



AGENDA

REGULAR MEETING OF THE DIXON CITY COUNCIL

September 5, 2023

**CITY OF DIXON
600 EAST A STREET
COUNCIL CHAMBERS
7:00 P.M.**

NOTICE TO PUBLIC

GENERAL NOTES

- The City of Dixon is committed to provide full access to these proceedings. Individuals with special needs may call 678-7000 (voice) or 678-1489 (TTY). The Council Chambers is accessible to individuals in wheelchairs and special hearing assistance devices are provided upon request.
- The City does not produce a verbatim transcription of its proceedings. Anyone who desires a verbatim record of this meeting should call the City Clerk/Recording Secretary in advance of the meeting to discuss acceptable methods of and arrangements for transcription. Such arrangements will be at the sole expense of the individual requesting the record. All meetings are video recorded. DVD copies are available at the Dixon Public Library and at City Hall following the meeting, and meetings are viewable on-line on the City's website at www.cityofdixon.us.
- City Council and Commission agenda packets, including all public documents relating to the open meeting and provided to the City Council/Commission, are available for review or copying at City Hall, 600 East A Street, Dixon. A copy is also located at the entrance to the Council Chambers during the meeting, at the Dixon Public Library, 230 North First Street, Dixon, and the Agenda packet is posted on-line on the City's website at www.cityofdixon.us.
- Regular City Council and Commission meetings are broadcast live on Cable Television Channel 20 - Government Channel. The meetings can also be viewed live through the City's website at www.cityofdixon.us by selecting "View City Meetings and Agendas".

SPEAKER/COMMENT CARDS

At each meeting, the public has the opportunity to address the City Council/Commission on items appearing on the agenda and items not appearing on the agenda, but within the purview of the City Council/Commission.

Persons wishing to address the City Council/Commission (whether on an item listed on the agenda or on a matter not listed on the agenda) are requested to fill out a green "Speaker Card", but are not required to do so.

Persons wishing to comment on an item but not wishing to speak before the City Council/Commission may complete a yellow "Comment Card". Both cards are on the table inside the Council Chambers entrance doors. The Mayor/Chair will read Comment Cards for the record.

PLEASE SUBMIT COMPLETED CARDS TO THE CITY CLERK BEFORE THE ITEM IS CALLED, PREFERABLY BEFORE THE MEETING BEGINS.

AUDIENCE/PUBLIC COMMENT PERIOD (Items not on the Agenda)

The City Council/Commission sets time aside for Audience/Public Comment items not on the agenda but pertaining to the City of Dixon or any other body comprised of or including City Councilmembers or Commissioners. City Council Guidelines limit speaker comments to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or extend the time as necessary.

Please note that State law prohibits the City Council/Commission from either discussion or taking action at this meeting on any matter(s) not listed on the agenda even when raised during the Audience/Public Comment period.

Persons wishing to address the City Council/Commission are requested to fill out and present a green "Speaker Card" to the City Clerk/Recording Secretary, but are not required to do so.

PUBLIC HEARINGS

Persons who wish to speak on Public Hearing items listed on the agenda will be heard when the public hearing is opened, except for public hearing items previously heard and closed to public comment. City Council Guidelines limit each speaker to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or may extend the time as necessary.

After the public has commented, the item is closed to further public comment and brought to the Council/Agency/Commission level for discussion and action. Further comment from the audience will not be received unless requested by the Council/Agency/Commission. No public hearing will commence after 10:00 p.m. unless approved by the majority of the City Council/Commission.

City Council and City Treasurer Telephone Number:	(707) 678-7000
Mayor Steven Bird	Voice Mailbox 1201
Vice Mayor Don Hendershot	Voice Mailbox 1206
Councilmember Thom Bogue	Voice Mailbox 1203
Councilmember Jim Ernest	Voice Mailbox 1205
Councilmember Kevin Johnson	Voice Mailbox 1207
City Treasurer James P. Ward Jr.	Voice Mailbox 1208
Elected City Clerk Kristin M. Janisch	Voice Mail box 1202
Website: www.cityofdixon.us	E-mail: cityhall@cityofdixon.us



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September 5, 2023

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600 EAST A STREET
COUNCIL CHAMBERS
7:00 P.M.

THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY ALSO PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT <https://us02web.zoom.us/j/9886211137?pwd=R2dxZ3RkbU9SQXdIUUVlIRkc0QlQwZz09> AND VIA TELECONFERENCE BY CALLING (669) 900-9128, MEETING ID: 988 621 1137, PASSCODE: 604754 AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT. TO SPEAK DURING PUBLIC COMMENT VIA VIDEO CONFERENCING CLICK ON "RAISE HAND", VIA TELECONFERENCE PRESS *9.

0. CLOSED SESSION AT 6:00 P.M.

0.0 ROLL CALL

0.1 PUBLIC COMMENT (CLOSED SESSION AGENDA ITEMS ONLY)

0.2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Gov. Code, § 54956.9(d)(2):
One potential case.

Item Initiated By: Douglas L. White, City Attorney

Authorized By: Douglas L. White, City Attorney

0.3 LIABILITY CLAIMS

Pursuant to Gov. Code, § 54956.95

Agency claimed against: City of Dixon

Item Initiated By: Rachel Ancheta, Human Resources Director

Authorized By: Jim Lindley, City Manager

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. CONFLICT OF INTEREST

5. APPROVAL OF AGENDA

6. PRESENTATIONS/PROCLAMATIONS/RECOGNITION

None.

7. PUBLIC COMMENT (NON-AGENDA ITEMS)

8. ITEMS FROM THE CITY COUNCIL

9. CONSENT CALENDAR *(All matters listed under the Consent Calendar are considered by the Council/Agency to be routine and will be acted upon in a single motion. There will not be separate discussions of these items unless a request is made prior to the time the Council/Agency considers the motion to adopt.)*

9.1 Approve the Minutes from the August 15, 2023 Regular Meeting of the Dixon City Council.

Item Initiated By: Jim Lindley, City Manager

Authorized By: Jim Lindley, City Manager

Prepared By: Lupe Ruiz, Administrative City Clerk

9.2 Adopt a Resolution approving the Enumeration of Claims.

Item Initiated By: Kate Zawadzki, Finance Director

Authorized By: Jim Lindley, City Manager

Prepared By: Kate Zawadzki, Finance Director

9.3 Adopt a resolution authorizing the City Manager to execute Amendment No. 1 to Professional Services Agreement (“PSA”) No. 20-058 with CSI Services, Inc. (“CSI”) to extend the term of PSA No. 20-058 to November 10, 2026.

Item Initiated By: Andrew MacDonald, P.E., Interim City Engineer

Authorized By: Jim Lindley, City Manager

Prepared By: Brandon Rodriguez, P.E., Senior Civil Engineer

9.4 Adopt a resolution authorizing:

1. City staff to execute Task Order No. 626.1 for Harris & Associates (“Harris”) to provide Project Management for the Parkway Boulevard Grade Separation Project for an amount not to exceed \$40,000.

2. The corresponding budget amendment in the amount of \$40,000 from Fund 461 — Parkway Blvd Overcrossing to Project Account No. 100126-00461-521100 (Parkway Blvd Overcrossing-Consultants-Prof).

Item Initiated By: Andrew MacDonald, P.E., Interim City Engineer

Authorized By: Jim Lindley, City Manager

Prepared By: Jordan Santos, Junior Engineer

9.5 Adopt a resolution authorizing:

1. The City Manager to execute a reimbursement agreement with the Dixon Regional Watershed Joint Powers Authority (“DRWJPA”) and the Northeast Quadrant (“NEQ”) developers Dixon Venture LLC, PW Fund B Development LLC, Dixon 133 LLC, and Milk Farm Development for cost share of the Dixon Regional Watershed Management Plan Update, Phase 3, for an amount not to exceed \$116,624; and

2. A corresponding budget amendment with no net fiscal impact.

Item Initiated By: Andrew MacDonald, P.E., Interim City Engineer

Authorized By: Jim Lindley, City Manager

Prepared By: Leland Markusen, Junior Engineer

- 9.6 Adopt a resolution authorizing City Staff to execute:
1. Amendment No. 1 to the City's Professional Services Agreement ("PSA") No. 23-024 with Bartley Pump PM LLC ("PumpMan") for an amount of \$183,243 for the rehabilitation of the Parklane Well, DW-54, including but not limited to upgrading the pump/motor and related component/instrumentation upgrades; and
 2. Allocate a 15% contingency of \$27,487 for any additional expenses that may be incurred during a large-scale rehabilitation project, and/or to offset the price volatility of materials in our current market; and
 3. A budget transfer of \$210,730 from Fund No. 331 (Water Operations and Maintenance) to Fund No. 335 (Water Capital Projects Rehabilitation) for Amendment No. 1, including the additional 15% contingency.
- Item Initiated By: Andrew MacDonald, P.E., Interim City Engineer
Authorized By: Jim Lindley, City Manager
Prepared By: Brandon Rodriguez, P.E., Senior Civil Engineer
- 9.7 Adopt a resolution authorizing the City Manager to execute Amendment No. 1 to Professional Services Agreement ("PSA") No. 20-061 with Power Services, Inc. ("Power Services") to extend the term of PSA No. 20-061 to November 12, 2026.
- Item Initiated By: Andrew MacDonald, P.E., Interim City Engineer
Authorized By: Jim Lindley, City Manager
Prepared By: Brandon Rodriguez, P.E., Senior Civil Engineer
- 9.8 Adopt a resolution:
1. Accepting the Engineering and Traffic Surveys Report, prepared by Haley and Aldrich, dated August 8, 2023, for the City of Dixon of Dixon Police Department; and
 2. Approving associated speed limits in the Engineering and Traffic Surveys Report which are also listed in Attachment A.
- Item Initiated By: Andrew MacDonald, P.E., Interim City Engineer
Authorized By: Jim Lindley, City Manager
Prepared By: Brandon Rodriguez, P.E., Senior Civil Engineer
Lynne Filson, Consulting Traffic Engineer
- 9.9 Adopt a resolution authorizing: The City Manager to execute Amendment No. 01 to On-Call Professional Services Agreement ("PSA") 21-052 with Telstar Instruments for Pond A and Lateral 1 Telemetry SCADA Integration for an amount not to exceed \$31,416.
- Item Initiated By: Andrew MacDonald, P.E., Interim City Engineer
Authorized By: Jim Lindley, City Manager
Prepared By: Leland Markusen, Junior Engineer
- 9.10 Adopt a resolution authorizing the City Manager to execute Amendment No. 1 to Professional Services Agreement ("PSA") 23-017 with Stantec for the Wastewater Facility Expansion project ("Project") to provide further environmental compliance consulting support including California Environmental Quality Act ("CEQA") compliance support services for an amount not to exceed \$38,305.

Item Initiated By: Andrew MacDonald, P.E., Interim City Engineer
Authorized By: Jim Lindley, City Manager
Prepared By: Brandon Rodriguez, P.E., Senior Civil Engineer

- 9.11 Minute Action approving the Mayor's appointment of Miranda Barber to the Solano Transportation Authority (STA) Pedestrian Advisory Committee (PAC).

Item Initiated By: Mayor Steve Bird
Authorized By: Jim Lindley, City Manager
Prepared By: Lupe Ruiz, Administrative City Clerk

10. PUBLIC HEARINGS

- 10.1 Waive first reading, read by title only, and introduce an Ordinance of the City Council of the City of Dixon, amending Sections 5.01.030, 5.02.020, 5.02.030, 5.03.010, 5.03.020, 5.04.010, 5.04.020, 5.06.020, and 5.06.050 of Title 5, Contracts, of the Dixon Municipal Code to address Procurement Authority Limits and to Update the City's California Uniform Public Construction Cost Accounting Act Limits.

Item Initiated By: Douglas L. White, City Attorney
Authorized By: Jim Lindley, City Manager
Prepared By: Douglas L. White, City Attorney
Presented By: Christina Pritchard, Attorney, White Brenner LLP

11. UNFINISHED BUSINESS

None.

12. NEW BUSINESS

- 12.1 Receive an update of the fourth quarter Fiscal Year (FY) 2022-23 budget projections and financial results and approve the recommended budget adjustments.

Item Initiated By: Kate Zawadzki, Finance Director
Authorized By: Jim Lindley, City Manager
Prepared By: Kate Zawadzki, Finance Director
Presented By: Kate Zawadzki, Finance Director

- 12.2 Adopt a resolution approving a hiring bonus of up to \$30,000 for qualified police sergeant candidates to be funded with salary savings from vacant positions.

Item Initiated By: Robert Thompson, Chief of Police
Authorized By: Jim Lindley, City Manager
Prepared By: Robert Thompson, Chief of Police
Rachel Ancheta, Human Resources Director
Presented By: Jim Lindley, City Manager

13. PUBLIC COMMENT (NON-AGENDA ITEMS)

14. ITEMS FROM THE CITY COUNCIL

15. ITEMS FROM THE CITY ATTORNEY

16. ITEMS FROM THE CITY MANAGER

17. **INFORMATIONAL ITEMS - Upcoming Meetings (30-day Calendar)**

	09/12/2023	7:00 p.m.	Planning Commission
CANCELED	09/13/2023	7:00 p.m.	Vacaville Dixon Greenbelt Authority
	09/19/2023	7:00 p.m.	City Council
	09/26/2023	7:00 p.m.	Parks & Recreation Commission
	09/28/2023	7:00 p.m.	Water Rate Advisory Ad Hoc Committee
	10/03/2023	7:00 p.m.	City Council

18. **ADJOURNMENT**

Adjourn to the Regular Meeting of the Dixon City Council on September 19, 2023.

ADDITIONAL CITY INFORMATION

Members of the public can:

Like us on Facebook (www.facebook.com/CityofDixonCA)

Follow us on Twitter (www.twitter.com/cityofdixonca)

Sign up to receive City Communications via email (www.ci.dixon.ca.us/list.asp?mode=de)

I, Kristin M. Janisch, Elected City Clerk do hereby certify that I have created a true copy of the above notice and agenda to be delivered to each of the members of the Dixon City Council, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 600 East A St, Dixon, CA at 5:00 pm., Thursday, August 31, 2023.

Dated: Thursday, August 31, 2023

Elected City Clerk