

# Valley County Board of Commissioners

P.O. Box 1350 • 219 N. Main Street  
Cascade, Idaho 83611-1350



Phone (208) 382-7100  
Fax (208) 382-7107

**ELTING G. HASBROUCK**  
*Chairman of the Board*  
[ehasbrouck@co.valley.id.us](mailto:ehasbrouck@co.valley.id.us)

**SHERRY MAUPIN**  
*Commissioner*  
[smaupin@co.valley.id.us](mailto:smaupin@co.valley.id.us)

**NEAL THOMPSON**  
*Commissioner*  
[nthompson@co.valley.id.us](mailto:nthompson@co.valley.id.us)

**DOUGLAS A. MILLER**  
*Clerk*  
[dmiller@co.valley.id.us](mailto:dmiller@co.valley.id.us)

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS  
CASCADE, IDAHO  
February 13, 2023**

**PRESENT: ELTING HASBROUCK (CHAIRMAN)  
NEAL THOMPSON (COMMISSIONER)  
DOUGLAS MILLER (CLERK)**

**Excused Absence: SHERRY MAUPIN (COMMISSIONER)**

Chairman Hasbrouck led the Pledge of Allegiance.

Chairman Hasbrouck presented the commissioners' agenda for February 13, 2023. Commissioner Thompson made a motion to approve the commissioners' agenda for February 13, 2023. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for February 13, 2023.

Senior Deputy Auditor, Rheta Clingan presented the commissioners with Fiscal Year 2023 claims and board order claims. The commissioners had questions regarding the claims that were presented and Clerk, Douglas Miller and Senior Deputy Auditor, Rheta Clingan responded accordingly.

**Fiscal Year 2023 Claims**

General Fund	\$ 218,518.52
Road & Bridge	\$ 299,227.29
District Court	\$ 3,658.94
Fairgrounds	\$ 35,079.04
Election	\$ 298.15
Indigent	\$ 1,800.00

Junior College	\$ 550.00
Revaluation	\$ 40.98
Solid Waste	\$ 151,817.57
Weeds	\$ 779.64
Waterways	\$ 709.44
McCall Snowmobile	\$ 16,048.67
Cascade Warm Lake Snowmobile	\$ 4,206.93
Smiths Ferry Snowmobile	\$ 209.06
Title III Funds	\$ 9,358.89
Extension Agent Fund	\$ 2,189.33
OHV Fund	\$ 84.58
PILT Fund	\$ 18,414.20
<hr/> Total:	<hr/> <b>\$ 762,991.23</b>

Chairman Hasbrouck made a motion to approve the claims, board order claims, approve the contribution to Cascade Senior Center and Junior College Application for Ms. Jenelle Evans. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the claims, board order claims, contribution to Cascade Senior Center and Junior College Application for Ms. Jenelle Evans.

Assessor, Sue Leeper informed the commissioners that the final invoice for the Assessor's scanning project had been received and would be paid during the next claim period. Chairman Hasbrouck asked about the tax-exempt form that was mailed out. Assessor Leeper indicated that the tax-exempt forms have been mailed out to commercial business that have applied for exemption in the past.

Clerk, Douglas Miller provided an overview of matters involving the Clerk's Office including. He informed the commissioners that there would be an election for the Cascade School District supplemental levy. He informed the commissioners about the outside audit that occurred last week and explained that the presentation of the outside audit would occur at the end of March 2023 or beginning of April of 2023. Clerk Miller presented on the website that was created by the Idaho State Controller's Office related to transparent Idaho requirements.

Chief Deputy Prosecuting Attorney, Brian Oakey provided an overview of matters involving the Prosecuting Attorney's Office. He informed the commissioners about upcoming training that would be conducted by the office to Elected Officials and Department Heads. He provided a detailed account of the training that would be occurring and felt that it would be extremely beneficial for Valley County. Chairman Hasbrouck asked about the internet connection at the Prosecuting Attorney's Office and Mr. Oakey informed the commissioners that the internet connectivity had been improved significantly. He also wanted to thank the Valley County IT Department and Facilities for making sure that their tickets were being addressed.

Sheriff, Patti Bolen informed the commissioners about a resignation of a patrol deputy, and she reported that the position had been posted. She provided an overview of how the Sheriff's Office

was recruiting for new employees. Commissioner Thompson had a question regarding obtaining a STAR Card. Sheriff Bolen provided information of how individuals can obtain the STAR Card.

Treasurer, Johanna Defoort reported on the new investment of the ARPA Funds. She reported on the tax deed notices that were mailed out last week. She advised that the LID tax bills would be sent out for the Jug Handle Subdivision. She provided an overview of the LID for Jug Handle Subdivision and why the Treasurer's Office was involved. Chairman Hasbrouck asked about the late fees and interest that was collected by the Treasurer's Office for property tax bills. Treasurer Defoort advised that Valley County disperses the late fees and interest to the local taxing districts. She discussed the proposed legislation that was working its way through committees for a bill to be prepared to address the concern. She advised that there were two counties in the state of Idaho that were no longer dispersing the interest and late fees to the taxing districts and advised that the matter was currently was working it way through the judicial system.

University of Idaho Extension Educator, Melissa Hamilton began the discussion related to renting of the upper room of the Extension Office. 4-H Coordinator, Alysson Statz informed the commissioners about a possible lease of the room and introduced Attorney, Emaleigh Nelson who was interested in renting the room. Ms. Nelson provided the commissioners with an overview of her practice. Commissioner Thompson made a motion to allow Attorney, Emaleigh Nelson to rent out the upper room at the Extension Office with a 30-day cancellation clause. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to allow Attorney, Emaleigh Nelson to lease the upper room at the Extension Office with a 30-day cancellation clause.

Human Resource Director, Pat Duncan informed the commissioners that a patrol deputy had an accident and does not have enough PTO to cover his leave. He has only been with the county for 7 months and does not qualify to request leave from the current program because he was not employed with Valley County for 12 months. Chairman Hasbrouck made a motion to authorize the waiver of the 12-month requirement for the case being presented. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed.

Human Resource Director, Pat Duncan presented on training that she would be conducted in the next couple of weeks. She reported on the Security Committee meeting that would take place on Tuesday. She also provided an overview of the recruitment that was conducted at Boise State University, and she was hoping that Valley County would be able to employ the potential recruits. She also reported on College of Western of Idaho Students coming to Valley County to conducting practicums at the Valley County Jail and she was attempting to locate temporary housing for those individuals.

IT Director, Jeremy Wilcox reported on the internet connection at the Prosecuting Attorney's Office and reported on the cancellation of the Ziple Fiber. He presented that the new desk top computers that were still being set up with individual departments. He provided an overview of the topics discussed at the Idaho Association of Counties IT Directors meeting. Jeremy discussed the transition to the new recording and financial software for the county. He also discussed the roll out of the new cellular phones for the Valley County Sheriff's Office.

Planning & Zoning Director, Cynda Herrick reported on upcoming public hearings that would be heard at the Planning & Zoning Commission. She advised that Jody Green had received short

term rental applications from Tamarack that she was processing. Commissioner Thompson asked how many short-term rentals were going unnoticed. Cynda reported on the process to ensure that individuals are going through the application process. She asked the commissioners to review a recent senate bill that was written. She also discussed upcoming Planning & Zoning Commission training that would be occurring.

Recreation Director, Larry Laxson provided an update on snowmobile registration figures for the current winter. He discussed with the commissioners his concerns regarding the issue of how the collection of registration fees were being done. Larry discussed issues that have occurred this year during the snow grooming season including a breakdown of the challenger. He also informed the commissioners that the chimney had been cleaned at the Smiths Ferry location. Larry reported on a contract that was mailed to the commissioners from Idaho Department of Lands and before the commissioners sign, he would like the opportunity to review. He also informed the commissioners that the Boise National Forest had hired a new district ranger. Larry reported that there were individuals who were trying to use the snow groomed trail as an alternative route during the closure of Highway 95. Larry also provided on the success of the sled dog race and recommended changes to the course in the future.

Facility Director, Scott Clingan informed the commissioners that the recycling bailer was still functioning. He advised that the bid for the roof of the recycling center would be modified and explained the changes. He discussed maintenance that would be occurring on Valley County buildings to include the Valley County building that the Cascade Senior Center was utilizing and the McCall Annex. Commissioner Thompson requested a tour from Scott to view all the county buildings. Scott advised that he would make himself available for a tour.

Road Director, Jeff McFadden informed the commissioners about a bid that would be published for crushing of rock at the Goode Pit. The matter is on the commissioners' agenda for March 13, 2023. Jeff presented on the historical information that he found related to the S-Bridge. He reported to the commissioners that four vehicles that he had under contract had been canceled and he advised that he was working with companies on the State of Idaho contract to purchase vehicles. He discussed the process that he was going through to purchase vehicles for the Road Department. He also informed the commissioners that he was putting bids out for four paving projects for the summer of 2023. He reported to the commissioners that he can purchase a used diesel fuel storage tank for Yellow Pine. The commissioners advised that they would prefer Jeff purchasing a new diesel fuel storage tank.

Alicia Baptiste with the Idaho Department of Juvenile Corrections provided a presentation to the commissioners a copy of the annual report will be appended to the commissioner meeting minutes.

Chairman Hasbrouck made a motion to approve the commissioner meeting minutes from February 6, 2023. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes from February 6, 2023.

Chairman Hasbrouck began the discussion related to approve the US Board on Geographic name Candice Creek proposal. Commissioner Thompson made a motion to approve the US Board of Geographic name for Candice Creek. Chairman Hasbrouck seconded the motion. No further

discussion, all in favor. Motion passed to approve the US Board on Geographic name for Candice Creek.

The commissioners recessed for lunch at 12:04 p.m.

The commissioners returned from lunch at 1:00 p.m.

Krassel District Ranger, Dave Hogen from the Payette National Forest presented to the commissioners regarding the Profile Creek Bridge Culvert project. He also presented on the Zena Creek water diversion special use permit. He explained the permitting process. He also briefly discussed a few prescribed burns (Bald Hill and Fourmile Projects) that were scheduled for the spring, but advised they would do a more in-depth presentation on wildland fire pre-season preparedness to the commissioners later. McCall District Ranger, Jennifer Blake presented on a few projects including the Granite Goose Creek Drainage project. She advised that it was a 40,000-acre collaborative project and described all the work that would be conducted. She discussed the scoping of the project that would be submitted for comment. She advised that a portion of the area would be stewardship project that might involve private property if the property owner was interested. She explained the recreation improvements that would be included to upgrade trails and trail heads. She also advised of proposed ATV Trails that might be constructed. Recreation Director, Larry Laxson provided comments to the commissioners regarding the proposed project.

Chairman Hasbrouck opened the Public Hearing for Zon-22-01 14141 Highway 55 at 1:30 p.m. Chairman Hasbrouck asked if the commissioners had any ex-parte communication or conflict of interest. All commissioners advised that there was no ex-parte communication or conflict of interest. Chairman Hasbrouck asked to hear a staff report. McCall City Planner, Brian Parker provided a staff report to the commissioners regarding ZON-22-01 14141 Highway 55 which is a rezoning application.

Chairman Hasbrouck wanted to make sure that the record reflected that the McCall Planning & Zoning commission unanimously approved the application.

Chairman Hasbrouck asked if there was anyone in the audience who wanted to provide testimony to the commissioners related to ZON-22-01 14141 Highway 55. The record will reflect that there was no one in attendance to present to the commissioners.

Chairman Hasbrouck closed the Public Hearing at 1:34 p.m. and brought the matter back to the commissioners for deliberations. Chairman Hasbrouck made a motion to approve ZON-22-01 14141 Highway 55. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve ZON-22-01 14141 Highway 55.

Chairman Hasbrouck began the discussion related to Resolution 23-06 Corral Creek Road. Chief Deputy Prosecuting Attorney, Brian Oakey presented on Resolution 23-06 Corral Creek Road and explained the process for the commissioners to vacate Corral Creek Road. He advised that the commissioners would have to have a Public Hearing to follow the guidelines of the process. Commissioner Thompson made a motion to approve Resolution 23-06 Corral Creek Road. Chairman Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve Resolution 23-06.

Ms. Tia Golden who was the real estate agent who is representing the Kennedy's presented provided testimony to the commissioners regarding Corral Creek Road. She believed that the resolution that was just approved had erroneous information. Chief Deputy Prosecuting Attorney, Brian Oakey explained that the purpose of the public hearing would be held to hear testimony to the commissioners.

Chairman Hasbrouck began the discussion related to the appointment of Valley County Fair Board Members. Mr. Carl Barrett who is the chair of the Valley County Fair Board presented a request to the commissioners to appoint Audrey Moats and Linda Stradley to the Valley County Fair Board. Ms. Audrey Moats and Ms. Linda Stradley introduced themselves to the commissioners and provided an explanation of why they are interested in being appointed to the Valley County Fair Board. Chairman Hasbrouck made a motion to appoint Ms. Audrey Moats and Ms. Linda Stradley to the Valley County Fair Board. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to appoint Ms. Audrey Moats and Ms. Linda Stradley to the Valley County Fair Board.

Ms. Casie Carnes who is the Treasurer of the Valley County Fair Board presented an amended memorandum of understanding for the commissioners to consider. Casie advised that there was an addition that the fair board would like the commissioners to consider and specifically they are requesting that the commissioners would use the fair board as an advisory committee on any outside events held at or in the fairgrounds/arena before approving events. The commissioners discussed the proposed memorandum of understanding and proposed amendments that were requested by the Valley County Fair Board. Chief Deputy Prosecuting Attorney, Brian Oakey discussed the memorandum of understanding with the commissioners and explained the responsibility of Valley County when it is related to the Valley County Fairgrounds under Idaho Code. The commissioners proposed taking the time to review the memorandum of understanding that was provided and set the matter for approval later.

Emergency Services Manager, Juan Bonilla presented to the commissioners and provided the commissioners with an update of work that he had been conducted related to the all-hazardous mitigation plan. He discussed the county-wide fire protection plan and the Title III Funds that would be needed to fund the plan. He presented on the EMP Grant and explained the funding for the EMP Grant and how it can be utilized. Juan discussed the SHSP Grant and advised how the funding could be utilized to replace repeaters. He also informed the commissioners about a seminar that he attended with statewide emergency services managers. He advised that he was a presented and briefly described the conference. He reported that the state was completing the policy group requirements which would assist counties on being prepared for local emergency. He discussed that his contract was expired and Clerk, Douglas Miller informed the commissioners that the renewal of the emergency services contract was on the agenda for Tuesday, February 21, 2023.

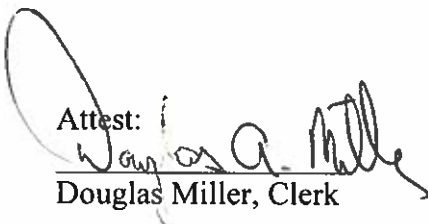
Members of the Payette and Boise National Forest presented to the commissioners. Those in attendance were Mr. Brian Davis and Mr. Patrick Schon. He explained the program to the commissioners and wanted to provide a high-level view of the proposed Good Neighbor Authority agreement and provided the commissioners with the potential agreement for them to review. Mr. Schon discussed the goal and cross boundary work that could be conducted. Mr. Davis also provided an overview of the Good Neighbor agreement could be beneficial and how

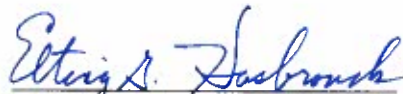
the funds could be utilized. Mr. Schon explained that there would be \$300,000 seed funds to potentially start a program. He advised that there was currently a Good Neighbor agreement with Adams County, and they have projects scheduled for the summer of 2023. Mr. Davis provided a summary of events that needed to occur before the agreement could be signed. The commissioners appreciated the presentation and indicated that they would take the proposal under advisement and schedule a meeting in the future.

Chairman Hasbrouck made a motion to go into Executive Session per Idaho Code 74-206 1(b)-“To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.”-Evaluation Commissioner Thompson seconded the motion. No further discussion, by roll call vote all commissioners voted “aye”. The commissioners went into Executive Session per Idaho Code 74-206 1(b)-Evaluation at 3:35 p.m.

Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 74-206 1(b)-Evaluation at 4:43 p.m. No decision was made as it was for evaluation purposes.

The commissioners adjourned at 4:43 p.m.

Attest:  
  
Douglas Miller, Clerk

  
Chairman, Elting Hasbrouck