



AGENDA

REGULAR MEETING OF THE DIXON CITY COUNCIL

September 7, 2021

**CITY OF DIXON
600 EAST A STREET
COUNCIL CHAMBERS
7:00 P.M.**

NOTICE TO PUBLIC

GENERAL NOTES

- The City of Dixon is committed to provide full access to these proceedings. Individuals with special needs may call 678-7000 (voice) or 678-1489 (TTY). The Council Chambers is accessible to individuals in wheelchairs and special hearing assistance devices are provided upon request.
- The City does not produce a verbatim transcription of its proceedings. Anyone who desires a verbatim record of this meeting should call the City Clerk/Recording Secretary in advance of the meeting to discuss acceptable methods of and arrangements for transcription. Such arrangements will be at the sole expense of the individual requesting the record. All meetings are video recorded. DVD copies are available at the Dixon Public Library and at City Hall following the meeting, and meetings are viewable on-line on the City's website at www.cityofdixon.us.
- City Council and Commission agenda packets, including all public documents relating to the open meeting and provided to the City Council/Commission, are available for review or copying at City Hall, 600 East A Street, Dixon. A copy is also located at the entrance to the Council Chambers during the meeting, at the Dixon Public Library, 230 North First Street, Dixon, and the Agenda packet is posted on-line on the City's website at www.cityofdixon.us.
- Regular City Council and Commission meetings are broadcast live on Cable Television Channel 20 - Government Channel. The meetings can also be viewed live through the City's website at www.cityofdixon.us by selecting "View City Meetings and Agendas".

SPEAKER/COMMENT CARDS

At each meeting, the public has the opportunity to address the City Council/Commission on items appearing on the agenda and items not appearing on the agenda, but within the purview of the City Council/Commission.

Persons wishing to address the City Council/Commission (whether on an item listed on the agenda or on a matter not listed on the agenda) are requested to fill out a green "Speaker Card", but are not required to do so.

Persons wishing to comment on an item but not wishing to speak before the City Council/Commission may complete a yellow "Comment Card". Both cards are on the table inside the Council Chambers entrance doors. The Mayor/Chair will read Comment Cards for the record.

PLEASE SUBMIT COMPLETED CARDS TO THE CITY CLERK BEFORE THE ITEM IS CALLED, PREFERABLY BEFORE THE MEETING BEGINS.

AUDIENCE/PUBLIC COMMENT PERIOD (Items not on the Agenda)

The City Council/Commission sets time aside for Audience/Public Comment items not on the agenda but pertaining to the City of Dixon or any other body comprised of or including City Councilmembers or Commissioners. City Council Guidelines limit speaker comments to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or extend the time as necessary.

Please note that State law prohibits the City Council/Commission from either discussion or taking action at this meeting on any matter(s) not listed on the agenda even when raised during the Audience/Public Comment period.

Persons wishing to address the City Council/Commission are requested to fill out and present a green "Speaker Card" to the City Clerk/Recording Secretary, but are not required to do so.

PUBLIC HEARINGS

Persons who wish to speak on Public Hearing items listed on the agenda will be heard when the public hearing is opened, except for public hearing items previously heard and closed to public comment. City Council Guidelines limit each speaker to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or may extend the time as necessary.

After the public has commented, the item is closed to further public comment and brought to the Council/Agency/Commission level for discussion and action. Further comment from the audience will not be received unless requested by the Council/Agency/Commission. No public hearing will commence after 10:00 p.m. unless approved by the majority of the City Council/Commission.

City Council and City Treasurer Telephone Number:	(707) 678-7000
Mayor Steven Bird	Voice Mailbox 1201
Vice Mayor Jim Ernest	Voice Mailbox 1205
Councilmember Don Hendershot	Voice Mailbox 1206
Councilmember Kevin Johnson	Voice Mailbox 1207
Councilmember Scott Pederson	Voice Mailbox 1203
City Treasurer James P. Ward Jr.	Voice Mailbox 1208
Interim Elected City Clerk Kristin M. Janisch	Voice Mail box 1202
Website: www.cityofdixon.us	E-mail: cityhall@cityofdixon.us



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COUNCIL CHAMBERS
7:00 P.M.

- 0. CLOSED SESSION AT 6:00 P.M.**
 - 0.0 PUBLIC COMMENT (CLOSED SESSION AGENDA ITEMS ONLY)**
 - 0.1 THREAT TO PUBLIC SERVICES OR FACILITIES**

Pursuant to Government Code § 54957
Consultation with Douglas L. White, City Attorney
Initiated By: Douglas L. White, City Attorney
Authorized By: Douglas L. White, City Attorney
 - 0.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

(Gov. Code, § 54956.9)
Malta Wilcox, LLC, et al. v. City of Dixon, et al., Solano County Superior
Court Case No. FCS056614
Initiated By: Douglas L. White, City Attorney
Authorized By: Douglas L. White, City Attorney
 - 0.3 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

(Gov. Code, § 54956.9)
Jim Lindley v. Solano County Board of Supervisors, et al., Solano County
Superior
Court Case No. FCS056955
Initiated By: Douglas L. White, City Attorney
Authorized By: Douglas L. White, City Attorney
 - 0.4 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

(Gov. Code, § 54956.9(d).)
One (1) potential case
Initiated By: Douglas L. White, City Attorney
Authorized By: Douglas L. White, City Attorney
- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. CONFLICT OF INTEREST**
- 5. APPROVAL OF AGENDA**

6. **PRESENTATIONS/PROCLAMATIONS/RECOGNITION**

7. **PUBLIC COMMENT (NON-AGENDA ITEMS)**

8. **ITEMS FROM THE CITY COUNCIL**

9. **CONSENT CALENDAR** *(All matters listed under the Consent Calendar are considered by the Council/Agency to be routine and will be acted upon in a single motion. There will not be separate discussions of these items unless a request is made prior to the time the Council/Agency considers the motion to adopt.)*

9.1 Approve the Minutes from the August 13, 2021 Special Meeting of the Dixon City Council and August 17, 2021 Regular Meeting of the Dixon City Council.

Item Initiated By: Jim Lindley, City Manager

Authorized By: Jim Lindley, City Manager

Prepared By: Lupe Ruiz, Administrative City Clerk

9.2 Adopt a Resolution approving the Enumeration of Claims.

Item Initiated By: Kate Zawadzki, Finance Director

Authorized By: Jim Lindley, City Manager

Prepared By: Kate Zawadzki, Finance Director

9.3 Adopt a Resolution authorizing:

1. Correction of Resolution 21-093 budget amendment amounts, adding an additional \$33,978.72 Transfer for Construction Contingency;

2. City staff to execute Amendment 25.1 with Geocon Consultants, Inc. ("Geocon") for geotechnical testing and observation, materials testing, and special inspection services for Pardi Market Plaza Phase 2, for a time and expense budget not to exceed \$18,105;

3. Corresponding budget amendment.

Item Initiated By: Scott Alman, P.E. Interim City Engineer/Utilities Director

Authorized By: Jim Lindley, City Manager

Prepared By: Andrew McDonald, Senior Project Manager, Harris & Associates

9.4 Waive second reading, read by title only, and adopt the Ordinance of the City Council of the City of Dixon Rezoning the vacant lot just north of 805 North Lincoln St, with Assessor's Parcel Number 0113-290-100 from Professional and Administrative Office – Planned Development (PAO-PD) to Single-family Residential – Planned Development (R1-PD).

Item Initiated By: Raffi Boloyan, Community Development Director

Authorized By: Jim Lindley, City Manager

Prepared By: Raffi Boloyan, Community Development Director
Scott Greeley, Associate Planner

9.5 Adopt a Resolution:

1. Accepting the bid by Maggiora & Ghilotti, in the amount of \$469,469, as the lowest responsive and responsible bid for the City of Dixon Police Department Range Project No. 2020-06; and

2. Authorizing the City Manager to execute a construction contract in the amount of \$469,469 with Maggiora & Ghilotti; and

3. Authorizing a Fiscal Year 2021-22 Budget Amendment.
Item Initiated By: Scott Alman, P.E. Interim City Engineer/Utilities Director
Authorized By: Jim Lindley, City Manager
Prepared By: Deborah Barr, P.E., Senior Civil Engineer
Jordan Santos, Junior Engineer

9.6 Adopt a Resolution Approving Updates to the City’s Budget Policy including Delegation of Authority to Approve Intradepartmental Budget Transfers to the Finance Director.

Item Initiated By: Kate Zawadzki, Finance Director
Authorized By: Jim Lindley, City Manager
Prepared By: Michelle Wilder, Finance Analyst

9.7 Adopt a resolution approving a Fiscal Year 2021/22 budget amendment for Fire Capital Outlay account 100-166-560400-0000 due to additional cyber security needs identified during the installation of the access control system and long range gate readers at the Dixon Fire Department Headquarters, Station 81 (“FD”) for a total fiscal impact of \$10,858.

Item Initiated By: Louren Kotow, Public Works Director
Authorized By: Jim Lindley, City Manager
Prepared By: Louren Kotow, Public Works Director

9.8 Adopt a Resolution authorizing the City Manager to execute an agreement with Garland/DBS, Inc., under the Master Intergovernmental Cooperative Purchasing Agreement (MICPA) with OMNIA Partners, Public Sector, to remove and replace the metal roof, box gutter and downspouts at the Dixon Fire Department Headquarters, Station 81 (“FD”) for an amount of \$524,977.

Item Initiated By: Louren Kotow, Public Works Director
Authorized By: Jim Lindley, City Manager
Prepared By: Louren Kotow, Public Works Director

9.9 Adopt a Resolution authorizing:

1. City staff to execute Task Order 540 with Harris & Associates (“Harris”) for review services relating to the Irrevocable Offer of Dedication (“IOD”) for Homestead Phase 3 Village 12, for a time and expense budget not to exceed \$8,500; and
2. Corresponding budget amendments with no net fiscal impact.

Item Initiated By: Scott Alman, P.E., Interim City Engineer/Utilities Director
Authorized By: Jim Lindley, City Manager
Prepared By: Claudia Williams, Management Analyst

9.10 Adopt a Resolution amending the City of Dixon Salary Schedule with previously City Council approved changes.

Item Initiated By: Rachel Ancheta, Human Resources Director
Authorized By: Jim Lindley, City Manager
Prepared By: Kim Stalie, Human Resources Specialist

10. **PUBLIC HEARINGS**

None.

11. UNFINISHED BUSINESS

None.

12. NEW BUSINESS

12.1 Adopt a resolution:

1. Approving the 2021 Park Facility Fee update and implementation schedule; and
2. Adding Park Facility Fees to the Master Fee Schedule, which is subject to approval by the City Council each year prior to implementation.

Item Initiated By: Louren Kotow, Public Works Director

Authorized By: Jim Lindley, City Manager

Prepared By: Louren Kotow, Public Works Director

Jean Houseman, Recreation Manager

Presented By: Louren Kotow, Public Works Director

12.2 Adopt a resolution:

1. Authorizing staff to work with the City of Dixon Chamber of Commerce (“Chamber”) on implementing an Advertising Program on the City’s Read-Ride busses; and
2. Approve the City of Dixon Read-Ride Transit Advertising Policy.

Item Initiated By: Louren Kotow, Public Works Director

Authorized By: Jim Lindley, City Manager

Prepared By: Louren Kotow, Public Works Director

Presented By: Louren Kotow, Public Works Director

12.3 Adopt a resolution:

1. Authorizing continuation of the “Golden Pass Program” to provide free Read-Ride transit service within City limits to Dixon residents aged 80 and older on a permanent basis; and
2. Directing staff to report to the Transportation Advisory Commission (“TAC”) and City Council on the Golden Pass Program in approximately one year, as COVID impacts may arise.

Item Initiated By: Louren Kotow, Public Works Director

Authorized By: Jim Lindley, City Manager

Prepared By: Louren Kotow, Public Works Director

Presented By: Louren Kotow, Public Works Director

12.4 Adopt a Resolution approving the Fiscal Year 2021-2022 Pavement Preservation Project List to be funded by SB-1: the Road Repair and Accountability Act of 2017.

Item Initiated By: Scott Alman, P.E. Interim City Engineer/Utilities Director

Authorized By: Jim Lindley, City Manager

Prepared By: Deborah Barr, P.E., Senior Civil Engineer

William Garcia, Staff Augmentation Consultant

Presented By: Deborah Barr, P.E., Senior Civil Engineer

12.5 Receive Council direction on implementation of a Neighborhood Court program in Dixon.

Item Initiated By: Robert Thompson, Police Chief

Item Authorized By: Jim Lindley, City Manager

Item Prepared By: Robert Thompson, Police Chief

Item Presented By: Robert Thompson, Police Chief

12.6 Update on Solano County SubRegion and Regional Housing Needs Allocation (RHNA) for 6th Cycle of Housing Element updates.
Item Initiated By: Raffi Boloyan, Community Development Director
Authorized By: Jim Lindley, City Manager
Prepared By: Raffi Boloyan, Community Development Director
Presented By: Raffi Boloyan, Community Development Director

13. PUBLIC COMMENT (NON-AGENDA ITEMS)

14. ITEMS FROM THE CITY COUNCIL

15. ITEMS FROM THE CITY ATTORNEY

16. ITEMS FROM THE CITY MANAGER

17. INFORMATIONAL ITEMS - Upcoming Meetings (30-day Calendar)

09/14/2021	7:00 p.m.	Planning Commission
09/21/2021	7:00 p.m.	City Council
09/28/2021	7:00 p.m.	Parks & Recreation Commission
10/05/2021	7:00 p.m.	City Council

18. ADJOURNMENT

Adjourn to the Regular Meeting of the Dixon City Council on September 21, 2021.

ADDITIONAL CITY INFORMATION

Members of the public can:

Like us on Facebook (www.facebook.com/CityofDixonCA)

Follow us on Twitter (www.twitter.com/cityofdixonca)

Sign up to receive City Communications via email (www.ci.dixon.ca.us/list.asp?mode=de)

I, Kristin M. Janisch, Interim Elected City Clerk do hereby certify that I have created a true copy of the above notice and agenda to be delivered to each of the members of the Dixon City Council, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 600 East A St, Dixon, CA at 5:00 pm., Friday, September 3, 2021.

Dated: Friday, September 3, 2021

Interim Elected City Clerk