



# **AGENDA**

## **REGULAR MEETING OF THE DIXON CITY COUNCIL**

**April 16, 2024**

**CITY OF DIXON  
600 EAST A STREET  
COUNCIL CHAMBERS  
7:00 P.M.**

### **NOTICE TO PUBLIC**

#### **GENERAL NOTES**

- The City of Dixon is committed to providing full access to these proceedings. Individuals with special needs may call 678-7000 (voice) or 678-1489 (TTY). The Council Chamber is accessible to individuals in wheelchairs and special hearing assistance devices are provided upon request.
- The City does not produce a verbatim transcription of its proceedings. Anyone who desires a verbatim record of this meeting should call the City Clerk/Recording Secretary in advance of the meeting to discuss acceptable methods of and arrangements for transcription. Such arrangements will be at the sole expense of the individual requesting the record. All meetings are video recorded. DVD copies are available at the Dixon Public Library and at City Hall following the meeting, and meetings are viewable on-line on the City's website at [www.cityofdixon.us](http://www.cityofdixon.us).
- City Council and Commission agenda packets, including all public documents relating to the open meeting and provided to the City Council/Commission, are available for review or copying at City Hall, 600 East A Street, Dixon. A copy is also located at the entrance to the Council Chambers during the meeting, at the Dixon Public Library, 230 North First Street, Dixon, and the Agenda packet is posted on-line on the City's website at [www.cityofdixon.us](http://www.cityofdixon.us).
- Regular City Council and Commission meetings are broadcast live on Cable Television Channel 20 - Government Channel. The meetings can also be viewed live through the City's website at [www.cityofdixon.us](http://www.cityofdixon.us) by selecting "View City Meetings and Agendas".

#### **SPEAKER/COMMENT CARDS**

At each meeting, the public has the opportunity to address the City Council/Commission on items appearing on the agenda and items not appearing on the agenda, but within the purview of the City Council/Commission.

Persons wishing to address the City Council/Commission (whether on an item listed on the agenda or on a matter not listed on the agenda) are requested to fill out a green “Speaker Card”, but are not required to do so.

Persons wishing to comment on an item but not wishing to speak before the City Council/Commission may complete a yellow “Comment Card”. Both cards are on the table inside the Council Chambers entrance doors. The Mayor/Chair will read Comment Cards for the record.

**PLEASE SUBMIT COMPLETED CARDS TO THE CITY CLERK BEFORE THE ITEM IS CALLED, PREFERABLY BEFORE THE MEETING BEGINS.**

**AUDIENCE/PUBLIC COMMENT PERIOD (Items not on the Agenda)**

The City Council/Commission sets time aside for Audience/Public Comment items not on the agenda but pertaining to the City of Dixon or any other body comprised of or including City Councilmembers or Commissioners. City Council Guidelines limit speaker comments to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or extend the time as necessary.

Please note that State law prohibits the City Council/Commission from either discussion or taking action at this meeting on any matter(s) not listed on the agenda even when raised during the Audience/Public Comment period.

Persons wishing to address the City Council/Commission are requested to fill out and present a green “Speaker Card” to the City Clerk/Recording Secretary, but are not required to do so.

**PUBLIC HEARINGS**

Persons who wish to speak on Public Hearing items listed on the agenda will be heard when the public hearing is opened, except for public hearing items previously heard and closed to public comment. City Council Guidelines limit each speaker to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or may extend the time as necessary.

After the public has commented, the item is closed to further public comment and brought to the Council/Agency/Commission level for discussion and action. Further comment from the audience will not be received unless requested by the Council/Agency/Commission. No public hearing will commence after 10:00 p.m. unless approved by the majority of the City Council/Commission.

<b>City Council and City Treasurer Telephone Number:</b>	<b>(707) 678-7000</b>
<b>Mayor Steven Bird</b>	<b>Voice Mailbox 1201</b>
<b>Vice Mayor Kevin Johnson</b>	<b>Voice Mailbox 1207</b>
<b>Councilmember Thom Bogue</b>	<b>Voice Mailbox 1203</b>
<b>Councilmember Jim Ernest</b>	<b>Voice Mailbox 1205</b>
<b>Councilmember Don Hendershot</b>	<b>Voice Mailbox 1206</b>
<b>City Treasurer James P. Ward Jr.</b>	<b>Voice Mailbox 1208</b>
<b>Elected City Clerk Kristin M. Janisch</b>	<b>Voice Mailbox 1202</b>
<b>Website: <a href="http://www.cityofdixon.us">www.cityofdixon.us</a></b>	<b>E-mail: <a href="mailto:cityhall@cityofdixon.us">cityhall@cityofdixon.us</a></b>



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DIXON CITY COUNCIL

April 16, 2024

CITY OF DIXON  
600 EAST A STREET  
COUNCIL CHAMBERS  
7:00 P.M.

**THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY ALSO PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT <https://us02web.zoom.us/j/9886211137?pwd=R2dxZ3RkbU9SQXdIUUVIRkc0QlQwZz09&omn=82781152814> AND VIA TELECONFERENCE BY CALLING (669) 900-9128, MEETING ID: 988 621 1137, PASSCODE: 604754 AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT. TO SPEAK DURING PUBLIC COMMENT VIA VIDEO CONFERENCING CLICK ON "RAISE HAND", VIA TELECONFERENCE PRESS \*9.**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **CONFLICT OF INTEREST**
5. **APPROVAL OF AGENDA**
6. **PRESENTATIONS/PROCLAMATIONS/RECOGNITION**
  - 6.1 Proclamation recognizing Joe Anderson for his 33 years of service as a Trustee on the Solano County Mosquito Abatement Board.  
Item Initiated By: Jim Lindley, City Manager  
Prepared By: Brandi Alexander, Deputy Clerk  
Presented By: Mayor Bird
7. **PUBLIC COMMENT (NON-AGENDA ITEMS)**
8. **ITEMS FROM THE CITY COUNCIL**
9. **CONSENT CALENDAR** *(All matters listed under the Consent Calendar are considered by the Council/Agency to be routine and will be acted upon in a single motion. There will not be separate discussions of these items unless a request is made prior to the time the Council/Agency considers the motion to adopt.)*

- 9.1 Approve the Minutes from the April 2, 2024 Regular Meeting of the Dixon City Council.  
Item Initiated By: Jim Lindley, City Manager  
Authorized By: Jim Lindley, City Manager  
Prepared By: Lupe Ruiz, Administrative City Clerk
- 9.2 Adopt a Resolution approving the Enumeration of Claims.  
Item Initiated By: Kate Zawadzki, Finance Director  
Authorized By: Jim Lindley, City Manager  
Prepared By: Kate Zawadzki, Finance Director
- 9.3 Adopt a Resolution authorizing:  
1. City Manager to execute a Professional Services Agreement (PSA) with Kimley-Horn and Associates, Inc. to serve as Land Development Project Manager for the Southeast Dixon Specific Plan project; and  
2. Corresponding budget amendment with no net fiscal impact.  
Item Initiated By: Raffi Boloyan, Community Development Director  
Authorized By: Jim Lindley, City Manager  
Prepared By: Raffi Boloyan, Community Development Director
- 9.4 Adopt a resolution authorizing:  
1. City Staff to execute Amendment 42 to West Yost PSA (Agreement No. 16-005) to provide additional Engineering Services for a City-Wide Stormwater Master Plan Update for a time and expense budget not to exceed \$79,515.  
2. A corresponding budget amendment.  
Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities  
Authorized By: Jim Lindley, City Manager  
Prepared By: Jordan Santos, Junior Engineer
- 9.5 Adopt a Resolution accepting public improvements, accepting an offer of dedication, granting a 1-year Warranty for public improvements, and authorizing the City Clerk to file a Notice of Completion and Certificate of Acceptance for the public improvements with the Solano County Recorder for Homestead Phase 2 Village 5 ("P2V5").  
Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities  
Authorized By: Jim Lindley, City Manager  
Prepared By: Leland Markusen, Junior Engineer
- 9.6 Adopt a Resolution accepting public improvements, accepting an offer of dedication, granting a 1-year Warranty for public improvements, and authorizing the City Clerk to file a Notice of Completion and Certificate of Acceptance for the public improvements with the Solano County Recorder for Homestead Phase 2 Village 8 (P2V8).  
Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities  
Authorized By: Jim Lindley, City Manager  
Prepared By: Leland Markusen, Junior Engineer

- 9.7 Adopt a resolution authorizing the City Staff to execute Amendment No. 17 of the City's Professional Services Agreement ("PSA") No. 20-051 with Civil Pacific Construction, Inc. ("Civil Pacific") for sanitary sewer cleanout replacement and sewer line repair for an amount not to exceed \$94,503.81. Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities  
Authorized By: Jim Lindley, City Manager  
Prepared By: Leland Markusen, Junior Engineer

**10. PUBLIC HEARINGS**

- 10.1 Adopt a Resolution of the City Council of the City of Dixon (the "Resolution of Formation" or "ROF") to establish the City of Dixon Community Facilities District No. 2024-1 (Citywide Services) (the "CFD"), authorize the levy of special taxes, call an election, certify the results of the election, approve an ordinance levying the special tax and authorize all actions necessary to complete formation of the CFD.  
Item Initiated By: Kate Zawadzki, Finance Director  
Authorized By: Jim Lindley, City Manager  
Prepared By: Ken Dieker, Municipal Advisor  
Presented By: Kate Zawadzki, Finance Director
- 10.2 Conduct a Public Hearing to receive and consider public comments on updates to the Master Fee Schedule based on the December 2023 All Urban Consumers Price Index (CPI); and Adopt a Resolution of the Dixon City Council Approving an Annual Update to the Master Fee Schedule based on the Consumer Price Index (CPI).  
Item Initiated By: Kate Zawadzki, Finance Director  
Authorized By: Jim Lindley, City Manager  
Prepared By: Stephanie Frank, Finance Analyst II  
Presented By: Kate Zawadzki, Finance Director

**11. UNFINISHED BUSINESS**

None.

**12. NEW BUSINESS**

- 12.1 Receive an update of the third quarter Fiscal Year (FY) 2023-24 budget projections and financial results and approve the recommended budget adjustments.  
Item Initiated By: Kate Zawadzki, Finance Director  
Authorized By: Jim Lindley, City Manager  
Prepared By: Kate Zawadzki, Finance Director  
Presented By: Kate Zawadzki, Finance Director
- 12.2 Approve or deny the Memorandum of Understanding (MOU) for the structure and funding of the CAP Solano homeless services Joint Powers Authority (JPA).  
Item Initiated By: Mayor Bird  
Authorized By: Jim Lindley, City Manager  
Prepared By: Jim Lindley, City Manager  
Presented By: Jim Lindley, City Manager

12.3 By minute order, authorize the City Manager to acquire a commercial appraisal on a portion of the Dixon Train Depot property.  
Item Initiated By: Vice Mayor, Kevin Johnson  
Authorized By: Jim Lindley, City Manager  
Prepared By: Jim Lindley, City Manager  
Presented By: Jim Lindley, City Manager

**13. PUBLIC COMMENT (NON-AGENDA ITEMS)**

**14. ITEMS FROM THE CITY COUNCIL**

**15. ITEMS FROM THE CITY ATTORNEY**

**16. ITEMS FROM THE CITY MANAGER**

**17. INFORMATIONAL ITEMS - Upcoming Meetings (30-day Calendar)**

04/17/2024	7:00 p.m.	Transportation Advisory Commission
04/23/2024	7:00 p.m.	Parks & Recreation Commission
04/25/2024	7:00 p.m.	Water Rate Advisory Ad Hoc Committee Rate Workshop #2
05/06/2024	6:00 p.m.	Special City Council – Budget Workshop
05/07/2024	6:00 p.m.	Special City Council – Rate Workshop
05/07/2024	7:00 p.m.	City Council
05/14/2024	7:00 p.m.	Planning Commission

**18. ADJOURNMENT**

Adjourn to the Special Meeting of the Dixon City Council on May 6, 2024.

ADDITIONAL CITY INFORMATION

Members of the public can:

Like us on Facebook ([www.facebook.com/CityofDixonCA](http://www.facebook.com/CityofDixonCA) )

Follow us on Twitter ([www.twitter.com/cityofdixonca](http://www.twitter.com/cityofdixonca))

Sign up to receive City Communications via email ([www.ci.dixon.ca.us/list.asp?mode=de](http://www.ci.dixon.ca.us/list.asp?mode=de))

I, Kristin M. Janisch, Elected City Clerk do hereby certify that I have created a true copy of the above notice and agenda to be delivered to each of the members of the Dixon City Council, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 600 East A St, Dixon, CA at 5:00 pm., Friday, April 12, 2024.

Dated: Friday, April 12, 2024

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Elected City Clerk