



AGENDA

REGULAR MEETING OF THE DIXON CITY COUNCIL

May 3, 2022

**CITY OF DIXON
600 EAST A STREET
COUNCIL CHAMBERS
7:00 P.M.**

NOTICE TO PUBLIC

GENERAL NOTES

- The City of Dixon is committed to provide full access to these proceedings. Individuals with special needs may call 678-7000 (voice) or 678-1489 (TTY). The Council Chambers is accessible to individuals in wheelchairs and special hearing assistance devices are provided upon request.
- The City does not produce a verbatim transcription of its proceedings. Anyone who desires a verbatim record of this meeting should call the City Clerk/Recording Secretary in advance of the meeting to discuss acceptable methods of and arrangements for transcription. Such arrangements will be at the sole expense of the individual requesting the record. All meetings are video recorded. DVD copies are available at the Dixon Public Library and at City Hall following the meeting, and meetings are viewable on-line on the City's website at www.cityofdixon.us.
- City Council and Commission agenda packets, including all public documents relating to the open meeting and provided to the City Council/Commission, are available for review or copying at City Hall, 600 East A Street, Dixon. A copy is also located at the entrance to the Council Chambers during the meeting, at the Dixon Public Library, 230 North First Street, Dixon, and the Agenda packet is posted on-line on the City's website at www.cityofdixon.us.
- Regular City Council and Commission meetings are broadcast live on Cable Television Channel 20 - Government Channel. The meetings can also be viewed live through the City's website at www.cityofdixon.us by selecting "View City Meetings and Agendas".

SPEAKER/COMMENT CARDS

At each meeting, the public has the opportunity to address the City Council/Commission on items appearing on the agenda and items not appearing on the agenda, but within the purview of the City Council/Commission.

Persons wishing to address the City Council/Commission (whether on an item listed on the agenda or on a matter not listed on the agenda) are requested to fill out a green "Speaker Card", but are not required to do so.

Persons wishing to comment on an item but not wishing to speak before the City Council/Commission may complete a yellow "Comment Card". Both cards are on the table inside the Council Chambers entrance doors. The Mayor/Chair will read Comment Cards for the record.

PLEASE SUBMIT COMPLETED CARDS TO THE CITY CLERK BEFORE THE ITEM IS CALLED, PREFERABLY BEFORE THE MEETING BEGINS.

AUDIENCE/PUBLIC COMMENT PERIOD (Items not on the Agenda)

The City Council/Commission sets time aside for Audience/Public Comment items not on the agenda but pertaining to the City of Dixon or any other body comprised of or including City Councilmembers or Commissioners. City Council Guidelines limit speaker comments to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or extend the time as necessary.

Please note that State law prohibits the City Council/Commission from either discussion or taking action at this meeting on any matter(s) not listed on the agenda even when raised during the Audience/Public Comment period.

Persons wishing to address the City Council/Commission are requested to fill out and present a green "Speaker Card" to the City Clerk/Recording Secretary, but are not required to do so.

PUBLIC HEARINGS

Persons who wish to speak on Public Hearing items listed on the agenda will be heard when the public hearing is opened, except for public hearing items previously heard and closed to public comment. City Council Guidelines limit each speaker to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or may extend the time as necessary.

After the public has commented, the item is closed to further public comment and brought to the Council/Agency/Commission level for discussion and action. Further comment from the audience will not be received unless requested by the Council/Agency/Commission. No public hearing will commence after 10:00 p.m. unless approved by the majority of the City Council/Commission.

City Council and City Treasurer Telephone Number:	(707) 678-7000
Mayor Steven Bird	Voice Mailbox 1201
Vice Mayor Scott Pederson	Voice Mailbox 1203
Councilmember Jim Ernest	Voice Mailbox 1205
Councilmember Don Hendershot	Voice Mailbox 1206
Councilmember Kevin Johnson	Voice Mailbox 1207
City Treasurer James P. Ward Jr.	Voice Mailbox 1208
Elected City Clerk Kristin M. Janisch	Voice Mail box 1202
Website: www.cityofdixon.us	E-mail: cityhall@cityofdixon.us



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May 3, 2022

**CITY OF DIXON
600 EAST A STREET
COUNCIL CHAMBERS
7:00 P.M.**

THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY ALSO PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT <https://us02web.zoom.us/j/9886211137?pwd=R2dxZ3RkbU9SQXdIUUVIRkc0QlQwZz09> AND VIA TELECONFERENCE BY CALLING (669) 900-9128, MEETING ID: 988 621 1137, PASSCODE: 604754 AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT. TO SPEAK DURING PUBLIC COMMENT VIA VIDEO CONFERENCING CLICK ON “RAISE HAND”, VIA TELECONFERENCE PRESS *9.

0. CLOSED SESSION AT 6:00 P.M.

0.0 **ROLL CALL**

0.1 **PUBLIC COMMENT (CLOSED SESSION AGENDA ITEMS ONLY)**

0.2 **THREAT TO PUBLIC SERVICES OR FACILITIES**

Pursuant to Government Code § 54957
Consultation with Douglas L. White, City Attorney
Initiated By: Douglas L. White, City Attorney
Authorized By: Douglas L. White, City Attorney

0.3 **CONFERENCE WITH LABOR NEGOTIATORS:**

Pursuant to Government Code § 54957.6
City Negotiators: Jim Lindley, Kate Zawadzki,
Rachel Ancheta, Douglas L. White
Employee Organizations: Dixon Professional Firefighters Association
Dixon Police Officers Association
Public Employees Union, Local One
Non-Represented Management Unit
Non-Represented Non-Management Unit
Dixon Mid-Manager’s and Supervisor’s
Association
Dixon Public Safety Mid-Manager’s Association
Item Initiated By: Jim Lindley, City Manager
Authorized By: Jim Lindley, City Manager

0.4 **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Pursuant to Government Code § 54956.9(d)(2)
Potential Cases: One (1)
Item Initiated By: Douglas L. White, City Attorney
Authorized By: Douglas L. White, City Attorney

- 0.5 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
(Gov. Code section 54956.9)
Ceremello v. City of Dixon, Solano County Superior Court
Case No. FCS056058
Item Initiated By: Douglas L. White, City Attorney
Authorized By: Douglas L. White, City Attorney

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **CONFLICT OF INTEREST**

5. **APPROVAL OF AGENDA**

6. **PRESENTATIONS/PROCLAMATIONS/RECOGNITION**

- 6.1 Presentation of Dixon Fire Department Annual Report.
Item Initiated By: Todd McNeal, Fire Chief
Authorized By: Jim Lindley, City Manager
Presented By: Todd McNeal, Fire Chief

ITEM CONTINUED FROM THE REGULAR MEETING OF THE DIXON CITY COUNCIL ON APRIL 19, 2022.

- 6.2 Presentation of Dixon Fire Department promotions and awards.
Item Initiated By: Todd McNeal, Fire Chief
Authorized By: Jim Lindley, City Manager
Presented By: Todd McNeal, Fire Chief

7. **PUBLIC COMMENT (NON-AGENDA ITEMS)**

8. **ITEMS FROM THE CITY COUNCIL**

9. **CONSENT CALENDAR** *(All matters listed under the Consent Calendar are considered by the Council/Agency to be routine and will be acted upon in a single motion. There will not be separate discussions of these items unless a request is made prior to the time the Council/Agency considers the motion to adopt.)*

- 9.1 Approve the Minutes from the April 19, 2022 Regular Meeting of the Dixon City Council.
Item Initiated By: Jim Lindley, City Manager
Authorized By: Jim Lindley, City Manager
Prepared By: Lupe Ruiz, Administrative City Clerk
- 9.2 Adopt a Resolution approving the Enumeration of Claims.
Item Initiated By: Kate Zawadzki, Finance Director
Authorized By: Jim Lindley, City Manager
Prepared By: Kate Zawadzki, Finance Director

- 9.3 Adopt a resolution authorizing the City Manager to execute a Contract Amendment to the Construction Contract with Maggiora & Ghilotti to complete additional work related to the Police Department Training Facility in the amount of \$27,204 and to authorize a FY 21/22 budget amendment.
Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities
Authorized By: Jim Lindley, City Manager
Prepared By: Jordan Santos, Junior Engineer
- 9.4 Adopt a resolution authorizing:
1. City staff to execute Task Order 203 with Harris & Associates (“Harris”) for plan review services for the Lincoln Square project, for a time and material expense budget, not to exceed \$48,100; and
 2. A corresponding budget amendment with no net fiscal impact.
- Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities
Authorized By: Jim Lindley, City Manager
Prepared By: Scott Alman, P.E., Staff Augmentation Consultant
- 9.5 Adopt a resolution authorizing the City Manager to execute Amendment 28.1 to the City’s Professional Services Agreement (PSA) 16-005 with West Yost Associates (“West Yost”) in an amount not to exceed \$10,450 to prepare the 2022 Annual Water Supply and Demand Assessment as required by the State of California, Water Code 10632.1. West Yost will complete and submit the report to the State in collaboration with City Water Operations personnel by the required submittal date of July 1, 2022.
Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities
Authorized By: Jim Lindley, City Manager
Prepared By: Josh Hudson, Water Operations Supervisor
- 9.6 Adopt a resolution authorizing City staff to execute Task Order 619 with Harris & Associates (“Harris”) to prepare a preliminary design report and alternatives analysis for the North Lincoln Sewer Lift Station Improvements project, for a time and material expense budget, not to exceed \$41,600.
Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities
Authorized By: Jim Lindley, City Manager
Prepared By: Scott Alman, P.E., Staff Augmentation Consultant
- 9.7 Adopt a resolution authorizing:
1. City staff to execute Task Order Amendment 537.1 with Harris & Associates (“Harris”) for continued plan review services for Homestead Phase 3 Backbone Infrastructure, for a time and material expense budget, not to exceed \$15,000; and
 2. A corresponding budget amendment with no net fiscal impact.
- Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities
Authorized By: Jim Lindley, City Manager
Prepared By: Scott Alman, P.E., Staff Augmentation Consultant
- 9.8 Adopt a Resolution authorizing the City Manager to execute a contract with Avero, LLC dba Avero Advisors to provide Enterprise Resource Planning (ERP) system implementation management services.
Item Initiated By: Kate Zawadzki, Finance Director
Authorized By: Jim Lindley, City Manager
Prepared By: Kate Zawadzki, Finance Director

- 9.9 By minute action, set the July 19, 2022 City Council meeting as the time and place for a public hearing regarding past due City of Dixon sewer service accounts.

Item Initiated By: Kate Zawadzki, Finance Director

Authorized By: Jim Lindley, City Manager

Prepared By: Kate Zawadzki, Finance Director

10. PUBLIC HEARINGS

- 10.1 Approve first reading and introduction, reading by title only, waiving further reading, of an ordinance of the City of Dixon amending subsection B of section 2.09.020, Removal of the City Manager, of Chapter 2.09, City Officials, of Title 2, Administration, and adding Section 2.09.110, Removal of the City Attorney, to Chapter 2.09, City Officials, of Title 2, Administration, of the Dixon Municipal Code to establish the process for termination of employment or removal from holding an appointed office of City officials appointed by the City Council.

Initiated By: Douglas L. White, City Attorney

Authorized By: Jim Lindley, City Manager

Prepared By: Douglas L. White, City Attorney

Presented By: Douglas L. White, City Attorney

ITEM CONTINUED FROM THE REGULAR MEETING OF THE DIXON CITY COUNCIL ON APRIL 19, 2022.

- 10.2 Consider holding a first reading of the Military Equipment Policy governing the use of military equipment (as defined by the state), as required by Government Code Section 7070 et. seq and set a second reading.

Item Initiated By: Robert Thompson, Chief of Police

Authorized By: Jim Lindley, City Manager

Prepared By: Robert Thompson, Chief of Police

Presented By: Robert Thompson, Chief of Police

11. UNFINISHED BUSINESS

12. NEW BUSINESS

- 12.1 By Minute Action, approve the process to amend the governance structure of CAP Solano.

Item Initiated By: Jim Lindley, City Manager

Authorized By: Jim Lindley, City Manager

Prepared By: Jim Lindley, City Manager

Presented By: Jim Lindley, City Manager

ITEM CONTINUED FROM THE REGULAR MEETING OF THE DIXON CITY COUNCIL ON APRIL 19, 2022.

- 12.2 Receive an update of the third Fiscal Year (FY) 2021-22 budget projections and financial results and approve the recommended budget adjustments.

Item Initiated By: Kate Zawadzki, Finance Director

Authorized By: Jim Lindley, City Manager

Prepared By: Kate Zawadzki, Finance Director

Presented By: Kate Zawadzki, Finance Director

ITEM CONTINUED FROM THE REGULAR MEETING OF THE DIXON CITY COUNCIL ON APRIL 19, 2022.

- 12.3 City Treasurer Quarterly Update.
Item Initiated By: City Council
Authorized By: Jim Lindley, City Manager
Presented By: City Treasurer James Ward
- 12.4 Receive direction from the City Council regarding past due business licenses.
Item Initiated By: Kate Zawadzki, Finance Director
Authorized By: Jim Lindley, City Manager
Prepared By: Kate Zawadzki, Finance Director
Presented By: Kate Zawadzki, Finance Director
- 12.5 Adopt a resolution authorizing the City manager to execute a professional services agreement with Axon Enterprises, Inc. to provide unmanned aerial vehicles and pilot training to the Dixon Police Department.
Item Initiated By: Robert Thompson, Chief of Police
Authorized By: Jim Lindley, City Manager
Prepared By: Robert Thompson, Chief of Police
Presented By: Robert Thompson, Chief of Police
- 12.6 Matters regarding the Dixon Landscaping and Lighting Maintenance District (LLMD):
1. Discuss options for future Landscape Maintenance; and
 2. Adopt a Resolution authorizing the City Manager to execute an agreement with Bermudez Landscaping for one-time clean-up landscaping maintenance services within the LLMD, and authorizing a corresponding FY 21/22 budget amendment.
- Item Initiated By: Louren Kotow, Public Works Director
Authorized By: Jim Lindley, City Manager
Prepared By: Louren Kotow, Public Works Director
Presented By: Louren Kotow, Public Works Director
- 12.7 Direct staff to provide additional Abandoned Auto enforcement to mitigate the existing safety concerns on Business Park Drive through minute action.
Item Initiated By: Deborah Barr, P.E., City Engineer/Director of Utilities
Authorized By: Jim Lindley, City Manager
Prepared By: Lynne Filson, P.E., Consulting Traffic Engineer
Presented By: Deborah Barr, P.E., City Engineer/Director of Utilities
- 12.8 By Minute Action, request City Council approval of the Mayor's recommended appointment to the Transportation Advisory Commission.
Item Initiated By: Mayor Steve Bird
Authorized By: Jim Lindley, City Manager
Prepared By: Lupe Ruiz, Administrative City Clerk
Presented By: Mayor Steve Bird
- 12.9 Adopt a Resolution approving Employment Agreement for Dixon Police Chief Robert Thompson.
Item Initiated By: Jim Lindley, City Manager
Authorized By: Jim Lindley, City Manager
Prepared By: Douglas L. White, City Attorney
Presented By: Jim Lindley, City Manager

- 12.10 Adopt a Resolution approving Employment Agreement for Finance Director Kate Zawadzki.
 Item Initiated By: Jim Lindley, City Manager
 Authorized By: Jim Lindley, City Manager
 Prepared By: Douglas L. White, City Attorney
 Presented By: Jim Lindley, City Manager
- 12.11 Adopt a Resolution approving Employment Agreement for Community Development Director Raffi Boloyan.
 Item Initiated By: Jim Lindley, City Manager
 Authorized By: Jim Lindley, City Manager
 Prepared By: Douglas L. White, City Attorney
 Presented By: Jim Lindley, City Manager
- 12.12 Adopt a Resolution approving the First Amendment to Employment Agreement for Human Resources Director Rachel Ancheta.
 Item Initiated By: Jim Lindley, City Manager
 Authorized By: Jim Lindley, City Manager
 Prepared By: Douglas L. White, City Attorney
 Presented By: Jim Lindley, City Manager

13. PUBLIC COMMENT (NON-AGENDA ITEMS)

14. ITEMS FROM THE CITY COUNCIL

15. ITEMS FROM THE CITY ATTORNEY

16. ITEMS FROM THE CITY MANAGER

17. INFORMATIONAL ITEMS - Upcoming Meetings (30-day Calendar)

	05/09/2022	6:00 p.m.	Special City Council – Budget Workshop
	05/10/2022	7:00 p.m.	Planning Commission
CANCELLED	05/11/2022	5:30 p.m.	Vacaville Dixon Greenbelt Authority
	05/17/2022	7:00 p.m.	City Council
	05/24/2022	7:00 p.m.	Parks & Recreation Commission

18. ADJOURNMENT

Adjourn to the Special Meeting of the Dixon City Council on May 9, 2022.

ADDITIONAL CITY INFORMATION

Members of the public can:

Like us on Facebook (www.facebook.com/CityofDixonCA)

Follow us on Twitter (www.twitter.com/cityofdixonca)

Sign up to receive City Communications via email (www.ci.dixon.ca.us/list.asp?mode=de)

I, Kristin M. Janisch, Elected City Clerk do hereby certify that I have created a true copy of the above notice and agenda to be delivered to each of the members of the Dixon City Council, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 600 East A St, Dixon, CA at 5:00 pm., Friday, April 29, 2022.

Dated: Friday, April 29, 2022

Elected City Clerk