



AGENDA
REGULAR MEETING OF THE
DIXON CITY COUNCIL
DIXON PUBLIC FINANCING AUTHORITY
SUCCESSOR AGENCY OF THE CITY OF DIXON

June 4, 2024

CITY OF DIXON
600 EAST A STREET
COUNCIL CHAMBERS
7:00 P.M.

NOTICE TO PUBLIC

GENERAL NOTES

- The City of Dixon is committed to providing full access to these proceedings. Individuals with special needs may call 678-7000 (voice) or 678-1489 (TTY). The Council Chamber is accessible to individuals in wheelchairs and special hearing assistance devices are provided upon request.
- The City does not produce a verbatim transcription of its proceedings. Anyone who desires a verbatim record of this meeting should call the City Clerk/Recording Secretary in advance of the meeting to discuss acceptable methods of and arrangements for transcription. Such arrangements will be at the sole expense of the individual requesting the record. All meetings are video recorded. DVD copies are available at the Dixon Public Library and at City Hall following the meeting, and meetings are viewable on-line on the City's website at www.cityofdixon.us.
- City Council and Commission agenda packets, including all public documents relating to the open meeting and provided to the City Council/Commission, are available for review or copying at City Hall, 600 East A Street, Dixon. A copy is also located at the entrance to the Council Chambers during the meeting, at the Dixon Public Library, 230 North First Street, Dixon, and the Agenda packet is posted on-line on the City's website at www.cityofdixon.us.
- Regular City Council and Commission meetings are broadcast live on Cable Television Channel 20 - Government Channel. The meetings can also be viewed live through the City's website at www.cityofdixon.us by selecting "View City Meetings and Agendas".

SPEAKER/COMMENT CARDS

At each meeting, the public has the opportunity to address the City Council/Commission on items appearing on the agenda and items not appearing on the agenda, but within the purview of the City Council/Commission.

Persons wishing to address the City Council/Commission (whether on an item listed on the agenda or on a matter not listed on the agenda) are requested to fill out a green “Speaker Card”, but are not required to do so.

Persons wishing to comment on an item but not wishing to speak before the City Council/Commission may complete a yellow “Comment Card”. Both cards are on the table inside the Council Chambers entrance doors. The Mayor/Chair will read Comment Cards for the record.

PLEASE SUBMIT COMPLETED CARDS TO THE CITY CLERK BEFORE THE ITEM IS CALLED, PREFERABLY BEFORE THE MEETING BEGINS.

AUDIENCE/PUBLIC COMMENT PERIOD (Items not on the Agenda)

The City Council/Commission sets time aside for Audience/Public Comment items not on the agenda but pertaining to the City of Dixon or any other body comprised of or including City Councilmembers or Commissioners. City Council Guidelines limit speaker comments to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or extend the time as necessary.

Please note that State law prohibits the City Council/Commission from either discussion or taking action at this meeting on any matter(s) not listed on the agenda even when raised during the Audience/Public Comment period.

Persons wishing to address the City Council/Commission are requested to fill out and present a green “Speaker Card” to the City Clerk/Recording Secretary, but are not required to do so.

PUBLIC HEARINGS

Persons who wish to speak on Public Hearing items listed on the agenda will be heard when the public hearing is opened, except for public hearing items previously heard and closed to public comment. City Council Guidelines limit each speaker to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or may extend the time as necessary.

After the public has commented, the item is closed to further public comment and brought to the Council/Agency/Commission level for discussion and action. Further comment from the audience will not be received unless requested by the Council/Agency/Commission. No public hearing will commence after 10:00 p.m. unless approved by the majority of the City Council/Commission.

City Council and City Treasurer Telephone Number:

Mayor Steven Bird

Vice Mayor Kevin Johnson

Councilmember Thom Bogue

Councilmember Jim Ernest

Councilmember Don Hendershot

City Treasurer James P. Ward Jr.

Elected City Clerk Kristin M. Janisch

Website: www.cityofdixon.us

(707) 678-7000

Voice Mailbox 1201

Voice Mailbox 1207

Voice Mailbox 1203

Voice Mailbox 1205

Voice Mailbox 1206

Voice Mailbox 1208

Voice Mailbox 1202

E-mail: cityhall@cityofdixon.us



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THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY ALSO PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT <https://us02web.zoom.us/j/9886211137?pwd=R2dxZ3RkbU9SQXdiUVIIRkc0QIQwZz09&omn=89723684446> AND VIA TELECONFERENCE BY CALLING (669) 900-9128, MEETING ID: 988 621 1137, PASSCODE: 604754 AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT. TO SPEAK DURING PUBLIC COMMENT VIA VIDEO CONFERENCING CLICK ON "RAISE HAND", VIA TELECONFERENCE PRESS *9.

0. CLOSED SESSION AT 6:00 P.M.

0.0 ROLL CALL

0.1 PUBLIC COMMENT (CLOSED SESSION AGENDA ITEMS ONLY)

0.2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Gov. Code, § 54956.9(d)(2):

Three (3) potential matters

Item Initiated By: Rachel Ancheta, Human Resources Director

Authorized By: Jim Lindley, City Manager

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. CONFLICT OF INTEREST

5. APPROVAL OF AGENDA

6. PRESENTATIONS/PROCLAMATIONS/RECOGNITION

None.

7. PUBLIC COMMENT (NON-AGENDA ITEMS)

8. ITEMS FROM THE CITY COUNCIL

9. **CONSENT CALENDAR** *(All matters listed under the Consent Calendar are considered by the Council/Agency to be routine and will be acted upon in a single motion. There will not be separate discussions of these items unless a request is made prior to the time the Council/Agency considers the motion to adopt.)*

9.1 Approve the Minutes from the May 21, 2024 Regular Meeting of the Dixon City Council.

Item Initiated By: Jim Lindley, City Manager

Authorized By: Jim Lindley, City Manager

Prepared By: Lupe Ruiz, Administrative City Clerk

9.2 Adopt a Resolution approving the Enumeration of Claims.

Item Initiated By: Kate Zawadzki, Finance Director

Authorized By: Jim Lindley, City Manager

Prepared By: Kate Zawadzki, Finance Director

9.3 Adopt a Resolution authorizing:

1. City staff to execute a Professional Services Agreement (“PSA”) with Cartwright Nor Cal (“Cartwright”) to provide Project Management Services for the Southwest Dixon Specific Plan area for an amount not to exceed \$61,100.

2. A corresponding budget amendment with no net fiscal impact.

Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities

Authorized By: Jim Lindley, City Manager

Prepared By: Leland Markusen, Junior Engineer

9.4 Adopt a resolution:

1. Awarding the HSIP Cycle 10 Pedestrian Improvements Project (“Project”) to MCE Corporation, the lowest responsive and responsible bidder, and authorizing City staff to execute a construction agreement with MCE Corporation for \$220,254.75 for construction of the Project.

2. Authorize a corresponding budget amendment to establish a Construction Contingency of \$22,025 (10% of the construction agreement amount).

Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities

Authorized By: Jim Lindley, City Manager

Prepared By: Jordan Santos, Junior Engineer

9.5 Adopt a Resolution authorizing:

1. City staff to execute Task Order 560 with Harris & Associates (“Harris”) to provide construction management and public works inspection services for Homestead Phase 4 Backbone for an amount not to exceed \$127,064.

2. A corresponding budget amendment with no net fiscal impact.

Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities

Authorized By: Jim Lindley, City Manager

Prepared By: Leland Markusen, Junior Engineer

- 9.6 Adopt a Resolution Approving the City's Investment Policy for fiscal year (FY) 2024-25.
Item Initiated By: Kate Zawadzki, Finance Director
Authorized By: Jim Lindley, City Manager
Prepared By: Kate Zawadzki, Finance Director

10. PUBLIC HEARINGS

- 10.1 Adopt a Resolution approving the factors and the Appropriation Limit for FY 2024-25.
Item Initiated By: Kate Zawadzki, Finance Director
Authorized By: Jim Lindley, City Manager
Prepared By: Stephanie Frank, Finance Analyst II
Presented By: Kate Zawadzki, Finance Director

11. UNFINISHED BUSINESS

- 11.1 Receive an update on the Brians Way Traffic Calming Study.
Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities
Authorized By: Jim Lindley, City Manager
Prepared By: Brandon Rodriguez, P.E., Senior Civil Engineer
Presented By: Christopher Fong, P.E., City Engineer/Director of Utilities

12. NEW BUSINESS

- 12.1 Adopt a Joint Resolution approving and adopting the Annual Budget for FY 2024-25 for the City of Dixon, the Successor Agency of the City of Dixon, and the Dixon Public Financing Authority (DPFA) in the amounts and purposes set forth in this resolution and adopting the proposed budget amendments for FY 2023-24; and (2) Adopt a resolution to approve the new Economic Development Manager/Public Information Officer Job Classification.
Item Initiated By: Jim Lindley, City Manager
Authorized By: Jim Lindley, City Manager
Prepared By: Jim Lindley, City Manager
Kate Zawadzki, Finance Director
Presented By: Kate Zawadzki, Finance Director

- 12.2 Adopt a Resolution that:
1. Authorizes staff to submit an application for the Arts in California Parks - Local Parks Grant Program - Implementation Grant, for which the City of Dixon is eligible; and
 2. Authorizes the City Manager, or his designee, to execute in the name of the City of Dixon all grant documents necessary to secure grant funds and implement approved grant projects.
- Item Initiated By: Louren Kotow, Public Works Director
Authorized By: Jim Lindley, City Manager
Prepared By: Louren Kotow, Public Works Director
Presented By: Louren Kotow, Public Works Director

13. PUBLIC COMMENT (NON-AGENDA ITEMS)

14. ITEMS FROM THE CITY COUNCIL

15. ITEMS FROM THE CITY ATTORNEY

16. ITEMS FROM THE CITY MANAGER

17. INFORMATIONAL ITEMS - Upcoming Meetings (30-day Calendar)

	06/11/2024	7:00 p.m.	Planning Commission
	06/12/2024	5:30 p.m.	Vacaville Dixon Greenbelt Authority
	06/18/2024	7:00 p.m.	City Council
CANCELED	06/19/2024	7:00 p.m.	Transportation Advisory Commission
	06/25/2024	7:00 p.m.	Parks & Recreation Commission
	07/02/2024	7:00 p.m.	City Council

18. ADJOURNMENT

Adjourn to the Regular Meeting of the Dixon City Council on June 18, 2024.

ADDITIONAL CITY INFORMATION

Members of the public can:

Like us on Facebook (www.facebook.com/CityofDixonCA)

Follow us on Twitter (www.twitter.com/cityofdixonca)

Sign up to receive City Communications via email (www.ci.dixon.ca.us/list.asp?mode=de)

I, Kristin M. Janisch, Elected City Clerk do hereby certify that I have created a true copy of the above notice and agenda to be delivered to each of the members of the Dixon City Council, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 600 East A St, Dixon, CA at 5:00 pm., Friday, May 31, 2024.

Dated: Friday, May 31, 2024

Elected City Clerk