



AGENDA

REGULAR MEETING OF THE DIXON CITY COUNCIL

May 16, 2023

**CITY OF DIXON
600 EAST A STREET
COUNCIL CHAMBERS
7:00 P.M.**

NOTICE TO PUBLIC

GENERAL NOTES

- The City of Dixon is committed to provide full access to these proceedings. Individuals with special needs may call 678-7000 (voice) or 678-1489 (TTY). The Council Chambers is accessible to individuals in wheelchairs and special hearing assistance devices are provided upon request.
- The City does not produce a verbatim transcription of its proceedings. Anyone who desires a verbatim record of this meeting should call the City Clerk/Recording Secretary in advance of the meeting to discuss acceptable methods of and arrangements for transcription. Such arrangements will be at the sole expense of the individual requesting the record. All meetings are video recorded. DVD copies are available at the Dixon Public Library and at City Hall following the meeting, and meetings are viewable on-line on the City's website at www.cityofdixon.us.
- City Council and Commission agenda packets, including all public documents relating to the open meeting and provided to the City Council/Commission, are available for review or copying at City Hall, 600 East A Street, Dixon. A copy is also located at the entrance to the Council Chambers during the meeting, at the Dixon Public Library, 230 North First Street, Dixon, and the Agenda packet is posted on-line on the City's website at www.cityofdixon.us.
- Regular City Council and Commission meetings are broadcast live on Cable Television Channel 20 - Government Channel. The meetings can also be viewed live through the City's website at www.cityofdixon.us by selecting "View City Meetings and Agendas".

SPEAKER/COMMENT CARDS

At each meeting, the public has the opportunity to address the City Council/Commission on items appearing on the agenda and items not appearing on the agenda, but within the purview of the City Council/Commission.

Persons wishing to address the City Council/Commission (whether on an item listed on the agenda or on a matter not listed on the agenda) are requested to fill out a green "Speaker Card", but are not required to do so.

Persons wishing to comment on an item but not wishing to speak before the City Council/Commission may complete a yellow "Comment Card". Both cards are on the table inside the Council Chambers entrance doors. The Mayor/Chair will read Comment Cards for the record.

PLEASE SUBMIT COMPLETED CARDS TO THE CITY CLERK BEFORE THE ITEM IS CALLED, PREFERABLY BEFORE THE MEETING BEGINS.

AUDIENCE/PUBLIC COMMENT PERIOD (Items not on the Agenda)

The City Council/Commission sets time aside for Audience/Public Comment items not on the agenda but pertaining to the City of Dixon or any other body comprised of or including City Councilmembers or Commissioners. City Council Guidelines limit speaker comments to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or extend the time as necessary.

Please note that State law prohibits the City Council/Commission from either discussion or taking action at this meeting on any matter(s) not listed on the agenda even when raised during the Audience/Public Comment period.

Persons wishing to address the City Council/Commission are requested to fill out and present a green "Speaker Card" to the City Clerk/Recording Secretary, but are not required to do so.

PUBLIC HEARINGS

Persons who wish to speak on Public Hearing items listed on the agenda will be heard when the public hearing is opened, except for public hearing items previously heard and closed to public comment. City Council Guidelines limit each speaker to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or may extend the time as necessary.

After the public has commented, the item is closed to further public comment and brought to the Council/Agency/Commission level for discussion and action. Further comment from the audience will not be received unless requested by the Council/Agency/Commission. No public hearing will commence after 10:00 p.m. unless approved by the majority of the City Council/Commission.

City Council and City Treasurer Telephone Number:	(707) 678-7000
Mayor Steven Bird	Voice Mailbox 1201
Vice Mayor Don Hendershot	Voice Mailbox 1206
Councilmember Thom Bogue	Voice Mailbox 1203
Councilmember Jim Ernest	Voice Mailbox 1205
Councilmember Kevin Johnson	Voice Mailbox 1207
City Treasurer James P. Ward Jr.	Voice Mailbox 1208
Elected City Clerk Kristin M. Janisch	Voice Mail box 1202
Website: www.cityofdixon.us	E-mail: cityhall@cityofdixon.us



AGENDA

REGULAR MEETING OF THE
DIXON CITY COUNCIL

May 16, 2023

CITY OF DIXON
600 EAST A STREET
COUNCIL CHAMBERS
7:00 P.M.

THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY ALSO PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT <https://us02web.zoom.us/j/9886211137?pwd=R2dxZ3RkbU9SQXdIUUVlIRkc0QlQwZz09> AND VIA TELECONFERENCE BY CALLING (669) 900-9128, MEETING ID: 988 621 1137, PASSCODE: 604754 AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT. TO SPEAK DURING PUBLIC COMMENT VIA VIDEO CONFERENCING CLICK ON "RAISE HAND", VIA TELECONFERENCE PRESS *9.

0. CLOSED SESSION AT 6:00 P.M.

0.0 ROLL CALL

0.1 PUBLIC COMMENT (CLOSED SESSION AGENDA ITEMS ONLY)

0.2 CONFERENCE WITH LABOR NEGOTIATORS:

Pursuant to Government Code § 54957.6

City Negotiators: Jim Lindley, Kate Zawadzki,
Rachel Ancheta, Douglas L. White

Employee Organizations: Dixon Professional Firefighters Association
Dixon Police Officers Association
Public Employees Union, Local One
Non-Represented Management Unit
Non-Represented Non-Management Unit
Dixon Mid-Manager's and Supervisor's
Association
Dixon Public Safety Mid-Manager's Association

Item Initiated By: Jim Lindley, City Manager

Authorized By: Jim Lindley, City Manager

0.3 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code § 54956.9 (d)(1) Case: HM Construction v.

City of Dixon, Solano County Superior Court Case No. FCS056159

Consultation with Douglas L. White, City Attorney

Initiated By: Douglas L. White, City Attorney

Authorized By: Douglas L. White, City Attorney

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. **ROLL CALL**
4. **CONFLICT OF INTEREST**
5. **APPROVAL OF AGENDA**
6. **PRESENTATIONS/PROCLAMATIONS/RECOGNITION**
7. **PUBLIC COMMENT (NON-AGENDA ITEMS)**
8. **ITEMS FROM THE CITY COUNCIL**
9. **CONSENT CALENDAR** *(All matters listed under the Consent Calendar are considered by the Council/Agency to be routine and will be acted upon in a single motion. There will not be separate discussions of these items unless a request is made prior to the time the Council/Agency considers the motion to adopt.)*
 - 9.1 Approve the Minutes from the April 24, 2023 Special City Council and Planning Commission Meeting – Joint Study Session #3, April 29, 2023 Special City Council Meeting – Goal Setting Workshop, May 2, 2023 Regular Meeting of the Dixon City Council, and May 8, 2023 Special Meeting of the Dixon City Council.
Item Initiated By: Jim Lindley, City Manager
Authorized By: Jim Lindley, City Manager
Prepared By: Lupe Ruiz, Administrative City Clerk
 - 9.2 Adopt a Resolution approving the Enumeration of Claims.
Item Initiated By: Kate Zawadzki, Finance Director
Authorized By: Jim Lindley, City Manager
Prepared By: Kate Zawadzki, Finance Director
 - 9.3 Adopt resolution awarding bid for fuel services.
Item Initiated By: Todd McNeal, Fire Chief
Authorized By: Jim Lindley, City Manager
Prepared By: Andi Horigan, Administrative Manager
 - 9.4 Adopt a resolution authorizing the City Staff to execute Amendment No. 14 of the City's Professional Services Agreement ("PSA") No. 20-051 with Civil Pacific Construction, Inc. ("Civil Pacific") for sanitary sewer cleanout replacement and sewer line repair for an amount not to exceed \$78,766.53.
Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities
Authorized By: Jim Lindley, City Manager
Prepared By: Leland Markusen, Junior Engineer
 - 9.5 Adopt a Resolution authorizing the City Manager to award a three (3) year contract with Hach Company for the annual Maintenance and Service Contract for the Department of Engineering/Utilities.
Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities
Authorized By: Jim Lindley, City Manager
Prepared By: Sandy Jones, Chief Wastewater Plant Operator

- 9.6 Adopt a Resolution authorizing the City Manager to award a three (3) year contract with Holt of California for a semi-annual Maintenance and Service Contract for the Department of Engineering/Utilities.
Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities
Authorized By: Jim Lindley, City Manager
Prepared By: Sandy Jones, Chief Wastewater Plant Operator
- 9.7 Adopt a resolution acknowledging and clarifying funding of T.Y. Lin Amendment No. 15.1 relating to the Parkway Boulevard Overcrossing Project No. 461-601 (the "Project") for an amount not to exceed \$115,790.
Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities
Authorized By: Jim Lindley, City Manager
Prepared By: Deborah Barr, P.E., City Engineer/Director of Utilities
- 9.8 Adopt a Resolution setting the July 18, 2023 City Council meeting as the time and place for a public hearing regarding past due Recology Dixon accounts.
Item Initiated By: Louren Kotow, Public Works Director
Authorized By: Jim Lindley, City Manager
Prepared By: Louren Kotow, Public Works Director
- 9.9 Adopt a Resolution:
(a) Preliminarily approving the Engineer's Report for the Dixon Landscaping and Lighting Maintenance District (LLMD) for FY 2023-24;
(b) Declaring intention to levy and collect assessments;
(c) Providing for notice of public hearing at the City Council meeting on July 18, 2023.
Item Initiated By: Louren Kotow, Public Works Director
Authorized By: Jim Lindley, City Manager
Prepared By: Louren Kotow, Public Works Director
- 9.10 End of Dorset Court (Dual Brand Hotel) - Planning Application (PA21-01) for a Planned Development District (PD21-01) Rezoning, Design Review (DR21-01), Conditional Use Permit (UP21-04) and Lot Merger (MGR21-01) for the development of a 4 story, 83,000 sq. ft., 150 room, Dual Brand Hotel (Hampton Inn and a Home 2 Suites by Hilton), wall signage, directional signage, freeway signage on an existing multi-tenant freeway sign, and an 8-foot tall monument sign at the front of the property, on three vacant lots totaling 3.52 acres.
Recommended action:
Waive the second reading, read by title only, and adopt the attached Ordinance approving the Planned Development Rezoning for the dual brand hotel project.
Item Initiated By: Raffi Boloyan, Community Development Director
Authorized By: Jim Lindley, City Manager
Prepared By: Raffi Boloyan, Community Development Director

- 9.11 Waive second reading, read by title only, and adopt an ordinance amending Sections 6.12.030 and 6.12.080 of Chapter 6.12 Cannabis Business Pilot Program, and repealing Section 6.02.130, Business License Required, of Title 6, Business Licenses and Regulations, of the Dixon Municipal Code, to limit retail cannabis delivery in the City of Dixon (“City”) to fully licensed cannabis retailers located within the City.
Item Initiated By: Douglas L. White, City Attorney
Authorized By: Jim Lindley, City Manager
Prepared By: Douglas L. White, City Attorney

10. PUBLIC HEARINGS

None.

11. UNFINISHED BUSINESS

None.

12. NEW BUSINESS

- 12.1 Consider and adopt a resolution amending the City Officials’ Handbook to state that a formal request to place an item on a future agenda may be made to the City Manager or City Attorney, and may be made at any time but no later than seventy-two (72) hours in advance of the meeting at which the agenda item is to be considered.
Item Initiated By: Douglas L. White, City Attorney
Authorized By: Jim Lindley, City Manager
Prepared By: Douglas L. White, City Attorney
- 12.2 Discussion and selection of temporary replacement sign to be used at entry to City of Dixon at HWY 113 and North 1st Street.
Item Initiated By: Louren Kotow, Public Works Director
Authorized By: Jim Lindley, City Manager
Prepared By: Louren Kotow, Public Works Director
Presented By: Louren Kotow, Public Works Director
- 12.3 Receive direction from the City Council regarding past due business licenses.
Item Initiated By: Kate Zawadzki, Finance Director
Authorized By: Jim Lindley, City Manager
Prepared By: Kate Zawadzki, Finance Director
Presented By: Kate Zawadzki, Finance Director
- 12.4 By minute action, authorize the Administrative City Clerk of the City of Dixon to issue a request for proposals for publication of the City’s legal notices for Fiscal Year 2023-2024, July 1, 2023 through June 30, 2024.
Item Initiated By: Douglas L. White, City Attorney
Authorized By: Jim Lindley, City Manager
Prepared By: Douglas L. White, City Attorney
- 12.5 Water Rate Advisory Ad Hoc Committee update and direction (verbal).
Item Initiated By: Douglas L. White, City Attorney
Authorized By: Jim Lindley, City Manager
Prepared By: Douglas L. White, City Attorney

13. **PUBLIC COMMENT (NON-AGENDA ITEMS)**

14. **ITEMS FROM THE CITY COUNCIL**

15. **ITEMS FROM THE CITY ATTORNEY**

16. **ITEMS FROM THE CITY MANAGER**

17. **INFORMATIONAL ITEMS - Upcoming Meetings (30-day Calendar)**

	05/23/2023	7:00 p.m.	Parks & Recreation Commission
	05/25/2023	7:00 p.m.	Water Rate Advisory Ad Hoc Committee
	06/06/2023	7:00 p.m.	City Council Meeting
	06/13/2023	7:00 p.m.	Planning Commission
CANCELLED	06/14/2023	5:30 p.m.	Vacaville Dixon Greenbelt Authority
	06/20/2023	7:00 p.m.	City Council
	06/21/2023	7:00 p.m.	Transportation Advisory Commission
	06/22/2023	7:00 p.m.	Water Rate Advisory Ad Hoc Committee

18. **ADJOURNMENT**

Adjourn to the Regular Meeting of the Dixon City Council on June 6, 2023.

ADDITIONAL CITY INFORMATION

Members of the public can:

Like us on Facebook (www.facebook.com/CityofDixonCA)

Follow us on Twitter (www.twitter.com/cityofdixonca)

Sign up to receive City Communications via email (www.ci.dixon.ca.us/list.asp?mode=de)

I, Kristin M. Janisch, Elected City Clerk do hereby certify that I have created a true copy of the above notice and agenda to be delivered to each of the members of the Dixon City Council, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 600 East A St, Dixon, CA at 5:00 pm., Friday, May 12, 2023.

Dated: Friday, May 12, 2023

Elected City Clerk