



AGENDA

REGULAR MEETING OF THE DIXON CITY COUNCIL

June 18, 2024

**CITY OF DIXON
600 EAST A STREET
COUNCIL CHAMBERS
7:00 P.M.**

NOTICE TO PUBLIC

GENERAL NOTES

- The City of Dixon is committed to providing full access to these proceedings. Individuals with special needs may call 678-7000 (voice) or 678-1489 (TTY). The Council Chamber is accessible to individuals in wheelchairs and special hearing assistance devices are provided upon request.
- The City does not produce a verbatim transcription of its proceedings. Anyone who desires a verbatim record of this meeting should call the City Clerk/Recording Secretary in advance of the meeting to discuss acceptable methods of and arrangements for transcription. Such arrangements will be at the sole expense of the individual requesting the record. All meetings are video recorded. DVD copies are available at the Dixon Public Library and at City Hall following the meeting, and meetings are viewable on-line on the City's website at www.cityofdixon.us.
- City Council and Commission agenda packets, including all public documents relating to the open meeting and provided to the City Council/Commission, are available for review or copying at City Hall, 600 East A Street, Dixon. A copy is also located at the entrance to the Council Chambers during the meeting, at the Dixon Public Library, 230 North First Street, Dixon, and the Agenda packet is posted on-line on the City's website at www.cityofdixon.us.
- Regular City Council and Commission meetings are broadcast live on Cable Television Channel 20 - Government Channel. The meetings can also be viewed live through the City's website at www.cityofdixon.us by selecting "View City Meetings and Agendas".

SPEAKER/COMMENT CARDS

At each meeting, the public has the opportunity to address the City Council/Commission on items appearing on the agenda and items not appearing on the agenda, but within the purview of the City Council/Commission.

Persons wishing to address the City Council/Commission (whether on an item listed on the agenda or on a matter not listed on the agenda) are requested to fill out a green "Speaker Card", but are not required to do so.

Persons wishing to comment on an item but not wishing to speak before the City Council/Commission may complete a yellow "Comment Card". Both cards are on the table inside the Council Chambers entrance doors. The Mayor/Chair will read Comment Cards for the record.

PLEASE SUBMIT COMPLETED CARDS TO THE CITY CLERK BEFORE THE ITEM IS CALLED, PREFERABLY BEFORE THE MEETING BEGINS.

AUDIENCE/PUBLIC COMMENT PERIOD (Items not on the Agenda)

The City Council/Commission sets time aside for Audience/Public Comment items not on the agenda but pertaining to the City of Dixon or any other body comprised of or including City Councilmembers or Commissioners. City Council Guidelines limit speaker comments to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or extend the time as necessary.

Please note that State law prohibits the City Council/Commission from either discussion or taking action at this meeting on any matter(s) not listed on the agenda even when raised during the Audience/Public Comment period.

Persons wishing to address the City Council/Commission are requested to fill out and present a green "Speaker Card" to the City Clerk/Recording Secretary, but are not required to do so.

PUBLIC HEARINGS

Persons who wish to speak on Public Hearing items listed on the agenda will be heard when the public hearing is opened, except for public hearing items previously heard and closed to public comment. City Council Guidelines limit each speaker to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or may extend the time as necessary.

After the public has commented, the item is closed to further public comment and brought to the Council/Agency/Commission level for discussion and action. Further comment from the audience will not be received unless requested by the Council/Agency/Commission. No public hearing will commence after 10:00 p.m. unless approved by the majority of the City Council/Commission.

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|--|---|
| City Council and City Treasurer Telephone Number: | (707) 678-7000 |
| Mayor Steven Bird | Voice Mailbox 1201 |
| Vice Mayor Kevin Johnson | Voice Mailbox 1207 |
| Councilmember Thom Bogue | Voice Mailbox 1203 |
| Councilmember Jim Ernest | Voice Mailbox 1205 |
| Councilmember Don Hendershot | Voice Mailbox 1206 |
| City Treasurer James P. Ward Jr. | Voice Mailbox 1208 |
| Elected City Clerk Kristin M. Janisch | Voice Mailbox 1202 |
| Website: www.cityofdixon.us | E-mail: cityhall@cityofdixon.us |



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June 18, 2024

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COUNCIL CHAMBERS
7:00 P.M.

THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY ALSO PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT <https://us02web.zoom.us/j/9886211137?pwd=R2dxZ3RkbU9SQXdIUUVIRkc0QlQwZz09&omn=84790399561> AND VIA TELECONFERENCE BY CALLING (669) 900-9128, MEETING ID: 988 621 1137, PASSCODE: 604754 AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT. TO SPEAK DURING PUBLIC COMMENT VIA VIDEO CONFERENCING CLICK ON “RAISE HAND”, VIA TELECONFERENCE PRESS *9.

0. CLOSED SESSION AT 6:00 P.M.

0.0 ROLL CALL

0.1 PUBLIC COMMENT (CLOSED SESSION AGENDA ITEMS ONLY)

0.2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Initiation of litigation pursuant to Gov. Code, § 54956.9(d)(4): Four (4) potential cases

0.3 CONFERENCE WITH LABOR NEGOTIATORS:

Pursuant to Government Code § 54957.6

City Negotiators: Jim Lindley, Kate Zawadzki,

Rachel Ancheta, Douglas L. White

Employee Organizations: Dixon Professional Firefighters Association

Dixon Police Officers Association

Public Employees Union, Local One

Non-Represented Management Unit

Non-Represented Non-Management Unit

Dixon Mid-Manager’s and Supervisor’s
Association

Dixon Public Safety Mid-Manager’s Association

Item Initiated By: Jim Lindley, City Manager

Authorized By: Jim Lindley, City Manager

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. **CONFLICT OF INTEREST**
5. **APPROVAL OF AGENDA**
6. **PRESENTATIONS/PROCLAMATIONS/RECOGNITION**
7. **PUBLIC COMMENT (NON-AGENDA ITEMS)**
8. **ITEMS FROM THE CITY COUNCIL**
9. **CONSENT CALENDAR** *(All matters listed under the Consent Calendar are considered by the Council/Agency to be routine and will be acted upon in a single motion. There will not be separate discussions of these items unless a request is made prior to the time the Council/Agency considers the motion to adopt.)*
 - 9.1 Approve the Minutes from the June 4, 2024 Regular Meeting of the Dixon City Council.
Item Initiated By: Jim Lindley, City Manager
Authorized By: Jim Lindley, City Manager
Prepared By: Brandi Alexander, Deputy Clerk
 - 9.2 Adopt a Resolution approving the Enumeration of Claims.
Item Initiated By: Kate Zawadzki, Finance Director
Authorized By: Jim Lindley, City Manager
Prepared By: Kate Zawadzki, Finance Director
 - 9.3 Consider and Adopt a Resolution of the City Council of the City of Dixon, California, Calling and Giving Notice for the Holding of a General Municipal Election to be Held on Tuesday, November 5, 2024 for the Election of Certain Officers, as Required by the Provisions of the Laws of the State of California Relating to General Law Cities; Requesting the Board of Supervisors of Solano County to Permit the County Registrar of Voters to Render Election Services; and Requesting the Consolidation of Said Election with the Statewide General Election Held on the Same Date.
Item Initiated By: Jim Lindley, City Manager
Authorized By: Jim Lindley, City Manager
Prepared By: Lupe Ruiz, Administrative City Clerk
 - 9.4 Adopt a resolution authorizing City staff to execute a Program Supplement Agreement (“PSA”) with the California Department of Transportation (“Caltrans”) for the Preliminary Engineering (“PE”) phase of the Highway Safety Improvement Program (“HSIP”) Cycle 11 grant program, and A corresponding Fiscal Year 2024-2025 budget amendment.
Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities
Authorized By: Jim Lindley, City Manager
Prepared By: Jordan Santos, Junior Engineer
 - 9.5 Adopt a resolution authorizing: City Staff to execute Task Order Amendment 543.2 for Harris & Associates (“Harris”) to provide Communities Facilities District (“CFD”) 2019-01 disbursement review services for Homestead CFD

2019-01 Improvement Area No. 2 for a time and materials budget not to exceed \$17,250.

Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities

Authorized By: Jim Lindley, City Manager

Prepared By: Leland Markusen, Junior Engineer

9.6 Adopt a resolution authorizing:

1. City Staff to execute Task Order 559.1 for Harris & Associates (“Harris”) to provide continued construction management and inspection services for the Homestead Removal Action Workplan (“RAW”) rough grading for a time and materials budget not to exceed \$13,986; and

2. A corresponding budget amendment with no net fiscal impact.

Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities

Authorized By: Jim Lindley, City Manager

Prepared By: Leland Markusen, Junior Engineer

9.7 Adopt a resolution authorizing city staff to execute a Professional Services Agreement (PSA) with Stantec Consulting Services Inc. (Stantec) for three (3) years to provide Quarterly and Annual Groundwater Monitoring Reports for the Wastewater Treatment Facility for an annual amount not to exceed \$17,000.

Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities

Authorized By: Jim Lindley, City Manager

Prepared By: Brandon Rodriguez, P.E., Senior Civil Engineer

9.8 Adopt a resolution authorizing city staff to execute a Professional Services Agreement (PSA) with Stantec Consulting Services Inc. (Stantec) for three (3) years to provide on-call Wastewater Treatment Facility engineering services for an annual amount not to exceed \$15,000.

Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities

Authorized By: Jim Lindley, City Manager

Prepared By: Brandon Rodriguez, P.E., Senior Civil Engineer

9.9 Adopt a Resolution authorizing the City Manager to award a Professional Service Agreement (PSA) with C&M Backflow, Inc. for training and support relating to hazard assessments required by the State Water Resource Control Board, Cross-Connection Control Policy Handbook.

Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities

Authorized By: Jim Lindley, City Manager

Prepared By: Josh Hudson, Water Operations Supervisor

9.10 Adopt Resolution authorizing the City Manager to execute a Professional Services Agreement (PSA) with Bureau Veritas, Inc for on call building division services, (3rd party plan check and other Building Division services) in an amount not-to-exceed \$246,150 with a term through July 31, 2025.

Item Initiated By: Raffi Boloyan, Community Development Director

Authorized By: Jim Lindley, City Manager

Prepared By: Raffi Boloyan, Community Development Director

- 9.11 Adopt Resolution authorizing the City Manager to execute a Professional Services Agreement (PSA) with Development Compliance Solutions for on call building division services, (3rd party plan check and other Building Division services) in an amount not-to-exceed \$246,150 with a term through July 31, 2025.

Item Initiated By: Raffi Boloyan, Community Development Director

Authorized By: Jim Lindley, City Manager

Prepared By: Raffi Boloyan, Community Development Director

- 9.12 Adopt Resolution authorizing the City Manager to execute a Professional Services Agreement (PSA) with 4Leaf, Inc for on call building division services, (3rd party plan check and other Building Division services) in an amount not-to-exceed \$246,150 with a term through July 31, 2025.

Item Initiated By: Raffi Boloyan, Community Development Director

Authorized By: Jim Lindley, City Manager

Prepared By: Raffi Boloyan, Community Development Director

10. **PUBLIC HEARINGS**

- 10.1 Conduct a Public Hearing to receive and consider public comments on potential transit capital projects funded in part with federal funding under 49 U.S.C. Section 5311 through the California Department of Transportation (“Caltrans”).

Item Initiated By: Louren Kotow, Public Works Director

Authorized By: Jim Lindley, City Manager

Prepared By: Louren Kotow, Public Works Director

Presented By: Louren Kotow, Public Works Director

11. **UNFINISHED BUSINESS**

12. **NEW BUSINESS**

- 12.1 Adopt a Resolution approving the Five-Year Capital Improvement Program (“CIP”) for Fiscal Years 2024/25 through 2028/29.

Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities

Authorized By: Jim Lindley, City Manager

Prepared By: Jordan Santos, Junior Engineer

Presented By: Christopher Fong, P.E., City Engineer/Director of Utilities

- 12.2 Adopt a resolution awarding a contract to the responsive bidder to provide legal notice publication services for the City of Dixon (the “City”) for the 2024-2025 fiscal year and authorizing the City Manager to execute an agreement with the selected bidder.

Item Initiated By: Jim Lindley, City Manager

Authorized By: Jim Lindley, City Manager

Prepared By: Douglas L. White, City Attorney

Presented By: Douglas L. White, City Attorney

- 12.3 By Minute Action, request City Council approval of the Mayor’s recommended appointments to the Parks & Recreation Commission.

Item Initiated By: Jim Lindley, City Manager

Authorized By: Jim Lindley, City Manager

Prepared By: Lupe Ruiz, Administrative City Clerk

Presented By: Mayor Steve Bird

12.4 Receive report and Council comments – Council goals update 2024
Item Initiated By: Vice Mayor Johnson
Authorized By: Jim Lindley, City Manager
Prepared By: Jim Lindley, City Manager
Presented By: Jim Lindley, City Manager

13. **PUBLIC COMMENT (NON-AGENDA ITEMS)**

14. **ITEMS FROM THE CITY COUNCIL**

15. **ITEMS FROM THE CITY ATTORNEY**

16. **ITEMS FROM THE CITY MANAGER**

17. **INFORMATIONAL ITEMS - Upcoming Meetings (30-day Calendar)**

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| CANCELED | 06/19/2024 | 7:00 p.m. | Transportation Advisory Commission |
| | 06/25/2024 | 7:00 p.m. | Parks & Recreation Commission |
| | 07/02/2024 | 7:00 p.m. | City Council |
| | 07/09/2024 | 7:00 p.m. | Planning Commission |
| | 07/10/2024 | 5:30 p.m. | Vacaville Dixon Greenbelt Authority |
| | 07/16/2024 | 7:00 p.m. | City Council |

18. **ADJOURNMENT**

Adjourn to the Regular Meeting of the Dixon City Council on July 2, 2024.

ADDITIONAL CITY INFORMATION

Members of the public can:

Like us on Facebook (www.facebook.com/CityofDixonCA)

Follow us on Twitter (www.twitter.com/cityofdixonca)

Sign up to receive City Communications via email (www.ci.dixon.ca.us/list.asp?mode=de)

I, Kristin M. Janisch, Elected City Clerk do hereby certify that I have created a true copy of the above notice and agenda to be delivered to each of the members of the Dixon City Council, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 600 East A St, Dixon, CA at 5:00 pm., Thursday, June 13, 2024.

Dated: Thursday, June 13, 2024

Elected City Clerk