



AGENDA
REGULAR MEETING OF THE
DIXON CITY COUNCIL
DIXON PUBLIC FINANCING AUTHORITY
SUCCESSOR AGENCY OF THE CITY OF DIXON

June 6, 2023

CITY OF DIXON
600 EAST A STREET
COUNCIL CHAMBERS
7:00 P.M.

NOTICE TO PUBLIC

GENERAL NOTES

- The City of Dixon is committed to provide full access to these proceedings. Individuals with special needs may call 678-7000 (voice) or 678-1489 (TTY). The Council Chambers is accessible to individuals in wheelchairs and special hearing assistance devices are provided upon request.
- The City does not produce a verbatim transcription of its proceedings. Anyone who desires a verbatim record of this meeting should call the City Clerk/Recording Secretary in advance of the meeting to discuss acceptable methods of and arrangements for transcription. Such arrangements will be at the sole expense of the individual requesting the record. All meetings are video recorded. DVD copies are available at the Dixon Public Library and at City Hall following the meeting, and meetings are viewable on-line on the City's website at www.cityofdixon.us.
- City Council and Commission agenda packets, including all public documents relating to the open meeting and provided to the City Council/Commission, are available for review or copying at City Hall, 600 East A Street, Dixon. A copy is also located at the entrance to the Council Chambers during the meeting, at the Dixon Public Library, 230 North First Street, Dixon, and the Agenda packet is posted on-line on the City's website at www.cityofdixon.us.
- Regular City Council and Commission meetings are broadcast live on Cable Television Channel 20 - Government Channel. The meetings can also be viewed live through the City's website at www.cityofdixon.us by selecting "View City Meetings and Agendas".

SPEAKER/COMMENT CARDS

At each meeting, the public has the opportunity to address the City Council/Commission on items appearing on the agenda and items not appearing on the agenda, but within the purview of the City Council/Commission.

Persons wishing to address the City Council/Commission (whether on an item listed on the agenda or on a matter not listed on the agenda) are requested to fill out a green "Speaker Card", but are not required to do so.

Persons wishing to comment on an item but not wishing to speak before the City Council/Commission may complete a yellow "Comment Card". Both cards are on the table inside the Council Chambers entrance doors. The Mayor/Chair will read Comment Cards for the record.

PLEASE SUBMIT COMPLETED CARDS TO THE CITY CLERK BEFORE THE ITEM IS CALLED, PREFERABLY BEFORE THE MEETING BEGINS.

AUDIENCE/PUBLIC COMMENT PERIOD (Items not on the Agenda)

The City Council/Commission sets time aside for Audience/Public Comment items not on the agenda but pertaining to the City of Dixon or any other body comprised of or including City Councilmembers or Commissioners. City Council Guidelines limit speaker comments to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or extend the time as necessary.

Please note that State law prohibits the City Council/Commission from either discussion or taking action at this meeting on any matter(s) not listed on the agenda even when raised during the Audience/Public Comment period.

Persons wishing to address the City Council/Commission are requested to fill out and present a green "Speaker Card" to the City Clerk/Recording Secretary, but are not required to do so.

PUBLIC HEARINGS

Persons who wish to speak on Public Hearing items listed on the agenda will be heard when the public hearing is opened, except for public hearing items previously heard and closed to public comment. City Council Guidelines limit each speaker to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or may extend the time as necessary.

After the public has commented, the item is closed to further public comment and brought to the Council/Agency/Commission level for discussion and action. Further comment from the audience will not be received unless requested by the Council/Agency/Commission. No public hearing will commence after 10:00 p.m. unless approved by the majority of the City Council/Commission.

City Council and City Treasurer Telephone Number:	(707) 678-7000
Mayor Steven Bird	Voice Mailbox 1201
Vice Mayor Don Hendershot	Voice Mailbox 1206
Councilmember Thom Bogue	Voice Mailbox 1203
Councilmember Jim Ernest	Voice Mailbox 1205
Councilmember Kevin Johnson	Voice Mailbox 1207
City Treasurer James P. Ward Jr.	Voice Mailbox 1208
Elected City Clerk Kristin M. Janisch	Voice Mail box 1202
Website: www.cityofdixon.us	E-mail: cityhall@cityofdixon.us



AGENDA
REGULAR MEETING OF THE
DIXON CITY COUNCIL
DIXON PUBLIC FINANCING AUTHORITY
SUCCESSOR AGENCY OF THE CITY OF DIXON

June 6, 2023

CITY OF DIXON
600 EAST A STREET
COUNCIL CHAMBERS
7:00 P.M.

THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY ALSO PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT <https://us02web.zoom.us/j/9886211137?pwd=R2dxZ3RkbU9SQXdIUUVIRkc0QlQwZz09> AND VIA TELECONFERENCE BY CALLING (669) 900-9128, MEETING ID: 988 621 1137, PASSCODE: 604754 AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT. TO SPEAK DURING PUBLIC COMMENT VIA VIDEO CONFERENCING CLICK ON "RAISE HAND", VIA TELECONFERENCE PRESS *9.

0. CLOSED SESSION AT 6:00 P.M.

0.0 ROLL CALL

0.1 PUBLIC COMMENT (CLOSED SESSION AGENDA ITEMS ONLY)

0.2 CONFERENCE WITH LABOR NEGOTIATORS:

Pursuant to Government Code § 54957.6

City Negotiators: Jim Lindley, Kate Zawadzki,
Rachel Ancheta, Douglas L. White

Employee Organizations: Dixon Professional Firefighters Association
Dixon Police Officers Association
Public Employees Union, Local One
Non-Represented Management Unit
Non-Represented Non-Management Unit
Dixon Mid-Manager's and Supervisor's
Association
Dixon Public Safety Mid-Manager's Association

Item Initiated By: Jim Lindley, City Manager

Authorized By: Jim Lindley, City Manager

0.3 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Gov. Code, § 54956.9(b):
Two cases

Item Initiated By: Jim Lindley, City Manager

Authorized By: Jim Lindley, City Manager

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. **ROLL CALL**

4. **CONFLICT OF INTEREST**

5. **APPROVAL OF AGENDA**

6. **PRESENTATIONS/PROCLAMATIONS/RECOGNITION**

None.

7. **PUBLIC COMMENT (NON-AGENDA ITEMS)**

8. **ITEMS FROM THE CITY COUNCIL**

9. **CONSENT CALENDAR** *(All matters listed under the Consent Calendar are considered by the Council/Agency to be routine and will be acted upon in a single motion. There will not be separate discussions of these items unless a request is made prior to the time the Council/Agency considers the motion to adopt.)*

9.1 Approve the Minutes from the May 16, 2023 City Council Meeting.

Item Initiated By: Jim Lindley, City Manager

Authorized By: Jim Lindley, City Manager

Prepared By: Lupe Ruiz, Administrative City Clerk

9.2 Adopt a Resolution approving the Enumeration of Claims.

Item Initiated By: Kate Zawadzki, Finance Director

Authorized By: Jim Lindley, City Manager

Prepared By: Kate Zawadzki, Finance Director

9.3 Adopt a Resolution Approving the City's Investment Policy for fiscal year (FY) 2023-24.

Item Initiated By: Kate Zawadzki, Finance Director

Authorized By: Jim Lindley, City Manager

Prepared By: Kate Zawadzki, Finance Director

9.4 Adopt a resolution authorizing:

1. The City Manager to execute an Amendment (Contract Change Order No. 001) to the Construction Contract with VSS International Inc. for an amount of \$35,420 to complete additional work related to the 2022 Pavement Preservation Project;

2. The City Manager to execute an Amendment (Contract Change Order No. 002) to the Construction Contract with VSS International Inc. for an amount of \$259,449 to complete additional work related to the 2022 Pavement Preservation project; and

3. A budget amendment to Resolution No. 22-132 to allocate \$72,874 from Account No. 531-52001-560400-00000 (Construction) to Account No. 460-43012-560400-00000 (Construction).

Item Initiated By: Deborah Barr, P.E, City Engineer/Director of Utilities

Authorized By: Jim Lindley, City Manager

Prepared By: William Garcia, Staff Augmentation Consultant

9.5 Adopt a Resolution authorizing the City Manager to award a three (3) year contract to Telstar Instruments for “On-call” Electrical emergency and non-emergency services for the Department of Engineering/Utilities.
Item Initiated By: Deborah Barr, P.E, City Engineer/Director of Utilities
Authorized By: Jim Lindley, City Manager
Prepared By: Josh Hudson, Water Operations Supervisor

9.6 Adopt a resolution:
1. Accepting the Integrated Pest Management Policy (“IPMP”), prepared by Stratus Engineering Associates LLC (dated May 2023), for the City of Dixon Pyrethroid Management Plan; and
2. Designate the Public Works Director/Superintendent as the Pest Management Coordinator for the City of Dixon.
Item Initiated By: Deborah Barr, P.E, City Engineer/Director of Utilities
Authorized By: Jim Lindley, City Manager
Prepared By: Brandon Rodriguez, P.E., Senior Civil Engineer

10. PUBLIC HEARINGS

10.1 Disencumbrment from CDBG Planning Grant for La Esperanza Park
Staff recommends that the City Council:
1. Open public hearing and accept any public comments, and
2. Adopt a Resolution: 1) Authorizing the City Manager to disencumber from previously awarded Community Development Block Grant (CDBG) for planning activities associated with a potential La Esperanza Park; and 2) Corresponding budget amendment.
Item Initiated By: Raffi Boloyan, Community Development Director
Authorized By: Jim Lindley, City Manager
Prepared By: Raffi Boloyan, Community Development Director
Presented By: Raffi Boloyan, Community Development Director

10.2 Adopt a Resolution approving the factors and the Appropriation Limit for FY 2023-24.
Item Initiated By: Kate Zawadzki, Finance Director
Authorized By: Jim Lindley, City Manager
Prepared By: Stephanie Frank, Finance Analyst II
Presented By: Kate Zawadzki, Finance Director

11. UNFINISHED BUSINESS

None.

12. NEW BUSINESS

DIXON CITY COUNCIL, DIXON PUBLIC FINANCING AUTHORITY, SUCCESSOR AGENCY OF THE CITY OF DIXON

12.1 Adopt a Joint Resolution approving and adopting the Annual Budget for FY 2023-2024 for the City of Dixon, the Successor Agency of the City of Dixon, and the Dixon Public Financing Authority (DPFA) in the amounts and purposes set forth in this resolution and authorizing ordering of vehicles approved in this budget.
Item Initiated By: Jim Lindley, City Manager
Authorized By: Jim Lindley, City Manager
Prepared By: Jim Lindley, City Manager

Kate Zawadzki, Finance Director
Presented By: Kate Zawadzki, Finance Director

- 12.2 By Minute Action, request City Council approval of the Mayor's recommended appointments to the Dixon Planning Commission, Parks & Recreation Commission, and Transportation Advisory Commission.
Item Initiated By: Jim Lindley, City Manager
Authorized By: Jim Lindley, City Manager
Prepared By: Lupe Ruiz, Administrative City Clerk
Presented By: Mayor Steve Bird
- 12.3 Adopt a resolution authorizing the City Manager to execute a side letter with the Dixon Police Officers Association ("DPOA") to address retention challenges in staffing the Police Department.
Item Initiated By: Robert Thompson, Chief of Police
Authorized By: Jim Lindley, City Manager
Prepared By: Robert Thompson, Chief of Police
Rachel Ancheta, Human Resources Director
Presented By: Robert Thompson, Chief of Police
Rachel Ancheta, Human Resources Director
- 12.4 Adopt a Resolution approving Employment Agreement for Fire Chief Todd McNeal.
Item Initiated By: Jim Lindley, City Manager
Authorized By: Jim Lindley, City Manager
Prepared By: Rachel Ancheta, Human Resources Director
Presented By: Jim Lindley, City Manager
- 12.5 Adopt a Resolution approving Employment Agreement for Public Works Director Louren Kotow.
Item Initiated By: Jim Lindley, City Manager
Authorized By: Jim Lindley, City Manager
Prepared By: Rachel Ancheta, Human Resources Director
Presented By: Jim Lindley, City Manager
- 12.6 Adopt a resolution authorizing:
1) The City Manager to execute a Professional Service Agreement (PSA) with Luhdorff & Scalmanini Consulting Engineers ("LSCE") for Project Management and Inspection Services for the Southwest Dixon Specific Plan Area Potable Water Well, for a time and materials cost not to exceed \$45,000; and
2) A corresponding budget amendment with no net fiscal impact.
Item Initiated By: Jim Lindley, City Manager
Authorized By: Jim Lindley, City Manager
Prepared By: Deborah Barr, P.E., City Engineer/Director of Utilities
Presented By: Deborah Barr, P.E., City Engineer/Director of Utilities
- 12.7 Housing Element Update: HCD Certification of 6th Cycle Housing Element (2023-2031) and Transmittal of Minor Technical Changes Made During Certification Review.
Item Initiated By: Raffi Boloyan, Community Development Director

Item Authorized By: Jim Lindley, City Manager
Prepared by: Raffi Boloyan, Community Development Director
Presented By: Raffi Boloyan, Community Development Director

13. **PUBLIC COMMENT (NON-AGENDA ITEMS)**

14. **ITEMS FROM THE CITY COUNCIL**

15. **ITEMS FROM THE CITY ATTORNEY**

16. **ITEMS FROM THE CITY MANAGER**

17. **INFORMATIONAL ITEMS - Upcoming Meetings (30-day Calendar)**

	06/13/2023	7:00 p.m.	Planning Commission
CANCELLED	06/14/2023	5:30 p.m.	Vacaville Dixon Greenbelt Authority
	06/20/2023	7:00 p.m.	City Council
	06/21/2023	7:00 p.m.	Transportation Advisory Commission
	06/22/2023	7:00 p.m.	Water Rate Advisory Ad Hoc Committee
	06/27/2023	7:00 p.m.	Parks and Recreation Commission
CANCELLED	07/04/2023	7:00 p.m.	City Council

18. **ADJOURNMENT**

Adjourn to the Regular Meeting of the Dixon City Council on June 20, 2023.

ADDITIONAL CITY INFORMATION

Members of the public can:

Like us on Facebook (www.facebook.com/CityofDixonCA)

Follow us on Twitter (www.twitter.com/cityofdixonca)

Sign up to receive City Communications via email (www.ci.dixon.ca.us/list.asp?mode=de)

I, Kristin M. Janisch, Elected City Clerk do hereby certify that I have created a true copy of the above notice and agenda to be delivered to each of the members of the Dixon City Council, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 600 East A St, Dixon, CA at 5:00 pm., Friday, June 2, 2023.

Dated: Friday, June 2, 2023

Elected City Clerk