



AGENDA

REGULAR MEETING OF THE DIXON CITY COUNCIL

July 18, 2023

**CITY OF DIXON
600 EAST A STREET
COUNCIL CHAMBERS
7:00 P.M.**

NOTICE TO PUBLIC

GENERAL NOTES

- The City of Dixon is committed to provide full access to these proceedings. Individuals with special needs may call 678-7000 (voice) or 678-1489 (TTY). The Council Chambers is accessible to individuals in wheelchairs and special hearing assistance devices are provided upon request.
- The City does not produce a verbatim transcription of its proceedings. Anyone who desires a verbatim record of this meeting should call the City Clerk/Recording Secretary in advance of the meeting to discuss acceptable methods of and arrangements for transcription. Such arrangements will be at the sole expense of the individual requesting the record. All meetings are video recorded. DVD copies are available at the Dixon Public Library and at City Hall following the meeting, and meetings are viewable on-line on the City's website at www.cityofdixon.us.
- City Council and Commission agenda packets, including all public documents relating to the open meeting and provided to the City Council/Commission, are available for review or copying at City Hall, 600 East A Street, Dixon. A copy is also located at the entrance to the Council Chambers during the meeting, at the Dixon Public Library, 230 North First Street, Dixon, and the Agenda packet is posted on-line on the City's website at www.cityofdixon.us.
- Regular City Council and Commission meetings are broadcast live on Cable Television Channel 20 - Government Channel. The meetings can also be viewed live through the City's website at www.cityofdixon.us by selecting "View City Meetings and Agendas".

SPEAKER/COMMENT CARDS

At each meeting, the public has the opportunity to address the City Council/Commission on items appearing on the agenda and items not appearing on the agenda, but within the purview of the City Council/Commission.

Persons wishing to address the City Council/Commission (whether on an item listed on the agenda or on a matter not listed on the agenda) are requested to fill out a green “Speaker Card”, but are not required to do so.

Persons wishing to comment on an item but not wishing to speak before the City Council/Commission may complete a yellow “Comment Card”. Both cards are on the table inside the Council Chambers entrance doors. The Mayor/Chair will read Comment Cards for the record.

PLEASE SUBMIT COMPLETED CARDS TO THE CITY CLERK BEFORE THE ITEM IS CALLED, PREFERABLY BEFORE THE MEETING BEGINS.

AUDIENCE/PUBLIC COMMENT PERIOD (Items not on the Agenda)

The City Council/Commission sets time aside for Audience/Public Comment items not on the agenda but pertaining to the City of Dixon or any other body comprised of or including City Councilmembers or Commissioners. City Council Guidelines limit speaker comments to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or extend the time as necessary.

Please note that State law prohibits the City Council/Commission from either discussion or taking action at this meeting on any matter(s) not listed on the agenda even when raised during the Audience/Public Comment period.

Persons wishing to address the City Council/Commission are requested to fill out and present a green “Speaker Card” to the City Clerk/Recording Secretary, but are not required to do so.

PUBLIC HEARINGS

Persons who wish to speak on Public Hearing items listed on the agenda will be heard when the public hearing is opened, except for public hearing items previously heard and closed to public comment. City Council Guidelines limit each speaker to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or may extend the time as necessary.

After the public has commented, the item is closed to further public comment and brought to the Council/Agency/Commission level for discussion and action. Further comment from the audience will not be received unless requested by the Council/Agency/Commission. No public hearing will commence after 10:00 p.m. unless approved by the majority of the City Council/Commission.

City Council and City Treasurer Telephone Number:	(707) 678-7000
Mayor Steven Bird	Voice Mailbox 1201
Vice Mayor Don Hendershot	Voice Mailbox 1206
Councilmember Thom Bogue	Voice Mailbox 1203
Councilmember Jim Ernest	Voice Mailbox 1205
Councilmember Kevin Johnson	Voice Mailbox 1207
City Treasurer James P. Ward Jr.	Voice Mailbox 1208
Elected City Clerk Kristin M. Janisch	Voice Mail box 1202
Website: www.cityofdixon.us	E-mail: cityhall@cityofdixon.us



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7:00 P.M.

THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY ALSO PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT <https://us02web.zoom.us/j/9886211137?pwd=R2dxZ3RkbU9SQXdIUUVlRkc0QlQwZz09> AND VIA TELECONFERENCE BY CALLING (669) 900-9128, MEETING ID: 988 621 1137, PASSCODE: 604754 AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT. TO SPEAK DURING PUBLIC COMMENT VIA VIDEO CONFERENCING CLICK ON "RAISE HAND", VIA TELECONFERENCE PRESS *9.

0. CLOSED SESSION AT 6:30 P.M.

0.0 ROLL CALL

0.1 PUBLIC COMMENT (CLOSED SESSION AGENDA ITEMS ONLY)

0.2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Gov. Code, § 54956.9(d)(2):

One (1) matter

Item Initiated By: Rachel Ancheta, Human Resources Director

Authorized By: Jim Lindley, City Manager

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. CONFLICT OF INTEREST

5. APPROVAL OF AGENDA

6. PRESENTATIONS/PROCLAMATIONS/RECOGNITION

6.1 Proclamation declaring August 1, 2023 as "National Night Out".

Item Initiated By: Robert Thompson, Chief of Police

Authorized By: Jim Lindley, City Manager

Presented By: Mayor Steve Bird

6.2 Presentation of Award to Police Officer Jason Malone.

Item Initiated By: Robert Thompson, Chief of Police

Authorized By: Jim Lindley, City Manager

Presented By: Robert Thompson, Chief of Police

- 6.3 Operational Review of the 4th of July event.
Item Initiated By: Robert Thompson, Chief of Police
Authorized By: Jim Lindley, City Manager
Presented By: Robert Thompson, Chief of Police

7. **PUBLIC COMMENT (NON-AGENDA ITEMS)**

8. **ITEMS FROM THE CITY COUNCIL**

9. **CONSENT CALENDAR** *(All matters listed under the Consent Calendar are considered by the Council/Agency to be routine and will be acted upon in a single motion. There will not be separate discussions of these items unless a request is made prior to the time the Council/Agency considers the motion to adopt.)*

- 9.1 Approve the Minutes from the June 20, 2023 City Council Meeting.
Item Initiated By: Jim Lindley, City Manager
Authorized By: Jim Lindley, City Manager
Prepared By: Lupe Ruiz, Administrative City Clerk
- 9.2 Adopt a Resolution approving the Enumeration of Claims.
Item Initiated By: Kate Zawadzki, Finance Director
Authorized By: Jim Lindley, City Manager
Prepared By: Kate Zawadzki, Finance Director
- 9.3 Adopt a resolution, declaring found, abandoned and lost bicycles as surplus property and authorizing redistribution of the property.
Item Initiated By: Robert Thompson, Chief of Police
Authorized By: Jim Lindley, City Manager
Prepared By: Valerie Hogg, Community Service Officer
- 9.4 Adopt a Resolution authorizing the City Manager, or designee, to accept the “Cannabis Tax Fund Grant Program (CTFGP)” and enter into the resultant grant agreement and any amendments to fund impaired driving detection/investigation training for officers and supplemental impaired driving enforcement. Additionally approve the related budget amendment.
Item Initiated By: Robert Thompson, Chief of Police
Authorized By: Jim Lindley, City Manager
Prepared By: Christina Garcia, Police Services Analyst
- 9.5 Adopt a resolution authorizing City Staff to execute Amendment No. 9 to the City’s Professional Service Agreement (“PSA”) No. 21-038 with DKS Associates (“DKS”) for project management and coordination to obtain a Cooperative Agreement(s) for the development of Project Study Report – Project Development Supports (“PSR-PDSs”) at the A Street, Pedrick Road, and North First Street Interstate 80 interchanges for an amount not to exceed \$14,240.
Item Initiated By: Brandon Rodriguez, P.E., Senior Civil Engineer
Authorized By: Jim Lindley, City Manager
Prepared By: Brandon Rodriguez, P.E., Senior Civil Engineer

- 9.6 Adopt a resolution authorizing City Staff to execute a Professional Services Agreement (“PSA”) with an Our Water Our World (“OWOW”) advocate to fulfill requirements of the approved Pyrethroid Management Plan (“PMP”) for public outreach, annual reporting, and city staff training for an amount not to exceed \$7,271.50.
Item Initiated By: Brandon Rodriguez, P.E., Senior Civil Engineer
Authorized By: Jim Lindley, City Manager
Prepared By: Brandon Rodriguez, P.E., Senior Civil Engineer
- 9.7 Adopt a resolution authorizing a budget amendment to Resolution No. 23-109 to reverse the allocation of \$72,874 from Account No. 531-52001-560400-00000 (Construction) to Account No. 460-43012-560400-00000 (Construction).
Item Initiated By: Brandon Rodriguez, P.E., Senior Civil Engineer
Authorized By: Jim Lindley, City Manager
Prepared By: William Garcia, P.E., Staff Augmentation Consultant
- 9.8 Adopt resolutions authorizing:
1. City staff to execute a Professional Service Agreement (“PSA”) with Cal Engineering & Geology (“CE&G”) for engineering services to update various subsections of the City of Dixon Construction Specifications for an amount not to exceed \$30,430; and
 2. City staff to execute Task Order No. 629 with Harris & Associates (“Harris”) to provide peer review services of the City of Dixon Construction Specifications update for an amount not to exceed \$4,671; and
 3. City staff to execute Amendment No. 41 expanding the scope of West Yost Associates (“WYA”) services to update the subsection 16 Water System and subsection 18 Storm Drain System sections of the City of Dixon Construction Specifications for an amount not to exceed \$11,000; and
 4. City staff to execute Amendment No. 9 expanding the scope of Stantec Consulting Services Inc. (“Stantec”) services to update the subsection 17 Sanitary Sewer System section of the City of Dixon Construction Specifications for an amount not to exceed \$3,200.
- Item Initiated By: Brandon Rodriguez, P.E., Senior Civil Engineer
Authorized By: Jim Lindley, City Manager
Prepared By: Brandon Rodriguez, P.E., Senior Civil Engineer
- 9.9 Adopt a resolution approving the Fiscal Year 2023-2024 Pavement Preservation Project List to be funded by SB-1: the Road Repair and Accountability Act of 2017.
Item Initiated By: Brandon Rodriguez, P.E., Senior Civil Engineer
Authorized By: Jim Lindley, City Manager
Prepared By: Brandon Rodriguez, P.E. Senior Civil Engineer
- 9.10 Adopt resolutions authorizing City Staff to –
1. Execute City of Dixon Access Agreement for use of a portion of APN# 0143-010-030 TRS 6N01E01 (north bank of Dixon Resources Conservation District (“DRCD”) drainage ditch east ½ mile of Casey Road, Dixon CA), Solano County, California (Exhibit A).

2. Execute City of Dixon Access Agreement for use of a portion of APN# 0116-030-110 TRS 7N01E24 (corner of Yale Drive & E. Parkway Blvd., Dixon CA), Solano County, California (Exhibit B).

Item Initiated By: Brandon Rodriguez, P.E., Senior Civil Engineer

Authorized By: Jim Lindley, City Manager

Prepared By: Leland Markusen, Junior Engineer

- 9.11 Adopt a resolution approving the Senior Water Operator job classification and salary schedule.

Item Initiated By: Jim Lindley, City Manager

Authorized By: Jim Lindley, City Manager

Prepared By: Rachel Ancheta, Human Resources Director

10. **PUBLIC HEARINGS**

- 10.1 Hold a public hearing regarding placing sewer account delinquencies on the property taxes of owners with delinquent City of Dixon Sewer accounts and adopt a resolution authorizing the City of Dixon to confirm the assessment for delinquent sewer system accounts and to direct delinquencies to be placed on the property taxes of the identified properties.

Item Initiated By: Kate Zawadzki, Finance Director

Authorized By: Jim Lindley, City Manager

Prepared By: Kate Zawadzki, Finance Director

Presented By: Kate Zawadzki, Finance Director

- 10.2 Matters regarding past due Recology Dixon accounts:

1. Conduct public hearing;

2. Adopt a resolution confirming the assessment for delinquent refuse collection accounts and directing assessments be placed against the properties listed on the attached Exhibit "A."

Item Initiated By: Louren Kotow, Public Works Director

Authorized By: Jim Lindley, City Manager

Prepared By: Louren Kotow, Public Works Director

Presented By: Louren Kotow, Public Works Director

- 10.3 Matters relating to the Dixon Landscaping and Lighting Maintenance District (LLMD):

1. Conduct a public hearing to receive comments on the proposed assessments for Fiscal Year 2023-24.

2. Adopt resolution approving the Engineer's Report for the LLMD for Fiscal Year 2023-24, including confirming the diagram and assessments, and ordering levy of assessments.

Item Initiated By: Louren Kotow, Public Works Director

Authorized By: Jim Lindley, City Manager

Prepared By: Louren Kotow, Public Works Director

Presented By: Louren Kotow, Public Works Director

11. **UNFINISHED BUSINESS**

- 11.1 Adopt a resolution authorizing City Staff to install R30A (CA) signs prohibiting parking at Pardi Plaza between the hours of 2 am to 6 am.

Item Initiated By: Brandon Rodriguez, P.E., Senior Civil Engineer

Authorized By: Jim Lindley, City Manager

Prepared By: Leland Markusen, Junior Engineer
Presented By: Jim Lindley, City Manager

12. NEW BUSINESS

12.1 Presentation of City Council Goal Setting Workshop Outcomes.

Item Initiated By: Jim Lindley, City Manager

Authorized By: Jim Lindley, City Manager

Prepared By: Nancy Hetrick, Baker Tilly

Presented By: Nancy Hetrick, Baker Tilly

12.2 Authorize the hiring of Cartwright Nor Cal Civil Engineering & Project Management for staff augmentation services as Consulting Engineer and approve a budget amendment to fund the task.

Item Initiated By: Jim Lindley, City Manager

Authorized By: Jim Lindley, City Manager

Prepared By: Jim Lindley, City Manager

Presented By: Jim Lindley, City Manager

12.3 Waive first reading, read by title only, and introduce an ordinance of the City Council of the City of Dixon amending Section 6.02.020, Business License Required and Section 6.02.030, Definitions, and Adding Chapter 6.13, Sidewalk Vending to Title 6, Business Licenses and Regulations, of the Dixon Municipal Code to establish a sidewalk vending program.

Item Initiated By: Douglas L. White, City Attorney

Authorized By: Jim Lindley, City Manager

Prepared By: Douglas L. White, City Attorney

Presented By: Douglas L. White, City Attorney

13. PUBLIC COMMENT (NON-AGENDA ITEMS)

14. ITEMS FROM THE CITY COUNCIL

15. ITEMS FROM THE CITY ATTORNEY

16. ITEMS FROM THE CITY MANAGER

17. INFORMATIONAL ITEMS - Upcoming Meetings (30-day Calendar)

	07/25/2023	7:00 p.m.	Parks & Recreation
	07/27/2023	7:00 p.m.	Water Rate Advisory Ad Hoc Committee
CANCELED	08/01/2023	7:00 p.m.	City Council
	08/08/2023	7:00 p.m.	Planning Commission
CANCELED	08/09/2023	5:30 p.m.	Vacaville Dixon Greenbelt Authority
	08/15/2023	7:00 p.m.	City Council
	08/16/2023	7:00 p.m.	Transportation Advisory Commission

18. ADJOURNMENT

Adjourn to the Regular Meeting of the Dixon City Council on August 15, 2023.

ADDITIONAL CITY INFORMATION

Members of the public can:

Like us on Facebook (www.facebook.com/CityofDixonCA)

Follow us on Twitter (www.twitter.com/cityofdixonca)

Sign up to receive City Communications via email (www.ci.dixon.ca.us/list.asp?mode=de)

I, Kristin M. Janisch, Elected City Clerk do hereby certify that I have created a true copy of the above notice and agenda to be delivered to each of the members of the Dixon City Council, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 600 East A St, Dixon, CA at 5:00 pm., Friday, July 14, 2023.

Dated: Friday, July 14, 2023

Elected City Clerk