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KATLIN CALDWELL
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**VALLEY COUNTY COMMISSIONERS
MEETING AGENDA
Wednesday September 24, 2025**

DOUGLAS A. MILLER
Clerk
dmiller@co.valley.id.us

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

- 9:00 **Action Item:** Call to Order – Pledge of Allegiance – Approve Agenda
- 9:05 **Action Item:** Claims, Board Order Claims & Junior College Tuition- Senior Deputy Auditor, Rheta Clingan
- 9:10 **Action Item:** Oath of Office for Valley County Prosecuting Attorney, Mr. Brian Oakey
- 9:10 **Action Item:** Certify County Levies for Valley County Taxing Districts
 Designate Polling Locations for the November 4th Election – Clerk,
 Douglas Miller
- 9:10 **Department Head Reports -**
 Building Department – Annette Derrick
 Court Services – Dee Dee Phillips
 Extension Office- Melissa Hamilton
 Human Resources/Risk Management – Mike Savoie
 Information Technology – Jeremy Wilcox
 Parks and Recreation- Dave Bingaman
 Wildfire Mitigation Program – Mara Hlawatschek
- 10:30 Break
- 10:45 Buildings and Grounds / Solid Waste- Scott Clingan
 Action Item: Sign Valley County Facilities Building and Grounds Agreement
 and Specification with Valley Wide Cooperative
- 11:15 Public Relations – McKenzie Kraemer

11:30 Road & Bridge Presentation- Jeff McFadden

Action Items: Lake Fork Village Development Agreement
Ashton Corner Development Agreement
Jughandle View Heights Development Agreement
Lake Fork Preserve No.2

11:55 Commissioner Discussion

Action Items: Meeting Minutes of September 2, 2025
Meeting Minutes of September 10, 2025
Meeting Minutes of September 11, 2025
Sign Memorandum of Understanding Between Valley County
and Ignite Idaho Family Resource Center
Sign FY2025-26 Cascade Community Center Lease Agreement
Sign Marketing Services Contract Meadowlark Marketing

12:00 Recess for Lunch

1:00 **Public Hearing/Action Item:** CUP-24-02: Pilgrim Cove Camp – Campus Master Plan Update – McCall Impact Area

An application for an updated Conditional Use Permit to account for updates to the Camp Master Plan. The property is zoned R4 – Low Density Residential, and is more particularly described as:

Lots 1-32 and Common Areas A & B of the Glen Cove Subdivision and Pilgrim Cove Subdivision Lots 1-3 of Block 1, situated in Sections 2 and 3, T18N, R3E, B.M., Valley County, Idaho

2:00 Working Session with Forestir to Discuss Woody Biomass Program-Fire Mitigation Director, Mara Hlawatschek

3:30 **Action Item:** Executive Session per Idaho Code 74-206 1(f) - “To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.”-Litigation

3:30 **Action Item:** Convene as Board of Equalization Discussion/Decision Amended Facts And Conclusions for Quaker Hill Conference Center

4:00 **Action Item:** Training Opportunity: Idaho Employment Lawyers Proposal – Prosecutor, Brian Oakey

Adjourn

COMMISSIONERS FUTURE MEETING DATE
Wednesday October 8, 2025