



## **AGENDA**

### **REGULAR MEETING OF THE DIXON CITY COUNCIL**

**March 17, 2026**

**CITY OF DIXON  
600 EAST A STREET  
COUNCIL CHAMBERS  
7:00 P.M.**

### **NOTICE TO PUBLIC**

#### **GENERAL NOTES**

- The City of Dixon is committed to providing full access to these proceedings. Individuals with special needs are encouraged to email [cityclerk@cityofdixonca.gov](mailto:cityclerk@cityofdixonca.gov), call 678-7000 (voice) or 678-1489 (TTY) at least 48 hours in advance of the meeting to ensure the requested accommodation is readily available at the start of the meeting. The Council Chamber is accessible to individuals in wheelchairs and special hearing assistance devices are provided upon request.
- The City does not produce a verbatim transcription of its proceedings. Anyone who desires a verbatim record of this meeting should call the City Clerk/Recording Secretary in advance of the meeting to discuss acceptable methods of and arrangements for transcription. Such arrangements will be at the sole expense of the individual requesting the record. All meetings are video recorded. DVD copies are available at the Dixon Public Library and at City Hall following the meeting, and meetings are viewable on-line on the City's website at [www.cityofdixonca.gov](http://www.cityofdixonca.gov).
- City Council and Commission agenda packets, including all public documents relating to the open meeting and provided to the City Council/Commission, are available for review or copying at City Hall, 600 East A Street, Dixon. A copy is also located at the entrance to the Council Chambers during the meeting, at the Dixon Public Library, 230 North First Street, Dixon, and the Agenda packet is posted on-line on the City's website at [www.cityofdixonca.gov](http://www.cityofdixonca.gov).
- Regular City Council and Commission meetings are broadcast live on Cable Television Channel 20 - Government Channel. The meetings can also be viewed live through the City's website at [www.cityofdixonca.gov](http://www.cityofdixonca.gov) by selecting "View City Meetings and Agendas".

#### **SPEAKER/COMMENT CARDS**

At each meeting, the public has the opportunity to address the City Council/Commission on items appearing on the agenda and items not appearing on the agenda, but within the purview of the City Council/Commission.

Persons wishing to address the City Council/Commission (whether on an item listed on the agenda or on a matter not listed on the agenda) are requested to fill out a green "Speaker Card", but are not required to do so.

Persons wishing to comment on an item but not wishing to speak before the City Council/Commission may complete a yellow "Comment Card". Both cards are on the table inside the Council Chambers entrance doors. The Mayor/Chair will read Comment Cards for the record.

**PLEASE SUBMIT COMPLETED CARDS TO THE CITY CLERK BEFORE THE ITEM IS CALLED, PREFERABLY BEFORE THE MEETING BEGINS.**

**AUDIENCE/PUBLIC COMMENT PERIOD (Items not on the Agenda)**

The City Council/Commission sets time aside for Audience/Public Comment items not on the agenda but pertaining to the City of Dixon or any other body comprised of or including City Councilmembers or Commissioners. City Council Guidelines limit speaker comments to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or extend the time as necessary.

Please note that State law prohibits the City Council/Commission from either discussion or taking action at this meeting on any matter(s) not listed on the agenda even when raised during the Audience/Public Comment period.

Persons wishing to address the City Council/Commission are requested to fill out and present a green "Speaker Card" to the City Clerk/Recording Secretary, but are not required to do so.

**PUBLIC HEARINGS**

Persons who wish to speak on Public Hearing items listed on the agenda will be heard when the public hearing is opened, except for public hearing items previously heard and closed to public comment. City Council Guidelines limit each speaker to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or may extend the time as necessary.

After the public has commented, the item is closed to further public comment and brought to the Council/Agency/Commission level for discussion and action. Further comment from the audience will not be received unless requested by the Council/Agency/Commission. No public hearing will commence after 10:00 p.m. unless approved by the majority of the City Council/Commission.

<b>City Council and City Treasurer Telephone Number:</b>	<b>(707) 678-7000</b>
<b>Mayor Steven Bird</b>	<b>Voice Mailbox 1201</b>
<b>Vice Mayor Jim Ernest</b>	<b>Voice Mailbox 1205</b>
<b>Councilmember Thom Bogue</b>	<b>Voice Mailbox 1203</b>
<b>Councilmember Don Hendershot</b>	<b>Voice Mailbox 1206</b>
<b>Councilmember Kevin Johnson</b>	<b>Voice Mailbox 1207</b>
<b>City Treasurer Simon A. LeBleu</b>	<b>Voice Mailbox 1208</b>
<b>Elected City Clerk Kristin M. Janisch</b>	<b>Voice Mailbox 1202</b>
<b>Website: <a href="http://www.cityofdixonca.gov">www.cityofdixonca.gov</a></b>	<b>E-mail: <a href="mailto:cityhall@cityofdixonca.gov">cityhall@cityofdixonca.gov</a></b>



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600 EAST A STREET  
COUNCIL CHAMBERS  
7:00 P.M.**

**THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY ALSO PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT <https://us02web.zoom.us/j/9886211137?pwd=R2dxZ3RkbU9SQXdlUVlIRkc0QlQwZz09&omn=82984868588> AND VIA TELECONFERENCE BY CALLING (669) 900-9128, MEETING ID: 988 621 1137, PASSCODE: 604754 AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT. TO SPEAK DURING PUBLIC COMMENT VIA VIDEO CONFERENCING CLICK ON "RAISE HAND", VIA TELECONFERENCE PRESS \*9.**

**0. CLOSED SESSION AT 6:00 P.M.**

**0.0 ROLL CALL**

**0.1 PUBLIC COMMENT (CLOSED SESSION AGENDA ITEMS ONLY)**

**0.2 CONFERENCE WITH LABOR NEGOTIATORS:**

Pursuant to Government Code § 54957.6

City Negotiators: Jim Lindley, Kate Zawadzki, Rachel Ancheta,  
Douglas L. White, Jack Hughes

Employee Organizations: Dixon Professional Firefighters Association  
Dixon Police Officers Association  
Public Employees Union, Local One  
Non-Represented Management Unit  
Non-Represented Non-Management Unit  
Dixon Mid-Manager's and Supervisor's  
Association  
Dixon Public Safety Mid-Manager's Association

Item Initiated By: Jim Lindley, City Manager

Authorized By: Jim Lindley, City Manager

**0.3 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to Gov. Code, § 54956.9(d)(2):

One (1) Potential Case

Item Initiated By: Douglas L. White, City Attorney

Authorized By: Douglas L. White, City Attorney

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. CONFLICT OF INTEREST**

**5. APPROVAL OF AGENDA**

**6. PRESENTATIONS/PROCLAMATIONS/RECOGNITION**

- 6.1 Presentation of Police Department Award.  
Item Initiated By: Robert Thompson, Chief of Police  
Authorized By: Melissa Eads, Assistant City Manager  
Presented: Robert Thompson, Chief of Police
- 6.2 Presentation of the 2025 Police Department Annual Report.  
Item Initiated By: Robert Thompson, Chief of Police  
Authorized By: Melissa Eads, Assistant City Manager  
Presented: Christina Garcia, Police Services Analyst

**7. PUBLIC COMMENT (NON-AGENDA ITEMS)**

**8. ITEMS FROM THE CITY COUNCIL**

**9. CONSENT CALENDAR *(All matters listed under the Consent Calendar are considered by the Council/Agency to be routine and will be acted upon in a single motion. There will not be separate discussions of these items unless a request is made prior to the time the Council/Agency considers the motion to adopt.)***

- 9.1 Approve the Minutes from the March 3, 2026 Regular Meeting of the Dixon City Council.  
Item Initiated By: Jim Lindley, City Manager  
Authorized By: Melissa Eads, Assistant City Manager  
Prepared By: Lupe Ruiz, Administrative City Clerk
- 9.2 Adopt a Resolution approving the Enumeration of Claims.  
Item Initiated By: Kate Zawadzki, Finance Director  
Authorized By: Melissa Eads, Assistant City Manager  
Prepared By: Kate Zawadzki, Finance Director
- 9.3 Adopt a Resolution of the City Council of the City of Dixon authorizing the City Manager to execute Amendment No. 4 to the Professional Services Agreement (PSA) with TRB+ Associates (TRB+) as the sole source for continued building and fire inspection services of home construction at Homestead subdivision (Villages 6, 7, 9 and 10), on-call services throughout the city as needed, and extending the term to June 30, 2027.  
Initiated By: Raffi Boloyan, Community Development Director  
Authorized By: Melissa Eads, Assistant City Manager  
Prepared By: Sam Correll, Management Analyst
- 9.4 Adopt a Resolution declaring found, abandoned, and lost bicycles as surplus property and authorizing redistribution of the property.  
Initiated By: Robert Thompson, Chief of Police  
Authorized By: Melissa Eads, Assistant City Manager  
Prepared By: Brooke Autry, Community Service Officer II

- 9.5 Adopt a Resolution authorizing City Staff to execute Task Order No. 25 of the City's Professional Services Agreement (PSA) No. 20-051 with Civil Pacific Construction, Inc. (Civil Pacific) for sanitary sewer cleanout replacement and repair for an amount not to exceed \$161,251.80.  
Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities  
Authorized By: Melissa Eads, Assistant City Manager  
Prepared By: Leland Markusen, Construction Project Manager
- 9.6 Adopt Resolutions authorizing:
1. City staff to execute a Professional Services Agreement (PSA) with DKS Associates (DKS) for CEQA Vehicle Miles Traveled (VMT) and Traffic Impact Analysis (TIA) review services for the proposed Dixon 89 Industrial Development (Project) for an amount not to exceed \$22,100; and
  2. A corresponding budget amendment with no net fiscal impact.
- Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities  
Authorized By: Melissa Eads, Assistant City Manager  
Prepared By: Leland Markusen, Construction Project Manager
- 9.7 Adopt a Resolution authorizing:
1. City Staff to execute a Professional Services Agreement with DKS Associates (DKS) to complete an update of Dixon's Local Roadway Safety Plan (LRSP) and provide Local Highway Safety Improvement Program (HSIP) grant assistance for an amount not to exceed \$150,000; and
  2. A corresponding budget adjustment in the amount of \$131,000 for project 100579 Local Roadway Safety Plan and \$19,000 for project 100580 HSIP Grant Support.
- Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities  
Authorized By: Melissa Eads, Assistant City Manager  
Prepared By: Jordan Santos, Junior Engineer
- 9.8 Adopt a Resolution authorizing:
1. Contract Change Order #1; and
  2. Accepting the HSIP Cycle 10 Pedestrian Improvements Project (Project) as complete and directing staff to file a Notice of Completion for the Project.
- Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities  
Authorized By: Melissa Eads, Assistant City Manager  
Prepared By: Jordan Santos, Junior Engineer
- 9.9 Adopt a Resolution directing the Public Works Department to prepare the Fiscal Year (FY) 2026-27 Engineer's Report for the Dixon Landscaping and Lighting Maintenance District ("LLMD").  
Item Initiated By: Louren Kotow, Public Works Director  
Authorized By: Melissa Eads, Assistant City Manager  
Prepared By: Louren Kotow, Public Works Director

- 9.10 Adopt a Resolution updating the list of authorized City officials designated to execute financial documents and transactions on behalf of the City to include the Mayor, City Manager, and Assistant City Manager.  
Item Initiated By: Kate Zawadzki, Finance Director  
Authorized By: Melissa Eads, Assistant City Manager  
Prepared By: Stephanie Frank, Finance Analyst II

**10. PUBLIC HEARINGS**

None.

**11. UNFINISHED BUSINESS**

- 11.1 Waive second reading, read by title only, and adopt an Ordinance of the City Council of the City of Dixon approving a Development Agreement by and between the City of Dixon and M.E.H.C. Inc., a California corporation doing business as Dixon Wellness for the continued operation of a cannabis dispensary located at 1150 North First St., Units B and C.  
Initiated By: Raffi Boloyan, Community Development Director  
Authorized By: Melissa Eads, Assistant City Manager  
Prepared By: Raffi Boloyan, Community Development Director  
Douglas L. White, City Attorney

**12. NEW BUSINESS**

- 12.1 Receive and accept the 2025 General Plan Annual Progress Report, Housing Element Annual Progress Report, and Housing Successor Agency Annual Report; and direct staff to file the Housing Element Annual Progress Report with the California Department of Housing and Community Development.  
Item Initiated By: Raffi Boloyan, Community Development Director  
Authorized By: Melissa Eads, Assistant City Manager  
Prepared By: Austin Forde, Associate Planner  
Presented By: Raffi Boloyan, Community Development Director  
Austin Forde, Associate Planner
- 12.2 Adopt a Resolution approving appointment of Retired Annuitant Bruce Barrette as the Interim Public Works Director.  
Item Initiated By: Rachel Ancheta, Human Resources Director  
Authorized By: Melissa Eads, Assistant City Manager  
Prepared By: Rachel Ancheta, Human Resources Director  
Presented By: Rachel Ancheta, Human Resources Director
- 12.3 Adopt a Resolution authorizing the City Manager to execute two purchase agreements with Mobile Modular for the existing Police Department firing range training facility and the existing Finance Annex trailer. Funding for these purchases, if approved, will be provided through a FY26 budget adjustment to Parks and Building Maintenance Capital Outlay account 100-15200-560200-00000, Projects 100454 and 100455. The total cost for the Police Department firing range shall not exceed \$84,500 and the total cost for the Finance Annex trailer shall not exceed \$158,800, which includes estimated taxes and licensing fees.  
Item Initiated By: Melissa Eads, Assistant City Manager  
Authorized By: Melissa Eads, Assistant City Manager  
Prepared By: Amber Pratt, Finance Analyst II  
Presented By: Kate Zawadzki, Finance Director

13. **PUBLIC COMMENT (NON-AGENDA ITEMS)**

14. **ITEMS FROM THE CITY COUNCIL**

15. **ITEMS FROM THE CITY ATTORNEY**

16. **ITEMS FROM THE CITY MANAGER**

17. **INFORMATIONAL ITEMS - Upcoming Meetings (30-day Calendar)**

03/24/2026	7:00 p.m.	Parks & Recreation Commission
04/07/2026	7:00 p.m.	City Council
04/08/2026	5:30 p.m.	Vacaville Dixon Greenbelt Authority
04/14/2026	7:00 p.m.	Planning Commission
04/15/2026	7:00 p.m.	Transportation Advisory Commission

18. **ADJOURNMENT**

Adjourn to the Regular Meeting of the Dixon City Council on April 7, 2026.

ADDITIONAL CITY INFORMATION

Members of the public can:

Like us on Facebook ([www.facebook.com/CityofDixonCA](http://www.facebook.com/CityofDixonCA) )

Follow us on Twitter ([www.twitter.com/cityofdixonca](http://www.twitter.com/cityofdixonca))

I, Kristin M. Janisch, Elected City Clerk do hereby certify that I have created a true copy of the above notice and agenda to be delivered to each of the members of the Dixon City Council, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 600 East A St, Dixon, CA at 5:00 pm., Thursday, March 12, 2026.

Dated: Thursday, March 12, 2026

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Elected City Clerk