



# **AGENDA**

## **REGULAR MEETING OF THE DIXON CITY COUNCIL**

**February 6, 2024**

**CITY OF DIXON  
600 EAST A STREET  
COUNCIL CHAMBERS  
7:00 P.M.**

### **NOTICE TO PUBLIC**

#### **GENERAL NOTES**

- The City of Dixon is committed to provide full access to these proceedings. Individuals with special needs may call 678-7000 (voice) or 678-1489 (TTY). The Council Chambers is accessible to individuals in wheelchairs and special hearing assistance devices are provided upon request.
- The City does not produce a verbatim transcription of its proceedings. Anyone who desires a verbatim record of this meeting should call the City Clerk/Recording Secretary in advance of the meeting to discuss acceptable methods of and arrangements for transcription. Such arrangements will be at the sole expense of the individual requesting the record. All meetings are video recorded. DVD copies are available at the Dixon Public Library and at City Hall following the meeting, and meetings are viewable on-line on the City's website at [www.cityofdixon.us](http://www.cityofdixon.us).
- City Council and Commission agenda packets, including all public documents relating to the open meeting and provided to the City Council/Commission, are available for review or copying at City Hall, 600 East A Street, Dixon. A copy is also located at the entrance to the Council Chambers during the meeting, at the Dixon Public Library, 230 North First Street, Dixon, and the Agenda packet is posted on-line on the City's website at [www.cityofdixon.us](http://www.cityofdixon.us).
- Regular City Council and Commission meetings are broadcast live on Cable Television Channel 20 - Government Channel. The meetings can also be viewed live through the City's website at [www.cityofdixon.us](http://www.cityofdixon.us) by selecting "View City Meetings and Agendas".

#### **SPEAKER/COMMENT CARDS**

At each meeting, the public has the opportunity to address the City Council/Commission on items appearing on the agenda and items not appearing on the agenda, but within the purview of the City Council/Commission.

Persons wishing to address the City Council/Commission (whether on an item listed on the agenda or on a matter not listed on the agenda) are requested to fill out a green “Speaker Card”, but are not required to do so.

Persons wishing to comment on an item but not wishing to speak before the City Council/Commission may complete a yellow “Comment Card”. Both cards are on the table inside the Council Chambers entrance doors. The Mayor/Chair will read Comment Cards for the record.

**PLEASE SUBMIT COMPLETED CARDS TO THE CITY CLERK BEFORE THE ITEM IS CALLED, PREFERABLY BEFORE THE MEETING BEGINS.**

**AUDIENCE/PUBLIC COMMENT PERIOD (Items not on the Agenda)**

The City Council/Commission sets time aside for Audience/Public Comment items not on the agenda but pertaining to the City of Dixon or any other body comprised of or including City Councilmembers or Commissioners. City Council Guidelines limit speaker comments to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or extend the time as necessary.

Please note that State law prohibits the City Council/Commission from either discussion or taking action at this meeting on any matter(s) not listed on the agenda even when raised during the Audience/Public Comment period.

Persons wishing to address the City Council/Commission are requested to fill out and present a green “Speaker Card” to the City Clerk/Recording Secretary, but are not required to do so.

**PUBLIC HEARINGS**

Persons who wish to speak on Public Hearing items listed on the agenda will be heard when the public hearing is opened, except for public hearing items previously heard and closed to public comment. City Council Guidelines limit each speaker to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or may extend the time as necessary.

After the public has commented, the item is closed to further public comment and brought to the Council/Agency/Commission level for discussion and action. Further comment from the audience will not be received unless requested by the Council/Agency/Commission. No public hearing will commence after 10:00 p.m. unless approved by the majority of the City Council/Commission.

<b>City Council and City Treasurer Telephone Number:</b>	<b>(707) 678-7000</b>
<b>Mayor Steven Bird</b>	<b>Voice Mailbox 1201</b>
<b>Vice Mayor Don Hendershot</b>	<b>Voice Mailbox 1206</b>
<b>Councilmember Thom Bogue</b>	<b>Voice Mailbox 1203</b>
<b>Councilmember Jim Ernest</b>	<b>Voice Mailbox 1205</b>
<b>Councilmember Kevin Johnson</b>	<b>Voice Mailbox 1207</b>
<b>City Treasurer James P. Ward Jr.</b>	<b>Voice Mailbox 1208</b>
<b>Elected City Clerk Kristin M. Janisch</b>	<b>Voice Mail box 1202</b>
<b>Website: <a href="http://www.cityofdixon.us">www.cityofdixon.us</a></b>	<b>E-mail: <a href="mailto:cityhall@cityofdixon.us">cityhall@cityofdixon.us</a></b>



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DIXON CITY COUNCIL

February 6, 2024

CITY OF DIXON  
600 EAST A STREET  
COUNCIL CHAMBERS  
7:00 P.M.

**THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY ALSO PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT <https://us02web.zoom.us/j/9886211137?pwd=R2dxZ3RkbU9SQXdIUvIIRkc0QlQwZz09&omn=83036492638> AND VIA TELECONFERENCE BY CALLING (669) 900-9128, MEETING ID: 988 621 1137, PASSCODE: 604754 AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT. TO SPEAK DURING PUBLIC COMMENT VIA VIDEO CONFERENCING CLICK ON "RAISE HAND", VIA TELECONFERENCE PRESS \*9.**

0. **CLOSED SESSION AT 6:30 P.M.**
  - 0.0 ROLL CALL
  - 0.1 PUBLIC COMMENT (CLOSED SESSION AGENDA ITEMS ONLY)
  - 0.2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to Gov. Code, § 54956.9(d)(2)  
Two (2) cases
1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **CONFLICT OF INTEREST**
5. **APPROVAL OF AGENDA**
6. **PRESENTATIONS/PROCLAMATIONS/RECOGNITION**
7. **PUBLIC COMMENT (NON-AGENDA ITEMS)**
8. **ITEMS FROM THE CITY COUNCIL**
9. **CONSENT CALENDAR** *(All matters listed under the Consent Calendar are considered by the Council/Agency to be routine and will be acted upon in a single motion. There will not be separate discussions of these items unless a request is made prior to the time the Council/Agency considers the motion to adopt.)*

- 9.1 Approve the Minutes from the January 16, 2024 Regular Meeting of the Dixon City Council.  
Item Initiated By: Jim Lindley, City Manager  
Authorized By: Jim Lindley, City Manager  
Prepared By: Lupe Ruiz, Administrative City Clerk
- 9.2 Adopt a Resolution approving the Enumeration of Claims.  
Item Initiated By: Kate Zawadzki, Finance Director  
Authorized By: Jim Lindley, City Manager  
Prepared By: Kate Zawadzki, Finance Director
- 9.3 Adopt a Resolution authorizing the City Manager to execute Amendment #1 to the Professional Services Agreement (PSA) with Land Logistics, Inc for continuation of contract planner services associated with the Dixon 257/The Campus project to: 1) Increase the time and materials budget by \$50,000 (for a new a not-to-exceed amount of \$100,800), extend the term until December 31, 2025 and update billing rates; and 2) approving a corresponding budget amendment with no net fiscal impact.  
Item Initiated By: Raffi Boloyan, Community Development Director  
Authorized By: Jim Lindley, City Manager  
Prepared By: Raffi Boloyan, Community Development Director
- 9.4 Adopt a Resolution authorizing: 1) The City Manager to execute Amendment #1 to the Professional Services Agreement (PSA) with Land Logistics, Inc for continuation of contract planner services associated with the Dixon Innovation Center project to 1) increase the time and materials budget by \$20,000 (for a new a not-to-exceed amount of \$62,000), extend the term until December 31, 2025 and update billing rates; and 2) approving a corresponding budget amendment with no net fiscal impact.  
Item Initiated By: Raffi Boloyan, Community Development Director  
Authorized By: Jim Lindley, City Manager  
Prepared By: Raffi Boloyan, Community Development Director
- 9.5 Adopt a Resolution authorizing the City Manager to execute Amendment #2 to the Professional Services Agreement (PSA) with Bureau Veritas North America, Inc. to 1) Increase the not-to-exceed budget by \$45,985 to provide continued on-call Building Department staffing services (for a maximum not-to-exceed budget of \$473,985); 2) Extend the term of the Agreement to June 30, 2024; and 3) Update billing rates.  
Item Initiated By: Raffi Boloyan, Community Development Director  
Authorized By: Jim Lindley, City Manager  
Prepared By: Raffi Boloyan, Community Development Director
- 9.6 Adopt a Resolution authorizing the City Manager to execute Amendment No. 2 with Cartwright Nor Cal Civil Engineering & Project Management (“CNC”) for staff augmentation services as Consulting City Engineer for an additional twelve (12) weeks through May 8, 2024 and approve a budget amendment for an amount not to exceed \$61,200.  
Item Initiated By: Jim Lindley, City Manager  
Authorized By: Jim Lindley, City Manager  
Prepared By: Jim Lindley, City Manager

- 9.7 Adopt a Resolution authorizing:
1. The City Manager to execute a Change Order to the Construction Contract with Hardiman Construction, Inc. to complete additional work related to the 27-inch Sewer Rehabilitation Phase 1 Project.
  2. A corresponding budget amendment with no net fiscal impact.
- Item Initiated By: Andrew MacDonald, P.E., Interim City Engineer  
Authorized By: Jim Lindley, City Manager  
Prepared By: Leland Markusen, Junior Engineer
- 9.8 Adopt a resolution authorizing City staff to execute Amendment No. 4 for a no-cost contract extension for Cartwright Nor Cal, Inc. (CNC) for project management services for the Police Station 2nd Story Expansion and Fire Station 82 projects through July 31, 2025, and the authorization to extend this PSA in the future.
- Item Initiated By: Brandon Rodriguez, P.E., Senior Civil Engineer  
Authorized By: Jim Lindley, City Manager  
Prepared By: Jordan Santos, Junior Engineer
- 9.9 Adopt a resolution authorizing City Staff to execute Amendment No. 3 for a no-cost contract extension for Lionakis for design services related to the Police Station 2nd Story Expansion project through July 31, 2025, and the authorization to extend this PSA in the future.
- Item Initiated By: Brandon Rodriguez, P.E., Senior Civil Engineer  
Authorized By: Jim Lindley, City Manager  
Prepared By: Jordan Santos, Junior Engineer
- 9.10 Adopt a resolution authorizing city staff to execute a no-cost contract extension with DKS Associates (DKS) for continued work to complete the Vaughn Road Realignment Study.
- Item Initiated By: Andrew MacDonald, P.E., Interim City Engineer  
Authorized By: Jim Lindley, City Manager  
Prepared By: Brandon Rodriguez, P.E., Senior Civil Engineer
- 9.11 Adopt a Resolution authorizing:
1. City Staff to execute Amendment No. 2 to the City's Professional Services Agreement ("PSA") No. 23-024 with Barley Pump LLC ("PumpMan") for an amount not to exceed \$25,179.89 for repairs to the Valley Glen pump station low flow pump no. 1.
  2. A corresponding budget amendment with no net fiscal impact.
- Item Initiated By: Andrew MacDonald, P.E., Interim City Engineer  
Authorized By: Jim Lindley, City Manager  
Prepared By: Leland Markusen, Junior Engineer
- 9.12 Adopt a resolution authorizing City staff to execute Amendment No. 11 with Stantec Consulting Services ("Stantec") to provide engineering support for the proposed Dixon Innovation Center development project for a time and materials cost not to exceed \$17,000; and a corresponding budget amendment with no net fiscal impact.
- Item Initiated By: Andrew MacDonald, P.E., Interim City Engineer  
Authorized By: Jim Lindley, City Manager  
Prepared By: Brandon Rodriguez, P.E., Senior Civil Engineer

- 9.13 Adopt a resolution:
1. Authorizing the City Manager to execute a lease-purchase agreement through the Sourcewell Cooperative purchasing agreement process for a Vac-Con Combination Sewer and Storm Drain Cleaner truck for an amount not to exceed \$717,685 from Vac-Con Inc.; and
  2. Approving a budget amendment of \$720; and
  3. Repeal and replace Resolution 23-266 from December 5, 2023.
- Item Initiated By: Andrew MacDonald, P.E., Interim City Engineer  
Authorized By: Jim Lindley, City Manager  
Prepared By: Brandon Rodriguez, P.E., Senior Civil Engineer
- 9.14 Adopt a resolution approving the implementation of a Master Sergeant Program, funded through the COPS Grant, to enhance leadership development within the Dixon Police Department.  
Item Initiated By: Robert Thompson, Chief of Police  
Authorized By: Jim Lindley, City Manager  
Prepared By: Robert Thompson, Chief of Police

**10. PUBLIC HEARINGS**

None.

**11. UNFINISHED BUSINESS**

None.

**12. NEW BUSINESS**

- 12.1 City Treasurer's Quarterly Update (Verbal).

Item Initiated By: City Council

Authorized By: Jim Lindley, City Manager

Presented By: City Treasurer James Ward

- 12.2 Adopt a resolution supporting the Concerts in the Plaza event series, approve the request from the Dixon District Chamber of Commerce to host eleven concerts from May 2024 - October 2024 in Pardi Plaza, establish specific use conditions for the event, authorize the use of City staff on over-time at City expense, and authorize the use of the City of Dixon logo to be used on any published materials for the event.

Item Initiated By: Jim Lindley, City Manager

Authorized By: Jim Lindley, City Manager

Prepared By: Madeline Graf, Public Information Officer

Presented By: Madeline Graf, Public Information Officer

- 12.3 Adopt a resolution supporting the Dixon May Fair special event and approving the closing of certain streets for the annual Dixon May Fair Parade, establish specific use conditions for the event, authorize the use of City staff on over-time at City expense, and authorize the use of the City of Dixon logo to be used on event staff shirts and any published material for the event.

Item Initiated By: Jim Lindley, City Manager

Authorized By: Jim Lindley, City Manager

Prepared By: Madeline Graf, Public Information Officer

Presented By: Madeline Graf, Public Information Officer

13. **PUBLIC COMMENT (NON-AGENDA ITEMS)**

14. **ITEMS FROM THE CITY COUNCIL**

15. **ITEMS FROM THE CITY ATTORNEY**

16. **ITEMS FROM THE CITY MANAGER**

17. **INFORMATIONAL ITEMS - Upcoming Meetings (30-day Calendar)**

	02/13/2024	7:00 p.m.	Planning Commission
CANCELLED	02/14/2024	5:30 p.m.	Vacaville Dixon Greenbelt Authority
	02/20/2024	7:00 p.m.	City Council
	02/21/2024	7:00 p.m.	Transportation Advisory Commission
CANCELLED	02/22/2024	7:00 p.m.	Water Rate Advisory Ad Hoc Committee
	02/27/2024	7:00 p.m.	Parks & Recreation Commission
	03/05/2024	7:00 p.m.	City Council

18. **ADJOURNMENT**

Adjourn to the Regular Meeting of the Dixon City Council on February 20, 2024.

**ADDITIONAL CITY INFORMATION**

Members of the public can:

Like us on Facebook ([www.facebook.com/CityofDixonCA](http://www.facebook.com/CityofDixonCA) )

Follow us on Twitter ([www.twitter.com/cityofdixonca](http://www.twitter.com/cityofdixonca))

Sign up to receive City Communications via email ([www.ci.dixon.ca.us/list.asp?mode=de](http://www.ci.dixon.ca.us/list.asp?mode=de))

I, Kristin M. Janisch, Elected City Clerk do hereby certify that I have created a true copy of the above notice and agenda to be delivered to each of the members of the Dixon City Council, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 600 East A St, Dixon, CA at 5:00 pm., Friday, February 2, 2024.

Dated: Friday, February 2, 2024

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Elected City Clerk