



# **AGENDA**

## **REGULAR MEETING OF THE DIXON CITY COUNCIL**

**March 19, 2024**

**CITY OF DIXON  
600 EAST A STREET  
COUNCIL CHAMBERS  
7:00 P.M.**

### **NOTICE TO PUBLIC**

#### **GENERAL NOTES**

- The City of Dixon is committed to providing full access to these proceedings. Individuals with special needs may call 678-7000 (voice) or 678-1489 (TTY). The Council Chamber is accessible to individuals in wheelchairs and special hearing assistance devices are provided upon request.
- The City does not produce a verbatim transcription of its proceedings. Anyone who desires a verbatim record of this meeting should call the City Clerk/Recording Secretary in advance of the meeting to discuss acceptable methods of and arrangements for transcription. Such arrangements will be at the sole expense of the individual requesting the record. All meetings are video recorded. DVD copies are available at the Dixon Public Library and at City Hall following the meeting, and meetings are viewable on-line on the City's website at [www.cityofdixon.us](http://www.cityofdixon.us).
- City Council and Commission agenda packets, including all public documents relating to the open meeting and provided to the City Council/Commission, are available for review or copying at City Hall, 600 East A Street, Dixon. A copy is also located at the entrance to the Council Chambers during the meeting, at the Dixon Public Library, 230 North First Street, Dixon, and the Agenda packet is posted on-line on the City's website at [www.cityofdixon.us](http://www.cityofdixon.us).
- Regular City Council and Commission meetings are broadcast live on Cable Television Channel 20 - Government Channel. The meetings can also be viewed live through the City's website at [www.cityofdixon.us](http://www.cityofdixon.us) by selecting "View City Meetings and Agendas".

#### **SPEAKER/COMMENT CARDS**

At each meeting, the public has the opportunity to address the City Council/Commission on items appearing on the agenda and items not appearing on the agenda, but within the purview of the City Council/Commission.

Persons wishing to address the City Council/Commission (whether on an item listed on the agenda or on a matter not listed on the agenda) are requested to fill out a green “Speaker Card”, but are not required to do so.

Persons wishing to comment on an item but not wishing to speak before the City Council/Commission may complete a yellow “Comment Card”. Both cards are on the table inside the Council Chambers entrance doors. The Mayor/Chair will read Comment Cards for the record.

**PLEASE SUBMIT COMPLETED CARDS TO THE CITY CLERK BEFORE THE ITEM IS CALLED, PREFERABLY BEFORE THE MEETING BEGINS.**

**AUDIENCE/PUBLIC COMMENT PERIOD (Items not on the Agenda)**

The City Council/Commission sets time aside for Audience/Public Comment items not on the agenda but pertaining to the City of Dixon or any other body comprised of or including City Councilmembers or Commissioners. City Council Guidelines limit speaker comments to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or extend the time as necessary.

Please note that State law prohibits the City Council/Commission from either discussion or taking action at this meeting on any matter(s) not listed on the agenda even when raised during the Audience/Public Comment period.

Persons wishing to address the City Council/Commission are requested to fill out and present a green “Speaker Card” to the City Clerk/Recording Secretary, but are not required to do so.

**PUBLIC HEARINGS**

Persons who wish to speak on Public Hearing items listed on the agenda will be heard when the public hearing is opened, except for public hearing items previously heard and closed to public comment. City Council Guidelines limit each speaker to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or may extend the time as necessary.

After the public has commented, the item is closed to further public comment and brought to the Council/Agency/Commission level for discussion and action. Further comment from the audience will not be received unless requested by the Council/Agency/Commission. No public hearing will commence after 10:00 p.m. unless approved by the majority of the City Council/Commission.

<b>City Council and City Treasurer Telephone Number:</b>	<b>(707) 678-7000</b>
<b>Mayor Steven Bird</b>	<b>Voice Mailbox 1201</b>
<b>Vice Mayor Kevin Johnson</b>	<b>Voice Mailbox 1207</b>
<b>Councilmember Thom Bogue</b>	<b>Voice Mailbox 1203</b>
<b>Councilmember Jim Ernest</b>	<b>Voice Mailbox 1205</b>
<b>Councilmember Don Hendershot</b>	<b>Voice Mailbox 1206</b>
<b>City Treasurer James P. Ward Jr.</b>	<b>Voice Mailbox 1208</b>
<b>Elected City Clerk Kristin M. Janisch</b>	<b>Voice Mailbox 1202</b>
<b>Website: <a href="http://www.cityofdixon.us">www.cityofdixon.us</a></b>	<b>E-mail: <a href="mailto:cityhall@cityofdixon.us">cityhall@cityofdixon.us</a></b>



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COUNCIL CHAMBERS  
7:00 P.M.**

**THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY ALSO PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT <https://us02web.zoom.us/j/9886211137?pwd=R2dxZ3RkbU9SQXdIUvIIRkc0QlQwZz09&omn=86506944201> AND VIA TELECONFERENCE BY CALLING (669) 900-9128, MEETING ID: 988 621 1137, PASSCODE: 604754 AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT. TO SPEAK DURING PUBLIC COMMENT VIA VIDEO CONFERENCING CLICK ON "RAISE HAND", VIA TELECONFERENCE PRESS \*9.**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. CONFLICT OF INTEREST**
- 5. APPROVAL OF AGENDA**
- 6. PRESENTATIONS/PROCLAMATIONS/RECOGNITION**
  - 6.1 Presentation of the Dixon Police Department 2023 Annual Report.  
Item Initiated By: Robert Thompson, Chief of Police  
Authorized By: Jim Lindley, City Manager  
Presented By: Robert Thompson, Chief of Police
- 7. PUBLIC COMMENT (NON-AGENDA ITEMS)**
- 8. ITEMS FROM THE CITY COUNCIL**
- 9. CONSENT CALENDAR *(All matters listed under the Consent Calendar are considered by the Council/Agency to be routine and will be acted upon in a single motion. There will not be separate discussions of these items unless a request is made prior to the time the Council/Agency considers the motion to adopt.)***

- 9.1 Approve the Minutes from the March 5, 2024 Regular Meeting of the Dixon City Council.  
Item Initiated By: Jim Lindley, City Manager  
Authorized By: Jim Lindley, City Manager  
Prepared By: Lupe Ruiz, Administrative City Clerk
- 9.2 Adopt a Resolution approving the Enumeration of Claims.  
Item Initiated By: Kate Zawadzki, Finance Director  
Authorized By: Jim Lindley, City Manager  
Prepared By: Kate Zawadzki, Finance Director
- 9.3 Adopt a Resolution authorizing the City Manager to execute an agreement with the 36th District Agricultural Association (also known as the Dixon May Fair) for use of designated areas within Hall Park for parking during the annual May Fair.  
Item Initiated By: Jim Lindley, City Manager  
Authorized By: Jim Lindley, City Manager  
Prepared By: Lupe Ruiz, Administrative City Clerk
- 9.4 Adopt a Resolution of the City Council: 1) Authorizing the City Manager to execute Software Agreements with Tyler Technologies, Inc. to purchase the E-Reviews module of the EnerGov platform and with CADD Microsystems, Inc. to purchase the Bluebeam software and setup costs; and 2) Approving a corresponding budget amendment.  
Item Initiated By: Raffi Boloyan, Community Development Director  
Authorized By: Jim Lindley, City Manager  
Prepared By: Raffi Boloyan, Community Development Director
- 9.5 Adopt a Resolution of the City Council: 1) Authorizing the City Manager to execute Professional Services Agreement (“PSA”) with Goodwin Consulting Group to provide professional economic analysis and develop a new minimum economic impact policy for large warehouse/distribution centers on a time and materials basis (term through June 30, 2025, with a not-to-exceed budget of \$35,000); and 2) Approving a corresponding budget amendment.  
Item Initiated By: Raffi Boloyan, Community Development Director  
Authorized By: Jim Lindley, City Manager  
Prepared By: Raffi Boloyan, Community Development Director
- 9.6 Adopt a resolution authorizing:  
1. City Staff to execute Task Order 518.1 for Harris & Associates (“Harris”) to provide additional construction management and inspection services for Homestead Phase 2a Village 8 for a time and expense budget not to exceed \$41,469; and  
2. A corresponding budget amendment with no net fiscal impact.  
Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities  
Authorized By: Jim Lindley, City Manager  
Prepared By: Leland Markusen, Junior Engineer

- 9.7 Adopt a resolution authorizing:
1. City Staff to execute Task Order 535.4 for Harris & Associates (“Harris”) to provide additional construction management and inspection services for Homestead Phase 2a Backbone for a time and expense budget not to exceed \$32,529; and
  2. A corresponding budget amendment with no net fiscal impact.
- Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities  
Authorized By: Jim Lindley, City Manager  
Prepared By: Leland Markusen, Junior Engineer
- 9.8 Adopt a Resolution directing the Public Works Director to prepare the Fiscal Year (FY) 2024-25 Engineer’s Report for the Dixon Landscaping and Lighting Maintenance District (“LLMD”).
- Item Initiated By: Louren Kotow, Public Works Director  
Authorized By: Jim Lindley, City Manager  
Prepared By: Louren Kotow, Public Works Director

**10. PUBLIC HEARINGS**

None.

**11. UNFINISHED BUSINESS**

None.

**12. NEW BUSINESS**

- 12.1 Adopt a Resolution to accept the Single Audit for the Fiscal Year Ended June 30, 2023.
- Item Initiated By: Kate Zawadzki, Finance Director  
Authorized By: Jim Lindley, City Manager  
Prepared By: Kate Zawadzki, Finance Director  
Presented By: Kate Zawadzki, Finance Director
- 12.2 Adopt a Resolution Approving a One-Day Special Event Business License.
- Item Initiated By: Jim Lindley, City Manager  
Authorized By: Jim Lindley, City Manager  
Prepared By: Madeline Graf, Public Information Officer  
Kate Zawadzki, Finance Director  
Presented By: Madeline Graf, Public Information Officer  
Kate Zawadzki, Finance Director
- 12.3 By Minute Action, appointment of one (1) member to fill a vacancy on the Water Rate Advisory Ad Hoc Committee.
- Item Initiated By: Douglas L. White, City Attorney  
Authorized By: Jim Lindley, City Manager  
Prepared By: Lupe Ruiz, Administrative City Clerk  
Presented By: Douglas L. White, City Attorney

12.4 Adopt a Resolution approving a funding request from Dixon Historical Society.

Item Initiated By: Jim Lindley, City Manager

Authorized By: Jim Lindley, City Manager

Prepared By: Lupe Ruiz, Administrative City Clerk

Presented By: Jim Lindley, City Manager

12.5 Receive and accept the 2023 General Plan Annual Progress Report, Housing Element Annual Progress Report, and Housing Successor Agency Annual Report; and direct staff to file the Housing Element Annual Progress Report with the California Department of Housing and Community Development.

Item Initiated By: Raffi Boloyan, Community Development Director

Authorized By: Jim Lindley, City Manager

Prepared By: Raffi Boloyan, Community Development Director

Presented By: Raffi Boloyan, Community Development Director

13. **PUBLIC COMMENT (NON-AGENDA ITEMS)**

14. **ITEMS FROM THE CITY COUNCIL**

15. **ITEMS FROM THE CITY ATTORNEY**

16. **ITEMS FROM THE CITY MANAGER**

17. **INFORMATIONAL ITEMS - Upcoming Meetings (30-day Calendar)**

	03/26/2024	7:00 p.m.	Parks & Recreation Commission
CANCELLED	03/28/2024	5:30 p.m.	Water Rate Advisory Ad Hoc Committee
	04/02/2024	7:00 p.m.	City Council
	04/08/2024	7:00 p.m.	Water Rate Advisory Ad Hoc Committee Rate Workshop #1
	04/09/2024	7:00 p.m.	Planning Commission
	04/10/2024	5:30 p.m.	Vacaville Dixon Greenbelt Authority
	04/16/2024	7:00 p.m.	City Council
	04/17/2024	7:00 p.m.	Transportation Advisory Commission

18. **CLOSED SESSION**

18.1 **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Initiation of litigation pursuant to Gov. Code, § 54956.9(d)(4):

One (1) case

18.2 **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to Gov. Code, § 54956.9(d)(2):

One (1) potential case

19. **ADJOURNMENT**

Adjourn to the Regular Meeting of the Dixon City Council on April 2, 2024.

ADDITIONAL CITY INFORMATION

Members of the public can:

Like us on Facebook ([www.facebook.com/CityofDixonCA](http://www.facebook.com/CityofDixonCA) )

Follow us on Twitter ([www.twitter.com/cityofdixonca](http://www.twitter.com/cityofdixonca))

Sign up to receive City Communications via email ([www.ci.dixon.ca.us/list.asp?mode=de](http://www.ci.dixon.ca.us/list.asp?mode=de))

I, Kristin M. Janisch, Elected City Clerk do hereby certify that I have created a true copy of the above notice and agenda to be delivered to each of the members of the Dixon City Council, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 600 East A St, Dixon, CA at 5:00 pm., Thursday, March 14, 2024.

Dated: Thursday, March 14, 2024

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Elected City Clerk