



AGENDA

REGULAR MEETING OF THE DIXON CITY COUNCIL

December 5, 2023

**CITY OF DIXON
600 EAST A STREET
COUNCIL CHAMBERS
7:00 P.M.**

NOTICE TO PUBLIC

GENERAL NOTES

- The City of Dixon is committed to provide full access to these proceedings. Individuals with special needs may call 678-7000 (voice) or 678-1489 (TTY). The Council Chambers is accessible to individuals in wheelchairs and special hearing assistance devices are provided upon request.
- The City does not produce a verbatim transcription of its proceedings. Anyone who desires a verbatim record of this meeting should call the City Clerk/Recording Secretary in advance of the meeting to discuss acceptable methods of and arrangements for transcription. Such arrangements will be at the sole expense of the individual requesting the record. All meetings are video recorded. DVD copies are available at the Dixon Public Library and at City Hall following the meeting, and meetings are viewable on-line on the City's website at www.cityofdixon.us.
- City Council and Commission agenda packets, including all public documents relating to the open meeting and provided to the City Council/Commission, are available for review or copying at City Hall, 600 East A Street, Dixon. A copy is also located at the entrance to the Council Chambers during the meeting, at the Dixon Public Library, 230 North First Street, Dixon, and the Agenda packet is posted on-line on the City's website at www.cityofdixon.us.
- Regular City Council and Commission meetings are broadcast live on Cable Television Channel 20 - Government Channel. The meetings can also be viewed live through the City's website at www.cityofdixon.us by selecting "View City Meetings and Agendas".

SPEAKER/COMMENT CARDS

At each meeting, the public has the opportunity to address the City Council/Commission on items appearing on the agenda and items not appearing on the agenda, but within the purview of the City Council/Commission.

Persons wishing to address the City Council/Commission (whether on an item listed on the agenda or on a matter not listed on the agenda) are requested to fill out a green "Speaker Card", but are not required to do so.

Persons wishing to comment on an item but not wishing to speak before the City Council/Commission may complete a yellow "Comment Card". Both cards are on the table inside the Council Chambers entrance doors. The Mayor/Chair will read Comment Cards for the record.

PLEASE SUBMIT COMPLETED CARDS TO THE CITY CLERK BEFORE THE ITEM IS CALLED, PREFERABLY BEFORE THE MEETING BEGINS.

AUDIENCE/PUBLIC COMMENT PERIOD (Items not on the Agenda)

The City Council/Commission sets time aside for Audience/Public Comment items not on the agenda but pertaining to the City of Dixon or any other body comprised of or including City Councilmembers or Commissioners. City Council Guidelines limit speaker comments to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or extend the time as necessary.

Please note that State law prohibits the City Council/Commission from either discussion or taking action at this meeting on any matter(s) not listed on the agenda even when raised during the Audience/Public Comment period.

Persons wishing to address the City Council/Commission are requested to fill out and present a green "Speaker Card" to the City Clerk/Recording Secretary, but are not required to do so.

PUBLIC HEARINGS

Persons who wish to speak on Public Hearing items listed on the agenda will be heard when the public hearing is opened, except for public hearing items previously heard and closed to public comment. City Council Guidelines limit each speaker to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or may extend the time as necessary.

After the public has commented, the item is closed to further public comment and brought to the Council/Agency/Commission level for discussion and action. Further comment from the audience will not be received unless requested by the Council/Agency/Commission. No public hearing will commence after 10:00 p.m. unless approved by the majority of the City Council/Commission.

City Council and City Treasurer Telephone Number:	(707) 678-7000
Mayor Steven Bird	Voice Mailbox 1201
Vice Mayor Don Hendershot	Voice Mailbox 1206
Councilmember Thom Bogue	Voice Mailbox 1203
Councilmember Jim Ernest	Voice Mailbox 1205
Councilmember Kevin Johnson	Voice Mailbox 1207
City Treasurer James P. Ward Jr.	Voice Mailbox 1208
Elected City Clerk Kristin M. Janisch	Voice Mail box 1202
Website: www.cityofdixon.us	E-mail: cityhall@cityofdixon.us



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December 5, 2023

CITY OF DIXON
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COUNCIL CHAMBERS
7:00 P.M.

THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY ALSO PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT <https://us02web.zoom.us/j/9886211137?pwd=R2dxZ3RkbU9SQXdIUUVIRkc0QlQwZz09&omn=88611850996> AND VIA TELECONFERENCE BY CALLING (669) 900-9128, MEETING ID: 988 621 1137, PASSCODE: 604754 AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT. TO SPEAK DURING PUBLIC COMMENT VIA VIDEO CONFERENCING CLICK ON "RAISE HAND", VIA TELECONFERENCE PRESS *9.

0. CLOSED SESSION AT 6:00 P.M.

0.0 ROLL CALL

0.1 PUBLIC COMMENT (CLOSED SESSION AGENDA ITEMS ONLY)

0.2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Gov. Code, § 54956.9(d)(2):
Two (2) potential matters

0.3 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Gov. Code, § 54957(b)(1)
Title: City Manager

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. CONFLICT OF INTEREST

5. APPROVAL OF AGENDA

6. PRESENTATIONS/PROCLAMATIONS/RECOGNITION
None.

7. PUBLIC COMMENT (NON-AGENDA ITEMS)

8. ITEMS FROM THE CITY COUNCIL

9. **CONSENT CALENDAR** *(All matters listed under the Consent Calendar are considered by the Council/Agency to be routine and will be acted upon in a single motion. There will not be separate discussions of these items unless a request is made prior to the time the Council/Agency considers the motion to adopt.)*

- 9.1 Approve the Minutes from the November 7, 2023 Regular Meeting of the Dixon City Council.
Item Initiated By: Jim Lindley, City Manager
Authorized By: Jim Lindley, City Manager
Prepared By: Lupe Ruiz, Administrative City Clerk
- 9.2 Adopt a Resolution approving the Enumeration of Claims.
Item Initiated By: Kate Zawadzki, Finance Director
Authorized By: Jim Lindley, City Manager
Prepared By: Kate Zawadzki, Finance Director
- 9.3 Minute action approving the City Council Meeting Schedule for 2024.
Item Initiated By: Jim Lindley, City Manager
Authorized By: Jim Lindley, City Manager
Prepared By: Lupe Ruiz, Administrative City Clerk
- 9.4 Adopt a Resolution approving the City of Dixon Local Appointments List for 2024.
Item Initiated By: Jim Lindley, City Manager
Authorized By: Jim Lindley, City Manager
Prepared By: Lupe Ruiz, Administrative City Clerk
- 9.5 Adopt a resolution authorizing City Staff to execute Amendment No. 15 of the City's Professional Services Agreement ("PSA") No. 20-051 with Civil Pacific Construction, Inc. ("Civil Pacific") for storm drain facility replacement and repair for an amount not to exceed \$39,374.67.
Item Initiated By: Andrew MacDonald, P.E., Interim City Engineer
Authorized By: Jim Lindley, City Manager
Prepared By: Leland Markusen, Junior Engineer
- 9.6 Adopt a resolution authorizing the City Manager to execute a lease-purchase agreement for a Vac-Con Combination Sewer and Storm Drain Cleaner truck for an amount not to exceed \$714,082 from Municipal Maintenance Equipment and approve a budget amendment of \$2,817.
Item Initiated By: Andrew MacDonald, P.E., Interim City Engineer
Authorized By: Jim Lindley, City Manager
Prepared By: Brandon Rodriguez, P.E., Senior Civil Engineer
- 9.7 Adopt a resolution authorizing the transfer and utilization of existing approved Valley Glen CFD 2003-1 funds to reimburse the Dixon Regional Watershed Joint Powers Authority ("DRWJPA") for the City of Dixon's share of one-time increased Lateral One maintenance costs for an amount not to exceed \$22,610.
Item Initiated By: Andrew MacDonald, P.E., Interim City Engineer
Authorized By: Jim Lindley, City Manager
Prepared By: Leland Markusen, Junior Engineer

- 9.8 Adopt a resolution authorizing City staff to execute a no-cost contract extension with TY Lin International for continued design and project support for the Parkway Boulevard Grade Separation project.
Item Initiated By: Andrew MacDonald, P.E., Interim City Engineer
Authorized By: Jim Lindley, City Manager
Prepared By: Jordan Santos, Junior Engineer
- 9.9 Receive and file the Annual Report on Development Impact Fees (also known as AB 1600 or Capital Facilities Fees) for the Fiscal Year 2022-23 as required by Government Code Section 66006(b).
Item Initiated By: Andrew MacDonald, P.E., Interim City Engineer
Authorized By: Jim Lindley, City Manager
Prepared By: Brandon Rodriguez, P.E., Senior Civil Engineer
- 9.10 Adopt a resolution authorizing City Staff to execute Amendment No. 16 of the City's Professional Services Agreement ("PSA") No. 20-051 with Civil Pacific Construction, Inc. ("Civil Pacific") for domestic water line repair at the Municipal Service Center ("MSC") for an amount not to exceed \$22,347.88.
Item Initiated By: Louren Kotow, Public Works Director
Authorized By: Jim Lindley, City Manager
Prepared By: Louren Kotow, Public Works Director
- 9.11 Adopt a Resolution authorizing City staff to procure steel panels from Martin's Metal Fabrication, to fortify the Jim B. Stevens Arena, for an amount of \$32,439.06.
Item Initiated By: Louren Kotow, Public Works Director
Authorized By: Jim Lindley, City Manager
Prepared By: Louren Kotow, Public Works Director

10. PUBLIC HEARINGS

- 10.1 Adopt a resolution:
1. Adopting an Initial Study Mitigated Negative Declaration for the Wastewater Treatment Facility Expansion Project; and
 2. Approving the Mitigation, Monitoring, and Reporting Program; and
 3. Authorizing the City Clerk to file a Notice of Determination with the Solano County Clerk.
- Item Initiated By: Andrew MacDonald, P.E., Interim City Engineer
Authorized By: Jim Lindley, City Manager
Prepared By: Brandon Rodriguez, P.E., Senior Civil Engineer
Presented By: Brandon Rodriguez, P.E., Senior Civil Engineer

11. UNFINISHED BUSINESS

None.

12. NEW BUSINESS

12.1 Receive a Parks and Recreation Master Plan Update and Introduction to the City's Park Impact Fee Nexus Study, which includes updated park impact fees charged on new Development.

Item Initiated By: Louren Kotow, Public Works Director

Authorized By: Jim Lindley, City Manager

Prepared By: Louren Kotow, Public Works Director

Presented By: Louren Kotow, Public Works Director

12.2 Adopt a resolution authorizing the City Manager to sign the Joint Exercise of Powers Agreement for the Provision and Management of Emergency Ambulance Services (JEPA).

Item Initiated By: Todd McNeal, Fire Chief

Authorized By: Jim Lindley, City Manager

Prepared By: Andi Horigan, Fire Administrative Manager

Presented By: Todd McNeal, Fire Chief

12.3 Receive an informational report on the City's previous efforts for a local one cent (1¢) sales tax for general city revenue purposes and discuss future options.

Item Initiated By: Councilmember Kevin Johnson

Authorized By: Jim Lindley, City Manager

Prepared By: Douglas L. White, City Attorney

Presented By: Douglas L. White, City Attorney

13. PUBLIC COMMENT (NON-AGENDA ITEMS)

14. ITEMS FROM THE CITY COUNCIL

15. ITEMS FROM THE CITY ATTORNEY

16. ITEMS FROM THE CITY MANAGER

17. INFORMATIONAL ITEMS - Upcoming Meetings (30-day Calendar)

	12/12/2023	7:00 p.m.	Planning Commission
CANCELED	12/13/2023	5:30 p.m.	Vacaville Dixon Greenbelt Authority
	12/19/2023	7:00 p.m.	City Council
CANCELED	12/20/2023	7:00 p.m.	Transportation Advisory Commission
CANCELED	12/26/2023	7:00 p.m.	Parks & Recreation Commission

18. ADJOURNMENT

Adjourn to the Regular Meeting of the Dixon City Council on December 19, 2023.

ADDITIONAL CITY INFORMATION

Members of the public can:

Like us on Facebook (www.facebook.com/CityofDixonCA)

Follow us on Twitter (www.twitter.com/cityofdixonca)

Sign up to receive City Communications via email (www.ci.dixon.ca.us/list.asp?mode=de)

I, Kristin M. Janisch, Elected City Clerk do hereby certify that I have created a true copy of the above notice and agenda to be delivered to each of the members of the Dixon City Council, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 600 East A St, Dixon, CA at 5:00 pm., Friday, December 1, 2023.

Dated: Friday, December 1, 2023

Elected City Clerk