



AGENDA

REGULAR MEETING OF THE DIXON CITY COUNCIL

September 21, 2021

**CITY OF DIXON
600 EAST A STREET
COUNCIL CHAMBERS
7:00 P.M.**

NOTICE TO PUBLIC

GENERAL NOTES

- The City of Dixon is committed to provide full access to these proceedings. Individuals with special needs may call 678-7000 (voice) or 678-1489 (TTY). The Council Chambers is accessible to individuals in wheelchairs and special hearing assistance devices are provided upon request.
- The City does not produce a verbatim transcription of its proceedings. Anyone who desires a verbatim record of this meeting should call the City Clerk/Recording Secretary in advance of the meeting to discuss acceptable methods of and arrangements for transcription. Such arrangements will be at the sole expense of the individual requesting the record. All meetings are video recorded. DVD copies are available at the Dixon Public Library and at City Hall following the meeting, and meetings are viewable on-line on the City's website at www.cityofdixon.us.
- City Council and Commission agenda packets, including all public documents relating to the open meeting and provided to the City Council/Commission, are available for review or copying at City Hall, 600 East A Street, Dixon. A copy is also located at the entrance to the Council Chambers during the meeting, at the Dixon Public Library, 230 North First Street, Dixon, and the Agenda packet is posted on-line on the City's website at www.cityofdixon.us.
- Regular City Council and Commission meetings are broadcast live on Cable Television Channel 20 - Government Channel. The meetings can also be viewed live through the City's website at www.cityofdixon.us by selecting "View City Meetings and Agendas".

SPEAKER/COMMENT CARDS

At each meeting, the public has the opportunity to address the City Council/Commission on items appearing on the agenda and items not appearing on the agenda, but within the purview of the City Council/Commission.

Persons wishing to address the City Council/Commission (whether on an item listed on the agenda or on a matter not listed on the agenda) are requested to fill out a green "Speaker Card", but are not required to do so.

Persons wishing to comment on an item but not wishing to speak before the City Council/Commission may complete a yellow "Comment Card". Both cards are on the table inside the Council Chambers entrance doors. The Mayor/Chair will read Comment Cards for the record.

PLEASE SUBMIT COMPLETED CARDS TO THE CITY CLERK BEFORE THE ITEM IS CALLED, PREFERABLY BEFORE THE MEETING BEGINS.

AUDIENCE/PUBLIC COMMENT PERIOD (Items not on the Agenda)

The City Council/Commission sets time aside for Audience/Public Comment items not on the agenda but pertaining to the City of Dixon or any other body comprised of or including City Councilmembers or Commissioners. City Council Guidelines limit speaker comments to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or extend the time as necessary.

Please note that State law prohibits the City Council/Commission from either discussion or taking action at this meeting on any matter(s) not listed on the agenda even when raised during the Audience/Public Comment period.

Persons wishing to address the City Council/Commission are requested to fill out and present a green "Speaker Card" to the City Clerk/Recording Secretary, but are not required to do so.

PUBLIC HEARINGS

Persons who wish to speak on Public Hearing items listed on the agenda will be heard when the public hearing is opened, except for public hearing items previously heard and closed to public comment. City Council Guidelines limit each speaker to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or may extend the time as necessary.

After the public has commented, the item is closed to further public comment and brought to the Council/Agency/Commission level for discussion and action. Further comment from the audience will not be received unless requested by the Council/Agency/Commission. No public hearing will commence after 10:00 p.m. unless approved by the majority of the City Council/Commission.

City Council and City Treasurer Telephone Number:	(707) 678-7000
Mayor Steven Bird	Voice Mailbox 1201
Vice Mayor Jim Ernest	Voice Mailbox 1205
Councilmember Don Hendershot	Voice Mailbox 1206
Councilmember Kevin Johnson	Voice Mailbox 1207
Councilmember Scott Pederson	Voice Mailbox 1203
City Treasurer James P. Ward Jr.	Voice Mailbox 1208
Interim Elected City Clerk Kristin M. Janisch	Voice Mail box 1202
Website: www.cityofdixon.us	E-mail: cityhall@cityofdixon.us



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COUNCIL CHAMBERS
7:00 P.M.

0. CLOSED SESSION AT 6:00 P.M.

0.0 PUBLIC COMMENT (CLOSED SESSION AGENDA ITEMS ONLY)

0.1 THREAT TO PUBLIC SERVICES OR FACILITIES

Pursuant to Government Code § 54957
Consultation with Douglas L. White, City Attorney
Initiated By: Douglas L. White, City Attorney
Authorized By: Douglas L. White, City Attorney

0.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Gov. Code, § 54956.9)

Malta Wilcox, LLC, et al. v. City of Dixon, et al., Solano County Superior
Court Case No. FCS056614
Initiated By: Douglas L. White, City Attorney
Authorized By: Douglas L. White, City Attorney

0.3 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
(Gov. Code, § 54956.9(b))

Six (6) potential cases.
Initiated By: Douglas L. White, City Attorney
Authorized By: Douglas L. White, City Attorney

0.4 CONFERENCE WITH LABOR NEGOTIATORS:

Pursuant to Government Code § 54957.6
City Negotiators: Jim Lindley, Kate Zawadzki,
Rachel Ancheta, Douglas White
Employee Organizations: Dixon Professional Firefighters Association
Dixon Police Officers Association
Public Employees Union, Local One
Non-Represented Management Unit
Non-Represented Non-Management Unit
Dixon Mid-Manager's and Supervisor's Association
Dixon Public Safety Mid-Manager's Association
Item Initiated By: Jim Lindley, City Manager
Authorized By: Jim Lindley, City Manager

0.5 **LIABILITY CLAIMS**

Pursuant to Government Code § 54956.95

Claimant: Joe and Carol Chastain

Agency claimed against: City of Dixon

Item Initiated By: Douglas L. White, City Attorney

Authorized By: Douglas L. White, City Attorney

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **CONFLICT OF INTEREST**

5. **APPROVAL OF AGENDA**

6. **PRESENTATIONS/PROCLAMATIONS/RECOGNITION**

6.1 Proclamation designating September 15 – October 15 as National Hispanic Heritage Month.

Presented By: Mayor Steve Bird

7. **PUBLIC COMMENT (NON-AGENDA ITEMS)**

8. **ITEMS FROM THE CITY COUNCIL**

9. **CONSENT CALENDAR** *(All matters listed under the Consent Calendar are considered by the Council/Agency to be routine and will be acted upon in a single motion. There will not be separate discussions of these items unless a request is made prior to the time the Council/Agency considers the motion to adopt.)*

9.1 Approve the Minutes from the September 7, 2021 Regular Meeting of the Dixon City Council.

Item Initiated By: Jim Lindley, City Manager

Authorized By: Jim Lindley, City Manager

Prepared By: Lupe Ruiz, Administrative City Clerk

9.2 Adopt a Resolution approving the Enumeration of Claims.

Item Initiated By: Kate Zawadzki, Finance Director

Authorized By: Jim Lindley, City Manager

Prepared By: Kate Zawadzki, Finance Director

9.3 Adopt a Resolution authorizing the following to true-up the Used Oil Grant the City receives from CalRecycle:

1. A budget amendment transferring \$814 from account 100-154-522600 to account 550-500-533400; and

2. A \$2,518.66 payment to CalRecycle representing unspent funds during grant cycle OPP10-19-0126.

Item Initiated By: Louren Kotow, Public Works Director

Authorized By: Jim Lindley, City Manager

Prepared By: Claudia Williams, Management Analyst

- 9.4 Adopt a Resolution authorizing City staff award of a task order to West Yost to provide engineering services related to the preparation of the City's Urban Water Management Plan (UWMP) for a not to exceed contract amount of \$76,000.00.

Item Initiated By: Scott Alman, Interim City Engineer/Utilities Director
Authorized By: Jim Lindley, City Manager
Prepared By: Josh Hudson, Water Operations Supervisor

- 9.5 Adopt a Resolution authorizing the City Manager to execute a contract with Mobile Modular Management Corporation to deliver, install and lease a modular trailer for the Dixon Police Department Training Facility and approve a budget amendment in the amount of \$26,397.78 from Police Grants Fund 560-500-535600-0000. This is a replacement for an existing trailer which has exceeded its useable life.

Item Initiated By: Robert Thompson, Chief of Police
Authorized By: Jim Lindley, City Manager
Prepared By: Christina Garcia, Police Services Analyst

10. **PUBLIC HEARINGS**

- 10.1 Adopt a Resolution accepting the Streets Master Plan Update, prepared by DKS (dated August 2021) and direct staff to seek funding opportunities to implement the recommended improvements.

Item Initiated By: Scott Alman, Interim City Engineer/Utilities Director
Authorized By: Jim Lindley, City Manager
Prepared By: Deborah Barr, Senior Civil Engineer
Prepared By: Erin Vaca, DKS Associates

ITEM CONTINUED TO THE REGULAR MEETING OF THE DIXON CITY COUNCIL ON OCTOBER 5, 2021.

- 10.2 Adopt a Resolution accepting the Dixon Area Advanced Traffic and Railroad Safety Study, prepared by DKS (dated September 2021) and direct staff to seek funding opportunities to implement the recommendations provided within the Study in future master plans and developments.

Item Initiated By: Scott Alman, Interim City Engineer/Utilities Director
Authorized By: Jim Lindley, City Manager
Prepared By: Deborah Barr, Senior Civil Engineer
Presented By: Deborah Barr, Senior Civil Engineer

ITEM CONTINUED TO THE REGULAR MEETING OF THE DIXON CITY COUNCIL ON OCTOBER 5, 2021.

11. **UNFINISHED BUSINESS**

None.

12. **NEW BUSINESS**

- 12.1 Adopt a Resolution Approving the Side Letter to Kathryn Zawadzki's Employment Agreement and increase the current Base Salary by five percent (5%) retroactive to the first pay period of July 2021.

Item Initiated By: Jim Lindley, City Manager
Authorized By: Jim Lindley, City Manager
Prepared By: Rachel Ancheta, Human Resources Director
Presented By: Jim Lindley, City Manager

- 12.2 Adopt a Resolution Approving the Addendum to Raffi Boloyan's Employment Agreement to increase the Base Salary by five percent (5%) effective the first pay period after December 1, 2021.
 Item Initiated By: Jim Lindley, City Manager
 Authorized By: Jim Lindley, City Manager
 Prepared By: Rachel Ancheta, Human Resources Director
 Presented By: Jim Lindley, City Manager
- 12.3 By minute action direct staff to develop a system for holding simultaneous hybrid in-person/remote Council meetings.
 Item Initiated By: Councilmember Kevin Johnson
 Authorized By: Jim Lindley, City Manager
 Prepared By: Jim Lindley, City Manager
 Presented By: Jim Lindley, City Manager
- 12.4 Adopt resolution appointing an at-large member to the Dixon Housing Authority.
 Item Initiated By: Councilmember Don Hendershot
 Authorized By: Jim Lindley, City Manager
 Prepared By: Jim Lindley, City Manager
 Presented By: Jim Lindley, City Manager

13. PUBLIC COMMENT (NON-AGENDA ITEMS)

14. ITEMS FROM THE CITY COUNCIL

15. ITEMS FROM THE CITY ATTORNEY

16. ITEMS FROM THE CITY MANAGER

17. INFORMATIONAL ITEMS - Upcoming Meetings (30-day Calendar)

09/28/2021	7:00 p.m.	Parks & Recreation Commission
10/05/2021	7:00 p.m.	City Council
10/12/2021	7:00 p.m.	Planning Commission
10/19/2021	7:00 p.m.	City Council
10/20/2021	7:00 p.m.	Transportation Advisory Commission

18. ADJOURNMENT

Adjourn to the Regular Meeting of the Dixon City Council on October 5, 2021.

ADDITIONAL CITY INFORMATION

Members of the public can:

Like us on Facebook (www.facebook.com/CityofDixonCA)

Follow us on Twitter (www.twitter.com/cityofdixonca)

Sign up to receive City Communications via email (www.ci.dixon.ca.us/list.asp?mode=de)

I, Kristin M. Janisch, Interim Elected City Clerk do hereby certify that I have created a true copy of the above notice and agenda to be delivered to each of the members of the Dixon City Council, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 600 East A St, Dixon, CA at 5:00 pm., Friday, September 17, 2021.

Dated: Friday, September 17, 2021

Interim Elected City Clerk