



AGENDA

REGULAR MEETING OF THE DIXON CITY COUNCIL

May 2, 2023

**CITY OF DIXON
600 EAST A STREET
COUNCIL CHAMBERS
7:00 P.M.**

NOTICE TO PUBLIC

GENERAL NOTES

- The City of Dixon is committed to provide full access to these proceedings. Individuals with special needs may call 678-7000 (voice) or 678-1489 (TTY). The Council Chambers is accessible to individuals in wheelchairs and special hearing assistance devices are provided upon request.
- The City does not produce a verbatim transcription of its proceedings. Anyone who desires a verbatim record of this meeting should call the City Clerk/Recording Secretary in advance of the meeting to discuss acceptable methods of and arrangements for transcription. Such arrangements will be at the sole expense of the individual requesting the record. All meetings are video recorded. DVD copies are available at the Dixon Public Library and at City Hall following the meeting, and meetings are viewable on-line on the City's website at www.cityofdixon.us.
- City Council and Commission agenda packets, including all public documents relating to the open meeting and provided to the City Council/Commission, are available for review or copying at City Hall, 600 East A Street, Dixon. A copy is also located at the entrance to the Council Chambers during the meeting, at the Dixon Public Library, 230 North First Street, Dixon, and the Agenda packet is posted on-line on the City's website at www.cityofdixon.us.
- Regular City Council and Commission meetings are broadcast live on Cable Television Channel 20 - Government Channel. The meetings can also be viewed live through the City's website at www.cityofdixon.us by selecting "View City Meetings and Agendas".

SPEAKER/COMMENT CARDS

At each meeting, the public has the opportunity to address the City Council/Commission on items appearing on the agenda and items not appearing on the agenda, but within the purview of the City Council/Commission.

Persons wishing to address the City Council/Commission (whether on an item listed on the agenda or on a matter not listed on the agenda) are requested to fill out a green "Speaker Card", but are not required to do so.

Persons wishing to comment on an item but not wishing to speak before the City Council/Commission may complete a yellow "Comment Card". Both cards are on the table inside the Council Chambers entrance doors. The Mayor/Chair will read Comment Cards for the record.

PLEASE SUBMIT COMPLETED CARDS TO THE CITY CLERK BEFORE THE ITEM IS CALLED, PREFERABLY BEFORE THE MEETING BEGINS.

AUDIENCE/PUBLIC COMMENT PERIOD (Items not on the Agenda)

The City Council/Commission sets time aside for Audience/Public Comment items not on the agenda but pertaining to the City of Dixon or any other body comprised of or including City Councilmembers or Commissioners. City Council Guidelines limit speaker comments to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or extend the time as necessary.

Please note that State law prohibits the City Council/Commission from either discussion or taking action at this meeting on any matter(s) not listed on the agenda even when raised during the Audience/Public Comment period.

Persons wishing to address the City Council/Commission are requested to fill out and present a green "Speaker Card" to the City Clerk/Recording Secretary, but are not required to do so.

PUBLIC HEARINGS

Persons who wish to speak on Public Hearing items listed on the agenda will be heard when the public hearing is opened, except for public hearing items previously heard and closed to public comment. City Council Guidelines limit each speaker to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or may extend the time as necessary.

After the public has commented, the item is closed to further public comment and brought to the Council/Agency/Commission level for discussion and action. Further comment from the audience will not be received unless requested by the Council/Agency/Commission. No public hearing will commence after 10:00 p.m. unless approved by the majority of the City Council/Commission.

City Council and City Treasurer Telephone Number:	(707) 678-7000
Mayor Steven Bird	Voice Mailbox 1201
Vice Mayor Don Hendershot	Voice Mailbox 1206
Councilmember Thom Bogue	Voice Mailbox 1203
Councilmember Jim Ernest	Voice Mailbox 1205
Councilmember Kevin Johnson	Voice Mailbox 1207
City Treasurer James P. Ward Jr.	Voice Mailbox 1208
Elected City Clerk Kristin M. Janisch	Voice Mail box 1202
Website: www.cityofdixon.us	E-mail: cityhall@cityofdixon.us



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May 2, 2023

CITY OF DIXON
600 EAST A STREET
COUNCIL CHAMBERS
7:00 P.M.

THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY ALSO PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT <https://us02web.zoom.us/j/9886211137?pwd=R2dxZ3RkbU9SQXdIUUVlIRkc0QlQwZz09> AND VIA TELECONFERENCE BY CALLING (669) 900-9128, MEETING ID: 988 621 1137, PASSCODE: 604754 AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT. TO SPEAK DURING PUBLIC COMMENT VIA VIDEO CONFERENCING CLICK ON "RAISE HAND", VIA TELECONFERENCE PRESS *9.

0. CLOSED SESSION AT 6:00 P.M.

0.0 ROLL CALL

0.1 PUBLIC COMMENT (CLOSED SESSION AGENDA ITEMS ONLY)

0.2 CONFERENCE WITH LABOR NEGOTIATORS:

Pursuant to Government Code § 54957.6

City Negotiators: Jim Lindley, Kate Zawadzki,
Rachel Ancheta, Douglas L. White

Employee Organizations: Dixon Professional Firefighters Association
Dixon Police Officers Association
Public Employees Union, Local One
Non-Represented Management Unit
Non-Represented Non-Management Unit
Dixon Mid-Manager's and Supervisor's
Association
Dixon Public Safety Mid-Manager's Association

Item Initiated By: Jim Lindley, City Manager

Authorized By: Jim Lindley, City Manager

0.3 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Gov. Code, § 54956.9(b): One case

Item Initiated By: Rachel Ancheta, Human Resources Director

Authorized By: Jim Lindley, City Manager

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. CONFLICT OF INTEREST

5. APPROVAL OF AGENDA

6. PRESENTATIONS/PROCLAMATIONS/RECOGNITION

- 6.1 Update regarding Parks Master Plan.
Item Initiated By: Louren Kotow, Public Works Director
Authorized By: Jim Lindley, City Manager
Presented By: John Courtney, Senior Project Manager, Landscape Architecture (LPA)

7. PUBLIC COMMENT (NON-AGENDA ITEMS)

8. ITEMS FROM THE CITY COUNCIL

9. CONSENT CALENDAR *(All matters listed under the Consent Calendar are considered by the Council/Agency to be routine and will be acted upon in a single motion. There will not be separate discussions of these items unless a request is made prior to the time the Council/Agency considers the motion to adopt.)*

- 9.1 Approve the Minutes from the April 18, 2023 Regular Meeting of the Dixon City Council.

Item Initiated By: Jim Lindley, City Manager
Authorized By: Jim Lindley, City Manager
Prepared By: Lupe Ruiz, Administrative City Clerk

- 9.2 Adopt a Resolution approving the Enumeration of Claims.

Item Initiated By: Kate Zawadzki, Finance Director
Authorized By: Jim Lindley, City Manager
Prepared By: Kate Zawadzki, Finance Director

- 9.3 Adopt a resolution:

1. Rejecting all bids for the 27-Inch Sewer Rehabilitation, Phase 1 Project No. 315-109 ("Project") and direct staff to rebid the Project with revised plans, specifications, and estimate ("PS&E"); and
2. Finding the Project, to be Class 1 categorically exempt from the California Environmental Quality Act ("CEQA") per Section 15301(b) and 15302(c) of the CEQA Guidelines.

Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities
Authorized By: Jim Lindley, City Manager
Prepared By: Brandon Rodriguez, P.E., Senior Civil Engineer

- 9.4 Adopt a resolution authorizing City Staff to execute Task Order Amendment No. 618.2 for Harris & Associates ("Harris") to provide Plans, Specifications, and Estimate revisions, additional bid support, project management, construction inspection, and construction management for the 27-Inch Sewer Rehabilitation, Phase 1 Capital Improvement Project No. 315-109 ("Project") for an amount not to exceed \$202,350.

Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities
Authorized By: Jim Lindley, City Manager
Prepared By: Brandon Rodriguez, P.E., Senior Civil Engineer

- 9.5 Adopt a Resolution accepting the Biosolids Management Plan (“BSMP”) prepared by Nexgen Utility Management.
Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities
Authorized By: Jim Lindley, City Manager
Prepared By: Sandy Jones, Chief Wastewater Plant Operator
- 9.6 Adopt a resolution authorizing City Staff to execute:
1. Amendment No. 6 extending the term of the City’s Professional Services Agreement (“PSA”) No. 21-038 with DKS Associates (“DKS”) to June 30, 2024; and
 2. Amendment No. 7 to the City’s PSA No. 21-038 with DKS to complete travel demand modeling and traffic impact analysis review services for the Independence Development Project for an amount not to exceed \$10,130 and approve the corresponding budget amendment with no net fiscal impact.
- Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities
Authorized By: Jim Lindley, City Manager
Prepared By: Leland Markusen, Junior Engineer
- 9.7 Adopt a resolution authorizing the City Manager to execute an Amendment (Contract Change Order No. 003) to the Construction Contract with Granite Rock Company for an amount of \$136,760 to complete additional work related to the Parkway Boulevard Western Embankment and Utilities Project.
Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities
Authorized By: Jim Lindley, City Manager
Prepared By: Jordan Santos, Junior Engineer
- 9.8 Adopt a resolution authorizing the City Manager to execute Amendment No. 3 extending the term of the City’s Professional Services Agreement (PSA) No. 19-051 with Holt of California, Inc. (“Holt”) to June 30, 2026.
Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities
Authorized By: Jim Lindley, City Manager
Prepared By: Josh Hudson, Water Operations Supervisor
- 9.9 Adopt a resolution authorizing City Staff to execute a Professional Services Agreement (“PSA”) with Stantec to Provide Planning, Engineering, and Design Services for the Wastewater Treatment Facility Expansion Project No. 316-138 (“Project”).
Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities
Authorized By: Jim Lindley, City Manager
Prepared By: Brandon Rodriguez, P.E., Senior Civil Engineer
- 9.10 Consider and adopt a resolution amending the City Officials’ Handbook to state that a formal request to place an item on a future agenda may be made to the City Manager or City Attorney, and may be made at any time but no later than seventy-two (72) hours in advance of the meeting at which the agenda item is to be considered.
Item Initiated By: Douglas L. White, City Attorney
Authorized By: Jim Lindley, City Manager
Prepared By: Douglas L. White, City Attorney

9.11 By minute action, set the July 18, 2023 City Council meeting as the time and place for a public hearing regarding past due City of Dixon sewer service accounts.

Item Initiated By: Kate Zawadzki, Finance Director

Authorized By: Jim Lindley, City Manager

Prepared By: Kate Zawadzki, Finance Director

9.12 Adopt a resolution authorizing the City Manager to execute Professional Services Agreement 11-046 Amendment No. 5 extending the Municipal Advisor contract with Del Rio Advisors, LLC through June 30, 2028.

Item Initiated By: Kate Zawadzki, Finance Director

Authorized By: Jim Lindley, City Manager

Prepared By: Kate Zawadzki, Finance Director

10. **PUBLIC HEARINGS**

10.1 End of Dorset Court (Dual Brand Hotel) - Planning Application (PA21-01) requesting Design Review (DR21-01), Conditional Use Permit (UP21-04), Lot Merger (MGR21-01) and Planned Development Rezoning (PD21-01) for the construction of a 4 story, 83,000 sq. ft., 150 room, dual brand hotel (Hampton Inn and a Home 2 Suites by Hilton) that peaks at 55 ft tall, including site improvements, landscaping, and creation of a pad for a future drive-thru restaurant. APNs: 0108-340-010, -020, and -030; Zoning District: Professional and Administrative Office – Planned Development (CH-PAO-PD); Owner: Dixon Hospitality, LLC, Applicant: Lenity Architecture, applicant; File No's: PA21-01, PD21-01/ DR21-01/UP21-04/MGR21-01.

Recommended Actions:

1. Adopt a Ordinance approving a Planned Development District for the site.

2. Adopt a Resolution conditionally approving the Design Review Permit, Use Permit and Lot Merger for the project.

Item Initiated By: Raffi Boloyan, Community Development Director

Authorized By: Jim Lindley, City Manager

Prepared By: Scott Greeley, Associate Planner

Presented By: Scott Greeley, Associate Planner

10.2 Waive first reading, read by title only, and introduce an ordinance amending Sections 6.12.030 and 6.12.080 of Chapter 6.12 Cannabis Business Pilot Program, and repealing Section 6.02.130, Business License Required, of Title 6, Business Licenses and Regulations, of the Dixon Municipal Code, to limit retail cannabis delivery in the City of Dixon ("City") to fully licensed cannabis retailers located within the City.

Item Initiated By: Douglas L. White, City Attorney

Authorized By: Jim Lindley, City Manager

Prepared By: Douglas L. White, City Attorney

Presented By: Douglas L. White, City Attorney

11. **UNFINISHED BUSINESS**

None.

12. NEW BUSINESS

- 12.1 City Treasurer Quarterly Update (verbal).
Item Initiated By: City Council
Authorized By: Jim Lindley, City Manager
Presented By: City Treasurer James Ward

13. PUBLIC COMMENT (NON-AGENDA ITEMS)

14. ITEMS FROM THE CITY COUNCIL

15. ITEMS FROM THE CITY ATTORNEY

16. ITEMS FROM THE CITY MANAGER

17. INFORMATIONAL ITEMS - Upcoming Meetings (30-day Calendar)

- | | | |
|------------|-----------|--|
| 05/08/2023 | 6:00 p.m. | Special City Council – Budget Workshop |
| 05/09/2023 | 7:00 p.m. | Planning Commission |
| 05/10/2023 | 5:30 p.m. | Vacaville Dixon Greenbelt Authority |
| 05/16/2023 | 7:00 p.m. | City Council |
| 05/23/2023 | 7:00 p.m. | Parks & Recreation Commission |
| 05/25/2023 | 7:00 p.m. | Water Rate Advisory Ad Hoc Committee |

18. ADJOURNMENT

Adjourn to the Special Meeting of the Dixon City Council on May 8, 2023.

ADDITIONAL CITY INFORMATION

Members of the public can:

Like us on Facebook (www.facebook.com/CityofDixonCA)

Follow us on Twitter (www.twitter.com/cityofdixonca)

Sign up to receive City Communications via email (www.ci.dixon.ca.us/list.asp?mode=de)

I, Kristin M. Janisch, Elected City Clerk do hereby certify that I have created a true copy of the above notice and agenda to be delivered to each of the members of the Dixon City Council, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 600 East A St, Dixon, CA at 5:00 pm., Friday, April 28, 2023.

Dated: Friday, April 28, 2023

Elected City Clerk