



CITY OF MATTAWA
COUNCIL MEETING AGENDA
September 07, 2023
5:30 P.M.

Call to Order:

Roll Call: Mayor Maria Celaya, Sun Hwang, Brian Berghout, Silvia Barajas, Tony Acosta, Alex Heredia, Fabiola Hernandez, Wendy Lopez

I. Additions/Approval of Agenda:

II. Public Comments

III. Presentations:

- **Department of Ecology, Paul Rossow – Air Quality & Outdoor Burning**

IV. Consent Agenda/Informational:

- Gray & Osborne Project Summary 08/23/23
- Minutes- Council Meeting 08/17/23
- 2023 Claims EFT & Checks Approval #20002-20024 - \$326,144.79
- 2023 Payroll EFT & Checks Approval #31884-31890 - \$100,994.32
- Treasurer Report

V. Reports:

Mayor Report

Council Report

Police Department Report

Public Works Department Report

VI. Council, Items for Motion (Old Business):

1. None.

VII. Council, Items for Motion (New Business):

1. Climate Planning Grant Funding
2. Parks, Recreation & Open Space Plan Agreement
3. Progress Estimate 3 – WWTF Improvements
4. Purchase Order with HID Global Corporation – PD
5. A-1 Performance Termination for Services

VIII. Council Workshop – Council Rules & Procedures

IX. Adjournment:

*** Council Budget Workshop to follow after adjournment.

Gray & Osborne/City of Mattawa Project Summary (8/23/23)

Development Projects

Hwang Subdivision – Mike Meskimen, Julio Renteria

Project Number: 21845.05

Funded: Developer Contributions

- Preliminary subdivision approval granted
- Future development agreement required
- No active review requirements
- **Currently undergoing environmental review process**

Bodrero Development – Mike Meskimen, Nancy Wetch

Project Number: 21845.07

Funded: Developer Contributions

- Reviewed conceptual layout and commented last week
- **Preliminary subdivision review period complete**

Family Dollar – Mike Meskimen, Julio Renteria

Project Number: 21845.08

Funded: Developer Contributions

- No active review requirements
- **Ongoing discussion of access from Government Rd**

Mattawa Community Medical Clinic – Julio Renteria, Mike Meskimen

Project Number: 21845.11

Funded: Developer Contributions

- No active review requirements

Transportation Projects

Government Road Multi-Use Pathway – Julio Renteria, Mike Meskimen, Russ Powers (funding)

Project Number: 20854

Funded: CDBG/City Funds (Developer Contributions)

- 10-foot-wide path from Steven Street to Mansion.
- **Construction closeout ongoing**
- **Total Budget: \$715,000**

Riverview Avenue Improvements

Project Number 23844

Project Completion: December 2023

Funded: TIB

- Currently in design

- Survey completed
- G&O currently updating preliminary design based on City comments
- Target advertisement for bids prior to the end of August
- **Total Budget: \$100,000**

TIB Applications – Mike Meskimen, Julio Renteria, Michael Woodkey

Project Number: OH230.42

- Applications due August 11, 2023
- Announcements in November
- **Funding applications were submitted and are under TIB review**

Government Road Feasibility Study Update – Mike Meskimen, Julio Renteria, Michael Woodkey

- Cost ranges for update provided by G&O
- City to determine next steps desired
- City may budget this effort for next year

Water System Projects

Water System Plan – Jamin Ankney, Jared McMeen

Project Number: 20854

Project Completion: Final DOH review October 2023

Funded: City Water Fund

- Completed response to DOH comments
- **Resubmitted to DOH for second review**
- **G&O reminded DOH of need for expedited review, to allow eligibility for DWSRF**
- **Total Budget \$62,700**

Well 2 Rehabilitation – Jared McMeen, Steve Wagner, Jamin Ankney, Aspect Consulting

Project Number 22867

Project Completion: August 2023

Funded: City Water Fund

- Rehabilitation efforts are ongoing
- **Work is substantially complete**
- **Initial pump test results were positive**
- **Aspect Consulting is preparing report and recommendations based on rehabilitation results**
- **Total Budget: \$266,237**

Well 2 – Re-equipping Design – Jared McMeen, Jamin Ankney

Project Number 22867

Project Completion: April 2024

Funded: City Water Fund

- Design will start once well rehabilitation is complete.

- **Total Budget: \$266,237**

Re-equipping Well 2 Construction/Well 5/Pressure Zone Improvements – Jamin Ankney, Jared McMeen, Russ Powers (funding)

- Applied for Congressional Funding Application – May receive funding
- Applied for Legislative Appropriation – Did not receive funding
- Applied to CDBG – Did not receive funding
- Applied to PWB – Funding awards will be announced September 7
- Will apply to DWSRF Fall 2023
- May consider adding SCADA upgrades to funding application to DWSRF
- **Total Budget: \$7,000,000**

Future/Pending Water System Projects

Water Rights – Aspect Consulting, Jamin Ankney

- **Total Budget: Not an active project**

Reservoir Project – Jamin Ankney, Myron Basden

- Coating Project
- Reservoir No. 1 – No need to evaluate until 2029.
- Reservoir No. 2 – Need to evaluate in 2025 for potential coating project.
- **Total Budget: Not an active project**

SCADA – Jamin Ankney, Brad Bailey (Conley Engineering)

- **Total Budget: Not an active project**
- City has had recent issues with the SCADA system and is working with Connetix to address the issues.
- Based on results of troubleshooting, a SCADA upgrade may be required in the future.

Wastewater System Projects

WWTF Fire Assistance – Nancy Wetch, Russ Powers

Project Number: 20827

Project Completion: August 2023

Funded: Insurance Reimbursement/City Funds (Ecology Emergency Funding)

- Phase 1 – Blower Procurement
- Phase 2 – Building Restoration
- Phase 3 – Equipment Installation
- **Total Budget: The total cost of the fire response, cleanup, design, construction, etc., is not completely known at this time as costs are still being assembled and approved by the insurance company.**

Initial Emergency Response (G&O does not have total cost)

Engineering: \$414,840 (insurance will reimburse)

Phase I:	\$93,505.84 (insurance will reimburse)
Phase II:	\$320,864 (insurance will reimburse)
Phase III:	\$1,189,148 (working on insurance reimbursement, City will be responsible for some costs – TBD)

- Currently finalizing last few items of work and completing punchlist.
- Wall board is missing. Change order costs to add this have been requested from the contractor.

WWTF Improvements Construction – Tim DeVries, Nancy Wetch, Jamin Ankney

Project Number: 19044.01

Project Completion: 2024 (for construction completion)

Funded: Ecology Water Quality Funding

- Construction is ongoing – project is going well
- **Total Budget \$5,883,000 (includes design, construction, construction administration)**

WWTF Solids Handling Analysis – Nancy Wetch, Arn Combs

Project Number: 23813

Project Completion: October 2023

- This work is currently ongoing
- Will have draft for City review in early Fall 2023
- **Total Budget \$24,200**

Portage Avenue Lift Station Elimination – Nancy Wetch, Jamin Ankney

Project Number: OH220.72

Project Completion: 2025

- Ecology funding approved
- Waiting for funding agreement, likely Winter 2023
- GMA compliance will be require for this funding to be received. SCJ is working to make sure GMA compliance is obtained.
- **Total Budget \$2,417,000**

Other Projects

Construction Standards Update – Jamin Ankney, Jared McMeen

Project Number: 23826

Project Completion: July 2023

Funded: City Funds

- A draft of the updated construction standards are currently under City review.
- **Total Budget \$3,000**

Park Planning – SCJ, Russ Powers

- City has received funding from RCO.
- Needs to be in City's Comprehensive Plan (SCJ Discussions)
- Currently completing contracting with RCO

- Combined project for SCJ + G&O – **Scope of work will be on the agenda for the next council meeting**
- **Total Budget \$60,000**

Park Maintenance – SCJ, Jamin Ankney

- Current funding opportunity.
- For deferred maintenance issues only.
- SCJ will help with funding application.
- **Total Estimate Budget \$125,000**

Basketball Courts – Julio Renteria

Project Number 22861

Project Completion: September 2023

Funded: Foundation Grant

- Bids received exceed funding
- **Planning to rebid by end of August**
- **Total Budget \$125,000**

City Hall Feasibility Analysis – Jamin Ankney

- Environmental analysis currently being completed.
- Pending results of environmental analysis, further feasibility studies may be completed.
- **G&O has prepared a draft scope of work for initial feasibility review – possible inclusion on the council agenda in September**

Action Items:

- **G&O to follow up with Apollo on status of punchlist for WWTF fire repairs**
- **G&O to request SCADA replacement cost from Connetix Engineering**

Funding News:

Next Meeting – September 13, 2023, 3:30 p.m.

42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at city hall.

** As of August 17, 2023, the Council approved payment of 2023 Claims EFT & checks approval #19972-20001 in the amount of \$140,405.94, 2023 Payroll EFT approval in the amount of \$11,400.00.

- Mayor Celaya pointed out a wording error in the congressional funding.

**** M/s; Acosta / Barajas motion that bills, checks, payroll, 08/03/23 meeting minutes be approved with corrections. Motion carried. (Did not hear Brian's vote due virtually disconnection)**

IV. Reports:

Mayor's Report

** Mayor Celaya reported on National Night Out event, it was well attended with about 37 booths.
** Councilwoman Barajas asked about an inquiry of a volleyball tournament at the city park or a city parade.

Council Report

** Councilman Acosta also stated that National Night Out was well attended and it was good to see everyone, pd was very busy.

Police Department Report

** Chief Salinas was absent, officer Avalos reported in his place.
** Thanked everyone that helped with 2nd Annual National Night Out, it was a success. We will also be sending out individual thank-you to everyone as well.
** Alejandro is currently on week 2 in his FTO program and is learning the city as well as some of the processes of pd.
** We completed the physical agility testing last Thursday, August 10, 2023. Three potential candidates will move on to the oral interviews scheduled for Wednesday August 23, 2023. Once the list is completed, the civil service will meet to certify the list. We will then begin the background portion of the testing and begin with the candidate who is number one on the list.
** Officer Avalos gave an update on the vandalized parked police vehicle, there are currently no leads.
** Officer Avalos informed council about a video that was shared on city Facebook about the importance of utilizing the new pathway.

Public Works Department Report

** Water connection install at Mattawa Community Medical Clinic.
** TiB application has been submitted, notification of award in mid-November.
** TIB Complete Streets Grant – Riverview Ave. Sidewalk Improvements out for bid next week.
** Well No. 2 Rehabilitation – Flushing is complete, install test pump is complete, install discharge line is complete, final videoing will be next week.
** Staff will contact participants for lead & copper samples.
** CDBG grant for well improvements was not awarded, a debriefing meeting is scheduled.

** WWTF Improvements – Contractor is on-site, excavating, framing & compacting, concrete pouring is on-going.

** WWTF Fire Re-Built – Base board & floor epoxy, pending cost estimate.

** Site Tour for Council – Hard hats and high visibility vest required, will be doing 2 different tours, week of Aug. 28th to Sept. 1st.

V. Council, Items for Motion (Old Business):

None.

VI. Council, Items for Motion (New Business):

1. **Final Contract Voucher Certificate – WWTF Fire Restoration (Phase II Building Restoration)**
M/s; Acosta / Lopez motion to approve. Motion carried.
2. **Progress Estimate 1 – Well 2 Rehabilitation & Testing**
M/s; Acosta / Hwang motion to approve this progress payment. Motion carried.
3. **Subcommittee Update – Council Rules & Procedures**
Councilman Acosta would like to get rid of the subcommittee and engage all council in creating recommendations on council rules & procedures through council workshops.
M/s; Hwang / Lopez approve to remove the subcommittee. Opposed: Hernandez. Motion carried.

VII. **Council Workshop – Council Rules & Procedures**
Council is to highlight and bring back for next council meeting.

VIII. **Executive Session: RCW 42.30.110 (1i & 1b)**
(1i) Potential Litigation
(1b) To consider the selection of a site or the acquisition of real estate.
Session started at 6:15 pm for 15 minutes. Additional 18 minutes added.
Executive Session ended at 6:48 pm.
No decision.

IX. **Adjournment:**

The council meeting was adjourned at 7:07 P.M. M/s; Berghout / Heredia. Motion carried.

Respectfully submitted,

Anabel Martinez, City Clerk

Maria Celaya, Mayor

ACCOUNTS PAYABLE

City Of Mattawa

Time: 17:16:52 Date: 09/01/2023

As Of: 09/07/2023

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
16451	09/07/2023	09/07/2023	1622	ALSCO	80.21	City Hall Mat Maint. Services August 16, 2023
	518 30 48 00	Repair And Maintenance	001 000 518	Current Expens	80.21	City Hall Mat Maint. Services August 16, 2023
16479	09/07/2023	09/07/2023	3627	ANATEX LABS INC-SPOKANE	350.00	RC Samples
	535 10 41 02	Testing Samples	405 000 535	Sewer Operatin	350.00	RC Samples
16494	09/07/2023	09/07/2023	3633	BUD CLARY FORD HYUNDAI	71,333.87	MPD- 2023 Ford F150 Truck
	594 21 63 00	Ford F-150 Truck #1 - PD	102 000 594	Police Vehicle I	71,633.87	MPD- 2023 Ford F150 Truck
	594 21 63 00	Ford F-150 Truck #1 - PD	102 000 594	Police Vehicle I	-300.00	Discount For Prompt Payment
16478	09/07/2023	09/07/2023	3130	CASCADE ANALYTICAL EUROFINs, EUROFINs	222.00	Testing Samples
	534 10 41 02	Chemical Samples	401 000 534	Water Operatin;	222.00	Testing Samples
16488	09/07/2023	09/07/2023	1886	CENTURY LINK	66.78	WWTF SCADA System
	535 10 42 00	Telephone	405 000 535	Sewer Operatin	66.78	WWTF SCADA System
16489	09/07/2023	09/07/2023	1886	CENTURY LINK	124.46	Lift Station
	535 10 42 00	Telephone	405 000 535	Sewer Operatin	124.46	Lift Station
16480	09/07/2023	09/07/2023	1251	CITY OF MATTAWA-UTILITIES	3,166.30	City Of Mattawa Utilities August 2023
	518 30 47 14	City Hall Utilities	001 000 518	Current Expens	92.53	CityHall
	543 30 47 00	Utilities	101 000 543	Street Fund	219.12	Shop
	572 20 47 00	Library - Utility Services	001 000 572	Current Expens	287.29	Library
	576 80 47 00	Park Utilities	001 000 576	Current Expens	157.80	Basketball Court
	576 80 47 00	Park Utilities	001 000 576	Current Expens	38.15	Drinking Water
	576 80 47 00	Park Utilities	001 000 576	Current Expens	53.70	Skatepark
	576 80 47 00	Park Utilities	001 000 576	Current Expens	2,004.62	Park
	576 80 47 00	Park Utilities	001 000 576	Current Expens	313.09	Treeline Park
16482	09/07/2023	09/07/2023	112	COLUMBIA BASIN HERALD	109.13	Public Hearing CDBG Funding
	518 30 41 00	Publishing	001 000 518	Current Expens	109.13	Public Hearing CDBG Funding
16486	09/07/2023	09/07/2023	108	CONSOLIDATED DISPOSAL	22,785.78	Waste Services August 2023
	537 10 33 00	Consolidated Disposal	420 000 537	Solid Waste Fu	22,785.78	Waste Services August 2023
16443	09/07/2023	09/07/2023	3005	CRUZ LOPEZ, ARMANDO DE JESUS	100.00	Refund Utility Deposit
	589 30 01 00	Deposit Refunds - Custome	403 000 580	Customer Depo	100.00	Refund Utility Deposit

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16484	09/07/2023	09/07/2023	2304	FIRST BANKCARD	387.65	Credit Card Expenses-Clerks
518 23 42 14	Telephone/Internet Expense	001 000 518	Current Expens	16.66	Monthly Web Site Fee	
518 23 42 14	Telephone/Internet Expense	001 000 518	Current Expens	68.90	City Hall Internet Services	
518 23 42 14	Telephone/Internet Expense	001 000 518	Current Expens	47.78	Office Phone Lines	
534 10 41 05	Professional Services	401 000 534	Water Operatin;	16.67	Monthly Web Site Fee	
534 10 41 05	Professional Services	401 000 534	Water Operatin;	5.50	PW Applicant Background Fee	
534 10 41 05	Professional Services	401 000 534	Water Operatin;	5.50	PW Applicant Background Fee	
534 10 41 05	Professional Services	401 000 534	Water Operatin;	5.50	PW Applicant Background Fee	
534 10 41 05	Professional Services	401 000 534	Water Operatin;	47.78	Office Phone Lines	
535 10 41 04	Professional Services	405 000 535	Sewer Operatin	16.67	Monthly Web Site Fee	
535 10 41 04	Professional Services	405 000 535	Sewer Operatin	5.50	PW Applicant Background Fee	
535 10 41 04	Professional Services	405 000 535	Sewer Operatin	5.50	PW Applicant Background Fee	
535 10 41 04	Professional Services	405 000 535	Sewer Operatin	5.50	PW Applicant Background Fee	
535 10 41 04	Professional Services	405 000 535	Sewer Operatin	47.80	Office Phone Lines	
535 10 47 00	Utilities	405 000 535	Sewer Operatin	54.95	WWTP Internet Services	
573 90 49 00	Community Events	001 000 573	Current Expens	37.44	Movie Night Out -Donuts (Competition)	
16485	09/07/2023	09/07/2023	2304	FIRST BANKCARD	1,237.02	Credit Card Expenses- MPD
521 10 49 00	Professional Services	001 000 521	Current Expens	121.72	Schedule Anywhere License	
521 10 49 00	Professional Services	001 000 521	Current Expens	89.47	Phone Lines	
521 20 31 04	SRO Equipment & Supplies	001 000 521	Current Expens	8.67	Hand Soap-National Night Out Event	
521 20 48 00	Vehicle Repair And Mainte	001 000 521	Current Expens	71.12	Towels Paper	
521 22 35 00	LE Equipment/Supplies	001 000 521	Current Expens	21.66	Paper For Business Cards	
521 22 35 00	LE Equipment/Supplies	001 000 521	Current Expens	74.61	Signs 'Police Vehicle Only"	
521 30 30 00	Community Crime Preventi	001 000 521	Current Expens	33.70	Cleaner;Paper Towel- National Night Out Event	
521 30 30 00	Community Crime Preventi	001 000 521	Current Expens	16.68	Ice Bag- National Night Out Event	
521 30 30 00	Community Crime Preventi	001 000 521	Current Expens	35.75	Health District Permit -National Night Out Event	
521 30 30 00	Community Crime Preventi	001 000 521	Current Expens	10.00	Food Handler Card- National Night Out Event	
521 40 43 00	Travel	001 000 521	Current Expens	48.51	Meal For Alejandro And Edgar- Graduation For Officer Vazques	
521 40 43 00	Travel	001 000 521	Current Expens	80.00	Fuel-Officer Vazques Graduation	
521 40 43 00	Travel	001 000 521	Current Expens	64.17	Fuel- Officer Avalas Training	
521 40 43 00	Travel	001 000 521	Current Expens	68.13	Fuel-Officer Avalas Training	
521 40 43 00	Travel	001 000 521	Current Expens	14.50	Meal-Officer Avalas Training	
521 40 43 00	Travel	001 000 521	Current Expens	14.50	Meal-Officer Avalas Training	
521 40 43 00	Travel	001 000 521	Current Expens	20.92	Meal-Officer Avalas Training	
521 40 43 00	Travel	001 000 521	Current Expens	22.12	Meal-Officer Avalas Training	
521 40 43 00	Travel	001 000 521	Current Expens	2.86	Meal-Officer Avalas Training	
521 40 43 00	Travel	001 000 521	Current Expens	33.00	Fuel-Sergeant Pantaleon Training	
521 40 43 00	Travel	001 000 521	Current Expens	51.41	Fuel-Sergeant Pantaleon Training	

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521 40 43 00	Travel		001 000 521 Current Expens	14.07	Meal-Sergeant Pantaleon Training
521 40 43 00	Travel		001 000 521 Current Expens	20.81	Meal-Sergeant Pantaleon Training
521 40 43 00	Travel		001 000 521 Current Expens	285.76	Lodging -Sergeant Pantaleon Training
521 40 43 00	Travel		001 000 521 Current Expens	12.88	Meal-Sergeant Pantaleon Training
16491 09/07/2023 09/07/2023 2304 FIRST BANKCARD				2,979.64	Credit Card Expenses PW
514 23 41 01	Banking And Visa/Mercha		001 000 514 Current Expens	-39.00	Credit
534 10 31 00	Office Supplies		401 000 534 Water Operatin	249.20	Tissue Paper/CyberPower/Post Up/Sharpies/Microfiber
534 10 35 00	Small Tools & Equipment		401 000 534 Water Operatin	81.45	Impact Socket/socket Adapters
534 10 41 05	Professional Services		401 000 534 Water Operatin	0.99	Icloud Storage
534 10 41 05	Professional Services		401 000 534 Water Operatin	16.25	Acrobat Pro
534 10 41 05	Professional Services		401 000 534 Water Operatin	97.02	Amazon Prime Membership
534 10 41 05	Professional Services		401 000 534 Water Operatin	84.90	Shop Internet
534 10 41 05	Professional Services		401 000 534 Water Operatin	72.20	Shop Internet
534 10 42 00	Telephone		401 000 534 Water Operatin	47.30	Charger Adapter/ Screen Protector
534 10 48 02	Vehicle Repair & Maintena		401 000 548 Water Operatin	64.92	Fire Extinguisher
534 10 48 02	Vehicle Repair & Maintena		401 000 548 Water Operatin	184.27	Lightshield Light Hood
534 10 48 02	Vehicle Repair & Maintena		401 000 548 Water Operatin	18.31	Tool Box
535 10 31 00	Office Supplies		405 000 535 Sewer Operatin	249.20	Tissue Paper/CyberPower/Post Up/Sharpies/Microfiber
535 10 41 04	Professional Services		405 000 535 Sewer Operatin	97.02	Amazon Prime Membership
535 10 48 03	Vehicle Repair / Maintenanc		405 000 535 Sewer Operatin	-455.27	Return Chevy Silverado Power Heated Manual
535 10 48 03	Vehicle Repair / Maintenanc		405 000 535 Sewer Operatin	119.23	Hitch Lock
535 10 48 03	Vehicle Repair / Maintenanc		405 000 535 Sewer Operatin	82.53	Hitch Lock
535 10 48 03	Vehicle Repair / Maintenanc		405 000 535 Sewer Operatin	487.79	Tool Box
537 10 42 00	Telephone		420 000 537 Solid Waste Fu	47.31	Charger Adapter/ Screen Protector
537 10 48 01	Vehicle Repair & Maintena		420 000 537 Solid Waste Fu	48.69	Level Kit
572 20 31 00	Library Maintenance And C		001 000 572 Current Expens	140.82	White Vent Cover
573 90 49 00	Community Events		001 000 573 Current Expens	1,079.65	Protector Screen
573 90 49 00	Community Events		001 000 573 Current Expens	53.11	Projector Stand
576 80 48 01	Vehicle Repair & Maintena		001 000 576 Current Expens	151.75	Head Lights
16447 09/07/2023 09/07/2023 1209 GRANT COUNTY FIRE DISTRICT #8				115,192.82	Fire Protection Services For 2023, EMS Protection Services For 2023
522 20 51 00	FPD # 8 Contract		001 000 522 Current Expens	79,410.83	Fire Protection Services For 2023
522 20 51 00	FPD # 8 Contract		001 000 522 Current Expens	35,781.99	EMS Protection Services For 2023
16448 09/07/2023 09/07/2023 1698 GRANT COUNTY PUD				4,849.94	Power Billing July, 2023
518 30 47 14	City Hall Utilities		001 000 518 Current Expens	171.90	City Hall

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
534 10 47 01	Utilities		401 000 534 Water Operatin;	4,290.03	707 2nd Well
534 10 47 01	Utilities		401 000 534 Water Operatin;	45.56	Boundary Ave
572 20 47 00	Library - Utility Services		001 000 572 Current Expens	234.39	Library Ave
576 80 47 00	Park Utilities		001 000 576 Current Expens	34.41	106 Portage Ave
576 80 47 00	Park Utilities		001 000 576 Current Expens	27.48	Manson Lane
576 80 47 00	Park Utilities		001 000 576 Current Expens	24.03	Control Circuit
576 80 47 00	Park Utilities		001 000 576 Current Expens	22.14	Park Outlets
16450	09/07/2023	09/07/2023	1698 GRANT COUNTY PUD	2,115.41	Power Billing July 2023
534 10 47 01	Utilities		401 000 534 Water Operatin;	31.10	709 1st Street
535 10 47 00	Utilities		405 000 535 Sewer Operatin	67.92	8th St/ Portage Ave
535 10 47 00	Utilities		405 000 535 Sewer Operatin	1,876.11	U Rd.
576 80 47 00	Park Utilities		001 000 576 Current Expens	100.78	104 Portage Ave
576 80 47 00	Park Utilities		001 000 576 Current Expens	39.50	710 1st Street
16453	09/07/2023	09/07/2023	1734 GRAY & OSBORNE INC	3,429.86	Well 2 Rehabilitation And Re-Equipping Professional Services From July 16 To August 12, 2023
594 34 63 03	Well #2 Rehabilitation & R		401 000 594 Water Operatin;	3,429.86	Well 2 Rehabilitation And Re-Equipping Professional Services From July 16 To August 12, 2023
16454	09/07/2023	09/07/2023	1734 GRAY & OSBORNE INC	36,379.10	WWTF Improvements CA Professional Services From July 16 To August 12, 2023
594 35 41 00	WWTF Improvements Proj		412 000 594 Sewer Capital I	36,379.10	WWTF Improvements CA Professional Services From July 16 To August 12, 2023
16455	09/07/2023	09/07/2023	1734 GRAY & OSBORNE INC	3,448.12	Riverview Ave Imps. Professional Services From July 16 To August 12, 2023
595 42 63 03	Complete Streets Grant (Ri		101 000 594 Street Fund	3,448.12	Riverview Ave Imps. Professional Services From July 16 To August 12, 2023
16456	09/07/2023	09/07/2023	1734 GRAY & OSBORNE INC	1,154.80	WWTF Fire Assistane Professional Services From July 16 To August 12, 2023
535 10 41 08	Professional Services - WW		405 000 535 Sewer Operatin	1,154.80	WWTF Fire Assistane Professional Services From July 16 To August 12, 2023
16457	09/07/2023	09/07/2023	1734 GRAY & OSBORNE INC	29,007.24	Government Rd Multi-Use Pathway Professional Services From July 16 To August 12, 2023

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo		
	595 95 41 00		CDBG - Government Road	101 000 594	Street Fund	29,007.24	Government Rd Multi-Use Pathway Professional Services From July 16 To August 12, 2023
16458	09/07/2023	09/07/2023	1734		GRAY & OSBORNE INC	720.51	Bodrero Annexation Professional Services From July 16 To August 12, 2023
	518 30 49 01		Engineering Services	001 000 518	Current Expens	720.51	Bodrero Annexation Professional Services From July 16 To August 12, 2023
16459	09/07/2023	09/07/2023	1734		GRAY & OSBORNE INC	342.16	Family Dollar Professional Services From July 16 To August 12, 2023
	518 30 49 01		Engineering Services	001 000 518	Current Expens	342.16	Family Dollar Professional Services From July 16 To August 12, 2023
16460	09/07/2023	09/07/2023	1734		GRAY & OSBORNE INC	318.30	Basketball Court And Parking Lot Improvements Professional Services From July 16 To August 12, 2023
	594 76 41 00		2022 Paul Lauzier Grant - I	001 000 594	Current Expens	318.30	Basketball Court And Parking Lot Improvements Professional Services From July 16 To August 12, 2023
16461	09/07/2023	09/07/2023	1734		GRAY & OSBORNE INC	677.76	WWTF Solids Handling Analysis Professional Services From July 16 To August 12, 2023
	594 35 41 05		WWTF Improvements Engi	412 000 594	Sewer Capital I	677.76	WWTF Solids Handling Analysis Professional Services From July 16 To August 12, 2023
16462	09/07/2023	09/07/2023	1734		GRAY & OSBORNE INC	545.33	Construction Standards Update Professional Services From July 16 To August 12, 2023
	534 10 41 03		Engineering Services	401 000 534	Water Operatin	545.33	Construction Standards Update Professional Services From July 16 To August 12, 2023
16444	09/07/2023	09/07/2023	2205		HERNANDEZ- GARCIA, VICTORINO	100.00	Refund Utility Deposit
	589 30 01 00		Deposit Refunds - Custome	403 000 580	Customer Depo	100.00	Refund Utility Deposit
16452	09/07/2023	09/07/2023	286		KENISON P.S, KATHERINE L.	6,780.00	Legal Fees July 2023
	515 41 41 00		Legal Fees	001 000 515	Current Expens	6,780.00	Legal Fees July 2023
16492	09/07/2023	09/07/2023	1900		MATTAWA TIRE SERVICES LLC	490.39	PW- F150 Level Kit
	576 80 48 01		Vehicle Repair & Maintena	001 000 576	Current Expens	490.39	PW- F150 Level Kit

ACCOUNTS PAYABLE

City Of Mattawa

Time: 17:16:52 Date: 09/01/2023

As Of: 09/07/2023

Page: 6

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
16446	09/07/2023	09/07/2023	324		
	522 20 42 02	MACC - Communications	MULTI AGENCY COMMUNICATION CENTER	2,284.34	Dispatch Services Sept. 2023
			107 000 522 Public Safety T	2,284.34	Dispatch Services Sept. 2023
16449	09/07/2023	09/07/2023	324		
	522 20 42 02	MACC - Communications	MULTI AGENCY COMMUNICATION CENTER	2,284.34	Dispatch Services August 2023
			107 000 522 Public Safety T	2,284.34	Dispatch Services August 2023
16463	09/07/2023	09/07/2023	1993		
	518 30 48 00	Repair And Maintenance	ORKIN PEST CONTROL	121.40	Pest Control 8-16-23
			001 000 518 Current Expens	121.40	Pest Control 8-16-23
16483	09/07/2023	09/07/2023	2798		
	591 14 70 01	Copier Machine Lease - Cl	PACIFIC OFFICE AUTOMATION	247.64	Monthly Equipement Fee July 2023
	591 21 70 03	Copier Machine Lease - PD	001 000 591 Current Expens	49.53	Monthly Equipement Fee July 2023
	591 34 70 01	Copier Machine Lease - PW	001 000 591 Current Expens	49.52	Monthly Equipement Fee July 2023
	591 35 70 02	Copier Machine Lease - PW	401 000 591 Water Operatin	49.52	Monthly Equipement Fee July 2023
	591 37 70 01	Copier Machine Lease - PW	405 000 591 Sewer Operatin	49.52	Monthly Equipement Fee July 2023
			420 000 591 Solid Waste Fu	49.55	Monthly Equipement Fee July 2023
16481	09/07/2023	09/07/2023	2729		
	514 23 31 00	Postage	QUADIENT FINANCE USA INC.	50.00	Postage Machine
	534 10 30 02	Postage	001 000 514 Current Expens	16.66	Postage Machine
	535 10 31 01	Postage	401 000 534 Water Operatin	16.67	Postage Machine
			405 000 535 Sewer Operatin	16.67	Postage Machine
16493	09/07/2023	09/07/2023	2729		
	591 14 70 00	Postage Machine Lease - C	QUADIENT FINANCE USA INC.	217.80	Postagae Machine Lease Sept. 2023- December 2023
	591 21 70 02	Postage Machine Lease - Pl	001 000 591 Current Expens	45.00	Postagae Machine Lease Sept. 2023- December 2023
	591 34 70 00	Postage Machine Lease - P ¹	001 000 591 Current Expens	37.80	Postagae Machine Lease Sept. 2023- December 2023
	591 35 70 01	Postage Machine Lease - P ¹	401 000 591 Water Operatin	45.00	Postagae Machine Lease Sept. 2023- December 2023
	591 37 70 00	Postage Machine Lease - P ¹	405 000 591 Sewer Operatin	45.00	Postagae Machine Lease Sept. 2023- December 2023
			420 000 591 Solid Waste Fu	45.00	Postagae Machine Lease Sept. 2023- December 2023
16476	09/07/2023	09/07/2023	1247		
	534 10 48 02	Vehicle Repair & Maintena	RIO'S AUTO AG SUPPLY	60.44	PW-Parts/Supplies
	535 10 48 02	Sewer Plant Maintenance	401 000 548 Water Operatin	7.73	Splice WP
	535 10 48 04	System Repairs / Maintenar	405 000 535 Sewer Operatin	6.40	Reducer Bushing
			405 000 535 Sewer Operatin	46.31	Frame Ant- Portage Generator
16442	09/07/2023	09/07/2023	3432		
	521 20 20 00	Police Chief Benefits	SALINAS JR, ROBERT	69.00	Aflac Reimbursement
			001 000 521 Current Expens	69.00	Aflac Reimbursement
16477	09/07/2023	09/07/2023	3299		
			SOILTEST FARM CONSULTANTS INC	672.00	RC Samples

ACCOUNTS PAYABLE

City Of Mattawa

Time: 17:16:52 Date: 09/01/2023

As Of: 09/07/2023

Page: 7

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
535 10 41 02	Testing Samples		405 000 535 Sewer Operatin	672.00	RC Samples
16487	09/07/2023	09/07/2023	3405 STERICYCLE INC	136.41	Shredding Services 7-26-2023
518 30 49 14	Professional Services		001 000 518 Current Expens	63.20	Shredding Services 7-26-2023
521 10 49 00	Professional Services		001 000 521 Current Expens	73.21	Shredding Services 7-26-2023
16474	09/07/2023	09/07/2023	3237 THE SHERWIN WILLIAMS CO	2,120.18	PW-Yellow Hydrant Paint
534 10 48 03	System Repair & Maintenan		401 000 534 Water Operatin;	875.18	PW-Yellow Hydrant Paint
542 30 48 02	Repair And Maintenance		101 000 542 Street Fund	1,000.00	PW-Yellow Hydrant Paint
576 80 48 00	Park Maintenance		001 000 576 Current Expens	245.00	PW-Yellow Hydrant Paint
16490	09/07/2023	09/07/2023	732 U.S CELLULAR	634.41	PW & Mayor/Clerks Cell Phone Services
518 23 42 14	Telephone/Internet Expense		001 000 518 Current Expens	285.59	Mayor/Clerks Cell Phone Services
534 10 42 00	Telephone		401 000 534 Water Operatin;	116.27	PW Cell Phone Services
535 10 42 00	Telephone		405 000 535 Sewer Operatin	116.27	PW Cell Phone Services
537 10 42 00	Telephone		420 000 537 Solid Waste Fu	116.28	PW Cell Phone Services
16475	09/07/2023	09/07/2023	143 WA STATE DEPT OF ECOLOGY	2,132.00	WWTP Permit Fees
535 10 51 00	Permit Fees		405 000 535 Sewer Operatin	2,132.00	WWTP Permit Fees

Report Total: 319,524.54

Fund	
001 Current Expense Fund	131,485.37
101 Street Fund	33,674.48
102 Police Vehicle Fund	71,333.87
107 Public Safety Tax Fund	4,568.68
401 Water Operating Fund	10,672.01
403 Customer Deposit Fund	200.00
405 Sewer Operating Fund	7,440.66
412 Sewer Capital Improvement	37,056.86
420 Solid Waste Fund	23,092.61

This report has been reviewed by:

REMARKS:

Anabel Martinez - City Clerk

9/1/23 Date



STATE OF WASHINGTON
DEPARTMENT OF COMMERCE

1011 Plum Street SE • PO Box 42525 • Olympia, Washington 98504-2525 • (360) 725-4000
www.commerce.wa.gov

August 28, 2023

The Honorable Maria Celaya
Mayor of Mattawa
521 East Government Road
Mattawa, Washington 99349

RE: Climate Planning Grants

Dear Mayor Celaya:

The City of Mattawa is required by RCW 36.70A.130(5) to revise its comprehensive plan and development regulations by June 30, 2027, to ensure they comply with the Growth Management Act (GMA) as revised by [House Bill 1181](#) (Chapter 228, Laws of 2023).

We are pleased to inform you that, based on your population size, that \$100,000 has been reserved as a grant to assist in completing your work. This funding is reserved as a non-competitive formula grant. Due to the nature of the funding [Climate Commitment Act, SB 5187, Sec. 130 (21)], Commerce will award approximately \$30 million a biennium to any eligible jurisdiction that submits a complete application. Commerce will prioritize those jurisdictions with periodic updates due in 2025 and all other due dates that follow (in order).

For this reason, we request application materials for jurisdictions intending to implement HB 1181 this biennium to apply for grant funding by **October 31, 2023**. As soon we receive your submitted application, we will begin preparing your contract. The application is available [online](#) [<https://app.smartsheet.com/b/form/a977250f9de848e3a261844529e01c38>].

All planning activities related to complying with HB 1181 incurred by your jurisdiction, beginning July 1, 2023, will be eligible for reimbursement. Therefore, you will not need to delay work on the climate grant until the contract is signed.

Before we disburse the funds, a contract will need to be executed between your organization and the Department of Commerce. In order to begin the contracting process, please complete the grant information form [online](#) and attach a proposed scope of work and budget. Contracts will be prepared as soon as your proposed scope and budget are finalized.

If you have questions or need help with developing your scope of work, please contact Sarah Fox, Climate Program Manager, at (360) 725-3114, sarah.fox@commerce.wa.gov, or Paul Johnson, Management Analyst, (360) 725-3048, paul.johnson@commerce.wa.gov.

Sincerely,

Dave Andersen, AICP
Managing Director, Growth Management Services

cc: Darryl Piercy; Anabel Martinez

CONSULTANT SERVICES AGREEMENT

between the City of Mattawa and

SCJ Alliance

THIS AGREEMENT is made between the City of Mattawa, a Washington municipal corporation (hereinafter the "City"), and Shea, Carr & Jewell, Inc. (dba SCJ Alliance), a Washington corporation, (hereinafter the "Consultant").

1. DESCRIPTION OF WORK.

Consultant shall perform the following services for the City:

Parks, Recreation, and Open Space Plan detailed on attached Exhibit A, which is incorporated herein.

Consultant represents that the services furnished under this Agreement will be performed in accordance with generally accepted professional practices in effect at the time those services are performed.

Consultant shall be responsible for obtaining and maintaining any licenses, permits, or other authorizations required to conduct its business in the City of Mattawa, Grant County, Washington.

City's party representative for purposes of this agreement shall be Anabel Martinez, Clerk-Treasurer. Consultant's party representative for purposes of this agreement shall be Rachelle Bradley, Planner.

2. COMPENSATION.

See attached Exhibit A, which is incorporated herein.

The Consultant shall submit certified monthly activity reports to the City of work performed.

3. INDEPENDENT CONTRACTOR. The parties intend that an independent contractor-client relationship will be created by this Agreement. No employee, agent, representative or subcontractor of the Consultant shall be or shall be deemed to be the employee, agent representative or subcontractor of the City. None of the benefits provided by the City to its employees, including, but not limited to, compensation, insurance and unemployment insurance are available from the City to the employees, agents, representatives or subcontractors of the Consultant. On or before the effective date of this Agreement, Consultant shall file, maintain and/or open all necessary records with the Internal Revenue Service and the State of Washington, as the same are required by RCW 51.08.195 in order to establish Consultant's status as an independent contractor.

4. **TERM.** The term of this Agreement is from the date of execution through May 30, 2024.

5. **TERMINATION.** Either party may terminate this Agreement, with or without cause, upon providing the other party thirty (30) days written notice at its address set forth on the signature block of this Agreement. After termination, the City may take possession of all records and data within the Consultant's possession pertaining to this project, which may be used by the City without restriction. If the City's use of Consultant's records or data is not related to this project, it shall be without liability or legal exposure to the Consultant.

6. **DISCRIMINATION.** In the hiring of employees for the performance of work under this Agreement or any subcontract, the Consultant, its subcontractors, or any person acting on behalf of the Consultant or subcontractor shall not, by reason of race, religion, color, sex, age, sexual orientation, national origin, or the presence of any sensory, mental, or physical disability, discriminate against any person who is qualified and available to perform the work to which the employment relates.

7. **INDEMNIFICATION.** Consultant shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the negligent acts, errors or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

In the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

8. **INSURANCE.** The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

The Consultant's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

The Consultant shall obtain insurance of the types and coverage described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be as least as broad as Insurance Services Office (ISO) form CA 00 01.
2. Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent contractors and personal injury and advertising injury. The City shall be named as an additional insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO CG 20 26.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
4. Professional Liability insurance appropriate to the Consultant's profession.

The Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$2,000,000 each occurrence, \$2,000,000 general aggregate.
3. Professional Liability insurance shall be written with limits no less than \$2,000,000 per claim and \$2,000,000 policy aggregate limit.

The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.

The Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work.

The Consultant shall provide the City with written notice of any policy cancellation within two business days of their receipt of such notice.

Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days' notice to the Consultant to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any

sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

If the Consultant maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Consultant, irrespective of whether such limits maintained by the Consultant are greater than those required by this contract or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Consultant.

9. EXCHANGE OF INFORMATION. The City will provide its best efforts to provide reasonable accuracy of any information supplied by it to Consultant for the purpose of completion of the work under this Agreement.

10. OWNERSHIP AND USE OF RECORDS AND DOCUMENTS. Original documents, drawings, designs, reports, or any other records developed or created under this Agreement shall belong to and become the property of the City. All records submitted by the City to the Consultant will be safeguarded by the Consultant. Consultant shall make such data, documents, and files available to the City upon the City's request. The City's use or reuse of any of the documents, data and files created by Consultant for this project by anyone other than Consultant on any other project shall be without liability or legal exposure to Consultant.

11. CITY'S RIGHT OF INSPECTION. Even though Consultant is an independent contractor with the authority to control and direct the performance and details of the work authorized under this Agreement, the work must meet the approval of the City and shall be subject to the City's general right of inspection and supervision to secure satisfactory completion.

12. WORK PERFORMED AT CONSULTANT'S RISK. Consultant shall take all necessary precautions and shall be responsible for the safety of its employees, agents, and subcontractors in the performance of the contract work and shall utilize all protection necessary for that purpose. All work shall be done at Consultant's own risk, and Consultant shall be responsible for any loss of or damage to materials, tools, or other articles used or held for use in connection with the work.

13. MISCELLANEOUS PROVISIONS.

13.1 Non-Waiver of Breach. The failure of the City to insist upon strict performance of any of the covenants and agreements contained in this Agreement, or to exercise any option conferred by this Agreement in one or more instances shall not be construed to be a waiver or relinquishment of those covenants, agreements or options, and the same shall be and remain in full force and effect.

13.2 Resolution of Disputes and Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. If the parties are unable to settle any dispute, difference or claim arising from the parties' performance of this Agreement, the exclusive means of resolving that

dispute, difference or claim, shall only be by filing suit exclusively under the venue, rules and jurisdiction of the Grant County Superior Court, Grant County, Washington, unless the parties agree in writing to an alternative dispute resolution process. In any claim or lawsuit for damages arising from the parties' performance of this Agreement, each party shall pay all its legal costs and attorney's fees incurred in defending or bringing such claim or lawsuit, in addition to any other recovery or award provided by law; provided, however, nothing in this paragraph shall be construed to limit the City's right to indemnification under Section 7 of this Agreement.

- 13.3 Written Notice. All communications regarding this Agreement shall be sent to the parties at the addresses listed on the signature page of the Agreement, unless notified to the contrary. Any written notice hereunder shall become effective three (3) business days after the date of mailing by registered or certified mail, and shall be deemed sufficiently given if sent to the addressee at the address stated in this Agreement or such other address as may be hereafter specified in writing.
- 13.4 Assignment. Any assignment of this Agreement by either party without the written consent of the non-assigning party shall be void. If the non-assigning party gives its consent to any assignment, the terms of this Agreement shall continue in full force and effect and no further assignment shall be made without additional written consent.
- 13.5 Modification. No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by a duly authorized representative of the City and Consultant.
- 13.6 Entire Agreement. The written provisions and terms of this Agreement, together with any Exhibits attached hereto, shall supersede all prior verbal statements of any officer or other representative of the City, and such statements shall not be effective or be construed as entering into or forming a part of or altering in any manner this Agreement. All of the above documents are hereby made a part of this Agreement. However, should any language in any of the Exhibits to this Agreement conflict with any language contained in this Agreement, the terms of this Agreement shall prevail.
- 13.7 Construction of Agreement. In the event of a dispute between the parties as to the meaning of terms, phrases or specific provisions of this Agreement, the authorship of this Agreement shall not be cause for this Agreement to be construed against any party nor in favor of any party.
- 13.8 Compliance with Laws. The Consultant agrees to comply with all federal, state, and municipal laws, rules, and regulations that are now effective or in the future become applicable to Consultant's business, equipment, and personnel engaged in

operations covered by this Agreement or accruing out of the performance of those operations.

The parties below execute this Agreement, which shall become effective on August 17, 2023.

CONSULTANT:

CITY OF MATTAWA:

By:

By

Print Name:

Print Name:

Its: Principal

Its: Mayor

DATE:

DATE:

NOTICES TO BE SENT TO: CONSULTANT:	NOTICES TO BE SENT TO: CITY OF MATTAWA:
---	--



August 29, 2023

Ms. Anabel Martinez
Clerk-Treasurer
City of Mattawa
521 Government Road
Mattawa, Washington 99349

SUBJECT: PROGRESS ESTIMATE 3, WWTF IMPROVEMENTS
CITY OF MATTAWA, GRANT COUNTY, WASHINGTON
G&O #19044.01

Dear Ms. Martinez:

We have enclosed Progress Estimate 3 for this project. Please retain a copy for the City files and also provide a copy to the Contractor with the payment. The amount due the Contractor is indicated below. Because the City has accepted the Contractor's retainage bond, no funds are to be retained.

Payment to Contractor: \$152,050.04

Please call me if you have any questions or concerns regarding this matter.

Sincerely,

GRAY & OSBORNE, INC.

A handwritten signature in cursive script that reads 'Tim DeVries'.

Tim DeVries, P.E.

TDV/cah
Encl.

PROGRESS ESTIMATE 3
AUGUST 29, 2023

CITY OF MATTAWA
 GRANT COUNTY
 WASHINGTON

PROGRESS ESTIMATE PERIOD
 JULY 22, 2023 TO AUGUST 25, 2023

PROJECT:
 CITY OF MATTAWA
 WWTF IMPROVEMENTS
 G&O JOB NUMBER #19044.01

CONTRACTOR:
 BOSS CONSTRUCTION, INC.
 4945 GUIDE MERIDIAN
 BELLINGHAM, WA 98226

BID ITEMS				QUANTITIES		PROJECT COSTS		PERCENT OF CONTRACT QUANTITY
NO.	DESCRIPTION	QUANTITY UNIT	UNIT PRICE	TOTAL THIS PERIOD	TOTAL TO DATE	AMOUNT THIS PERIOD	AMOUNT TO DATE	
1	Mobilization	1 LS	\$451,783.00	0.00%	50.00%	\$0.00	\$225,891.50	50%
2	Minor Changes	1 CALC	\$40,000.00	0.00	0.00	\$0.00	\$0.00	0%
3	Trench Safety	1 LS	\$9,669.00	0.00%	61.67%	\$0.00	\$5,962.50	62%
4	Unsuitable Excavation	50 CY	\$120.49	0.00	0.00	\$0.00	\$0.00	0%
5	WWTF Improvements	1 LS	\$3,641,812.00	3.60%	6.15%	\$131,184.75	\$224,133.25	6%
6	Rock Excavation	100 CY	\$184.53	0.00	154.60	\$0.00	\$53,993.48	293%

PROGRESS ESTIMATE 3
AUGUST 29, 2023

CITY OF MATTAWA
 GRANT COUNTY
 WASHINGTON

PROGRESS ESTIMATE PERIOD
 JULY 22, 2023 TO AUGUST 25, 2023

PROJECT:
 CITY OF MATTAWA
 WWTF IMPROVEMENTS
 G&O JOB NUMBER #19044.01

CONTRACTOR:
 BOSS CONSTRUCTION, INC.
 4945 GUIDE MERIDIAN
 BELLINGHAM, WA 98226

	PROJECT COSTS	
	AMOUNT THIS PERIOD	AMOUNT TO DATE
SUBTOTAL EARNED TO DATE	\$131,184.75	\$509,980.73
SALES TAX 8.40%	\$11,019.52	\$42,838.38
MATERIALS ON HAND	\$9,845.77	\$9,845.77
TOTAL	\$152,050.04	\$562,664.88
LESS 5% RETAINED (BEFORE TAX) CONTRACTOR OBTAINED RETAINAGE BOND	\$0.00	\$0.00
TOTAL EARNED TO DATE LESS RETAINAGE		\$562,664.88
LESS AMOUNTS PREVIOUSLY PAID		
PROGRESS ESTIMATE 1		\$212,740.22
PROGRESS ESTIMATE 2		\$197,874.62
TOTAL PAYMENT NOW DUE:	\$152,050.04	\$152,050.04
ORIGINAL CONTRACT AMOUNT (WITHOUT TAX)	\$4,517,831.79	
CONTRACT PERCENTAGE TO DATE	11.3%	

PROGRESS ESTIMATE 3
AUGUST 29, 2023

CITY OF MATTAWA
GRANT COUNTY
WASHINGTON

PROGRESS ESTIMATE PERIOD
JULY 22, 2023 TO AUGUST 25, 2023

PROJECT:
CITY OF MATTAWA
WWTF IMPROVEMENTS
G&O JOB NUMBER #19044.01

CONTRACTOR:
BOSS CONSTRUCTION, INC.
4945 GUIDE MERIDIAN
BELLINGHAM, WA 98226

I HEREBY CERTIFY THE ABOVE ESTIMATE IS A TRUE AND CORRECT STATEMENT OF THE WORK PERFORMED UNDER THIS CONTRACT.

I HEREBY CERTIFY THAT THE WAGES HAVE BEEN PAID IN ACCORDANCE WITH RCW 39.12 (PREVAILING WAGES) AND THE FEDERAL DAVIS-BACON AND RELATED ACTS (DBRA).

GRAY & OSBORNE, INC.

BOSS CONSTRUCTION, INC.

Tim Devries

Mark Elias

TIM DEVRIES, P.E.

CONTRACTOR'S REPRESENTATIVE

SUMMARY AND DISTRIBUTION OF PAYMENTS

PAY EST NO.	PROGRESS ESTIMATE PERIOD DATES	TOTAL		SALES TAX		MATERIALS ON HAND	RETAINAGE (5%)	TOTAL PAYMENT
		EARNED PER PERIOD	RATE	TAX AMOUNT	TAX			
1	JUNE 19, 2023 TO JUNE 30, 2023	\$205,744.89	8.40%	\$17,282.57		\$0.00	\$10,287.24	\$212,740.22
2	JULY 1, 2023 TO JULY 21, 2023	\$173,051.09	8.40%	\$14,536.29		\$0.00	(\$10,287.24)	\$197,874.62
3	JULY 22, 2023 TO AUGUST 25, 2023	\$131,184.75	8.40%	\$11,019.52		\$9,845.77	\$0.00	\$152,050.04
TOTAL:		\$509,980.73		\$42,838.38		\$9,845.77	\$0.00	\$562,664.88

**CITY OF MATTAWA
STAFF REPORT**

To: City Council
From: Robert Salinas, Chief of Police
Date: September 1, 2023
Proceeding Type: New Business
Subject: Remit Purchase Order w/HID Global Corporation

Legislative History:

- | | |
|------------------------|---------------|
| • First Presentation: | 09/07/2023 |
| • Second Presentation: | |
| • Requested Action: | Motion Needed |

Staff Report Summary

The subject in front of the City Council is to update our CMT Maintenance system for live scan machine.

Background

Kelly Hunt with WSP reached out to us regarding our recent submission from the Livescan device. She informed us that our device needs to be updated to be in compliance with their current specifications. They have asked us to reach out to our vendor and update the device to V6.3 as soon as possible.

These are the changes that affect your device:

- An easier and faster way of submitting search and returns with the Tenprint Image Search (TPIS) type of transaction.
- No more Process Control Number (PCNs) for criminal submissions.
- Within a criminal submission, Crime codes have been replaced by RCW (Crime codes are no longer being updated).

Fiscal and Policy Implications

Financial impact of expenditure to general fund of \$3,862.60/year. No policy implications.

FUND	BARS	LINE ITEM	AMOUNT BUDGETED	CURRENT EXPENDITURE	REMAINING AMOUNT
General Fund	521.22.3500	L.E. EQUIPMENT/SUPPLIES	\$23,000	\$7,250	\$15,750

Options

1. Motion to approve the 2023 renewal contract and be in compliance with the Washinton State for the amount of \$3862.60/year.
2. Motion to not renew the 2023 renewal contact and be out of compliance with the Washinton State as well as be unable to utilize the livescan machine.
3. Table for next meeting.

Staff Recommendation

Motion to approve to the updated system to be in compliance with the Washinton State rules and regulations to be able to utilize the live system device. For the amount \$3,862.60/year.

Attachments

A.	HID Global Corporation, Service Contract Renewal 2023 -July 2024.
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Engineering Review

The following documents are attached and subject to engineer review:

Type of Document	Title of Document	Date Reviewed by Engineering Counsel
▪ N/A		

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
▪ N/A		

Financial Review

The following documents are subject to financial review:

Document	Initials	Date Reviewed by Financial Review
▪ Staff report and attached contract	<i>Shell.</i>	09/01/2023
Comment:		



Remit Purchase Orders to:

HID Global Corporation
3950 RCA Blvd., Suite 5001
Palm Beach Gardens, FL 33410

Quote Number: SQ-2023-EAT-204953
Revision No.: 1
Quote Date: 08/28/2023
Quote Exp. Date: 11/26/2023

Sales Rep.: Pamela Johnson
Cell:
Email: pamela.johnson@hidglobal.com

Customer Bill To:	CITY OF MATTAWA	Customer Ship To:	City of Mattawa PD
Contact Name:	Maybeline Pantaleon	Contact Name:	Maybeline Pantaleon
Address:	POLICE DEPT 521 E. GOVERNMENT RD MATTAWA Washington 99349	Address:	521 E., Government Road / PO Box 965 City of Mattawa Washington

Service Contract Duration:	Service Contract Reference Number:	End User:
01-Aug-2023 - 31-Jul-2024	2023 Renewal Contract No. 0000596	CITY OF MATTAWA

Item	Description	Qty	Sale Price Each	Extended Sale Price
930158-12	CMT ADVANTAGE MAINT,SUBSEQUENT 1 YR HW, ALL SYSTEM PERIPHERALS INTEGRATED AND PROVIDED BY CMT, DOMESTIC - 12 months - IAM MSRP Price List	1	\$360.00	\$360.00



930174-12	CMT ADVANTAGE MAINT, SUBSEQUENT YR 1, HW - L SCAN 1000, L SCAN 500, DEVICE ONLY DOMESTIC - 12 months - IAM MSRP Price List	1	\$1,895.00	\$1,895.00
950083-12	CMT ADVANTAGE MAINT, SUBSEQUENT 1 YR, STANDARD CMT SW, LSMS - 12 months - IAM MSRP Price List	1	\$378.00	\$378.00
950084-12	CMT ADVANTAGE MAINT, SUBSEQUENT 1 YR, STANDARD CMT SW, LSMS SUBMISSION SOFTWARE - 12 months - IAM MSRP Price List	1	\$126.00	\$126.00
960059	MAINTENANCE REINSTATEMENT FEE - IAM MSRP Price List	1	\$1,103.60	\$1,103.60
TOTAL:				\$3,862.60

IF THE PURCHASER IS AN ELIGIBLE ENTITY AUTHORIZED TO USE GSA SOURCES OF SUPPLY AND SERVICES AND IS PURCHASING THE SPECIFIED ITEMS UNDER HID'S GSA CONTRACT NUMBER **GS35F0199R; THE TERMS AND CONDITIONS OF THE GSA CONTRACT NUMBER **G35F0199R** WILL GOVERN.**

FOR ALL OTHER PURCHASERS, UNLESS A SEPARATE WRITTEN AND MUTUALLY EXECUTED AGREEMENT IS CURRENTLY IN FORCE BETWEEN HID AND PURCHASER, PURCHASE OF THE PRODUCTS AND/OR SERVICES LISTED ABOVE IS GOVERNED BY THE APPLICABLE TERMS AND CONDITIONS LOCATED AT: [HTTP://WWW.HIDGLOBAL.COM/SALES-POLICY](http://www.hidglobal.com/sales-policy) ("HID TERMS AND CONDITIONS").

Notes 2023 Renewal (0000596) 01-Aug-2023 - 31-Jul-2024 => Serial No. 006050499.D2020 (L Scan 500), GKBD333 (Computer)

Contract Accepted By:

Authorized Signatory

Signature: _____

Printed Name: _____

Title: _____

Date: _____



Please note: when Volume Pricing is quoted, the Discount Percentage will apply to the Quantity Tier ordered, and this may not match the Quantity Tier quoted.

**CITY OF MATTAWA
STAFF REPORT**

To: City Council
From: Mayor Celaya & Staff
Date: September 07, 2023
Proceeding Type: New Business
Subject: A-1 Performance Termination for Services

Legislative History:

- | | |
|------------------------|---------------|
| • First Presentation: | 09/07/2023 |
| • Second Presentation: | |
| • Requested Action: | Motion Needed |

Staff Report Summary

The subject in front of the City Council is to authorize mayor to sign the termination letter for janitorial services rendered through A-1 Performance.

Background

The city has not been provided with through weekly service for janitorial services due to A-1 Performance staff shortages, staff turnover can pose risk and liability to city security.

The city currently pays \$238.27 monthly for the services. Instead, we are proposing for city staff to do the janitorial services that include clerks and public works for a total of 3 hours weekly (2 hours at city hall & 1 hour at library). This will incur overtime pay to employees. Staff has agreed to do services in-house. Having city staff perform janitorial will increase reliability and security.

Fiscal and Policy Implications

Financial impacts are minimal since we will be reducing the A-1 performance maintenance expenditure. Budget amendment to follow.

FUND	BARS	LINE ITEM	AMOUNT BUDGETED	CURRENT EXPENDITURE	REMAINING AMOUNT	
General & Water/Sewer/Solid Waste Funds	Varies	Overtime Wages				

Options

1. Motion to approve mayor to sign termination letter & to authorize staff to do services in-house.
2. Motion to keep A-1 Performance & not terminate.
3. Table for next meeting.

Staff Recommendation

Motion to approve mayor to sign termination letter & to authorize staff to do services in-house.

Attachments

A.	1 st Contract with A-1 Performance
B.	Termination Letter

Engineering Review

The following documents are attached and subject to engineer review:

Type of Document	Title of Document	Date Reviewed by Engineering Counsel
▪ N/A		

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
▪ Contract		08/30/2023

Financial Review

The following documents are subject to financial review:

Document	Initials	Date Reviewed by Financial Review
▪ Staff report & financial	<i>Steel</i>	09/01/2023
Comment:		

A-1 Performance Inc.

620 W. Scott Street
Aberdeen, WA 98520

Bid Proposal

DATE	ESTIMATE NO.
8/20/2013	3681

NAME / ADDRESS
City of Mattawa PO Box 965 Mattawa, WA 99349

JOB LOCATION
521 Government Road Mattawa, WA 99349

FREQUENCY	TERMS	ACCEPTANCE DATE
1 x week	Net 15	

DESCRIPTION	TOTAL
Janitorial Services for the City Hall; Mattawa, WA - 1 x week Empty trash Clean and disinfect restroom and refill supplies Disinfect phones Dust and disinfect front counter, conference tables and accessible desktops Dust wall hangings Clean door glass Vacuum carpet Sweep and mop bare floor 1 x month Dust high ledges Dust vents and light fixtures Shampoo carpets per request to be billed: \$280.00 This bid does not include the following state holidays observed by our company; New Years Day, Memorial Day, Martin Luther King Jr. Day, Veterans Day, Thanksgiving Day, Day after Thanksgiving, Labor Day, 4th of July and Christmas Day. If service on those days is requested, an additional charge will be required.	175.50
Invoices are due by the "due date" listed above unless other arrangements have been made.	TOTAL \$175.50 <i>(Additional billable work listed in this estimate will be added to this Total, when applicable)</i>

I agree to the terms & conditions of this contract and authorize you to begin the services as specified. A 50% deposit down is required to begin work on 1x jobs & the remainder is due at the time of completion. Payment is due within 10 days of billing date for monthly customers. A late fee will be added for all overdue accounts. A 30 day written notice is required to terminate this contract. This estimate is good for 60 days from the above date.

Customer Signature and Date Signed

Upon acceptance of this bid, please fax or return one copy to the above address. Thank-you.

Phone #	360-538-0501	Fax #	360-538-5808	Web Site	www.a1performance.com
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CITY OF MATTAWA

■ 521 E. Government Road ■ Mattawa, Washington 99349 ■ 509.932.4047

September 7th, 2023

A-1 Performance
620 W. Scott Street
Aberdeen, WA 98520

RE: Notice of Termination

To Whom It May Concern:

This letter is written pursuant to the A-1 Performance terms and conditions for a 30-day written notice to terminate contract. The termination is for janitorial services provided to the City of Mattawa, located at 521 Government Rd, Mattawa, WA 99349.

This letter will terminate contract for services on October 7, 2023, at 11:59 pm.

Sincerely,

Maria Celaya
Mayor
City of Mattawa

5 YEAR BUDGET COMPARISON

City Of Mattawa

Time: 18:47:46 Date: 09/01/2023

Page: 1

101 Street Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
308 31 01 00 Beg Bal Res Street Fund	421,582.31	420,593.14	259,057.53	491,672.31	527,000.00	330,000.00	
308 31 01 01 Beg Bal Res Street Leave Accrual	0.00	0.00	0.00	0.00	3,408.00	3,408.00	
308 Beginning Balances	421,582.31	420,593.14	259,057.53	491,672.31	530,408.00	333,408.00	
322 10 00 01 Street & Utility Construction Permit	0.00	923.70	272.50	316.25	300.00	400.00	
320 Licenses & Permits	0.00	923.70	272.50	316.25	300.00	400.00	
333 11 00 01 CDBG - Government Road Pathway Sidewalk	0.00	0.00	695,144.49	0.00	0.00	0.00	
334 03 80 04 TIB Grant - Government Road Sidewalk (Manson Lane-Columbia Ave.)	23,214.37	194,935.23	37,757.40	0.00	0.00	0.00	
334 03 80 05 TIB Grant - 8th St./Selkirk Ave./Portage-4th Street Overlay	0.00	0.00	459,088.45	23,731.55	0.00	0.00	
334 03 80 06 TIB Grant - Complete Streets Award 2022	0.00	0.00	100,000.00	0.00	0.00	0.00	
336 00 87 00 Motor Vehicle Street Fuel Tax	84,760.98	80,514.06	53,411.97	34,189.65	100,000.00	77,000.00	
337 01 02 00 Grant County PW -- Fuel Redistribution	40,286.00	39,849.00	0.00	0.00	39,900.00	0.00	
330 Intergovernmental Revenues	148,261.35	315,298.29	1,345,402.31	57,921.20	139,900.00	77,000.00	
347 30 00 01 Community Event Services (Traffic Control)	0.00	631.39	637.06	474.38	750.00	600.00	
340 Charges For Goods & Services	0.00	631.39	637.06	474.38	750.00	600.00	
361 10 01 01 Investment Interest	2,614.40	1,471.87	1,539.32	2,325.30	3,500.00	2,000.00	
367 00 00 02 Contributions Toward Government Rd. Pathway	0.00	12,000.00	25,000.00	0.00	0.00	0.00	
360 Interest & Other Earnings	2,614.40	13,471.87	26,539.32	2,325.30	3,500.00	2,000.00	
397 00 00 00 Transfer In From TBD- 8th St. / Selkirk Ave./Portage-4th Street Overlay- City's Match	0.00	0.00	54,983.00	0.00	0.00	0.00	
397 00 00 01 Transfer In From TBD - Gov't Rd. Sidewalk - City's Match	0.00	0.00	66,967.00	0.00	0.00	0.00	
397 Interfund Transfers	0.00	0.00	121,950.00	0.00	0.00	0.00	

5 YEAR BUDGET COMPARISON

City Of Mattawa

Time: 18:47:46 Date: 09/01/2023

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101 Street Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
TOTAL REVENUES:	572,458.06	750,918.39	1,753,858.72	552,709.44	674,858.00	413,408.00	
535 10 32 03 Fuel	0.00	0.00	2,979.87	0.00	0.00	0.00	
535 Sewer	0.00	0.00	2,979.87	0.00	0.00	0.00	
542 30 10 00 Public Works Wages	30,140.79	32,930.00	13,709.42	3,662.68	17,500.00	12,000.00	
542 30 10 01 Clerk/Treasurer Salary	546.17	1,975.49	7,040.43	4,723.42	8,000.00	3,000.00	
542 30 10 02 Public Works Director Salary	0.00	10,709.50	13,242.62	8,879.66	12,000.00	3,000.00	
542 30 10 03 Public Works Overtime Wages	0.00	2,039.99	3,355.85	971.54	3,500.00	3,000.00	
542 30 10 04 Deputy Clerks Wages	0.00	0.00	690.30	24.55	2,000.00	1,200.00	
542 30 10 05 Admin. Assistant Clerk Wages	0.00	0.00	0.00	0.00	1,200.00	0.00	
542 30 20 00 Public Works Benefits	18,577.70	19,159.49	8,564.61	1,962.42	9,235.00	7,000.00	
542 30 20 01 Clerk/Treasurer Benefits	430.51	1,467.74	3,062.16	1,994.00	4,000.00	1,500.00	
542 30 20 02 Public Works Director Benefits	0.00	5,121.23	5,810.86	3,639.50	6,000.00	1,500.00	
542 30 20 03 Public Works Overtime Benefits	0.00	1,252.97	1,827.82	510.15	2,250.00	1,200.00	
542 30 20 04 Deputy Clerks Benefits	0.00	0.00	470.37	13.36	2,600.00	600.00	
542 30 20 05 Admin. Assistant Clerk Benefits	0.00	0.00	0.00	0.00	600.00	0.00	
542 30 31 00 Supplies And Postage	80.55	232.85	199.90	420.84	600.00	300.00	
542 30 31 01 Uniforms	798.09	184.09	511.29	47.67	750.00	600.00	
542 30 32 03 Fuel	0.00	0.00	0.00	427.23	1,200.00	600.00	
542 30 35 00 Street Signs	12,616.74	16.03	2,805.06	102.47	7,500.00	3,000.00	
542 30 35 01 Small Tools & Equipment	1,965.40	924.70	1,389.83	1,328.68	1,750.00	1,000.00	
542 30 41 00 Professional Services	1,137.83	1,257.64	1,360.23	893.06	1,000.00	1,000.00	
542 30 41 02 State Auditor	4,068.03	0.00	2,200.00	0.00	500.00	500.00	
542 30 41 06 Engineering Services	1,137.17	537.15	0.00	875.98	1,000.00	500.00	
542 30 43 00 Travel And Training	8,303.81	484.73	875.87	591.67	1,000.00	500.00	
542 30 45 00 Equipment Rental	46.86	0.00	0.00	0.00	750.00	0.00	
542 30 48 00 City Street Maintenance	11,747.38	12,178.78	28,401.38	2,039.17	11,815.00	10,000.00	
542 30 48 01 Vehicle Repair & Maintenance	2,858.88	3,079.70	319.36	1,529.96	1,500.00	1,500.00	
542 30 48 02 Repair And Maintenance	414.03	3,108.86	998.22	1,097.19	1,500.00	500.00	
542 63 47 00 Street Lighting	22,248.60	22,378.66	22,248.60	12,015.92	23,000.00	23,500.00	
542 70 48 00 Roadside Maintenance/Spray	1,059.65	1,929.15	1,094.12	45.60	1,000.00	700.00	
542 90 46 00 Insurance	5,659.40	9,905.99	12,933.50	10,000.00	17,100.00	1,000.00	
542 Streets - Maintenance	123,837.59	130,874.74	133,111.80	57,796.72	140,850.00	79,200.00	
542 30 41 01 Publishing	1,235.27	305.62	0.00	48.00	300.00	100.00	
543 30 47 00 Utilities	792.06	968.14	1,071.82	1,119.55	600.00	700.00	

5 YEAR BUDGET COMPARISON

City Of Mattawa

Time: 18:47:46 Date: 09/01/2023

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101 Street Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
543 Streets Admin & Overhead	2,027.33	1,273.76	1,071.82	1,167.55	900.00	800.00	
594 42 64 04 HVAC For City Hall	0.00	3,789.30	0.00	0.00	0.00	0.00	
594 42 64 06 Vehicles - Street	0.00	0.00	0.00	0.00	1,200.00	0.00	
594 42 64 07 Hoist Lift - PW	0.00	0.00	0.00	0.00	500.00	0.00	
595 42 63 00 TIB - Government Rd. Sidewalk (Manson Lane-Columbia Ave.) Const.	0.00	257,061.92	13,529.58	0.00	0.00	0.00	
595 42 63 01 TIB - Government Rd. Sidewalk (Manson Lane-Columbia Ave.) Engin.	26,000.00	26,000.00	0.00	0.00	0.00	0.00	
595 42 63 02 Complete Streets Grant (Riverview Ave. Improv) Construction	0.00	0.00	0.00	0.00	81,500.00	0.00	
595 42 63 03 Complete Streets Grant (Riverview Ave. Improv.) Engineering	0.00	0.00	0.00	18,473.05	18,500.00	0.00	
595 95 41 00 CDBG - Government Road Pathway Sidewalk (Engin.)	0.00	72,861.14	92,835.06	29,007.24	0.00	0.00	
595 95 63 00 CDBG - Government Road Pathway Sidewalk (Const.)	0.00	0.00	502,975.87	35,237.09	0.00	0.00	
595 95 63 04 TIB - 8th St/Selkirk/Portage-4th Street Overlay - Construction	0.00	0.00	389,569.66	0.00	0.00	0.00	
595 95 63 05 TIB - 8th St/Selkirk/Portage-4th Street Overlay - Engineering	0.00	0.00	126,112.75	664.62	0.00	0.00	
594 Capital Expenditures	26,000.00	359,712.36	1,125,022.92	83,382.00	101,700.00	0.00	
508 10 01 01 End Bal Res Street Fund	0.00	0.00	0.00	0.00	431,408.00	333,408.00	
999 Ending Balance	0.00	0.00	0.00	0.00	431,408.00	333,408.00	
TOTAL EXPENDITURES:	151,864.92	491,860.86	1,262,186.41	142,346.27	674,858.00	413,408.00	
FUND GAIN/LOSS:	420,593.14	259,057.53	491,672.31	410,363.17	0.00	0.00	

5 YEAR BUDGET COMPARISON

City Of Mattawa

Time: 18:48:12 Date: 09/01/2023

Page: 1

401 Water Operating Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
308 51 04 01 Beg Bal UnRes Water Fund	819,867.02	796,280.55	755,704.24	794,248.88	755,951.00	820,000.00	
308 51 04 41 Beg Bal UnRes Water Leave Accrual	0.00	0.00	0.00	0.00	9,299.00	9,299.00	
308 Beginning Balances	819,867.02	796,280.55	755,704.24	794,248.88	765,250.00	829,299.00	
343 40 00 00 Water Sales	456,753.76	504,601.08	523,633.68	381,372.04	595,000.00	650,000.00	
343 40 00 01 Standpipe	90.75	242.75	352.00	220.25	200.00	200.00	
343 40 00 02 Administration Fee	675.00	225.00	150.00	450.00	375.00	250.00	
343 40 00 03 Utility Tax On Water Sales	68,018.39	73,703.35	86,006.82	67,734.32	104,125.00	113,750.00	
343 40 00 04 Water Parts Sales And Hydrant Rentals	21,300.59	6,215.87	8,970.34	1,640.05	7,000.00	3,000.00	
343 40 00 05 Water Hookups New	1,400.00	1,050.00	1,750.00	350.00	2,500.00	1,000.00	
343 40 04 01 Hydrant Meter Maintenance	8,064.64	8,064.64	8,064.64	4,032.32	8,065.00	8,065.00	
345 89 00 01 Planning & Development (Engineering)	1,966.99	12,855.18	0.00	0.00	0.00	0.00	
340 Charges For Goods & Services	558,270.12	606,957.87	628,927.48	455,798.98	717,265.00	776,265.00	
359 40 01 01 Delinquent Utility Fees--Water	1,929.97	4,471.50	14,947.96	5,182.13	5,500.00	4,000.00	
350 Fines & Penalties	1,929.97	4,471.50	14,947.96	5,182.13	5,500.00	4,000.00	
361 10 04 01 Investment Interest	6,648.53	4,353.81	4,286.15	4,595.75	7,000.00	4,000.00	
369 10 00 02 Sale Of Surplus	0.00	8,401.00	0.00	0.00	0.00	10,000.00	
360 Interest & Other Earnings	6,648.53	12,754.81	4,286.15	4,595.75	7,000.00	14,000.00	
389 10 04 01 Hydrant Deposits	0.00	1,500.00	1,000.00	1,000.00	500.00	500.00	
380 Non Revenues	0.00	1,500.00	1,000.00	1,000.00	500.00	500.00	
397 10 60 00 Transfer In - Rate Study 2022 (ARPA Fund)	0.00	0.00	5,335.00	0.00	0.00	0.00	
397 Interfund Transfers	0.00	0.00	5,335.00	0.00	0.00	0.00	
TOTAL REVENUES:	1,386,715.64	1,421,964.73	1,410,200.83	1,260,825.74	1,495,515.00	1,624,064.00	
534 00 41 00 Rate Study 2022 (ARPA Funds)	0.00	0.00	5,247.83	0.00	0.00	0.00	
534 10 10 00 Clerk/Treasurer Salary	17,234.20	19,701.78	25,814.79	16,537.77	27,000.00	32,000.00	
534 10 10 01 Deputy Clerk Wages	21,057.78	21,167.31	23,895.87	15,228.12	27,000.00	28,000.00	
534 10 10 02 Public Works Wages	87,039.34	64,092.94	45,513.16	24,479.33	78,000.00	87,000.00	
534 10 10 03 Public Works Director Salary	0.00	16,769.17	33,547.88	21,862.45	38,000.00	52,000.00	

5 YEAR BUDGET COMPARISON

City Of Mattawa

Time: 18:48:12 Date: 09/01/2023

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401 Water Operating Fund

Account	2020	2021	2022	2023	2023	2024	Comment
	Actual	Actual	Actual	Actual	Appropriated	Appropriated	
534 10 10 04 Public Works Overtime Wages	0.00	4,272.25	7,409.88	4,851.19	7,000.00	10,000.00	
534 10 10 05 Admin. Assistant Clerk Wages	0.00	0.00	0.00	0.00	10,700.00	0.00	
534 10 20 00 Clerk/Treasurer Benefits	8,918.77	9,596.77	11,230.52	6,993.28	13,000.00	16,000.00	
534 10 20 01 Deputy Clerk Benefits	15,022.82	13,885.56	14,404.08	9,688.58	19,000.00	19,000.00	
534 10 20 02 Public Works Benefits	47,305.90	27,738.23	19,622.20	11,395.11	47,000.00	48,000.00	
534 10 20 03 Public Works Director Benefits	0.00	14,964.12	14,720.22	8,982.57	18,000.00	26,000.00	
534 10 20 04 Public Works Overtime Benefits	0.00	2,485.40	3,986.85	2,562.05	4,250.00	6,000.00	
534 10 20 05 Admin. Assistant Clerk Benefits	0.00	0.00	0.00	0.00	6,600.00	0.00	
534 10 30 02 Postage	1,213.84	1,432.50	1,250.50	1,195.28	1,500.00	1,600.00	
534 10 31 00 Office Supplies	6,189.30	4,019.21	2,586.84	1,800.08	2,500.00	4,000.00	
534 10 31 01 Operating Supplies	4,430.36	2,993.91	4,133.42	1,286.21	3,000.00	4,000.00	
534 10 31 02 Chlorine	6,983.06	5,156.08	6,643.30	4,935.18	7,550.00	7,500.00	
534 10 31 03 Uniforms	1,446.62	1,186.38	787.53	490.55	3,000.00	3,000.00	
534 10 35 00 Small Tools & Equipment	1,140.90	10,375.55	2,917.12	2,641.09	5,000.00	5,000.00	
534 10 35 01 Wheeler Rex Portable Electric Valve Exercisers	0.00	9,397.20	0.00	0.00	0.00	0.00	
534 10 40 00 Columbia River Water Rights - Annual Fee	0.00	0.00	7,000.00	7,000.00	7,050.00	7,050.00	
534 10 41 00 State Auditor	4,307.99	175.00	3,400.00	303.00	400.00	2,500.00	
534 10 41 01 Computer Support/Maintenance	0.00	10.42	0.00	0.00	0.00	0.00	
534 10 41 02 Chemical Samples	6,538.28	4,988.40	6,010.67	2,732.71	7,000.00	7,000.00	
534 10 41 03 Engineering Services	5,010.60	8,430.70	1,468.20	5,183.78	7,000.00	10,000.00	
534 10 41 04 Publishing	25.64	220.30	0.00	0.00	400.00	400.00	
534 10 41 05 Professional Services	3,561.29	7,068.40	4,036.22	6,233.48	7,000.00	7,000.00	
534 10 41 07 Water Rights Study	2,478.00	1,506.75	1,518.95	0.00	4,500.00	0.00	
534 10 41 09 Professional Services - Water System Plan	0.00	42,890.24	12,536.95	0.00	0.00	0.00	
534 10 41 10 Water Main Easements Study	0.00	0.00	7,575.24	0.00	0.00	0.00	
534 10 42 00 Telephone	2,510.33	2,210.71	2,419.92	1,327.97	4,000.00	4,000.00	
534 10 43 00 Travel & Training	0.00	0.00	437.04	858.65	3,420.00	4,000.00	
534 10 44 00 Excise Tax On Sales	26,450.78	29,427.57	30,494.31	21,037.55	35,700.00	30,000.00	
534 10 44 02 Utility Tax On Water Sales Paid To General Fund	91,867.30	109,213.93	106,687.13	65,032.24	104,125.00	133,656.00	
534 10 45 01 Copier Lease	1,570.99	1,862.86	1,075.55	644.60	1,750.00	1,500.00	
534 10 46 00 Insurance	13,000.00	17,128.01	21,136.00	30,000.00	26,400.00	46,000.00	
534 10 47 01 Utilities	38,516.81	32,669.44	29,909.93	16,722.86	37,000.00	37,000.00	
534 10 48 00 Computer Support/Maintenance	4,711.20	5,846.16	5,478.94	6,283.90	9,000.00	9,000.00	
534 10 48 01 Meter Installations	11,023.07	10,906.93	27,894.50	7,957.39	9,000.00	10,000.00	
534 10 48 03 System Repair & Maintenance	26,389.67	21,188.99	19,431.57	19,074.59	26,000.00	26,000.00	
534 10 49 00 Water Master Training	2,034.37	2,204.72	620.53	17.61	0.00	0.00	

5 YEAR BUDGET COMPARISON

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401 Water Operating Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
534 10 49 02 Water System Utility Tax/Hydrant Meter	8,099.24	8,064.64	8,064.48	4,032.32	8,065.00	8,065.00	
534 10 51 00 System Permit Fees	1,703.32	8,705.79	1,975.05	3,909.60	4,000.00	8,594.00	
594 34 64 02 Meters -- Radio Reads	0.00	1,015.16	274.31	0.00	1,000.00	1,000.00	
534 Water Utilities	467,781.77	544,969.48	523,157.48	333,281.09	620,910.00	701,865.00	
534 10 32 02 Fuel	0.00	0.00	4,986.31	3,168.77	4,800.00	6,000.00	
535 Sewer	0.00	0.00	4,986.31	3,168.77	4,800.00	6,000.00	
534 10 48 02 Vehicle Repair & Maintenance	6,973.66	7,878.74	2,568.35	1,891.75	6,000.00	6,000.00	
548 Public Works - Centralized Services	6,973.66	7,878.74	2,568.35	1,891.75	6,000.00	6,000.00	
558 60 41 02 Water System Plan Update	7,272.81	0.00	0.00	0.00	0.00	0.00	
558 Planning & Community Devel	7,272.81	0.00	0.00	0.00	0.00	0.00	
591 34 70 00 Postage Machine Lease - PW	0.00	0.00	240.00	135.00	0.00	300.00	
591 34 70 01 Copier Machine Lease - PW	0.00	0.00	990.56	346.71	0.00	700.00	
591 Debt Service - Principal Repayment	0.00	0.00	1,230.56	481.71	0.00	1,000.00	
594 34 48 00 Well #2 Upgrade	0.00	0.00	4,695.18	109.13	0.00	0.00	
594 34 63 03 Well #2 Rehabilitation & Re-Equipping (ARPA)	0.00	0.00	6,666.36	72,878.82	0.00	0.00	
594 34 64 04 Vehicles (Sales From Surplus)	38,376.85	34,604.53	0.00	8,401.00	8,401.00	10,000.00	
594 34 64 05 Snow Plow	0.00	0.00	2,704.35	0.00	0.00	0.00	
594 42 64 05 Boom Lift	0.00	0.00	0.00	0.00	4,000.00	0.00	
595 34 48 00 Well #2 Upgrade	0.00	8,820.68	0.00	0.00	0.00	0.00	
594 Capital Expenditures	38,376.85	43,425.21	14,065.89	81,388.95	12,401.00	10,000.00	
597 34 00 00 Transfer Out To 402 Bond	70,030.00	69,987.06	69,943.86	69,900.00	69,900.00	69,900.00	
597 Interfund Transfers	70,030.00	69,987.06	69,943.86	69,900.00	69,900.00	69,900.00	
508 80 04 01 End Bal UnRes Water Fund	0.00	0.00	0.00	0.00	781,504.00	829,299.00	
999 Ending Balance	0.00	0.00	0.00	0.00	781,504.00	829,299.00	

5 YEAR BUDGET COMPARISON

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401 Water Operating Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
TOTAL EXPENDITURES:	590,435.09	666,260.49	615,952.45	490,112.27	1,495,515.00	1,624,064.00	
FUND GAIN/LOSS:	796,280.55	755,704.24	794,248.38	770,713.47	0.00	0.00	

5 YEAR BUDGET COMPARISON

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405 Sewer Operating Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
308 51 04 05 Beg Bal UnRes Sewer Fund	537,472.25	294,656.42	0.00	6,184.35	300,000.00	300,000.00	
308 51 04 45 Beg Bal UnRes Sewer Leave Accrual	0.00	0.00	0.00	0.00	13,544.00	13,544.00	
308 91 04 05 Beg Bal UnRes Sewer Fund	0.00	0.00	-595,456.26	0.00	0.00	0.00	
308 Beginning Balances	537,472.25	294,656.42	-595,456.26	6,184.35	313,544.00	313,544.00	
343 50 00 01 Sewer Sales	484,941.93	531,833.86	583,822.12	433,255.82	685,000.00	760,000.00	
343 50 00 02 Administrative Fee	525.00	225.00	150.00	450.00	300.00	300.00	
343 50 00 03 Utility Tax On Sewer Sales	71,774.24	79,105.66	99,696.53	76,349.41	101,000.00	133,000.00	
343 50 00 04 Sewer Sales- Parts	21,432.91	3,549.51	19,674.58	0.00	10,000.00	0.00	
343 50 00 05 Sewer Hookups New	1,750.00	1,050.00	1,750.00	350.00	1,000.00	350.00	
340 Charges For Goods & Services	580,424.08	615,764.03	705,093.23	510,405.23	797,300.00	893,650.00	
359 50 00 01 Delinquent Utility Fees-Sewer	834.37	1,634.06	7,137.87	3,210.56	4,000.00	3,500.00	
350 Fines & Penalties	834.37	1,634.06	7,137.87	3,210.56	4,000.00	3,500.00	
361 10 04 05 Investment Interest	3,283.10	1,761.32	0.00	21.14	3,500.00	0.00	
369 91 00 01 Employee Re-Payment	0.00	0.00	1,548.26	0.00	0.00	0.00	
360 Interest & Other Earnings	3,283.10	1,761.32	1,548.26	21.14	3,500.00	0.00	
397 10 60 01 Transfer In - Rate Study 2022 (ARPA Funds)	0.00	0.00	5,335.00	0.00	0.00	0.00	
397 Interfund Transfers	0.00	0.00	5,335.00	0.00	0.00	0.00	
398 10 00 00 Insurance Recoveries - WWTF Fire	157,726.06	287,153.63	1,043,096.71	0.00	0.00	0.00	
398 Insurance Recoveries	157,726.06	287,153.63	1,043,096.71	0.00	0.00	0.00	
TOTAL REVENUES:	1,279,739.86	1,200,969.46	1,166,754.81	519,821.28	1,118,344.00	1,210,694.00	
535 00 41 00 Rate Study 2022 - (ARPA Funds)	0.00	0.00	5,247.84	0.00	0.00	0.00	
535 00 48 01 Sewer Installations	1,814.83	4,154.23	41.15	3,450.63	4,000.00	4,000.00	
535 10 10 00 Public Works Wages	133,068.75	94,541.65	69,631.11	40,586.36	96,000.00	98,000.00	
535 10 10 02 Clerk/Treasurer Salary	31,093.49	37,685.76	25,814.79	16,537.77	27,000.00	32,000.00	
535 10 10 03 Public Works Director Salary	0.00	16,769.17	33,547.88	21,862.45	37,500.00	43,000.00	
535 10 10 04 Public Works Overtime Wages	0.00	3,031.98	6,954.17	4,376.46	7,000.00	8,000.00	
535 10 10 05 Deputy Clerks Wages	0.00	0.00	20,143.84	12,964.89	27,000.00	27,000.00	
535 10 10 06 Admin. Assistant Clerk Wages	0.00	0.00	0.00	0.00	10,700.00	0.00	

5 YEAR BUDGET COMPARISON

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405 Sewer Operating Fund

Account	2020	2021	2022	2023	2023	2024	
	Actual	Actual	Actual	Actual	Appropriated	Appropriated	Comment
535 10 20 00 Public Works Benefits	68,202.93	40,430.39	29,586.00	15,809.30	58,000.00	64,000.00	
535 10 20 02 Clerk/Treasurer Benefits	18,929.77	21,461.99	11,230.43	6,993.23	13,000.00	16,000.00	
535 10 20 03 Public Works Director Benefits	0.00	14,943.13	14,720.20	8,982.58	17,000.00	22,000.00	
535 10 20 04 Public Works Overtime Benefits	0.00	1,791.69	3,771.09	2,304.65	4,250.00	5,000.00	
535 10 20 05 Deputy Clerks Benefits	0.00	0.00	12,089.36	8,189.07	17,750.00	15,000.00	
535 10 20 06 Admin. Assistant Clerk Benefits	0.00	0.00	0.00	0.00	6,600.00	0.00	
535 10 31 00 Office Supplies	2,499.27	2,887.73	2,420.46	2,024.83	2,400.00	3,000.00	
535 10 31 01 Postage	1,555.38	1,278.13	1,163.41	857.14	1,400.00	1,400.00	
535 10 31 02 Uniforms	82.35	333.25	649.84	468.82	2,500.00	2,500.00	
535 10 31 03 Office & Operating Supplies - WWTF Fire	1,254.97	0.00	0.00	0.00	0.00	0.00	
535 10 32 00 Fuel	329.22	2,250.87	4,973.55	3,102.98	4,800.00	5,000.00	
535 10 32 01 Fuel - WWTF Fire	8,425.00	0.00	0.00	0.00	0.00	0.00	
535 10 35 00 Small Tools & Equipment	1,843.59	3,553.51	3,188.31	1,505.00	3,800.00	4,000.00	
535 10 35 02 Composite Sampler ISCO 4700	7,496.94	0.00	0.00	0.00	0.00	0.00	
535 10 41 00 State Auditor	4,067.99	175.00	3,400.00	303.00	500.00	3,000.00	
535 10 41 01 Engineering Services	2,740.22	7,091.53	1,912.35	2,930.67	5,000.00	6,600.00	
535 10 41 02 Testing Samples	17,377.24	18,879.60	20,381.77	10,771.41	21,500.00	22,000.00	
535 10 41 03 Publishing	919.86	186.98	378.82	0.00	500.00	500.00	
535 10 41 04 Professional Services	3,174.35	5,312.17	4,787.49	4,646.60	7,000.00	7,000.00	
535 10 41 05 Engineering -- W/S Rate Study	0.00	0.00	0.00	51.56	0.00	0.00	
535 10 41 06 Legal Fees -- Sewer	780.80	175.40	0.00	0.00	500.00	0.00	
535 10 41 08 Professional Services - WWTF Fire	258,849.39	100,990.57	94,417.50	5,634.62	0.00	0.00	
535 10 41 09 Professional Services - Pretreatment Ordinance	1,413.90	3,905.82	0.00	0.00	0.00	0.00	
535 10 41 10 Portage Liftstation Study	0.00	0.00	9,843.79	0.00	0.00	0.00	
535 10 42 00 Telephone	3,579.72	4,538.18	4,638.28	2,670.49	4,500.00	5,000.00	
535 10 43 00 Travel & Training	55.00	1,004.12	67.00	1,547.74	2,500.00	2,500.00	
535 10 44 00 Excise Tax On Sales	10,310.34	12,619.49	13,891.36	10,195.80	13,000.00	15,000.00	
535 10 44 01 Utility Tax On Sewer Sales Paid To General Fund	97,446.31	98,973.00	119,521.32	77,174.33	121,000.00	156,275.00	
535 10 45 01 Copier Lease	1,571.07	1,862.95	1,074.94	644.55	1,600.00	1,200.00	
535 10 46 00 Insurance	15,549.50	17,128.00	21,136.00	30,000.00	26,400.00	46,000.00	
535 10 47 00 Utilities	19,679.62	20,172.36	21,030.82	12,990.46	22,500.00	24,000.00	
535 10 47 01 LID Sewer Assess Fees	105.25	0.00	0.00	0.00	0.00	0.00	
535 10 48 00 Office Repair And Maintenance	759.58	982.47	2,370.26	51.57	2,000.00	2,500.00	
535 10 48 01 Computer Support/Maintenance	4,461.21	6,799.69	3,843.40	4,554.93	7,500.00	7,500.00	
535 10 48 02 Sewer Plant Maintenance	28,134.64	31,551.82	9,592.23	8,088.65	24,000.00	24,000.00	
535 10 48 03 Vehicle Repair / Maintenance	24,417.81	6,755.44	2,071.28	2,243.50	5,500.00	5,500.00	
535 10 48 04 System Repairs / Maintenance	17,767.52	36,556.24	12,467.55	2,962.58	24,000.00	24,000.00	
535 10 49 00 Miscellaneous	19.75	0.00	0.00	0.00	0.00	0.00	

5 YEAR BUDGET COMPARISON

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405 Sewer Operating Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
535 10 51 00 Permit Fees	2,307.96	3,797.28	4,070.27	2,838.49	4,500.00	4,500.00	
535 Sewer	792,085.52	624,571.59	596,069.86	330,317.11	634,700.00	706,975.00	
591 35 70 01 Postage Machine Lease - PW	0.00	0.00	0.00	135.00	0.00	0.00	
591 35 70 02 Copier Machine Lease - PW	0.00	0.00	990.56	346.71	0.00	0.00	
591 35 72 00 P WTF Loan Princ 07-962-014	23,105.18	23,105.18	23,105.17	23,105.18	23,106.00	23,105.00	
591 Debt Service - Principal Repayment	23,105.18	23,105.18	24,095.73	23,586.89	23,106.00	23,105.00	
592 35 83 00 P WTF Loan Int 07-962-014	3,696.82	3,234.72	2,772.62	2,310.52	2,311.00	2,000.00	
592 Debt Service - Interest Costs	3,696.82	3,234.72	2,772.62	2,310.52	2,311.00	2,000.00	
594 35 31 00 Computers - WWTF Fire	2,897.06	0.00	0.00	0.00	0.00	0.00	
594 35 63 06 WWTF Fire Repairs	0.00	0.00	519,927.90	220,904.33	0.00	0.00	
594 35 64 05 Mower (WWTF)	0.00	8,228.07	2,704.35	0.00	0.00	0.00	
594 42 64 02 Boom Lift	0.00	0.00	0.00	0.00	1,500.00	0.00	
595 35 45 00 Blower Rental - WWTF Fire	148,298.86	0.00	0.00	0.00	0.00	0.00	
595 35 63 04 WWTF Fire Repairs - DO NOT USE	0.00	1,122,286.16	0.00	0.00	0.00	0.00	
594 Capital Expenditures	151,195.92	1,130,514.23	522,632.25	220,904.33	1,500.00	0.00	
597 30 00 00 Transfer To 412-sewer Improv.	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	
597 35 89 00 Transfer To 406 Sewer Debt. Fund (WWTF Improv. Loan Pmt.)	0.00	0.00	0.00	127,000.00	127,000.00	150,000.00	
597 Interfund Transfers	15,000.00	15,000.00	15,000.00	142,000.00	142,000.00	165,000.00	
508 80 04 05 End Bal UnRes Sewer Fund	0.00	0.00	0.00	0.00	314,727.00	313,614.00	
999 Ending Balance	0.00	0.00	0.00	0.00	314,727.00	313,614.00	
TOTAL EXPENDITURES:	985,083.44	1,796,425.72	1,160,570.46	719,118.85	1,118,344.00	1,210,694.00	
FUND GAIN/LOSS:	294,656.42	-595,456.26	6,184.35	-199,297.57	0.00	0.00	

5 YEAR BUDGET COMPARISON

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420 Solid Waste Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
308 51 04 20 Beg Bal UnRes Solid Waste Fund	104,798.34	92,010.00	95,878.78	114,811.74	101,028.00	120,000.00	
308 51 04 21 Beg Bal UnRes Solid Waste Leave Accrual	0.00	0.00	0.00	0.00	1,557.92	1,557.92	
308 Beginning Balances	104,798.34	92,010.00	95,878.78	114,811.74	102,585.92	121,557.92	
343 70 00 00 Garbage/Solid Waste Services	273,735.75	338,254.91	347,984.43	229,122.66	349,800.00	356,000.00	
343 70 00 01 Drop Box Fees	590.19	524.95	0.00	0.00	1,000.00	0.00	
343 70 00 02 Utility Tax On Garbage Sales	41,008.42	49,830.53	59,111.22	40,361.52	50,000.00	62,300.00	
340 Charges For Goods & Services	315,334.36	388,610.39	407,095.65	269,484.18	400,800.00	418,300.00	
359 70 04 20 Delinquent Utility Fees-Garbage	470.76	894.44	2,439.17	1,557.31	1,000.00	1,000.00	
350 Fines & Penalties	470.76	894.44	2,439.17	1,557.31	1,000.00	1,000.00	
361 10 04 20 Investment Interest	728.84	504.64	549.92	574.09	800.00	500.00	
367 00 00 01 Contributions And Donations	0.00	500.00	0.00	0.00	0.00	0.00	
367 00 00 05 Clean-Up Fee Revenue	0.00	0.00	0.00	737.00	0.00	2,000.00	
360 Interest & Other Earnings	728.84	1,004.64	549.92	1,311.09	800.00	2,500.00	
TOTAL REVENUES:	421,332.30	482,519.47	505,963.52	387,164.32	505,185.92	543,357.92	
537 10 10 00 Clerk/Treasurer Salary	18,647.52	18,054.19	3,911.32	2,505.75	4,000.00	6,000.00	
537 10 10 01 Public Works Wages	1,770.53	4,102.04	4,019.78	3,423.33	6,500.00	8,000.00	
537 10 10 02 Public Works Director Salary	0.00	3,057.23	4,414.15	2,876.60	4,000.00	7,000.00	
537 10 10 03 Public Works Overtime Wages	0.00	0.00	763.00	32.15	700.00	1,000.00	
537 10 10 04 Deputy Clerks Wages	0.00	0.00	9,484.08	5,914.97	13,000.00	12,000.00	
537 10 10 05 Admin. Assistant Clerk Wages	0.00	0.00	0.00	0.00	1,200.00	0.00	
537 10 20 00 Clerk/Treasurer Benefits	12,254.27	10,752.97	1,701.47	1,059.59	2,000.00	3,000.00	
537 10 20 01 Public Works Benefits	1,247.16	2,825.39	2,213.00	1,857.23	3,500.00	5,000.00	
537 10 20 02 Public Works Director Benefits	0.00	1,462.09	1,936.70	1,181.88	2,000.00	3,500.00	
537 10 20 03 Public Works Overtime Benefits	0.00	0.00	388.21	17.60	400.00	600.00	
537 10 20 04 Deputy Clerks Benefits	0.00	0.00	5,502.79	3,536.31	10,500.00	6,000.00	
537 10 20 05 Admin. Assistant Clerk Benefits	0.00	0.00	0.00	0.00	600.00	0.00	
537 10 31 00 Office Supplies	613.63	464.67	291.37	349.17	600.00	600.00	
537 10 31 01 Postage	653.99	735.51	788.53	727.14	1,200.00	1,097.00	
537 10 33 00 Consolidated Disposal	215,924.56	245,353.79	251,299.29	154,491.73	254,000.00	255,000.00	
537 10 33 01 Consolidated Disposal Drop Box Fees	1,263.05	3,551.62	1,257.10	0.00	2,400.00	1,500.00	
537 10 41 00 State Auditor	0.00	0.00	2,283.20	303.00	250.00	2,000.00	
537 10 41 01 Computer Support/Maintenance	2,267.94	2,981.41	2,882.14	2,434.52	3,600.00	3,600.00	

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420 Solid Waste Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
537 10 41 02 Professional Services	571.60	1,606.01	1,170.78	2,188.17	1,200.00	2,400.00	
537 10 41 03 Legal Fees	0.00	0.00	0.00	0.00	400.00	1,000.00	
537 10 42 00 Telephone	1,466.79	1,293.87	1,103.55	202.61	1,200.00	1,500.00	
537 10 44 00 Excise Tax On Sales	16,343.66	19,125.43	19,918.82	12,928.21	18,000.00	21,000.00	
537 10 44 01 Utility Tax On Garbage Sales Paid To General Fund	55,080.20	67,795.43	71,237.76	40,567.25	65,000.00	73,203.00	
537 10 46 00 Insurance	0.00	0.00	0.00	0.00	600.00	2,400.00	
537 10 48 00 Office Repair And Maintenance	21.67	79.38	0.00	210.41	600.00	600.00	
537 10 48 01 Vehicle Repair & Maintenance	437.98	1,094.10	226.31	969.17	1,000.00	1,000.00	
537 30 41 01 Publishing	0.00	186.96	0.00	0.00	300.00	300.00	
537 50 41 00 Spring Clean Up	757.75	2,118.60	1,414.08	867.23	2,000.00	2,000.00	
537 50 48 00 Clean-up Events	0.00	0.00	0.00	0.00	500.00	500.00	
537 Garbage & Solid Waste	329,322.30	386,640.69	388,207.43	238,644.02	401,250.00	421,800.00	
591 37 70 00 Postage Machine Lease - PW	0.00	0.00	240.00	135.00	0.00	0.00	
591 37 70 01 Copier Machine Lease - PW	0.00	0.00	0.00	346.71	0.00	0.00	
591 Debt Service - Principal Repayment	0.00	0.00	240.00	481.71	0.00	0.00	
594 37 64 00 Snow Plow	0.00	0.00	2,704.35	0.00	0.00	0.00	
594 Capital Expenditures	0.00	0.00	2,704.35	0.00	0.00	0.00	
508 80 04 20 End Bal UnRes Solid Waste Fund	0.00	0.00	0.00	0.00	103,935.92	121,557.92	
999 Ending Balance	0.00	0.00	0.00	0.00	103,935.92	121,557.92	
TOTAL EXPENDITURES:	329,322.30	386,640.69	391,151.78	239,125.73	505,185.92	543,357.92	
FUND GAIN/LOSS:	92,010.00	95,878.78	114,811.74	148,038.59	0.00	0.00	