

Valley County Board of Commissioners

P.O. Box 1350 • 219 N. Main Street
Cascade, Idaho 83611-1350



Phone (208) 382-7100
Fax (208) 382-7107

ELTING G. HASBROUCK
Chairman of the Board
ehasbrouck@co.valley.id.us

SHERRY MAUPIN
Commissioner
smaupin@co.valley.id.us

NEAL THOMPSON
Commissioner
nthompson@co.valley.id.us

DOUGLAS A. MILLER
Clerk
dmiller@co.valley.id.us

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
April 17, 2023**

**PRESENT: ELTING HASBROUCK (CHAIRMAN)
NEAL THOMPSON (COMMISSIONER)
SHERRY MAUPIN (COMMISSIONER)
DOUGLAS MILLER (CLERK)**

Chairman, Elting Hasbrouck led the pledge of allegiance.

Chairman Hasbrouck presented the commissioners' agenda for April 17, 2023. Commissioner Thompson made a motion to approve the commissioners' agenda for April 17, 2023. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for April 17, 2023.

Chairman Hasbrouck presented the commissioner meeting minutes from April 10, 2023. Commissioner Maupin made a motion to approve the commissioner meeting minutes from April 10, 2023. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes from April 10, 2023.

Chairman Hasbrouck presented the Abstein Bridge Replacement letters of support for the EDA project. Commissioner Maupin made a motion to approve the letters of support for the Abstein Bridge replacement project. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the Abstein Bridge Replacement letters of support for the EDA project.

Chairman Hasbrouck presented the Indoor Air Quality Survey request through ATLAS. Clerk, Douglas Miller presented that there were again concerns about the air quality in the north end of the building and Facility Director, Scott Clingan contacted ATLAS to have them conduct an air quality survey. Commissioner Maupin made a motion to approve the air quality survey to be conducted by ATLAS. Commissioner Thompson seconded the motion. During further discussion the commissioners discussed the ongoing issues related to the north end of the Valley County Courthouse. All commissioners voted in favor of the air quality survey to be conducted by ATLAS and the motion passed.

Human Resource Director, Pat Duncan presented on the Valley County Policy & Procedure handbook and the commissioners began reviewing the handbook during the workshop. The commissioners first discussed the cell phone policy if an employee was issued a county cell phone or if they are reimbursed for them using their personal cell phones for work purposes. The commissioners also discussed the policy related to IT policy. The commissioners also discussed the Vehicle Use Policy and wanted to make sure that the procedures were addressed if an employee breaks down in a county vehicle. Commissioner Maupin felt that the policy needed clarity regarding who was responsible for making sure that the employee was able to return to Valley County if there was a situation that occurred again. Human Resource Director, Pat Duncan added additional clarify language in the policy related to vehicle use. Commissioner Maupin discussed the need to review the current personal time off policy and felt that it should be addressed in the policy regarding when employees have met the maximum amount allowed. Pat felt that the personal time off was a time management issue and Elected Officials and Directors need to make sure that employees are utilizing their personal time off. She also discussed how any proposed changes are made to the employee handbook and presented that new hires are provided a copy of the handbook and are required to sign an acknowledgement form. She also discussed the initial onboarding of new employees to Valley County. The commissioners also had questions regarding respectful workplace section of the handbook and Human Resource Director, Pat Duncan provided clarification. Planning & Zoning Director, Cynda Herrick felt that the section regarding not being able to bring children to work needed to be addressed with the difficulties of day care within the community. Pat also felt that Valley County should review allowing flexible schedules for those employees. She indicated she would make the recommended changes and have approval of the handbook on an upcoming commissioners' agenda.

Road Director, Jeff McFadden presented the concept approval from Idaho Transportation Department for the East Lake Fork Road project. The commissioners had questions regarding the actual project and the purchase of right of way. Road Director, Jeff McFadden provided the commissioners with an explanation of the right of way purchase and provided an overview of the actual project. Chairman Hasbrouck made a motion to sign the concept of approval from Idaho Transportation Department for the East Lake Fork Road project. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the concept of approval from Idaho Transportation Department for the East Lake Fork Road project.

Homeowner, Bill Rupp presented a request to the commissioners regarding snow removal of Starflower Drive. He expressed that he currently pays for the road to have snow removal for Starflower Drive and he was now asking for Valley County to provide snow removal for Starflower Drive. Chairman Hasbrouck advised that Valley County implemented a policy not to add additional roads in Valley County and he did not feel that Valley County would be deciding

to add roads to the winter maintenance schedule. Commissioner Maupin suggested that the homeowners in the neighborhood create a homeowner's association to share the cost of winter maintenance. The commissioners explained that the issue was lack of funding for the road department and hiring enough staff to provide winter maintenance to all the roads in Valley County.

Chairman Hasbrouck began the discussion related to the Good Neighbor Authority and available funds discussion. Mr. Brian Davis the South Idaho Shared Stewardship Coordinator provided an overview regarding the proposed agreement that was provided to Valley County for review. He advised that they would be willing to discuss the agreement with the Valley County Prosecuting Attorney's Office but would like to get the agreement signed to develop a statement of work. The commissioners discussed the Good Neighbor Authority proposal in detail but also voiced their concerns regarding the wording of the proposed agreement. Mr. Davis provided further explanation to the commissioners regarding the proposed Good Neighbor Authority agreement and discussed that it was a goal to have Valley County create a sustained project. Chairman Hasbrouck if there were any ideas to create long term funding options. Mr. Davis explained the grants that were available that were not currently being applied for utilizing Emergency Service Managers. He explained the amount of funds that were available through the Good Neighbor Authority agreement. Chief Deputy Prosecuting Attorney, Brian Oakey informed the commissioners that he reviewed the proposal and advised that Valley County does have the legal authority to sign the agreement, but he discussed the issues of concern that had been raised and felt that the commissioners need to be deliberate on to consider if they would like to act on the agreement. He also had concerns if the available funding through the grants could cover the cost of equipment and benefits. The commissioners felt that a joint meeting with Stephanie Nelson should occur to review the opportunity and determine if it was in the best interest of Valley County to sign the Good Neighbor Authority Agreement. The commissioners requested that the matter be placed on the agenda for April 24, 2023, at 2:00 p.m.

Mr. Cody Janson with Parametrix began the presentation to the commissioners regarding the draft Master Transportation Plan. Road Director, Jeff McFadden was also present to the commissioners during the workshop. The commissioners reviewed the draft Master Transportation Plan that was created and provided recommendations to incorporate into the plan. The commissioners discussed having a public meeting in Donnelly, Idaho, in May of 2023, to present the draft Master Transportation Plan to the public. Mr. Janson advised that he include the recommendations that were made into the plan and work with the Clerk's Office to schedule a public meeting in Donnelly, Idaho, during the month of May of 2023.

Assessor Sue Leeper presented proposed dates to set Board of Equalization hearings. Chairman Hasbrouck made a motion to schedule Board of Equalization hearing dates to June 28th, 29th, 30th and July 5th, 6th, and 7th. Commissioner Maupin seconded the motion. No further discussion, all in favor. Motion passed to schedule the Board of Equalization hearing dates for June 28, 29th, 30th, July 5th 6th and 7th.

The commissioners recessed to conduct service awards and for lunch at 11:55 a.m.

The commissioners returned from lunch at 1:00 p.m.

Chairman Hasbrouck opened the Public Hearing for VAR-22-01 300 Krahn Lane and requested that a staff report be provided to the commissioners. McCall City Planner, Brian Parker provided the commissioners with an update regarding the meeting he had with the owners of 300 Krahn Lane Mr. Leslie Roberts & Mrs. Terri Roberts. Mrs. Terri Roberts provided comments to the commissioners regarding the concerns that they had regarding the requests that were presented in the finding of facts for VAR-22-01. She voiced her concerns to the commissioners and felt that the process was being conducted unprofessionally. Chairman Hasbrouck asked for legal advice from Chief Deputy Prosecuting Attorney, Brian Oakey. Mr. Oakey provided his opinion to the commissioners and asked for the City of McCall to determine if the issues could be solved to move the required pathways. McCall City Planner, Brian Parker felt that a mutual agreement could not be established with Mr. & Mrs. Roberts. Chairman Hasbrouck provided his opinion regarding the VAR-22-01. The commissioners voiced concerns again regarding getting information from the City of McCall. McCall Community & Economic Director, Michelle Groenevelt presented that the meeting was scheduled only a week from the prior meeting and not enough time was provided to get the information from the City of McCall. The commissioners asked if Mr. & Mrs. Roberts would be willing to not allow short term rentals and any conditions of approval the rental would need to be 30 days or longer. Mr. & Mrs. Roberts advised that they would agree to the language if approved. Mr. Brian Parker advised that he would recommend to the commissioners requiring a deed restriction which indicates no short terms would be allowed at the property. Michelle Groenevelt provided further instructions regarding deed restrictions.

Commissioner Maupin made a motion to approve 22-01 300 Krahn Lane while striking number 10 and amending 9 and removing the McCall Local Housing Verbiage occupant shall place a deed restriction stating that it will not allow any short-term rentals as per the City of McCall Impact Code. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve VAR 22-01 300 Krahn Lane while striking number 10 and amending number 9 and removing the McCall Local Housing verbiage that occupant shall place a deed restriction stating that it will not allow any short-term rentals as per the City of McCall Impact Code.

Commissioner Thompson made a motion to go into Executive Session per Idaho Code 74-206 1(f)-"To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement."-Litigation Commissioner Maupin seconded the motion. No further discussion, by roll call vote all commissioners voted "aye." The commissioners went into Executive Session per Idaho Code 74-206 1(f)-Litigation at 1:37 p.m.

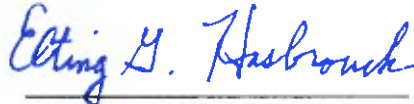
Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 74-206 1(f)-Litigation at 2:57 p.m. No decision was made after the Executive Session.

Commissioner Maupin made a motion to go into Executive Session per Idaho Code 74-206 1(b)-"To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student." Commissioner Thompson seconded the motion. No further discussion, by roll call vote all commissioners voted "aye". The commissioners went into Executive Session per Idaho Code 74-206 1(b)-Personnel at 2:58 p.m.

Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 74-206 1(b)-Personnel at 4:07 p.m. No decision was made as the Executive Session was for evaluation purposes.

Human Resource Director, Pat Duncan began the discussion related to the Director evaluation process. Commissioner Maupin made a motion to approve the process as presented during the meeting. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the process as presented during presentation from Human Resource Director, Pat Duncan.

The commissioners adjourned at 4:14 p.m.


Chairman, Elting Hasbrouck

Attest:


Douglas Miller, Clerk