



AGENDA

REGULAR MEETING OF THE DIXON CITY COUNCIL

August 17, 2021

**CITY OF DIXON
600 EAST A STREET
COUNCIL CHAMBERS
7:00 P.M.**

NOTICE TO PUBLIC

GENERAL NOTES

- The City of Dixon is committed to provide full access to these proceedings. Individuals with special needs may call 678-7000 (voice) or 678-1489 (TTY). The Council Chambers is accessible to individuals in wheelchairs and special hearing assistance devices are provided upon request.
- The City does not produce a verbatim transcription of its proceedings. Anyone who desires a verbatim record of this meeting should call the City Clerk/Recording Secretary in advance of the meeting to discuss acceptable methods of and arrangements for transcription. Such arrangements will be at the sole expense of the individual requesting the record. All meetings are video recorded. DVD copies are available at the Dixon Public Library and at City Hall following the meeting, and meetings are viewable on-line on the City's website at www.cityofdixon.us.
- City Council and Commission agenda packets, including all public documents relating to the open meeting and provided to the City Council/Commission, are available for review or copying at City Hall, 600 East A Street, Dixon. A copy is also located at the entrance to the Council Chambers during the meeting, at the Dixon Public Library, 230 North First Street, Dixon, and the Agenda packet is posted on-line on the City's website at www.cityofdixon.us.
- Regular City Council and Commission meetings are broadcast live on Cable Television Channel 20 - Government Channel. The meetings can also be viewed live through the City's website at www.cityofdixon.us by selecting "View City Meetings and Agendas".

SPEAKER/COMMENT CARDS

At each meeting, the public has the opportunity to address the City Council/Commission on items appearing on the agenda and items not appearing on the agenda, but within the purview of the City Council/Commission.

Persons wishing to address the City Council/Commission (whether on an item listed on the agenda or on a matter not listed on the agenda) are requested to fill out a green "Speaker Card", but are not required to do so.

Persons wishing to comment on an item but not wishing to speak before the City Council/Commission may complete a yellow "Comment Card". Both cards are on the table inside the Council Chambers entrance doors. The Mayor/Chair will read Comment Cards for the record.

PLEASE SUBMIT COMPLETED CARDS TO THE CITY CLERK BEFORE THE ITEM IS CALLED, PREFERABLY BEFORE THE MEETING BEGINS.

AUDIENCE/PUBLIC COMMENT PERIOD (Items not on the Agenda)

The City Council/Commission sets time aside for Audience/Public Comment items not on the agenda but pertaining to the City of Dixon or any other body comprised of or including City Councilmembers or Commissioners. City Council Guidelines limit speaker comments to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or extend the time as necessary.

Please note that State law prohibits the City Council/Commission from either discussion or taking action at this meeting on any matter(s) not listed on the agenda even when raised during the Audience/Public Comment period.

Persons wishing to address the City Council/Commission are requested to fill out and present a green "Speaker Card" to the City Clerk/Recording Secretary, but are not required to do so.

PUBLIC HEARINGS

Persons who wish to speak on Public Hearing items listed on the agenda will be heard when the public hearing is opened, except for public hearing items previously heard and closed to public comment. City Council Guidelines limit each speaker to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or may extend the time as necessary.

After the public has commented, the item is closed to further public comment and brought to the Council/Agency/Commission level for discussion and action. Further comment from the audience will not be received unless requested by the Council/Agency/Commission. No public hearing will commence after 10:00 p.m. unless approved by the majority of the City Council/Commission.

City Council and City Treasurer Telephone Number:	(707) 678-7000
Mayor Steven Bird	Voice Mailbox 1201
Vice Mayor Jim Ernest	Voice Mailbox 1205
Councilmember Don Hendershot	Voice Mailbox 1206
Councilmember Kevin Johnson	Voice Mailbox 1207
Councilmember Scott Pederson	Voice Mailbox 1203
City Treasurer James P. Ward Jr.	Voice Mailbox 1208
Interim Elected City Clerk Kristin M. Janisch	Voice Mail box 1202
Website: www.cityofdixon.us	E-mail: cityhall@cityofdixon.us



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COUNCIL CHAMBERS
7:00 P.M.

0. CLOSED SESSION AT 6:00 P.M.

0.0 PUBLIC COMMENT (CLOSED SESSION AGENDA ITEMS ONLY)

0.1 THREAT TO PUBLIC SERVICES OR FACILITIES

Pursuant to Government Code § 54957
Consultation with Douglas L. White, City Attorney
Initiated By: Douglas L. White, City Attorney
Authorized By: Douglas L. White, City Attorney

0.2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Gov. Code, § 54956.9(d):
Two (2) Cases.
Item Initiated By: Douglas L. White, City Attorney
Authorized By: Douglas L. White, City Attorney

0.3 CONFERENCE WITH LABOR NEGOTIATORS:

Pursuant to Government Code § 54957.6
City Negotiators: Jim Lindley, Kate Zawadzki,
Rachel Ancheta, Douglas White
Employee Organizations: Dixon Professional Firefighters Association
Dixon Police Officers Association
Public Employees Union, Local One
Non-Represented Management Unit
Non-Represented Non-Management Unit
Dixon Mid-Manager's and Supervisor's Association
Dixon Public Safety Mid-Manager's Association
Item Initiated By: Jim Lindley, City Manager
Authorized By: Jim Lindley, City Manager

0.4 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code § 54956.9:
Malta Wilcox, LLC, et al. v. City of Dixon, et al., Solano County Superior
Court Case No. FCS056614
Item Initiated By: Douglas L. White, City Attorney
Authorized By: Douglas L. White, City Attorney

0.5 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Pursuant to Government Code § 54956.9(d)(1)

Name of Case: Scholl v. City of Dixon, Solano County Superior Court

Case No. FCS047260

Item Initiated By: Douglas L. White, City Attorney

Authorized By: Douglas L. White, City Attorney

0.6 **LIABILITY CLAIMS**

Pursuant to Government Code § 54956.95

Claimants: Joe and Carol Chastain

Agency Claimed Against: City of Dixon

Item Initiated By: Douglas L. White, City Attorney

Authorized By: Douglas L. White, City Attorney

0.7 **LIABILITY CLAIMS**

Pursuant to Government Code § 54956.95

Claimants: Annika Topham

Agency Claimed Against: City of Dixon

Item Initiated By: Douglas L. White, City Attorney

Authorized By: Douglas L. White, City Attorney

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **CONFLICT OF INTEREST**

5. **APPROVAL OF AGENDA**

6. **PRESENTATIONS/PROCLAMATIONS/RECOGNITION**

6.1 Fire Department Presentation of Awards and Introduction of New Reserves.

Item Initiated By: Todd McNeal, Fire Chief

Authorized By: for Jim Lindley, City Manager

Presented By: Todd McNeal, Fire Chief

6.2 Presentation of the Police Department Annual Report.

Item Initiated By: Robert Thompson, Chief of Police

Authorized By: Jim Lindley, City Manager

Presented By: Robert Thompson, Chief of Police

7. **PUBLIC COMMENT (NON-AGENDA ITEMS)**

8. **ITEMS FROM THE CITY COUNCIL**

9. **CONSENT CALENDAR** *(All matters listed under the Consent Calendar are considered by the Council/Agency to be routine and will be acted upon in a single motion. There will not be separate discussions of these items unless a request is made prior to the time the Council/Agency considers the motion to adopt.)*

- 9.1 Approve the Minutes from the July 20, 2021 Regular Meeting of the Dixon City Council.
Item Initiated By: Jim Lindley, City Manager
Authorized By: Jim Lindley, City Manager
Prepared By: Lupe Ruiz, Administrative City Clerk
- 9.2 Adopt a Resolution approving the Enumeration of Claims.
Item Initiated By: Kate Zawadzki, Finance Director
Authorized By: Jim Lindley, City Manager
Prepared By: Kate Zawadzki, Finance Director
- 9.3 Adopt a Resolution authorizing the City Manager to award a three (3) year contract with TelStar Instruments for on-call SCADA (supervisory control and data acquisition) contractor services for City Water instruments, components, and infrastructure.
Item Initiated By: Scott Alman, P.E., Interim City Engineer/Utilities Director
Authorized By: Jim Lindley, City Manager
Prepared By: Josh Hudson, Water Operations Supervisor
- 9.4 Adopt a Resolution authorizing:
1. Purchase of a trailered 6" trash pump ("Trash Pump") for the Sewer Collections Division for an amount not to exceed \$33,000; and
2. City staff to execute a Sales Agreement and all other necessary documents to effectuate transfer of the trailered Trash Pump to the City.
Item Initiated By: Scott Alman, P.E., Interim City Engineer/Utilities Director
Authorized By: Jim Lindley, City Manager
Prepared By: Claudia Williams, Management Analyst
- 9.5 Adopt a Resolution authorizing City staff to procure from Sterling May, through the Sourcewell state bid, the \$37,747.07 EXMARK 96" Lazer Z mower.
Item Initiated By: Louren Kotow, Public Works Director
Authorized By: Jim Lindley, City Manager
Prepared By: Louren Kotow, Public Works Director
- 9.6 Adopt a Resolution:
1. Authorizing City staff to procure from PorterCorp, through Sourcewell, the \$57,198.71 Poligon Grand Carmel shade structure, and
2. Authorizing the City Manager to execute an agreement with Recreation Science, through Sourcewell, to install the Poligon Grand Carmel shade structure at Northwest Park for an amount of \$49,612.50.
Item Initiated By: Louren Kotow, Public Works Director
Authorized By: Jim Lindley, City Manager
Prepared By: Louren Kotow, Public Works Director

10. **PUBLIC HEARINGS**

- 10.1 Matters relating to the Dixon Landscaping and Lighting Maintenance District (LLMD):
1. Conduct a public hearing to receive comments on the proposed assessments for Fiscal Year 2021-22.

2. Adopt resolution approving the Engineer's Report for the LLMD for Fiscal Year 2021-22, including confirming the diagram and assessments, and ordering levy of assessments.

Item Initiated By: Louren Kotow, Public Works Director

Authorized By: Jim Lindley, City Manager

Prepared By: Louren Kotow, Public Works Director

Presented By: Louren Kotow, Public Works Director

ITEM CONTINUED FROM THE REGULAR MEETING OF THE DIXON CITY COUNCIL OF JULY 20, 2021.

- 10.2 Matters regarding past due Recology Dixon accounts:

1. Conduct public hearing;

2. Adopt a resolution confirming the assessment for delinquent refuse collection accounts and directing assessments be placed against the properties listed on the attached Exhibit "A."

Item Initiated By: Louren Kotow, Public Works Director

Authorized By: Jim Lindley, City Manager

Prepared By: Louren Kotow, Public Works Director

Presented By: Louren Kotow, Public Works Director

ITEM CONTINUED FROM THE REGULAR MEETING OF THE DIXON CITY COUNCIL OF JULY 20, 2021.

- 10.3 Adopt the Ordinance of the City Council of the City of Dixon Rezoning the vacant lot just north of 805 North Lincoln St, with Assessor's Parcel Number 0113-290-100 from Professional and Administrative Office – Planned Development (PAO-PD) to Single-family Residential – Planned Development (R1-PD).

Item Initiated By: Raffi Boloyan, Community Development Director

Authorized By: Jim Lindley, City Manager

Prepared By: Raffi Boloyan, Community Development Director

Scott Greeley, Associate Planner

Presented By: Scott Greeley, Associate Planner

- 10.4 Conduct a Public Hearing to receive and consider public comments on a Correction to the Master Fee Schedule; and
Adopt a Resolution of the Dixon City Council Approving a Correction to the Master Fee Schedule.

Item Initiated By: Kate Zawadzki, Finance Director

Authorized By: Jim Lindley, City Manager

Prepared By: Michelle Wilder, Finance Analyst

Presented By: Kate Zawadzki, Finance Director

11. UNFINISHED BUSINESS

None.

12. NEW BUSINESS

- 12.1 Minute Action designating a voting delegate and alternate delegate for the 2021 League of California Cities Annual Conference & Expo.

Item Initiated By: Jim Lindley, City Manager

Authorized By: Jim Lindley, City Manager

Prepared By: Lupe Ruiz, Administrative City Clerk

Presented By: Lupe Ruiz, Administrative City Clerk

- 12.2 Receive an update of the fourth quarter Fiscal Year (FY) 2020-21 budget projections and financial results.
Item Authorized By: Kate Zawadzki, Finance Director
Authorized By: Jim Lindley, City Manager
Prepared By: Kate Zawadzki, Finance Director
Presented By: Kate Zawadzki, Finance Director
- 12.3 Adopt a Resolution authorizing the City Manager to execute a Professional Services Agreement (PSA) with TRB+ Associates for building and fire inspections of home construction at Homestead Subdivision (Villages 1, 2, 3A, 3B, 3C, 4, 5, 6, 7, 8, 9 and 10) for a time and expense budget not-to-exceed \$1,500,000.
Item Initiated By: Raffi Boloyan, Community Development Director
Authorized By: Jim Lindley, City Manager
Prepared By: Raffi Boloyan, Community Development Director /
Todd McNeal, Fire Chief
Presented By: Raffi Boloyan, Community Development Director
- 12.4 Adopt a Resolution authorizing the City Clerk to advertise for Request for Proposals/Qualifications (RFP/Q) for a qualified contractor to perform regularly scheduled landscaping maintenance and repairs at LLMD Zones 1-10, as well as a separate proposal for a one-time clean-up.
Item Initiated By: Louren Kotow, Public Works Director
Authorized By: Jim Lindley, City Manager
Prepared By: Louren Kotow, Public Works Director
Presented By: Louren Kotow, Public Works Director
- 12.5 Presentation by potential developer of Milk Farm site on preliminary concepts for development of the site.
Item Initiated By: Raffi Boloyan, Community Development Director
Authorized By: Jim Lindley, City Manager
Prepared By: Raffi Boloyan, Community Development Director
Presented By: Ross Hillesheim, California Group
- 12.6 By Minute Action, request City Council approval of the Mayor's recommended appointment to the Dixon Planning Commission.
Item Initiated By: Jim Lindley, City Manager
Authorized By: Jim Lindley, City Manager
Prepared By: Lupe Ruiz, Administrative City Clerk
Presented By: Mayor Steve Bird

13. **PUBLIC COMMENT (NON-AGENDA ITEMS)**

14. **ITEMS FROM THE CITY COUNCIL**

15. **ITEMS FROM THE CITY ATTORNEY**

16. **ITEMS FROM THE CITY MANAGER**

17. **INFORMATIONAL ITEMS - Upcoming Meetings (30-day Calendar)**

08/18/2021	7:00 p.m.	Transportation Advisory Commission
08/24/2021	7:00 p.m.	Parks and Recreation Commission
09/07/2021	7:00 p.m.	City Council
09/14/2021	7:00 p.m.	Planning Commission

18. **ADJOURNMENT**

Adjourn to the Regular Meeting of the Dixon City Council on September 7, 2021.

ADDITIONAL CITY INFORMATION

Members of the public can:

Like us on Facebook (www.facebook.com/CityofDixonCA)

Follow us on Twitter (www.twitter.com/cityofdixonca)

Sign up to receive City Communications via email (www.ci.dixon.ca.us/list.asp?mode=de)

I, Kristin M. Janisch, Interim Elected City Clerk do hereby certify that I have created a true copy of the above notice and agenda to be delivered to each of the members of the Dixon City Council, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 600 East A St, Dixon, CA at 5:00 pm., Thursday, August 12, 2021.

Dated: Thursday, August 12, 2021

Interim Elected City Clerk