



AGENDA

REGULAR MEETING OF THE DIXON CITY COUNCIL

July 6, 2021

**CITY OF DIXON
600 EAST A STREET
COUNCIL CHAMBERS
7:00 P.M.**

NOTICE TO PUBLIC

GENERAL NOTES

- The City of Dixon is committed to provide full access to these proceedings. Individuals with special needs may call 678-7000 (voice) or 678-1489 (TTY). The Council Chambers is accessible to individuals in wheelchairs and special hearing assistance devices are provided upon request.
- The City does not produce a verbatim transcription of its proceedings. Anyone who desires a verbatim record of this meeting should call the City Clerk/Recording Secretary in advance of the meeting to discuss acceptable methods of and arrangements for transcription. Such arrangements will be at the sole expense of the individual requesting the record. All meetings are video recorded. DVD copies are available at the Dixon Public Library and at City Hall following the meeting, and meetings are viewable on-line on the City's website at www.cityofdixon.us.
- City Council and Commission agenda packets, including all public documents relating to the open meeting and provided to the City Council/Commission, are available for review or copying at City Hall, 600 East A Street, Dixon. A copy is also located at the entrance to the Council Chambers during the meeting, at the Dixon Public Library, 230 North First Street, Dixon, and the Agenda packet is posted on-line on the City's website at www.cityofdixon.us.
- Regular City Council and Commission meetings are broadcast live on Cable Television Channel 20 - Government Channel. The meetings can also be viewed live through the City's website at www.cityofdixon.us by selecting "View City Meetings and Agendas".

SPEAKER/COMMENT CARDS

At each meeting, the public has the opportunity to address the City Council/Commission on items appearing on the agenda and items not appearing on the agenda, but within the purview of the City Council/Commission.

Persons wishing to address the City Council/Commission (whether on an item listed on the agenda or on a matter not listed on the agenda) are requested to fill out a green "Speaker Card", but are not required to do so.

Persons wishing to comment on an item but not wishing to speak before the City Council/Commission may complete a yellow "Comment Card". Both cards are on the table inside the Council Chambers entrance doors. The Mayor/Chair will read Comment Cards for the record.

PLEASE SUBMIT COMPLETED CARDS TO THE CITY CLERK BEFORE THE ITEM IS CALLED, PREFERABLY BEFORE THE MEETING BEGINS.

AUDIENCE/PUBLIC COMMENT PERIOD (Items not on the Agenda)

The City Council/Commission sets time aside for Audience/Public Comment items not on the agenda but pertaining to the City of Dixon or any other body comprised of or including City Councilmembers or Commissioners. City Council Guidelines limit speaker comments to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or extend the time as necessary.

Please note that State law prohibits the City Council/Commission from either discussion or taking action at this meeting on any matter(s) not listed on the agenda even when raised during the Audience/Public Comment period.

Persons wishing to address the City Council/Commission are requested to fill out and present a green "Speaker Card" to the City Clerk/Recording Secretary, but are not required to do so.

PUBLIC HEARINGS

Persons who wish to speak on Public Hearing items listed on the agenda will be heard when the public hearing is opened, except for public hearing items previously heard and closed to public comment. City Council Guidelines limit each speaker to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or may extend the time as necessary.

After the public has commented, the item is closed to further public comment and brought to the Council/Agency/Commission level for discussion and action. Further comment from the audience will not be received unless requested by the Council/Agency/Commission. No public hearing will commence after 10:00 p.m. unless approved by the majority of the City Council/Commission.

City Council and City Treasurer Telephone Number:	(707) 678-7000
Mayor Steven Bird	Voice Mailbox 1201
Vice Mayor Jim Ernest	Voice Mailbox 1205
Councilmember Don Hendershot	Voice Mailbox 1206
Councilmember Kevin Johnson	Voice Mailbox 1207
Councilmember Scott Pederson	Voice Mailbox 1203
City Treasurer James P. Ward Jr.	Voice Mailbox 1208
Interim Elected City Clerk Kristin M. Janisch	Voice Mail box 1202
Website: www.cityofdixon.us	E-mail: cityhall@cityofdixon.us



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July 6, 2021

**CITY OF DIXON
600 EAST A STREET
COUNCIL CHAMBERS
7:00 P.M.**

NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20, ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (CALIFORNIA GOVERNMENT CODE SECTION 54950, ET SEQ.), AND THE FEDERAL AMERICANS WITH DISABILITIES ACT.

THIS MEETING WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT <https://us02web.zoom.us/j/9886211137?pwd=R2dxZ3RkbU9SQXdIUUVIRkc0QlQwZz09> AND VIA TELECONFERENCE BY CALLING (669) 900-9128, MEETING ID: 988 621 1137, PASSCODE: 604754 AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT. TO SPEAK DURING PUBLIC COMMENT VIA VIDEO CONFERENCING CLICK ON "RAISE HAND", VIA TELECONFERENCE PRESS *9. QUESTIONS AND COMMENTS MAY BE EMAILED TO PUBLICCOMMENT@CITYOFDIXON.US.

0. CLOSED SESSION AT 6:00 P.M.

0.0 PUBLIC COMMENT (CLOSED SESSION AGENDA ITEMS ONLY)

CLOSED SESSION WILL BE HELD VIA TELECONFERENCE AND NOT BE OPEN TO THE PUBLIC.

0.1 THREAT TO PUBLIC SERVICES OR FACILITIES

Pursuant to Government Code § 54957
Consultation with Douglas L. White, City Attorney
Initiated By: Douglas L. White, City Attorney
Authorized By: Douglas L. White, City Attorney

0.2 CONFERENCE WITH LABOR NEGOTIATORS:

Pursuant to Government Code § 54957.6
City Negotiators: Jim Lindley, Kate Zawadzki,
Rachel Ancheta, Douglas White
Employee Organizations: Dixon Professional Firefighters Association
Dixon Police Officers Association
Public Employees Union, Local One
Non-Represented Management Unit
Non-Represented Non-Management Unit
Dixon Mid-Manager's and Supervisor's
Association
Dixon Public Safety Mid-Manager's Association

Item Initiated By: Jim Lindley, City Manager
Authorized By: Jim Lindley, City Manager

0.3 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Initiation of litigation pursuant to Gov. Code, § 54956.9(c):

One (1) Case.

Item Initiated By: Douglas L. White, City Attorney

Authorized By: Douglas L. White, City Attorney

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. CONFLICT OF INTEREST

5. APPROVAL OF AGENDA

6. PRESENTATIONS/PROCLAMATIONS/RECOGNITION

None.

7. PUBLIC COMMENT (NON-AGENDA ITEMS)

ALL MEMBERS OF THE PUBLIC WILL BE GIVEN THE SAME TIME ALLOTMENT FOR COMMENTS AS NORMALLY ALLOWED FOR MEETINGS SUBJECT TO THE PROVISIONS OF EXECUTIVE ORDER N-29-20.

8. ITEMS FROM THE CITY COUNCIL

9. CONSENT CALENDAR *(All matters listed under the Consent Calendar are considered by the Council/Agency to be routine and will be acted upon in a single motion. There will not be separate discussions of these items unless a request is made prior to the time the Council/Agency considers the motion to adopt.)*

9.1 Approve the Minutes from June 15, 2021 Regular Meeting of the Dixon City Council.

Item Initiated By: Jim Lindley, City Manager

Authorized By: Jim Lindley, City Manager

Prepared By: Lupe Ruiz, Administrative City Clerk

9.2 Adopt a Resolution approving the Enumeration of Claims.

Item Initiated By: Kate Zawadzki, Finance Director

Authorized By: Jim Lindley, City Manager

Prepared By: Kate Zawadzki, Finance Director

9.3 Adopt Resolution authorizing:

1. Staff execution of Amendment 1 to the Professional Services Agreement (“Contract”) with DKS Associates (“DKS”) to update the City’s Transportation Impact Fee Study to include preparation of baseline conditions for Vehicle Miles Traveled (VMT) to provide guidelines to future development projects for an amount not to exceed \$41,840;
2. A corresponding budget amendment; and
3. Staff execution of a sole source Professional Services Agreement (“Contract”) with DKS Associates (“DKS”) for reimbursable on-call

transportation modeling and traffic engineering services performed for future project applicants.

Item Initiated By: Scott Alman, P.E., Interim City Engineer/Utilities Director

Authorized By: Jim Lindley, City Manager

Prepared By: Deborah Barr, P.E., Senior Civil Engineer

9.4 Adopt a Resolution authorizing:

1. City staff to execute Task Order 538 with Harris & Associates (“Harris”) for plan review services for Homestead Phase 3 Village 11, for a time and expense budget not to exceed \$48,100;
2. City staff to execute Task Order 539 with Harris for map review services for Homestead Phase 3 Village 11, for a time and expense budget not to exceed \$17,200; and
3. Corresponding budget amendments with no net fiscal impact.

Item Initiated By: Scott Alman, P.E., Interim City Engineer/Utilities Director

Authorized By: Jim Lindley, City Manager

Prepared By: Claudia Williams, Management Analyst

10. PUBLIC HEARINGS

10.1 Adopt a Resolution approving the Five-Year Capital Improvement Program (“CIP”) for Fiscal Years 2021/22 through 2025/26.

Item Initiated By: Scott Alman, P.E., Interim City Engineer/Utilities Director

Authorized By: Jim Lindley, City Manager

Prepared By: Deborah Barr, P.E., Senior Civil Engineer

Presented By: Deborah Barr, P.E., Senior Civil Engineer

10.2 Appeal (Planning Application 21-16) of the Planning Commission’s May 11, 2021 decision to deny a Design Review Permit (21-02) to construct an additional 2 fueling pumps and canopy for truck fueling on the same lot as the existing 76 Station.

Initiated By: Raffi Boloyan, Community Development Director

Authorized By: Jim Lindley, City Manager

Prepared By: Raffi Boloyan, Community Development Director

Scott Greeley, Associate Planner

Presented By: Raffi Boloyan, Community Development Director

10.3 Adopt a Resolution of the Dixon City Council establishing a Capital Facilities Fees and Connection Fees Policy for Accessory Dwelling Units and Junior Accessory Dwelling Units to conform with State law.

Initiated By: Raffi Boloyan, Community Development Director

Authorized By: Jim Lindley, City Manager

Prepared By: Douglas L. White, City Attorney

Raffi Boloyan, Community Development Director

Presented By: Raffi Boloyan, Community Development Director

11. UNFINISHED BUSINESS

None.

12. NEW BUSINESS

12.1 Adopt Resolution authorizing:

1. Staff execution of two separate agreements with PG&E regarding utility relocation within the Parkway Blvd. Grade Separation Project:

- a. Agreement for PG&E to perform preliminary engineering for ultimate relocation of the existing 60/115KV transmission lines including an initial deposit of \$60,000;
- b. Agreement for PG&E to perform preliminary engineering for ultimate relocation of the existing 12KV distribution lines including an initial deposit of \$10,000; and

2. Corresponding budget amendment.

Item Initiated By: Scott Alman, P.E., Interim City Engineer/Utilities Director

Authorized By: Jim Lindley, City Manager

Prepared By: Deborah Barr, P.E., Senior Civil Engineer

Presented By: Deborah Barr, P.E., Senior Civil Engineer

12.2 Receive project update on Parkway Boulevard Grade Separation.

Item Initiated By: Scott Alman, P.E., Interim City Engineer/Utilities Director

Authorized By: Jim Lindley, City Manager

Prepared By: Deborah Barr, P.E., Senior Civil Engineer

Presented By: Deborah Barr, P.E., Senior Civil Engineer

12.3 Adopt a Resolution Approving the reclassification of the Deputy Public Works Director to a Public Works Director position and approve the appointment of Louren Kotow as the Public Works Director and Employment Agreement for the City of Dixon.

Item Initiated By: Rachel Ancheta, Human Resources Director

Authorized By: Jim Lindley, City Manager

Prepared By: Rachel Ancheta, Human Resources Director

Presented By: Jim Lindley, City Manager

13. PUBLIC COMMENT (NON-AGENDA ITEMS)

ALL MEMBERS OF THE PUBLIC WILL BE GIVEN THE SAME TIME ALLOTMENT FOR COMMENTS AS NORMALLY ALLOWED FOR MEETINGS SUBJECT TO THE PROVISIONS OF EXECUTIVE ORDER N-29-20.

14. ITEMS FROM THE CITY COUNCIL

15. ITEMS FROM THE CITY ATTORNEY

16. ITEMS FROM THE CITY MANAGER

17. INFORMATIONAL ITEMS - Upcoming Meetings (30-day Calendar)

	07/13/2021	7:00 p.m.	Planning Commission
	07/20/2021	7:00 p.m.	City Council
	07/27/2021	7:00 p.m.	Parks and Recreation Commission
CANCELLED	08/03/2021	7:00 p.m.	City Council
	08/10/2021	7:00 p.m.	Planning Commission

18. ADJOURNMENT

Adjourn to the Regular Meeting of the Dixon City Council on July 20, 2021.

ADDITIONAL CITY INFORMATION

Members of the public can:

Like us on Facebook (www.facebook.com/CityofDixonCA)

Follow us on Twitter (www.twitter.com/cityofdixonca)

Sign up to receive City Communications via email (www.ci.dixon.ca.us/list.asp?mode=de)

I, Kristin M. Janisch, Interim Elected City Clerk do hereby certify that I have created a true copy of the above notice and agenda to be delivered to each of the members of the Dixon City Council, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 600 East A St, Dixon, CA at 5:00 pm., Thursday, July 1, 2021.

Dated: Thursday, July 1, 2021

Interim Elected City Clerk