



# **AGENDA**

## **REGULAR MEETING OF THE DIXON CITY COUNCIL**

**June 20, 2023**

**CITY OF DIXON  
600 EAST A STREET  
COUNCIL CHAMBERS  
7:00 P.M.**

### **NOTICE TO PUBLIC**

#### **GENERAL NOTES**

- The City of Dixon is committed to provide full access to these proceedings. Individuals with special needs may call 678-7000 (voice) or 678-1489 (TTY). The Council Chambers is accessible to individuals in wheelchairs and special hearing assistance devices are provided upon request.
- The City does not produce a verbatim transcription of its proceedings. Anyone who desires a verbatim record of this meeting should call the City Clerk/Recording Secretary in advance of the meeting to discuss acceptable methods of and arrangements for transcription. Such arrangements will be at the sole expense of the individual requesting the record. All meetings are video recorded. DVD copies are available at the Dixon Public Library and at City Hall following the meeting, and meetings are viewable on-line on the City's website at [www.cityofdixon.us](http://www.cityofdixon.us).
- City Council and Commission agenda packets, including all public documents relating to the open meeting and provided to the City Council/Commission, are available for review or copying at City Hall, 600 East A Street, Dixon. A copy is also located at the entrance to the Council Chambers during the meeting, at the Dixon Public Library, 230 North First Street, Dixon, and the Agenda packet is posted on-line on the City's website at [www.cityofdixon.us](http://www.cityofdixon.us).
- Regular City Council and Commission meetings are broadcast live on Cable Television Channel 20 - Government Channel. The meetings can also be viewed live through the City's website at [www.cityofdixon.us](http://www.cityofdixon.us) by selecting "View City Meetings and Agendas".

#### **SPEAKER/COMMENT CARDS**

At each meeting, the public has the opportunity to address the City Council/Commission on items appearing on the agenda and items not appearing on the agenda, but within the purview of the City Council/Commission.

Persons wishing to address the City Council/Commission (whether on an item listed on the agenda or on a matter not listed on the agenda) are requested to fill out a green "Speaker Card", but are not required to do so.

Persons wishing to comment on an item but not wishing to speak before the City Council/Commission may complete a yellow "Comment Card". Both cards are on the table inside the Council Chambers entrance doors. The Mayor/Chair will read Comment Cards for the record.

**PLEASE SUBMIT COMPLETED CARDS TO THE CITY CLERK BEFORE THE ITEM IS CALLED, PREFERABLY BEFORE THE MEETING BEGINS.**

**AUDIENCE/PUBLIC COMMENT PERIOD (Items not on the Agenda)**

The City Council/Commission sets time aside for Audience/Public Comment items not on the agenda but pertaining to the City of Dixon or any other body comprised of or including City Councilmembers or Commissioners. City Council Guidelines limit speaker comments to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or extend the time as necessary.

Please note that State law prohibits the City Council/Commission from either discussion or taking action at this meeting on any matter(s) not listed on the agenda even when raised during the Audience/Public Comment period.

Persons wishing to address the City Council/Commission are requested to fill out and present a green "Speaker Card" to the City Clerk/Recording Secretary, but are not required to do so.

**PUBLIC HEARINGS**

Persons who wish to speak on Public Hearing items listed on the agenda will be heard when the public hearing is opened, except for public hearing items previously heard and closed to public comment. City Council Guidelines limit each speaker to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or may extend the time as necessary.

After the public has commented, the item is closed to further public comment and brought to the Council/Agency/Commission level for discussion and action. Further comment from the audience will not be received unless requested by the Council/Agency/Commission. No public hearing will commence after 10:00 p.m. unless approved by the majority of the City Council/Commission.

<b>City Council and City Treasurer Telephone Number:</b>	<b>(707) 678-7000</b>
<b>Mayor Steven Bird</b>	<b>Voice Mailbox 1201</b>
<b>Vice Mayor Don Hendershot</b>	<b>Voice Mailbox 1206</b>
<b>Councilmember Thom Bogue</b>	<b>Voice Mailbox 1203</b>
<b>Councilmember Jim Ernest</b>	<b>Voice Mailbox 1205</b>
<b>Councilmember Kevin Johnson</b>	<b>Voice Mailbox 1207</b>
<b>City Treasurer James P. Ward Jr.</b>	<b>Voice Mailbox 1208</b>
<b>Elected City Clerk Kristin M. Janisch</b>	<b>Voice Mail box 1202</b>
<b>Website: <a href="http://www.cityofdixon.us">www.cityofdixon.us</a></b>	<b>E-mail: <a href="mailto:cityhall@cityofdixon.us">cityhall@cityofdixon.us</a></b>



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REGULAR MEETING OF THE  
DIXON CITY COUNCIL

June 20, 2023

CITY OF DIXON  
600 EAST A STREET  
COUNCIL CHAMBERS  
7:00 P.M.

**THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY ALSO PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT <https://us02web.zoom.us/j/9886211137?pwd=R2dxZ3RkbU9SQXdIUUVlRkc0QlQwZz09> AND VIA TELECONFERENCE BY CALLING (669) 900-9128, MEETING ID: 988 621 1137, PASSCODE: 604754 AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT. TO SPEAK DURING PUBLIC COMMENT VIA VIDEO CONFERENCING CLICK ON "RAISE HAND", VIA TELECONFERENCE PRESS \*9.**

**0. CLOSED SESSION AT 6:00 P.M.**

0.0 ROLL CALL

0.1 PUBLIC COMMENT (CLOSED SESSION AGENDA ITEMS ONLY)

0.2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Gov. Code, § 54956.9(d)(2):

One (1) matter

Item Initiated By: Douglas L. White, City Attorney

Authorized By: Douglas L. White, City Attorney

0.3 CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION

Significant exposure to litigation pursuant to Gov. Code, § 54956.9(d)(4):

One (1) matter

Item Initiated By: Douglas L. White, City Attorney

Authorized By: Douglas L. White, City Attorney

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. CONFLICT OF INTEREST**

**5. APPROVAL OF AGENDA**

**6. PRESENTATIONS/PROCLAMATIONS/RECOGNITION**

- 6.1 Swearing-in of Police Officer Ty Reese.  
Item Initiated By: Robert Thompson, Chief of Police  
Authorized By: Jim Lindley, City Manager  
Presented By: Robert Thompson, Chief of Police
- 6.2 Proclamation declaring July 2023 through August 2023 as the  
“40<sup>th</sup> Anniversary of Dixon Readi-Ride.”  
Item Initiated By: Louren Kotow, Public Works Director  
Authorized By: Jim Lindley, City Manager  
Presented By: Mayor Steve Bird
- 6.3 Proclamation declaring July as Parks and Recreation Month.  
Item Initiated By: Louren Kotow, Public Works Director  
Authorized By: Jim Lindley, City Manager  
Presented By: Mayor Steve Bird

**7. PUBLIC COMMENT (NON-AGENDA ITEMS)**

**8. ITEMS FROM THE CITY COUNCIL**

**9. CONSENT CALENDAR *(All matters listed under the Consent Calendar are considered by the Council/Agency to be routine and will be acted upon in a single motion. There will not be separate discussions of these items unless a request is made prior to the time the Council/Agency considers the motion to adopt.)***

- 9.1 Approve the Minutes from the June 6, 2023 City Council Meeting.  
Item Initiated By: Jim Lindley, City Manager  
Authorized By: Jim Lindley, City Manager  
Prepared By: Lupe Ruiz, Administrative City Clerk
- 9.2 Adopt a Resolution approving the Enumeration of Claims.  
Item Initiated By: Kate Zawadzki, Finance Director  
Authorized By: Jim Lindley, City Manager  
Prepared By: Kate Zawadzki, Finance Director
- 9.3 Adopt a Resolution authorizing the City Manager or designee to execute a change order with Staples Construction Company, Inc., through the Sourcewell state bid, to replace water-damaged wood and moisture-trapping floor substrate at the City of Dixon’s Pat Granucci Aquatic Facility locker rooms for an amount of \$13,352.42.  
Item Initiated By: Louren Kotow, Public Works Director  
Authorized By: Jim Lindley, City Manager  
Prepared By: Louren Kotow, Public Works Director
- 9.4 Adopt a Resolution:
  - 1) Awarding the 27-Inch Sewer Rehabilitation Phase 1 Project No.315-109 (“Project”) to Hardiman Construction, Inc., the lowest responsive and responsible bidder,

- 2) Authorizing City staff to execute a construction agreement with Hardiman Construction Inc., for \$1,173,000 for the construction of the Project, and
- 3) Establish a Construction Contingency of \$117,300 (10% of the construction agreement amount).

Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities

Authorized By: Jim Lindley, City Manager

Prepared By: William Garcia, P.E., Staff Augmentation Consultant

9.5 Adopt resolutions authorizing:

1. City staff to execute Amendment No. 2 for Lionakis to prepare the design plans and associated documents for the Police Station Second Story Expansion Project, for an amount not to exceed \$240,066.00; and
2. City staff to execute Amendment No. 1 for Cartwright Nor Cal, Inc. (CNC) to assist with Project Management for the Police Station Second Story Expansion Project, for an amount not to exceed \$64,300.00; and
3. City staff to establish a Design Contingency of \$50,000; and
4. City staff to appropriate \$10,000 for project administration time for plan checking and associated tasks; and
5. The corresponding budget amendments in the amounts of \$240,066 and \$64,300 from Fund 420 – Police Capital Fund to Project Account No. 100118-41301-521100 (PD 2nd Story – Consultants Professional). The corresponding budget amendments in the amount of \$50,000 from Fund 420 – Police Capital Fund to Project Account No. 100118-41301-560450 (PD 2nd Story – Contingency). Further, a budget amendment of \$10,000 from Fund 420 – Police Capital Fund to Project Account No. 100118-41301-560110 (PD 2nd Story – Project Admin – Direct).

Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities

Robert Thompson, Chief of Police

Authorized By: Jim Lindley, City Manager

Prepared By: Deborah Barr, P.E., City Engineer/Director of Utilities

9.6 Adopt a resolution authorizing City Staff to execute Task Order Amendment No. 546.1 for Harris & Associates (“Harris”) to provide continued construction management and inspection services to support the additional work for Homestead Phase 2B Backbone Improvements for an amount not to exceed \$166,556.

Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities

Authorized By: Jim Lindley, City Manager

Prepared By: Brandon Rodriguez, P.E., Senior Civil Engineer

9.7 Adopt a resolution authorizing the City Manager to execute Task Order No. 621 for Harris & Associates (“Harris”) to prepare and administer the Request for Qualifications processes for the West A Street Interchange Study (Project No. 100319), Pedrick Road Interchange Study (Project No. 100320) and the North First Street Interchange Study (Project No. 100322).

Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities

Authorized By: Jim Lindley, City Manager

Prepared By: Deborah Barr, P.E., City Engineer/Director of Utilities

- 9.8 Adopt a Resolution authorizing the City Manager to award a three (3) year contract to Bartley Pump, PM. LLC for “On-call” emergency and non-emergency pump and motor maintenance services for the Department of Engineering/Utilities.  
Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities  
Authorized By: Jim Lindley, City Manager  
Prepared By: Josh Hudson, Water Operations Supervisor
- 9.9 Adopt a Resolution accepting the public improvements and authorizing the City Clerk to file a Notice of Completion and Certificate of Acceptance with the Solano County Recorder for the shared landscape paseo for the Homestead Phase 1- Village 1 Subdivision Parcel C and Parcel G.  
Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities  
Authorized By: Jim Lindley, City Manager  
Prepared By: Leland Markusen, Junior Engineer
- 9.10 Adopt a resolution authorizing City Staff to execute Amendment No. 1 of the City’s Professional Services Agreement (“PSA”) No. 22-042 with DKS Associates (“DKS”) to include an additional alignment corridor for the Vaughn Road Realignment Study for an amount not to exceed \$64,902; and (2) approve a corresponding budget amendment.  
Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities  
Authorized By: Jim Lindley, City Manager  
Prepared By: Leland Markusen, Junior Engineer
- 9.11 Adopt a resolution authorizing City staff to coordinate with Solano Transportation Authority (“STA”) on a Countywide application to the US Department of Transportation (“USDOT”) Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (“PROTECT”) Program to develop a Resiliency Plan for transportation infrastructure.  
Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities  
Authorized By: Jim Lindley, City Manager  
Prepared By: Jordan Santos, Junior Engineer

**10. PUBLIC HEARINGS**

None.

**11. UNFINISHED BUSINESS**

- 11.1 By Minute Action, provide City staff direction regarding concerns with the proposed pedestrian improvements for the Highway Safety Improvement Program (“HSIP”) Cycle 10 Project.  
Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities  
Authorized By: Jim Lindley, City Manager  
Prepared By: Brandon Rodriguez, P.E., Senior Civil Engineer  
Presented By: Brandon Rodriguez, P.E., Senior Civil Engineer

**12. NEW BUSINESS**

12.1 By Minute Action, provide City staff direction regarding the overnight parking concern at Pardi Plaza.

Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities

Authorized By: Jim Lindley, City Manager

Prepared By: Brandon Rodriguez, P.E., Senior Civil Engineer

Presented By: Deborah Barr, P.E., City Engineer/Director of Utilities

12.2 By Minute Action, provide City staff direction regarding the shade concern at Pardi Plaza.

Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities

Authorized By: Jim Lindley, City Manager

Prepared By: Brandon Rodriguez, P.E., Senior Civil Engineer

Presented By: Deborah Barr, P.E., City Engineer/Director of Utilities

12.3 Adopt a resolution making selection of responsive bidder to provide legal notice publication services for the City of Dixon (the "City") for the 2023-2024 fiscal year responsive and authorizing the City Manager to execute an agreement with the selected bidder.

Item Initiated By: Douglas L. White, City Attorney

Authorized By: Jim Lindley, City Manager

Prepared By: Douglas L. White, City Attorney

Presented By: Douglas L. White, City Attorney

12.4 Minute action approving the cancellation of the Regular Meeting of the Dixon City Council on August 1, 2023.

Item Initiated By: Jim Lindley, City Manager

Authorized By: Jim Lindley, City Manager

Prepared By: Lupe Ruiz, Administrative City Clerk

Presented By: Lupe Ruiz, Administrative City Clerk

**13. PUBLIC COMMENT (NON-AGENDA ITEMS)**

**14. ITEMS FROM THE CITY COUNCIL**

**15. ITEMS FROM THE CITY ATTORNEY**

**16. ITEMS FROM THE CITY MANAGER**

**17. INFORMATIONAL ITEMS - Upcoming Meetings (30-day Calendar)**

	06/21/2023	7:00 p.m.	Transportation Advisory Commission
	06/22/2023	7:00 p.m.	Water Rate Advisory Ad Hoc Committee
	06/27/2023	7:00 p.m.	Parks and Recreation Commission
	06/29/2023	11:00 a.m.	Special Water Rate Advisory Ad Hoc Committee
CANCELLED	07/04/2023	7:00 p.m.	City Council
	07/11/2023	7:00 p.m.	Planning Commission
CANCELLED	07/12/2023	5:30 p.m.	Vacaville Dixon Greenbelt Authority
	07/18/2023	7:00 p.m.	City Council

**18. ADJOURNMENT**

Adjourn to the Regular Meeting of the Dixon City Council on July 18, 2023.

ADDITIONAL CITY INFORMATION

Members of the public can:

Like us on Facebook ([www.facebook.com/CityofDixonCA](http://www.facebook.com/CityofDixonCA) )

Follow us on Twitter ([www.twitter.com/cityofdixonca](http://www.twitter.com/cityofdixonca))

Sign up to receive City Communications via email ([www.ci.dixon.ca.us/list.asp?mode=de](http://www.ci.dixon.ca.us/list.asp?mode=de))

I, Kristin M. Janisch, Elected City Clerk do hereby certify that I have created a true copy of the above notice and agenda to be delivered to each of the members of the Dixon City Council, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 600 East A St, Dixon, CA at 5:00 pm., Thursday, June 15, 2023.

Dated: Thursday, June 15, 2023

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Elected City Clerk