



# **AGENDA**

## **REGULAR MEETING OF THE DIXON CITY COUNCIL**

**December 2, 2025**

**CITY OF DIXON  
600 EAST A STREET  
COUNCIL CHAMBERS  
7:00 P.M.**

### **NOTICE TO PUBLIC**

#### **GENERAL NOTES**

- The City of Dixon is committed to providing full access to these proceedings. Individuals with special needs may call 678-7000 (voice) or 678-1489 (TTY). The Council Chamber is accessible to individuals in wheelchairs and special hearing assistance devices are provided upon request.
- The City does not produce a verbatim transcription of its proceedings. Anyone who desires a verbatim record of this meeting should call the City Clerk/Recording Secretary in advance of the meeting to discuss acceptable methods of and arrangements for transcription. Such arrangements will be at the sole expense of the individual requesting the record. All meetings are video recorded. DVD copies are available at the Dixon Public Library and at City Hall following the meeting, and meetings are viewable on-line on the City's website at [www.cityofdixonca.gov](http://www.cityofdixonca.gov).
- City Council and Commission agenda packets, including all public documents relating to the open meeting and provided to the City Council/Commission, are available for review or copying at City Hall, 600 East A Street, Dixon. A copy is also located at the entrance to the Council Chambers during the meeting, at the Dixon Public Library, 230 North First Street, Dixon, and the Agenda packet is posted on-line on the City's website at [www.cityofdixonca.gov](http://www.cityofdixonca.gov).
- Regular City Council and Commission meetings are broadcast live on Cable Television Channel 20 - Government Channel. The meetings can also be viewed live through the City's website at [www.cityofdixonca.gov](http://www.cityofdixonca.gov) by selecting "View City Meetings and Agendas".

#### **SPEAKER/COMMENT CARDS**

At each meeting, the public has the opportunity to address the City Council/Commission on items appearing on the agenda and items not appearing on the agenda, but within the purview of the City Council/Commission.

Persons wishing to address the City Council/Commission (whether on an item listed on the agenda or on a matter not listed on the agenda) are requested to fill out a green “Speaker Card”, but are not required to do so.

Persons wishing to comment on an item but not wishing to speak before the City Council/Commission may complete a yellow “Comment Card”. Both cards are on the table inside the Council Chambers entrance doors. The Mayor/Chair will read Comment Cards for the record.

**PLEASE SUBMIT COMPLETED CARDS TO THE CITY CLERK BEFORE THE ITEM IS CALLED, PREFERABLY BEFORE THE MEETING BEGINS.**

**AUDIENCE/PUBLIC COMMENT PERIOD (Items not on the Agenda)**

The City Council/Commission sets time aside for Audience/Public Comment items not on the agenda but pertaining to the City of Dixon or any other body comprised of or including City Councilmembers or Commissioners. City Council Guidelines limit speaker comments to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or extend the time as necessary.

Please note that State law prohibits the City Council/Commission from either discussion or taking action at this meeting on any matter(s) not listed on the agenda even when raised during the Audience/Public Comment period.

Persons wishing to address the City Council/Commission are requested to fill out and present a green “Speaker Card” to the City Clerk/Recording Secretary, but are not required to do so.

**PUBLIC HEARINGS**

Persons who wish to speak on Public Hearing items listed on the agenda will be heard when the public hearing is opened, except for public hearing items previously heard and closed to public comment. City Council Guidelines limit each speaker to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or may extend the time as necessary.

After the public has commented, the item is closed to further public comment and brought to the Council/Agency/Commission level for discussion and action. Further comment from the audience will not be received unless requested by the Council/Agency/Commission. No public hearing will commence after 10:00 p.m. unless approved by the majority of the City Council/Commission.

<b>City Council and City Treasurer Telephone Number:</b>	<b>(707) 678-7000</b>
<b>Mayor Steven Bird</b>	<b>Voice Mailbox 1201</b>
<b>Vice Mayor Thom Bogue</b>	<b>Voice Mailbox 1203</b>
<b>Councilmember Jim Ernest</b>	<b>Voice Mailbox 1205</b>
<b>Councilmember Don Hendershot</b>	<b>Voice Mailbox 1206</b>
<b>Councilmember Kevin Johnson</b>	<b>Voice Mailbox 1207</b>
<b>City Treasurer Simon A. LeBleu</b>	<b>Voice Mailbox 1208</b>
<b>Elected City Clerk Kristin M. Janisch</b>	<b>Voice Mailbox 1202</b>
<b>Website: <a href="http://www.cityofdixonca.gov">www.cityofdixonca.gov</a></b>	<b>E-mail: <a href="mailto:cityhall@cityofdixonca.gov">cityhall@cityofdixonca.gov</a></b>



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**December 2, 2025**

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600 EAST A STREET  
COUNCIL CHAMBERS  
7:00 P.M.**

**THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY ALSO PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT <https://us02web.zoom.us/j/9886211137?pwd=R2dxZ3RkbU9SQXdIUUVIRkc0QlQwZz09&omn=84503469105> AND VIA TELECONFERENCE BY CALLING (669) 900-9128, MEETING ID: 988 621 1137, PASSCODE: 604754 AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT. TO SPEAK DURING PUBLIC COMMENT VIA VIDEO CONFERENCING CLICK ON "RAISE HAND", VIA TELECONFERENCE PRESS \*9.**

**0. CLOSED SESSION AT 6:30 P.M.**

**0.0 ROLL CALL**

**0.1 PUBLIC COMMENT (CLOSED SESSION AGENDA ITEMS ONLY)**

**0.2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to Gov. Code, § 54956.9(d)(2):

One (1) potential matter

Item Initiated By: Douglas L. White, City Attorney

Authorized By: Jim Lindley, City Manager

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. CONFLICT OF INTEREST**

**5. APPROVAL OF AGENDA**

**6. PRESENTATIONS/PROCLAMATIONS/RECOGNITION**

None.

**7. PUBLIC COMMENT (NON-AGENDA ITEMS)**

**8. ITEMS FROM THE CITY COUNCIL**

**9. CONSENT CALENDAR** *(All matters listed under the Consent Calendar are considered by the Council/Agency to be routine and will be acted upon in a single motion. There will not be separate discussions of these items unless a request is made prior to the time the Council/Agency considers the motion to adopt.)*

- 9.1 Approve the Minutes from the November 18, 2025 Regular Meeting of the Dixon City Council.  
Item Initiated By: Jim Lindley, City Manager  
Authorized By: Jim Lindley, City Manager  
Prepared By: Lupe Ruiz, Administrative City Clerk
- 9.2 Adopt a Resolution approving the Enumeration of Claims.  
Item Initiated By: Kate Zawadzki, Finance Director  
Authorized By: Jim Lindley, City Manager  
Prepared By: Kate Zawadzki, Finance Director
- 9.3 Adopt resolutions authorizing:
1. City staff to execute a Professional Services Agreement (“PSA”) with DKS Associates (“DKS”) for CEQA Vehicle Miles Traveled (“VMT”) and Traffic Impact Analysis (“TIA”) review services for the proposed Independence East Residential Development (“Project”) for an amount not to exceed \$17,555; and
  2. A corresponding budget amendment with no net fiscal impact.
- Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities  
Authorized By: Jim Lindley, City Manager  
Prepared By: Leland Markusen, Construction Project Manager
- 9.4 Adopt a resolution authorizing the Wastewater Treatment Facility to purchase one large Oxidation Ditch Mixer assembly, one small Oxidation Ditch Mixer assembly, and one Oxidation Ditch Wall Pump assembly, plus rebuild kits for each unit from Wilo USA, LLC, in the amount, including freight and tax, not to exceed \$100,000.  
Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities  
Authorized By: Jim Lindley, City Manager  
Prepared By: Sandy Jones, Chief Plant Operator
- 9.5 Adopt a resolution authorizing City staff to execute Amendment No. 21, a two (2) year no-cost contract extension until December 31, 2027, with TY Lin International (“TY Lin”) for continued design and project support for the Parkway Boulevard Grade Separation project.  
Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities  
Authorized By: Jim Lindley, City Manager  
Prepared By: Itzie Serrano, Administrative Assistant
- 9.6 Adopt resolutions authorizing:
1. City staff to execute Task Order (“TO”) No. 18 to Professional Service Agreement (“PSA”) No. 18-037 with Sousa Land Surveys, Inc. (“Sousa”) to provide City surveyor map review of the Independence East Residential Development Project (“Project”) Tentative Map for an amount not to exceed \$1,910; and
  2. Corresponding budget amendments with no net fiscal impact.

Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities  
Authorized By: Jim Lindley, City Manager  
Prepared By: Leland Markusen, Construction Project Manager

- 9.7 Adopt a resolution approving the Temporary/Seasonal Compensation Plan and Salary Schedule, including updated temporary job classifications, for the period of January 1, 2026 through June 30, 2028, and approve a Fiscal Year 2025–26 budget amendment to implement the recommended changes.

Item Initiated By: Rachel Ancheta, Human Resources Director  
Authorized By: Jim Lindley, City Manager  
Prepared By: Rachel Ancheta, Human Resources Director

**10. PUBLIC HEARINGS**

- 10.1 Waive Second Reading and Adopt an Ordinance to Incorporate the Adoption by Reference the 2025 California Building Standards Code with Local Amendments, Adding Chapter 16.20 (*Wildland-Urban Interface Code*), and Amending Chapter 16.13 (*Dixon Emergency Hazard and Placard System*), and Applicable Sections Of Title 16 (*Building And Construction*), of the Dixon Municipal Code.

Item Initiated By: Raffi Boloyan, Community Development Director  
Authorized By: Jim Lindley, City Manager  
Prepared By: Larry Paisley, Chief Building Official  
Randy Shafer, Acting Fire Chief  
Presented By: Larry Paisley, Chief Building Official  
Randy Shafer, Acting Fire Chief

**11. UNFINISHED BUSINESS**

None.

**12. NEW BUSINESS**

None.

**13. PUBLIC COMMENT (NON-AGENDA ITEMS)**

**14. ITEMS FROM THE CITY COUNCIL**

**15. ITEMS FROM THE CITY ATTORNEY**

**16. ITEMS FROM THE CITY MANAGER**

**17. INFORMATIONAL ITEMS - Upcoming Meetings (30-day Calendar)**

	12/09/2025	7:00 p.m.	Planning Commission
	12/10/2025	5:30 p.m.	Vacaville Dixon Greenbelt Authority
	12/16/2025	7:00 p.m.	City Council
	12/17/2025	7:00 p.m.	Transportation Advisory Commission
CANCELED	12/23/2025	7:00 p.m.	Parks & Recreation Commission

***December 2025 City of Dixon Closure & Holiday Calendar (attached)***  
***2026 City of Dixon Closure & Holiday Calendar (attached)***

18. **ADJOURNMENT**

Adjourn to the Regular Meeting of the Dixon City Council on December 16, 2025.



# City of Dixon New City Hall Hours

Effective December 15, 2025

Key:	Closure
	Holiday
	New Hours

December 2025						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

City Hall Hours	
Monday- Thursday	8:30am-5:30pm
Alternating Fridays	9:00am-5:00pm



# City of Dixon Closure & Holiday Calendar

2026

Key:	Closure
	Holiday
	Holiday & Closure

January						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
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25	26	27	28	29	30	31

February						
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March						
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29	30	31				

April						
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May						
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31						

June						
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28	29	30				

July						
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August						
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30	31					

September						
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27	28	29	30			

October						
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November						
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29	30					

December						
Su	Mo	Tu	We	Th	Fr	Sa
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20	21	22	23	24	25	26
27	28	29	30	31		

ADDITIONAL CITY INFORMATION

Members of the public can:

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I, Kristin M. Janisch, Elected City Clerk do hereby certify that I have created a true copy of the above notice and agenda to be delivered to each of the members of the Dixon City Council, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 600 East A St, Dixon, CA at 5:00 pm., Wednesday, November 26, 2025.

Dated: Wednesday, November 26, 2025

\_\_\_\_\_  
Elected City Clerk