



AGENDA

REGULAR MEETING OF THE DIXON CITY COUNCIL

August 15, 2023

**CITY OF DIXON
600 EAST A STREET
COUNCIL CHAMBERS
7:00 P.M.**

NOTICE TO PUBLIC

GENERAL NOTES

- The City of Dixon is committed to provide full access to these proceedings. Individuals with special needs may call 678-7000 (voice) or 678-1489 (TTY). The Council Chambers is accessible to individuals in wheelchairs and special hearing assistance devices are provided upon request.
- The City does not produce a verbatim transcription of its proceedings. Anyone who desires a verbatim record of this meeting should call the City Clerk/Recording Secretary in advance of the meeting to discuss acceptable methods of and arrangements for transcription. Such arrangements will be at the sole expense of the individual requesting the record. All meetings are video recorded. DVD copies are available at the Dixon Public Library and at City Hall following the meeting, and meetings are viewable on-line on the City's website at www.cityofdixon.us.
- City Council and Commission agenda packets, including all public documents relating to the open meeting and provided to the City Council/Commission, are available for review or copying at City Hall, 600 East A Street, Dixon. A copy is also located at the entrance to the Council Chambers during the meeting, at the Dixon Public Library, 230 North First Street, Dixon, and the Agenda packet is posted on-line on the City's website at www.cityofdixon.us.
- Regular City Council and Commission meetings are broadcast live on Cable Television Channel 20 - Government Channel. The meetings can also be viewed live through the City's website at www.cityofdixon.us by selecting "View City Meetings and Agendas".

SPEAKER/COMMENT CARDS

At each meeting, the public has the opportunity to address the City Council/Commission on items appearing on the agenda and items not appearing on the agenda, but within the purview of the City Council/Commission.

Persons wishing to address the City Council/Commission (whether on an item listed on the agenda or on a matter not listed on the agenda) are requested to fill out a green "Speaker Card", but are not required to do so.

Persons wishing to comment on an item but not wishing to speak before the City Council/Commission may complete a yellow "Comment Card". Both cards are on the table inside the Council Chambers entrance doors. The Mayor/Chair will read Comment Cards for the record.

PLEASE SUBMIT COMPLETED CARDS TO THE CITY CLERK BEFORE THE ITEM IS CALLED, PREFERABLY BEFORE THE MEETING BEGINS.

AUDIENCE/PUBLIC COMMENT PERIOD (Items not on the Agenda)

The City Council/Commission sets time aside for Audience/Public Comment items not on the agenda but pertaining to the City of Dixon or any other body comprised of or including City Councilmembers or Commissioners. City Council Guidelines limit speaker comments to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or extend the time as necessary.

Please note that State law prohibits the City Council/Commission from either discussion or taking action at this meeting on any matter(s) not listed on the agenda even when raised during the Audience/Public Comment period.

Persons wishing to address the City Council/Commission are requested to fill out and present a green "Speaker Card" to the City Clerk/Recording Secretary, but are not required to do so.

PUBLIC HEARINGS

Persons who wish to speak on Public Hearing items listed on the agenda will be heard when the public hearing is opened, except for public hearing items previously heard and closed to public comment. City Council Guidelines limit each speaker to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or may extend the time as necessary.

After the public has commented, the item is closed to further public comment and brought to the Council/Agency/Commission level for discussion and action. Further comment from the audience will not be received unless requested by the Council/Agency/Commission. No public hearing will commence after 10:00 p.m. unless approved by the majority of the City Council/Commission.

City Council and City Treasurer Telephone Number:	(707) 678-7000
Mayor Steven Bird	Voice Mailbox 1201
Vice Mayor Don Hendershot	Voice Mailbox 1206
Councilmember Thom Bogue	Voice Mailbox 1203
Councilmember Jim Ernest	Voice Mailbox 1205
Councilmember Kevin Johnson	Voice Mailbox 1207
City Treasurer James P. Ward Jr.	Voice Mailbox 1208
Elected City Clerk Kristin M. Janisch	Voice Mail box 1202
Website: www.cityofdixon.us	E-mail: cityhall@cityofdixon.us



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7:00 P.M.

THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY ALSO PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT <https://us02web.zoom.us/j/9886211137?pwd=R2dxZ3RkbU9SQXdIUUVlIRkc0QlQwZz09> AND VIA TELECONFERENCE BY CALLING (669) 900-9128, MEETING ID: 988 621 1137, PASSCODE: 604754 AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT. TO SPEAK DURING PUBLIC COMMENT VIA VIDEO CONFERENCING CLICK ON "RAISE HAND", VIA TELECONFERENCE PRESS *9.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **CONFLICT OF INTEREST**
5. **APPROVAL OF AGENDA**
6. **PRESENTATIONS/PROCLAMATIONS/RECOGNITION**
7. **PUBLIC COMMENT (NON-AGENDA ITEMS)**
8. **ITEMS FROM THE CITY COUNCIL**
9. **CONSENT CALENDAR** *(All matters listed under the Consent Calendar are considered by the Council/Agency to be routine and will be acted upon in a single motion. There will not be separate discussions of these items unless a request is made prior to the time the Council/Agency considers the motion to adopt.)*
 - 9.1 Approve the Minutes from the July 18, 2023 Regular Meeting of the Dixon City Council and August 2, 2023 Special Meeting of the Dixon City Council.
Item Initiated By: Jim Lindley, City Manager
Authorized By: Jim Lindley, City Manager
Prepared By: Lupe Ruiz, Administrative City Clerk
 - 9.2 Adopt a Resolution approving the Enumeration of Claims.
Item Initiated By: Kate Zawadzki, Finance Director
Authorized By: Jim Lindley, City Manager
Prepared By: Kate Zawadzki, Finance Director

- 9.3 Adopt resolution authorizing the City Manager to execute an Agreement between the Cities of Dixon, Fairfield, Rio Vista, Vallejo, Benicia, Suisun and Vacaville, California, and The Permanente Medical Group, Inc., for Medical Director Services.
Item Initiated By: Todd McNeal, Fire Chief
Authorized By: Jim Lindley, City Manager
Prepared By: Andi Horigan, Fire Administrative Manager
- 9.4 Adopt a Resolution authorizing the City Manager or designee to execute a change order with Langan Engineering and Environmental Services, Inc. ("Langan") to provide Title 27 Surveying for Landfill Closure Compliance services for the former landfill located in the Hall Park area for an amount of \$40,200.
Item Initiated By: Louren Kotow, Public Works Director
Authorized By: Jim Lindley, City Manager
Prepared By: Louren Kotow, Public Works Director
- 9.5 Adopt a Resolution authorizing the City Manager or designee to execute a change order with Specialized Construction, to perform renovations at the City of Dixon's Senior/Multi-Use Center (SMUC) for an amount of \$725.00.
Item Initiated By: Louren Kotow, Public Works Director
Authorized By: Jim Lindley, City Manager
Prepared By: Louren Kotow, Public Works Director
- 9.6 1) Adopt a resolution authorizing:
a. The City Manager to execute Professional Service Agreement ("PSA") 23-029 Amendment No. 01 with Luhdorff & Scalmanini Consulting Engineers ("LSCE") for Construction Management and Inspection Services for the Southwest Dixon Specific Plan Area Potable Water Well Site, for a time and materials cost not to exceed \$233,179; and
b. A corresponding budget amendment with no net fiscal impact.
2) Adopt a resolution authorizing: The City Manager to execute Professional Service Agreement ("PSA") 23-029 Amendment No. 02 with Luhdorff & Scalmanini Consulting Engineers ("LSCE") for Evaluation of Drinking Water System Operations, for a time and materials cost not to exceed \$35,415.
Item Initiated By: Andrew MacDonald, P.E., Interim City Engineer
Authorized By: Jim Lindley, City Manager
Prepared By: Leland Markusen, Junior Engineer
- 9.7 Adopt a resolution authorizing City staff to approve the no-cost budget transfer to move money from one underutilized task to several other tasks to support the development of a Noise Abatement Decision Report as part of the National Environmental Policy Act revalidation process for the Parkway Boulevard Overcrossing project.
Item Initiated By: Andrew MacDonald, P.E., Interim City Engineer
Authorized By: Jim Lindley, City Manager
Prepared By: Jordan Santos, Junior Engineer

- 9.8 Adopt a Resolution amending the City of Dixon Salary Schedule with changes previously approved by City Council.
Item Initiated By: Rachel Ancheta, Human Resources Director
Authorized By: Jim Lindley, City Manager
Prepared By: Kim Stalie, Human Resources Risk Analyst II
- 9.9 Adopt Resolution approving Amendment #2 to Professional Service Agreement (PSA) with TRB + Associates for reimbursable Building and Fire Inspection services of home construction and private recreational facility at Homestead subdivision (Villages 1, 2, 3a, 3b, 3c, 4, 5, 6, 7, 8, 9, 10 and 11 and Amenity Center) and a corresponding budget amendment with no net fiscal impact.
Item Initiated By: Raffi Boloyan, Community Development Director
Authorized By: Jim Lindley, City Manager
Prepared By: Raffi Boloyan, Community Development Director

10. PUBLIC HEARINGS

- 10.1 Waive second reading, read by title only, and adopt an ordinance of the City Council of the City of Dixon amending Section 6.02.020, Business License Required and Section 6.02.030, Definitions, and adding Chapter 6.13, Sidewalk Vending to Title 6, Business Licenses and Regulations, of the Dixon Municipal Code to establish a sidewalk vending program.
Item Initiated By: Douglas L. White, City Attorney
Authorized By: Jim Lindley, City Manager
Prepared By: Douglas L. White, City Attorney
Presented By: Douglas L. White, City Attorney

11. UNFINISHED BUSINESS

None.

12. NEW BUSINESS

- 12.1 City Treasurer's Quarterly Update (verbal).
Item Initiated By: City Council
Authorized By: Jim Lindley, City Manager
Presented By: City Treasurer James Ward
- 12.2 By Minute Action, request City Council approval of the Mayor's recommended appointment to the Transportation Advisory Commission.
Item Initiated By: Jim Lindley, City Manager
Authorized By: Jim Lindley, City Manager
Prepared By: Lupe Ruiz, Administrative City Clerk
Presented By: Mayor Steve Bird
- 12.3 Minute Action designating a voting delegate and alternate delegate for the 2023 League of California Cities Annual Conference & Expo.
Item Initiated By: Jim Lindley, City Manager
Authorized By: Jim Lindley, City Manager
Prepared By: Lupe Ruiz, Administrative City Clerk
Presented By: Jim Lindley, City Manager

- 12.4 Adopt a Resolution approving a funding request from the Downtown Dixon Business Association from the Community Support Fund.
 Item Initiated By: Jim Lindley, City Manager
 Authorized By: Jim Lindley, City Manager
 Prepared By: Jim Lindley, City Manager
 Presented By: Jim Lindley, City Manager
- 12.5 Adopt resolution authorizing the City Manager and the City Attorney to execute a Memorandum of Understanding (MOU) between the Cities of Fairfield, Vallejo, Benicia, Dixon, Rio Vista and Suisun City (collectively as Partner Agencies) for the shared provision of consulting services regarding ambulance subcontracting.
 Item Initiated By: Todd McNeal, Fire Chief
 Authorized By: Jim Lindley, City Manager
 Prepared By: Andi Horigan, Fire Administrative Manager
 Presented By: Todd McNeal, Fire Chief
- 12.6 Receive an update on shade options for Pardi Plaza, and provide staff direction by minute action.
 Item Initiated By: Louren Kotow, Public Works Director
 Authorized By: Jim Lindley, City Manager
 Prepared By: Louren Kotow, Public Works Director
 Presented By: Louren Kotow, Public Works Director
- 12.7 Adopt a Resolution approving the Five-Year Capital Improvement Program (“CIP”) for Fiscal Years 2023/24 through 2027/28.
 Item Initiated By: Andrew MacDonald, P.E., Interim City Engineer
 Authorized By: Jim Lindley, City Manager
 Prepared By: Jordan Santos, Junior Engineer
 Presented By: Brandon Rodriguez, P.E., Senior Civil Engineer

13. PUBLIC COMMENT (NON-AGENDA ITEMS)

14. ITEMS FROM THE CITY COUNCIL

15. ITEMS FROM THE CITY ATTORNEY

16. ITEMS FROM THE CITY MANAGER

17. INFORMATIONAL ITEMS - Upcoming Meetings (30-day Calendar)

08/16/2023	7:00 p.m.	Transportation Advisory Commission
08/22/2023	7:00 p.m.	Parks & Recreation Commission
08/24/2023	7:00 p.m.	Water Rate Advisory Ad Hoc Committee
09/05/2023	7:00 p.m.	City Council
09/12/2023	7:00 p.m.	Planning Commission

18. ADJOURNMENT

Adjourn to the Regular Meeting of the Dixon City Council on September 5, 2023.

ADDITIONAL CITY INFORMATION

Members of the public can:

Like us on Facebook (www.facebook.com/CityofDixonCA)

Follow us on Twitter (www.twitter.com/cityofdixonca)

Sign up to receive City Communications via email (www.ci.dixon.ca.us/list.asp?mode=de)

I, Kristin M. Janisch, Elected City Clerk do hereby certify that I have created a true copy of the above notice and agenda to be delivered to each of the members of the Dixon City Council, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 600 East A St, Dixon, CA at 5:00 pm., Thursday, August 10, 2023.

Dated: Thursday, August 10, 2023

Elected City Clerk