



AGENDA

REGULAR MEETING OF THE DIXON CITY COUNCIL

December 16, 2025

**CITY OF DIXON
600 EAST A STREET
COUNCIL CHAMBERS
7:00 P.M.**

NOTICE TO PUBLIC

GENERAL NOTES

- The City of Dixon is committed to providing full access to these proceedings. Individuals with special needs may call 678-7000 (voice) or 678-1489 (TTY). The Council Chamber is accessible to individuals in wheelchairs and special hearing assistance devices are provided upon request.
- The City does not produce a verbatim transcription of its proceedings. Anyone who desires a verbatim record of this meeting should call the City Clerk/Recording Secretary in advance of the meeting to discuss acceptable methods of and arrangements for transcription. Such arrangements will be at the sole expense of the individual requesting the record. All meetings are video recorded. DVD copies are available at the Dixon Public Library and at City Hall following the meeting, and meetings are viewable on-line on the City's website at www.cityofdixonca.gov.
- City Council and Commission agenda packets, including all public documents relating to the open meeting and provided to the City Council/Commission, are available for review or copying at City Hall, 600 East A Street, Dixon. A copy is also located at the entrance to the Council Chambers during the meeting, at the Dixon Public Library, 230 North First Street, Dixon, and the Agenda packet is posted on-line on the City's website at www.cityofdixonca.gov.
- Regular City Council and Commission meetings are broadcast live on Cable Television Channel 20 - Government Channel. The meetings can also be viewed live through the City's website at www.cityofdixonca.gov by selecting "View City Meetings and Agendas".

SPEAKER/COMMENT CARDS

At each meeting, the public has the opportunity to address the City Council/Commission on items appearing on the agenda and items not appearing on the agenda, but within the purview of the City Council/Commission.

Persons wishing to address the City Council/Commission (whether on an item listed on the agenda or on a matter not listed on the agenda) are requested to fill out a green "Speaker Card", but are not required to do so.

Persons wishing to comment on an item but not wishing to speak before the City Council/Commission may complete a yellow "Comment Card". Both cards are on the table inside the Council Chambers entrance doors. The Mayor/Chair will read Comment Cards for the record.

PLEASE SUBMIT COMPLETED CARDS TO THE CITY CLERK BEFORE THE ITEM IS CALLED, PREFERABLY BEFORE THE MEETING BEGINS.

AUDIENCE/PUBLIC COMMENT PERIOD (Items not on the Agenda)

The City Council/Commission sets time aside for Audience/Public Comment items not on the agenda but pertaining to the City of Dixon or any other body comprised of or including City Councilmembers or Commissioners. City Council Guidelines limit speaker comments to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or extend the time as necessary.

Please note that State law prohibits the City Council/Commission from either discussion or taking action at this meeting on any matter(s) not listed on the agenda even when raised during the Audience/Public Comment period.

Persons wishing to address the City Council/Commission are requested to fill out and present a green "Speaker Card" to the City Clerk/Recording Secretary, but are not required to do so.

PUBLIC HEARINGS

Persons who wish to speak on Public Hearing items listed on the agenda will be heard when the public hearing is opened, except for public hearing items previously heard and closed to public comment. City Council Guidelines limit each speaker to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or may extend the time as necessary.

After the public has commented, the item is closed to further public comment and brought to the Council/Agency/Commission level for discussion and action. Further comment from the audience will not be received unless requested by the Council/Agency/Commission. No public hearing will commence after 10:00 p.m. unless approved by the majority of the City Council/Commission.

City Council and City Treasurer Telephone Number:	(707) 678-7000
Mayor Steven Bird	Voice Mailbox 1201
Vice Mayor Thom Bogue	Voice Mailbox 1203
Councilmember Jim Ernest	Voice Mailbox 1205
Councilmember Don Hendershot	Voice Mailbox 1206
Councilmember Kevin Johnson	Voice Mailbox 1207
City Treasurer Simon A. LeBleu	Voice Mailbox 1208
Elected City Clerk Kristin M. Janisch	Voice Mailbox 1202
Website: www.cityofdixonca.gov	E-mail: cityhall@cityofdixonca.gov



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December 16, 2025

**CITY OF DIXON
600 EAST A STREET
COUNCIL CHAMBERS
7:00 P.M.**

THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY ALSO PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT <https://us02web.zoom.us/j/9886211137?pwd=R2dxZ3RkbU9SQXdIUUVIRkc0QlQwZz09&omn=81163415989> AND VIA TELECONFERENCE BY CALLING (669) 900-9128, MEETING ID: 988 621 1137, PASSCODE: 604754 AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT. TO SPEAK DURING PUBLIC COMMENT VIA VIDEO CONFERENCING CLICK ON "RAISE HAND", VIA TELECONFERENCE PRESS *9.

0. CLOSED SESSION AT 6:00 P.M.

0.0 ROLL CALL

0.1 PUBLIC COMMENT (CLOSED SESSION AGENDA ITEMS ONLY)

0.2 CONFERENCE WITH LABOR NEGOTIATORS:

Pursuant to Government Code § 54957.6

City Negotiators: Jim Lindley, Kate Zawadzki, Rachel Ancheta,
Douglas L. White, Jack Hughes

Employee Organizations: Dixon Professional Firefighters Association
Dixon Police Officers Association
Public Employees Union, Local One
Non-Represented Management Unit
Non-Represented Non-Management Unit
Dixon Mid-Manager's and Supervisor's
Association
Dixon Public Safety Mid-Manager's Association

Item Initiated By: Jim Lindley, City Manager

Authorized By: Jim Lindley, City Manager

0.3 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Gov. Code, § 54956.9(d)(2):

One (1) potential matter

Item Initiated By: Douglas L. White, City Attorney

Authorized By: Douglas L. White, City Attorney

1. CALL TO ORDER

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **CONFLICT OF INTEREST**

5. **APPROVAL OF AGENDA**

6. **PRESENTATIONS/PROCLAMATIONS/RECOGNITION**

- 6.1 Proclamation honoring Public Works Superintendent David Horigan.
Item Initiated By: Louren Kotow, Public Works Director
Authorized By: Jim Lindley, City Manager
Presented By: Mayor Steve Bird

7. **PUBLIC COMMENT (NON-AGENDA ITEMS)**

8. **ITEMS FROM THE CITY COUNCIL**

9. **CONSENT CALENDAR** *(All matters listed under the Consent Calendar are considered by the Council/Agency to be routine and will be acted upon in a single motion. There will not be separate discussions of these items unless a request is made prior to the time the Council/Agency considers the motion to adopt.)*

- 9.1 Approve the Minutes from the December 2, 2025 Regular Meeting of the Dixon City Council.
Item Initiated By: Jim Lindley, City Manager
Authorized By: Jim Lindley, City Manager
Prepared By: Lupe Ruiz, Administrative City Clerk
- 9.2 Adopt a Resolution approving the Enumeration of Claims.
Item Initiated By: Kate Zawadzki, Finance Director
Authorized By: Jim Lindley, City Manager
Prepared By: Kate Zawadzki, Finance Director
- 9.3 Adopt a Resolution approving the City Council Meeting Schedule for 2026.
Item Initiated By: Jim Lindley, City Manager
Authorized By: Jim Lindley, City Manager
Prepared By: Lupe Ruiz, Administrative City Clerk
- 9.4 Adopt a Resolution approving the City of Dixon Local Appointments List for 2026.
Item Initiated By: Jim Lindley, City Manager
Authorized By: Jim Lindley, City Manager
Prepared By: Lupe Ruiz, Administrative City Clerk
- 9.5 Adopt a Resolution authorizing City Manager to procure from First Vanguard Rentals & Sales, Inc, the Graco Thermolazer, for an amount not to exceed \$30,000.
Item Initiated By: Louren Kotow, Public Works Director
Authorized By: Jim Lindley, City Manager
Prepared By: Louren Kotow, Public Works Director

9.6 Receive and file the Annual Report on Development Impact Fees (also known as AB 1600 or Capital Facilities Fees) for the Fiscal Year 2024-25 as required by Government Code Section 66006(b).
Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities
Authorized By: Jim Lindley, City Manager
Prepared By: Itzie Serrano, Administrative Assistant

9.7 Adopt a Resolution authorizing City Staff to:

- 1) Approve form of Solano Irrigation District's "Grant of Exclusive Easement in Favor of Solano Irrigation District and including Agreement of the City of Dixon to Bear Certain Costs and/or Perform Certain Acts" (obligating City to bear costs of traffic control and safety and certain maintenance and repair costs of overlying improvements and landscaping).
- 2) Approve the Large Lot Final Map ("LLFM") for The Campus; and
- 3) At this time, reject, on behalf of the public, any real property offered for dedication in fee or easement on the LLFM as described as follows:
 - a. Pedrick Road, Professional Drive, Dorset Drive, Campus Parkway, Opportunity Parkway, Pinole Creek Drive, and Commercial Drive for public throughfares.
 - b. Lot 10 as shown on the LLFM for public drainage basin and drainage purposes.
 - c. Lot 13 as shown on the LLFM for public water well site and public utility purposes.
 - d. Lots 14 thru 18 and Lot 21 as shown on the LLFM for public park, open space, and landscape purposes.
 - e. Lot 20 as shown on the LLFM for public drainage and landscape purposes.
 - f. Public access and landscape easement ("PALE")
 - g. Public drainage easements ("PDE")
 - h. Public sewer easement ("SWR")

Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities
Authorized By: Jim Lindley, City Manager
Prepared By: Christopher Fong, P.E., City Engineer/Director of Utilities

9.8 Adopt a Resolution authorizing:

1. City Staff to execute a Professional Services Agreement ("PSA") with Luhdorff & Scalmanini Consulting Engineers ("LSCE") to prepare the City of Dixon's Public Water System 2025 Urban Water Management Plan ("UWMP") for an amount not to exceed \$72,020; and
2. A budget adjustment for a total amount of \$16,000 for Capital Improvement Project ("CIP") #100113 Urban Water Management Plan.

Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities
Authorized By: Jim Lindley, City Manager
Prepared By: Josh Hudson, Water Operations Supervisor

9.9 Adopt a Resolution authorizing City Staff to execute Amendment No. 02 for a one-year no-cost extension to Coastland Civil Engineering, LLP ("Coastland") Professional Services Agreement ("PSA") No. 25-007 to provide engineering plan check services for the Campus at Dixon project ("Project").

Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities
Authorized By: Jim Lindley, City Manager
Prepared By: Leland Markusen, Construction Project Manager

- 9.10 Adopt a Resolution accepting public improvements, granting a 1-year warranty, and authorizing the City Clerk to file a Notice of Completion with the Solano County Recorder for the Homestead Well.

Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities
Authorized By: Jim Lindley, City Manager
Prepared By: Leland Markusen, Construction Project Manager

- 9.11 Adopt a Resolution authorizing the City Manager to execute a professional services agreement with Bob Murray and Associates to provide recruitment for the position of Fire Chief for a not to exceed amount of \$28,000 and approve a corresponding budget amendment.

Item Initiated By: Rachel Ancheta, Human Resources Director
Authorized By: Jim Lindley, City Manager
Prepared By: Rachel Ancheta, Human Resources Director

- 9.12 Adopt a Resolution authorizing the City Manager to execute an agreement with Flock Safety for the purchase, installation, and first-year service of eight (8) additional License Plate Recognition (LPR) cameras, at a total year one cost of \$29,200, funded by the General Fund.

Item Initiated By: Robert Thompson, Chief of Police
Authorized By: Jim Lindley, City Manager
Prepared By: Robert Thompson, Chief of Police

10. PUBLIC HEARINGS

- 10.1 Hold a Public Hearing regarding placement of a real property lien for delinquent transient occupancy taxes on the Motel 6 operating location and adopt a Resolution authorizing the City of Dixon to confirm the assessment for delinquent transient occupancy taxes and to direct delinquencies to be placed as a real property lien on the identified property.

Item Initiated By: Kate Zawadzki, Finance Director
Authorized By: Jim Lindley, City Manager
Prepared By: Kate Zawadzki, Finance Director
Presented By: Kate Zawadzki, Finance Director

11. UNFINISHED BUSINESS

None.

12. NEW BUSINESS

- 12.1 Adopt a Resolution accepting the FY 2024-25 Annual Comprehensive Financial Report.

Item Initiated By: Kate Zawadzki, Finance Director
Authorized By: Jim Lindley, City Manager
Prepared By: Holly Alves, Accounting Manager
Stephanie Frank, Finance Analyst II
Presented By: Kate Zawadzki, Finance Director

- 12.2 Receive Annual Report on the City of Dixon's Readi-Ride Golden Pass Program; provide staff direction on possible program and budget adjustments; and direct staff to report to City Council on the Program in approximately one year, as fiscal impacts may arise.
 Item Initiated By: Louren Kotow, Public Works Director
 Authorized By: Jim Lindley, City Manager
 Prepared By: Louren Kotow, Public Works Director
 Presented By: Louren Kotow, Public Works Director
- 12.3 Receive an update on Chromium 6 (verbal).
 Item Initiated By: Councilmember Kevin Johnson
 Authorized By: Jim Lindley, City Manager
 Presented By: Josh Hudson, Water Operations Supervisor
- 12.4 Waive first reading, read by title only, and introduce an Ordinance of the City Council of the City of Dixon amending Chapter 9.02 (Reserved) of the Dixon Municipal Code to regulate fireworks.
 Item Initiated By: Randy Shafer, Acting Fire Chief
 Authorized By: Jim Lindley, City Manager
 Prepared By: Douglas White, City Attorney
 Presented By: Christina Pritchard, Deputy City Attorney
- 12.5 Waive first reading, read by title only, and introduce an Ordinance of the City Council of the City of Dixon adding Dixon Municipal Code section 12.04.120 establishing a residential permit parking zone on North Fourth Street between East A Street and East C Street; and 2. Direct Staff to return with a resolution establishing administrative guidelines and fees for the residential parking permit program.
 Item Initiated By: Vice Mayor Thom Bogue
 Authorized By: Jim Lindley, City Manager
 Prepared By: Douglas White, City Attorney
 Presented By: Christina Pritchard, Deputy City Attorney

13. PUBLIC COMMENT (NON-AGENDA ITEMS)

14. ITEMS FROM THE CITY COUNCIL

15. ITEMS FROM THE CITY ATTORNEY

16. ITEMS FROM THE CITY MANAGER

17. INFORMATIONAL ITEMS - Upcoming Meetings (30-day Calendar)

CANCELED	12/17/2025	7:00 p.m.	Transportation Advisory Commission
CANCELED	12/23/2025	7:00 p.m.	Parks & Recreation Commission
	01/06/2026	7:00 p.m.	City Council
	01/13/2026	7:00 p.m.	Planning Commission
	01/14/2026	5:30 p.m.	Vacaville Dixon Greenbelt Authority

December 2025 and Calendar Year 2026 City of Dixon Closure and Holiday Calendar (attached)

18. **ADJOURNMENT**

Adjourn to the Regular Meeting of the Dixon City Council on January 6, 2026.

ADDITIONAL CITY INFORMATION

Members of the public can:

Like us on Facebook (www.facebook.com/CityofDixonCA)

Follow us on Twitter (www.twitter.com/cityofdixonca)

I, Kristin M. Janisch, Elected City Clerk do hereby certify that I have created a true copy of the above notice and agenda to be delivered to each of the members of the Dixon City Council, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 600 East A St, Dixon, CA at 5:00 pm., Friday, December 12, 2025.

Dated: Friday, December 12, 2025

Elected City Clerk



City of Dixon New City Hall Hours

Effective December 15, 2025

Key:	Closure
	Holiday
	New Hours

December 2025						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

City Hall Hours	
Monday- Thursday	8:30am-5:30pm
Alternating Fridays	9:00am-5:00pm



City of Dixon Closure & Holiday Calendar

2026

Key:	Closure
	Holiday
	Holiday & Closure

January						
Su	Mo	Tu	We	Th	Fr	Sa
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February						
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October						
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November						
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December						
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