



CITY OF MATTAWA COUNCIL MEETING AGENDA

August 03, 2023

5:30 P.M.

Call to Order:

Roll Call: Mayor Maria Celaya, Sun Hwang, Brian Berghout, Silvia Barajas, Tony Acosta, Alex Heredia, Fabiola Hernandez, Wendy Lopez

I. Additions/Approval of Agenda:

II. Public Comments

III. Consent Agenda/Informational:

- Gray & Osborne Project Summary 07/27/23
- SCJ Alliance Project Update 08/03/23
- Minutes- Council Meeting 07/20/23
- 2023 Claims EFT & Checks Approval #19952-19971 - \$473,602.99
- 2023 Payroll EFT & Checks Approval #31877-31883 - \$103,306.40
- Treasurer Report

IV. Reports:

Mayor Report

Council Report

Police Department Report

Public Works Department Report

V. **Council, Items for Motion (Old Business):**

1. **Resolution 23.08.13 Amending Fee Schedule Res. 23.04.06**

VI. **Council, Items for Motion (New Business):**

1. **Parks, Recreation, & Open Space Plan – Scope of Work**
2. **Event Permit: Our Lady of the Desert Parish (Annual Festival)**
3. **Amendment No. 1 to Contract for Engineering Services – Government Road Multi Use Pathway – Construction Administration**
4. **Government Road Multi-Use Pathway – Project Acceptance**
5. **Progress Estimate #2 – WWTF Improvements**
6. **Preliminary Letter of Support – Big Bend Tech Hub**
7. **Council Subcommittee – Updating Council Rules & Procedures**

VII. **Executive Session: RCW 42.30.110**

- (b) **To consider the selection of a site or the acquisition of real estate**

VIII. **Adjournment:**

Gray & Osborne/City of Mattawa Project Summary (7/27/23)

Development Projects

Hwang Subdivision – Mike Meskimen, Julio Renteria

Project Number: 21845.05

Funded: Developer Contributions

- No active review requirements
- Preliminary subdivision approval granted
- Future development agreement required

Bodrero Development – Mike Meskimen, Nancy Wetch

Project Number: 21845.07

Funded: Developer Contributions

- Currently reviewing the submitted TIA – response by early next week
- Currently reviewing conceptual layout – response by next week

Family Dollar – Mike Meskimen, Julio Renteria

Project Number: 21845.08

Funded: Developer Contributions

- No active review requirements
- Discussion of access from Government Rd

Mattawa Community Medical Clinic – Julio Renteria, Mike Meskimen

Project Number: 21845.11

Funded: Developer Contributions

- No active review requirements

Transportation Projects

Government Road Multi-Use Pathway – Julio Renteria, Mike Meskimen, Russ Powers (funding)

Project Number: 20854

Funded: CDBG/City Funds (Developer Contributions)

- 10-foot-wide path from Steven Street to Mansion.
- Construction closeout ongoing
- City currently reviewing final punchlist work
- Anticipated that acceptance of the project as completed will be on the next council agenda
- Engineering amendment will be submitted to be paid with remaining grant funds
- **Total Budget: \$715,000**

Riverview Avenue Improvements

Project Number 23844

Project Completion: December 2023

Funded: TIB

- Currently in design
- Survey completed
- City currently reviewing preliminary design
- **Total Budget: \$100,000**

TIB Applications – Mike Meskimen, Julio Renteria, Michael Woodkey

Project Number: OH230.42

- Need to discuss desired projects
- Applications due August 11, 2023
- Announcements in November
- City if currently reviewing 5 options for TIB funding requests

Government Road Feasibility Study Update – Mike Meskimen, Julio Renteria, Michael Woodkey

- Cost ranges for update provided by G&O
- City to determine next steps desired
- City may budget this effort for next year

G&O to review status of TBD and previous work to obtain approval

Water System Projects

Water System Plan – Jamin Ankney, Jared McMeen

Project Number: 20854

Project Completion: Final DOH review October 2023

Funded: City Water Fund

- Completed response to DOH comments.
- Resubmitted to DOH for second review.
- G&O will remind DOH of need for expedited review, to allow eligibility for DWSRF
- **Total Budget \$62,700**

Well 2 Rehabilitation – Jared McMeen, Steve Wagner, Jamin Ankney, Aspect Consulting

Project Number 22867

Project Completion: August 2023

Funded: City Water Fund

- Rehabilitation efforts are ongoing
- Pump test is scheduled for next week
- **Total Budget: \$266,237**

Well 2 – Re-equipping Design – Jared McMeen, Jamin Ankney

Project Number 22867

Project Completion: April 2024

Funded: City Water Fund

- Design will start once well rehabilitation is complete.
- **Total Budget: \$266,237**

Re-equipping Well 2 Construction/Well 5/Pressure Zone Improvements – Jamin Ankney, Jared McMeen, Russ Powers (funding)

- Applied for Congressional Funding Application
- Applied for Legislative Appropriation
- Applied to CDBG
- Currently applying to PWB
- Will apply to DWSRF Fall 2023
- May consider adding SCADA upgrades to funding application to DWSRF
- **Total Budget: \$7,000,000**

Future/Pending Water System Projects

Water Rights – Aspect Consulting, Jamin Ankney

- **Total Budget: Not an active project**

Reservoir Project – Jamin Ankney, Myron Basden

- Coating Project
- Reservoir No. 1 – No need to evaluate until 2029.
- Reservoir No. 2 – Need to evaluate in 2025 for potential coating project.
- **Total Budget: Not an active project**

SCADA – Jamin Ankney, Brad Bailey (Conley Engineering)

- **Total Budget: Not an active project**
- City has had recent issues with the SCADA system and is working with Connetix to address the issues.
- Based on results of troubleshooting, a SCADA upgrade may be required in the future.

Wastewater System Projects

WWTF Fire Assistance – Nancy Wetch, Russ Powers

Project Number: 20827

Project Completion: August 2023

Funded: Insurance Reimbursement/City Funds (Ecology Emergency Funding)

- Phase 1 – Blower Procurement
- Phase 2 – Building Restoration
- Phase 3 – Equipment Installation
- **Total Budget: The total cost of the fire response, cleanup, design, construction, etc., is not completely known at this time as costs are still being assembled and approved by the insurance company.**

Initial Emergency Response (G&O does not have total cost)

Engineering: \$414,840 (insurance will reimburse)

Phase I: \$93,505.84 (insurance will reimburse)

Phase II: \$320,864 (insurance will reimburse)

Phase III: \$1,189,148 (working on insurance reimbursement, City will be responsible for some costs – TBD)

- Currently finalizing last few items of work and completing punchlist.
- Wall board is missing. Change order costs to add this have been requested from the contractor.
- Apollo has not been onsite yet for the remaining punchlist items.
- G&O to follow up on status of the change order request for wall board installation.

WWTF Improvements Construction – Tim DeVries, Nancy Wetch, Jamin Ankney

Project Number: 19044.01

Project Completion: 2024 (for construction completion)

Funded: Ecology Water Quality Funding

- Construction is ongoing.
- Construction meetings have been moved to 9 am on Thursdays.
- No additional issues with burglary
- **Total Budget \$5,883,000 (includes design, construction, construction administration)**

WWTF Solids Handling Analysis – Nancy Wetch, Arn Combs

Project Number: 23813

Project Completion: October 202

- This work is currently ongoing
- Will have draft for City review in early Fall 2023
- **Total Budget \$24,200**

Portage Avenue Lift Station Elimination – Nancy Wetch, Jamin Ankney

Project Number: OH220.72

Project Completion: 2025

- Ecology funding approved
- Waiting for funding agreement, likely Winter 2023
- GMA compliance will be require for this funding to be received. SCJ is working to make sure GMA compliance is obtained.
- **Total Budget \$2,417,000**

Other Projects

Construction Standards Update – Jamin Ankney, Jared McMeen

Project Number: 23826

Project Completion: July 2023

Funded: City Funds

- A draft of the updated construction standards will be available soon for City review.

- **Total Budget \$3,000**

Park Planning – SCJ, Russ Powers

- City has received funding from RCO.
- Needs to be in City's Comprehensive Plan (SCJ Discussions)
- Currently completing contracting with RCO
- Combined project for SCJ + G&O
- **Total Budget \$60,000**

Park Maintenance – SCJ, Jamin Ankney

- Current funding opportunity.
- For deferred maintenance issues only.
- SCJ will help with funding application.
- **Total Estimate Budget \$125,000**

Basketball Courts – Julio Renteria

Project Number 22861

Project Completion: September 2023

Funded: Foundation Grant

- Bids received exceed funding
- City to determine how to proceed
- Planning to rebid the project in early August
- **Total Budget \$125,000**

City Hall Feasibility Analysis – Jamin Ankney

- Environmental analysis currently being completed.
- Pending results of environmental analysis, further feasibility studies may be completed.
- G&O is preparing a draft scope of work for initial feasibility review for the next council agenda

Action Items:

- G&O to review TIA and conception layout for Bodrero Development
- G&O to review status of TBD and previous work to obtain approval
- G&O to follow up on status of the change order request for wall board installation for the WWTF Fire Assistance project
- G&O to provide consultant agreements for the Government Road Multi-Use Pathway and City Hall Feasibility Study projects

Funding News:

Next Meeting – August 9, 2023, 3:30 p.m.



City of Mattawa Planning: Monthly Update

Date: August 3, 2023

From: Rachelle Bradley, Mattawa Contract Planner SCJ Alliance

The purpose of this document is to provide the Mattawa City Council with a written update regarding current planning development for those who have submitted an application and paid fees as well as general planning inquiries. This report will be provided in the Council packet. SCJ Alliance Planning Consultants will provide a verbal update to the Council as substantive project updates are available.

Development Review

Project	Type	Status	Contact	SCJ Lead
1. Lopez Short Plat	Short Subdivision – Preliminary Plat	Application received on 07/10 and incomplete determination issued 7/12. Updated materials received on 7/28 and under review.	Macario Lopez	Rachelle Bradley/ Mike Manning
2. Madrigal Short Plat	Short Subdivision – Preliminary Plat	Incomplete application received on 05/26 with request for information and survey. No updates as of 07/11.	Madrigal	Rachelle Bradley
3. Family Dollar Store BSP	Binding Site Plan	Preliminary plat approval with conditions issued on 07/11. Ongoing discussion with applicant on conditions.	Antonio Conti	Rachelle Bradley
4. Hwang Subdivision	Major Subdivision – Preliminary Plat	Preliminary plat approval with conditions issued on 7/26.	Sun Hwang	Rachelle Bradley

Administrative Inquiries

Project	Type	Status	Contact	SCJ Lead
1. 417 Cooper St – New Home Placement	Building Permit Review	Application received on 07/07 with additional information requested for review on 07/12. Updated materials received on 07/24 and 07/26. Approved to move forward 07/27	Barajas	Rachelle Bradley
2. La Parilla New Sign	Sign Permit	Application received on 07/11. Sign is proposed within city right-of-way. Request for updated proposal on 07/19. Waiting for response.	Sauls S. Corrales	Rachelle Bradley
3. 704 Williams Carport	Building Permit Review	Application received on 07/11. Approved to move forward 07/19.	Dionicio Hernandez	Mike Manning
4. US Cellular Co-Lo Equipment	Inquiry	Planning inquiry on the need for planning review on 07/25 for equipment additions to N Portage	Tracey Malone,	Rachelle Bradley

			Ave tower. No planning review required determination on 07/26.	Faulk & Foster	
--	--	--	--	----------------	--

General Planning

	Project	Status	Contact	SCJ Lead
1.	Comprehensive Plan 2023 Update	Comprehensive plan periodic update checklist completed. Demographic data being updated. Level of service under review.	Rachelle Bradley	Rachelle Bradley
2.	Parks, Recreation, and Open Space Plan	SOW presented to Council 08/03.	Rachelle Bradley	Rachelle Bradley



**CITY OF MATTAWA
COUNCIL MEETING MINUTES
JULY 20, 2023
5:30 PM**

Call to Order/Roll Call

The council meeting was called to order by Mayor Maria Celaya at 5:31 p.m. Council members present were, Sun Hwang, Brian Berghout, Silvia Barajas, Tony Acosta, Alex Heredia, Fabiola Hernandez, Wendy Lopez

Staff present – Police Chief Robert Salinas, Public Works Director Juan Ledezma, City Clerk Anabel Martinez

Others Present: City Attorney Katherine Kenison, Jamin (Gray & Osborne)

~ ~ ~ ~ ~
I. Additions/Approval of Agenda:

** M/s; Barajas/Lopez motion to add to the agenda the TIB staff report. Motion carried.

II. Public Comments

** None

III. Consent Agenda/Informational:

- Gray & Osborne Project Summary 07/12/23
- Minutes- Council Meeting 07/06/23
- Liquor License Renewal: Dollar General
- 2023 Claims EFT & Checks Approval #19923-19951 - \$58,255.15
- 2023 Payroll EFT Approval - \$12,733.17

** Approval of Claims, Prepaid Claims and Payroll Vouchers audited and certified by the City Clerk as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at city hall.

** As of July 20, 2023, the Council approved payment of 2023 Claims EFT & checks approval #19923-19951 in the amount of \$58,255.15, 2023 Payroll EFT approval in the amount of \$12,733.17.

**** M/s; Acosta/Barajas motion that bills, checks, payroll, 07/12/23 meeting minutes be approved. Motion carried.**

IV. Reports:

Mayor's Report

- ** Council Workshop – Mayor Celaya called the Heritage Center and they do not have reservations on Saturdays. The workshop will be at city hall from 9am to 1pm.
- ** Movie night / health fair tomorrow, there are 35 booth registrations.
- ** Chamber of Commerce, follow their page on Fb for updates.

Council Report

- ** Councilwoman Hernandez asked mayor if help was needed, mayor said yes, she will be on site around 2pm.
- ** Councilman Acosta said that council was provided with a packet of updated information on open public meetings.
- ** Councilwoman Lopez asked about an update on a student liaison. Mayor said that Mr. Verhey will connect with interested students once school starts. Councilwoman Lopez would like mayor to attend housing need trainings.

Police Department Report

- ** Chief Salinas reported on Coffee with the Cop event. The daytime not too many showed up vs. the evening. Councilwoman Hernandez overheard an officer tell a community member that if an officer is needed, they will be available right away and that is not always true. Councilwoman Lopez also heard an officer say that they can be available to guard or look after their business, but officers are for everyone and not just for one business.
- ** Alejandro graduates next Thursday at 11am in Burien.
- ** Chief Salinas completed an AWC training on public safety and retail crime & police leadership training of 120 hours.
- ** Edgar is still doing well.

Public Works Department Report

- ** Government Road Pathway update: Finishing up last repairs and will have project as complete for next meeting.
- ** Sidewalk repair: We have been “wing striping” the sidewalks and that will reduce vehicle curbing or damage.
- ** Cardboard Disposal: We will be installing cameras, barrier fencing and changing hours of operation.
- ** We are exploring a possible fall clean-up event
- ** Well #2 rehabilitation, repaired a service line.
- ** Councilman Berghout asked is the diagonal striping at the park was part of a summer project and Juan said yes.
- ** Contractor on site for the WWTF Improvements.
- ** WWTF fire rebuilt still ongoing.
- ** Mattawa clinic module ongoing.
- ** Movie at the park tomorrow, vendors start setting up around 1-3 pm. We will have the dolly and wagons ready to assist the vendors with their items.

VI. Council, Items for Motion (Old Business):

1. None

VII. Council, Items for Motion (New Business):

1. **Engineering Services Contract 2023-2024 – Gray & Osborne**
M/s; Acosta/Hwang motion to approve this contract. Motion carried.

2. **House Bill 1329 – Discussion**
This house bill will prevent the city to shut-off utility accounts that are delinquent during extreme heat. Legal will bring back a resolution for city to adopt to not shut-off utility accounts during the summer months.

3. **Amending Clean-Up Fee**

M/s; Berghout/Lopez motion to approve to have only one household per day for cleanup and the following fees.

- Passenger car - \$10
- SUV/Truck - \$20
- Vehicle with trailer (6x10) - \$30
- Larger trailer - \$40
- Unsecured small load \$5
- Unsecured bigger load \$10
- \$4 per tire (35" in diameter or less)

Motion carried.

4. **City Tower Lease Renewal with Ziplly.**

M/s; Acosta/Berghout motion to approve the one-year extension request. Motion carried.

5. **TIB Grant Application and Submittal**

The submittal will be requesting 10% of TBD funds city match.

M/s; Berghout/Barajas motion to approve. Motion carried.

VII. Executive Session: RCW 42.30.110

(b) To consider the selection of a site or the acquisition of real estate

Started at 6:50pm for 20 minutes.

Executive Session ended at 7:10 pm.

VIII. Adjournment:

The council meeting was adjourned at 7:05 P.M. M/s; Berghout / Heredia. Motion carried.

Respectfully submitted,

Anabel Martinez, City Clerk

Maria Celaya, Mayor

ACCOUNTS PAYABLE

City Of Mattawa

Time: 17:34:57 Date: 07/31/2023

As Of: 09/17/2023

Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
16356	08/03/2023	08/03/2023	3236	911 SUPPLY PUBLIC SAFETY GEAR&APPAREL	32.76 MPD-Uniform -Officer Vazquez
	521 22 35 00	LE Equipment/Supplies	001 000 521	Current Expens	32.76 Spray Pouch
16357	08/03/2023	08/03/2023	3236	911 SUPPLY PUBLIC SAFETY GEAR&APPAREL	16.52 MPD-Uniforms-Office Vazquez
	521 22 35 00	LE Equipment/Supplies	001 000 521	Current Expens	16.52 Name Tag
16370	08/03/2023	08/03/2023	3236	911 SUPPLY PUBLIC SAFETY GEAR&APPAREL	302.44 MPD-Uniform
	521 22 35 00	LE Equipment/Supplies	001 000 521	Current Expens	302.44 Shoulder Patch
16367	08/03/2023	08/03/2023	1622	ALSCO	79.02 City Hall Mat Maint July 19, 2023
	518 30 48 00	Repair And Maintenance	001 000 518	Current Expens	79.02 City Hall Mat Maint July 19, 2023
16386	08/03/2023	08/03/2023	3616	BOSS CONTRUCTION, INC	187,587.38 Progress Estimate #2 - WWTF Improvements
	594 35 63 05	WWTF Improvements Proj	412 000 594	Sewer Capital I	187,587.38 Progress Estimate #2 - WWTF Improvements
16377	08/03/2023	08/03/2023	3130	CASCADE ANALYTICAL EUROFINS, EUROFINS	250.00 CCR Report
	534 10 41 02	Chemical Samples	401 000 534	Water Operatin	250.00 CCR Report
16354	08/03/2023	08/03/2023	2588	CELAYA, MARIA MAGGIE	42.02 Reimbursment Meals- AWC Conference
	511 60 43 00	Council Training	001 000 511	Current Expens	42.02 Reimbursment Meals- AWC Conference
16382	08/03/2023	08/03/2023	1886	CENTURY LINK	124.87 Lift Station Line
	535 10 42 00	Telephone	405 000 535	Sewer Operatin	124.87 Lift Station Line
16383	08/03/2023	08/03/2023	1886	CENTURY LINK	66.78 WWTF SCADA System
	535 10 42 00	Telephone	405 000 535	Sewer Operatin	66.78 WWTF SCADA System
16379	08/03/2023	08/03/2023	1251	CITY OF MATTAWA-UTILITIES	3,804.21 City Of Mattawa Utilities July 2023
	518 30 47 14	City Hall Utilities	001 000 518	Current Expens	92.53 City Hall
	543 30 47 00	Utilities	101 000 543	Street Fund	155.34 Shop
	572 20 47 00	Library - Utility Services	001 000 572	Current Expens	333.05 Library
	576 80 47 00	Park Utilities	001 000 576	Current Expens	668.03 Treeline
	576 80 47 00	Park Utilities	001 000 576	Current Expens	118.98 Basketball Court
	576 80 47 00	Park Utilities	001 000 576	Current Expens	2,288.85 Park
	576 80 47 00	Park Utilities	001 000 576	Current Expens	38.15 Drinking Water
	576 80 47 00	Park Utilities	001 000 576	Current Expens	109.28 Skatepark
16385	08/03/2023	08/03/2023	108	CONSOLIDATED DISPOSAL	22,749.78 Waste Services July 2023

ACCOUNTS PAYABLE

City Of Mattawa

Time: 17:34:57 Date: 07/31/2023

As Of: 09/17/2023

Page: 2

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
537 10 33 00	Consolidated Disposal		420 000 537 Solid Waste Fu	22,749.78	Waste Services July 2023
16358	08/03/2023	08/03/2023	3487		DOUBLE J EXCAVATING, INC.
389 10 04 01	Hydrant Deposits		401 000 380 Water Operatin	-500.00	Refund Hydrant Deposit
16365	08/03/2023	08/03/2023	2304		FIRST BANKCARD
521 10 49 00	Professional Services		001 000 521 Current Expens	121.72	Schedule Anywhere 6/21/23
521 10 49 00	Professional Services		001 000 521 Current Expens	21.63	Acrobat Pro July
521 10 49 00	Professional Services		001 000 521 Current Expens	21.63	Acrobat Pro June
521 10 49 00	Professional Services		001 000 521 Current Expens	89.47	Office Phones
521 10 49 00	Professional Services		001 000 521 Current Expens	121.72	Schedule Anywhere 7/11/2023
521 20 31 04	SRO Equipment & Supplies		001 000 521 Current Expens	84.89	Pack Cooler/ICe Pack
521 20 49 02	Association Dues & Etc.		001 000 521 Current Expens	24.00	Subscription To American Police Beat
521 22 35 00	LE Equipment/Supplies		001 000 521 Current Expens	111.21	Barcode Scanner With USB Cable
521 22 35 00	LE Equipment/Supplies		001 000 521 Current Expens	73.12	Ice Pack
521 22 35 00	LE Equipment/Supplies		001 000 521 Current Expens	424.45	Pack Cooler
521 30 30 00	Community Crime Preventi		001 000 521 Current Expens	159.90	Snow Cone Syrup Gallons
521 30 30 00	Community Crime Preventi		001 000 521 Current Expens	297.47	Popcorn Oil/ Seasonin Popcorn/Disposable Paper Cone/Popcorn Bags
521 30 30 00	Community Crime Preventi		001 000 521 Current Expens	13.47	Cookies -Coffee With Cops
521 30 30 00	Community Crime Preventi		001 000 521 Current Expens	27.05	Waters- Coffee With Cops
521 30 30 00	Community Crime Preventi		001 000 521 Current Expens	22.61	Sugar And Creamer-Coffee With Cops
16369	08/03/2023	08/03/2023	2304		FIRST BANKCARD
511 60 43 00	Council Training		001 000 511 Current Expens	137.67	Mayor- Lodging AWC Trainig In Spokane
514 23 31 02	Office Supplies		001 000 514 Current Expens	224.42	Envelopes/Disinfectant /Thermal Print Receipts/Wipes Clorox
518 23 42 14	Telephone/Internet Expense		001 000 518 Current Expens	68.90	City Hall Internet
518 23 42 14	Telephone/Internet Expense		001 000 518 Current Expens	47.79	Office Phone Lines
518 23 42 14	Telephone/Internet Expense		001 000 518 Current Expens	16.67	Monthly Web Site Fee
518 70 31 00	Other Supplies And Furnitu		001 000 518 Current Expens	-29.26	Refund-Metal Award
521 10 49 00	Professional Services		001 000 521 Current Expens	16.67	Monthly Web Site Fee
521 30 30 00	Community Crime Preventi		001 000 521 Current Expens	13.01	Ballons & Napkins- Coffee With A Cop
521 30 30 00	Community Crime Preventi		001 000 521 Current Expens	39.96	Coffee- Coffee With A Cop
534 10 30 02	Postage		401 000 534 Water Operatin	313.75	Stamps For Water Report
534 10 41 05	Professional Services		401 000 534 Water Operatin	47.79	Office Phone Lines
534 10 41 05	Professional Services		401 000 534 Water Operatin	8.33	Monthly Web Site Fee
534 10 48 00	Computer Support/Mainten		401 000 534 Water Operatin	217.39	PW-Router For Shop
535 10 31 02	Uniforms		405 000 535 Sewer Operatin	150.00	PW Work Pants

ACCOUNTS PAYABLE

City Of Mattawa

Time: 17:34:57 Date: 07/31/2023

As Of: 09/17/2023

Page: 3

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
535 10 31 02	Uniforms		405 000 535 Sewer Operatin	150.00	PW Work Pants
535 10 41 04	Professional Services		405 000 535 Sewer Operatin	47.78	Office Phone Lines
535 10 41 04	Professional Services		405 000 535 Sewer Operatin	8.33	Monthly Web Site Fee
535 10 47 00	Utilities		405 000 535 Sewer Operatin	54.95	WWTP Internet Services
542 30 31 01	Uniforms		101 000 542 Street Fund	47.67	PW Works Pants
572 20 31 00	Library Maintenance And C		001 000 572 Current Expens	282.60	PW-Air Purifier Library
573 90 49 00	Community Events		001 000 573 Current Expens	86.55	Porjector Case-Events At The Park
576 80 48 02	Weed Control		001 000 576 Current Expens	71.73	Grass Seed
16384 08/03/2023 08/03/2023 2304 FIRST BANKCARD				5,647.62	Credit Card Expenses-PW
514 23 31 02	Office Supplies		001 000 514 Current Expens	42.00	Notary Licenses Renewal -Anabel Martinez
514 23 41 01	Banking And Visa/Merchar		001 000 514 Current Expens	39.00	Overlimit-Will Refund
518 10 31 00	Uniforms		001 000 518 Current Expens	82.79	Clerks Uniforms
518 10 31 00	Uniforms		001 000 518 Current Expens	232.29	Clerks Uniforms
534 10 31 00	Office Supplies		401 000 534 Water Operatin	43.99	Scissors/Pens
534 10 31 00	Office Supplies		401 000 534 Water Operatin	11.97	Key Fob Cover
534 10 31 03	Uniforms		401 000 534 Water Operatin	146.42	PW Uniforms Pants
534 10 35 00	Small Tools & Equipment		401 000 534 Water Operatin	137.00	LED Emergency Stobe Ligth Bar
534 10 35 00	Small Tools & Equipment		401 000 534 Water Operatin	101.64	LED Emergency Stobe Ligth Bar
534 10 35 00	Small Tools & Equipment		401 000 534 Water Operatin	268.32	Chevy Hitch
534 10 41 05	Professional Services		401 000 534 Water Operatin	16.25	Adobe Pro Subscription
534 10 41 05	Professional Services		401 000 534 Water Operatin	0.99	Icloud Storage
534 10 48 00	Computer Support/Mainten		401 000 534 Water Operatin	189.35	Log Me In Subscription
534 10 48 02	Vehicle Repair & Maintena		401 000 548 Water Operatin	178.70	Rear Doors/Parts/Rear Windowdown- 2019 Chevy Silverado
534 10 48 02	Vehicle Repair & Maintena		401 000 548 Water Operatin	259.08	Trailer Hitch Tow
534 10 48 02	Vehicle Repair & Maintena		401 000 548 Water Operatin	73.70	Front Leveling Lift Kit
534 10 48 02	Vehicle Repair & Maintena		401 000 548 Water Operatin	400.00	Truck Bed Rack
535 10 48 01	Computer Support/Mainten		405 000 535 Sewer Operatin	189.34	Log Me In Subscription
535 10 48 03	Vehicle Repair / Maintenan		405 000 535 Sewer Operatin	178.69	Rear Doors/Parts/Rear Windowdown- 2019 Chevy Silverado
535 10 48 03	Vehicle Repair / Maintenan		405 000 535 Sewer Operatin	455.27	2022 Chevy Silverado Power Heated Manuel Folding Mirror
535 10 48 03	Vehicle Repair / Maintenan		405 000 535 Sewer Operatin	400.00	Truck Bed Rack
537 10 48 01	Vehicle Repair & Maintena		420 000 537 Solid Waste Fu	24.72	Hitch Tightener Clamp
537 10 48 01	Vehicle Repair & Maintena		420 000 537 Solid Waste Fu	72.01	Silender Pad Ant Rattle Clamp
542 30 48 01	Vehicle Repair & Maintena		101 000 542 Street Fund	200.00	Truck Bed Rack
573 90 49 00	Community Events		001 000 573 Current Expens	754.58	Projector For Park
573 90 49 00	Community Events		001 000 573 Current Expens	650.39	Speaker AMP
573 90 49 00	Community Events		001 000 573 Current Expens	314.35	Projector Screan-Community Events

ACCOUNTS PAYABLE

City Of Mattawa

Time: 17:34:57 Date: 07/31/2023

As Of: 09/17/2023

Page: 4

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
573 90 49 00	Community Events		001 000 573 Current Expens	260.14	Projector DvD Player- Community Events
573 90 49 00	Community Events		001 000 573 Current Expens	-314.35	Refund-Projector Screen
573 90 49 00	Community Events		001 000 573 Current Expens	-227.63	Refund- Projector
576 80 48 01	Vehicle Repair & Maintena		001 000 576 Current Expens	71.60	Truck Bed Rack
594 34 64 06	Vehicle - PW		411 000 594 Water Capital I	59.00	License Tabs 2023 Chevy
594 34 64 06	Vehicle - PW		411 000 594 Water Capital I	205.95	Running Board
594 35 64 00	Vehicle - PW		412 000 594 Sewer Capital I	130.07	Floors Mats
16361	08/03/2023	08/03/2023	1698 GRANT COUNTY PUD	2,153.40	Power Billing June 2023
534 10 47 01	Utilities		401 000 534 Water Operatin	32.31	709 1st Street
535 10 47 00	Utilities		405 000 535 Sewer Operatin	68.44	8th St/ Portage
535 10 47 00	Utilities		405 000 535 Sewer Operatin	1,893.58	U Rd Sw
576 80 47 00	Park Utilities		001 000 576 Current Expens	104.56	104 Portage
576 80 47 00	Park Utilities		001 000 576 Current Expens	54.51	710 1st Street
16362	08/03/2023	08/03/2023	1698 GRANT COUNTY PUD	4,654.18	Power Billing June 2023
518 30 47 14	City Hall Utilities		001 000 518 Current Expens	159.78	City Hall
534 10 47 01	Utilities		401 000 534 Water Operatin	4,154.60	707 2nd Well
534 10 47 01	Utilities		401 000 534 Water Operatin	47.09	Boundary Ave
572 20 47 00	Library - Utility Services		001 000 572 Current Expens	184.20	Library
576 80 47 00	Park Utilities		001 000 576 Current Expens	30.73	106 Portage
576 80 47 00	Park Utilities		001 000 576 Current Expens	28.44	Manson Lane
576 80 47 00	Park Utilities		001 000 576 Current Expens	26.38	Control Circuit
576 80 47 00	Park Utilities		001 000 576 Current Expens	22.96	Outlet
16368	08/03/2023	08/03/2023	3586 MODERN MARKETING	402.00	MPD- Chroma Flashlights
521 30 30 00	Community Crime Preventi		001 000 521 Current Expens	402.00	MPD- Chroma Flashlights
16371	08/03/2023	08/03/2023	3586 MODERN MARKETING	1,096.58	MPD-Stickers
521 30 30 00	Community Crime Preventi		001 000 521 Current Expens	1,096.58	MPD-Stickers
16372	08/03/2023	08/03/2023	3586 MODERN MARKETING	428.40	MPD-Color Imprint
521 22 35 00	LE Equipment/Supplies		001 000 521 Current Expens	428.40	MPD-Color Imprint
16360	08/03/2023	08/03/2023	1993 ORKIN PEST CONTROL	121.40	Pest Control 7/10/2023
518 30 48 00	Repair And Maintenance		001 000 518 Current Expens	121.40	Pest Control 7/10/2023
16363	08/03/2023	08/03/2023	2798 PACIFIC OFFICE AUTOMATION	356.96	Print Ink Usage June 2023
518 70 45 01	Copier Lease		001 000 518 Current Expens	118.99	Print Ink Usage June 2023

ACCOUNTS PAYABLE

City Of Mattawa

Time: 17:34:57 Date: 07/31/2023

As Of: 09/17/2023

Page: 5

Accts Pay #	Received	Date Due	Vendor	Amount	Memo		
534 10 45 01	Copier Lease		401 000 534 Water Operatin	118.98	Print Ink Usage June 2023		
535 10 45 01	Copier Lease		405 000 535 Sewer Operatin	118.99	Print Ink Usage June 2023		
16380	08/03/2023	08/03/2023	2729		QUADIENT FINANCE USA INC.	100.00	Postage Machine
534 10 30 02	Postage		401 000 534 Water Operatin	33.33	Postage Machine		
535 10 31 01	Postage		405 000 535 Sewer Operatin	33.33	Postage Machine		
537 10 31 01	Postage		420 000 537 Solid Waste Fu	33.34	Postage Machine		
16373	08/03/2023	08/03/2023	1247		RIO'S AUTO AG SUPPLY	9.95	PW-Cutting Wheel
576 80 48 00	Park Maintenance		001 000 576 Current Expens	9.95	PW-Cutting Wheel		
16374	08/03/2023	08/03/2023	1247		RIO'S AUTO AG SUPPLY	6.48	PW-Snap Link- Flag Repair
576 80 31 00	Park Supplies		001 000 576 Current Expens	6.48	PW-Snap Link- Flag Repair		
16375	08/03/2023	08/03/2023	3299		SOILTEST FARM CONSULTANTS INC	166.00	RC Samples WWTP
535 10 41 02	Testing Samples		405 000 535 Sewer Operatin	166.00	RC Samples WWTP		
16376	08/03/2023	08/03/2023	3299		SOILTEST FARM CONSULTANTS INC	170.00	RC Samples
535 10 41 02	Testing Samples		405 000 535 Sewer Operatin	170.00	RC Samples		
16378	08/03/2023	08/03/2023	3405		STERICYCLE INC	135.79	Shredding Services 6/28/2023
518 30 49 14	Professional Services		001 000 518 Current Expens	67.90	Shredding Services 6/28/2023		
521 10 49 00	Professional Services		001 000 521 Current Expens	67.89	Shredding Services 6/28/2023		
16355	08/03/2023	08/03/2023	2144		TOMMER CONSTRUCTION COMPANY INC	108.40	MPD-Truckload Of Top Course Delivered And Spread
521 40 43 00	Travel		001 000 521 Current Expens	108.40	MPD-Truckload Of Top Course Delivered And Spread		
16359	08/03/2023	08/03/2023	732		U.S CELLULAR	762.88	MPD-Cell Phone Services
521 20 42 00	Telephone		001 000 521 Current Expens	762.88	MPD-Cell Phone Services		
16381	08/03/2023	08/03/2023	732		U.S CELLULAR	436.98	PW & Mayor/Clerks Cell Phone Services Fees
518 23 42 14	Telephone/Internet Expense		001 000 518 Current Expens	161.88	Mayor/Clerks Cell Phone Services Fees		
534 10 42 00	Telephone		401 000 534 Water Operatin	92.64	PW Cell Phone Services Fees		
535 10 42 00	Telephone		405 000 535 Sewer Operatin	92.64	PW Cell Phone Services Fees		
537 10 42 00	Telephone		420 000 537 Solid Waste Fu	89.82	PW Cell Phone Services Fees		
16364	08/03/2023	08/03/2023	143		WA STATE DEPT OF ECOLOGY	1,103.66	WQC-2016 Mattawa Loan LN-000003220

ACCOUNTS PAYABLE

City Of Mattawa

As Of: 09/17/2023

Time: 17:34:57 Date: 07/31/2023

Page: 6

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
591 35 72 12	DOE SWD Princ Loan EL1		406 000 591 Sewer Debt Fur	770.32	WQC-2016 Mattawa Loan LN-000003220
592 35 83 12	DOE SWD Interest Loan E.		406 000 591 Sewer Debt Fur	333.34	WQC-2016 Mattawa Loan LN-000003220
16366	08/03/2023	08/03/2023	471 WAHLUKE SCHOOL DISTRICT	7,107.37	COPS Expenditures #19
521 10 10 02	Contracts & Consultants - V		105 000 521 COPS Grant	7,107.37	COPS Expenditures #19

Report Total: 244,160.87

Fund	
001 Current Expense Fund	12,582.15
101 Street Fund	403.01
105 COPS Grant	7,107.37
401 Water Operating Fund	7,643.62
405 Sewer Operating Fund	4,368.99
406 Sewer Debt Fund	1,103.66
411 Water Capital Improvement	264.95
412 Sewer Capital Improvement	187,717.45
420 Solid Waste Fund	22,969.67

This report has been reviewed by:

Anabel Martinez

7/31/23

REMARKS:

Anabel Martinez - City Clerk

Date

TREASURER'S REPORT

Fund Totals

City Of Mattawa

Time: 16:16:40 Date: 07/24/2023

05/01/2023 To: 05/31/2023

Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 Current Expense Fund	1,115,484.63	145,154.63	113,115.86	1,147,523.40	2,965.87	45,008.01	-147.00	1,195,350.28
101 Street Fund	501,648.47	5,461.38	6,486.52	500,623.33	3,102.09	1,019.59	0.00	504,745.01
102 Police Vehicle Fund	30,825.81	7.16	9,109.09	21,723.88	0.00	0.00	0.00	21,723.88
103 Multimodal Transportation Fund	81,800.82	0.00		81,800.82	0.00	0.00	0.00	81,800.82
105 COPS Grant	-21,344.88	0.00	14,246.05	-35,590.93	7,123.51	0.00	0.00	-28,467.42
106 LFRF Fund	1,275,401.97	0.00		1,275,401.97	0.00	0.00	0.00	1,275,401.97
107 Public Safety Tax Fund	-87,207.00	22,561.27	2,556.80	-67,202.53	2,330.00	0.00	0.00	-64,872.53
140 Transportation Benefit Fund	295,865.29	7,009.70		302,874.99	0.00	0.00	0.00	302,874.99
350 Capital Improvement Fund	156,636.93	97.71		156,734.64	0.00	0.00	0.00	156,734.64
401 Water Operating Fund	685,355.19	55,699.90	42,872.94	698,182.15	648.38	5,477.46	-1,967.10	702,340.89
402 Water Bond Debt Fund	107,336.71	0.00		107,336.71	0.00	0.00	0.00	107,336.71
403 Customer Deposit Fund	600.00	200.00	200.00	600.00	225.70	0.00	0.00	825.70
404 Water Bond Reserve Fund	79,333.63	0.00		79,333.63	0.00	0.00	0.00	79,333.63
405 Sewer Operating Fund	-194,200.08	69,121.93	66,531.78	-191,609.93	26,663.42	7,146.58	-5,397.55	-163,197.48
406 Sewer Debt Fund	451,244.85	6,364.08		457,608.93	0.00	0.00	-959.15	456,649.78
407 Water Emergency Fund	62,292.95	14.46		62,307.41	0.00	0.00	0.00	62,307.41
408 Sewer Emergency Fund	21,198.75	4.92		21,203.67	0.00	0.00	0.00	21,203.67
410 Sewer Reserve Fund	83,540.89	19.39		83,560.28	0.00	0.00	0.00	83,560.28
411 Water Capital Improvement	477,449.43	13,777.51		491,226.94	0.00	0.00	-13,666.67	477,560.27
412 Sewer Capital Improvement	658,274.18	24,438.17	16,243.19	666,469.16	0.00	0.00	0.00	666,469.16
413 Water Deposits	11,977.47	0.00		11,977.47	0.00	0.00	0.00	11,977.47
414 Sewer Deposits	11,677.46	0.00		11,677.46	0.00	0.00	0.00	11,677.46
420 Solid Waste Fund	138,719.22	36,073.81	33,461.71	141,331.32	62.00	1,141.93	-2,686.59	139,848.66
460 Water System Construction	73,796.49	0.00		73,796.49	0.00	0.00	0.00	73,796.49
639 Custodial Fund	131.50	138.00		269.50	0.00	0.00	0.00	269.50
	6,017,840.68	386,144.02	304,823.94	6,099,160.76	43,120.97	59,793.57	-24,824.06	6,177,251.24

(A)

(D)

(C)

(B)

TREASURER'S REPORT

Account Totals

City Of Mattawa

Time: 16:16:40 Date: 07/24/2023

05/01/2023 To: 05/31/2023

Page: 2

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1 Checking	3,052,238.00	357,531.74	277,264.61	3,132,505.13	-24,567.51	102,914.54	3,210,852.16
2 Petty Cash - PUD	300.00	0.00	0.00	300.00	0.00	0.00	300.00
3 Petty Cash - TOM	400.00	0.00	0.00	400.00	0.00	0.00	400.00
5 LGIP	246,456.48	1,077.95	0.00	247,534.43	0.00	0.00	247,534.43
6 US Bond 3.6 Yr.	1,000,000.00	0.00	0.00	1,000,000.00	0.00	0.00	1,000,000.00
7 US Bond 4 Yr.	1,000,000.00	0.00	0.00	1,000,000.00	0.00	0.00	1,000,000.00
8 US Bond 2.6 Yr.	717,566.13	0.00	0.00	717,566.13	0.00	0.00	717,566.13
9 Xpress EFT	880.07	29,598.83	29,623.83	855.07	-256.55	0.00	598.52
Total Cash:	6,017,840.68	388,208.52	306,888.44	6,099,160.76	-24,824.06	102,914.54	6,177,251.24
	6,017,840.68	388,208.52	306,888.44	6,099,160.76	-24,824.06	102,914.54	6,177,251.24

(A)

(B)

TREASURER'S REPORT

Outstanding Vouchers

City Of Mattawa

05/01/2023 To: 05/31/2023

As Of: 05/31/2023 Date: 07/24/2023

Time: 16:16:40 Page: 3

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2023	1637	05/30/2023	Tr Rec	1		GARCIA, ESTEBAN	100.00	425Cooper ST
2023	1639	05/30/2023	Tr Rec	1		DAMRON, DIANE	497.84	
2023	1640	05/30/2023	Tr Rec	1		PONCE, FORTINO	33.00	
2023	1641	05/30/2023	Tr Rec	1		TORRES, FELIPE C./ELIZAB	110.00	
2023	1646	05/30/2023	Util Pay	1		XPRESS BILL PAY	945.10	Xpress Import - CC - 05-30-2023__daily_batch.csv
2023	1647	05/31/2023	Util Pay	1		BATCH UTILITY CUSTOMER	1,664.05	
2023	1648	05/31/2023	Tr Rec	1		WALLE DIAZ, NORMA	2.00	6/3/23
2023	1649	05/31/2023	Tr Rec	1		CASTLE CAR WASH, JOHN DREHER	13,666.67	
2023	1650	05/31/2023	Util Pay	1		BATCH UTILITY CUSTOMER	248.19	
2023	1651	05/31/2023	Util Pay	1		BATCH UTILITY CUSTOMER	603.68	
2023	1652	05/31/2023	Tr Rec	1		POLICE MISC	10.00	Police Report Fermin
2023	1661	05/31/2023	Tr Rec	1		ROJA, YESENIA	2.00	401 S Portage Ave 6/11/23
2023	1662	05/31/2023	Tr Rec	1		RANGEL, JOSE L.	351.31	
2023	1663	05/31/2023	Util Pay	1		BATCH UTILITY CUSTOMER	3,194.81	
2023	1664	05/31/2023	Util Pay	1		XPRESS BILL PAY	3,138.86	Xpress Import - CC - 05-31-2023__daily_batch.csv
Receipts Outstanding:							24,567.51	
2023	1658	05/31/2023	Payroll	1	EFT	WA STATE SUPPORT REGISTRY	508.88	Pay Cycle(s) 05/01/2023 To 05/31/2023 - Child Support
2023	1659	05/31/2023	Payroll	1	EFT	WASHINGTON TEAMSTERS WELFARE TRUST	20,462.40	Pay Cycle(s) 05/01/2023 To 05/31/2023 - Teamsters Medical
2023	1655	05/31/2023	Payroll	1	EFT	AFLAC	605.69	Pay Cycle(s) 05/01/2023 To 05/31/2023 - AFLAC PRE TAX; Pay Cycle(s) 05/01/2023 To 05/31/2023 - AFLAC
2023	1656	05/31/2023	Payroll	1	EFT	COLUMBIA BANK 1117 MATTAWA	23,280.26	941 Deposit for Pay Cycle(s) 05/01/2023 - 05/31/2023
2023	1657	05/31/2023	Payroll	1	EFT	WA STATE DEPT. OF RETIREMENT	11,273.13	Pay Cycle(s) 05/01/2023 To 05/31/2023 - PERS 2; Pay Cycle(s) 05/01/2023 To 05/31/2023 - LEOFF 2
2019	2585	09/05/2019	Claims	1	17351	MAYBELINE PANTALEON	46.88	Reimb. On Fuel /Meal During Interview W/ DEA In Spokane, WA
2020	1766	05/07/2020	Claims	1	17808	STRIPE RITE INC.	2,848.04	PW- Parts/Supplies
2020	1769	05/07/2020	Claims	1	17811	U.S. BANK MUN INV. ACCOUNT	26.00	Bank Fee March '20
2020	2166	06/04/2020	Claims	1	17854	JUAN CARLOS LEDEZMA	25.00	Reimbursement Pesticide Field Test
2020	3039	08/06/2020	Claims	1	17967	Martin Rojas - Lopez	5.20	Refund Utility Deposit
2020	3425	09/03/2020	Claims	1	18021	Irma Ponce Garcia	5.30	Refund Utility Deposit
2020	4875	12/17/2020	Claims	1	18259	YESSICA CRUZ GARCIA	15.20	Refund Utility Deposit
2021	597	02/04/2021	Claims	1	18361	JONATHAN HERNANDEZ NUNEZ	100.00	Refund Utility Deposit

TREASURER'S REPORT

Outstanding Vouchers

City Of Mattawa

05/01/2023 To: 05/31/2023

As Of: 05/31/2023 Date: 07/24/2023

Time: 16:16:40 Page: 4

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2023	1335	05/04/2023	Claims	1	19803	LAUREANO BARAJAS	100.00	Refund Utility Deposit
2023	1465	05/18/2023	Claims	1	19816	911 SUPPLY PUBLIC SAFETY GEAR&APPAREL	1,791.85	MPD- Uniforms Officer Zesati Body Armor
2023	1469	05/18/2023	Claims	1	19820	COLUMBIA BASIN HERALD	157.97	MPD- Ad Domestic Violence; Ad Summary Ordinance 23-683; Ad Summary Ordinance 23-684
2023	1475	05/18/2023	Claims	1	19826	MATTAWA TIRE CENTER	67.22	PW- Vehicle Maint. Services
2023	1478	05/18/2023	Claims	1	19829	PERFORMANCE TIRE INC	711.17	MPD- Vehicle Maint Services
2023	1479	05/18/2023	Claims	1	19830	PETRO-USA MATTAWA MART	3,636.18	MPD- Fuel; PW Fuel; PW Fuel Services
2023	1481	05/18/2023	Claims	1	19832	SMARSH INC	26.00	Web Archive- Add's Cx
2023	1482	05/18/2023	Claims	1	19833	SOILTEST FARM CONSULTANTS INC	336.00	WWTF RC Samples; WWTF RC Samples
2023	1484	05/18/2023	Claims	1	19835	THINK TANK SANITATION INC.	180.00	Portable Restroom May 2023
2023	1485	05/18/2023	Claims	1	19836	U.S. BANK MUN INV. ACCOUNT	26.00	Bank Fees April 2023
2023	1486	05/18/2023	Claims	1	19837	UTILITIES UNDERGROUND	3.87	Excavation Notification (3)
2023	1487	05/18/2023	Claims	1	19838	WAHLUKE SCHOOL DISTRICT	7,123.51	COPS Grant Expenditures #17
2023	1488	05/18/2023	Claims	1	19839	WASTE MANAGEMENT	199.99	WWTF Garbage Disposal
2023	1489	05/18/2023	Claims	1	19840	WEAVER DISTRUBUTING	87.89	Parts/Supplies
2023	1511	05/19/2023	Claims	1	19841	WA STATE DEPT OF COMMERCE LOANS	25,415.70	Bisolids Processing Improvements-Loan Payment
2023	1556	05/23/2023	Claims	1	19842	UNITED STATES POSTAL SERVICES	186.00	Utility Bills Postage Fee May 2023
2019	730	02/28/2019	Payroll	1	31522	BRIAN BERGHOUT	57.71	
2023	970	03/31/2023	Payroll	1	31852	FABIOLA G HERNANDEZ	115.44	
2023	1015	03/31/2023	Payroll	1	31854	WA STATE LABOR COALITION	240.00	Pay Cycle(s) 03/01/2023 To 03/31/2023 - Union Dues (PD)
2023	1272	04/28/2023	Payroll	1	31859	FABIOLA G HERNANDEZ	115.44	
2023	1325	04/28/2023	Payroll	1	31861	WA STATE LABOR COALITION	240.00	Pay Cycle(s) 04/01/2023 To 04/28/2023 - Union Dues (PD)
2023	1591	05/31/2023	Payroll	1	31862	ANTONIO D ACOSTA	115.44	
2023	1593	05/31/2023	Payroll	1	31863	SILVIA BARAJAS	115.44	
2023	1594	05/31/2023	Payroll	1	31864	BRIAN BERGHOUT	115.44	
2023	1595	05/31/2023	Payroll	1	31865	MARIA MAGGIE CELAYA	867.25	
2023	1598	05/31/2023	Payroll	1	31866	FABIOLA G HERNANDEZ	115.44	
2023	1611	05/31/2023	Payroll	1	31867	KEVIN ALLEN WEBSTER	1,129.61	
2023	1653	05/31/2023	Payroll	1	31868	TEAMSTERS LOCAL #760	196.00	Pay Cycle(s) 05/01/2023 To 05/31/2023 - Union Dues
2023	1654	05/31/2023	Payroll	1	31869	WA STATE LABOR COALITION	240.00	Pay Cycle(s) 05/01/2023 To 05/31/2023 - Union Dues (PD)
							<u>102,914.54</u>	
2023	1665	05/31/2023	Util Pay	9		XPRESS BILL PAY	256.55	Xpress Import - EFT - 05-31-2023__daily_batch.csv

TREASURER'S REPORT

Outstanding Vouchers

05/01/2023 To: 05/31/2023

As Of: 05/31/2023 Date: 07/24/2023

Time: 16:16:40 Page: 5

City Of Mattawa

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
Receipts Outstanding:							256.55	②
							102,914.54	⑤

Fund	Claims	Payroll	Total
001 Current Expense Fund	2,965.87	45,008.01	47,973.88
101 Street Fund	3,102.09	1,019.59	4,121.68
105 COPS Grant	7,123.51	0.00	7,123.51
107 Public Safety Tax Fund	2,330.00	0.00	2,330.00
401 Water Operating Fund	648.38	5,477.46	6,125.84
403 Customer Deposit Fund	225.70	0.00	225.70
405 Sewer Operating Fund	26,663.42	7,146.58	33,810.00
420 Solid Waste Fund	62.00	1,141.93	1,203.93
	43,120.97	59,793.57	102,914.54

TREASURER'S REPORT

Signature Page

City Of Mattawa

05/01/2023 To: 05/31/2023

Time: 16:16:40 Date: 07/24/2023

Page: 6

We the undersigned officers for the City of Mattawa have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: Anabel MB 7/24/23 Signed: _____
Clerk / Treasurer / Date Mayor / Date



RESOLUTION NO. 23.08.13

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MATTAWA, WASHINGTON, AMENDING MISCELLANEOUS CITY ADMINISTRATIVE FEES AND AMENDING RESOLUTION NO. 23.04.06

WHEREAS, the City is authorized to adopt reasonable fees and charges in exchange for providing services;

WHEREAS, the City adopted such fees and charges in Resolution No. 23.04.06; and

WHEREAS, the City desires to amend Resolution No. 23.04.06; and

NOW THEREFORE, the City Council of the City of Mattawa, Washington, does resolve as follows:

1. Resolution 23.04.06 is amended as follows:

The following fees and charges are established as of August 3, 2023, for the following services:

- A. Photocopy fees - \$0.15 per page
- B. Facsimiles - \$3.00 per fax
- C. Notary fee - \$10.00 per document
- D. Police Case Reports - \$10.00 per report
- E. Electronic Public Records – Actual Cost
- F. Other Copying or Reproduction – Actual Cost
- G. Criminal Check - \$20.00 per search
- H. Fence Permit - \$15.00
- I. Rental Inspection Fee - \$100.00
- J. Commercial Fire Safety Inspection Annual Fee - \$100.00
- K. NSF Fee - \$40.00
- L. Annual Chicken License -- \$15.00
- M. One-Time Senior Animal License Fee -- \$15.00
- N. Community Events Booth Fee - \$10.00
 - No Fee for Non-Profit Booths
- O. Yard Sales - \$2
- P. Dog Impound Fee – Capture Fee \$30 / \$15 per day
- Q. Annual Dog License Tag - \$25 - \$5 Lost Tags Replacement Fee, \$5 per month additional fee if license purchased after January of each year.
- R. Clean-up Events: Passenger Car - \$10.00 per trip
 - SUV / Trucks - ~~\$15.00~~ \$20.00 per trip
 - Vehicle with Trailer - ~~\$20.00~~ \$30.00 per trip (6'x10' max)
 - Vehicle with Larger Trailer \$40
 - Unsecured small load - \$5
 - Unsecured larger load - \$10
 - \$4 per tire (35" in diameter or less)
- S. Annual Business License Fee - \$100

ADOPTED this 3rd day of August 2023.

Maria Celaya, Mayor

ATTEST:

Anabel Martinez, Clerk/Treasurer



Exhibit A

Scope of Work

Parks, Recreation, and Open Space (PROS) Plan

Mattawa, WA

Prepared For: Mattawa City Council
Mayor Maggie Celaya

Prepared By: Rachelle Bradley, Project Manager

Date Prepared: July 31, 2023

Introduction:

The City of Mattawa Parks, Recreation, and Open Space Plan is the 6-year implementation guide and strategic plan for managing and enhancing the community's park and recreation services. The PROS will build upon current planning efforts as outlined in the City's 2023 Comprehensive Plan Update and inform the Parks and Recreation Element of the Comprehensive Plan. The Plan proposes updates to service standards for parks and trails and addresses goals, objectives, and other management considerations toward the continuation of quality recreation opportunities to benefit Mattawa residents and visitors. The objectives of this project include:

- ◆ Develop a GMA-compliant parks plan that maintains funding eligibility with Washington State's Recreation and Conservation Office (RCO) utilizing the RCO Planning Manual 2 as a guide for RCO project funding eligibility in 2023.
- ◆ Devise a robust public engagement plan, including the use of online tools to ensure sustainable public and political support.
- ◆ Create a unique and inspiring vision and guiding document for the City's system of parks, recreation facilities, and services that meet the expressed and anticipated needs of the community.
- ◆ Build upon previous/current planning efforts: Comprehensive Plan.
- ◆ Catalog the City's current inventory of parks, trails, open spaces, and recreation facilities.
- ◆ Identify and analyze the demands, needs, and desired improvements from the public, including programmatic gaps and identification of shared amenities with neighboring cities and regional areas
- ◆ Identify appropriate service levels, costs, and funding opportunities.
- ◆ Outline physical and programmatic improvements for the 6-year horizon, including concept plans and project narratives targeted to specific funding sources.
- ◆ Recommend sound and simple implementation strategies, including phasing and potential partnerships.

The work will be structured in sequential phases organized in the expected arrangement of plan elements as outlined by RCO. These elements consist of the following phases:

- ◆ Phase 1 – Planning Context, Goals and Objectives
- ◆ Phase 2 – Inventory and Assessment
- ◆ Phase 3 – Public Involvement
- ◆ Phase 4 – Demand and Need Analysis

- ◆ Phase 5 – Capital Improvement Plan
- ◆ Phase 6 – Final Parks Plan Development and Approval

Phase 1 Planning Context, Goals, and Objectives

Task 1 Project Management

Ongoing project management to keep the project moving and will include coordination with city staff for all phases of the projects. This task is to provide project management, coordination with the client, monthly progress reports, administration support, and invoicing.

Task 2 Review of Past and Current Planning Documents

Review past and current City plans to understand the larger planning context.

- ◆ 2023 Comprehensive Plan Update
- ◆ Grant County Comprehensive Plan
- ◆ Growth Management Act Requirements
- ◆ Washington Recreation and Conservation Office (RCO) Requirements

Task 3 Vision Statement

Create a vision statement that describes the City's values, interests, and desires specific to parks, recreation, and open space.

Phase 1 Deliverables

- ◆ Full Parks Plan Document Outline
- ◆ Progress billings submitted monthly submitted via email

Phase 2 Inventory and Assessment

SCJ will inventory and assess all parks and recreation assets including a description of the City's service area and demographic profile.

Task 1 Service Area and Demographic Profile

SCJ will develop descriptive profiles of the City's context and mapping.

- ◆ Community Historical Context
- ◆ Demographic Profile
- ◆ Physical Context
 - ◆ PROS Service Area Map

Task 2 Parks and Recreation Services Inventory

Utilizing available City-provided datasets, SCJ will develop a scaled base map for use during fieldwork and potential graphics development. SCJ will provide a services and inventory sheet for the City to fill out. Following, SCJ will compile each park's physical structure and composition and assess its overall quality, safety, structural and/or site condition, or life cycle expectancy Discussion or tour with City staff to inspect existing site conditions, discuss current issues, discuss any plans for each park, proposed needs, and identify critical

infrastructure to avoid or utilize. Current/potential public rental/reservable spaces will be inventoried, including the type, frequency, popularity, and operational and maintenance costs.

- ◆ Park Classifications
 - ◆ Regional Parks and Trails
 - ◆ Community Parks
 - ◆ Local Parks
 - ◆ Mini-Parks/Parklets
 - ◆ Natural Open Spaces/Passive Parks
 - ◆ Trails
 - ◆ Special Use Facilities
- ◆ Park and Recreational Amenities
 - ◆ Overall Condition / Cleanliness
 - ◆ Hardscapes / Infrastructure
 - ◆ Drainage
 - ◆ Pathways
 - ◆ Structures
 - Accessibility
 - Safety/Clearances
 - Structural Posts and Members
 - ◆ Play Equipment
 - ◆ Wayfinding
 - ◆ Parking
 - ◆ Vegetation
- ◆ Operational and Maintenance Costs
- ◆ Life Cycle Review
- ◆ Current Funding Mechanisms

Deliverables

- ◆ Draft Park Inventory and Assessment Memo

Phase 3 Public Involvement

SCJ will develop and implement an effective public engagement strategy that captures the public's demands, needs, and wishes for its parks and recreation facilities. Engagement strategies will be designed to maximize involvement while reducing barriers to participation, including the use of online engagement tools. Special care will be taken to ensure the widest distribution of opinions from all demographics.

Task 1 Develop Public Engagement Plan

SCJ will work with the City to develop a public engagement work plan. The plan may involve a wide variety of public engagement techniques, including online surveys, mailed flyers, virtual workshops or charettes, phone or video interviews, or in-person meetings and on-site workshops.

- ◆ Public Engagement Work Plan and Schedule of Events
 - ◆ Digital Flyer or announcement in PDF format
 - ◆ Distribution/Marketing methods for announcements and notices
 - ◆ Social Media Description and Schedule
- ◆ Prioritization and Needs Survey
- ◆ Project Visioning Workshop
- ◆ Parks and Recreation Advisory Board Interviews/Meetings

Task 2 Needs Assessment Survey

SCJ will develop and implement a needs assessment survey to be administered digitally. The needs assessment will identify a qualitative snapshot of how the community currently utilizes the City's parks and recreation facilities and what they believe is missing.

This survey also functions as the project's public engagement kick-off event.

- ◆ Develop a set of questions with write-in and/or multiple-choice options available in English and Spanish
- ◆ Analyze results and compile them for the report and presentation

Task 3 Project Prioritization and Visioning Workshop

After an understanding of demands and needs and an initial survey analysis, SCJ will develop and implement an online project visioning charrette or in-person public workshop with figures and mapping exercises (per the Client's preference and as social distancing regulations accommodate). This process will allow the public to respond to initial survey results, project findings and further identify priorities and needs across the City.

- ◆ Facilitate one visioning public workshop
- ◆ Prioritization of proposed projects based on expressed public need and estimated project costs
- ◆ Compile the results in a series of graphs and figures communicating community priorities

Task 4 Parks and Recreation Advisory Committee Meetings

If established, a Parks and Recreation Advisory Committee could offer a first review of project content and offer project guidance as the local experts within the community. Following the final draft review, SCJ will seek an adoption recommendation from the Parks and Recreation Advisory Committee based on committee participation and guidance through the process.

- ◆ Compile results of Parks and Recreation Advisory Committee guidance
- ◆ Seek Parks and Recreation Advisory Committee recommendation

Phase 3 Deliverables

- ◆ Public Engagement Work Plan and Schedule
- ◆ One online survey
- ◆ Draft the Public Involvement section of the report
- ◆ Summary findings from Parks and Recreation Advisory Committee meetings and guidance

Phase 4 Level of Service Demands and Analysis

SCJ will define the priorities, as appropriate, for the acquisition, development, preservation, enhancement, and management of the overall park system and explain why these actions are needed. The results from Phase 3 will be analyzed to summarize the community's desires for parks, recreation, open space, and/or habitat. These summarized findings will be used to develop and test a reliable level of service methodology that reflects the City's desired quality of life and provides a comparison with local and national trends.

Task 1 Level of Service

Develop the methodology to analyze the desired level of service.

- ◆ Level of Service Methodology Review
- ◆ National Recreation and Park Association Guideline Comparison
- ◆ Description of the Service Area
- ◆ Level of Service Analysis

Task 2 Peer Community Comparison

Compare the City's desired level of service (LOS) to other communities to validate whether the LOS is appropriately scaled.

- ◆ Identify three (3) target communities to review and compare the methodology

Task 3 Local, Regional, and National Recreational Trends

Understand the City's demographic profile, population forecast, and use areas, then compare them to current or forecasted recreation trends.

- ◆ City Demographic Profile
- ◆ Population Growth and Forecast
- ◆ Recreation Use and Projected Popularity

Phase 4 Deliverables

- ◆ Demand and Needs Assessment

Phase 5 Capital Improvement Plan (CIP)

SCJ will develop a preliminary list of possible capital improvements, then prioritize them into a final 6-year and 12-year Capital Improvement Plan (CIP). The CIP will include capital improvements and facility programs that list possible land acquisitions, development, and renovation projects prioritized by anticipated implementation, with possible funding sources identified. The CIP will include any capital project to be submitted to the Recreation and Conservation Funding Board for funding.

Task 1 CIP Strategy, Goals, and Objectives

Develop a methodology to guide CIP project selection and program modifications.

- ◆ System-wide/program modifications, possible reductions or additions that support strategic goals and objectives
- ◆ Specific project methodology narrative

Task 2 Parks, Recreation, and Open Space Improvements

G&O will develop an initial project improvement "wish list" and based on feedback from both the City and the public, narrow the CIP project list into a 6-year priority list and 12-year lists. The projects will be described in concept-level graphic form (see the example to the right) with accompanying narratives.

- ◆ 6-Year Capital Improvements (Graphics and Narrative)
- ◆ 12-Year Capital Improvements (Graphics and Narrative)

Task 3 Opinion of Probable Cost

G&O will develop an opinion of the probable cost for each project.

- ◆ Perform rough takeoffs for each project and research unit/lump sum costs
- ◆ Develop and review cost opinions with an order of magnitude cost including project inflation and cost increases

Task 4 CIP Project Summary and Implementation Schedule

G&O will compile an overview summary table with the CIP projects prioritized either by target year of implementation or ranked by priority. A narrative for the implementation strategy will be developed.

- ◆ Develop a CIP Project Summary table
- ◆ Develop an implementation strategy and schedule, including target funding sources.
- ◆ Recommendations for CIP project monitoring

Phase 5 Deliverables

- ◆ Project draft concept graphics and narratives
- ◆ Minutes for meetings submitted via e-mail in PDF format

Phase 6 Final Plan Development and Adoption

SCJ will assemble all chapters of the parks, recreation, and open space plan into a final draft report. An overview presentation will be given to the City Council or the Parks Board, providing an overview summary of changes to each chapter, with enough detail to allow a consent vote to be made.

Task 1 Draft PROS Plan

Compile a draft parks plan for review by the Client, City Council, and Parks and Recreation Advisory Committee Review.

- ◆ Draft parks, recreation, and open space plan
- ◆ Add Appendices to the draft report:
 - ◆ Detailed Site Assessment Forms
 - ◆ Public Involvement Summaries
 - ◆ Implementation Tools and Funding Sources
- ◆ Summary presentation of the plan to the Client and/or City Council

Task 2 Final PROS Plan

Compile a final parks plan report of all chapters for review by the Client, City Council, Parks Board, and internal QA/QC Review.

- ◆ The final edit of the parks plan incorporating review comments and notes from the City Council, and internal reviewers
- ◆ Submit final parks plan to Client
- ◆ Present final parks plan to City Council for consent
- ◆ Package final parks plan for distribution to RCO as requested

Phase 6 Deliverables

- ◆ Draft Parks Recreation, Open Space, and Trails Plan
- ◆ Final Parks, Recreation, Open Space, and Trails Plan
- ◆ RCO Self-Certification Form
- ◆ Non-Project SEPA Checklist

Project Fees and Schedule

Project Fees

These fees are based on our current knowledge of the project. If over time, the scope and overall objectives of the project change, these fees may need to be adjusted to reflect the modified circumstances. All work described above would be provided on a time and materials basis.

Additional services requested, but not identified in the scope of work, will be considered “extra services”, and will be charged on a time-and-materials basis following our attached billing rate schedule.

Project Phase	Est. Fee	Fee Type
PHASE 1		T&M
PHASE 2		T&M
PHASE 3		T&M
PHASE 4		T&M
PHASE 5		T&M
PHASE 6		T&M
EXPENSES		T&M
Total Estimated Fee	\$ 60,000	T&M

Schedule

SCJ has estimated the project schedule to range from 6-7 months. We are well versed in the RCO approval process and feel confident that these tasks can be completed in advance of the March 1, 2024 eligibility plan deadline from the RCO.

Implementation

SCJ will assemble all chapters of the parks, recreation, open space, and trails plan into a final draft report. An overview presentation will be given to the City Council or the Parks Board, providing an overview summary of changes to each chapter, with enough detail to allow a consent vote to be made.



Our Lady of the Desert Parish

301 E 8th St.

Mattawa, WA 99349

Phone: 509-932-5424

Email: office@ourladyofthedesertparish.org

July 26, 2023

City of Mattawa
521 E. Government Way
Mattawa, WA 99349

To Whom It May Concern,

Our Lady of the Desert Parish Will be hosting their Annual Festival on September 16, 2023. We are asking the City of Mattawa to approve a parade through the city. The Parade is expected to have fourteen floats, including horses. Horse manure and trash will be picked up using a modified 4-wheeler. No garbage cans or bathrooms are needed. For this event. As stated in the event permit the parade will be from 11 am to 12 pm. Below is the additional event information:

- Need the City of Mattawa (Police Department) to detour traffic at the corner of Boundary Ave and government way (Shell Gas Station) and at the corner of Government RD and Portage Ave (Columbia Bank). Closed from 10:45 am – 12:00 pm.
- Need the City of Mattawa (Public Works Department) To assist a group of volunteers from our Parish in closing roads leading to Government Rd from 10:45 am – 12:00 pm.
- Need the City of Mattawa (Public Works Department) to assist a group of volunteers from our parish in closing the road leading to Portage Ave from 11:15 am to 12:00 pm.

Attached is a Map detailing the route of the parade.

Thank you,

12

Fr. Lalo Barragan



City of Mattawa
521 E Government Rd / P.O. Box 965
(509)932-4037
Mattawa WA. 99349

Event Permit
Ordinance 15-566

1. **Certificate of coverage** in the amount of two-million dollars combined –one-million per occurrence, two-million dollars aggregate, AND an **Endorsement naming the City of Mattawa** as an additional insured must be provided at the time of application. Please also include the policy # on both of these forms.
2. Fill out application & submit all paperwork to the city clerk at **least 45 days** prior to the date on which the event is to occur.
3. The park was developed for City of Mattawa residents to use for family outings, picnics and as a children's playground. It may also be used for events or social functions of City of Mattawa individuals, children, family and their guest or non-profit organization at little or no expense.
4. If the Police Department or Public Works in reviewing this application requires extra help to be in attendance then the applicant will reimburse the City of Mattawa for the cost including over time of Police personnel and/ or Public Works employees.
5. The applicant shall pay for all additional garbage cans and all additional portable toilets that are needed for this event.
6. In the event that City of Mattawa property is destroyed because of this event, then the applicant shall be billed and will pay for all costs of the repair (s).
7. The Mattawa Municipal Noise Ordinance and the applicable sections of the State Law will be enforced at all times.
8. Parking attendants may be required for large groups.
9. Licensed Security Company may be required at the event.
10. The fee for issuance of a special event permit shall be set by resolution of the city council.
11. Site Plan (if applicable)

Event Title: Our Lady of the Desert Annual Festival Event Date Sept/16/2023

Summary of Event

See attached letter

Location (be specific)

See attached map

DATE/TIME

Setup Date _____ Time _____ Day of Week _____

Event Starts Date Sept/16/2023 Time 11:00am Day of Week Saturday

Event Ends Date _____ Time _____ Day of Week _____

Dismantle Date _____ Time _____ Day of Week _____

Estimated Attendance 500

Will there be a paid admission? Yes No

Is your event open to the public? Yes No

Applicant's Name Fr. Lalo Barragein
Phone 509-932-5424

If Applicant is an organization, corporation, limited liability company, other entity please provide following additional information:

Name of organization/corporation/limited liability company or other entity:

Name and title of person signing on behalf of the organization/corporation/limited liability company or other entity:

Fr. Lalo Barragan

(This person must have the legal authority to sign and bind the organization, corporation, Limited Liability Company or other entity. Additional documentation may be required to confirm such signing authority if requested by the City.)

Applicant's Mailing Address

301 8th St Mattawa WA 99349

Applicant's Email

office@ourladyofthedesert.org

Name of Applicant's On-Site Contact (to be available during event)

Father. Lalo Barragan

Phone Number of Applicant's On-Site Contact (to be available during event)

509 - 952 - 0010

Mark all that apply

- Alcohol
- Amplified Sound
- Animals
- Bleachers
- Boats
- Carnival Rides
- Company Picnic
- Concert/Live Music
- Cooking/Barbecue
- Distribution/Sales
- Drawing/Raffles
- Dunk Tank
- Electricity/Generator
- Entertainment
- Exhibits/Displays
- Fencing (temporary)
- Festival
- Fireworks
- Food
- P.A. System
- Race
- Rally/Protest
- Street Closures
- Signage/Banners
- Sporting Event
- Stage
- Vendors
- Tables/Chairs
- Tents/Canopies
- Vehicles
- Water
- Other
- Other _____
- Other _____
- Other _____
- Other _____

Provide details for all checked items and describe any "other" items. If there will be food or merchandise/vendors at event please indicate if food, merchandise or services will be provided free of charge or if they will be sold:

food sale

AVAILABLE FOR AN ADDITIONAL FEE (these items may be an event requirement.)

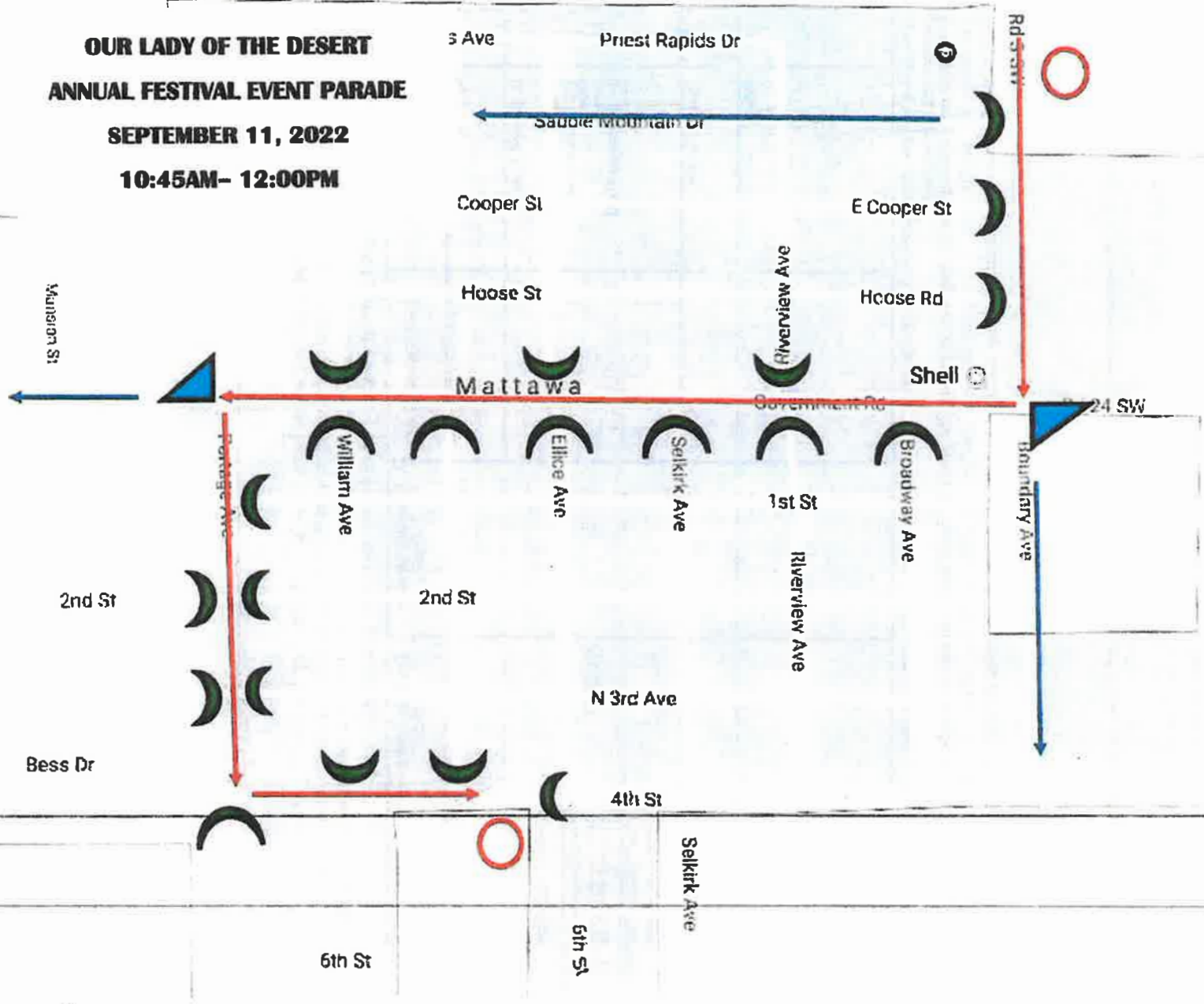
Garbage Disposal

Police Department Public Service

Public Work Public Service

Office Usage Only

**OUR LADY OF THE DESERT
ANNUAL FESTIVAL EVENT PARADE
SEPTEMBER 11, 2022
10:45AM- 12:00PM**



MATTAWA POLICE
DEPT. OF PULIC WORKS/ EVENT VOLUNTEERS

ROUTE OF TRAFFIC
ROUTE OF PARAGE

Certificate of Coverage

Date: 7/31/2023

Certificate Holder
 Corporation of the Roman Catholic Bishop of
 Yakima
 Chancery Office
 P.O. Box 2189
 101 South 12th Avenue
 Yakima, WA 98902

Covered Location
 Our Lady of the Desert
 301 E. 8th Street
 P.O. Box 1185
 Mattawa, WA 99349

This Certificate is issued as a matter of information only and confers no rights upon the holder of this certificate. This certificate does not amend, extend or alter the coverage afforded below.

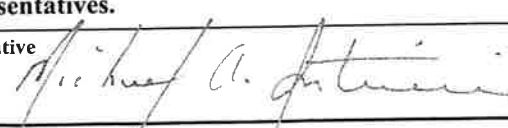
Company Affording Coverage
 THE CATHOLIC MUTUAL RELIEF
 SOCIETY OF AMERICA
 10843 OLD MILL RD
 OMAHA, NE 68154

Coverages

This is to certify that the coverages listed below have been issued to the certificate holder named above for the certificate indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded described herein is subject to all the terms, exclusions and conditions of such coverage. Limits shown may have been reduced by paid claims.

	Type of Coverage	Certificate Number	Coverage Effective Date	Coverage Expiration Date	Limits
	Property				Real & Personal Property
	D. General Liability	8509	7/1/2023	7/1/2024	Each Occurrence
	<input checked="" type="checkbox"/> Occurrence				1,000,000
	<input type="checkbox"/> Claims Made				2,000,000
					Products-Comp/OP Agg
					Personal & Adv Injury
					Fire Damage (Any one fire)
	Excess Liability				Med Exp (Any one person)
					Each Occurrence
					Annual Aggregate
	Other				Each Occurrence
					Claims Made
					Annual Aggregate
					Limit/Coverage

Description of Operations/Locations/Vehicles/Special Items (the following language supersedes any other language in this endorsement or the Certificate in conflict with this language)
 Coverage only extends for claims arising out of Our Lady of the Desert's parade to be held on September 16, 2023, but only with respect to liability for "bodily injury", "property damage", or "personal and advertising injury" caused in whole or in part, by our acts or omissions; the acts or omissions of those acting on our behalf. Coverage includes property damage under liability but only with respect to liability.

Holder of Certificate	Cancellation
Additional Protected Person(s) City of Mattawa 521 E. Government Road P.O. Box 965 Mattawa, WA 99349	Should any of the above described coverages be cancelled before the expiration date thereof, the issuing company will endeavor to mail <u>30</u> days written notice to the holder of certificate named to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.
	Authorized Representative 

0166003462

ENDORSEMENT

(TO BE ATTACHED TO CERTIFICATE)

Effective Date of Endorsement: 9/16/2023
Cancellation Date of Endorsement: 9/17/2023

Certificate Holder: Corporation of the Roman Catholic Bishop of Yakima
Chancery Office
P.O. Box 2189
101 South 12th Avenue
Yakima WA 98907

Location: Our Lady of the Desert
301 E. 8th Street
P.O. Box 1185
Mattawa, WA 99349

Certificate No. 8509 of The Catholic Mutual Relief Society of America is amended as follows:

SECTION II - ADDITIONAL PROTECTED PERSON(S)

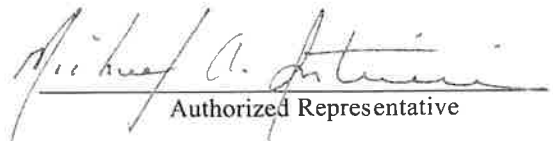
It is understood and agreed that Section II - Liability (only with respect to Coverage D - General Liability), is amended to include as an Additional Protected Person(s) members of the organizations shown in the schedule, but only with respect to their liability for the **Protected Person(s)** activities or activities they perform on behalf of the **Protected Person(s)**.

It is further understood and agreed that coverage extended under this endorsement is limited to and applies only with respect to liability assumed by contract or agreement; and this extension of coverage shall not enlarge the scope of coverage provided under this certificate or increase the limit of liability thereunder. Unless otherwise agreed by contract or agreement, coverage extended under this endorsement to the **Additional Protected Person(s)** will not precede the effective date of this certificate of coverage endorsement or extend beyond the cancellation date.

Schedule - ADDITIONAL PROTECTED PERSON(S)
City of Mattawa
521 E. Government Road
P.O. Box 965
Mattawa, WA 99349

Remarks (the following language supersedes any other language in this endorsement or the Certificate in conflict with this language):

Coverage only extends for claims arising out of Our Lady of the Desert's parade to be held on September 16, 2023, but only with respect to liability for "bodily injury", "property damage", or "personal and advertising injury" caused in whole or in part, by our acts or omissions; the acts or omissions of those acting on our behalf. Coverage includes property damage under liability but only with respect to liability.


Authorized Representative

**AMENDMENT NO. 1
TO
CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES**

THIS AMENDMENT, by and between the City of Mattawa, Washington, hereinafter referred to as the Agency, and Gray & Osborne, Inc., hereinafter referred to as the Engineer, hereby modifies the contract for On-Call Engineering Services dated (by Agency) July 20, 2023.


City of Mattawa – Government Road Multi-Use Pathway – Construction Administration

See attached Exhibits A and B for scope and fee. For a not-to-exceed cost of \$29,000 without written approval.

IN WITNESS WHEREOF, the parties hereto have executed, or cause to be executed by their duly authorized officials, this AMENDMENT to the Contract for Engineering Services in duplicate on the respective dates indicated below.

GRAY & OSBORNE, INC.

CITY OF MATTAWA

By: 
(Signature)

By: _____
(Signature)

Name: Michael B. Johnson, P.E., President
GRAY & OSBORNE, INC.

Name: _____
(Print)

Date: 7/26/23

Date: _____

"Equal Opportunity/Affirmative Action Employer"

EXHIBIT A

SCOPE OF WORK

CITY OF MATTAWA GOVERNMENT ROAD MULTI-USE PATHWAY CONSTRUCTION ADMINISTRATION

INTRODUCTION

This Scope of Work is intended to amend the existing professional engineering services agreement between G&O and City of Mattawa (City) for the construction administration related to the Government Road Multi-Use Pathway.

Additional construction administration services were required due to a number of delays on the project that were beyond the City's control including the completion of the retaining wall and the delay created by the relocation of the existing utilities. These delays resulted in additional office, field, and inspection time for the completion of the project.

SCOPE OF SERVICES

Task 1 – Project Management

Provide project management to include management of engineering resources, risk management assessment, monitoring of Contractor's compliance with schedule, and assist City with funding coordination during construction phase of project.

Task 2 – Additional Construction Administration Services

Provide additional construction administration services including office, field, and inspection time for the completion of the project. This work includes providing support from the office to include material submittal review, correspondence, review and processing of monthly pay estimates, teleconferences and other items to support Contractor inquiries and field activities. Additionally included are onsite inspection services to witness and document the Contractors compliance with contract requirements to include methods, equipment and materials.

BUDGET

The maximum amount payable to the Engineer for completion of all work associated with this Scope of Work, including contingencies, salaries, overhead, direct non-salary costs, and net fee is as shown in Exhibit B. This amount shall not be exceeded without prior written authorization of the City.

EXHIBIT B

**ENGINEERING SERVICES
SCOPE AND ESTIMATED COST**

City of Mattawa - Government Road Multi-Use Pathway - Construction Administration

Tasks	Principal Hours	Project Manager Hours	Civil Engineer Hours	Field Inspector Hours	Professional Land Surveyor Hours	Field Survey (2 person) Hours
1 Project Management	2	4				
2 Additional Construction Administration Services		8	40	120	2	4
Hour Estimate:	2	12	40	120	2	4
Fully Burdened Billing Rate Range:*	\$150 to \$245	\$140 to \$245	\$115 to \$180	\$100 to \$185	\$125 to \$200	\$180 to \$310
Estimated Fully Burdened Billing Rate:*	\$235	\$180	\$155	\$150	\$180	\$230
Fully Burdened Labor Cost:	\$470	\$2,160	\$6,200	\$18,000	\$360	\$920

Total Fully Burdened Labor Cost:	\$ 28,110
Direct Non-Salary Cost:	
Mileage & Expenses (Mileage @ current IRS rate)	\$ 890
TOTAL ESTIMATED COST:	\$ 29,000

* Actual labor cost will be based on each employee's actual rate. Estimated rates are for determining total estimated cost only. Fully burdened billing rates include direct salary cost, overhead, and profit.

REQUIRED FEDERAL STANDARD PROVISIONS

TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

Under Title VI of the Civil Rights Act of 1964, no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

ACCESS TO RECORDS CLAUSE

The city/town/county, the Washington State Department of Commerce (COMMERCE), and other authorized representatives of the state and federal governments shall have access to any books, documents, papers, and records of the Consultant which are directly pertinent to the contract for the purposes of making audit, examination, excerpts, and transcriptions.

The Consultant agrees to maintain such records and follow such procedures as may be required under the state's CDBG Program and any such procedures as the City/Town/County or COMMERCE may prescribe. In general, such records will include information pertaining to the contract, obligations and unobligated balances, assets and liabilities, outlays, equal opportunity, labor standards (as appropriate), and performance.

All such records and all other records pertinent to this contract and work undertaken under this contract shall be retained by the Consultant for a period of three (3) years after final audit of the city/town/county's CDBG project, unless a longer period is required to resolve audit findings or litigation. In such cases, the city/town/county shall request a longer period of record retention.

SECTION 109 OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974, AS AMENDED

No person in the United States shall, on the grounds of race, color, national origin, or sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available under this title.

PUBLIC LAW 101-336, AMERICANS WITH DISABILITIES ACT OF 1990

Subject to the provisions of this title, no qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of a public entity, or be subjected to discrimination by any such entity.

AGE DISCRIMINATION ACT OF 1975, AS AMENDED

No person shall be excluded from participation, denied program benefits, or subjected to discrimination on the basis of age under any program or activity receiving federal funding assistance. (42 U.S.C. 610 et. seq.)

SECTION 504 OF THE REHABILITATION ACT OF 1973, AS AMENDED

No otherwise qualified individual shall, solely by reason of his or her handicap, be excluded from participation (including employment), denied program benefits, or subjected to discrimination under any program or activity receiving federal funds. (29 U.S.C. 794)

CONFLICT OF INTEREST PROVISION

Interest of Consultant and Employees:

The Consultant covenants that he/she presently has no interest and shall not acquire interest, direct or indirect, in the study area or any parcels therein or any other interest which would conflict in any manner or degree with the performance of his/her services hereunder. The Consultant further covenants that in the performance of this contract, no person having such interest shall be employed.

SECTION 3 OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1968
COMPLIANCE IN THE PROVISION OF TRAINING, EMPLOYMENT AND BUSINESS
OPPORTUNITIES CLAUSE

(Applies to Contracts over \$200,000)

- (a) The work to be performed under this contract is on a project assisted under a program providing direct federal financial assistance from the Department of Housing and Urban Development and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u. Section 3 requires that to the greatest extent feasible, opportunities for training and employment be given lower income residents of the project area and contracts for work in connection with the project be awarded to business concerns, which are located in, or owned in substantial part by persons residing in the area of the project.
- (b) The parties to this contract will comply with the provisions of said Section 3 and the regulations issued pursuant thereto by the Secretary of Housing and Urban Development set forth in 24 CFR 75, and all applicable rules and orders of the Department issued thereunder prior to the execution of this contract. The parties to this contract certify and agree that they are under no contractual or other disability, which would prevent them from complying with these provisions.
- (c) The Consultant will send to each labor organization or representative of workers with which he/she has a collective bargaining agreement or other contract or understanding, if any, a notice advising the said labor organization or worker's representative of his/her commitments under this Section 3 clause and shall post copies of the notice in conspicuous places available to employees and applicants for employment or training.

ATTACHMENT 1-F(3)

- (d) The Consultant will include this Section 3 clause in every subcontract for work in connection with the project and will, at the direction of the applicant for, or recipient of federal financial assistance, take appropriate action pursuant to the subcontract upon a finding that the subcontractor is in violation of regulations issued by the Secretary of Housing and Urban Development, 24 CFR Part 75. The Consultant will not subcontract with any subcontractor where it has notice or knowledge that the latter has been found in violation of regulations under 24 CFR Part 75 and will not let any subcontract unless the subcontractor has first provided it with a preliminary statement of ability to comply with the requirements of these regulations.
- (e) Compliance with the provisions of Section 3, the regulations set forth in 24 CFR Part 75, and all applicable rules and orders of the Department issued hereunder prior to the execution of the contract, shall be a condition of the federal financial assistance provided to the project, binding upon the applicant or recipient for such assistance, its successors and assigns. Failure to fulfill these requirements shall subject the applicant or recipient, its consultants and subcontractors, its successors and assigns to those sanctions specified by the grant or loan agreement or contract through which federal assistance is provided, and to such sanctions as are specified by 24 CFR Part 75.

City of Mattawa

Government Road Multi-Use Pathway

Project Summary

On June 28, 2022, the City of Mattawa received four responsive bids for the Government Road Multi-Use Pathway. The responsive bids ranged from \$595,550.00 to \$763,337.50. The Engineer’s Estimate was \$550,000.00. The bidders and their respective bid amounts, including sales tax where applicable, are as follows:

Engineer’s Estimate	\$550,000.00
1. Double J Excavating, Inc. (Pasco, Washington)	\$595,550.00
2. Allstar Construction Group, Inc. (Richland, Washington)	\$705,055.65
3. Rudnick and Sons, LLC (East Wenatchee, Washington)	\$743,157.00
4. J&K Earthworks, LLC (Rock Island, Washington)	\$763,337.50

Since the lowest Bid amount was higher than the available project funds, Gray & Osborne, on behalf of the City of Mattawa, requested additional funds so the project could be awarded for the construction of the Government Road Multi-Use Pathway project. The City received an additional \$45,550 from CDBG, increasing the original CDBG Grant amount of \$685,000 to a new grant amount of \$730,550. The project was awarded to Double J Excavating in the amount of \$595,550.

Construction of the Multi-Use Pathway project started on September 6, 2022. During the construction of the project, the delay on the delivery of retaining wall materials due to the supplier increased the number of working days required to complete the retaining wall. This issue in combination with the delay in the relocation of the existing utilities, forced the project to be shut down for winter.

Once the existing utilities were relocated, construction activities to complete the construction of the Multi-Use Pathway project were resumed in early June, 2023. All these delays increased the number of working days required for the completion of project and resulted in Gray & Osborne’s additional office, field, and inspection time required for the construction administration of the project.

The construction activities for the Multi-Use Pathway project were completed on July 20, 2023 and closeout process with CDBG will be completed soon. Construction of the Government Road Multi-Use Pathway project had a final construction cost of \$566,539.96, which is \$29,010.04 (5%) under the construction contract amount of \$595,550.00.

Gray & Osborne is requesting an engineering amendment of \$29,000 (equivalent to the amount saved during construction) to cover additional office, field, and inspection time required for the construction administration of the project. The cost of the engineering amendment is within the City’s remaining CDBG grant funding for the project.



MEMORANDUM

TO: MS. ANABEL MARTINEZ
FROM: JULIO RENTERIA

DATE: JULY 31, 2023
SUBJECT: PROJECT ACCEPTANCE

SUBJECT: PROJECT ACCEPTANCE, AND RELEASE OF RETAINAGE;
GOVERNMENT ROAD MULTI-USE PATHWAY
CITY OF MATTAWA, GRANT COUNTY, WASHINGTON
G&O #21815

Dear Ms. Martinez:

We are providing the following guidance regarding accepting the Government Road Multi-Use Pathway project as complete, and release of the retainage.

1. Project Completion Acceptance

The project has been completed in compliance with the Contract, with the exception of the contractor submitting Affidavits of Wages Paid for all subcontractors on the project. After the contractor has submitted documentation that all required Affidavits of Wages Paid forms have been submitted to the Department of Labor and Industries, we recommend the City accept the project as complete and submit the "Notice of Completion of Public Works Contract" form online via the Awarding Agency Portal

<https://lni.wa.gov/licensing-permits/public-works-projects/awarding-agencies/awarding-agency-portal>

Note that the form will not be available if the prime contractor has not filed their affidavit or if it is still pending approval by the Department of Labor and Industries. Attached please find a draft of the "Notice of Completion of Public Works Contract" form to assist with the form submittal that has the available information from L&I for the Government Road Multi-Use Pathway project..

After the City has accepted the project, please fill the "Date Work Accepted" field on the "Notice of Completion of Public Works Contract" form.

2. Release of Retainage

The retainage should be released to the contractor contingent upon the following requirements being fulfilled:

1. Sixty days have elapsed since the Contract Completion Date.
2. The City receives the Washington State Department of Revenue “Certificate of Payment of State Excise Taxes by Public Works Contractor” (RCW 60.28).
3. The City receives the “Certificate of Payment of Contribution Penalties and Interest on Public Works Contract” from the Washington State Employment Security Department.
4. There are no claims or liens filed for labor and materials furnished on this Contract.
5. The City receives notification from the Washington State Department of Labor and Industries that the contractor and their subcontractors are current with payments of industrial insurance and medical aid premiums.

Please advise if you have any questions or concerns regarding these matters.

Julio Renteria



July 26, 2023

Ms. Anabel Martinez
Clerk-Treasurer
City of Mattawa
521 Government Road
Mattawa, Washington 99349

SUBJECT: PROGRESS ESTIMATE 2, WWTF IMPROVEMENTS
CITY OF MATTAWA, GRANT COUNTY, WASHINGTON
G&O #19044.01

Dear Ms. Martinez:

We have enclosed Progress Estimate 2 for this project. Please retain a copy for the City files and also provide a copy to the Contractor with the payment. Since the City has accepted the contractor's retainage bond, no funds are to be retained. The amount due the Contractor is as follows:

Payment to Contractor
\$187,587.38

The \$10,287.24 retainage previously held on Progress Estimate 1 should be paid to the Contractor if it has not already been paid. The total paid to date for the project should be \$410,614.84.

Please call me if you have any questions or concerns regarding this matter.

Sincerely,

GRAY & OSBORNE, INC.

A handwritten signature in cursive script that reads 'Tim DeVries'.

Tim DeVries, P.E.

TDV/cah
Encl.

PROGRESS ESTIMATE 2
JULY 26, 2023

CITY OF MATTAWA
 GRANT COUNTY
 WASHINGTON

PROGRESS ESTIMATE PERIOD
 JULY 1, 2023 TO JULY 21, 2023

PROJECT:
 CITY OF MATTAWA
 WWTF IMPROVEMENTS
 G&O JOB NUMBER #19044.01

CONTRACTOR:
 BOSS CONSTRUCTION, INC.
 4945 GUIDE MERIDIAN
 BELLINGHAM, WA 98226

BID ITEMS				QUANTITIES		PROJECT COSTS		PERCENT OF CONTRACT QUANTITY
NO.	DESCRIPTION	QUANTITY UNIT	UNIT PRICE	TOTAL THIS PERIOD	TOTAL TO DATE	AMOUNT THIS PERIOD	AMOUNT TO DATE	
1	Mobilization	1 LS	\$451,783.00	15.00%	50.00%	\$67,767.45	\$225,891.50	50%
2	Minor Changes	1 CALC	\$40,000.00	0.00	0.00	\$0.00	\$0.00	0%
3	Trench Safety	1 LS	\$9,669.00	53.47%	61.67%	\$5,170.00	\$5,962.50	62%
4	Unsuitable Excavation	50 CY	\$120.49	0.00	0.00	\$0.00	\$0.00	0%
5	WWTF Improvements	1 LS	\$3,641,812.00	2.05%	2.55%	\$74,648.50	\$92,948.50	3%
6	Rock Excavation	100 CY	\$184.53	0.00	154.60	\$25,465.14	\$53,993.48	293%

PROGRESS ESTIMATE 2
JULY 26, 2023

CITY OF MATTAWA
 GRANT COUNTY
 WASHINGTON

PROGRESS ESTIMATE PERIOD
 JULY 1, 2023 TO JULY 21, 2023

PROJECT:
 CITY OF MATTAWA
 WWTF IMPROVEMENTS
 G&O JOB NUMBER #19044.01

CONTRACTOR:
 BOSS CONSTRUCTION, INC.
 4945 GUIDE MERIDIAN
 BELLINGHAM, WA 98226

		PROJECT COSTS	
		AMOUNT THIS PERIOD	AMOUNT TO DATE
SUBTOTAL EARNED TO DATE		\$173,051.09	\$378,795.98
SALES TAX	8.40%	\$14,536.29	\$31,818.86
MATERIALS ON HAND		\$0.00	\$0.00
TOTAL		\$187,587.38	\$410,614.84
LESS 5% RETAINED (BEFORE TAX)		(\$10,287.24)	\$0.00
CONTRACTOR OBTAINED RETAINAGE BOND			
TOTAL EARNED TO DATE LESS RETAINAGE			\$410,614.84
LESS AMOUNTS PREVIOUSLY PAID			
PROGRESS ESTIMATE 1			\$212,740.22
TOTAL PAYMENT NOW DUE:		\$197,874.62	\$197,874.62
ORIGINAL CONTRACT AMOUNT (WITHOUT TAX)		\$4,517,831.79	
CONTRACT PERCENTAGE TO DATE		8%	

PROGRESS ESTIMATE 2
JULY 26, 2023

CITY OF MATTAWA
 GRANT COUNTY
 WASHINGTON

PROGRESS ESTIMATE PERIOD
 JULY 1, 2023 TO JULY 21, 2023

PROJECT:
 CITY OF MATTAWA
 WWTF IMPROVEMENTS
 G&O JOB NUMBER #19044.01

CONTRACTOR:
 BOSS CONSTRUCTION, INC.
 4945 GUIDE MERIDIAN
 BELLINGHAM, WA 98226

I HEREBY CERTIFY THE ABOVE ESTIMATE IS A TRUE AND CORRECT STATEMENT OF THE WORK PERFORMED UNDER THIS CONTRACT.

I HEREBY CERTIFY THAT THE WAGES HAVE BEEN PAID IN ACCORDANCE WITH RCW 39.12 (PREVAILING WAGES) AND THE FEDERAL DAVIS-BACON AND RELATED ACTS (DBRA).

GRAY & OSBORNE, INC.

BOSS CONSTRUCTION, INC.



 TIM DEVRIES, P.E.



 CONTRACTOR'S REPRESENTATIVE

SUMMARY AND DISTRIBUTION OF PAYMENTS

PAY EST NO.	PROGRESS ESTIMATE PERIOD DATES	TOTAL	SALES		MATERIALS ON HAND	RETAINAGE (5%)	TOTAL PAYMENT
		EARNED PER PERIOD	SALES TAX RATE	TAX AMOUNT			
1	JUNE 19, 2023 TO JUNE 30, 2023	\$205,744.89	8.40%	\$17,282.57	\$0.00	\$10,287.24	\$212,740.22
1	JULY 1, 2023 TO JULY 21, 2023	\$173,051.09	8.40%	\$14,536.29	\$0.00	(\$10,287.24)	\$197,874.62
TOTAL:		\$378,795.98		\$31,818.86	\$0.00	\$0.00	\$410,614.84

Council : This is information for preliminary letter of support for Big Bend Tech Hub.

BATT (Battery and Allied Technology Transformation) Tech Hub

Accelerating U.S. leadership in next generation batteries, allied technologies, and their transformational impact on high-value sectors of the regional and global economy



**COLUMBIA BASIN
ENERGY & EFFICIENCY
TECH CONSORTIUM**



Strategy 1: Vertically-Integrated Requirements Teams (VIRTs)

- Technology roadmaps to transform specific economic sectors
 - Aerospace
 - Medium/heavy duty vehicles
 - Maritime
 - Datacenters
 - Industry clusters



**COLUMBIA BASIN
ENERGY & EFFICIENCY
TECH CONSORTIUM**



Strategy 2: Technology Testbeds

- Research, Development, & Demonstration (RD&D) facilities capable of fabricating, simulating, testing and validating potential innovations in support of VIRT roadmaps
- Potential Testbeds in Moses Lake
 - Battery pouch cell fabrication
 - Power infrastructure for fast charging electric trucks and airplanes
 - Non-wired alternatives to support growth in industrial electric loads



**WASHINGTON
Clean Energy Testbeds**

University of Washington Clean Energy Institute

**COLUMBIA BASIN
ENERGY & EFFICIENCY
TECH CONSORTIUM**



Strategy 3: Business & Entrepreneur Support

- Mentoring
- Curriculum
- Connections
- Venture Capital Funding
- Tech Transfer
- Advocacy
- Networking
- Media & Events
- Hardware prototyping
- Lab to Launch
- Grant application assistance

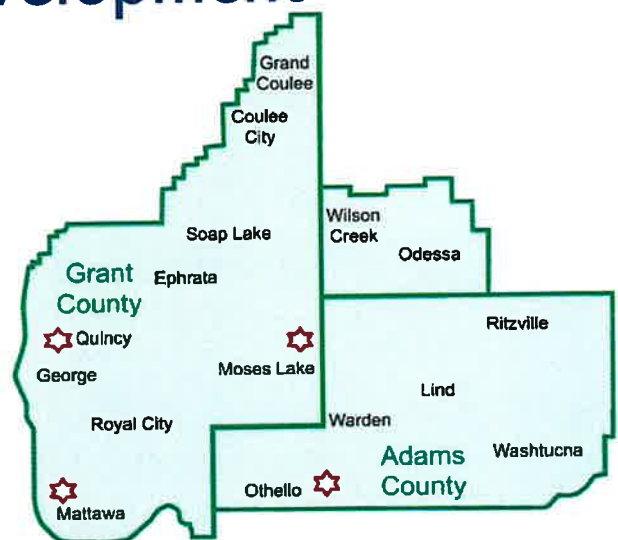


**COLUMBIA BASIN
ENERGY & EFFICIENCY
TECH CONSORTIUM**



Strategy 4: Workforce Development

- Learning Centers distributed across the Columbia Basin
- 15 credit UW graduate certificate



**COLUMBIA BASIN
ENERGY & EFFICIENCY
TECH CONSORTIUM**



Vision for Learning Centers

- High School students earning a postsecondary credential as well as a high school diploma
- College programs and degrees available to adults within their community
- Adults learning English, completing a high school diploma, and earning college credit towards a postsecondary credential

**COLUMBIA BASIN
ENERGY & EFFICIENCY
TECH CONSORTIUM**



BATT (Battery and Allied Technology Transformation) Tech Hub

Accelerating U.S. leadership in next generation batteries, allied technologies, and their transformational impact on high-value sectors of the regional and global economy.

The Columbia Basin in rural central Washington (WA) is an emerging U.S. center for the manufacturing of advanced battery materials. In 2022, nearly \$1 billion of new private and federal investment was announced for facilities expansion in Moses Lake, WA by Group 14 Technologies, Sila Nanotechnologies, and OneD Battery Sciences. Major corporate investors include automotive manufacturers Porsche, Mercedes, and Microsoft. The U.S. DOE provided \$200 million of Bipartisan Infrastructure Law funds to grow domestic battery supply chains.

Initial production of silicon-based anode materials in Moses Lake will be used in the luxury automotive segment starting in 2025, and later scaled into commodity vehicle markets. At the same time, there is a clear RD&D pathway for this class of materials to offer breakthrough performance with energy densities 50% greater than today, and much faster charging. The BATT Tech Hub will accelerate this RD&D pathway and the transformational impact next-gen batteries and allied technologies will have on Washington's leading energy-intensive export sectors: aerospace, medium/heavy duty trucks, maritime, and cloud computing.

The BATT Tech Hub seeks to drive technology innovation in advanced batteries and allied technologies, while accelerating the pace of new energy technology adoption in Washington's leading energy-intensive incumbent industries. Our four strategies for achieving these goals are: (i) Vertically-Integrated Requirements Teams, (ii) Technology Testbeds, (iii) Business & Entrepreneur Support, and (iii) Workforce Development.

Vertically-Integrated Requirements Teams (VIRTs) bring together the expertise needed to set sector-specific requirements for advanced energy system performance, laying out a technology roadmap for goals, timelines, and performance metrics, then tracking progress toward sector-specific impact. The BATT Tech Hub anticipates having initial VIRTs tied to leading WA sectors of aerospace, medium/heavy duty vehicles, datacenters, and a VIRT for infrastructure to scale power in the rapidly growing Moses Lake industrial cluster. VIRTs will inform Testbed, Business Support, and Workforce Development strategies, and be managed by the CleanTech Alliance's BUILT Innovation Cluster Program, an industry-led economic development program which advances the development and adoption of clean technologies to decarbonize elements of the human-built environment.

Technology Testbeds are open access facilities capable of fabricating, simulating, testing, and validating potential innovations that advance the VIRT roadmaps. BATT stakeholders have discussed a need for Testbeds tied to battery pouch cell fabrication, power infrastructure for fast charging electric trucks and planes, as well as tools and strategies for developing non-wired alternatives that can defer transmission and distribution investments while accommodating rapid growth in industrial electricity. BATT Testbeds will be operated by the Washington Clean Energy Testbeds (currently serving 120 companies).

Business & Entrepreneur Support will be provided by scaled up programs within the CleanTech Alliance. The Alliance co-leads the Cascadia CleanTech Accelerator, a program that delivers mentorship, curriculum, connections, and funding opportunities for early-stage cleantech startups. The Alliance also co-leads the NW Innovation Resource Center Bluetech/Cleantech Incubator – a place-based program that supports early emerging entrepreneurs in a region that is traditionally underrepresented in existing accelerators across the state. The CleanTech Alliance will partner with the North Central Washington Tech Alliance, and use expertise from their existing programs, to expand business support opportunities

~~focused on for cleantech businesses with operations in~~ the Columbia Basin. The Alliance will also work with ~~the community~~ BATT partners to identify and develop curriculum models including ESG, CyberSecurity, access to capital, and other place-based components needed in the region.

Workforce Development programming, led by Big Bend Community College, will provide the skills needed to succeed in the entire battery value chain and allied technologies, from materials manufacturing to the design and assembly of high-power systems. The VIRT roadmaps will provide insight into sector-crossing workforce needs. The CleanTech Alliance also serves as the clean technology and energy sector leader for career connected learning workforce development for WA state and will connect Big Bend's work to the statewide network for access to program building funds, best practices, and networking. BATT will establish Learning Centers in Othello, Mattawa, and Quincy to provide career connected learning to high school students and adults, creating equitable access to education leading to high-wage, high-demand jobs for underserved individuals across the Columbia Basin. Additionally, the University of Washington will offer a 15 credit graduate certificate to STEM B.S. or higher degree holders that want to enter this field. The Testbeds will also provide unique industrial-scale training.

A broad consortium, with significant industry involvement, is developing the Tech Hub. The Consortium is led by the CleanTech Alliance, the largest trade association in the nation for clean technology, clean energy, and the circular economy, with more than 1000 member organizations in 17 U.S. states and 4 Canadian provinces. The Consortium also boasts a robust and engaged group of private companies invested in the BATT Tech Hub designation including Group 14 Technologies, Sila Nanotechnologies, Twelve Benefit Corporation, REC Silicon, and Obsidian Renewables.