



AGENDA

REGULAR MEETING OF THE DIXON CITY COUNCIL

October 21, 2025

**CITY OF DIXON
600 EAST A STREET
COUNCIL CHAMBERS
7:00 P.M.**

NOTICE TO PUBLIC

GENERAL NOTES

- The City of Dixon is committed to providing full access to these proceedings. Individuals with special needs may call 678-7000 (voice) or 678-1489 (TTY). The Council Chamber is accessible to individuals in wheelchairs and special hearing assistance devices are provided upon request.
- The City does not produce a verbatim transcription of its proceedings. Anyone who desires a verbatim record of this meeting should call the City Clerk/Recording Secretary in advance of the meeting to discuss acceptable methods of and arrangements for transcription. Such arrangements will be at the sole expense of the individual requesting the record. All meetings are video recorded. DVD copies are available at the Dixon Public Library and at City Hall following the meeting, and meetings are viewable on-line on the City's website at www.cityofdixonca.gov.
- City Council and Commission agenda packets, including all public documents relating to the open meeting and provided to the City Council/Commission, are available for review or copying at City Hall, 600 East A Street, Dixon. A copy is also located at the entrance to the Council Chambers during the meeting, at the Dixon Public Library, 230 North First Street, Dixon, and the Agenda packet is posted on-line on the City's website at www.cityofdixonca.gov.
- Regular City Council and Commission meetings are broadcast live on Cable Television Channel 20 - Government Channel. The meetings can also be viewed live through the City's website at www.cityofdixonca.gov by selecting "View City Meetings and Agendas".

SPEAKER/COMMENT CARDS

At each meeting, the public has the opportunity to address the City Council/Commission on items appearing on the agenda and items not appearing on the agenda, but within the purview of the City Council/Commission.

Persons wishing to address the City Council/Commission (whether on an item listed on the agenda or on a matter not listed on the agenda) are requested to fill out a green “Speaker Card”, but are not required to do so.

Persons wishing to comment on an item but not wishing to speak before the City Council/Commission may complete a yellow “Comment Card”. Both cards are on the table inside the Council Chambers entrance doors. The Mayor/Chair will read Comment Cards for the record.

PLEASE SUBMIT COMPLETED CARDS TO THE CITY CLERK BEFORE THE ITEM IS CALLED, PREFERABLY BEFORE THE MEETING BEGINS.

AUDIENCE/PUBLIC COMMENT PERIOD (Items not on the Agenda)

The City Council/Commission sets time aside for Audience/Public Comment items not on the agenda but pertaining to the City of Dixon or any other body comprised of or including City Councilmembers or Commissioners. City Council Guidelines limit speaker comments to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or extend the time as necessary.

Please note that State law prohibits the City Council/Commission from either discussion or taking action at this meeting on any matter(s) not listed on the agenda even when raised during the Audience/Public Comment period.

Persons wishing to address the City Council/Commission are requested to fill out and present a green “Speaker Card” to the City Clerk/Recording Secretary, but are not required to do so.

PUBLIC HEARINGS

Persons who wish to speak on Public Hearing items listed on the agenda will be heard when the public hearing is opened, except for public hearing items previously heard and closed to public comment. City Council Guidelines limit each speaker to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or may extend the time as necessary.

After the public has commented, the item is closed to further public comment and brought to the Council/Agency/Commission level for discussion and action. Further comment from the audience will not be received unless requested by the Council/Agency/Commission. No public hearing will commence after 10:00 p.m. unless approved by the majority of the City Council/Commission.

City Council and City Treasurer Telephone Number:	(707) 678-7000
Mayor Steven Bird	Voice Mailbox 1201
Vice Mayor Thom Bogue	Voice Mailbox 1203
Councilmember Jim Ernest	Voice Mailbox 1205
Councilmember Don Hendershot	Voice Mailbox 1206
Councilmember Kevin Johnson	Voice Mailbox 1207
City Treasurer Simon A. LeBleu	Voice Mailbox 1208
Elected City Clerk Kristin M. Janisch	Voice Mailbox 1202
Website: www.cityofdixonca.gov	E-mail: cityhall@cityofdixonca.gov



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CITY OF DIXON
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COUNCIL CHAMBERS
7:00 P.M.

THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY ALSO PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT <https://us02web.zoom.us/j/9886211137?pwd=R2dxZ3RkbU9SQXdIUUVIRkc0QlQwZz09&omn=86748609944> AND VIA TELECONFERENCE BY CALLING (669) 900-9128, MEETING ID: 988 621 1137, PASSCODE: 604754 AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT. TO SPEAK DURING PUBLIC COMMENT VIA VIDEO CONFERENCING CLICK ON "RAISE HAND", VIA TELECONFERENCE PRESS *9.

0. CLOSED SESSION AT 6:00 P.M.

0.0 ROLL CALL

0.1 PUBLIC COMMENT (CLOSED SESSION AGENDA ITEMS ONLY)

0.2 **CONFERENCE WITH LABOR NEGOTIATORS:**

Pursuant to Government Code § 54957.6

City Negotiators: Jim Lindley, Kate Zawadzki, Rachel Ancheta,
Douglas L. White, Jack Hughes

Employee Organizations: Dixon Professional Firefighters Association
Dixon Police Officers Association
Public Employees Union, Local One
Non-Represented Management Unit
Non-Represented Non-Management Unit
Dixon Mid-Manager's and Supervisor's
Association
Dixon Public Safety Mid-Manager's Association

Item Initiated By: Jim Lindley, City Manager

Authorized By: Jim Lindley, City Manager

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. CONFLICT OF INTEREST

5. **APPROVAL OF AGENDA**

6. **PRESENTATIONS/PROCLAMATIONS/RECOGNITION**

None.

7. **PUBLIC COMMENT (NON-AGENDA ITEMS)**

8. **ITEMS FROM THE CITY COUNCIL**

9. **CONSENT CALENDAR** *(All matters listed under the Consent Calendar are considered by the Council/Agency to be routine and will be acted upon in a single motion. There will not be separate discussions of these items unless a request is made prior to the time the Council/Agency considers the motion to adopt.)*

9.1 Approve the Minutes from the September 22, 2025 Special Meeting of the Dixon City Council.

Item Initiated By: Jim Lindley, City Manager

Authorized By: Jim Lindley, City Manager

Prepared By: Lupe Ruiz, Administrative City Clerk

9.2 Adopt a Resolution approving the Enumeration of Claims.

Item Initiated By: Kate Zawadzki, Finance Director

Authorized By: Jim Lindley, City Manager

Prepared By: Kate Zawadzki, Finance Director

9.3 Adopt a Resolution authorizing the suspension of formal bidding procedures and authorizing the City Manager to execute a Professional Service Agreement ("PSA") with Vestis, for an annual amount not to exceed \$35,000.

Item Initiated By: Louren Kotow, Public Works Director

Authorized By: Jim Lindley, City Manager

Prepared By: Louren Kotow, Public Works Director

9.4 Adopt a Resolution authorizing the City Manager or designee to submit a deed restriction per Title 27 requirements for the former landfill located in the Hall Park area.

Item Initiated By: Louren Kotow, Public Works Director

Authorized By: Jim Lindley, City Manager

Prepared By: Louren Kotow, Public Works Director

9.5 Adopt a Resolution:

1. Authorizing the City Manager to execute Amendment #3 to the Professional Services Agreement (PSA) with Land Logistics, Inc for continuation of contract planner services associated with The Campus/Dixon 257 project to a) Increase the time and materials budget by \$85,000, for a new a not-to-exceed amount of \$200,800; b) Extend the term of the agreement to December 31, 2026, and

2. A corresponding budget amendment with no net fiscal impact.

Item Initiated By: Raffi Boloyan, Community Development Director

Authorized By: Jim Lindley, City Manager

Prepared By: Raffi Boloyan, Community Development Director

- 9.6 Adopt a resolution authorizing City staff to:
1. Execute two Program Supplement Agreements with the California Department of Transportation for the Preliminary Engineering phase of the Highway Safety Improvement Program Cycle 12 grant program; and
 2. Execute two Professional Services Agreements with DKS Associates for Plans, Specifications, and Estimates for the two HSIP Cycle 12 grants awarded to the City; and
 3. A corresponding Fiscal Year 2025-2026 budget amendment with no net fiscal impact.

Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities

Authorized By: Jim Lindley, City Manager

Prepared By: Jordan Santos, Junior Engineer

- 9.7 Adopt resolutions authorizing:
1. City staff to execute Task Order (“TO”) No. 16 to Professional Service Agreement (“PSA”) 18-037 for Sousa Land Surveys, Inc. (“Sousa”) to provide City surveyor map review of the Campus Development Opportunity Center Tentative Map for an amount not to exceed \$1,910; and
 2. City staff to execute TO No. 17 to PSA 18-037 for Sousa to provide City surveyor map review of the Dixon 89 Development Tentative Map for an amount not to exceed \$1,910;
 3. Corresponding budget amendments with no net fiscal impact.

Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities

Authorized By: Jim Lindley, City Manager

Prepared By: Leland Markusen, Construction Project Manager

- 9.8 Adopt a resolution authorizing City Staff to execute Amendment No. 01 for a one-year no-cost extension to Cartwright Nor Cal, Inc., Professional Services Agreement No. 24-072 for construction management and inspection services for the Homestead Project.

Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities

Authorized By: Jim Lindley, City Manager

Prepared By: Leland Markusen, Construction Project Manager

- 9.9 Adopt a resolution authorizing City Staff to execute Amendment No. 01 for a one-year no-cost extension to Coastland Civil Engineering, LLP Professional Services Agreement No. 24-069 to update the City of Dixon Engineering Standards and Specifications.

Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities

Authorized By: Jim Lindley, City Manager

Prepared By: Leland Markusen, Construction Project Manager

- 9.10 Adopt the following resolutions authorizing City Staff to:
1. Execute Amendment No. 1 for Professional Services Agreement (PSA) 24-078 with DKS Associates (“DKS”) to extend the term two years and provide additional work related to the transportation impact analysis and peer review for an amount not to exceed \$75,185; and
 2. Process a corresponding budget amendment; and

3. Execute Amendment No. 1 for Professional Services Agreement (PSA) 24-073 with Dokken Engineering (“Dokken”) to extend the term two years.
4. Execute Amendment No. 1 for Professional Services Agreement (PSA) 24-083 with Luhdorff & Scalmanini Consulting Engineers (“LSCE”) to extend the term two years, and
5. Execute Amendment No. 1 for Professional Services Agreement (PSA) 24-063 with Stantec Consulting Services (“Stantec”) to extend the term two years.

Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities

Authorized By: Jim Lindley, City Manager

Prepared By: Itzie Serrano, Administrative Assistant

9.11 Adopt a resolution authorizing:

1. City Staff to execute a Professional Services Agreement (“PSA”) with GSI Water Solutions, Inc. (“GSI”) for domestic drinking water well design services at the Fitzgerald Water Operations Site in an amount not to exceed \$189,040; and
2. Corresponding budget amendment with no net fiscal impact.

Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities

Authorized By: Jim Lindley, City Manager

Prepared By: Jordan Santos, Junior Engineer

9.12 Adopt a Resolution authorization the execution of a two-year Professional Services Agreement (“PSA”) with Hydrologics, as a sole source vendor, to assist the Water Operations Division with patented, industry leading zero-discharge flushing (ZDF) of the City’s Public Water System for an amount not to exceed \$298,858.13.

Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities

Authorized By: Jim Lindley, City Manager

Prepared By: Josh Hudson, Water Operations Supervisor

9.13 Adopt a Resolution authorizing:

1. City Staff to execute Amendment No. 1 for Professional Service Agreement (“PSA”) 25-020 with West Yost Associates (“West Yost”) to provide additional drainage-related engineering services in the Northeast Quadrant Specific Plan (“The Campus”) for an amount not to exceed \$20,000; and
2. A corresponding budget amendment with no net fiscal impact.

Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities

Authorized By: Jim Lindley, City Manager

Prepared By: Itzie Serrano, Administrative Assistant

10. PUBLIC HEARINGS

None.

11. UNFINISHED BUSINESS

None.

12. NEW BUSINESS

- 12.1 Receive an update of the unaudited results for FY (FY) 2024-25 and for first quarter of FY 2025-26 budget projections and financial results and; 2) Approve the recommended budget adjustments and; 3) Discuss revenues, expenses and financial projections.
Item Initiated By: Kate Zawadzki, Finance Director
Authorized By: Jim Lindley, City Manager
Prepared By: Kate Zawadzki, Finance Director
Presented By: Kate Zawadzki, Finance Director
- 12.2 Adopt a resolution 1) amending the FY 2025-26 Final Budget, 2) authorizing the suspension of competitive bidding and 3) authorizing the City Manager to execute an Agreement for the purchase of one new Pierce fire engine through cooperative purchase pricing from Golden State Fire Apparatus.
Item Initiated By: Randy Shafer, Acting Fire Chief
Authorized By: Jim Lindley, City Manager
Prepared By: Rachel Ramsey, Administrative Assistant
Presented By: Randy Shafer, Acting Fire Chief
- 12.3 Adopt a resolution authorizing the City Manager for the following:
1. Establish a new job classification and salary schedule for the Transit Manager.
2. Reclassify the Senior Transit Driver to the Transit Manager classification.
3. Establish a new job classification for the Assistant City Manager.
Item Initiated By: Rachel Ancheta, Human Resources Director
Authorized By: Jim Lindley, City Manager
Prepared By: Rachel Ancheta, Human Resources Director
Presented By: Rachel Ancheta, Human Resources Director
- 12.4 Adopt a Resolution Approving the Memorandum of Understanding between the Dixon Mid-Managers' and Supervisors Association ("DMSA") and the City of Dixon for the Period of July 1, 2025 through June 30, 2028 and Approve a 2025-2026 Budget Amendment.
Item Initiated By: Rachel Ancheta, Human Resources Director
Authorized By: Jim Lindley, City Manager
Prepared By: Rachel Ancheta, Human Resources Director
Presented By: Rachel Ancheta, Human Resources Director
- 12.5 Adopt a Resolution Approving the Compensation Plan for Confidential Mid-Management and Professional Employees for the Period of July 1, 2025, through June 30, 2028, and approve a 2025-2026 Budget Amendment.
Item Initiated By: Rachel Ancheta, Human Resources Director
Authorized By: Jim Lindley, City Manager
Prepared By: Rachel Ancheta, Human Resources Director
Presented By: Rachel Ancheta, Human Resources Director

12.6 Adopt a Resolution Approving the Confidential Senior Management Compensation Plan for the Period of July 1, 2025, through June 30, 2028, and approve a 2025-2026 Budget Amendment.

Item Initiated By: Rachel Ancheta, Human Resources Director

Authorized By: Jim Lindley, City Manager

Prepared By: Rachel Ancheta, Human Resources Director

Presented By: Rachel Ancheta, Human Resources Director

12.7 Adopt a resolution ratifying the City Manager’s appointment of Melissa Eads to the position of Assistant City Manager, approving the corresponding Employment Agreement, and authorizing a Fiscal Year 2025–2026 budget amendment.

Item Initiated By: Jim Lindley, City Manager

Authorized By: Jim Lindley, City Manager

Prepared By: Doug White, City Attorney

Presented By: Doug White, City Attorney

13. PUBLIC COMMENT (NON-AGENDA ITEMS)

14. ITEMS FROM THE CITY COUNCIL

15. ITEMS FROM THE CITY ATTORNEY

16. ITEMS FROM THE CITY MANAGER

17. INFORMATIONAL ITEMS - Upcoming Meetings (30-day Calendar)

10/28/2025	7:00 p.m.	Parks & Recreation Commission
11/04/2025	7:00 p.m.	City Council
11/12/2025	5:30 p.m.	Vacaville Dixon Greenbelt Authority
11/12/2025	7:00 p.m.	Planning Commission
11/18/2025	7:00 p.m.	City Council
11/25/2025	7:00 p.m.	Parks & Recreation Commission

18. ADJOURNMENT

Adjourn to the Regular Meeting of the Dixon City Council on November 4, 2025.

ADDITIONAL CITY INFORMATION

Members of the public can:

Like us on Facebook (www.facebook.com/CityofDixonCA)

Follow us on Twitter (www.twitter.com/cityofdixonca)

I, Kristin M. Janisch, Elected City Clerk do hereby certify that I have created a true copy of the above notice and agenda to be delivered to each of the members of the Dixon City Council, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 600 East A St, Dixon, CA at 5:00 pm., Friday, October 17, 2025.

Dated: Friday, October 17, 2025

Elected City Clerk