



AGENDA

REGULAR MEETING OF THE DIXON CITY COUNCIL

November 19, 2024

**CITY OF DIXON
600 EAST A STREET
COUNCIL CHAMBERS
7:00 P.M.**

NOTICE TO PUBLIC

GENERAL NOTES

- The City of Dixon is committed to providing full access to these proceedings. Individuals with special needs may call 678-7000 (voice) or 678-1489 (TTY). The Council Chamber is accessible to individuals in wheelchairs and special hearing assistance devices are provided upon request.
- The City does not produce a verbatim transcription of its proceedings. Anyone who desires a verbatim record of this meeting should call the City Clerk/Recording Secretary in advance of the meeting to discuss acceptable methods of and arrangements for transcription. Such arrangements will be at the sole expense of the individual requesting the record. All meetings are video recorded. DVD copies are available at the Dixon Public Library and at City Hall following the meeting, and meetings are viewable on-line on the City's website at www.cityofdixonca.gov.
- City Council and Commission agenda packets, including all public documents relating to the open meeting and provided to the City Council/Commission, are available for review or copying at City Hall, 600 East A Street, Dixon. A copy is also located at the entrance to the Council Chambers during the meeting, at the Dixon Public Library, 230 North First Street, Dixon, and the Agenda packet is posted on-line on the City's website at www.cityofdixonca.gov.
- Regular City Council and Commission meetings are broadcast live on Cable Television Channel 20 - Government Channel. The meetings can also be viewed live through the City's website at www.cityofdixonca.gov by selecting "View City Meetings and Agendas".

SPEAKER/COMMENT CARDS

At each meeting, the public has the opportunity to address the City Council/Commission on items appearing on the agenda and items not appearing on the agenda, but within the purview of the City Council/Commission.

Persons wishing to address the City Council/Commission (whether on an item listed on the agenda or on a matter not listed on the agenda) are requested to fill out a green “Speaker Card”, but are not required to do so.

Persons wishing to comment on an item but not wishing to speak before the City Council/Commission may complete a yellow “Comment Card”. Both cards are on the table inside the Council Chambers entrance doors. The Mayor/Chair will read Comment Cards for the record.

PLEASE SUBMIT COMPLETED CARDS TO THE CITY CLERK BEFORE THE ITEM IS CALLED, PREFERABLY BEFORE THE MEETING BEGINS.

AUDIENCE/PUBLIC COMMENT PERIOD (Items not on the Agenda)

The City Council/Commission sets time aside for Audience/Public Comment items not on the agenda but pertaining to the City of Dixon or any other body comprised of or including City Councilmembers or Commissioners. City Council Guidelines limit speaker comments to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or extend the time as necessary.

Please note that State law prohibits the City Council/Commission from either discussion or taking action at this meeting on any matter(s) not listed on the agenda even when raised during the Audience/Public Comment period.

Persons wishing to address the City Council/Commission are requested to fill out and present a green “Speaker Card” to the City Clerk/Recording Secretary, but are not required to do so.

PUBLIC HEARINGS

Persons who wish to speak on Public Hearing items listed on the agenda will be heard when the public hearing is opened, except for public hearing items previously heard and closed to public comment. City Council Guidelines limit each speaker to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or may extend the time as necessary.

After the public has commented, the item is closed to further public comment and brought to the Council/Agency/Commission level for discussion and action. Further comment from the audience will not be received unless requested by the Council/Agency/Commission. No public hearing will commence after 10:00 p.m. unless approved by the majority of the City Council/Commission.

City Council and City Treasurer Telephone Number:	(707) 678-7000
Mayor Steven Bird	Voice Mailbox 1201
Vice Mayor Kevin Johnson	Voice Mailbox 1207
Councilmember Thom Bogue	Voice Mailbox 1203
Councilmember Jim Ernest	Voice Mailbox 1205
Councilmember Don Hendershot	Voice Mailbox 1206
City Treasurer James P. Ward Jr.	Voice Mailbox 1208
Elected City Clerk Kristin M. Janisch	Voice Mailbox 1202
Website: www.cityofdixonca.gov	E-mail: cityhall@cityofdixonca.gov



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THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY ALSO PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT <https://us02web.zoom.us/j/9886211137?pwd=R2dxZ3RkbU9SQXdiUVIIRkc0QlQwZz09&omn=89927276520> AND VIA TELECONFERENCE BY CALLING (669) 900-9128, MEETING ID: 988 621 1137, PASSCODE: 604754 AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT. TO SPEAK DURING PUBLIC COMMENT VIA VIDEO CONFERENCING CLICK ON "RAISE HAND", VIA TELECONFERENCE PRESS *9.

0. CLOSED SESSION AT 6:00 P.M.

0.0 ROLL CALL

0.1 PUBLIC COMMENT (CLOSED SESSION AGENDA ITEMS ONLY)

0.2 CONFERENCE WITH LABOR NEGOTIATORS:

Pursuant to Government Code § 54957.6

City Negotiators: Jim Lindley, Kate Zawadzki, Rachel Ancheta,
Douglas L. White, Jack Hughes

Employee Organizations: Dixon Professional Firefighters Association
Dixon Police Officers Association
Public Employees Union, Local One
Non-Represented Management Unit
Non-Represented Non-Management Unit
Dixon Mid-Manager's and Supervisor's
Association
Dixon Public Safety Mid-Manager's Association

Item Initiated By: Jim Lindley, City Manager

Authorized By: Jim Lindley, City Manager

0.3 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Gov. Code, § 54956.9(d):

One case

Item Initiated By: Jim Lindley, City Manager

Authorized By: Jim Lindley, City Manager

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. **ROLL CALL**

4. **CONFLICT OF INTEREST**

5. **APPROVAL OF AGENDA**

6. **PRESENTATIONS/PROCLAMATIONS/RECOGNITION**

- 6.1 Swearing-in of Police Department Personnel.
Item Initiated By: Robert Thompson, Chief of Police
Authorized By: Jim Lindley, City Manager
Presented By: Robert Thompson, Chief of Police

7. **PUBLIC COMMENT (NON-AGENDA ITEMS)**

8. **ITEMS FROM THE CITY COUNCIL**

9. **CONSENT CALENDAR** *(All matters listed under the Consent Calendar are considered by the Council/Agency to be routine and will be acted upon in a single motion. There will not be separate discussions of these items unless a request is made prior to the time the Council/Agency considers the motion to adopt.)*

- 9.1 Approve the Minutes from the November 5, 2024 Regular Meeting of the Dixon City Council.
Item Initiated By: Jim Lindley, City Manager
Authorized By: Jim Lindley, City Manager
Prepared By: Lupe Ruiz, Administrative City Clerk
- 9.2 Adopt a Resolution approving the Enumeration of Claims.
Item Initiated By: Kate Zawadzki, Finance Director
Authorized By: Jim Lindley, City Manager
Prepared By: Kate Zawadzki, Finance Director
- 9.3 Adopt a resolution authorizing city staff to execute the fourth amendment of the city's professional services agreement (PSA No. 19-051) with Holt of California, Inc. (Holt) for \$6,483.12 and approve a corresponding budget transfer in the amount of \$800.
Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities
Authorized By: Jim Lindley, City Manager
Prepared By: Brandon Rodriguez, P.E., Senior Civil Engineer
- 9.4 Adopt resolutions for matters relating to the proposed Wastewater Treatment Facility (WWTF) Master Plan project:
1. Authorizing the City Manager to execute a professional services agreement with Stantec Consulting Services Inc. (Stantec) to produce a WWTF Master Plan to analyze facility expansion and upgrades needed to serve planned city growth for a time and expense budget, not to exceed \$189,600; and approving a corresponding budget amendment; and
 2. Authorizing the City Manager to execute a professional services agreement with NEXGEN Utility Management, Inc. (Nexgen) to assist staff in reviewing the WWTF Master Plan technical information

generated by Stantec for a time and expense budget, not-to-exceed \$30,000; and approving a corresponding budget amendment.

Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities

Authorized By: Jim Lindley, City Manager

Prepared By: Brandon Rodriguez, P.E., Senior Civil Engineer

9.5 Adopt a resolution authorizing:

1. The City Manager to execute Amendment No. 21 of the City's Professional Services Agreement ("PSA") No. 20-051 with Civil Pacific Construction, Inc. ("Civil Pacific") for emergency repairs at the Pitt School Road overcrossing for an amount not to exceed \$22,944; and

2. A corresponding budget amendment.

Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities

Authorized By: Jim Lindley, City Manager

Prepared By: Jordan Santos, Junior Engineer

9.6 Adopt a resolution authorizing execution of Change Order 1 for the Pat Granucci Aquatic Center Training Pool Re-Plaster Project #100385 ("Project") for an amount of \$5,085.00 and approve a corresponding FY 24-25 budget amendment.

Item Initiated By: Louren Kotow, Public Works Director

Authorized By: Jim Lindley, City Manager

Prepared By: Louren Kotow, Public Works Director

9.7 Approve a resolution authorizing the City Manager to enter into an agreement with The Consulting Team LLC for leadership assessment and coaching services for the Dixon Police Department, utilizing funds from the Police Grants budget under "Consultants."

Item Initiated By: Robert Thompson, Chief of Police

Authorized By: Jim Lindley, City Manager

Prepared By: Robert Thompson, Chief of Police

10. PUBLIC HEARINGS

None.

11. UNFINISHED BUSINESS

None.

12. NEW BUSINESS

12.1 Receive an update of the preliminary results for Fiscal Year (FY) 2023-24 and for first quarter FY 2024-25 budget projections and financial results and; (2) Approve the recommended budget adjustments and; (3) Discuss revenues, expenses and financial projections.

Item Initiated By: Kate Zawadzki, Finance Director

Authorized By: Jim Lindley, City Manager

Prepared By: Kate Zawadzki, Finance Director

Presented By: Kate Zawadzki, Finance Director

12.2 Authorize the City Manager to approve the addition of two over-hire police officer positions to enhance staffing flexibility and address recruitment and training challenges. A structured review mechanism will ensure the necessity of these positions is evaluated after 24 consecutive months of occupancy.

Item Initiated By: Robert Thompson, Chief of Police

Authorized By: Jim Lindley, City Manager

Prepared By: Robert Thompson, Chief of Police

Presented By: Robert Thompson, Chief of Police

13. PUBLIC COMMENT (NON-AGENDA ITEMS)

14. ITEMS FROM THE CITY COUNCIL

15. ITEMS FROM THE CITY ATTORNEY

16. ITEMS FROM THE CITY MANAGER

17. INFORMATIONAL ITEMS - Upcoming Meetings (30-day Calendar)

CANCELED	11/26/2024	7:00 p.m.	Parks & Recreation Commission
	12/03/2024	7:00 p.m.	City Council
	12/10/2024	7:00 p.m.	Planning Commission
	12/11/2024	5:30 p.m.	Vacaville Dixon Greenbelt Authority
	12/17/2024	7:00 p.m.	City Council
	12/18/2024	7:00 p.m.	Transportation Advisory Commission
CANCELED	12/24/2024	7:00 p.m.	Parks & Recreation Commission

18. ADJOURNMENT

Adjourn to the Regular Meeting of the Dixon City Council on December 3, 2024.

ADDITIONAL CITY INFORMATION

Members of the public can:

Like us on Facebook (www.facebook.com/CityofDixonCA)

Follow us on Twitter (www.twitter.com/cityofdixonca)

I, Kristin M. Janisch, Elected City Clerk do hereby certify that I have created a true copy of the above notice and agenda to be delivered to each of the members of the Dixon City Council, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 600 East A St, Dixon, CA at 5:00 pm., Thursday, November 14, 2024.

Dated: Thursday, November 14, 2024

Elected City Clerk