



AGENDA

REGULAR MEETING OF THE DIXON CITY COUNCIL

March 1, 2022

**CITY OF DIXON
600 EAST A STREET
COUNCIL CHAMBERS
7:00 P.M.**

NOTICE TO PUBLIC

GENERAL NOTES

- The City of Dixon is committed to provide full access to these proceedings. Individuals with special needs may call 678-7000 (voice) or 678-1489 (TTY). The Council Chambers is accessible to individuals in wheelchairs and special hearing assistance devices are provided upon request.
- The City does not produce a verbatim transcription of its proceedings. Anyone who desires a verbatim record of this meeting should call the City Clerk/Recording Secretary in advance of the meeting to discuss acceptable methods of and arrangements for transcription. Such arrangements will be at the sole expense of the individual requesting the record. All meetings are video recorded. DVD copies are available at the Dixon Public Library and at City Hall following the meeting, and meetings are viewable on-line on the City's website at www.cityofdixon.us.
- City Council and Commission agenda packets, including all public documents relating to the open meeting and provided to the City Council/Commission, are available for review or copying at City Hall, 600 East A Street, Dixon. A copy is also located at the entrance to the Council Chambers during the meeting, at the Dixon Public Library, 230 North First Street, Dixon, and the Agenda packet is posted on-line on the City's website at www.cityofdixon.us.
- Regular City Council and Commission meetings are broadcast live on Cable Television Channel 20 - Government Channel. The meetings can also be viewed live through the City's website at www.cityofdixon.us by selecting "View City Meetings and Agendas".

SPEAKER/COMMENT CARDS

At each meeting, the public has the opportunity to address the City Council/Commission on items appearing on the agenda and items not appearing on the agenda, but within the purview of the City Council/Commission.

Persons wishing to address the City Council/Commission (whether on an item listed on the agenda or on a matter not listed on the agenda) are requested to fill out a green "Speaker Card", but are not required to do so.

Persons wishing to comment on an item but not wishing to speak before the City Council/Commission may complete a yellow "Comment Card". Both cards are on the table inside the Council Chambers entrance doors. The Mayor/Chair will read Comment Cards for the record.

PLEASE SUBMIT COMPLETED CARDS TO THE CITY CLERK BEFORE THE ITEM IS CALLED, PREFERABLY BEFORE THE MEETING BEGINS.

AUDIENCE/PUBLIC COMMENT PERIOD (Items not on the Agenda)

The City Council/Commission sets time aside for Audience/Public Comment items not on the agenda but pertaining to the City of Dixon or any other body comprised of or including City Councilmembers or Commissioners. City Council Guidelines limit speaker comments to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or extend the time as necessary.

Please note that State law prohibits the City Council/Commission from either discussion or taking action at this meeting on any matter(s) not listed on the agenda even when raised during the Audience/Public Comment period.

Persons wishing to address the City Council/Commission are requested to fill out and present a green "Speaker Card" to the City Clerk/Recording Secretary, but are not required to do so.

PUBLIC HEARINGS

Persons who wish to speak on Public Hearing items listed on the agenda will be heard when the public hearing is opened, except for public hearing items previously heard and closed to public comment. City Council Guidelines limit each speaker to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or may extend the time as necessary.

After the public has commented, the item is closed to further public comment and brought to the Council/Agency/Commission level for discussion and action. Further comment from the audience will not be received unless requested by the Council/Agency/Commission. No public hearing will commence after 10:00 p.m. unless approved by the majority of the City Council/Commission.

City Council and City Treasurer Telephone Number:	(707) 678-7000
Mayor Steven Bird	Voice Mailbox 1201
Vice Mayor Scott Pederson	Voice Mailbox 1203
Councilmember Jim Ernest	Voice Mailbox 1205
Councilmember Don Hendershot	Voice Mailbox 1206
Councilmember Kevin Johnson	Voice Mailbox 1207
City Treasurer James P. Ward Jr.	Voice Mailbox 1208
Elected City Clerk Kristin M. Janisch	Voice Mailbox 1202
Website: www.cityofdixon.us	E-mail: cityhall@cityofdixon.us



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COUNCIL CHAMBERS
7:00 P.M.**

THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY ALSO PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT <https://us02web.zoom.us/j/9886211137?pwd=R2dxZ3RkbU9SQXdlUVlIRkc0QlQwZz09> AND VIA TELECONFERENCE BY CALLING (669) 900-9128, MEETING ID: 988 621 1137, PASSCODE: 604754 AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT. TO SPEAK DURING PUBLIC COMMENT VIA VIDEO CONFERENCING CLICK ON "RAISE HAND", VIA TELECONFERENCE PRESS *9.

0. CLOSED SESSION AT 6:00 P.M.

0.0 ROLL CALL

0.1 PUBLIC COMMENT (CLOSED SESSION AGENDA ITEMS ONLY)

0.2 THREAT TO PUBLIC SERVICES OR FACILITIES

Pursuant to Government Code § 54957

Consultation with Douglas L. White, City Attorney

Initiated By: Douglas L. White, City Attorney

Authorized By: Douglas L. White, City Attorney

0.3 CONFERENCE WITH LABOR NEGOTIATORS:

Pursuant to Government Code § 54957.6

City Negotiators: Jim Lindley, Kate Zawadzki,
Rachel Ancheta, Douglas White

Employee Organizations: Dixon Professional Firefighters Association
Dixon Police Officers Association
Public Employees Union, Local One
Non-Represented Management Unit
Non-Represented Non-Management Unit
Dixon Mid-Manager's and Supervisor's Association
Dixon Public Safety Mid-Manager's Association

Item Initiated By: Jim Lindley, City Manager

Authorized By: Jim Lindley, City Manager

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. **CONFLICT OF INTEREST**

5. **APPROVAL OF AGENDA**

6. **PRESENTATIONS/PROCLAMATIONS/RECOGNITION**

- 6.1 Recognition of Officer of the Year 2020 Andrew Carella, Officer of the Year 2021 Alberto Oliviera, and the Promotion of Sergeant Richard Stevens.
Item Initiated By: Robert Thompson, Chief of Police
Authorized By: Jim Lindley, City Manager
Presented By: Robert Thompson, Chief of Police

7. **PUBLIC COMMENT (NON-AGENDA ITEMS)**

8. **ITEMS FROM THE CITY COUNCIL**

9. **CONSENT CALENDAR** *(All matters listed under the Consent Calendar are considered by the Council/Agency to be routine and will be acted upon in a single motion. There will not be separate discussions of these items unless a request is made prior to the time the Council/Agency considers the motion to adopt.)*

- 9.1 Approve the Minutes from the February 15, 2022 Regular Meeting of the Dixon City Council.
Item Initiated By: Jim Lindley, City Manager
Authorized By: Jim Lindley, City Manager
Prepared By: Lupe Ruiz, Administrative City Clerk
- 9.2 Adopt a Resolution approving the Enumeration of Claims.
Item Initiated By: Kate Zawadzki, Finance Director
Authorized By: Jim Lindley, City Manager
Prepared By: Kate Zawadzki, Finance Director
- 9.3 Adopt a Resolution accepting a temporary public service easement (PSE) over the areas depicted as rights of way (ROW) and public service easements (PSE) on the record Final Map of Valley Glen Phase 4 Unit 1.
Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities
Authorized By: Jim Lindley, City Manager
Prepared By: Scott Alman, P.E., Staff Augmentation Consultant
- 9.4 Staff recommends Council to adopt a resolution to delegate authority to the City Manager to submit disability retirement applications on behalf of the employees to California Public Employees Retirement System (CalPERS) and to reaffirm authority granted by City Council in 2005 to delegate authority to the City Manager to make determinations on industrial disability retirement for employee-members once an application is submitted to CalPERS.
Item Initiated By: Rachel Ancheta, Human Resources Director
Authorized By: Jim Lindley, City Manager
Prepared By: Rachel Ancheta, Human Resources Director

10. PUBLIC HEARINGS

10.1 Adopt a Resolution accepting the Amendments to the City of Dixon Engineering Design Standards and Specification including the proposed negative declaration.

Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities

Authorized By: Jim Lindley, City Manager

Prepared By: Jordan Santos, Engineering Technician

Presented By: Deborah Barr, P.E., City Engineer/Director of Utilities

ITEM CONTINUED TO THE REGULAR MEETING OF THE DIXON CITY COUNCIL ON MARCH 15, 2022.

10.2 Approve a Resolution adopting a CEQA Vehicle Miles Travelled (VMT) policy in compliance with SB 743 and updates to the local Transportation Impact Analysis (TIA) requirements.

Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities

Authorized By: Jim Lindley, City Manager

Prepared By: William Garcia, P.E., Staff Augmentation Consultant

Presented By: Erin Vaca, T.E., Consultant DKS Associates

11. UNFINISHED BUSINESS

None.

12. NEW BUSINESS

12.1 Adopt a Resolution to accept the Single Audit for the Fiscal Year Ended June 30, 2021.

Item Initiated By: Kate Zawadzki, Finance Director

Authorized By: Jim Lindley, City Manager

Prepared By: Kate Zawadzki, Finance Director

Presented By: Kate Zawadzki, Finance Director

12.2 Adopt a resolution of the Dixon City Council Approving Mid-Year Amendments to the Fiscal Year 2021-22 Adopted Budget.

Item Initiated By: Kate Zawadzki, Finance Director

Authorized By: Jim Lindley, City Manager

Prepared By: Kate Zawadzki, Finance Director

Presented By: Kate Zawadzki, Finance Director

12.3 Adopt a resolution authorizing the City Manager to adjust the Municipal Water Service Schedule, water meter purchase and installation cost to reflect current labor and material cost including adding the water meter fees to the City Fee Schedule and adjust on an annual basis for inflation.

Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities

Authorized By: Jim Lindley, City Manager

Prepared By: Josh Hudson, Water Operations Supervisor

Presented By: Deborah Barr, P.E., City Engineer/Director of Utilities

- 12.4 Adopt a Resolution authorizing the suspension of competitive bidding due to sole-source and authorizing the City Manager to execute a professional services agreement with LPA, Inc. for the preparation of the Parks and Recreation Master Plan and authorizing a Recreation & Parks Capital Improvement Fund Budget Amendment.
Item Initiated By: Louren Kotow, Public Works Director
Authorized By: Jim Lindley, City Manager
Prepared By: Louren Kotow, Public Works Director
Presented By: Louren, Kotow, Public Works Director
- 12.5 Adopt a resolution authorizing the City Manager, or his designee, to authorize an interfund loan from the General Fund Contingency Fund of up to \$600,000 to facilitate Readi-Ride Transit operations.
Item Initiated By: Louren Kotow, Public Works Director
Authorized By: Jim Lindley, City Manager
Prepared By: Louren Kotow, Public Works Director
Presented By: Louren, Kotow, Public Works Director
- 12.6 Adopt Resolution authorizing the Dixon Public Works Department reorganization to include the following:
1. Reclassifying incumbent Parks & Building Maintenance Supervisor to Public Works Superintendent and approve updated job description
2. Add two (2) new Sr. Maintenance Workers to the organizational structure implementing both of these positions for FY 21-22
Item Initiated By: Louren Kotow, Public Works Director
Authorized By: Jim Lindley, City Manager
Prepared By: Louren Kotow, Public Works Director
Rachel Ancheta, Human Resources Director
Presented By: Louren Kotow, Public Works Director
- 12.7 Receive and accept the 2021 General Plan annual progress report and Housing Element Annual Progress Report.
Item Initiated By: Raffi Boloyan, Community Development Director
Authorized By: Jim Lindley, City Manager
Prepared By: Scott Greeley, Associate Planner
Raffi Boloyan, Community Development Director
Presented By: Raffi Boloyan, Community Development Director
- 12.8 Adopt a resolution approving the First Amendment to Employment Agreement for the City Manager, Jim Lindley, and authorizing the Mayor to execute and enter into the agreement on behalf of the City.
Item Initiated By: Douglas L. White, City Attorney
Authorized By: Jim Lindley, City Manager
Prepared By: Douglas L. White, City Attorney
Presented By: Douglas L White, City Attorney

13. **PUBLIC COMMENT (NON-AGENDA ITEMS)**

14. **ITEMS FROM THE CITY COUNCIL**

15. **ITEMS FROM THE CITY ATTORNEY**

16. ITEMS FROM THE CITY MANAGER

17. INFORMATIONAL ITEMS - Upcoming Meetings (30-day Calendar)

03/08/2022	7:00 p.m.	Planning Commission
03/09/2022	5:30 p.m.	Vacaville Dixon Greenbelt Authority
03/15/2022	7:00 p.m.	City Council
03/22/2022	7:00 p.m.	Parks and Recreation Commission
04/05/2022	7:00 p.m.	City Council

18. ADJOURNMENT

Adjourn to the Regular Meeting of the Dixon City Council on March 15, 2022.

ADDITIONAL CITY INFORMATION

Members of the public can:

Like us on Facebook (www.facebook.com/CityofDixonCA)

Follow us on Twitter (www.twitter.com/cityofdixonca)

Sign up to receive City Communications via email (www.ci.dixon.ca.us/list.asp?mode=de)

I, Kristin M. Janisch, Elected City Clerk do hereby certify that I have created a true copy of the above notice and agenda to be delivered to each of the members of the Dixon City Council, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 600 East A St, Dixon, CA at 5:00 pm., Friday, February 25, 2022.

Dated: Friday, February 25, 2022

Elected City Clerk