



AGENDA

REGULAR MEETING OF THE DIXON CITY COUNCIL

May 5, 2026

**CITY OF DIXON
600 EAST A STREET
COUNCIL CHAMBERS
7:00 P.M.**

NOTICE TO PUBLIC

GENERAL NOTES

- The City of Dixon is committed to providing full access to these proceedings. Individuals with special needs are encouraged to email cityclerk@cityofdixonca.gov, call 678-7000 (voice) or 678-1489 (TTY) at least 48 hours in advance of the meeting to ensure the requested accommodation is readily available at the start of the meeting. The Council Chamber is accessible to individuals in wheelchairs and special hearing assistance devices are provided upon request.
- The City does not produce a verbatim transcription of its proceedings. Anyone who desires a verbatim record of this meeting should call the City Clerk/Recording Secretary in advance of the meeting to discuss acceptable methods of and arrangements for transcription. Such arrangements will be at the sole expense of the individual requesting the record. All meetings are video recorded. DVD copies are available at the Dixon Public Library and at City Hall following the meeting, and meetings are viewable on-line on the City's website at www.cityofdixonca.gov.
- City Council and Commission agenda packets, including all public documents relating to the open meeting and provided to the City Council/Commission, are available for review or copying at City Hall, 600 East A Street, Dixon. A copy is also located at the entrance to the Council Chambers during the meeting, at the Dixon Public Library, 230 North First Street, Dixon, and the Agenda packet is posted on-line on the City's website at www.cityofdixonca.gov.
- Regular City Council and Commission meetings are broadcast live on Cable Television Channel 20 - Government Channel. The meetings can also be viewed live through the City's website at www.cityofdixonca.gov by selecting "View City Meetings and Agendas".

SPEAKER/COMMENT CARDS

At each meeting, the public has the opportunity to address the City Council/Commission on items appearing on the agenda and items not appearing on the agenda, but within the purview of the City Council/Commission.

Persons wishing to address the City Council/Commission (whether on an item listed on the agenda or on a matter not listed on the agenda) are requested to fill out a green "Speaker Card", but are not required to do so.

Persons wishing to comment on an item but not wishing to speak before the City Council/Commission may complete a yellow "Comment Card". Both cards are on the table inside the Council Chambers entrance doors. The Mayor/Chair will read Comment Cards for the record.

PLEASE SUBMIT COMPLETED CARDS TO THE CITY CLERK BEFORE THE ITEM IS CALLED, PREFERABLY BEFORE THE MEETING BEGINS.

AUDIENCE/PUBLIC COMMENT PERIOD (Items not on the Agenda)

The City Council/Commission sets time aside for Audience/Public Comment items not on the agenda but pertaining to the City of Dixon or any other body comprised of or including City Councilmembers or Commissioners. City Council Guidelines limit speaker comments to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or extend the time as necessary.

Please note that State law prohibits the City Council/Commission from either discussion or taking action at this meeting on any matter(s) not listed on the agenda even when raised during the Audience/Public Comment period.

Persons wishing to address the City Council/Commission are requested to fill out and present a green "Speaker Card" to the City Clerk/Recording Secretary, but are not required to do so.

PUBLIC HEARINGS

Persons who wish to speak on Public Hearing items listed on the agenda will be heard when the public hearing is opened, except for public hearing items previously heard and closed to public comment. City Council Guidelines limit each speaker to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or may extend the time as necessary.

After the public has commented, the item is closed to further public comment and brought to the Council/Agency/Commission level for discussion and action. Further comment from the audience will not be received unless requested by the Council/Agency/Commission. No public hearing will commence after 10:00 p.m. unless approved by the majority of the City Council/Commission.

City Council and City Treasurer Telephone Number:	(707) 678-7000
Mayor Steven Bird	Voice Mailbox 1201
Vice Mayor Jim Ernest	Voice Mailbox 1205
Councilmember Thom Bogue	Voice Mailbox 1203
Councilmember Don Hendershot	Voice Mailbox 1206
Councilmember Kevin Johnson	Voice Mailbox 1207
City Treasurer Simon A. LeBleu	Voice Mailbox 1208
Elected City Clerk Kristin M. Janisch	Voice Mailbox 1202
Website: www.cityofdixonca.gov	E-mail: cityhall@cityofdixonca.gov



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THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY ALSO PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT <https://us02web.zoom.us/j/9886211137?pwd=R2dxZ3RkbU9SQXdIUUVlIRkc0QlQwZz09&omn=89802762108> AND VIA TELECONFERENCE BY CALLING (669) 900-9128, MEETING ID: 988 621 1137, PASSCODE: 604754 AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT. TO SPEAK DURING PUBLIC COMMENT VIA VIDEO CONFERENCING CLICK ON "RAISE HAND", VIA TELECONFERENCE PRESS *9.

0. CLOSED SESSION AT 6:00 P.M.

0.0 ROLL CALL

0.1 PUBLIC COMMENT (CLOSED SESSION AGENDA ITEMS ONLY)

0.2 CONFERENCE WITH LABOR NEGOTIATORS:

Pursuant to Government Code § 54957.6

City Negotiators: Jim Lindley, Kate Zawadzki, Melissa Eads,
Rachel Ancheta, Douglas L. White, Jack Hughes

Employee Organizations: Dixon Professional Firefighters Association
Dixon Police Officers Association
Public Employees Union, Local One
Non-Represented Management Unit
Non-Represented Non-Management Unit
Dixon Mid-Manager's and Supervisor's
Association
Dixon Public Safety Mid-Manager's Association

Item Initiated By: Jim Lindley, City Manager

Authorized By: Jim Lindley, City Manager

0.3 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Initiation of litigation pursuant to Gov. Code, § 54956.9(d): One Case

Item Initiated By: Kate Zawadzki, Finance Director

Authorized By: Kate Zawadzki, Finance Director

0.4 THREAT TO PUBLIC SERVICES OR FACILITIES (Gov. Code, § 54957)

Consultation with: Randy Shafer, Fire Chief

Item Initiated By: Douglas L. White, City Attorney

Authorized By: Douglas L. White, City Attorney

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **CONFLICT OF INTEREST**
5. **APPROVAL OF AGENDA**
6. **PRESENTATIONS/PROCLAMATIONS/RECOGNITION**
 - 6.1 Presentation of the 2025 Fire Department Annual Report.
Item Initiated By: Randy Shafer, Fire Chief
Authorized By: Melissa Eads, Assistant City Manager
Presented By: Randy Shafer, Fire Chief
 - 6.2 Proclamation designating May 17-24, 2026 as National Public Works Week.
Item Initiated By: Bruce Barrette, Interim Public Works Director
Authorized By: Melissa Eads, Assistant City Manager
Presented By: Bruce Barrette, Interim Public Works Director
7. **PUBLIC COMMENT (NON-AGENDA ITEMS)**
8. **ITEMS FROM THE CITY COUNCIL**
9. **CONSENT CALENDAR** *(All matters listed under the Consent Calendar are considered by the Council/Agency to be routine and will be acted upon in a single motion. There will not be separate discussions of these items unless a request is made prior to the time the Council/Agency considers the motion to adopt.)*
 - 9.1 Approve the Minutes from the April 18, 2026, Dixon City Council Goal Setting Workshop.
Item Initiated By: Jim Lindley, City Manager
Authorized By: Melissa Eads, Assistant City Manager
Prepared By: Brandi Alexander, Deputy Clerk
 - 9.2 Adopt a Resolution approving the Enumeration of Claims.
Item Initiated By: Kate Zawadzki, Finance Director
Authorized By: Melissa Eads, Assistant City Manager
Prepared By: Kate Zawadzki, Finance Director
 - 9.3 Adopt a Resolution amending the City of Dixon Personnel Rules to update and clarify provisions related to administrative leave, definitions, leave usage, holidays, disciplinary records, and other personnel matters.
Item Initiated By: Rachel Ancheta, Human Resources Director
Authorized By: Melissa Eads, Assistant City Manager
Prepared By: Rachel Ancheta, Human Resources Director

- 9.4 Adopt a Resolution authorizing City Staff to execute Contract Change Orders (CCO) No. 1 and No. 2 for construction agreement No. 25-055 with B&M Civil, LLC; accept the HSIP Cycle 11 Pedestrian Improvements Project (Project) as complete and file a Notice of Completion for the Project; and approve the corresponding budget amendment with no net fiscal impact.
Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities
Authorized By: Melissa Eads, Assistant City Manager
Prepared By: Jordan Santos, Junior Engineer
- 9.5 Adopt a Resolution authorizing City Staff to execute a Professional Services Agreement with IB Consulting to conduct a rate study for the City's Wastewater system rates and to update the City's Wastewater and Water Capacity Fees for an amount not to exceed \$95,805.
Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities
Authorized By: Melissa Eads, Assistant City Manager
Prepared By: Jordan Santos, Junior Engineer
- 9.6 Adopt a Resolution authorizing City Staff to execute Amendment No. 1 to the Professional Services Agreement (PSA) 24-084 with NEXGEN Utility Management, Inc. (NEXGEN) for a no-cost extension through December 31, 2027, for continued support to City Staff with review of the Wastewater Treatment Facility (WWTF) Master Plan Project (Project).
Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities
Authorized By: Melissa Eads, Assistant City Manager
Prepared By: Itzie Serrano, Administrative Assistant
- 9.7 Authorize the City Manager to execute an amendment to the three-year Professional Services Agreement ("PSA") with Tripepi Smith & Associates, Inc., for the 2026-2027 fiscal year in the amount of \$25,000, pending approval of the proposed FY2026-2027 budget.
Item Initiated By: Jim Lindley, City Manager
Authorized By: Melissa Eads, Assistant City Manager
Prepared By: Madeline Graf, Economic Development Manager/PIO
- 9.8 Adopt a Resolution authorizing the City Manager to execute a State and Local Government Technology Agreement (Application No. 6210056) with Visual Edge IT, Inc. for a 63-month copier fleet lease and maintenance arrangement at a total estimated monthly cost of \$2,683.95, inclusive of base payment and usage charges based on actual print volumes.
Item Initiated By: Robert Thompson, Chief of Police/IT Manager
Authorized By: Melissa Eads, Assistant City Manager
Prepared By: Robert Thompson, Chief of Police/IT Manager
- 9.9 Authorize the City Manager to release a Request for Proposals (RFP) for an Operational and Organizational Assessment of the Public Works and Engineering Departments.
Item Initiated By: Bruce Barrette, Interim Public Works Director
Authorized By: Melissa Eads, Assistant City Manager
Prepared By: Bruce Barrette, Interim Public Works Director

10. PUBLIC HEARINGS

10.1 Conduct a Public Hearing; Waive first reading and introduce an Ordinance adopting the First amendment to the Development Agreement between the City of Dixon and Dixon Venture, LLC for The Campus Project.
Item Initiated By: Raffi Boloyan, Community Development Director
Authorized By: Melissa Eads, Assistant City Manager
Prepared By: Raffi Boloyan, Community Development Director
Douglas L. White, City Attorney
Presented By: Raffi Boloyan, Community Development Director

11. UNFINISHED BUSINESS

None.

12. NEW BUSINESS

12.1 Adopt a Resolution authorizing the City Manager to accept four (4) new transit Ford E-450 buses into the City of Dixon’s Readi-Ride fleet. The buses will be available on site for a ribbon cutting.
Item Initiated By: Melissa Eads, Assistant City Manager
Item Authorized By: Melissa Eads, Assistant City Manager
Prepared By: Amber Pratt, Finance Analyst I
Presented By: Bruce Barrette, Interim Public Works Director

12.2 Receive an update from the Economic Development Manager/Public Information Officer on the City’s economic development efforts. Authorize the reallocation of \$65,000 in previously approved Fiscal Year 2025–26 budget funds for economic development marketing analysis to instead support marketing materials and economic development outreach efforts, and approve the carryover of these funds into Fiscal Year 2026–27. Authorize the City Manager to execute a Professional Services Agreement (“PSA”) with Tripepi Smith & Associates, Inc., to provide economic development outreach services for an amount not to exceed \$65,000.
Item Initiated By: Jim Lindley, City Manager
Authorized By: Melissa Eads, Assistant City Manager
Prepared By: Madeline Graf, Economic Development Manager/PIO
Presented By: Madeline Graf, Economic Development Manager/PIO

12.3 By minute action, set the July 21, 2026 City Council meeting as the time and place for a public hearing regarding past due City of Dixon sewer service accounts.
Item Initiated By: Kate Zawadzki, Finance Director
Authorized By: Melissa Eads, Assistant City Manager
Prepared By: Kate Zawadzki, Finance Director
Presented By: Kate Zawadzki, Finance Director

13. PUBLIC COMMENT (NON-AGENDA ITEMS)

14. ITEMS FROM THE CITY COUNCIL

15. ITEMS FROM THE CITY ATTORNEY

16. ITEMS FROM THE CITY MANAGER

17. INFORMATIONAL ITEMS - Upcoming Meetings (30-day Calendar)

05/11/2026	06:00 p.m.	Special City Council – Budget Workshop
05/12/2026	07:00 p.m.	Planning Commission
05/13/2026	05:30 p.m.	Vacaville Dixon Greenbelt Authority
05/19/2026	07:00 p.m.	City Council
05/26/2026	07:00 p.m.	Parks & Recreation Commission
06/02/2026	07:00 p.m.	City Council

18. ADJOURNMENT

Adjourn to the Regular Meeting of the Dixon City Council on May 19, 2026.

ADDITIONAL CITY INFORMATION

Members of the public can:

Like us on Facebook (www.facebook.com/CityofDixonCA)

Follow us on Twitter (www.twitter.com/cityofdixonca)

I, Kristin M. Janisch, Elected City Clerk do hereby certify that I have created a true copy of the above notice and agenda to be delivered to each of the members of the Dixon City Council, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 600 East A St, Dixon, CA at 5:00 pm., Thursday, April 30, 2026.

Dated: Thursday, April 30, 2026

Elected City Clerk