHINGTON STATE AGENCIES.** Washington state agencies, departments, offices, divisions, boards, and commission; and any the following institutions of higher education in Washington: state universities, regional universities, state college, community colleges, and technical colleges.
 - (b) **MCUA PARTIES.** The Master Agreement also may be utilized by any of the following types of entities that have executed a Master Contract Usage Agreement (MCUA) with Enterprise Services:
 - Political subdivisions (e.g., counties, cities, school districts, public utility districts);
 - Federal governmental agencies or entities;
 - Public-benefit nonprofit corporations (i.e., § 501(c) (3) nonprofit corporations that receive federal, state, or local funding); and

- Federally-recognized Indian Tribes located in the State of Washington.

3. PARTICIPATING STATE MODIFICATIONS OR ADDITIONS TO MASTER AGREEMENT:

- 3.1. **WASHINGTON’S ELECTRONIC BUSINESS SOLUTIONS (WEBS) SYSTEM:** Within seven (7) days of execution of this Participating Addendum, Contractor shall register in the Washington State Department of Enterprise Services’ Electronic Business Solutions (WEBS) System at <https://fortress.wa.gov/ga/webs/>. Contractor shall ensure that all of its information therein is current and accurate and that, throughout the term of the Master Agreement, Contractor shall maintain an accurate profile in WEBS.
- 3.2. **WASHINGTON’S STATEWIDE PAYEE DESK:** To be paid for contract sales, Contractors must register with Washington’s Statewide Payee Desk. Washington state agencies cannot make payments to a contractor until it is registered. Registration materials are available here: [Receiving Payment from the State](#).
- 3.3. **CONTRACT SALES REPORTING.** Contractor shall report total contract sales quarterly to Enterprise Services, as set forth below.
- (a) **REPORTING.** Contractor shall report quarterly Contract sales in Enterprise Services’ [Contract Sales Reporting System](#). Enterprise Services will provide Contractor with a login password and a vendor number.
 - (b) **DATA.** Each sales report must identify every authorized Purchasing Entity by name as it is known to Enterprise Services and its total combined sales amount invoiced during the reporting period (i.e., sales of an entire agency or political subdivision, not its individual subsections). The “Miscellaneous” option may be used only with prior approval by Enterprise Services. Upon request, Contractor shall provide contact information for all authorized Purchasing Entities specified herein during the term of this Participating Addendum. Refer sales reporting questions to the Primary Contact set forth below. If there are no contract sales during the reporting period, Contractor must report zero sales.
 - (c) **DUE DATES FOR CONTRACT SALES REPORTING.** Quarterly Contract Sales Reports must be submitted electronically by the following deadlines for all sales invoiced during the applicable calendar quarter:

For Calendar Quarter Ending	Contract Sales Report Due
March 31	April 30
June 30	July 31
September 30	October 31
December 31	January 31

- 3.4. **VENDOR MANAGEMENT FEE:** Contractor shall pay to Enterprise Services a vendor management fee (“VMF”) of 1.5 percent on the purchase price for all contract sales (the purchase price is the total invoice price less applicable sales tax).
- (a) The sum owed by Contractor to Enterprise Services as a result of the VMF is calculated as follows:

$$\text{Amount owed to Enterprise Services} = \text{Total contract sales invoiced (not including sales tax)} \times .015$$

- (b) The VMF must be rolled into Contractor's current pricing. The VMF must not be shown as a separate line item on any invoice unless specifically requested and approved by Enterprise Services.
- (c) Enterprise Services will invoice Contractor quarterly based on contract sales reported by Contractor. Contractor shall not remit payment until it receives an invoice from Enterprise Services. Contractor's VMF payment to Enterprise Services must reference the following:
 - This Washington Master Contract No.: 05116
 - The NASPO Master Agreement No.: AR2472
 - The year and quarter for which the VMF is being remitted, and
 - Contractor's name as set forth in this Contract, if not already included on the face of the check.
- (d) Contractor's failure accurately and timely to report total net sales, to submit usage reports, or remit payment of the VMF to Enterprise Services, may be cause for suspension or termination of this Participating Addendum or the exercise of any other remedies as provided by law.
- (e) Enterprise Services reserves the right, upon thirty (30) days advance written notice, to increase, reduce, or eliminate the VMF for subsequent purchases.
- (f) For purposes of the VMF, the parties agree that the initial management fee is included in the pricing. Therefore, any increase or reduction of the management fee must be reflected in contract pricing commensurate with the adjustment.

3.5. **COMPLIANCE WITH LAW; TAXES, LICENSES, & REGISTRATION:** Contractor shall comply with all applicable law. Contractor shall register to conduct business in the State of Washington and promptly acquire and maintain all necessary licenses and registrations and pay all applicable taxes and fees. In addition, for all sales to purchasers in the State of Washington, Contractor shall calculate, collect, and remit, as appropriate, the applicable state and local sales tax on all invoices.

3.6. **COMPLIANCE WITH PARTICIPATING STATE'S (WASHINGTON'S) STATEWIDE IT POLICIES:** Contractor shall comply with Participating State's statewide information technology policies, as applicable, for Purchasing Entities – promulgated by Washington's Office of the Chief Information Officer (OCIO). Such policies are located on the OCIO website at: <https://ocio.wa.gov//policies>. These policies include, but are not limited to, the following:

- Security Policy 141
- Accessibility Policy 188

Prior to final execution of a Purchasing Entities' contract with a Contractor, the Contractor's application(s) will be subject to a Security Design Review performed by Washington Consolidated Technology Services to ensure compliance with Office of the Chief Information Officer (OCIO) Security Policies.

4. **LEASE AGREEMENTS:** Leasing, renting, or purchasing equipment is not allowed throughout the term of the Master Agreement.

5. **PRIMARY CONTACTS:** The primary contact individuals for this Participating Addendum are as follows (or their named successors):


Contractor	Participating State
Carahsoft Technology Corporation 1860 Michael Faraday Drive, Suite 100 Reston, VA 20190	State of Washington Department of Enterprise Services Contracts, Procurement and Risk Mgmt. P.O. Box 41411 Olympia, WA 98504-1411
Contract Management Attn: Bethany Blackwell Tel: (703) 230-7453 Email: NAPSO@carahsoft.com Legal Notice Attn: Robert Moore, Vice President	Attn: Mike Dombrowsky Tel: (360) 407-8717 Email: mike.dombrowky@des.wa.gov

6. **FULFILLMENT PARTNER:** All Contractor's Distributors authorized in the State of Washington, as shown on the dedicated Contractor NASPO ValuePoint website, are approved to provide sales and service support to participants in the NASPO ValuePoint Master Agreement. The Contractor's Distributor's participation will be in accordance with the terms and conditions set forth in the aforementioned Master Agreement.
7. **ORDERS:** Unless the parties to the Order agree in writing that another contract or agreement applies to such order, any Order placed by a Participating Entity or Purchasing Entity for a Product and/or Service available from this Master Agreement shall be deemed to be a sale under (and governed by the prices and other terms and conditions of) the Master Agreement as conditioned by this Participating Addendum.
8. **GENERAL:**
- (a) **INTEGRATED AGREEMENT; MODIFICATION.** This Participating Addendum and Master Agreement, together with its exhibits, set forth the entire agreement and understanding of the Parties with respect to the subject matter and supersedes all prior negotiations and representations. This Participating Addendum may not be modified except in writing signed by the Parties.
 - (b) **AUTHORITY.** Each party to this Participating Addendum, and each individual signing on behalf of each party, hereby represents and warrants to the other that it has full power and authority to enter into this Participating Addendum and that its execution, delivery, and performance of this Participating Addendum has been fully authorized and approved, and that no further approvals or consents are required to bind such party.
 - (c) **ELECTRONIC SIGNATURES.** A signed copy of this Participating Addendum or any other ancillary agreement transmitted by facsimile, email, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this Participating Addendum or such other ancillary agreement for all purposes.

- (d) COUNTERPARTS. This Participating Addendum may be executed in one or more counterparts, each of which shall be deemed an original, and all of which counterparts together shall constitute the same instrument which may be sufficiently evidenced by one counterpart. Execution of this Participating Addendum at different times and places by the parties shall not affect the validity thereof so long as all the parties hereto execute a counterpart of this Participating Addendum.


EXECUTED as of the date and year first above written.

STATE OF WASHINGTON
DEPARTMENT OF ENTERPRISE SERVICES

By: 
Scott Smith

Its: State IT Procurement Manager

CARASOFT TECHNOLOGY CORPORATION,
A MARYLAND CORPORATION

By: 
Robert Moore

Its: Vice President

**CITY OF MATTAWA
STAFF REPORT**

To: City Council
 From: Staff
 Date: April 6, 2023
 Proceeding Type: New Business
 Subject: Paul Lauzier Grant Park Equipment

Legislative History:

- | | |
|------------------------|---------------|
| • First Presentation: | April 6, 2023 |
| • Second Presentation: | |
| • Requested Action: | Motion Needed |

Staff Report Summary

The subject in front of City Council is to authorize the purchase of basketball hoops and equipment for the Hund Memorial Park Paul Lauzier Basketball Court Project.

Background

The City applied and was awarded a Paul Lauzier Grant in 2022 to build an additional basketball court at Hund Memorial Park. The Grant included funding for the construction of fenced asphalt basketball courts, ADA accessible tables, benches, and garbage receptacles. The award amount is \$125,000; with City match of \$10,000; \$135,000 total. In efforts to keep the cost of the project low; these items along with two basketball hoops would be installed by city public works staff.

Fiscal and Policy Implications

Financial impacts are expected to be \$6,501.84, covered by the Paul Lauzier Grant; No policy implications are anticipated.

FUND	BARS	LINE ITEM	AMOUNT BUDGETED	CURRENT EXPENDITURE	REMAINING BUDGET AMOUNT	
001	576.80.63.01	2022 Paul Lauzier	\$125,000	\$0.00	\$125,000	100 %
001	576.80.63.00	Park Improvements(Donations)	\$10,000	\$0.00	\$10,000	100 %

Options

1. Authorize the purchase of the basketball hoops and equipment for the Hund Memorial Park Basketball Court Project using the Paul Lauzier Grant.
2. Do not authorize the purchase of the basketball hoops and equipment for the Hund Memorial Park Basketball Court Project using the Paul Lauzier Grant.
3. Do not authorize the purchase of the basketball hoops and equipment for the Hund Memorial Park Basketball Court Project using the Paul Lauzier Grant; instead have all purchases be made by contractor and pay 15%- 20% overhead. Additional city funds are required.

Staff Recommendation

Authorize the purchase of the adjustable basketball hoops and equipment for the Hund Memorial Park Basketball Court Project using the Paul Lauizer Grant.

Attachments

A.	Quotes
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Engineering Review

The following documents are attached and subject to engineer review:

Type of Document	Title of Document	Date Reviewed by Engineering
▪ N/A		

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
▪ N/A		

Financial Review

The following documents are subject to financial review:

Document	Initials	Date Reviewed by Financial Review
▪ Staff Report	<i>WHL</i>	4/3/23
Comment:		



Northwest Playground Equipment, Inc.

PO Box 2410, Issaquah, WA 98027-0109

Phone (425) 313-9161 FAX (425)313-9194

Email: sales@nwplayground.com

QUOTE

Quote # KW-1312023-00001827

To: Mattawa, City of

Date: 01-31-2023

Re: City of Mattawa - Basketball Hoops

Quote Name: Mattawa Parks - Basketball Hoops

Bill To: 521 Government Road
Mattawa, WA 99349

Site Address:

Name: Juan Ledezma
Email: jledezma@cityofmattawa-wa.gov

Phone: 509-932-4037
Cell:

Item #	Qty	Description	Price	Total Price
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EQUIPMENT

Bison

PR95UZC	2	ZipCrank™ 5" Outdoor System w/ 36" x 60" Unbreakable Polycarbonate Backboard	\$2,295.00	\$4,590.00
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Equipment Subtotal (less tax): \$4,590.00

SURCHARGE

FREIGHT

Bison	Freight	\$626.67
Equipment Total (less tax):		\$5,216.67

CERTIFIED INSTALLATION

Installation is NOT provided but AVAILABLE Upon Request

Standard	Installation Total:	\$0.00
	Performance Bond (If Required):	3.0%
	Credit Card Fee (If Required):	3.5%
Location Code: 1308	Resale Certificate Required for Tax Exemption:	Tax: 8.40%
		\$476.76
ORDER TOTAL:		\$5,693.43

Acceptance of Proposal:

(Please be sure you have read, signed, initialed and understand the Terms and Conditions on Page 2 of this Quote)
The items, prices and conditions listed herein are satisfactory and are hereby accepted.

Karen Weiser
Sales Rep

Customer Signature

Date

Buell Recreation LLC
 7327 SW Barnes Rd #601
 Portland, OR 97225
 +1 5039221650
 admin@buellrecreation.com



Quote

ADDRESS

Mattawa City
 521 Government Road
 Mattawa, WA 99349

SHIP TO

Mattawa City
 521 Government Road
 Mattawa, WA 99349

QUOTE #	DATE	EXPIRATION DATE
T23-0023	01/30/2023	03/01/2023

SHIP VIA
 ABF

SALES REP
 Trent Connor

ACTIVITY	QTY	RATE	AMOUNT
590-0039 BCI Burke Complete Basketball Package Rectangular Backboard, 6' extension, double rim with nylon net	2	4,094.00	8,188.00T
KCDA DISCOUNT KCDA Contract Discount , Contract # 22-315 Playground Equipment and Matting.	1	-575.00	-575.00T
Freight Shipping -does not include off loading Forklift generally required for offloading	1	2,175.00	2,175.00T
Materials Only This quote is for materials only and does not include installation or unloading of product.	1	0.00	0.00
Buell Billing Please make payment to Buell Recreation and email to rachel@buellrecreation.com	1	0.00	0.00
Buell Billing Please make payment to Buell Recreation and email to rachel@buellrecreation.com	1	0.00	0.00
KCDA KCDA Purchasing Program- Play Equipment and Matting #22-315. Please make Purchase order to: KCDA, Attention: Karrie Wyman , KCDA P.O. Box 5550, Kent, WA 98064. Email: kwyman@kcda.org - Phone: 425-251-8115 x133	1	0.00	0.00

PLACING AN ORDER: Upon ordering please review and return this signed quote with a copy of your purchase order and tax exempt certificate, if applicable. Please mark any changes on the quote such as billing/shipping address, drivers contact and color selection. **IF INSTALLATION IS INCLUDED:** This quote does not include Prevailing Wages, Davis Bacon Wages or Performance Bonds unless noted. Owner is responsible for site preparation unless otherwise noted.

SUBTOTAL	9,788.00
TAX (8.4%)	822.19
TOTAL	\$10,610.19



Checkout (2 items)



- 1 Group** City of Mattawa
Group under City of Mattawa

- 2 Business order information** PO number: Park New Basketball Court [Change](#)

- 3 Shipping address** Public Works City of Mattawa
521 GOVERNMENT RD
MATTAWA, WA 99349-5119
[Edit delivery preferences](#)

- 4 Payment method** **VISA** Visa ending in 3132 [Change](#)
Billing address: Same as shipping address.
^ **Add a gift card or promotion code or voucher**
 [Apply](#)

Place your order

By placing your order, you agree to the Amazon Business Accounts Terms and Conditions and Amazon's privacy notice.

Order Summary

Items (2):	\$5,998.00
Shipping & handling:	\$0.00
Total before tax:	\$5,998.00
Estimated tax to be collected*	\$503.84
Order total:	\$6,501.84

- 5 Review items and shipping**
- i Save your checkout settings as the default for future orders**
 Use the selected group, shipping address, and payment method as my checkout defaults.
 - i Keep operating hours up to date**
If your hours ever change at an address, click [Edit delivery preferences](#) to update them.

[How are shipping costs calculated?](#)
[Why didn't I qualify for Prime Shipping?](#)

Estimated delivery: April 10, 2023 - April 13, 2023

Items shipped from HomeSports, LLC



Dominator Premium Inground Adjustable Basketball Hoop - 72" Shatter-Proof Aluminum Backboard w/ 4' Overhang - Adjustable Basketball Goal - Adjusts from 7' - 10', Made of Heavy Duty Rust Proof Aluminum
\$2,999.00

Qty: 2 v

Sold by: HomeSports, LLC

Not eligible for Amazon Prime [\(Learn more\)](#)

Gift options not available

Choose a delivery option:

Monday, April 10 - Thursday, April 13
FREE Standard Shipping

Place your order

Order total: \$6,501.84

By placing your order, you agree to the Amazon Business Accounts Terms and Conditions and Amazon's privacy notice.

*Why has sales tax been applied? [See tax and seller information](#)

Need help? Check our [Help pages](#) or [contact us](#)

For an item sold by Amazon.com: When you click the "Place your order" button, we'll send you an email message acknowledging receipt of your order. Your contract to purchase an item will not be complete until we send you an email notifying you that the item has been shipped.

Important information about sales tax you may owe in your state

You may return new, unopened merchandise in original condition within 30 days of delivery. Exceptions and restrictions apply. See Amazon.com's [Returns Policy](#).

Need to add more items to your order? Continue shopping on the [Amazon.com homepage](#).