



REVISED AGENDA REGULAR MEETING OF THE DIXON CITY COUNCIL

April 18, 2023

**CITY OF DIXON
600 EAST A STREET
COUNCIL CHAMBERS
7:00 P.M.**

NOTICE TO PUBLIC

GENERAL NOTES

- The City of Dixon is committed to provide full access to these proceedings. Individuals with special needs may call 678-7000 (voice) or 678-1489 (TTY). The Council Chambers is accessible to individuals in wheelchairs and special hearing assistance devices are provided upon request.
- The City does not produce a verbatim transcription of its proceedings. Anyone who desires a verbatim record of this meeting should call the City Clerk/Recording Secretary in advance of the meeting to discuss acceptable methods of and arrangements for transcription. Such arrangements will be at the sole expense of the individual requesting the record. All meetings are video recorded. DVD copies are available at the Dixon Public Library and at City Hall following the meeting, and meetings are viewable on-line on the City's website at www.cityofdixon.us.
- City Council and Commission agenda packets, including all public documents relating to the open meeting and provided to the City Council/Commission, are available for review or copying at City Hall, 600 East A Street, Dixon. A copy is also located at the entrance to the Council Chambers during the meeting, at the Dixon Public Library, 230 North First Street, Dixon, and the Agenda packet is posted on-line on the City's website at www.cityofdixon.us.
- Regular City Council and Commission meetings are broadcast live on Cable Television Channel 20 - Government Channel. The meetings can also be viewed live through the City's website at www.cityofdixon.us by selecting "View City Meetings and Agendas".

SPEAKER/COMMENT CARDS

At each meeting, the public has the opportunity to address the City Council/Commission on items appearing on the agenda and items not appearing on the agenda, but within the purview of the City Council/Commission.

Persons wishing to address the City Council/Commission (whether on an item listed on the agenda or on a matter not listed on the agenda) are requested to fill out a green “Speaker Card”, but are not required to do so.

Persons wishing to comment on an item but not wishing to speak before the City Council/Commission may complete a yellow “Comment Card”. Both cards are on the table inside the Council Chambers entrance doors. The Mayor/Chair will read Comment Cards for the record.

PLEASE SUBMIT COMPLETED CARDS TO THE CITY CLERK BEFORE THE ITEM IS CALLED, PREFERABLY BEFORE THE MEETING BEGINS.

AUDIENCE/PUBLIC COMMENT PERIOD (Items not on the Agenda)

The City Council/Commission sets time aside for Audience/Public Comment items not on the agenda but pertaining to the City of Dixon or any other body comprised of or including City Councilmembers or Commissioners. City Council Guidelines limit speaker comments to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or extend the time as necessary.

Please note that State law prohibits the City Council/Commission from either discussion or taking action at this meeting on any matter(s) not listed on the agenda even when raised during the Audience/Public Comment period.

Persons wishing to address the City Council/Commission are requested to fill out and present a green “Speaker Card” to the City Clerk/Recording Secretary, but are not required to do so.

PUBLIC HEARINGS

Persons who wish to speak on Public Hearing items listed on the agenda will be heard when the public hearing is opened, except for public hearing items previously heard and closed to public comment. City Council Guidelines limit each speaker to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or may extend the time as necessary.

After the public has commented, the item is closed to further public comment and brought to the Council/Agency/Commission level for discussion and action. Further comment from the audience will not be received unless requested by the Council/Agency/Commission. No public hearing will commence after 10:00 p.m. unless approved by the majority of the City Council/Commission.

City Council and City Treasurer Telephone Number:	(707) 678-7000
Mayor Steven Bird	Voice Mailbox 1201
Vice Mayor Don Hendershot	Voice Mailbox 1206
Councilmember Thom Bogue	Voice Mailbox 1203
Councilmember Jim Ernest	Voice Mailbox 1205
Councilmember Kevin Johnson	Voice Mailbox 1207
City Treasurer James P. Ward Jr.	Voice Mailbox 1208
Elected City Clerk Kristin M. Janisch	Voice Mail box 1202
Website: www.cityofdixon.us	E-mail: cityhall@cityofdixon.us



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April 18, 2023

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COUNCIL CHAMBERS
7:00 P.M.**

THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY ALSO PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT <https://us02web.zoom.us/j/9886211137?pwd=R2dxZ3RkbU9SQXdIUUVlIRkc0QlQwZz09> AND VIA TELECONFERENCE BY CALLING (669) 900-9128, MEETING ID: 988 621 1137, PASSCODE: 604754 AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT. TO SPEAK DURING PUBLIC COMMENT VIA VIDEO CONFERENCING CLICK ON "RAISE HAND", VIA TELECONFERENCE PRESS *9.

0. CLOSED SESSION AT 6:00 P.M.

0.0 ROLL CALL

0.1 PUBLIC COMMENT (CLOSED SESSION AGENDA ITEMS ONLY)

0.2 CONFERENCE WITH LABOR NEGOTIATORS:

Pursuant to Government Code § 54957.6

City Negotiators: Jim Lindley, Kate Zawadzki,
Rachel Ancheta, Douglas L. White

Employee Organizations: Dixon Professional Firefighters Association
Dixon Police Officers Association
Public Employees Union, Local One
Non-Represented Management Unit
Non-Represented Non-Management Unit
Dixon Mid-Manager's and Supervisor's
Association
Dixon Public Safety Mid-Manager's Association

Item Initiated By: Jim Lindley, City Manager

Authorized By: Jim Lindley, City Manager

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. CONFLICT OF INTEREST

5. APPROVAL OF AGENDA

6. PRESENTATIONS/PROCLAMATIONS/RECOGNITION

- 6.1 Recognition of Promotions of Lieutenant Jenna Cameron, Lieutenant Mick Geisser and Sergeant Alberto Oliveira.
Item Initiated By: Robert Thompson, Chief of Police
Authorized By: Jim Lindley, City Manager
Presented By: Robert Thompson, Chief of Police

7. PUBLIC COMMENT (NON-AGENDA ITEMS)

8. ITEMS FROM THE CITY COUNCIL

9. CONSENT CALENDAR *(All matters listed under the Consent Calendar are considered by the Council/Agency to be routine and will be acted upon in a single motion. There will not be separate discussions of these items unless a request is made prior to the time the Council/Agency considers the motion to adopt.)*

- 9.1 Approve the Minutes from the April 4, 2023 Regular Meeting of the Dixon City Council.
Item Initiated By: Jim Lindley, City Manager
Authorized By: Jim Lindley, City Manager
Prepared By: Lupe Ruiz, Administrative City Clerk
- 9.2 Adopt a Resolution approving the Enumeration of Claims.
Item Initiated By: Kate Zawadzki, Finance Director
Authorized By: Jim Lindley, City Manager
Prepared By: Kate Zawadzki, Finance Director
- 9.3 Adopt a Resolution amending the City of Dixon Salary Schedule with previously City Council approved changes.
Item Initiated By: Rachel Ancheta, Human Resources Director
Authorized By: Jim Lindley, City Manager
Prepared By: Kim Stalie, Risk Analyst II
- 9.4 Adopt a resolution authorizing the City Staff to execute Amendment No. 5 to the City's Professional Services Agreement ("PSA") 21-038 with DKS Associates ("DKS") to complete travel demand modeling and traffic impact analysis review services for the Dixon 257 Development Project for an amount not to exceed \$12,935, and approve the corresponding budget amendment with no net fiscal impact.
Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities
Authorized By: Jim Lindley, City Manager
Prepared By: Leland Markusen, Junior Engineer
- 9.5 Adopt a resolution authorizing City Staff to execute Task Order No. 406 for Harris & Associates ("Harris") for Engineering Department Staff Augmentation Services through June 30, 2023, for an amount not to exceed \$52,744; and (2) Approve the following Project Number Adjustment.
Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities
Authorized By: Jim Lindley, City Manager
Prepared By: Brandon Rodriguez, P.E., Senior Civil Engineer

- 9.6 Adopt a resolution authorizing City Staff to execute Task Order Amendment No. 554.1 for Harris & Associates (“Harris”) to provide project and construction management for project closeout and public works inspection services for Homestead Phase 1 Village 2 Improvements for an amount not to exceed \$14,201.
Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities
Authorized By: Jim Lindley, City Manager
Prepared By: Brandon Rodriguez, P.E., Senior Civil Engineer
- 9.7 Adopt a Resolution accepting the Sewer System Management Plan (“SSMP”) update, prepared by Harris & Associates (dated April 2023).
Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities
Authorized By: Jim Lindley, City Manager
Prepared By: Leland Markusen, Junior Engineer
- 9.8 Adopt a resolution authorizing the City Manager to execute:
1) West Yost Associates (“WYA”) Professional Services Agreement (“PSA”) No. 16-005 Amendment No. 31.1 expanding scope of services to provide stormwater engineering support for the Milk Farm Development for a time and materials cost not to exceed \$21,900; and
2) A corresponding budget amendment with no net fiscal impact.
Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities
Authorized By: Jim Lindley, City Manager
Prepared By: Leland Markusen, Junior Engineer
- 9.9 Adopt a Resolution authorizing:
1. City Manager to execute Amendment #1 to the Professional Services Agreement (“PSA”) with DeNovo Planning to prepare the necessary EIR for the Dixon 257 project; and
2. A corresponding budget amendment.
Item Initiated By: Raffi Boloyan, Community Development Director
Authorized By: Jim Lindley, City Manager
Prepared By: Raffi Boloyan, Community Development Director

10. **PUBLIC HEARINGS**

- 10.1 Conduct a Public Hearing to receive and consider public comments on updates to the Master Fee Schedule based on the December 2022 All Urban Consumers Price Index (CPI); and Adopt a Resolution of the Dixon City Council Approving an Annual Update to the Master Fee Schedule based on the Consumer Price Index (CPI).
Item Initiated By: Kate Zawadzki, Finance Director
Authorized By: Jim Lindley, City Manager
Prepared By: Stephanie Frank, Finance Analyst II
Presented By: Kate Zawadzki, Finance Director
- 10.2 178 North First Street (Whiskey Barrel) - Appeal (APL23-01) of the March 14, 2023 Planning Commission decision to: 1) Conditionally approve a Time Extension (EXT23-01) to the previously approved Conditional Use Permit (UP21-02) to allow a new public/lounge and outdoor dining, and 2) Determine that Public Convenience and/or Necessity (PCN) (UP23-01) would be served by the issuance of an additional "on-sale" (Type 48)

alcohol license for the new pub/lounge. No changes are proposed to the previously approved use, site plan or floor plan for the use; APN: 0115- 082-090; Zoning District: Downtown Commercial (CD); 178 N First, LLC, owner, Edward “Mickey” Renger and Tiffany Fabiani, applicants; , individually and on behalf “unnamed others”, appellant; File No: APL23-01/PA23-05, PA23-03/EXT23-01/UP23-01.

Recommended Action: Adopt a Resolution denying an Appeal (AP23-01) and upholding the March 14, 2023 Planning Commission decision to: 1) Conditionally approve a Time Extension (23-01) to the previously approved Conditional Use Permit (22-02) to allow a new public/lounge and outdoor dining, and 2) Determine that Public Convenience and/or Necessity (PCN) (UP23-01) would be served by the issuance of an additional off sale (Type 48) alcohol license to a new pub/lounge.

Item Initiated By: Raffi Boloyan, Community Development Director

Authorized By: Jim Lindley, City Manager

Prepared By: Scott Greeley, Associate Planner

Presented By: Raffi Boloyan, Community Development Director

11. UNFINISHED BUSINESS

None.

12. NEW BUSINESS

12.1 Request for a waiver and refund of the appeal fee associated with the appeal (AP23-01) of the Use Permit Time Extension (EXT23-01) and Public Convenience or Necessity determination (UP23-01) for the Whiskey Barrel 707 project at 178 N First St.

Recommended Action: By Minute Action, the Council should take action on the request for a waiver and refund of the appeal fees

Item Initiated By: Raffi Boloyan, Community Development Director

Authorized By: Jim Lindley, City Manager

Prepared By: Raffi Boloyan, Community Development Director

Presented By: Raffi Boloyan, Community Development Director

12.2 Receive and accept the following reports: a) 2022 General Plan Annual Progress Report; b) Housing Element Annual Progress Report (APR); and c) Housing Successor Annual Report.

Item Initiated By: Raffi Boloyan, Community Development Director

Authorized By: Jim Lindley, City Manager

Prepared By: Raffi Boloyan, Community Development Director

Presented By: Raffi Boloyan, Community Development Director

12.3 Adopt a resolution:

1. Accepting staff’s proposed improvements for the Highway Safety Improvement Program (“HSIP”) Cycle 10 Project No. H10-04-015 and authorize staff to advertise for construction bids; and
2. Finding the HSIP Cycle 10 Project No. H10-04-015 to be Class 1 statutorily exempt from the California Environmental Quality Act (CEQA) per Section 15301(c) of the CEQA Guidelines; and

3. Authorizing the City Clerk to file a Notice of Exemption for the above project with the County Clerk of Solano County in conformance with procedures for the filing of such notices in the CEQA and the CEQA guidelines.

Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities

Authorized By: Jim Lindley, City Manager

Prepared By: Brandon Rodriguez, P.E., Senior Civil Engineer

Presented By: Brandon Rodriguez, P.E., Senior Civil Engineer

- 12.4 Receive an update of the third quarter Fiscal Year (FY) 2022-23 budget projections and financial results and approve the recommended budget adjustments.

Item Initiated By: Kate Zawadzki, Finance Director

Authorized By: Jim Lindley, City Manager

Prepared By: Kate Zawadzki, Finance Director

Presented By: Kate Zawadzki, Finance Director

13. PUBLIC COMMENT (NON-AGENDA ITEMS)

14. ITEMS FROM THE CITY COUNCIL

15. ITEMS FROM THE CITY ATTORNEY

16. ITEMS FROM THE CITY MANAGER

17. INFORMATIONAL ITEMS - Upcoming Meetings (30-day Calendar)

04/19/2023	7:00 p.m.	Transportation Advisory Commission
04/24/2023	6:30 p.m.	Special City Council & Planning Commission Meeting Joint Study Session #3
04/25/2023	7:00 p.m.	Parks & Recreation Commission
04/27/2023	7:00 p.m.	Water Rate Advisory Ad Hoc Committee
04/29/2023	9:00 a.m.	Special City Council – Goal Setting Workshop
05/02/2023	7:00 p.m.	City Council
05/08/2023	6:00 p.m.	Special City Council – Budget Workshop

18. ADJOURNMENT

Adjourn to the Regular Meeting of the Dixon City Council on May 2, 2023.

ADDITIONAL CITY INFORMATION

Members of the public can:

Like us on Facebook (www.facebook.com/CityofDixonCA)

Follow us on Twitter (www.twitter.com/cityofdixonca)

Sign up to receive City Communications via email (www.ci.dixon.ca.us/list.asp?mode=de)

I, Kristin M. Janisch, Elected City Clerk do hereby certify that I have created a true copy of the above notice and agenda to be delivered to each of the members of the Dixon City Council, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 600 East A St, Dixon, CA at 5:00 pm., Monday, April 17, 2023.

Dated: Monday, April 17, 2023

Elected City Clerk