



## **AGENDA**

### **REGULAR MEETING OF THE DIXON CITY COUNCIL**

**February 7, 2023**

**CITY OF DIXON  
600 EAST A STREET  
COUNCIL CHAMBERS  
7:00 P.M.**

### **NOTICE TO PUBLIC**

#### **GENERAL NOTES**

- The City of Dixon is committed to provide full access to these proceedings. Individuals with special needs may call 678-7000 (voice) or 678-1489 (TTY). The Council Chambers is accessible to individuals in wheelchairs and special hearing assistance devices are provided upon request.
- The City does not produce a verbatim transcription of its proceedings. Anyone who desires a verbatim record of this meeting should call the City Clerk/Recording Secretary in advance of the meeting to discuss acceptable methods of and arrangements for transcription. Such arrangements will be at the sole expense of the individual requesting the record. All meetings are video recorded. DVD copies are available at the Dixon Public Library and at City Hall following the meeting, and meetings are viewable on-line on the City's website at [www.cityofdixon.us](http://www.cityofdixon.us).
- City Council and Commission agenda packets, including all public documents relating to the open meeting and provided to the City Council/Commission, are available for review or copying at City Hall, 600 East A Street, Dixon. A copy is also located at the entrance to the Council Chambers during the meeting, at the Dixon Public Library, 230 North First Street, Dixon, and the Agenda packet is posted on-line on the City's website at [www.cityofdixon.us](http://www.cityofdixon.us).
- Regular City Council and Commission meetings are broadcast live on Cable Television Channel 20 - Government Channel. The meetings can also be viewed live through the City's website at [www.cityofdixon.us](http://www.cityofdixon.us) by selecting "View City Meetings and Agendas".

#### **SPEAKER/COMMENT CARDS**

At each meeting, the public has the opportunity to address the City Council/Commission on items appearing on the agenda and items not appearing on the agenda, but within the purview of the City Council/Commission.

Persons wishing to address the City Council/Commission (whether on an item listed on the agenda or on a matter not listed on the agenda) are requested to fill out a green "Speaker Card", but are not required to do so.

Persons wishing to comment on an item but not wishing to speak before the City Council/Commission may complete a yellow "Comment Card". Both cards are on the table inside the Council Chambers entrance doors. The Mayor/Chair will read Comment Cards for the record.

**PLEASE SUBMIT COMPLETED CARDS TO THE CITY CLERK BEFORE THE ITEM IS CALLED, PREFERABLY BEFORE THE MEETING BEGINS.**

**AUDIENCE/PUBLIC COMMENT PERIOD (Items not on the Agenda)**

The City Council/Commission sets time aside for Audience/Public Comment items not on the agenda but pertaining to the City of Dixon or any other body comprised of or including City Councilmembers or Commissioners. City Council Guidelines limit speaker comments to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or extend the time as necessary.

Please note that State law prohibits the City Council/Commission from either discussion or taking action at this meeting on any matter(s) not listed on the agenda even when raised during the Audience/Public Comment period.

Persons wishing to address the City Council/Commission are requested to fill out and present a green "Speaker Card" to the City Clerk/Recording Secretary, but are not required to do so.

**PUBLIC HEARINGS**

Persons who wish to speak on Public Hearing items listed on the agenda will be heard when the public hearing is opened, except for public hearing items previously heard and closed to public comment. City Council Guidelines limit each speaker to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or may extend the time as necessary.

After the public has commented, the item is closed to further public comment and brought to the Council/Agency/Commission level for discussion and action. Further comment from the audience will not be received unless requested by the Council/Agency/Commission. No public hearing will commence after 10:00 p.m. unless approved by the majority of the City Council/Commission.

<b>City Council and City Treasurer Telephone Number:</b>	<b>(707) 678-7000</b>
<b>Mayor Steven Bird</b>	<b>Voice Mailbox 1201</b>
<b>Vice Mayor Don Hendershot</b>	<b>Voice Mailbox 1206</b>
<b>Councilmember Thom Bogue</b>	<b>Voice Mailbox 1203</b>
<b>Councilmember Jim Ernest</b>	<b>Voice Mailbox 1205</b>
<b>Councilmember Kevin Johnson</b>	<b>Voice Mailbox 1207</b>
<b>City Treasurer James P. Ward Jr.</b>	<b>Voice Mailbox 1208</b>
<b>Elected City Clerk Kristin M. Janisch</b>	<b>Voice Mailbox 1202</b>
<b>Website: <a href="http://www.cityofdixon.us">www.cityofdixon.us</a></b>	<b>E-mail: <a href="mailto:cityhall@cityofdixon.us">cityhall@cityofdixon.us</a></b>



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***THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY ALSO PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT <https://us02web.zoom.us/j/9886211137?pwd=R2dxZ3RkbU9SQXdIUVRkc0QlQwZz09> AND VIA TELECONFERENCE BY CALLING (669) 900-9128, MEETING ID: 988 621 1137, PASSCODE: 604754 AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT. TO SPEAK DURING PUBLIC COMMENT VIA VIDEO CONFERENCING CLICK ON "RAISE HAND", VIA TELECONFERENCE PRESS \*9.***

**0. CLOSED SESSION AT 6:00 P.M.**

0.0 ROLL CALL

0.1 PUBLIC COMMENT (CLOSED SESSION AGENDA ITEMS ONLY)

0.2 **CONFERENCE WITH LABOR NEGOTIATORS:**

Pursuant to Government Code § 54957.6

City Negotiators: Jim Lindley, Kate Zawadzki,  
Rachel Ancheta, Douglas L. White

Employee Organizations: Dixon Professional Firefighters Association  
Dixon Police Officers Association  
Public Employees Union, Local One  
Non-Represented Management Unit  
Non-Represented Non-Management Unit  
Dixon Mid-Manager's and Supervisor's  
Association  
Dixon Public Safety Mid-Manager's Association

Item Initiated By: Jim Lindley, City Manager

Authorized By: Jim Lindley, City Manager

0.3 **CONFERENCE WITH LABOR NEGOTIATORS:**

Pursuant to Government Code § 54957.6

City Negotiators: Jim Lindley, Kate Zawadzki,  
Rachel Ancheta, Douglas L. White

Unrepresented Employee: City Manager

Item Initiated By: Douglas L. White, City Attorney

Authorized By: Douglas L. White, City Attorney

**1. CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **CONFLICT OF INTEREST**

5. **APPROVAL OF AGENDA**

6. **PRESENTATIONS/PROCLAMATIONS/RECOGNITION**

6.1 Presentation of Retiree Award to Catherine Eister for her years of Service to the City of Dixon.

Item Initiated By: Rachel Ancheta, Human Resources Director

Authorized By: Jim Lindley, City Manager

Presented By: Mayor Steve Bird

6.2 Recognition of 2022 Service Award recipients.

Item Initiated By: Rachel Ancheta, Human Resources Director

Authorized By: Jim Lindley, City Manager

Presented By: Mayor Steve Bird

6.3 Update on Parkway Boulevard Overcrossing project.

Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities

Authorized By: Jim Lindley, City Manager

Presented By: Jim Lindley, City Manager

6.4 Update on Cypress Street and Spruce Street flooding.

Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities

Authorized By: Jim Lindley, City Manager

Presented By: Jordan Santos, Junior Engineer

7. **PUBLIC COMMENT (NON-AGENDA ITEMS)**

8. **ITEMS FROM THE CITY COUNCIL**

9. **CONSENT CALENDAR** *(All matters listed under the Consent Calendar are considered by the Council/Agency to be routine and will be acted upon in a single motion. There will not be separate discussions of these items unless a request is made prior to the time the Council/Agency considers the motion to adopt.)*

9.1 Approve the Minutes from the January 17, 2023 Regular Meeting of the Dixon City Council.

Item Initiated By: Jim Lindley, City Manager

Authorized By: Jim Lindley, City Manager

Prepared By: Lupe Ruiz, Administrative City Clerk

9.2 Adopt a Resolution approving the Enumeration of Claims.

Item Initiated By: Kate Zawadzki, Finance Director

Authorized By: Jim Lindley, City Manager

Prepared By: Kate Zawadzki, Finance Director

- 9.3 Adopt resolution supporting the Dixon May Fair special event and approving the closing of certain streets for the annual Dixon May Fair Parade, establish specific use conditions for the event, authorize the use of City staff on over-time at City expense, and authorize the use of the City of Dixon logo to be used on event staff shirts and any published material for the event.  
 Item Initiated By: Jim Lindley, City Manager  
 Authorized By: Jim Lindley, City Manager  
 Prepared By: Madeline Graf, Public Information Officer
- 9.4 Waive second reading, read by title only, and adopt an Ordinance of the Dixon City Council adding Chapter 18.32, Development Agreements, to Title 18, Zoning, of the Dixon Municipal Code to Establish Requirements and Procedures for Development Agreements.  
 Item Initiated By: Douglas L. White, City Attorney  
 Authorized By: Jim Lindley, City Manager  
 Prepared By: Douglas L. White, City Attorney  
 Raffi Boloyan, Community Development Director
- 9.5 Adopt a resolution:
1. Approve plans and specifications for the 27-Inch Sewer Rehabilitation, Phase 1 Project No. 315-109 and authorize the City Clerk to advertise for construction bids; and
  2. Finding the 27-Inch Sewer Rehabilitation, Phase 1 Project No. 315-109, to be Class 1 categorically exempt from the California Environmental Quality Act (CEQA) per Section 15301(b) and 15302(c) of the CEQA Guidelines; and
  3. Authorizing the City Clerk to file a Notice of Exemption for the above project with the County Clerk of Solano County in conformance with procedures for the filing of such notices in the California Environmental Quality Act and the CEQA guidelines.
- Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities  
 Authorized By: Jim Lindley, City Manager  
 Prepared By: William Garcia, P.E., Staff Augmentation Consultant
- 9.6 Adopt a Resolution authorizing City Staff to execute Task Order No. 612.2 for Harris & Associates (“Harris”) to provide project management, construction management, construction inspection, and warranty enforcement to support the additional work for the 2022 Pavement Preservation Project (“Project”) for an amount not to exceed \$25,905.  
 Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities  
 Authorized By: Jim Lindley, City Manager  
 Prepared By: Brandon Rodriguez, P.E., Senior Civil Engineer
- 9.7 Adopt a resolution authorizing City staff to execute:
1. Amendment No. 15.1 to the City’s Consultant Services Agreement (“Contract”) with T.Y. Lin International (“TY Lin”) for additional engineering services to complete design modifications including but not limited to the grading of the eastern embankment and separated Class IV bike lanes, relating to the Parkway Boulevard Overcrossing

Project No. 461-601 (the "Project") for an amount not to exceed \$115,790; and

2. Contract extension through December 2024; and
3. No net fiscal impact budget transfer of \$45,000 in Fund 461-601 from Consultant Professional to Design/Plans/Specs.

Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities

Authorized By: Jim Lindley, City Manager

Prepared By: Deborah Barr, P.E., City Engineer/Director of Utilities

- 9.8 Adopt a Resolution authorizing the City Manager to execute and negotiate an agreement with Staples Construction Company, Inc., through the Sourcewell state bid, to renovate the City of Dixon's Pat Granucci Aquatic Facility locker rooms for an amount of \$216,571.97.

Item Initiated By: Louren Kotow, Public Works Director

Authorized By: Jim Lindley, City Manager

Prepared By: Louren Kotow, Public Works Director

- 9.9 Adopt a Resolution authorizing the City Manager to execute the Disadvantaged Business Enterprise ("DBE") Combination Race-Neutral/Race-Conscious Implementation Agreement for Federal Transit Administration Subrecipients ("Amended DBE Agreement").

Item Initiated By: Louren Kotow, Public Works Director

Authorized By: Jim Lindley, City Manager

Prepared By: Louren Kotow, Public Works Director

- 9.10 Adopt a resolution authorizing the City Manager to:

1. Establish a new job classification and salary schedule for the Permit Technician I/II and Senior Permit Technician positions and
2. Remove the existing Economic and Community Development Technician job classification and salary schedule.

Item Initiated By: Raffi Boloyan, Community Development Director

Authorized By: Jim Lindley, City Manager

Prepared By: Raffi Boloyan, Community Development Director  
Rachel Ancheta, Human Resources Director

- 9.11 By minute action, appoint a Dixon government representative and alternate representative to the Housing First Solano Continuum of Care (CoC) board.

Item Initiated By: Jim Lindley, City Manager

Authorized By: Jim Lindley, City Manager

Prepared By: Jim Lindley, City Manager

**10. PUBLIC HEARINGS**

None.

**11. UNFINISHED BUSINESS**

None.

**12. NEW BUSINESS**

12.1 Adopt a Resolution Approving the Memorandum of Understanding between the Public Employees Union, Local One and the City of Dixon for the Period of July 1, 2022 through June 30, 2025 and Approve a 2022-2023 Budget Amendment.

Item Initiated By: Jim Lindley, City Manager

Authorized By: Jim Lindley, City Manager

Prepared By: Rachel Ancheta, Human Resources Director

Presented By: Rachel Ancheta, Human Resources Director

12.2 City Treasurer Quarterly Update (verbal).

Item Initiated By: City Council

Authorized By: Jim Lindley, City Manager

Presented By: City Treasurer James Ward

12.3 Receive a presentation on the City's new alert and warning notification system.

Item Initiated By: Madeline Graf, Public Information Officer

Authorized By: Jim Lindley, City Manager

Prepared By: Madeline Graf, Public Information Officer

Presented By: Madeline Graf, Public Information Officer

12.4 Authorization to name the artificial turf soccer field after longtime Dixon resident Rob Salaber.

Item Initiated By: Mayor Steve Bird

Authorized By: Jim Lindley, City Manager

Prepared By: Jim Lindley, City Manager

Presented By: Jim Lindley, City Manager

**13. PUBLIC COMMENT (NON-AGENDA ITEMS)**

**14. ITEMS FROM THE CITY COUNCIL**

**15. ITEMS FROM THE CITY ATTORNEY**

**16. ITEMS FROM THE CITY MANAGER**

**17. INFORMATIONAL ITEMS - Upcoming Meetings (30-day Calendar)**

02/08/2023 5:30 p.m. Vacaville Dixon Greenbelt Authority

02/14/2023 7:00 p.m. Planning Commission

02/15/2023 7:00 p.m. Transportation Advisory Commission

02/21/2023 7:00 p.m. City Council

02/28/2023 7:00 p.m. Parks & Recreation Commission

03/07/2023 7:00 p.m. City Council

**18. ADJOURNMENT**

Adjourn to the Regular Meeting of the Dixon City Council on February 21, 2023.

## ADDITIONAL CITY INFORMATION

Members of the public can:

Like us on Facebook ([www.facebook.com/CityofDixonCA](http://www.facebook.com/CityofDixonCA) )

Follow us on Twitter ([www.twitter.com/cityofdixonca](http://www.twitter.com/cityofdixonca))

Sign up to receive City Communications via email ([www.ci.dixon.ca.us/list.asp?mode=de](http://www.ci.dixon.ca.us/list.asp?mode=de))

I, Kristin M. Janisch, Elected City Clerk do hereby certify that I have created a true copy of the above notice and agenda to be delivered to each of the members of the Dixon City Council, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 600 East A St, Dixon, CA at 5:00 pm., Friday, February 3, 2023.

Dated: Friday, February 3, 2023

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Elected City Clerk